



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 <sup>st</sup>	September	2021		31 <sup>st</sup>	August	2022

## Section A Reference and administration details

Charity name LLANDUDNO YOUTH MUSIC THEATRE (LYMT)

Other names charity is known by N/A

Registered charity number (if any) 701723

Charity's principal address

TRENTHAM	
1 CLARENCE DRIVE	
LLANDUDNO	
Postcode	LL30 1TR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adrian La Trobe	Chair		Members of organisation
2	Philip Jones			Members of organisation
3	Colin Wickens			Members of organisation
4	Elizabeth Hutin			Members of organisation
5	Moya Seaman	Secretary		Members of organisation
6	Margaret Jones			Members of organisation
7	Dan Whitemeir			Members of organisation
8	Adrian Seaman	Treasurer		Members of organisation
9	Lyn Emmerson			Members of organisation
	Colette Owen		February 2022	Co-opted Trustee
	Emma Joyce		February 2022	Co-opted Trustee

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	Llandudno Youth Music Theatre is an unincorporated charity.
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERS OF THE ORGANISATION

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Trustee selection methods:** The Honorary Secretary and Honorary Treasurer along with six of the Trustees shall be elected to post at the Charity's Annual General Meeting to serve a two year term (one officer and three others coming up for election each year) Subject to re-election there is no maximum term of office.

#### Additional governance issues

There is a Child Safeguarding and protection policy and procedure in place. Disclosure checks are carried out prior to commencement of employment, volunteering or trusteeship. These checks are carried out in line with local authority guidance through Disclosure Services in Wrexham. The Group also has a Privacy Policy in accordance with GDPR.

#### The Safeguarding Team

A lead member of the team organises a weekly rota for chaperone cover for meetings and performances. The team also organise licensing to conform to the local authority legislation for children in performances. All members of the chaperone team are local authority approved chaperones for Llandudno Youth Music Theatre with child protection training. A health and consent form completed by the parent or guardian is held for each child.

LYMT is a member of the **National Operatic and Dramatic Association (NODA)**, which provides helpful advice and opportunities.

All trustees give their time voluntarily and receive no remuneration or other benefits other than for legitimate expenses incurred in the work of LYMT in line with the constitution.

The Trustees are grateful for the help and support from past members, parents and friends of Llandudno Youth Music Theatre and Stagenotes and hope to continue to build on this for the future.

### Summary of the objects of the charity set out in its governing document

#### LYMT Aims and Objectives:

The object of the charity shall be to educate the public in musical, dramatic and performing arts and through specific focus on working with children and young people, to further the development of public appreciation and taste in the said arts. This shall be achieved by (but not exclusively through):

2.1 The promotion of plays, drama, comedy, opera, musical theatre, and other dramatic and musical works of educative value.

2.2 The provision of a permanent Youth Theatre organisation in Conwy County based in Llandudno.

2.3 The encouragement of participation in theatre and the arts amongst children and young people from the region.

2.4 The development of linguistic skills of children and young people through the craft of theatre and performing arts.

2.5 The development of personal and life skills of young people by the use of theatre craft as a tool for the building of confidence and social interaction.

2.6 Providing an opportunity for children and young people to work with professional tutors, artists and craftspeople from the world of theatre and the arts.

2.7 Encouraging children and young people to work together as a community, developing the trust and interdependency required in the delivery of performing arts.

2.8 Facilitating the opportunity for children and young people to learn and experience the practical workings of professional theatre whilst respecting its skills and disciplines.

2.9 Providing a valuable method of enriching the cultural activities of Llandudno and the region.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

#### Principle Activities

In planning our activities for the year the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging.

The Trustees give careful consideration to the setting of fees, charges and concessions for those on low incomes or other financial constraints.

Professionally led workshops have also been provided free of charge.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Llandudno Youth Music Theatre is now in its 44<sup>th</sup> year having been formed on 9<sup>th</sup> March 1978.

The main focus of the group's activities are the skills of singing, drama and dance which benefit children and young people by developing their self-confidence, team working and social skills which will help them in their future careers. All children and young people are welcome regardless of personal background or circumstances.

**Rehearsal and Workshop Sessions:** held at Craig Y Don Sports and Community Centre

Thursdays – 48                  Saturdays - 30  
Sundays – 22

**Total membership** in this financial year was:

6 members aged 6 – 18 years

**Rehearsal and Workshop Sessions continued:**

Five leaders and 12 chaperones work regularly on a voluntary basis. Our volunteers are very important to the group.

8 Volunteers aged 14 to 18 help with Stagenotes. The volunteers receive certificates recognising their volunteering hours from the local Community and Voluntary Support Conwy.

Four members of LYMT are elected every two years to represent the members, to help the artistic team in the choice of shows and concert items and to be a link between the members and the management and creative team.

**Educational Activities:**

During this year a few professional tutors have provided the following activities with no charge to our members so as not to disadvantage any of the children due to financial restraints: a drama workshop, acting through song workshop, combat workshop, musical theatre through the ages workshop.

**Summary of the main achievements of the charity during the year**

**Performances and Achievements:**

**Awards:**

A free place at **West End Stage**, London was again awarded by the Director of West End Stage who is a Life Member and patron of LYMT. This Summer School is held at the Guildhall, London with a performance at The Phoenix Theatre at the end of the week.

Each year an award is given to the **most improved boy and most improved girl** in the performance group these were again awarded in July 2022.

**7 NODA Youth Certificates** were awarded to members leaving the group for University or College. The average time each young person had been a member was 7 years.

**Stagenotes** 4 Trophies for commitment and improvement were awarded to Stagenotes members. Two tutors lead the sessions each Saturday supported by older members of the performance group who act as Young Leaders from age 16, they all volunteer their time.

Life Members of LYMT: 3 young people were made Life Members which rewards their long membership together with additional support they have given to the group.

Gold Badge: A new award was presented this year and was awarded to a young man whose commitment to the group is exceptional.

Members of LYMT entertained at the Llandudno Town Christmas Parade in December 2021. Some Members of Stagenotes took part in the parade.

Members of LYMT entertained the Llandudno Lions Club at their Charter Evening in February 2022.

The LYMT Company presented the musical 'Grease' at Venue Cymru, Llandudno In July 2022.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

LYMT requires reserves of £25,000 at the year-end, to enable the planned future activities of the group to take place and to sustain the group.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

This report needs to be read in conjunction with the Annual Accounts and Balance Sheet the year 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022)

The group relies on members' fees, tickets sales, grants, donations and fundraising to continue to operate the group at a high standard relying heavily on volunteers and past members for their assistance.

LYMT helps families who may struggle to find the fees to take part in these activities so no child is disadvantaged.

## Section F

## Other optional information

LYMT is grateful to the Directors and Committee of Craig Y Don Sports and Community Centre and local businesses for their continued support both financial and in time. Also a grant from Llandudno Town Council. Also this year the group has been supported by, Llandudno Lions Club, Gaynor Cemlyn Jones Trust, The Conwy Arts Trust and various individual donations which has contributed financially to the continuing success of the group this year despite the pandemic.

### Future Plans



2021/2022 has been a better year than our last Financial year for the Trustees and the Artistic team as the group has been able to meet in person and perform a musical at Venue Cymru. As always LYMT must ensure that activities fit with the aims of the group to educate the children whilst building other essential skills. The Trustees and Artistic Team wish to enhance the group's performances in the community, sustaining the musical theatre workshop group Stagenotes and arrange professional workshop sessions. With the help of all the Members' Representatives, members and team the Trustees hope to build on the public benefit of the group for both its members and the community we serve in the Llandudno and surrounding area especially during this difficult time when many families are suffering financial problems.

**Declaration** This report shows that the year from 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022 was much improved on the previous year although care was taken to ensure members did not attend sessions if they were unwell. The members had many varied experiences and educational activities, which help build their performance techniques, interpersonal skills and confidence and enable them to work as a team. The activities undertaken and are planned for the future, help the children and young people in the local community to attain transferable skills and build confidence but also have fun.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Adrian La Trobe	Margaret Ann Jones
Position (eg Secretary, Chair, etc)	Chair of Trustees	Trustee
Date	15 October 2022	

# *CHERRY TREE BUSINESS SERVICES*

To Whom it may concern

25 November 2022

## **Llandudno Youth Music Theatre**

In my opinion the attached financial statements give a true and fair view, in accordance with UK Generally Accepted Accounting Practice, of the state of the group's and charity's affairs as at 31 August 2022



Stephen Butler A.C.I.B

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# LLANDUDNO YOUTH MUSIC THEATRE

Balance sheet as at 31<sup>st</sup> August 2022

	2022		2021	
	£	£	£	£
<b><u>Fixed assets</u></b>				
Tangible assets (schedule)		1803		2254
<b><u>Current assets</u></b>				
Cash in hand	0		64	
Bank accounts	32656		43264	
Debtors	3070			
<b><u>Net current assets</u></b>		35726		43328
<b><u>Current Liabilities</u></b>				
Creditors	(19)		(573)	
Net current liabilities		(19)		(573)
<b><u>Total assets less liabilities</u></b>		<b><u>37510</u></b>		<b><u>45009</u></b>
Represented by:				
<b><u>Capital account</u></b>				
Opening balance	45009		42417	
Profit (loss) for the year	(7499)		2592	
		<b><u>37510</u></b>		<b><u>45009</u></b>



# LLANDUDNO YOUTH MUSIC THEATRE

Schedule of fixed assets as at 31<sup>st</sup> August 2022

	£	£
<b><u>TANGIBLE FIXED ASSETS</u></b>		
<b><u>Plant and Equipment</u></b>		
<b>Cost:</b>		
As at 1 <sup>st</sup> September 2021		40108
Additions for Yr to 31/8/22		
None		0
		<hr/>
As at 31 <sup>st</sup> August 2022		<u>40108</u>
<b>Depreciation:</b>		
As at 1 <sup>st</sup> September 2021	37854	
Charge for Yr to 31/8/22	451	
		<hr/>
As at 31 <sup>st</sup> August 2022		<u>38305</u>
		<hr/>
<b><u>Total net book values as at 31<sup>st</sup> August 2022</u></b>		<u>1803</u>
		<hr/>
<b><u>Total net book values as at 31<sup>st</sup> August 2021</u></b>		<u>2254</u>



Llandudno Youth Music Theatre  
Profit And Loss Account  
For the year ended 31 August 2022

		2022 £	2021 £
Income	Bonus Ball	964	1,117
	Donations & Grants	3,854	1,271
	Friends	365	385
	Grease Box Office Income	18,493	-
	Grease Programmes	498	-
	Grease Sundries	150	-
	Interest	5	58
	Lymt Fees	6,014	2,652
	SN Fees	3,820	1,920
		<hr/>	<hr/>
		34,163	7,404
Expenses	Accommodation Fees	(275)	(245)
	After Show Party - BBQ	(128)	-
	After Show Party - Drinks	(57)	-
	Blitz - Rights - 2020	-	450
	Child Protection Course	(350)	(170)
	Depreciation	(451)	(564)
	Disclosure Sevicees	(25)	(6)
	Elf Costumes	(36)	-
	First Aid Kit	(27)	(7)
	Gift Cards	(100)	(175)
	Grease Additional Crew Hours	(2,995)	-
	Grease Additional Door Hours	(286)	-
	Grease Band	(42)	-
	Grease Band 2022	(1,470)	-
	Grease Banner Printing	(153)	-
	Grease Box Office Commission	(2,219)	-
	Grease Costumes	(190)	-
	Grease Costumes 2022	(2,962)	-
	Grease Credit Card Commissio	(624)	-
	Grease Gauze Hire	(570)	-
	Grease Get Out Hours	(749)	-
	Grease Mics & Batteries	(396)	-
	Grease Performing Rights	(8,040)	-
	Grease Programme Printing	(236)	-
	Grease Projector Hire	(480)	-
	Grease Set	(3,752)	-
	Grease Signed Performance	(480)	-
	Grease Sundries	(568)	-
	Grease venue hire	(6,720)	-
	Hall Hire	(1,884)	(50)
	Jazz Shoes	(42)	-
	Keyboard Bag	(86)	-
	LYMT Insurance	-	(158)
	Lymt Trophies	-	(188)
	Music	(21)	(25)
	Noda Certificates	(28)	(48)
	Noda Insurance	(191)	(190)
	Noda Subscription	(823)	(746)
	Polo Shirts	(524)	(57)
	Postage & Telephone	(5)	(24)

Llandudno Youth Music Theatre  
Profit And Loss Account  
For the year ended 31 August 2022

	2022	2021
Poster Sites	(600)	-
Premises	(979)	(1,068)
PRS Licence CYD	(60)	-
Puppet workshop	(100)	-
SN Sundries	(10)	-
SN Sundry	(190)	-
SN Trophies	(22)	-
SN Tutor Fees	(722)	(415)
Software	(15)	(13)
Sound & lighting	(18)	-
Stage Sundries	-	(9)
stamps	-	(9)
Stationery & Printing	(261)	(120)
Sundry	(310)	(522)
Texting Service	(34)	(67)
Transport - Petrol	(30)	-
tt-exchange Software	(12)	(23)
Tutors fees	-	(150)
Website	(39)	(38)
Workshop	(100)	-
Zoom Meetings - On Line	(173)	(173)
	<u>(41,662)</u>	<u>(4,811)</u>
	(7,499)	2,592
Net (loss)/profit	<u>(7,499)</u>	<u>2,592</u>



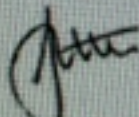
## CHERRY TREE BUSINESS SERVICES

To Whom it may concern

25 November 2022

Llandudno Youth Music Theatre

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