

**WOODGATE VALLEY URBAN FARM LTD
DIRECTORS' REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

Woodgate Valley Urban Farm Ltd
Directors' Report and Financial Statements
For The Year Ended 31 March 2023

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Woodgate Valley Urban Farm Ltd
Company Information
For The Year Ended 31 March 2023

Directors

Mr Paul Anthony Evans
Ms Susan Jane Hawkeswood
Mrs Emma Lee Hewitt
Mrs Rebecca Katie Manning

Company Number

02385098

Registered Office

Woodgate Valley Urban Farm Watery Lane
Bartley Green
Birmingham
West Midlands
B32 3BS

Accountants

Triple Bottom Line Accounting Limited
Association of International Accountants
The Enterprise Centre University Of East Anglia
Norwich
Norfolk
NR4 7TJ

Woodgate Valley Urban Farm Ltd
Company No. 02385098
Directors' Report For The Year Ended 31 March 2023

The directors present their report and the financial statements for the year ended 31 March 2023 .

Directors

The directors who held office during the year were as follows:

Mr Paul Anthony Evans	Appointed	05/10/2022
Ms Susan Jane Hawkeswood	Appointed	05/10/2022
Mr Michael Henry Gee	Resigned	24/11/2022
Vina Campbell	Resigned	24/11/2022
Kenneth Andrew Carrington	Resigned	24/11/2022
Craig Martin Cartridge	Resigned	24/11/2022
Janette Christine Cartridge	Resigned	24/11/2022
Mrs Jean Ann Gee	Resigned	24/11/2022
Mrs Emma Lee Hewitt	Appointed	05/10/2022
Mrs Rebecca Katie Manning	Appointed	05/10/2022
Mr James Ian Thomas	Resigned	24/11/2022

Statement of Directors' Responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small Company Rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

By order of the board

Susan Hawkeswood

Date 15/12/2023

Minutes of the 32th Annual General Meeting
Held on 24 November 2022 in the farm classroom

Chairman – Michael Gee was elected to take Chair

Minutes of the 31 AGM held on 25 November 2021 were read out considered and approved by the 2021 Chairman Michael Gee for insertion into the company register.

There were no matters arising

Accounts – The financial statements and report of the Charitable Company for the year end March 2021 was tabled having been circulated to Trustees in advance. The accounts had been prepared in accordance with section 477 of the Companies Act 2006 relating to small companies and our right not to obtain a formal audit under section 476 of that Act had been exercised. However they had been voluntarily scrutinised.

Management Committee All members retired in accordance with the Articles of Association. Paul Evans, Emma Hewitt, Rebecca Manning and Susan Hawkeswood were proposed and elected. Proposed MG seconded VC

The outgoing Trustees and committee wished the incoming team well.

No other business

Meeting was closed at 20.30hrs

30 November 2023

Woodgate Valley Urban Farm Ltd
Trustees Report
For The Year Ended 31 March 2023

The Trustees who are also directors of the charity for the purpose of the Companies Act 2006. Present their report and unaudited financial statements of the charity for the year ending 31 March 2023.

Trustees and Committee members

The Trustees who are also directors for the purpose of company Law and who served during the year were:

Vina Campbell
Kenneth Carrington
Craig Cartridge
Janette Cartridge
Jean Gee
Michael Gee
James Thomas
Paul Evans
Susan Hawkeswood
Emma Hewitt
Rebecca Manning

None of the directors has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of winding up.

Structure, Governance and Management

Woodgate Valley Urban Farm is a Private Company limited by guarantee and a Charity incorporated with Companies House 16 May 1989 and the Charity Commission 31 May 1989

Woodgate Valley Urban Farm exists for public benefit and actively promotes the involvement of people in the area of benefit in a range of social and economic activities to meet the needs of the community. Through involvement we empower people to improve their lives and environment.
Our project is committed to an Equal Opportunities and Diversity policy in all areas of activity

Charitable area of benefit – West Midlands, Warwickshire, Worcestershire, Sandwell and Dudley, Walsall, West Bromwich

We are members of Social Farms and Gardens and in March 2023 became Green Care Quality mark holders. This membership ensures our policies procedures and Health and Safety are peer reviewed and compliant with legislation.

We are subject to inspections by Defra / APHA

Policies In place:

Safeguarding
Health and Safety and fire
First Aid
Equality, diversity and inclusion
Animal Welfare
Volunteer
Admission and Referral
Behaviour and Relationships
Compliments and Complaints
Emergency and Contingency
Environmental
Lone Working
Recruitment and Selection

Working partnerships

TCV
Birmingham City Council
Schools and colleges
Dudley College

Registrations

Charity Commission
Companies House
DEFRA
ICO
BOSF

Memberships:

Social Farms and Gardens, including Green Care Quality Mark
Birmingham Voluntary Services Council

**Woodgate Valley Urban Farm Ltd
Trustees Report (continued)
For The Year Ended 31 March 2023**

There are no restrictions on the Trustees/directors power to invest. They seek to maintain a consistent ethical investment policy. All investments previously held were from a bequest to the charity many years ago, and the policy has been to dispose of them as favourable conditions have arisen. This has reduced the, such that only one now remains (Lloyds) with a market value at 31 March 2023 of £25. The charity banks with the Cooperative bank and has funds on deposit with Epworth management to take advantage of flexible investment opportunities and ethical dealings.

Reserves policy

It is the policy of the Trustees/directors to maintain general unrestricted funds that provide sufficient funds to cover the budgeted direct charitable and administrative costs and to meet continuing obligations for at least 6 months. The budgeted costs for first half of 2024 are £18000. The above fulfils this criterion.

Funds held as a custodian trustee

No funds were held by Woodgate Valley Urban Farm as a Custodian Trustee

Achievements and performance.

School and college placements were put on hold between Dec 2022 and March 2023 while a programme of repair and renovation work began.

Our partnership with TCV (The Conservation Volunteers) continued involving corporate placements from Suez, Legal and General, Natwest, Stonbury and Phoenix. They carried out work in our Orchard, Woodland and on the farm.

We also facilitated our own direct Corporate placements with Gleeds and Lloyds bank providing support on our farm and in our woodland.

Community Involvement and usage

Public admission to the farm was halted from 1 December 2022 as a programme of urgent repair and maintenance commenced.

Opportunities for free activities were provided through the Half Term Activities Fund (HAF). We provided places for forest school and drama sessions in our Orchard and woodland. Sponsorship of some animals continued which assisted with feeding costs.

Livestock and Animal Husbandry

The range of animals on the farm is large, their health and wellbeing is a priority for the farm.

With this in mind a decision was made to move the 3 cows from site in January 2023.

Renovations of all animal housing began in December 2022 and continues.

We experienced routine deaths from old age and natural causes.

Avian Flu restrictions were once again in place from November 2022.

Maintenance and Land management

Fencing repairs were completed in the orchard, Work began in January on a new design and paddock layout for the farm.

Ongoing repairs and a programme of purchasing new caging has begun with many unfit for purpose cages removed from site. With the fencing and creation of new paddocks due to complete in Autumn 2023, a new rotational grazing system will ensure adequate feed available all year round. We closed our Bazaar in December 2022 as the repairs onsite commenced.

The installation of a new Eco toilet in the orchard has allowed for the site to be hired out to various groups for forest school activities.

**Woodgate Valley Urban Farm Ltd
Trustees Report (continued)
For The Year Ended 31 March 2023**

The Year Ahead

We will continue to repair and renovate the site to secure its future as a Green Care facility.

Our core work of supporting the vulnerable will recommence once the site is safe to accept visitors.

Public will be allowed to enter the site 2x days per week. The other days will be a closed public site to allow us to support vulnerable children.

We will continue to apply for funding to grow our offer and provide more opportunities for our community.

The farm charity will begin to employ staff with successful grant funding.

Networking and partnership working will continue

Acknowledgment is given to the following who have assisted us financially this year

West House School Edgbaston

Anonymous and casual donors

Severn Trent Water

Birmingham City Council Food Legends Fund

And to those who have helped with their time and assistance and in other supportive ways

Love Brum

Simkiss Guy Recruitment

Pershore Electrical

Veolia

Birmingham City Council Parks Team

Birmingham City Council Woodland Team

Birmingham City Council Animal Welfare Officers

John Struamn (livestock Feeds)

Manor Vets

608 Equine and Farm vets

Phil Davenport

PG and EA Clarke

TCV

Ian Land

Keturah Coyle

Glen Moore

Kerry Brewer

Salamander Fire and Security

Gennex security

Nic and Tom Hammet

OH Agricultural Contracting

Childrens Quarter

Birmingham Community Matters

Unltd

Jane Walton

All Sewn Up

Birmingham Open Spaces Forum

Woodgate Valley Urban Farm Ltd
Statement of Trustees Responsibilities
For The Year Ended 31 March 2023

The trustees who are also directors for the purpose of company law, are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the situation of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing those financial statements, the trustees are required to:

*Select suitable accounting policies and then apply them consistently

*Observe the methods and principles in the charity SORP

*Make judgements and estimates that are reasonable and prudent

*State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements

*Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the safeguarding of assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

The trustees report was approved by the board of Trustees on 23 November 2023 and signed on its behalf by

Susan Hawkeswood

Paul Evans

.....
15/12/2023

.....
15/12/2023

**Woodgate Valley Urban Farm Ltd
Company Secretaries Report
For The Year Ended 31 March 2023**

The Company Secretary's Report on the Accounts of the Company for the year ended 31 March 2023 to be presented at the Annual General Meeting to be held at 7.30pm on Thursday 23 November 2023 in the Woodgate Valley Farm Classroom.

Full details are shown on the income and expenditure Account and Balance sheet accompanying this Report.

In accordance with the Articles of Association the existing Trustee Directors all retire from office. Of those retiring P Evans, S Hawkeswood, A Stiles offer themselves for re-election.

A statement of the Trustee Responsibilities is set out earlier in this report. These responsibilities have been met.

Paul Evans
Company secretary

23 November 2023

Woodgate Valley Urban Farm Ltd
Accountants Report
For The Year Ended 31 March 2023

In accordance with the engagement letter dated , and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company from the accounting records and information and explanations you have given to us.

This report is made to the directors in accordance with the terms of our engagement. Our work has been undertaken to prepare for approval by the directors the financial statements that we have been engaged to compile, to report to the directors that we have done so, and to state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's directors for our work or for this report.

You have acknowledged on the balance sheet as at year ended 31 March 2023 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

Date

Triple Bottom Line Accounting Limited
Association of International Accountants
The Enterprise Centre University Of East Anglia
Norwich
Norfolk
NR4 7TJ

Woodgate Valley Urban Farm Ltd
Income and Expenditure Account
For The Year Ended 31 March 2023

	Notes	2023 £	2022 £
TURNOVER		39,488	20,486
Cost of sales		(47,043)	(17,812)
		<hr/>	<hr/>
GROSS (DEFICIT)/SURPLUS		(7,555)	2,674
Administrative expenses		(9,183)	(731)
		<hr/>	<hr/>
OPERATING (DEFICIT)/SURPLUS		(16,738)	1,943
Other interest receivable and similar income		648	-
		<hr/>	<hr/>
(DEFICIT)/SURPLUS FOR THE FINANCIAL YEAR		(16,090)	1,943
		<hr/> <hr/>	<hr/> <hr/>

The notes on pages 6 to 7 form part of these financial statements.

Woodgate Valley Urban Farm Ltd
Balance Sheet
As At 31 March 2023

		2023	2022
	Notes	£	£
FIXED ASSETS			
Tangible Assets	4	6,544	7,419
		6,544	7,419
CURRENT ASSETS			
Stocks	5	2,802	1,454
Debtors	6	783	784
Investments	7	-	25
Cash at bank and in hand		37,008	54,085
		40,593	56,348
Creditors: Amounts Falling Due Within One Year	8	-	(540)
NET CURRENT ASSETS (LIABILITIES)		40,593	55,808
TOTAL ASSETS LESS CURRENT LIABILITIES		47,137	63,227
NET ASSETS		47,137	63,227
Income and Expenditure Account		47,137	63,227
MEMBERS' FUNDS		47,137	63,227

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime. On behalf of the board

Susan Hawkeswood

Date 15/12/2023

The notes on pages 6 to 7 form part of these financial statements.

1. General Information

Woodgate Valley Urban Farm Ltd is a private company, limited by guarantee, incorporated in England & Wales, registered number 02385098. The registered office is Woodgate Valley Urban Farm Watery Lane, Bartley Green, Birmingham, West Midlands, B32 3BS.

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standard 102 section 1A Small Entities "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

2.2. Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

Sale of goods

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

Rendering of services

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

2.3. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold	10% per annum on a reducing balance basis
Plant & Machinery	15% per annum on a reducing balance basis
Fixtures & Fittings	15% per annum on a reducing balance basis
Computer Equipment	15% per annum on a reducing balance basis

2.4. Stocks and Work in Progress

Stocks and work in progress are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads. Work-in-progress is reflected in the accounts on a contract by contract basis by recording turnover and related costs as contract activity progresses.

2.5. Investments

Investments held as current assets are revalued at market value at Balance Sheet date and the gain or loss taken to the Statement of Financial Activities

2.6. Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

2.7. Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes. Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

2.8. Incoming resources

These are included in the Statement of Financial Activities (SOFA) when:

- The charity becomes legally entitled to the resources after any performance conditions have been met;
- The trustees are virtually certain that they will receive the resources; and
- The monetary value can be measured with sufficient reliability.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation unless performance conditions require deferral of the amount.

2.9. Resources expended

Charitable activities includes all costs relating to general administration, which support the charitable purpose.

Grants offered subject to conditions, which have not been met at the year-end date are noted as a commitment, but not accrued as expenditure.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings that have been allocated to activities on a basis consistent with the use of the resources.

2.10. Incoming resources with related expenditure

When incoming resources have related expenditure (as with fundraising or contract income) both are reported gross in the SOFA.

Woodgate Valley Urban Farm Ltd
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2023

3. Average Number of Employees

Average number of employees, including directors, during the year was: NIL (2022:)

4. Tangible Assets

	Land & Property	Plant & Machinery	Fixtures & Fittings	Computer Equipment	Total
	£	£	£	£	£
Cost					
As at 1 April 2022	49,363	2,187	15,448	6,750	73,748
As at 31 March 2023	49,363	2,187	15,448	6,750	73,748
Depreciation					
As at 1 April 2022	43,817	2,014	13,748	6,750	66,329
Provided during the period	501	126	248	-	875
As at 31 March 2023	44,318	2,140	13,996	6,750	67,204

...CONTINUED

Woodgate Valley Urban Farm Ltd
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2023

Net Book Value

As at 31 March 2023	5,045	47	1,452	-	6,544
As at 1 April 2022	5,546	173	1,700	-	7,419

5. Stocks

	2023 £	2022 £
Stock	2,802	1,454
	2,802	1,454

6. Debtors

	2023 £	2022 £
Due within one year		
Prepayments and accrued income	783	784
	783	784

7. Current Asset Investments

	2023 £	2022 £
Short term deposits	-	25
	-	25

8. Creditors: Amounts Falling Due Within One Year

	2023 £	2022 £
Trade creditors	-	540
	-	540

9. Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

Woodgate Valley Urban Farm Ltd
Detailed Income and Expenditure Account
For The Year Ended 31 March 2023

	2023		2022
	£	£	£
TURNOVER			
Supporters and Community Contributions	37,330		11,112
Onsite Sales (net)	240		7,197
Unit hire/Fees	1,918		340
Animal Sponsorship	-		1,040
Interest and Dividends	-		797
	<u>39,488</u>		<u>20,486</u>
COST OF SALES			
Volunteers' Costs	4,999		5,799
Maintenance & Utility Costs	36,645		3,206
Animal Feed & Bedding	2,319		4,505
Open Day Costs	-		2,056
Insurance	2,954		1,496
Depreciation	126		750
	<u>(47,043)</u>		<u>(17,812)</u>
GROSS (DEFICIT)/SURPLUS	<u>(7,555)</u>		<u>2,674</u>
Administrative Expenses			
Administration	379		605
Legal fees	113		-
Subscriptions	255		-
Bank charges	3		-
Charitable donations	7,684		-
Depreciation	749		126
	<u>(9,183)</u>		<u>(731)</u>
OPERATING (DEFICIT)/SURPLUS	<u>(16,738)</u>		<u>1,943</u>
Other interest receivable and similar income			
Bank interest receivable	648		-
	<u>648</u>		<u>-</u>
(DEFICIT)/SURPLUS FOR THE FINANCIAL YEAR	<u><u>(16,090)</u></u>		<u><u>1,943</u></u>

Document Information

Document

Title	FS_WoodgateValleyUrbanFarmLtd_31032023
ID	d4536515-5876-43c7-ade9-eaf3d91f4ee2
Status	Signed
Sender	Claire Atkinson (claire@triplebottomlineaccounting.com)
Dept/business	Triple Bottom Line Accounting
Dept/business ID	triple-bottom-line-accounting
PDF Certified	True

Signers

Name	Authentication
Susan Hawkeswood <farm@wvurbanfarm.org.uk>	Email
Paul Evans <paul_evans36@yahoo.com>	Email

History

Event	Email	IP address	Date/Time
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<farm@wvurbanfarm.org.uk>			
FS_WoodgateValleyUrbanFarmLtd_31032023 emailed to Paul Evans	claire@triplebottomlineaccounting.com		Fri, 15 Dec 2023 17:37:21 +0000
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<paul_evans36@yahoo.com>			
Signature applied (page 9)	paul_evans36@yahoo.com	90.219.235.90	Fri, 15 Dec 2023 18:47:11 +0000
Ticked checkbox for statement: I confirm that I am authorised to accept the terms of this document.	paul_evans36@yahoo.com	90.219.235.90	Fri, 15 Dec 2023 18:47:24 +0000
Ticked checkbox for statement: I understand that accepting the terms of this document creates a legally binding obligation.	paul_evans36@yahoo.com	90.219.235.90	Fri, 15 Dec 2023 18:47:24 +0000
Signer offered option to accept or reject document	paul_evans36@yahoo.com	90.219.235.90	Fri, 15 Dec 2023 18:47:24 +0000
Clicked button with text: By clicking this button I hereby ACCEPT the terms of this document	paul_evans36@yahoo.com	90.219.235.90	Fri, 15 Dec 2023 18:47:24 +0000
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<farm@wvurbanfarm.org.uk>			
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Ticked checkbox for statement: I confirm that I am authorised to accept the terms of this document.	farm@wvurbanfarm.org.uk	94.9.255.128	Fri, 15 Dec 2023 20:39:59 +0000

Ticked checkbox for statement: I understand that accepting the terms of this document creates a legally binding obligation.	farm@wvurbanfarm.org.uk	94.9.255.128	Fri, 15 Dec 2023 20:39:59 +0000
Signer offered option to accept or reject document	farm@wvurbanfarm.org.uk	94.9.255.128	Fri, 15 Dec 2023 20:39:59 +0000
Clicked button with text: By clicking this button I hereby ACCEPT the terms of this document	farm@wvurbanfarm.org.uk	94.9.255.128	Fri, 15 Dec 2023 20:39:59 +0000
FS_WoodgateValleyUrbanFarmLtd_31032023 completed by Susan Hawkeswood <farm@wvurbanfarm.org.uk>	farm@wvurbanfarm.org.uk	94.9.255.128	Fri, 15 Dec 2023 20:39:59 +0000