

GLADSTONE'S LIBRARY

England & Wales · Charity number 701399

Details

Other names ST DEINIOL'S LIBRARY, SDL

Status Registered

Legal form Charitable company

Company number [02363642](#)

Registered 1989-04-06

Register [View on the Charity Commission register](#)

Contact

Address Gladstone's Library
Church Lane
Hawarden
Deeside
CH5 3DF

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Website www.gladstoneslibrary.org

Activities

Objects: THE PROMOTION OF RELIGION AND EDUCATION AND THE PROMOTION OF DIVINE LEARNING IN CONNECTION WITH THE CHURCH OF ENGLAND AND THE CHURCH IN WALES AS HISTORICAL BRANCHES OF THE CATHOLIC CHURCH AND IN CONFORMITY TO THE LIVING SPIRIT OF THE CHURCH OF ENGLAND AND THE CHURCH IN WALES.THE ADVANCEMENT OF EDUCATION FOR THE PUBLIC BENEFIT BY THE MAINTENANCE AND DEVELOPMENT OF THE GLADSTONE'S LIBRARY COLLECTIONS, THE ENCOURAGEMENT OF RESEARCH, WRITING AND DEBATE ON GLADSTONE'S CORE SUBJECTS: THEOLOGY AND SPIRITUALITY, HISTORY, CURRENT AFFAIRS AND CONTEMPORARY AND CLASSICAL LITERARY CULTURE.

Activities: Gladstone's residential Library is a resource for theology/spirituality, history/current affairs and literary culture.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£1,502,266	£1,537,701	£2,257,478	42
2023-12-31	£1,305,105	£1,398,165	£2,264,324	41
2022-12-31	£1,107,376	£1,173,957	£2,337,466	40
2021-12-31	£657,519	£694,217	£2,522,856	18
2020-12-31	£1,347,245	£654,812	£2,470,234	22

Trustees

Name	Role	Appointed
CHARLES ANGUS GLADSTONE		
DAMIAN BARR		2013-07-08
Ian Campbell Whitaker		2025-02-04
John Charles Shakeshaft		2024-09-01
OWAIN LLYR WILLIAMS		2013-01-02
PATRICK SIBLEY JAN DERHAM OBE		2012-09-05
RT REVD GREGORY KENNETH CAMERON		
Rev William Whyte		2025-02-12
Richard Andrew Roberts		2023-07-01
Victoria Collins		2020-03-18

GLADSTONE'S LIBRARY

England & Wales - Charity number 701399

Accounts

GLADSTONE'S LIBRARY

GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS

for the year ended

31 December 2024

CHARITY REGISTRATION NO. 701399

COMPANY REGISTRATION NO. 02363642

GLADSTONE'S LIBRARY

Legal and Administrative Information

Trustees	Damian Barr Gregory Cameron David Cannadine Victoria Collins Virginia Davies Patrick Derham Charles Gladstone Andrew Roberts John Shakeshaft Laura Trealyn Llyr Williams	Chair President of Gladstone's Library Appointed 1 September 2024 Appointed 21 October 2024 Vice Chair
Company secretary	Andrea Russell	
Charity number	701399	
Company number	02363642	
Registered office	Church Lane Hawarden Deeside Flintshire CH5 3DF	
Auditor	Mitchell Charlesworth (Audit) Limited 24 Nicholas Street Chester CH1 2AU	

GLADSTONE'S LIBRARY

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GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2024

The Trustees present their annual report and the financial statements of the charity and the group for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Warden's Introduction to the Annual Report 2024. Revd. Dr Andrea Russell

There is much to celebrate in 2024 and not least the awarding of a grant from the Heritage Lottery allowing us to pilot projects with young people in the 16-24 age group, drawing on our collections and archives, to facilitate conversations in key Gladstonian areas of human rights, democracy and religious tolerance. Two new members of the team were recruited as Engagement and Learning officers and in the period from August 2024 to the end of the year over 400 young people had engaged in activities both here at the Library, online and in schools. The take up has been beyond our expectations and feedback from the young people themselves has reflected both the need for this work and the quality of the offering. We are looking forward to building on this in 2025.

Having secured funding for much needed work on the fabric of the Library in 2023, we were able to carry out critical drain repairs and underpinning which have prevented any further cracks appearing on the front elevation. Planning permission was eventually granted for the work to the roof, but due to the delay this has impacted the project timetable and the purchase value of the funds. As such, the tender process has been challenging, and we are still waiting for a firm date for the roof work to commence.

One of the highlights of 2024 was the Founder's Day celebration at which David Cannadine, one of our Trustees, facilitated a conversation between Charlie Gladstone, Laura Trevelyan and James Dawkins on the history and legacy of enslavement. This was Gladstone's Library at its best - exploring a sensitive topic with care, critical diligence and grace.

Whilst we continue to face the same economic challenges as many other charities, each day I am aware of the huge privilege of leading this amazing community. The team here work tirelessly to provide a place of welcome and those who visit the Library continue to comment on this. Meeting with our scholarship folk, writers in residence and those who come here to study, retreat and meet friends, I hear repeatedly how much Gladstone's Library's collections, archives, hospitality and building are treasured.

A final thank you goes to our Board of Trustees, and in particular to the Chair Patrick Derham, who all give so generously of their time and gifts to ensure that Gladstone's Library continues to flourish.

Andrea Russell December 2024

1. Objectives and Activities

1.1. Memorandum of Association

In Gladstone's Library's Memorandum of Association, the objects for which the Charity is established are clearly stated:

- (a) The promotion of religion and education and the promotion of divine learning in connection with the Church of England and the Church of Wales as historical branches of the Catholic Church and in conformity to the living spirit of the Church of England and the Church in Wales.
- (b) The advancement of education for the public benefit by the maintenance and development of Gladstone's Library's collections, the encouragement of research, writing and debate on Gladstone's core subjects:
 - Theology and Spirituality
 - History and Current Affairs
 - Contemporary and Classical Literary Culture

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2024

The Trustees have given due regard to the Charity Commission's guidance on public benefit and believe that the aims, objectives, and services provided by the charity are compliant.

Gladstone's Library responds to these aims and objectives in the following ways:

2. Achievements and Performance

The Library was opened fully during 2024.

2.1 The Reading Rooms.

When looking at the Reading Room's review of 2024 the theme that leaps out is 'messaging'. Whether that's inductions to new Readers, using forms and leaflets to increase general understanding of the Library as a charity, high-level strategic policies, or a revamped online form to help a Researcher request what they need, the Reading Rooms team have spent much of their 2024 on projects that increase the efficacy of the Library's internal and external messaging.

2.1.1 Users

People

The Reading Rooms continue to welcome large numbers of people. 942 people signed up as new Readers (down on 2023's 1,025) with 107 renewing their existing Readership (152 in 2023). 408 people signed up as Researchers, working with the collections for one or two days on average. This is an increase on the 324 Researchers in 2023, and may be explained by the decision to allow no public access (see *Visits* below).

The balance between non-residential and residential visitors continues, with 1,374 Residents using the Reading Rooms at some point during their stay in 2024. This is almost 150 more than in 2023.

We were particularly interested in the renewal numbers, given the decision to reduce the validity of a Reader card from three years to one. This has been a real success; not only does it mean the team collects and stores more accurate data than before but it means the Readers themselves receive much more communication from the team. It also means that we are beginning to understand that the average Reader joins for a short period, often using the Reading Rooms intensively to complete a project. Once this is complete, their usage falls away; if they rejoin, it might be up to five or even ten years later. Although we have over 3,000 registered Readers at any one time, it appears that year on year, there are only around 400 people who use the Library on a regular, long-term basis that exceeds one year.

Visits

Much of the data that we collect tells us about visits (e.g. numbers of people every day) rather than individual people and their usage habits. We see some significant increases here, suggesting that Readers and Residents are using the Reading Rooms more intensively.

Across Readers, Researchers and Residents, there was an annual increase of over 800 visits: 12,611 in 2024 compared to 11,837 in 2023. This is an average of 37.6 people every day across the 335 days that the Library is open – 2.7 more daily people than the previous year. We haven't managed to add to our 38 places to sit, mixed between single desks, shared desks, and armchairs – so although it feels like we write this every year, the Reading Rooms really are fuller than ever!

Our 'entry taps' (collected since 2023, in order to better understand the volume and flow of users) increased on average by a truly astonishing 10 *per day* in 2024: 31,984 taps in 2024, or 91 entries every single day.

Given the volume of people, the decision to trial ending 'pop-in' access to the public in January-March 2023 was very welcome. It was a big success, with minimal negative feedback compared to the considerable positive response from users and staff. The decision was made permanent and the consistency in messaging appears to have much improved the community understanding of the Library's purpose and mission.

Donations

In February 2024 the Reading Rooms Enquiry Desk became the home of the Library's Tap to Donate machine. Swiftly nicknamed Teddy and tied to a redesigned and revamped set of Reader and Researcher application forms – both with clear calls to action around donating – this was a major success. £4,192 was raised in ten months, an average donation of £7.55 per person. When cash donations are added the total rises to £5,675 in ten months. The donation rate for new Readers is around 60% of those who join. The rate for those renewing is considerably lower, only around 10%, but we are working on it.

2.1.2 Printed Collections

Use

2024 continued the consistent upward trend in usage, with 4891 titles being circulated – two hundred more than in 2023 and an average of 100 books every week. It's worth noting that these figures represent the bare minimum of use, as inevitably books are reshelved independently by users.

One particularly large increase was staff use, thanks to the Engagement and Learning Officers who embedded collection use in much of their research and events. Elsewhere, scholarship use tilted towards printed books in 2024, where in 2023 the emphasis was archival.

In terms of collections, the Theology Room and Annex were the most popular areas, meaning that the Circulating Collection saw the most use – an increase of 700 titles across the year, with theology and humanities evenly matched. Although the other open-shelf collection, the Foundation Collection, also saw growth (an increase of 100 titles used), it is clear that contemporary titles are of most use to the average Library user.

Our special collections saw a modest rise in terms of numbers but – as with archives – the impact of their use outweighs the figures. It is these items that move people to tears, feature in exhibitions, and generate original academic research.

Remote enquiries continued to grow in 2024, with one notable enquiry being the complete digitisation and licensing of the Library's Oxyrynchus Papyrii for an Italian academic.

Acquisitions

At the start of 2024 a new Collections Development Policy was signed off by the Warden. This important strategic document unlocked other projects such as deaccessioning and weeding, handling donations, and the purchase of new acquisitions.

Despite a keenness for collecting (or perhaps because of!) our shelves and stores are full, and so the Librarian and Director of Collections and Research began a large-scale review of the cataloguing system, ahead of writing a series of proposals that will reshape and focus the Circulating Collection. No such review has taken place for almost a century and we're excited for the recommendations.

Cataloguing

994 catalogue records were amended by the Librarian in 2024, with two projects in particular being completed. These were the Kaiser Trust collection (now fully catalogued) and the updated records for V (Art and Architecture) Outsize.

In addition, and with the help of a volunteer, records of approximately ten of our pre-1800 books were enriched with binding descriptions and provenance research. This is painstaking, expert-level research, but is vital information for scholars.

The Foundation volunteer team partially transcribed the Library's earliest accession registers, which makes it much easier for staff to search and check the accession history of the collections. One volunteer in particular enriched microfilm records so that these items are easier to find and use.

Trustees' Report (including Directors' Report) For the year ended 31 December 2024

Deaccessioning

Much important deaccessioning has been completed this year: all research and checks into unused and very rarely used items in the Annex and Stephen Gladstone Hall have been completed, ahead of moving into active disposal in 2025.

This has been a very lengthy process with multiple challenges. Many titles were pre-1900 with provenance yet to be established; many others were journals which are difficult to rehome to other institutions. Large sections had been withdrawn from the catalogue but remained on the shelf. Overall, it took a great deal of work before the Director of Collections and Research could responsibly and ethically sign off on the disposal of many items.

2.1.3 Archives

Use

In 2024 archive use dropped slightly, mostly due to fewer scholarship recipients using archives. 23 unique visitors spent a total of 75 days here at the Library, using 254 files. For context, the Reading Rooms are open to invigilated viewings 250 days per year, so precisely a quarter were filled with archival viewings.

Our strong international user base kept visiting, with scholars visiting from the USA, Japan, Guyana and Ireland.

The Glynne-Gladstone Archive remained the most requested collection, with the most common research subject being enslavement and indentured labour. Other topics included William Ewart Gladstone and those associated with him, as well as a range of interesting nineteenth-century topics: the Crimean War and its nurses; arctic exploration; reform schools in the British colonies.

Remote enquiries represented a growth area, with 94 enquiries, 8 of which were reprographics requests and 6 being requests to license Library collections for publication.

Acquisitions

Two new small deposits were received. The first was the papers of William Steuert Gladstone (first cousin once removed of WEG) and William Robert Gladstone (WSG's son).

Perhaps uniquely in the Library's history, the second deposit was made by Cartier: it is the Crime Writers Association's Diamond Dagger, awarded as the CWA's highest accolade. It is on loan to the Library as part of our agreement with the CWA regarding its archives.

Cataloguing

We joined ArchivesHub and Archives Portal Europe; both are meta-catalogues for repositories across the UK and Europe. As we complete the cataloguing of each archive, they are uploaded to both. Currently 8 of the Library's archives are available.

Our wonderful volunteer team keep on listing, cataloguing and re-housing items across a further thirteen archives; authority files, subject terms, and standardised names are also being added wherever possible, increasing searchability and providing important context.

In total just under two-thirds of the Library's archives are undergoing some form of cataloguing and processing in 2024 and into 2025. It's slow work, but incredibly rewarding.

Accreditation

Our aim of becoming compliant with the Accreditation Standard took a big step forward with the creation of a suite of policies covering how we acquire, care for, and allow access to our records.

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Trustees' Report (including Directors' Report) For the year ended 31 December 2024

2.1.4 Outreach and Public Engagement

Almost a thousand people visited the Reading Rooms and/or learned about some aspect of the collections via our engagement activities. These include the very successful 'ASC Us Anything' sessions on the final Friday of the month, twice-monthly Glimpses, and a hugely successful Open Doors day in September, on the theme of the Library's early years. Approximately 80% of those visiting have never been to the Library before.

Students from the Archives and Records Management MA joined us on placement in early 2024 and continued to volunteer throughout the year.

Items from the archives comprised a deeply moving Founder's Day display on the topic of chattel slavery and enslaved labour plantations. This display has subsequently been fully and partially re-assembled for visiting academics and researchers.

2.1.5 Funding

ARCW funded three bays of lockers, which are used to store the personal belongings of anyone booked in for an invigilated viewing.

BAVS funded four interpretation banners on the topics of the collections, identifying a Gladstone-owned book, the history of Gladstone's Library and the history of chattel slavery. These feature prominently in the Reading Rooms and are of particular interest to those visiting on Glimpses.

Befriend a Book was launched as a Christmas campaign and was *amazingly* successful! The Librarian researched and developed a catalogue of twenty possible books, and we hoped that maybe five would be Befriended. In total, twelve were, and the resulting Gift Aid means we can Befriend an extra title.

2.2 Use of Chapel

Chapel continues to be a key part of the Library's life, with consistent feedback that this gentle way of beginning the day is helpful, welcome and inspiring. Whilst numbers continue to fluctuate wildly (1-15) the camerations that take place afterwards are rich and rewarding. Chapel is often used for visiting Church groups.

The Chapel is a space that is also used for other events. Other groups who use the Chapel regularly include yoga and mindfulness groups. It is also used as a place of quiet contemplation throughout the day by residents and day visitors. The Chapel is often chosen as a venue for lectures and conferences and provides comfortable seating, excellent acoustic and a reliable sound system.

2.3 Courses and Event Programme

A full programme of events and courses was offered throughout 2024, including the popular open lectures. The areas covered continue to be in the areas of theology and spirituality, arts and literary culture and history and politics. Gladfest was paused in 2024 but the plan is to reintroduce this popular festival in 2025.

2.4 Achievements and Performance: Visitors

In 2024 the Library continued to see growth in the number of visitors and guests staying at the library. Occupancy of our bedrooms increased to 78% average occupancy compared to 77% in 2023. Revenue from our restaurant was up 5% illustrating the growth in visitors to our Food for Thought restaurant.

2.5 Marketing and communications

The Library continues to use all social media platforms, and in particular Facebook, Instagram and X. For most of the year the Library had a column in the Flintshire and Wrexham Leader and we advertised in a number of publications including the Church Times, a local magazine (The Voice) and the Mayfair Times. Our late 2023 feature on the BBC website continues to draw people to the Library. (Gladstone's: The UK's only residential library - BBC Travel). The Library featured in Coast and Country on ITV resulting in good guest feedback. (Coast & Country, Series 12: Episode 12 | Wales Programmes)

The Library distributes monthly e-newsletters to over 7000 individuals, which feedback confirms leads to over 80% of our course and event bookings. In addition we send out 4 Friends' newsletter to over 750 Friends. The departure of the Marketing and Comms officer on December will lead to a review of this role in 2025.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report)

For the year ended 31 December 2024

3. Development

3.1 Staffing

The average number of staff increased from 41 in 2023 to 42 in 2024 and we remained the same at 26.3.

3.2 Development of future project ideas

Future project ideas link directly to the ongoing vital restoration and repair work to the fabric of the building (thanks to support from the National Heritage Memorial Fund (NHMF)), as well as widening the Library's reach /audiences and maximising the use of our spaces and buildings (for example repurposing Stephen Gladstone Hall and/or the Annex).

3.3 Grant Applications

In January 2024, the Library was awarded a £126,000 Resilience and Recovery grant from the National Lottery Heritage Fund. The grant is to support an 18-month scoping project, which started in February 2024, linked to widening the Library's audience (to work with 16 to 24-year-olds) and a feasibility study into the use and repurposing of Stephen Gladstone Hall and the Annex. Thanks to this funding, the Library was able to appoint two Engagement/Learning Officers (1.0 and 0.5 FTE / 15-month contract) in June 2024 to create, develop and deliver a new engagement programme for young people based on **Gladstonian** themes. This project is running until August 2025 and will include additional consultation with heritage business specialists.

In October 2024, Flintshire County Council awarded the Library a £878 Community Chest grant to support the purchase and installation of a secure outdoor bicycle rack. Currently, bicycle users must chain/secure their bikes to our pedestrian gates, outdoor signage or even to trees located in the Library grounds, which is far from ideal. This will help visitors to safely store their bicycles when visiting the Library and local village making it easier and reliable. The grant is valid until October 2025.

In November 2024, The Library received a grant of £8,500 from The National Manuscripts Conservation Trust (NMCT) to help conserve 20+ bundles of letters linked to the Gladstone family's role in enslavement in the Caribbean, 1817-1881.

Throughout 2024, the Library has continued to work on the National Heritage Memorial Fund (NHMF) Covid 19 Response Fund project to undertake essential repairs to the building and to secure the structure (focusing on the porch and roof). The Library received Listed Building Consent approval from Flintshire Council Planning Office in August 2024, which was nine months after submitting the application in early December 2023. As a result, in August 2024 essential drain repairs to the front of the building were completed alongside vital underpinning work (thanks to Geobear) to the main entrance porch and gable end of the building. The project is ongoing until Autumn 2025 (the grant was awarded in 2024 for £777,246.00 (93.96% of the total eligible project cost of £827,246.00)).

3.4 Friends of Gladstone's Library

In 2024 the Library received 5434 donations (total gross value of £59,962.48) from approximately 750 individual Friends, of which 2815 donations were gifted via our online donation page.

Further details: <https://www.gladstoneslibrary.org/contact/support-gladstones-library>
<https://gladstoneslibrary.enthuse.com/friend>

3.5 U.S. donations to Gladstone's Library

In January 2024, the Library became an affiliate fund of the Chapel and York U.S. Family of Foundations in order to receive tax efficient donations from U.S. donors - <https://www.gladstoneslibrary.org/support-us-from-the-usa>

The Library's U.S. Friends of Gladstone's Library 501(c)(3) was dissolved at the end of 2023 as agreed on the 14th November 2023, at the AGM.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2024

3.6 Sponsorship

In November, Canda Copying Ltd. generously sponsored and contributed to Talking Terror: An M.R. James Event at Gladstone's Library which included a weekend of panel discussions, writing workshops and two performances by Nunkie Theatre (sponsorship value - £2,000).

4. Operations

In 2024 the Operations team were successful in generating a 5% increase in food revenue as well as a 1% increase in conference revenue. This was achieved against an increase of only 1.5% room nights as well as a considerable reduction in conference groups from universities due to the reduction in their funding. We continue to use seasonal menus for our restaurant guests and host a variety of events including Afternoon Teas and Christmas lunches. We continue to protect the team with staff rotas being flexible to support the wellbeing of the team.

5. Financial Review

5.1 Financial Results

In 2024 the library continued to increase occupancy and revenue compared to 2023. Room nights increased by 1.5% and average occupancy increased from 77% to 78%. Total weekly revenue increased by 6.5% year on year with increases in all main income streams of accommodation, conference, programme and food revenue.

	Room	
2024	nights	Occupancy
Jan	540	77%
Feb	577	77%
Mar	577	72%
Apr	607	78%
May	643	80%
June	629	81%
July	651	81%
Aug	672	83%
Sept	619	79%
Oct	568	70%
Nov	623	80%
Dec	374	80%
Total	7080	78%

Total unrestricted and restricted income was up 15% including a 10% increase in charitable activities income. Total expenditure increased by 10%. We monitor our expenditure very closely and incurred significant increases in food, energy and wage costs in the year.

The overall reduction in funds included a net gain on investments of £28,590, significantly better than the loss of £15,083 in 2023. Our investments are reviewed on a quarterly basis by our Finance Committee and Stockbroker, J M Finn.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2024

5.2 Reserves

At the end of 2024 the unrestricted reserves were equivalent to 8 months normal expenditure. The reserves policy of the charity is to hold unrestricted, free reserves equivalent to 12 months expenditure of a typical trading year. The Trustees designate unrestricted reserves in respect of known forthcoming projects or liabilities. Details of the charity's designated reserves can be seen in these accounts. After taking into account the designated reserves identified by the charity, the remaining level of free, unrestricted reserves fell short of the charity's policy. The Trustees are aware of this and will aim to work towards achieving the required level over future months.

6. Structure, Governance and Management

6.1 The Board of Trustees and Directors of the Company

The Board of Trustees met 3 times during 2024 and the sub committees (Finance and Risk and Fundraising) met 3 times.

The AGM was held on the 8th July 2024

As at 31st December 2024, the Trustees of Gladstone's Library were:

- Damian Barr
- Gregory Cameron
- David Cannadine
- Toria Collins
- Virginia Davies
- Patrick Derham (Chair)
- Charles Gladstone (President of Gladstone's Library)
- Andrew Roberts
- John Shakeshaft (appointed 1.09.24)
- Laura Trevelyan (appointed 21.10.24)
- Llyr Williams (Vice Chair)

6.2 Gladstone's Library Services Limited

A separate sister company, Gladstone's Library Services Ltd, has responsibility for all financial activities that are not core to the charitable purposes of Gladstone's Library. The directors of Gladstone's Library Services Ltd are:

- Andrea Russell
- Sarah Robertson
- Llyr Williams

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2024

6.3 Gladstone's Library Staff

As at 31 December 2024, Gladstone's Library had the following members of staff:

Warden and Senior team

Andrea Russell	Warden and Director
Sarah Robertson	Finance Manager and Director
Louisa Yates	Director of Collections and Research
Oussama Mantashe	Operations Manager
Jim Creed	Fundraising and Development Officer

Admin/Other

Tracey Vallance	PA to the Warden
Margaret Cartner	Finance Assistant
Rhian Waller	Digital Marketing Officer
Joanne Mercer	Finance Assistant

Collections: Reading Rooms and Archives

Isobel Goodman	Librarian
Alexandra Foulds	Archivist
Louise Roberts	Library Assistant
James Southerby	Library Assistant

Food for Thought Restaurant

Matthew Gibson	Head Chef
Gareth Messham	Sous Chef
Charly James	Demi Chef de Partie
Matthew Campbell	Kitchen Assistant
Nicola Jones	Restaurant Team Leader
Charlotte Pritchard	Restaurant Team Leader
Alison Stevens	Restaurant
Matthew John	Restaurant (casual)
Pamela Griffiths	Restaurant
Lorraine Whittle	Restaurant
Rachel Deacon	Restaurant
Amy Hamilton	Restaurant
Peter Bibby	Restaurant
Ben Morris	Pot Wash
Jess Deacon	Pot Wash

Housekeeping

Adrian Stefanescu	Head Housekeeper
Samantha Newall	Housekeeping
Caroline Sayer	Housekeeping
Rosie Parry	Housekeeping
Jennifer Jones	Housekeeping

Maintenance and Night Porter

Robert Hepton	Night Porter
Evan John	Maintenance Officer

Reception

Caroline Jeffrey	Reception
Victoria Leary	Reception
Helene Webster	Reception
Nicola Whalley	Reception

Engagement Officers

Alice Cleave	Engagement Officer
Jade Arrowsmith	Engagement Officer

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2024

7. Reference and Administrative Details

Registered Charity Name	Gladstone's Library
Charity number	701399
Company registration number	2363642
Registered office	Gladstone's Library Church Lane Hawarden Flintshire CH5 3DF
Auditor	Mitchell Charlesworth (Audit) Limited 24 Nicholas Street Chester CH1 2AU
Bankers	Lloyds TSB Plc P.O. Box 251 8 Foregate Street

8. Trustees' Annual Report

The Trustees present their annual report and the financial statements of the charity for the year ended 31st December 2024.

8.1 Foundation

Gladstone's Library was founded by William Ewart Gladstone (1809-1898), arguably Britain's greatest Prime Minister, in 1889. It is the only Prime Ministerial Library in the UK and is unique in being a residential library with 26 bedrooms. The present Grade 1 listed building was opened in 1902 as the National Memorial to Gladstone. The Library was created around Gladstone's original donation of 28,000 books. It houses a world-renowned collection of theology and nineteenth century studies. The collection is up to date and now boasts more than 200,000 items.

8.2 Governance

Gladstone's Library is a charity (Registered Charity Number: 701399) and, as such, is run by a Warden (Andrea Russell) who reports to the Trustees. The Library is also a company registered in England and Wales as a Company Limited by Guarantee (Number 2363642). At present, of the Trustees are directors of the company for the purposes of the Companies Act. The Trustees are a body of not less than five and not more than twenty-four members. The Trustees meet at least twice a year - for the Founder's Day meeting of the Trustees which includes the AGM of the Company. The Chair may call other meetings of the Trustees or whenever he is summoned to do so by two or more Trustees. The Fundraising and Finance Sub-committees are delegated by the Trustees to act on their behalf. All acts and decisions taken under such delegated powers shall be reported to the Trustees and confirmed by them.

8.3 Risk

Gladstone's Library monitors its risk register on an ongoing basis. This forms part of the work plan of the Board.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2024

8.4 Auditors

Having expressed a willingness to continue in office, a resolution for the appointment of Mitchell Charlesworth (Audit) Limited will be proposed at the forthcoming Annual General Meeting.

9. Trustees' Responsibilities

Those Trustees who are directors of Gladstone's Library are, for the purposes of company law, responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable legal and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accountancy Practice). Company law requires the directors to prepare financial statements for each financial year that give a true and fair state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

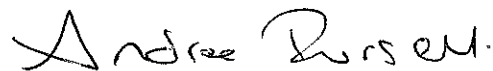
The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.

Registered Office:
Gladstone's Library
Church Lane
Hawarden
Flintshire
CH5 3DF

Signed by order of the Trustees:



The Revd Dr Andrea Russell
Company Secretary

GLADSTONE'S LIBRARY

Independent Auditor's Report To the Members of Gladstone's Library

Opinion

We have audited the financial statements of Gladstone's Library (the 'charity') and its subsidiaries (the 'group') for the year ended 31 December 2024 which comprise the Group Statement of Financial Activities, the Group Balance Sheet, the Company Balance Sheet, the Group Statement of Cash Flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 December 2024 and of the group's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the accounts in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- the charity's own assessment of the risks that irregularities may occur either as a result of fraud or error;
- the results of our enquiries of management and trustees of their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charity's documentation of their policies and procedures relating to:
 - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
 - the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
 - the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas:

(i) The presentation of the charity's Statement of Financial Activities, (ii) the charity's accounting policy for revenue recognition and (iii) the charity's use of restricted funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act, and the Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued by the joint SORP making body.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the company's ability to operate or to avoid a material penalty. This includes regulations concerning Data Protection Regulations.

Audit response to risks identified

As a result of performing the above, we identified the safeguarding of the building and collection, and revenue recognition as the key audit matters related to the potential risk of fraud.

Our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations described above as having a direct effect on the financial statements;
- enquiring of management and members of the Board of Trustees concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance and reviewing correspondence with relevant authorities where matters identified were significant;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Robert Hall (Senior Statutory Auditor)
for and on behalf of Mitchell Charlesworth (Audit) Limited

Accountants
Statutory Auditor

24 Nicholas Street
Chester
CH1 2AU

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total as restated 2023 £
Income from:					
Donations and legacies	3	164,002	179,297	343,299	245,177
Grant income	3	-	6,828	6,828	-
Charitable activities	4	602,023	-	602,023	546,225
Investments	5	36,524	66,666	103,190	74,317
Trading company income	14	446,926	-	446,926	439,386
Total income		1,249,475	252,791	1,502,266	1,305,105
Expenditure on:					
Raising funds	6	55,699	15,542	71,241	77,399
Charitable activities	7	1,136,787	190,344	1,327,131	1,182,986
Investment costs	11	4,264	8,501	12,765	11,053
Trading company expenses	14	126,564	-	126,564	126,727
Total resources expended		1,323,314	214,387	1,537,701	1,398,166
Net (losses)/gains on investments	12	(7,625)	36,215	28,590	(15,083)
Net income/(expenditure)		(81,464)	74,619	(6,845)	(108,144)
Gross transfers between funds	13	47,838	(47,838)	-	-
Net income for the year/Net movement in funds		(33,626)	26,781	(6,845)	(108,144)
Total funds brought forward		1,045,384	1,218,939	2,264,323	2,372,476
Total funds carried forward		1,011,758	1,245,720	2,257,478	2,264,323

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2024

Comparative information in respect of the preceding period is as follows:

	Notes	Unrestricted funds as restated 2023 £	Restricted funds as restated 2023 £	Total as restated 2023 £
Income from:				
Donations and legacies	3	179,228	65,949	245,177
Grant income	3	-	-	-
Charitable activities	4	546,225	-	546,225
Investments	5	15,397	58,920	74,317
Trading company income	14	439,386	-	439,386
Total income		1,180,236	124,869	1,305,105
Expenditure on:				
Raising funds	6	66,475	10,924	77,399
Charitable activities	7	895,931	287,056	1,182,987
Investment costs	11	2,919	8,134	11,053
Trading company expenses	14	126,727	-	126,727
Total resources expended		1,092,052	306,114	1,398,166
Net (losses)/gains on investments	12	(8,958)	(6,125)	(15,083)
Net income/(expenditure)		79,226	(187,370)	(108,144)
Gross transfers between funds	13	234	(234)	-
Net movement in funds		79,460	(187,604)	(108,144)
Total funds brought forward		965,924	1,406,543	2,372,467
Total funds carried forward		1,045,384	1,218,939	2,264,323

GLADSTONE'S LIBRARY

Group Balance Sheet As at 31 December 2024

	Notes	£	2024 £	£	2023 as restated £
Fixed assets					
Intangible assets	15		15,554		5,022
Tangible assets	16		330,257		359,538
Investments	17		1,445,230		1,368,101
			<u>1,791,041</u>		<u>1,733,101</u>
Current assets					
Stocks	18	5,614		3,162	
Debtors	19	23,437		26,007	
Cash at bank and in hand		642,122		733,302	
			671,173	762,471	
Creditors: amounts falling due within one year	20	(204,736)		(231,249)	
Net current assets			<u>466,437</u>		<u>531,222</u>
Total assets less current liabilities			<u><u>2,257,478</u></u>		<u><u>2,264,323</u></u>
Income funds					
Restricted funds	21		1,245,720		1,218,939
Unrestricted funds	22		1,011,758		1,045,384
			<u>2,257,478</u>		<u>2,264,323</u>

The accounts were approved by the Trustees on 10/07/2025

Patrick Derham
Chairperson of Trustees

GLADSTONE'S LIBRARY

Company Balance Sheet As at 31 December 2024

		2024		2023
	Notes	£	£	as restated £
Fixed assets				
Intangible assets	15		15,554	5,022
Tangible assets	16		330,257	359,539
Investments	17		1,445,228	1,368,543
			<u>1,791,039</u>	<u>1,733,104</u>
Current assets				
Stocks	18	5,617		3,161
Debtors	19	23,437		26,007
Cash at bank and in hand		642,122		733,302
		<u>671,176</u>		<u>762,470</u>
Creditors: amounts falling due within one year	20	<u>(204,757)</u>		<u>(231,270)</u>
Net current assets			<u>466,419</u>	<u>531,200</u>
Total assets less current liabilities			<u>2,257,458</u>	<u>2,264,304</u>
Income funds				
Restricted funds	21		1,245,720	1,218,939
Unrestricted funds	22		1,011,738	1,045,365
			<u>2,257,458</u>	<u>2,264,304</u>

The accounts were approved by the Trustees on 10/07/2025.



Patrick Derham
Chairperson of Trustees

Company Registration No. 02363642

GLADSTONE'S LIBRARY

Group Statement of Cash Flows For the year ended 31 December 2024

	Notes	2024		2023 as restated	
		£	£	£	£
Cash flows from operating activities					
Cash generated from operations	25		(97,710)		(171,423)
Investing activities					
Dividends, interest and rents from investments		103,190		74,317	
Proceeds from the sales of PPE		130		-	
Purchase of Property, Plant and Equipment		(8,502)		(15,049)	
Purchase of intangible asset		(11,600)		-	
Net proceeds from movement on investments		(76,688)		(12,703)	
Net cash (used in)/generated from investing activities			6,530		46,565
Cash flows from financing activities:					
Repayments of borrowing		-		-	
Cash inflows from new borrowing		-		-	
Net cash provided by (used in)/generated from financing activities			-		-
Change in cash and cash equivalents in the reporting period			(91,180)		(124,858)
Cash and cash equivalents at beginning of year			733,302		858,160
Change in cash and cash equivalents due to exchange rate movements			-		-
Cash and cash equivalents at end of the year			642,122		733,302

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

1. Accounting policies

Charity information

Gladstone's Library is a private company limited by guarantee incorporated in England and Wales. The registered office is Church Lane, Hawarden, Flintshire, CH5 3DF, North Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Basis of consolidation

The consolidated financial statements incorporate those of Gladstone's Library and its subsidiary (i.e. an entity that the group controls through its power to govern the financial and operating policies so as to obtain economic benefits). Subsidiary financial statements are made up to 31 December 2024 and accounting policies used therein are in line with those used by Gladstone's Library.

All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

The group statement of financial activities and statement of cash flows also include the results and cash flows of Gladstone's Library Services Ltd, the subsidiary.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

1. Accounting policies (*continued*)

1.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.6 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Expenditure incurred at the balance sheet date that relates to events taking place after the balance sheet date is carried forward as deferred expenditure.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs are those costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

1.7 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Software	10% reducing balance
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GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

1. Accounting policies (*continued*)

1.8 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	10% reducing balance
Plant and equipment	10% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.9 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.10 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.11 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.12 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

1. Accounting policies *(continued)*

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

3. Donations and legacies	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	164,002	179,297	343,299
Government grants	-	6,828	6,828
	<u>164,002</u>	<u>186,125</u>	<u>350,127</u>
Donations and gifts			
Donations - The Main Library	100,390	-	100,390
Donations - Voluntary	28,923	-	28,923
Donations - The Scholarship Fund	-	-	-
Donations - The Gladstone Project	-	-	-
Gift Aid - The Main Library	14,502	908	15,410
Arts sponsorship	-	25,000	25,000
Other	<u>20,187</u>	<u>153,389</u>	<u>173,576</u>
	<u>164,002</u>	<u>179,297</u>	<u>343,299</u>
Grants receivable for core activities			
Flintshire FLVC grant – bike racks	-	878	878
National manuscript NMCT grant	-	5,950	5,950
	<u>-</u>	<u>6,828</u>	<u>6,828</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2023	Restricted funds 2023	Total 2023
Donations and gifts	179,228	65,949	245,177
Government grants	-	-	-
	<u>179,228</u>	<u>65,949</u>	<u>245,177</u>
Donations and gifts			
Donations - The Main Library	92,668	-	92,668
Donations - Voluntary	61,186	-	61,186
Donations – The Scholarship Fund	-	944	944
Donations - The Gladstone Project	-	495	495
Gift Aid - The Main Library	25,374	-	25,374
Arts sponsorship	-	15,000	15,000
Other	<u>-</u>	<u>49,510</u>	<u>49,510</u>
	<u>179,228</u>	<u>65,949</u>	<u>245,177</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

3.	Donations and legacies (continued)	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Grants receivable for core activities	-	-	-
	Business rates grant	-	-	-
4.	Charitable activities	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Boarding and tuition fees	602,023	-	602,023
Comparative information in respect of the preceding period is as follows:				
		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Boarding and tuition fees	546,225	-	546,225
5.	Investments	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Income from UK listed investments	9,329	39,233	48,562
	Gain/(loss) on disposals – Main Fund	18,974	-	18,974
	Gain/(loss) on disposals – Scholarship	-	26,812	26,812
	Gain/(loss) on disposals – Golothan	-	621	621
	Bank interest receivable	8,221	-	8,221
		36,524	66,666	103,190

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

5. Investments (continued)

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from UK listed investments	9,871	41,088	50,959
Gain/(loss) on disposals – Main Fund	4,649	-	4,649
Gain/(loss) on disposals – Scholarship	-	17,922	17,922
Gain/(loss) on disposals – Golothan	-	(90)	(90)
Bank interest receivable	877	-	877
	15,397	58,920	74,317
	15,397	58,920	74,317

6. Costs of raising funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<u>Fundraising and publicity</u>			
Fundraising salaries	37,483	-	37,483
Publicity	18,216	15,542	33,758
	55,699	15,542	71,241
	55,699	15,542	71,241

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<u>Fundraising and publicity</u>			
Fundraising salaries	40,387	-	40,387
Publicity	26,088	10,924	37,012
	66,475	10,924	77,399
	66,475	10,924	77,399

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

7. Charitable activities (expenditure)	2024 £	2023 £
Boarding and tuition fees costs		
Depreciation	36,051	36,333
Rates and water	14,001	12,338
Light and heat	73,572	82,909
Repairs and maintenance	206,032	76,445
Insurance	22,531	18,637
Catering and other purchases	20,275	18,239
Course expenses and training	16,360	14,173
Printing, postage and stationery	8,486	8,363
Purchase of books	4,566	6,579
Carnegie fund project costs	3,258	65,801
Charitable donations paid	-	10,000
	<u>405,132</u>	<u>349,817</u>
Share of support costs (see note 8)	916,274	827,269
Share of governance costs (see note 8)	5,725	5,900
	<u>1,327,131</u>	<u>1,182,986</u>
Analysis by fund		
Unrestricted funds	1,136,787	895,930
Restricted funds	<u>190,344</u>	<u>287,056</u>
	<u>1,327,131</u>	<u>1,182,986</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

8. Support costs	Support costs 2024 £	Governance costs 2024 £	Total 2024 £
Library, conference and residential salaries	754,600	-	754,600
Wages and salaries	56,557	-	56,557
Leasing and rental	3,624	-	3,624
Motor and travel expenses	1,936	-	1,936
Consultancy fees	3,058	-	3,058
Telephone	4,987	-	4,987
Computer costs	31,395	-	31,395
Bank charges	16,248	-	16,248
Sundry	43,869	-	43,869
Recruitment costs	-	-	-
Audit	-	1,550	1,550
Accountancy	-	4,175	4,175
Legal and professional	-	-	-
	<u>916,274</u>	<u>5,725</u>	<u>921,999</u>
Analysed between Charitable activities	<u>916,274</u>	<u>5,725</u>	<u>921,999</u>

Governance costs includes payments to the auditors of £1,550 (2023 - £1,650) for audit fees.

Comparative information in respect of the preceding period is as follows:

	Support costs 2023 £	Governance costs 2023 £	Total 2023 £
Library, conference and residential salaries	665,914	-	665,914
Wages and salaries	54,988	-	54,988
Leasing and rental	2,867	-	2,867
Motor and travel expenses	1,358	-	1,358
Consultancy fees	4,146	-	4,146
Telephone	5,607	-	5,607
Computer costs	29,263	-	29,263
Bank charges	15,603	-	15,603
Sundry	47,523	-	47,523
Recruitment costs	-	-	-
Audit	-	1,650	1,650
Accountancy	-	4,250	4,250
Legal and professional	-	-	-
	<u>827,269</u>	<u>5,900</u>	<u>833,169</u>
Analysed between Charitable activities	<u>827,269</u>	<u>5,900</u>	<u>833,169</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

9. Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10. Employees

Number of employees	2024 Number	2023 Number
Number of charitable staff	42	41
	<u> </u>	<u> </u>
	2024	2023
	£	£
Employment costs		
Wages and salaries	775,612	726,349
Social security costs	57,688	52,726
Pension costs	15,340	13,246
	<u> </u>	<u> </u>
	848,640	792,321
	<u> </u>	<u> </u>

No employee received any remuneration of more than £60,000 during the current or prior year.

The number of full-time equivalent staff at the year end was 26 (2023 - 26).

11. Investment management costs	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Profit/loss on disposal of tangible fixed assets	2,669	-	2,669
Investment management costs	1,595	8,501	10,096
	<u> </u>	<u> </u>	<u> </u>
	4,264	8,501	12,765
	<u> </u>	<u> </u>	<u> </u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Profit/loss on disposal of tangible fixed assets	1,395	-	1,395
Investment management costs	1,524	8,134	9,658
	<u> </u>	<u> </u>	<u> </u>
	2,919	8,134	11,053
	<u> </u>	<u> </u>	<u> </u>

Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

12. Net gains/(losses) on investments	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Gain/(loss) on sale of investments	(7,625)	36,215	28,590

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Gain/(loss) on sale of investments	(8,958)	(6,125)	(15,083)

13. Transfer between funds

A transfer of £33,075 (2023 - £27,000) was made during the year from the Scholarship fund to the Gladstone general fund. This transfer was made in order to fund the boarding and tuition fees of scholars.

A transfer of £6,852 (2023 - £10,964) was made during the year from unrestricted funds to the NHMF Roof Repairs fund. A further transfer of £18,032 was made during the year from Unrestricted Funds to the Heritage Lottery Fund. This transfer was made to cover roof expenditure in excess of the grant received to date.

A transfer of £14,250 (2023 - £15,755) was made during the year from Designated Unrestricted Gladstone Project Funds to the Living Heritage Fund. This transfer was made to cover the depreciation of restricted assets.

A transfer of £37,690 was made during the year from restricted COVID grants received to Unrestricted Funds. A transfer of £16,207 was made during the year from restricted Carnegie Funds to Unrestricted Funds. These transfers were made to reflect the funds having been fully spent.

14. Trading subsidiary

Gladstone's Library Services Ltd is a wholly owned subsidiary of the charity which runs the café/restaurant services to support Gladstone's Library. Below are the trading results which have been included in the consolidated accounts.

Profit and Loss Account Gladstone's Library Services Ltd	2024 £	2023 £
Turnover	446,926	439,386
Cost of sales	(102,831)	(98,242)
Gross profit	344,095	341,144
Administrative expenses	(23,733)	(28,485)
Profit before tax	320,362	312,659
Tax on profit/(loss) on ordinary activities	-	-
Profit for the financial year	320,362	312,659

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

15. Intangible fixed assets

Group and Company	Software £	Total £
Cost		
At 1 January 2024	8,483	8,483
Additions	11,600	11,600
At 31 December 2024	<u>20,083</u>	<u>20,083</u>
Depreciation		
At 1 January 2024	3,462	3,462
Charge for the year	1,067	1,067
At 31 December 2024	<u>4,529</u>	<u>4,529</u>
Carrying amount		
At 31 December 2024	<u>15,554</u>	<u>15,554</u>
At 31 December 2023	<u>5,021</u>	<u>5,021</u>

16. Tangible fixed assets

Group	Freehold land and buildings £	Plant and equipment £	Total £
Cost			
At 1 January 2024	219,266	565,715	784,981
Additions	-	8,502	8,502
Disposals	-	(3,945)	(3,945)
At 31 December 2024	<u>219,266</u>	<u>570,272</u>	<u>789,538</u>
Depreciation and impairment			
At 1 January 2024	73,247	352,196	425,443
Charge for the year	13,951	21,033	34,984
Eliminated on disposal	-	(1,146)	(1,146)
At 31 December 2024	<u>87,198</u>	<u>372,083</u>	<u>459,281</u>
Carrying amount			
At 31 December 2024	<u>132,068</u>	<u>198,189</u>	<u>330,257</u>
At 31 December 2023	<u>146,019</u>	<u>213,519</u>	<u>359,538</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

Company	Freehold property, books & manuscripts £	Plant and equipment £	Total £
Cost			
At 1 January 2024	219,266	565,715	784,981
Additions	-	8,502	8,502
Disposals	-	(3,945)	(3,945)
	<u>219,266</u>	<u>570,272</u>	<u>789,538</u>
At 31 December 2024	219,266	570,272	789,538
Depreciation and impairment			
At 1 January 2024	73,247	352,196	425,443
Charge for the year	13,951	21,033	34,984
	<u>87,198</u>	<u>373,229</u>	<u>460,427</u>
At 31 December 2024	87,198	373,229	460,427
Carrying amount			
At 31 December 2024	132,068	197,043	329,111
	<u>132,068</u>	<u>197,043</u>	<u>329,111</u>
At 31 December 2023	146,019	213,519	359,538

The freehold property, and books and manuscripts, were each initially valued at a nominal £1 in 1989. All subsequent additions to books and manuscripts have been written off.

Any additional amounts under 'Freehold land and buildings' are improvements to freehold property. This includes costs to extend the current building.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

17. Fixed asset investments	Main fund investments	Scholarship fund investments	Cash on special deposit Main fund	Cash on special deposit Scholarship fund
	£	£	£	£
Cost or valuation				
At 1 January 2024	206,036	917,632	6,930	71,040
Additions	62,491	220,872	(62,491)	(220,872)
Valuation changes	(7,625)	33,005	-	-
Other Movements	18,973	26,812	6,984	(8,111)
Disposals	(62,887)	(183,880)	62,887	183,880
At 31 December 2024	216,988	1,014,441	14,310	25,937
Carrying amount				
At 31 December 2024	216,988	1,014,441	14,310	25,937
At 31 December 2023	206,035	917,632	6,930	71,040
	Golothan fund	Cash on Golothan fund	Investments in subsidiaries	Total
	£	£	£	£
Cost or valuation				
At 1 January 2024	157,610	9,293	1	1,368,542
Additions	10,519	(10,519)	-	-
Valuation changes	3,210	-	-	28,590
Other Movements	621	2,817	-	48,096
Disposals	(6,373)	6,373	-	-
At 31 December 2024	165,587	7,964	1	1,445,228
Carrying amount				
At 31 December 2024	165,587	7,964	1	1,445,228
At 31 December 2023	157,609	9,293	1	1,368,540

100% of the investments are held by Gladstone's Library, therefore none relate to Gladstone's Library Services Ltd.

The investments held by the group are shown at £1,445,228 (2023 - £1,368,540) as the £1 share held in Gladstone's Library Services Ltd has been eliminated on consolidation.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

18. Stock	Group		Company	
	2024 £	2023 £	2024 £	2023 £
Stock	5,614	3,162	5,617	3,161
	<u>5,614</u>	<u>3,162</u>	<u>5,617</u>	<u>3,161</u>
19. Debtors	Group		Company	
	2024 £	2023 £	2024 £	2023 £
Amounts falling due within one year:				
Trade debtors	4,704	4,180	4,704	4,180
Other debtors	18,733	21,827	18,733	21,827
	<u>23,437</u>	<u>26,007</u>	<u>23,437</u>	<u>26,007</u>
20. Creditors: amounts falling due within one year	Group		Company	
	2024 £	2023 £	2024 £	2023 £
Amounts falling due within one year:				
Trade creditors	38,945	36,625	32,856	29,313
Owed to group companies	-	-	7,935	9,229
Other taxation and social security	42,440	36,708	42,440	36,437
Other creditors	123,351	157,916	121,526	156,291
	<u>204,736</u>	<u>231,249</u>	<u>204,757</u>	<u>231,270</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

21. Restricted income funds	Balance at 1 January 2024 £	Movement in funds				Balance at 31 December 2024 £
		Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Scholarship Fund	835,428	61,995	(7,268)	(33,074)	33,006	890,087
Writers in Residence	108,120	25,000	(13,907)	-	-	119,213
Living Heritage Fund	18,706	478	(14,250)	14,250	-	19,184
Maartin Merten donations	1,681	-	-	-	-	1,681
Carnegie fund	19,465	-	(3,258)	(16,207)	-	-
Exhibition fund	20,627	-	-	-	-	20,627
House of Wisdom donations	319	-	-	-	-	319
COVID grants received	37,691	-	-	(37,619)	-	-
Golothan fund	176,902	4,672	(1,233)	-	3,209	183,550
NHMF Roof repairs	-	120,043	(126,895)	6,852	-	-
Other	-	-	-	-	-	-
Befriend a book	-	4,688	(4,688)	-	-	-
Heritage Lottery	-	23,656	(41,688)	18,032	-	-
Flintshire FLVC bike rack grant	-	878	-	-	-	878
National Manuscript grant	-	5,950	-	-	-	5,950
Nunkie events	-	5,431	(1,200)	-	-	4,231
	<u>1,218,939</u>	<u>252,791</u>	<u>(214,387)</u>	<u>(47,838)</u>	<u>36,215</u>	<u>1,245,720</u>
Scholarship fund breakdown						
			%	2024 £	%	2023 £
Canon Symonds			7.10	63,161	7.10	59,282
Bishop Moorman			5.04	44,835	5.04	42,081
Dr McGregor			13.88	123,508	13.88	115,924
General			7.08	62,990	7.08	59,122
Tom Jarman			3.66	32,561	3.66	30,561
Veronica Powles			2.76	24,548	2.76	23,041
The Lawton			3.48	30,941	3.48	29,041
The Drew			4.63	41,169	4.63	38,641
Dr Daisy Ronco			2.15	19,093	2.15	17,921
Richard Hills			4.47	39,806	4.47	37,361
Gladstone			0.88	7,842	0.88	7,360
Ernest Walder			3.08	27,446	3.08	25,761
Canon Denys Ruddy			7.06	62,820	7.06	58,962
Father John Thorold			5.90	52,506	5.90	49,282
Jim Cotter Trust			10.26	91,289	10.26	85,683
Stantan Memorial			5.12	45,602	5.12	42,802
Eileen Stamper			9.24	82,254	9.24	77,203
Jeffrey Engell			4.24	37,716	4.24	35,400
			<u>100.00</u>	<u>890,087</u>	<u>100.00</u>	<u>835,428</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

21. Restricted income funds *(continued)*

Comparative information in respect of the preceding period is as follows:

	Balance at 1 January 2023 £	Movement in funds			Gains & losses £	Balance at 31 December 2023 £
		Incoming resources £	Resources expended £	Transfers £		
Scholarship Fund	825,986	56,393	(6,986)	(27,001)	(12,964)	835,428
Writers in Residence	96,022	15,000	(2,902)	-	-	108,120
Living Heritage Fund	18,211	495	(15,755)	15,755	-	18,706
Maartin Merten donations	1,681	-	-	-	-	1,681
Carnegie fund	85,266	-	(65,801)	-	-	19,465
Exhibition fund	20,627	-	-	-	-	20,627
House of Wisdom donations	319	-	-	-	-	319
Elizabeth Hilton legacy	190,691	-	(153,000)	-	-	37,691
COVID grants received	167,740	3,471	(1,148)	-	6,839	176,902
Golothan fund	-	30,536	(41,500)	10,964	-	-
Other	-	18,974	(19,022)	48	-	-
	<u>1,406,543</u>	<u>124,869</u>	<u>(306,114)</u>	<u>(234)</u>	<u>(6,125)</u>	<u>1,218,939</u>

Scholarship Fund

Legacy funds, the majority of which, is invested with stockbrokers to fund scholarship students staying at the library.

Writers in Residence

Sponsorship funds donated to cover the expenses of visiting authors and authors events.

Carnegie Fund

Funding to sponsor the Digitisation project of Gladstone papers.

COVID grants

Funding received to support the business during Coronavirus closure.

Golothan Fund

Funding received to fund a series of lectures at the library.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

22. Unrestricted income funds	Movement in funds					Balance at 31 December 2024 £
	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	231,887	36,523	(1,595)	-	(7,625)	259,190
The Gladstone Project	260,303	-	-	(14,250)	-	246,053
Wolfson Foundation	-	-	-	-	-	-
Sponsor a Shelf Funds	88,418	-	-	-	-	88,418
	<u>580,608</u>	<u>36,523</u>	<u>(1,595)</u>	<u>(14,250)</u>	<u>(7,625)</u>	<u>593,661</u>
General Fund	(580,797)	766,026	(1,195,155)	1,428,003	-	418,077
Trading company reserves	1,045,573	446,926	(126,564)	(1,365,915)	-	20
	<u>1,045,384</u>	<u>1,249,475</u>	<u>(1,323,314)</u>	<u>47,838</u>	<u>(7,625)</u>	<u>1,011,758</u>

A transfer has been made between General Unrestricted Funds and the Trading Company Reserves to reflect the distributions made to date. This transfer will now happen on an annual basis. We believe that this transfer better reflects the true position of the charity and the group.

Comparative information in respect of the preceding period is as follows:

	Movement in funds					Balance at 31 December 2023 £
	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	226,972	15,397	(1,524)	-	(8,958)	231,887
The Gladstone Project	276,058	-	-	(15,755)	-	260,303
Wolfson Foundation	-	-	-	-	-	-
Sponsor a Shelf Funds	88,418	-	-	-	-	88,418
	<u>591,448</u>	<u>15,397</u>	<u>(1,524)</u>	<u>(15,755)</u>	<u>(8,958)</u>	<u>580,608</u>
General Fund	(358,438)	725,453	(963,800)	15,989	-	(580,796)
Trading company reserves	732,914	439,386	(126,727)	-	-	1,045,573
	<u>965,924</u>	<u>1,180,236</u>	<u>(1,092,051)</u>	<u>234</u>	<u>(8,958)</u>	<u>1,045,385</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

22. Unrestricted income funds *(continued)*

Investment reserve

Legacy funds invested with stockbrokers to cover day to day expenditure.

The Gladstone Project

The Gladstone Project was established on the centenary of the founder's death in 1998 in order to raise additional funds necessary to enable the Trustees of Gladstone's Library to satisfy their objectives and to develop Gladstone's Library and its facilities. In 2006 - 2008, an additional fundraising drive began to put into place refurbishment, essential repairs and the continued development of Gladstone's Library. This new fundraising drive attracted grants from Cadw, Heritage Lottery Fund and numerous Trusts as well as individual sponsors. The work supported by these donors concluded in 2008. The ongoing development of the Gladstone's Library continues, and funds and donations for new projects are held in the Gladstone Project and Development Fund bank accounts. The Trustees consider monies held in these funds to be designated for the ongoing development of Gladstone's Library whilst remaining within the total unrestricted funds.

Wolfson Foundation

Funding received to support improvements made following Covid closure.

Sponsor a Shelf

Funding to support day to day activities generated by sponsorship of a shelf in the library by individuals.

Trading company

Income generated from Gladstone Library Services Ltd, generated from Food for Thought and conference income.

23. Company limited by guarantee

The company is limited by guarantee and does not have a share capital. The liability of the directors of the charity is such that it will not exceed £1. Due to the structure of the company, no one has control or significant influence over the entity.

24. Related party transactions

Gladstone's Library Services Ltd is a wholly owned subsidiary of the company. During the year Gladstone's Library Services Ltd donated £320,362 (2023 – £312,659) to the company.

The balance due to Gladstone's Library Services Ltd at the year-end was £7,935 (2023 – £9,229).

Remuneration of key management personnel

The remuneration of key management personnel, including the Warden and Finance Manager, is as follows:

	2024	2023
	£	£
Total remuneration	74,156	68,948

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2024

25. Cash generated from operations	2024 £	2023 £
Surplus/(deficit) for the year	(6,845)	(108,143)
Adjustments for:		
Depreciation charges	36,051	37,937
Dividends, interest and rents from investments	(103,190)	(74,317)
Loss/(profit) on the sale of fixed assets	2,669	1,395
Movements in working capital:		
(Increase)/decrease in stocks	(2,452)	182
(Increase)/decrease in debtors	2,570	(16,223)
(Increase)/decrease in creditors	(26,513)	(12,254)
Cash generated from/(absorbed by) operations	(97,710)	(171,423)

26. Analysis of net assets between funds

Group	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2024 are represented by:			
Intangible assets	15,554	-	15,554
Tangible assets	173,136	157,121	330,257
Investments	231,299	1,213,929	1,445,228
Current assets/(liabilities)	591,769	(125,330)	466,439
	<u>1,011,758</u>	<u>1,245,720</u>	<u>2,257,478</u>
Company	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2024 are represented by:			
Intangible assets	15,554	-	15,554
Tangible assets	173,136	157,121	330,257
Investments	231,299	1,213,929	1,445,228
Current assets/(liabilities)	591,749	(125,330)	466,419
	<u>1,011,738</u>	<u>1,245,720</u>	<u>2,257,458</u>

GLADSTONE'S LIBRARY

England & Wales - Charity number 701399

Accounts

GLADSTONE'S LIBRARY

GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS

for the year ended

31 December 2023

CHARITY REGISTRATION NO. 701399

COMPANY REGISTRATION NO. 02363642

GLADSTONE'S LIBRARY

Legal and Administrative Information

Trustees	Damian Barr Gregory Cameron David Cannadine Victoria Collins Virginia Davies Patrick Derham Scott Evenbeck Charles Gladstone Louisiana Lush Tamara Harvey Llyr Williams Andrew Roberts	Resigned 4 July 2023 Resigned 28 May 2023 Appointed 1 July 2023
Company secretary	Andrea Russell	
Charity number	701399	
Company number	02363642	
Registered office	Church Lane Hawarden Deeside Flintshire CH5 3DF	
Auditor	Mitchell Charlesworth (Audit) Limited 24 Nicholas Street Chester CH1 2AU	

GLADSTONE'S LIBRARY

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GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

The Trustees, four of whom are also directors for the purposes of company law, present their annual report and the financial statements of the charity and the group for the year ended 31 December 2023

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Warden's Introduction to the Annual Report 2023. Revd. Dr Andrea Russell

Last year I wrote that 2022 had been a year of significant change and a year on I now realise that life here at the Library is always a story of change and development – and 2023 was no exception. The highlight of the year was the award of £777,000 from the National Memorial Heritage Fund to allow us to make much needed repairs to the Library's roof. The process has begun, with smaller like-for-like repairs having already been undertaken and by early December the application to Flintshire County Council was submitted for listed building consent, which should be through by Spring 2024. In addition to this we began preparations for a grant for the Heritage Lottery for a feasibility study year that would allow us to pilot projects with young people in the 16-24 age group, drawing on our collections and archives, to facilitate conversations in key Gladstonian areas of human rights, democracy and religious tolerance. In addition, we plan to work with architects and archival/collection experts to consider how the Library can be developed to ensure that the treasures we have are cared for in the best possible way, can be as accessible as possible and also that the building itself can help us to engage with a wider and younger group. Initial conversations with the funders and local schools and groups have been positive and so we again await the outcome in early 2024.

We have been delighted that the relaunching of the Friends' scheme has gone well; that courses and events have been well attended and that occupancy has continued to increase. There are still challenges but there are real signs of growth and much to be thankful for. The staff team continue to attract hugely positive comments from guests, and their hard work and commitment are key to our future success.

The reshaping of the Trustee Board has gone well and whilst we were sad to say goodbye to Tamara Harvey we were delighted to welcome Andrew Roberts, who now chairs the finance sub-committee. I continue to be grateful to all members for the Trustee Board, and especially the Chair Patrick Derham, for their encouragement, support and wisdom.

1. Objectives and Activities

1.1. Memorandum of Association

In Gladstone's Library's Memorandum of Association, the objects for which the Charity is established are clearly stated:

- (a) The promotion of religion and education and the promotion of divine learning in connection with the Church of England and the Church of Wales as historical branches of the Catholic Church and in conformity to the living spirit of the Church of England and the Church in Wales.
- (b) The advancement of education for the public benefit by the maintenance and development of Gladstone's Library's collections, the encouragement of research, writing and debate on Gladstone's core subjects:
 - Theology and Spirituality
 - History and Current Affairs
 - Contemporary and Classical Literary Culture

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

1.2. Mission Document – By Way of Definition

The statements printed below were produced in 2010 by Freddie Baveystock in conjunction with staff, Trustees and users of Gladstone's Library as a defining statement, or set of words, to guide the development and future direction of Gladstone's Library.

Gladstone's Library is...

A residential library and meeting place dedicated to dialogue, debate and learning for open-minded individuals and groups who are looking to explore pressing questions and to pursue study and research in an age of distraction and easy solutions.

We help people engage more deeply in the questions that concern them.

We are committed to maintaining Gladstone's legacy of engagement with political, social, moral and spiritual questions.

We do not seek to provide the answers.

We offer resources for people to pursue those questions for themselves – through individual study as well as group debate.

Moreover . . . we are one of a kind.

We offer a comfortable, sociable and stimulating environment in which to pursue live questions.

We provide the resources for creative study including renowned collections of religious, historical, cultural, and political materials.

We believe that the mind works best when the body is well catered for.

We enable our guests to enjoy solitude as well as social interaction.

We like everyone to leave having encountered something they weren't expecting – a book, an idea or a person, for example.

Moreover... We have an evolving programme of events that keeps us connected with a wide network of writers and thinkers – and makes us worth revisiting.

These are the values we seek to embody:

Welcoming: Friendly people in a comfortable environment; happy to accommodate special requests; open to long or short visits, groups and individuals; making our riches available to the widest audience possible.

Intelligent: Voracious readers; thoughtful about where we can make a difference.

Open-minded: Unafraid to explore ideas; hungry for new avenues of enquiry; engaged with contemporary questions and exploration of the connections between them; liberal in values and attitude; respectfully accommodating different points of view.

Surprising: Having more to us than meets the eye; maintaining the pace of innovation.

Diverse: Celebrating difference and inclusion; giving people space to be themselves.

Ethical: Defining value in social terms; pursuing progressive standards; caring for the environment.

In summary . . .

We are proudly Gladstonian, as these are the self-same liberal values he lived, breathed and bequeathed us.

The Trustees have given due regard to the Charity Commission's guidance on public benefit and believe that the aims, objectives and services provided by the charity are compliant.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report)

For the year ended 31 December 2023

Gladstone's Library responds to these aims and objectives in the following ways:

2. Achievements and Performance

The Library was opened fully during 2023.

2.1 The Reading Rooms.

2023 has been a lively year, and although there have certainly been challenges, it's important to note that rarely a day goes by without a moment of joy. It might be the gasp of someone new to the beautiful space, or a departing resident letting us know what a productive time they've had; for staff it's almost always the thrill of discovery, be that a new book, an interesting project, or a new scholarship holder to meet.

2.1.1 Users

As ever, the statistics are wide and varied when it comes to the Reading Rooms. The team welcomed 1,025 new Readers, with another 150 renewing their existing Readership. 324 people visited as Researchers, working with the collections for one or two days on average.

1,129 people accessed the Reading Rooms in their capacity as Residents, maintaining the almost equal balance between day visitors and Residents that we have seen for many years. For the first time since the pandemic closure, the Library awarded Scholarships, and the 17 scholars and their fascinating projects added significantly to Reading Room life.

150 renewals represent almost exactly 5% of the total number of registered Readers (just under 3,000 at the end of 2023). Renewals represent some of the Library's most regular and dedicated visitors; often this is their third or fourth renewal. However, they are a small core number, and their annual number has not risen in several years. We want to increase our contact with those who use this increasingly busy space, and so from 2024 Reader cards (valid for three years) will be valid for a single year only.

Across Readers, Researchers and Residents, the Reading Rooms facilitated 11,837 individual visits across the year; an average of 35 people every day across the 335 days that the Library is open.

As with almost every year, some minor adjustments to the space resulted in more seating – 38 places to sit, mixed between single desks, shared desks, and armchairs – but nevertheless, the Reading Rooms are reaching their capacity.

To better understand the role of staffing the Enquiry Desk (our 'Reception', our first welcome point), for the first time in 2023 we gathered data on 'entry taps', i.e. every time someone enters the Reading Rooms. We recorded an astonishing 27,961; this translates to 80 per day. When we add this to the growing numbers of invigilated users – described in Archives and Printed Collections, below – it's clear that staffing this main point of access is an increasing priority.

Since re-opening Reading Room staff have allowed members of the public to 'pop in' to the space, to have a look, take a photo, etc. Across 2023 this has become increasingly difficult to do, and in January-March 2024 we will run a three-month trial where only Readers, Residents and Researchers are admitted.

2.1.2 Printed Collections

Printed collections had another very successful year, with circulation overall increasing compared to 2023. 4,694 individual titles were issued across 2023.

Although acquisitions are limited due to the Library's recovery budget, new items continue to be added due to the (ever-decreasing) backlog, donations, and the very welcome continuation of subscriptions! The *Church Times*, *The New Statesman*, and *Delayed Gratification* continued to be added throughout 2023, and were joined by a subscription to *The Idler* magazine.

A particularly significant donation of books was made to the Kaiser Trust collection by Clive West, the son of George West. George passed away in 2023 and with Clive, we agreed that the collection will now be held in the Anwyl Room, where its themes will surely inspire our conference visitors.

2.1.2 Printed Collections *continued*

In 2022-23 we increased the security of all Special Collections (with the exception of the Gladstone Foundation Collection, which remains in the History Room) and we are pleased to report that this has not negatively impacted use. 442 Special Collection items were issued in 2023, a large increase on the previous year.

At the start of 2023, all catalogue records were updated regarding locations, loan types and availability statuses. This means that anyone searching can clearly see where an item is, and more importantly, how they can access it. Alongside other revisions, this has resulted not only in a clearer process for users but has also increased our contact with those using the collections – a long-held wish.

The 'Printed Items Request Form' was revised in 2023, so that we could learn more about our users. We now know, for example, that our Special Collections (our most unique printed items), are a significant driver for people coming to stay at the Library. Elsewhere, quite a few of our requesters had a general interest or 'personal fascination' and requested to view items after searching our catalogue. This public engagement is one of the loveliest parts of printed special collections use: many of our requests have come spontaneously, either from talking to users and making personal recommendations, or from users learning about our printed collections from social media or during the course of their stay, and asking to see some items.

In terms of conservation and preservation the team continued to improve the housing, cleanliness, and handling of books.

As with any library, weeding and de-accessioning are an important part of collection life, and the team continued with its weeding checks; 339 volumes were removed for reselling or recycling, and a number of sizable serials in Stephen Gladstone Hall have been marked for review. De-accessioning not only makes way for new titles, but also clarifies and sharpens the Library collections; we look forward to the rise in collection use as a result.

2.1.3 Archives

As with last year, 2023 is now the busiest year for archives for which we have records, with a third more visits than in 2022. 26 unique visitors paid 29 visits in total (3 people returned for multiple viewings); overall, the Enquiry Desk invigilated 97 days' worth of viewings. We understand that research derived from our archives helped to create 10 monographs, 2 book chapters, 1 journal article, 6 PhD theses and 2 conference papers. These are truly wonderful statistics.

As mentioned above, scholarships played a significant role in this increase, but we also saw the return of international visitors for the first time since the pandemic closure, with researchers visiting from Germany, the US, Canada, Japan and the Caribbean.

The majority of archives viewings concerned material relating to plantation records in the Glynne-Gladstone Archive, particularly with the anniversary of the Demerara Uprising falling in 2023. But we also issued records from Eric James Archive, the Don Cupitt Archive, Jim Cotter Archive, the Anne Ramsden Bennett Archive and the British Crime Writing Archives.

Regarding collections management, bid funds meant that we could continue to invest in archival-grade acid free boxes. Increasingly our archival items are housed in a much-improved way, and specific archives rehoused include the Allchin Archive, sections of the Glynne-Gladstone Archive, and the Sir Stephen Glynne's Church Notes.

The strategic plan for the archives was reviewed regularly across 2023, and we continued to see progress in obtaining core paperwork for improved archive administration and management. Loan agreements were signed for the British Crime Writing Archive, while copyright and ownership agreements were signed for the Anthony Freeman Archive.

At the start of 2023 an application to the National Archives' 'Archives Revealed' cataloguing grant scheme was one of 18 from 85 applications to make it to the second round. Due to the NA reducing the financial amount available it was decided that the Library would not continue, but it was a significant vote of confidence in the Library's archives!

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

2.1.4 Outreach and Public Engagement

Almost a thousand people visited the Reading Rooms and/or learned about some aspect of the collections via our engagement activities. These include the very successful 'ASC Us Anything' sessions each Friday, twice-monthly Glimpses, and the six 'Tea with the Warden' sessions. Alongside North-East Wales Archives, we held an incredible Open Doors day in September.

When it comes to social media, our collections are key. Some of the Library's most impactful online messaging came from posts drafted by the Reading Room team about the printed and archival holdings.

Our volunteer team continue to bring laughter and huge amounts of hard work to the Reading Rooms. In the printed collections they have cleaned and produced conservation reports for several thousand books (the entire ground floor of the History Room!); in the archives they played a huge role in the completion of the *Gladstone's Writing* project (see Digitisation, below). The Foundation Volunteers continue to grow in number, and we continue to shape what we as an institution can do for young people in the North West and North Wales.

We welcomed students from the universities of Wrexham, Liverpool and Chester for a total of twelve weeks of work placements. These were some of the most successful we've had and we look forward to welcoming more in 2024.

The printed collections submitted a small funding application for interpretation banners for the History Room; with revisions, we hope that this resubmitted bid will succeed in 2024.

If we think of 'in-reach', then the Reading Rooms continue to inform the Library's wider strategic goals and the Library's public face. We work closely with the Warden and colleagues in Development as they continue to establish the medium and long term objectives for the library.

2.1.5 Digitisation

A huge milestone was reached in 2023 with the final completion of the *Gladstone's Writing* project. Funded by the Carnegie Corporation of New York, the project represented an enormous step forward for the Library in terms of its digital presence.

In total, 8,754 items from the Glynne-Gladstone Archive and 182 printed books from the Gladstone Foundation Collection were fully digitised and are available to browse free of charge via Preservica.

Printed books were matched with their enriched GladCAT metadata. Archival items were reference numbered, condition checked, digitised, catalogued to ISAD(G) standard and placed online, with more detailed cataloguing started to create summaries of the contents of each items, subject terms, and place access points.

Digital storage was acquired on Dropbox and in Preservica, a digital preservation system. We have a contract for five years and we will be launching a number of pilot projects regarding the Library's institutional archive in 2024.

2.2 Courses and Event programme

2023 saw the return of core events, including established festivals and familiar Writers in Residence formats, with the addition of highly successful one-off talks and the expansion of events which first appeared in the 2022 programme. The introduction of taster Open Lectures connected with courses has been successful. The number of Glimpse tours has been doubled to twice a month – dates generally sell out - and new Tea with the Warden tours/events have proven popular.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report)

For the year ended 31 December 2022

2.2.1 Theology and Spirituality

April:

- Course: God Save the King – The Sacred Nature of the Monarchy – led by Ian Bradley
- Open Lecture: The Coronation – its History and Symbolism – led by Ian Bradley

September:

- Poetry and Faith with Catherine Okoronkwo | GLADFEST 2023

October:

- From Communication to Communion: Thomas Merton's Writing and the Desire to (Re)connect – led by Gary Hall
- Open Lecture: Merton as Theological Companion in the Midst of Trouble – led by Gary Hall

November:

- Course: Imagining Heaven – with the Help of the Victorians – led by Ian Bradley
- Open Lecture: Falling Back in Love with Death – led by Ian Bradley

December:

- Well-women - A Time of Refreshment – led by Liz Shercliff and Kate Bruce

2.2.2 Arts and Literary Culture

January

- Adapting for Accessibility - a Masterclass with Sophie Rickard

February

- Hearth
- Jane Yeh: Being Creatively Inspired by Art and Artists

March

- The Rickard Sisters: The Likes of Us: Who Reads Old Ideas?
- Simon Armitage and Hanan Issa - Poetry and Place

May

- Publishing Day - Learn how to Self-Publish – led by Rhian Waller
- Lightning in a Bottle - a Masterclass with Margarita Gokun Silver

June:

- Alibis in the Archive (weekend)

July

- Course - Latin in a Week 2023 – led by Clara Westhaver

August:

- Enjoying Poetry – A Walking, Sharing & Reading Workshop – led by Jonathan Davidson
- Course: Bewitching Shakespeare – led by Emma Rees
- Publishing Day - Learn how to Self-Publish – led by Rhian Waller
- Lecture: Nick Clegg: Gladstone and the Metaverse: How New Technologies Can Transform Education

September:

- Gladfest weekend
- Jude Piesse: Writing Darwin's Garden at the Mount

October:

- Reading Like a Writer - a Masterclass with N West Moss
- N West Moss - The Push and Pull of Receiving Feedback on our Work

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

2.2.2 Arts and Literary Culture *continued*

November

- Talking Terror: An M.R. James Event at Gladstone's Library – (panels and talks)
- A Warning to the Curious – Two Ghost Stories by M R James (linked to Talking Terror)
- Shaking Things Up: Looking Outside of Yourself for Poetic Inspiration with Jane Yeh

2.2.3 History and Politics

February

- Hearth, especially "The Language of Food: The Unknown Story of a Domestic Goddess with Annabel Abbs", and "Why the Georgians Loved Ancient Greece" with Susan Stokes-Chapman

July:

- The Gladstone Umbrella, an annual gathering of Gladstone scholars and enthusiasts
- Open Lecture: Gladstone - Man of His Century – led by David Brooks

September:

- Gladfest: particularly "Britain and the American Dream with Peter Moore", "The Reading Rooms Team: Writing Gladstone – the letters of an age", and "Following Writers and Rebels in the Spanish Civil War with Sarah Watling"
- Jude Piesse: Writing Darwin's Garden at the Mount

2.3 Use of Chapel

Chapel continues to be the hidden heartbeat of the Library. Attendance ranges from 1- 15 and those who come often take away the liturgy booklet with them, commenting on the use of poetry, the inclusive language and the times of silence. As Warden, this is the highlight of my day. During the times I am away from the Library local clergy take the services when they can.

The Chapel is a space that is also used for other events. Other groups who use the Chapel regularly include yoga and mindfulness groups. It is also used as a place of quiet contemplation throughout the day by residents and day visitors. The Chapel is often chosen as a venue for lectures and conferences and provides comfortable seating, excellent acoustic and a reliable sound system.

2.4 Achievements and Performance: Visitors

In 2023 the Library continued to see growth in the number of visitors and guests staying at the library. Occupancy of our bedrooms increased to 77% average occupancy compared to 66% in 2022. Revenue from our restaurant was up 20% illustrating the growth in visitors to our Food for Thought restaurant.

2.5 Achievements and Performance: Marketing

2.5.1 Social Media

Our social media reach grew in 2023. These stats are taken from the period of January 2023-December 2023 (compared to the same period in 2022). 5.9M impressions (up 2M impressions from 3.9M in 2022), 5.57% engagement rate (up 0.75% engagement in 2022). Facebook has accrued 18,398 followers/fans (approx. 1000 more than in 2022) while Twitter has accrued 2,421 new followers (up to 16,655). Instagram has 8,070 followers, up 2,159 from the total in 2022. LinkedIn, continues to have a far smaller audience (700+ followers) but is growing gradually. Tiktok is likewise growing.

In 2023, following changes in LinkedIn algorithms and the ownership of Twitter/X, the decision was taken to diversify to other social media channels. The Library now has Threads, Bluesky and Mastodon accounts.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

2.5.2 PR and Press

Outbound press releases (e.g., The announcement of the National Lottery Heritage Fund (see [News from Wales](#), [Country Life](#), [The Flintshire Herald](#) and [the Flintshire Leader](#)), the March visit by Poet Laureate Simon Armitage and Welsh National Poet Hannan Issa (see [The Leader](#), [The Bookseller](#), [InYourArea](#), and the Library's success at the [Small Employer Awards](#), have been supported by the local press. The [Writer in Residence programme submission period](#), the [selection of WiR authors](#), and events such as [Armen Sarkissian's](#) Founder's Day Talk and the launch of Gladfest and [Alibis in the Archive](#) also received support in the local press.

We have facilitated national press coverage of the Library, including: [I've found the perfect holiday for anxious teenagers – and I have #BookTok to thank](#) in The i Newspaper (September 5 2023), [Gladstone's: The UK's only residential library](#) on BBC Online (October 23 2023) and [NOVEL IDEA Inside the only UK library where you can spend the night – with stunning reading rooms and 150,000 books](#) in The Sun (October 29 2023) and [6 Atmospheric And Memorable Accommodations In Wales That You Must Visit](#) in Forbes (December 27, 2023). International coverage includes an article in [La Voz de Galicia](#) and [Stuff NZ](#).

The Library has also appeared in listicles, including: [Picturesque village packed with things to do is also Wales' hottest place](#) (Daily Post, Sept 10 2023), [From book butlers to library sleepovers: 10 great UK places to stay for book lovers](#) (Guardian, March 2 2023), [The World's Best Hotels for Booklovers](#) (nextavenue, June 27, 2023)

Our weekly column hosted by the Flintshire and Wrexham Leader continues. We have also supplied text and content for blogs, podcasts, teaching aids and similar, which provide narrow reach but persistent exposure.

3. Development

3.1 Staffing

During 2023 the Carnegie project was completed and the library then retained some of the staff that were working on the project. The average number of staff increased from 39 in 2022 to 41 in 2023 and WTE increased from 24.8 to 26.3.

3.2 Development of future project ideas

Future project ideas link directly to the ongoing vital restoration and repair work to the fabric of the building (thanks to support from the National Heritage Memorial Fund (NHMF)), as well as widening the Library's reach /audiences and maximising the use of our spaces and buildings (for example repurposing Stephen Gladstone Hall and/or the Annex).

3.3 Grant Applications

In February 2023, the Library applied for a grant from the National Heritage Memorial Fund (NHMF) Covid19 Response Fund to undertake essential repairs to the building to secure the structure (focusing on the porch and roof).

This application was successful and in April 2023 the Library was awarded a grant of up to £777,246.00 (93.96% of the total eligible project cost of £827,246.00). The remainder of this project cost was funded thanks to a generous Legacy donation to the Library. This major renovation project is now underway and will be completed by the end of March 2025.

In early November, the Library applied to the National Lottery Heritage Fund for a Resilience and Recovery grant to support an 18-month scoping project (starting in February 2024) linked to widening the Library's audience (to work with 16 to 24-year-olds) and a feasibility study into the use and repurposing of Stephen Gladstone Hall and the Annex. The application is for £126,000 and the Library will receive an outcome in January 2024.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

3.4. Friends of Gladstone's Library

In May 2023 the Library refreshed the Friends of Gladstone's Library/regular giving scheme working with Enthuse, to create a new online signup/donation platform, and Daydream Creative Design Agency, to develop new branding and materials – postcards, signage, and tote bags.

This development is also supported by an updated 'Support Us' section on the Library's website, that makes it easier for people to become Friends of the Library.

Further details: <https://www.gladstoneslibrary.org/contact/support-gladstones-library>
<https://gladstoneslibrary.enthuse.com/friend>

3.5. U.S. Friends of Gladstone's Library

The Library was awarded a grant of \$10,000 to support general operating costs from U.S. Friends of Gladstone's Library (501(c)(3), which was accrued thanks to the Library's U.S. based supporters and donors.

On the 14th November 2023, at the AGM, the Board of U.S. Friends of Gladstone's Library Inc. voted to dissolve the 501(c)(3) at the end of December 2023 due to an increase in running costs and a decrease in donations. From January 2024, the Library will become an affiliate fund as part of Chapel and York's Family Foundation (U.S).

3.6. Sponsorship

In August, Murgitroyd (European Patent & Trademark Attorneys) kindly sponsored the Nick Clegg: Gladstone and the Metaverse public talk (sponsorship value £2,000).

£2,850 was successfully raised in corporate sponsorship from locally based businesses for Gladfest 2023 which took place in September. Supporters included Castell Howell Foods, Mitchell Charlesworth, Hartsheath Trust, Rawson, Taylors of Harrogate, North West Produce, and Trelleborg Marine and Infrastructure. Gladstone's Library Trustees also kindly sponsored the event.

In November, Canda Copying Ltd. generously sponsored and contributed to a sold-out M. R. James event untitled 'Talking Terror' at the Library which included a panel discussion, and performance by Nunkie Theatre (sponsorship value - £2,000).

4. Operations

In 2023 the Operations team were successful in generating a 20% increase in food revenue as well as a 35% increase in conference revenue. This was achieved by the use of seasonal menus, greater use of outside spaces for Food for Thought guests and an increase in the number of events in the restaurant, Afternoon Teas and Christmas for example. In order to protect the team, staff rotas were more flexible to support the wellbeing of the team. We employed an additional kitchen assistant to help with the increased business in the restaurant.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

5. Financial Review

5.1. Financial Results

In 2023 the library continued to increase occupancy and revenue compared to 2022. Room nights increased 17% and average occupancy increased from 66% to 77%. Total weekly revenue increased by 23% year on year with increases in all main income streams of accommodation, conference and food revenue.

2023	Room	
Room nights	Nights	Occupancy
Jan	448	59%
Feb	505	69%
Mar	631	78%
Apr	626	80%
May	650	81%
June	691	89%
July	690	86%
August	626	78%
Sept	571	73%
Oct	640	79%
Nov	583	75%
Dec	306	65%
Total	6,967	77%

Total unrestricted and restricted income was up 14% including 3% increase in donations and 21% increase in charitable activities. Total expenditure increased by 19%. We monitor our expenditure very closely and incurred significant increases in food, energy and wage costs in the year.

The overall reduction in funds included a net loss on investments of £15,083, significantly less than the loss of £118,809 in 2022. Our investments are reviewed on a quarterly basis by our Finance Committee and Stockbroker, J M Finn.

5.2. Reserves

At the end of 2023 the unrestricted reserves were equivalent to 6 months normal expenditure.

The reserves policy of the charity is to hold unrestricted, free reserves equivalent to 12 months expenditure of a typical trading year. The Trustees designate unrestricted reserves in respect of known forthcoming projects or liabilities. Details of the charity's designated reserves can be seen in these accounts. After taking into account the designated reserves identified by the charity, the remaining level of free, unrestricted reserves fell short of the charity's policy. The Trustees are aware of this and will aim to work towards achieving the required level over future months.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

6. Structure, Governance and Management

6.1. The Board of Trustees and Directors of the Company

The Board of Trustees met 4 times during 2023 and the sub committees (Finance and Risk and Fundraising) met 6 times.

The AGM was held on the 26th September 2023.

Tamara Harvey resigned from the Board of Trustees during 2023. Andrew Roberts joined the Board of Trustees in 2023. Andrew brings to the Board an expertise in finance and accounting and as the Operations, Finance and People Director for Theatre Clywd has considerable experience of working for a Charity.

As at 31st December 2023, the Trustees of Gladstone's Library were:

- Damian Barr
- Gregory Cameron
- David Cannadine
- Toria Collins
- Virginia Davies
- Patrick Derham (Chair)
- Charles Gladstone (President of Gladstone's Library)
- Louisiana Lush
- Andrew Roberts
- Llyr Williams (Vice Chair)

6.2. Gladstone's Library Services Limited

A separate sister company, Gladstone's Library Services Ltd, has responsibility for all financial activities that are not core to the charitable purposes of Gladstone's Library. The directors of Gladstone's Library Services Ltd are:

- Andrea Russell
- Sarah Robertson
- Llyr Williams

6.3. Gladstone's Library Staff

As at 31 December 2023, Gladstone's Library had the following members of staff:

Management and Department Head

Andrea Russell	Warden and Director
Sarah Robertson	Finance Manager and Director
Louisa Yates	Director of Collections and Research
Oussama Mantashe	Operations Manager
Jim Creed	Fundraising and Development Officer

Admin/Other

Tracey Vallance	PA to the Warden
Margaret Cartner	Finance Assistant
Rhian Waller	Digital Marketing Officer
Joanne Mercer	Finance Assistant

Collections: Reading Rooms and Archives

Isobel Goodman	Librarian
Alexandra Foulds	Archivist
Louise Roberts	Library Assistant
James Southerby	Library Assistant

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

6.3 Gladstone's Library Staff *continued*

Food for Thought Restaurant

Matthew Gibson	Head Chef
Gareth Messham	Sous Chef
Charly James	Demi Chef de Partie
Matthew Campbell	Kitchen Assistant
Nicola Jones	Restaurant Team Leader
Charlotte Pritchard	Restaurant Team Leader
Angela Evans	Restaurant
Alison Stewart	Restaurant
Matthew John	Restaurant (casual)
Pamela Griffiths	Restaurant
Lorraine Whittle	Restaurant
Rachel Deacon	Restaurant
Debbie Tregligas	Restaurant
Amy Hamilton	Restaurant
Ben Morris	Pot Wash
Griff Robinson	Pot Wash

Housekeeping

Adrian Stefanescu	Head Housekeeper
Samantha Newall	Housekeeping
Caroline Sayer	Housekeeping
Rosie Parry	Housekeeping
Jennifer Jones	Housekeeping

Maintenance and Night Porter

Dominic King	Night Porter
Gareth Jones	Night Porter
Evan John	Maintenance Officer

Reception

Caroline Jeffrey	Reception
Victoria Leary	Reception
Helene Webster	Reception
Nicola Whalley	Reception

7. Reference and Administrative Details

Registered Charity Name	Gladstone's Library
Charity number	701399
Company registration number	2363642
Registered office	Gladstone's Library Church Lane Hawarden Flintshire CH5 3DF
Auditor	Mitchell Charlesworth (Audit) Limited 24 Nicholas Street Chester CH1 2AU

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

Bankers

Lloyds Bank Plc
8 Foregate Street
Chester
CH1 1XP

8. Trustees' Annual Report

The Trustees, five of whom are also directors for the purposes of company law, present their annual report and the financial statements of the charity for the year ended 31st December 2023.

8.1. Foundation

Gladstone's Library was founded by William Ewart Gladstone (1809-1898), arguably Britain's greatest Prime Minister, in 1889. It is the only Prime Ministerial Library in the UK and is unique in being a residential library with 26 bedrooms. The present Grade 1 listed building was opened in 1902 as the National Memorial to Gladstone. The Library was created around Gladstone's original donation of 28,000 books. It houses a world-renowned collection of theology and nineteenth century studies. The collection is up to date and now boasts more than 200,000 items.

8.2. Governance

Gladstone's Library is a charity (Registered Charity Number: 701399) and, as such, is run by a Warden (Andrea Russell) who reports to the Trustees. The Library is also a company registered in England and Wales as a Company Limited by Guarantee (Number 2363642). At present, five of the Trustees are directors of the company for the purposes of the Companies Act. The Trustees are a body of not less than five and not more than twenty-four members. The Trustees meet at least twice a year - for the Founder's Day meeting of the Trustees which includes the AGM of the Company. The Chair may call other meetings of the Trustees or whenever he is summoned to do so by two or more Trustees. The Fundraising and Finance Sub-committees are delegated by the Trustees to act on their behalf. All acts and decisions taken under such delegated powers shall be reported to the Trustees and confirmed by them.

8.3. Risk

Gladstone's Library monitors its risk register on an ongoing basis. This forms part of the work plan of the Board.

8.4. Auditors

Having expressed a willingness to continue in office, a resolution for the appointment of Mitchell Charlesworth (Audit) Limited will be proposed at the forthcoming Annual General Meeting.

9. Trustees' Responsibilities

Those Trustees who are directors of Gladstone's Library are, for the purposes of company law, responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable legal and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accountancy Practice). Company law requires the directors to prepare financial statements for each financial year that give a true and fair state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2023

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.

Registered Office:

Gladstone's Library
Church Lane
Hawarden
Flintshire
CH5 3DF

Signed by order of the Trustees:



The Revd Dr Andrea Russell
Company Secretary

29/08/2024

GLADSTONE'S LIBRARY

Independent Auditor's Report To the Members of Gladstone's Library

Opinion

We have audited the financial statements of Gladstone's Library (the 'charity') and its subsidiaries (the 'group') for the year ended 31 December 2023 which comprise the Group Statement of Financial Activities, the Group Balance Sheet, the Company Balance Sheet, the Group Statement of Cash Flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 December 2023 and of the group's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the accounts in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- the charity's own assessment of the risks that irregularities may occur either as a result of fraud or error;
- the results of our enquiries of management and trustees of their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charity's documentation of their policies and procedures relating to:
 - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas:

(i) The presentation of the charity's Statement of Financial Activities, (ii) the charity's accounting policy for revenue recognition and (iii) the charity's use of restricted funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act, and the Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued by the joint SORP making body.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the company's ability to operate or to avoid a material penalty. This includes regulations concerning Data Protection Regulations.

Audit response to risks identified

As a result of performing the above, we identified the safeguarding of the building and collection, and revenue recognition as the key audit matters related to the potential risk of fraud.

Our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations described above as having a direct effect on the financial statements;
- enquiring of management and members of the Board of Trustees concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance and reviewing correspondence with relevant authorities where matters identified were significant;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Robert Hall (Senior Statutory Auditor)
for and on behalf of Mitchell Charlesworth (Audit) Limited

30/08/2024

Accountants
Statutory Auditor

24 Nicholas Street
Chester
CH1 2AU

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total as restated 2022 £
Income from:					
Donations and legacies	3	179,228	65,949	245,177	237,370
Grant income	3	-	-	-	8,000
Charitable activities	4	546,225	-	546,225	448,475
Investments	5	15,397	58,920	74,317	94,279
Trading company income	14	439,386	-	439,386	354,252
Total income		1,180,236	124,869	1,305,105	1,142,376
Expenditure on:					
Raising funds	6	66,475	10,924	77,399	38,536
Charitable activities	7	895,930	287,056	1,182,986	1,029,834
Investment costs	11	2,919	8,134	11,053	9,269
Trading company expenses	14	126,727	-	126,727	96,317
Total resources expended		1,092,051	306,114	1,398,165	1,173,956
Net (losses)/gains on investments	12	(8,958)	(6,125)	(15,083)	(118,809)
Net income/(expenditure)		79,227	(187,370)	(108,143)	(150,389)
Gross transfers between funds	13	234	(234)	-	-
Net income for the year/Net movement in funds		79,461	(187,604)	(108,143)	(150,389)
Total funds brought forward		965,924	1,406,543	2,372,467	2,522,856
Total funds carried forward		1,045,385	1,218,939	2,264,324	2,372,476

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2023

Comparative information in respect of the preceding period is as follows:

	Notes	Unrestricted funds as restated 2022 £	Restricted funds as restated 2022 £	Total as restated 2022 £
Income from:				
Donations and legacies	3	218,400	18,970	237,370
Grant income	3	-	8,000	8,000
Charitable activities	4	448,475	-	448,475
Investments	5	17,494	76,785	94,279
Trading company income	14	354,252	-	354,252
Total income		1,038,621	103,755	1,142,376
Expenditure on:				
Raising funds	6	31,784	6,752	38,536
Charitable activities	7	606,943	422,891	1,029,834
Investment costs	11	1,611	7,658	9,269
Trading company expenses	14	96,317	-	96,317
Total resources expended		736,655	437,301	1,173,956
Net (losses)/gains on investments	12	(25,448)	(93,361)	(118,809)
Net income/(expenditure)		276,518	(426,907)	(150,389)
Gross transfers between funds	13	(17,419)	17,419	-
Net movement in funds		259,099	(409,488)	(150,389)
Total funds brought forward		706,825	1,816,031	2,522,856
Total funds carried forward		965,924	1,406,543	2,372,467

GLADSTONE'S LIBRARY

Group Balance Sheet As at 31 December 2023

	Notes	£	2023 £	£	2022 as restated £
Fixed assets					
Intangible assets	15		5,022		5,552
Tangible assets	16		359,539		383,292
Investments	17		1,368,542		1,355,839
			<u>1,733,103</u>		<u>1,744,683</u>
Current assets					
Stocks	18	3,161		3,343	
Debtors	19	26,007		9,784	
Cash at bank and in hand		733,302		858,160	
		<u>762,470</u>		<u>871,287</u>	
Creditors: amounts falling due within one year	20	<u>(231,249)</u>		<u>(243,503)</u>	
Net current assets			<u>531,221</u>		<u>627,784</u>
Total assets less current liabilities			<u>2,264,324</u>		<u>2,372,467</u>
Income funds					
Restricted funds	21		1,218,939		1,406,543
Unrestricted funds	22		1,045,385		965,924
			<u>2,264,324</u>		<u>2,372,467</u>

The accounts were approved by the Trustees on 29/08/2024

Patrick Derham

Patrick Derham
Chairperson of Trustees

GLADSTONE'S LIBRARY

Company Balance Sheet As at 31 December 2023

		2023		2022
	Notes	£	£	as restated £
Fixed assets				
Intangible assets	15		5,022	5,552
Tangible assets	16		359,539	383,292
Investments	17		1,368,543	1,355,840
			<u>1,733,104</u>	<u>1,744,684</u>
Current assets				
Stocks	18	3,161		3,343
Debtors	19	26,007		9,784
Cash at bank and in hand		733,302		858,160
		<u>762,470</u>		<u>871,287</u>
Creditors: amounts falling due within one year	20	<u>(231,270)</u>		<u>(243,524)</u>
Net current assets			<u>531,200</u>	<u>627,763</u>
Total assets less current liabilities			<u>2,264,304</u>	<u>2,372,447</u>
Income funds				
Restricted funds	21		1,218,939	1,406,543
Unrestricted funds	22		1,045,365	965,904
			<u>2,264,304</u>	<u>2,372,447</u>

The accounts were approved by the Trustees on 29/08/2024.

Patrick Derham

Patrick Derham
Chairperson of Trustees

Company Registration No. 02363642

GLADSTONE'S LIBRARY

Group Statement of Cash Flows For the year ended 31 December 2023

		2023		2022 as restated	
	Notes	£	£	£	£
Cash flows from operating activities					
Cash generated from operations	25		(171,423)		(225,522)
Investing activities					
Dividends, interest and rents from investments		74,317		94,279	
Proceeds from the sales of PPE		-		-	
Purchase of Property, Plant and Equipment		(15,049)		(3,218)	
Purchase of intangible asset		-		-	
Net proceeds from movement on investments		(12,703)		(115,784)	
Net cash (used in)/generated from investing activities			46,565		(24,723)
Cash flows from financing activities:					
Repayments of borrowing		-		-	
Cash inflows from new borrowing		-		-	
Net cash provided by (used in)/generated from financing activities			-		-
Change in cash and cash equivalents in the reporting period			(124,858)		(250,245)
Cash and cash equivalents at beginning of year			858,160		1,108,405
Change in cash and cash equivalents due to exchange rate movements			-		-
Cash and cash equivalents at end of the year			733,302		858,160

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

1. Accounting policies

Charity information

Gladstone's Library is a private company limited by guarantee incorporated in England and Wales. The registered office is Church Lane, Hawarden, Flintshire, CH5 3DF, North Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Basis of consolidation

The consolidated financial statements incorporate those of Gladstone's Library and its subsidiary (i.e. an entity that the group controls through its power to govern the financial and operating policies so as to obtain economic benefits). Subsidiary financial statements are made up to 31 December 2023 and accounting policies used therein are in line with those used by Gladstone's Library.

All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

The group statement of financial activities and statement of cash flows also include the results and cash flows of Gladstone's Library Services Ltd, the subsidiary.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

1. Accounting policies (*continued*)

1.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.6 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Expenditure incurred at the balance sheet date that relates to events taking place after the balance sheet date is carried forward as deferred expenditure.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs are those costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

1.7 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Software	10% reducing balance
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GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

1. Accounting policies (*continued*)

1.8 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	10% reducing balance
Plant and equipment	10% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.9 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.10 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.11 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.12 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

1. Accounting policies (*continued*)

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

3. Donations and legacies	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	179,228	65,949	245,177
Government grants	-	-	-
	<u>179,228</u>	<u>65,949</u>	<u>245,177</u>
	<u><u>179,228</u></u>	<u><u>65,949</u></u>	<u><u>245,177</u></u>
Donations and gifts			
Donations - The Main Library	92,668	-	92,668
Donations - Voluntary	61,186	-	61,186
Donations - The Scholarship Fund	-	944	944
Donations - The Gladstone Project	-	495	495
Gift Aid - The Main Library	25,374	-	25,374
Arts sponsorship	-	15,000	15,000
Exhibition donations	-	-	-
Library Research Donations	-	-	-
Other	-	49,510	49,510
	<u>179,228</u>	<u>65,949</u>	<u>245,177</u>
	<u><u>179,228</u></u>	<u><u>65,949</u></u>	<u><u>245,177</u></u>
Grants receivable for core activities			
Business rates grant	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
Comparative information in respect of the preceding period is as follows:			
	Unrestricted funds 2022	Restricted funds 2022	Total 2022
Donations and gifts	218,400	18,970	237,370
Government grants	-	8,000	8,000
	<u>218,400</u>	<u>26,970</u>	<u>245,370</u>
	<u><u>218,400</u></u>	<u><u>26,970</u></u>	<u><u>245,370</u></u>
Donations and gifts			
Donations - The Main Library	135,017	-	135,017
Donations - Voluntary	59,133	-	59,133
Donations – The Scholarship Fund	-	-	-
Donations - The Gladstone Project	-	300	300
Gift Aid - The Main Library	24,250	-	24,520
Arts sponsorship	-	15,000	15,000
Exhibition donations	-	2,358	2,358
Library Research Donations	-	1,312	1,312
Other	-	-	-
	<u>218,400</u>	<u>18,970</u>	<u>237,370</u>
	<u><u>218,400</u></u>	<u><u>18,970</u></u>	<u><u>237,370</u></u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

3.	Donations and legacies (continued)	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Grants receivable for core activities			
	Business rates grant	-	8,000	8,000
		=====	=====	=====

4.	Charitable activities	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Boarding and tuition fees	546,225	-	546,225
		=====	=====	=====

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Boarding and tuition fees	448,475	-	448,475
	=====	=====	=====

5.	Investments	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Income from UK listed investments	9,871	41,088	50,959
	Gain/(loss) on disposals – Main Fund	4,649	-	4,649
	Gain/(loss) on disposals – Scholarship	-	17,922	17,922
	Gain/(loss) on disposals – Golothan	-	(90)	(90)
	Bank interest receivable	877	-	877
		=====	=====	=====
		15,397	58,920	74,317
		=====	=====	=====

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

5. Investments (continued)

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from UK listed investments	10,207	69,002	79,209
Gain/(loss) on disposals – Main Fund	7,243	-	7,243
Gain/(loss) on disposals – Scholarship	-	7,783	7,783
Gain/(loss) on disposals – Golothan	-	-	-
Bank interest receivable	44	-	44
	<u>17,494</u>	<u>76,785</u>	<u>94,279</u>

6. Costs of raising funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<u>Fundraising and publicity</u>			
Fundraising salaries	40,387	-	40,387
Publicity	26,088	10,924	37,012
	<u>66,475</u>	<u>10,924</u>	<u>77,399</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<u>Fundraising and publicity</u>			
Fundraising salaries	18,858	-	18,858
Publicity	12,926	6,752	19,678
	<u>31,784</u>	<u>6,752</u>	<u>38,536</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

7. Charitable activities (expenditure)	2023	2022
	£	£
Boarding and tuition fees costs		
Depreciation	36,333	39,155
Rates and water	12,338	12,174
Light and heat	82,909	77,407
Repairs and maintenance	76,445	55,836
Insurance	18,637	17,880
Catering and other purchases	18,239	10,125
Course expenses and training	14,173	461
Printing, postage and stationery	8,363	5,263
Purchase of books	6,579	6,478
Carnegie fund project costs	65,801	49,250
Charitable donations paid	10,000	-
	<hr/>	<hr/>
	349,817	274,029
Share of support costs (see note 8)	827,269	749,180
Share of governance costs (see note 8)	5,900	6,625
	<hr/>	<hr/>
	1,182,986	1,029,834
	<hr/>	<hr/>
Analysis by fund		
Unrestricted funds	895,930	606,943
Restricted funds	287,056	422,891
	<hr/>	<hr/>
	1,182,986	1,029,834
	<hr/>	<hr/>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

8. Support costs	Support costs 2023 £	Governance costs 2023 £	Total 2023 £
Library, conference and residential salaries	665,914	-	665,914
Wages and salaries	54,988	-	54,988
Leasing and rental	2,867	-	2,867
Motor and travel expenses	1,358	-	1,358
Consultancy fees	4,146	-	4,146
Telephone	5,607	-	5,607
Computer costs	29,263	-	29,263
Bank charges	15,603	-	15,603
Sundry	47,523	-	47,523
Recruitment costs	-	-	-
Audit	-	1,650	1,650
Accountancy	-	4,250	4,250
Legal and professional	-	-	-
	<u>827,269</u>	<u>5,900</u>	<u>833,169</u>
Analysed between Charitable activities	<u>827,269</u>	<u>5,900</u>	<u>833,169</u>

Governance costs includes payments to the auditors of £1,650 (2022 - £1,600) for audit fees.

Comparative information in respect of the preceding period is as follows:

	Support costs 2022 £	Governance costs 2022 £	Total 2022 £
Library, conference and residential salaries	573,278	-	573,278
Wages and salaries	73,080	-	73,080
Leasing and rental	4,638	-	4,638
Motor and travel expenses	6,283	-	6,283
Consultancy fees	2,789	-	2,789
Telephone	3,006	-	3,006
Computer costs	25,440	-	25,440
Bank charges	11,215	-	11,215
Sundry	31,955	-	31,955
Recruitment costs	17,496	-	17,496
Audit	-	1,600	1,600
Accountancy	-	4,175	4,175
Legal and professional	-	850	850
	<u>749,180</u>	<u>6,625</u>	<u>755,805</u>
Analysed between Charitable activities	<u>749,180</u>	<u>6,625</u>	<u>755,805</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

9. Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10. Employees

Number of employees	2023 Number	2022 Number
Number of charitable staff	41	39
	<hr/>	<hr/>
Employment costs	2023 £	2022 £
Wages and salaries	726,349	656,127
Social security costs	52,726	45,943
Pension costs	13,246	10,728
	<hr/>	<hr/>
	792,321	712,798
	<hr/>	<hr/>

No employee received any remuneration of more than £60,000 during the year (2022 - £nil).

The number of full-time equivalent staff at the year end was 26 (2022 - 25).

11. Investment management costs	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Profit/loss on disposal of tangible fixed assets	1,395	-	1,395
Investment management costs	1,524	8,134	9,658
	<hr/>	<hr/>	<hr/>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Profit/loss on disposal of tangible fixed assets	-	-	-
Investment management costs	1,611	7,658	9,269
	<hr/>	<hr/>	<hr/>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

12. Net gains/(losses) on investments	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Gain/(loss) on sale of investments	(8,958)	(6,125)	(15,083)
	<u> </u>	<u> </u>	<u> </u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Gain/(loss) on sale of investments	(25,448)	(93,361)	(118,809)
	<u> </u>	<u> </u>	<u> </u>

13. Transfer between funds

A transfer of £27,000 (2022 - £nil) was made during the year from the Scholarship fund to the Gladstone general fund. This transfer was made in order to fund the boarding and tuition fees of scholars.

A transfer of £10,964 (2022 - £nil) was made during the year from unrestricted funds to the NHMF Roof Repairs fund. This transfer was made to cover roof expenditure in excess of the grant received to date.

A transfer of £15,755 (2022 - £17,419) was made during the year from unrestricted funds to the Living Heritage fund. This transfer was made to cover the depreciation of restricted assets.

14. Trading subsidiary

Gladstone's Library Services Ltd is a wholly owned subsidiary of the charity which runs the café/restaurant services to support Gladstone's Library. Below are the trading results which have been included in the consolidated accounts.

Profit and Loss Account Gladstone's Library Services Ltd	2023 £	2022 £
Turnover	439,386	354,252
Cost of sales	<u>98,242</u>	<u>81,425</u>
Gross profit	341,144	272,827
Administrative expenses	<u>28,485</u>	<u>14,892</u>
Profit before tax	312,659	257,935
Tax on profit/(loss) on ordinary activities	<u>-</u>	<u>-</u>
Profit for the financial year	<u>312,659</u>	<u>257,935</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

15. Intangible fixed assets

Group and Company	Software £	Total £
Cost		
At 1 January 2023 and 31 December 2023	8,483	8,483
Depreciation		
At 1 January 2023	2,931	2,931
Charge for the year	530	530
At 31 December 2023	3,461	3,461
Carrying amount		
At 31 December 2023	5,022	5,022
At 31 December 2022	5,552	5,552

16. Tangible fixed assets

Group	Freehold land and buildings £	Plant and equipment £	Total £
Cost			
At 1 January 2023	219,266	553,964	773,230
Additions	-	15,049	15,049
Disposals	-	(3,298)	(3,298)
At 31 December 2023	219,266	565,715	784,981
Depreciation and impairment			
At 1 January 2023	57,823	332,115	389,938
Charge for the year	15,424	21,983	37,407
Eliminated on disposal	-	(1,903)	(1,903)
At 31 December 2023	73,247	352,195	425,442
Carrying amount			
At 31 December 2023	146,019	213,520	359,539
At 31 December 2022	161,443	221,849	383,292

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

Company	Freehold land and buildings £	Plant and equipment £	Total £
Cost			
At 1 January 2023	219,266	553,964	773,230
Additions	-	15,049	15,049
Disposals	-	(3,298)	(3,298)
	<u>219,266</u>	<u>565,715</u>	<u>784,981</u>
At 31 December 2023	219,266	565,715	784,981
	<u>219,266</u>	<u>565,715</u>	<u>784,981</u>
Depreciation and impairment			
At 1 January 2023	57,823	332,115	389,938
Charge for the year	15,424	21,983	37,407
	<u>73,247</u>	<u>354,098</u>	<u>427,345</u>
At 31 December 2023	73,247	354,098	427,345
	<u>73,247</u>	<u>354,098</u>	<u>427,345</u>
Carrying amount			
At 31 December 2023	146,019	211,617	357,636
	<u>146,019</u>	<u>211,617</u>	<u>357,636</u>
At 31 December 2022	161,443	221,849	383,292
	<u>161,443</u>	<u>221,849</u>	<u>383,292</u>

The freehold property, and books and manuscripts, were each initially valued at a nominal £1 in 1989. All subsequent additions to books and manuscripts have been written off.

Any additional amounts under 'Freehold land and buildings' are improvements to freehold property. This includes costs to extend the current building.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

17. Fixed asset investments	Main fund	Scholarship fund	Cash on	Cash on special
	investments	investments	special deposit	deposit
	£	£	Main fund	Scholarship fund
	£	£	£	£
Cost or valuation				
At 1 January 2023	212,195	863,594	5,732	116,578
Additions	18,254	112,113	(18,254)	(112,113)
Valuation changes	(8,958)	(12,964)	-	-
Other Movements	4,649	17,922	(653)	3,542
Disposals	(20,105)	(63,033)	20,105	63,033
	<u>206,035</u>	<u>917,632</u>	<u>6,930</u>	<u>71,040</u>
At 31 December 2023	206,035	917,632	6,930	71,040
	<u>206,035</u>	<u>917,632</u>	<u>6,930</u>	<u>71,040</u>
Carrying amount				
At 31 December 2023	206,035	917,632	6,930	71,040
	<u>206,035</u>	<u>917,632</u>	<u>6,930</u>	<u>71,040</u>
At 31 December 2022	212,195	863,594	5,732	116,578
	<u>212,195</u>	<u>863,594</u>	<u>5,732</u>	<u>116,578</u>
	Golothan	Cash on	Investments in	Total
	fund	Golothan fund	subsidiaries	£
	£	£	£	£
Cost or valuation				
At 1 January 2023	117,828	39,912	1	1,355,840
Additions	43,958	(43,958)	-	-
Valuation changes	6,839	-	-	(15,083)
Other Movements	(90)	2,413	-	27,783
Disposals	(10,926)	10,926	-	-
	<u>157,609</u>	<u>9,293</u>	<u>1</u>	<u>1,368,540</u>
At 31 December 2023	157,609	9,293	1	1,368,540
	<u>157,609</u>	<u>9,293</u>	<u>1</u>	<u>1,368,540</u>
Carrying amount				
At 31 December 2023	157,609	9,293	1	1,368,540
	<u>157,609</u>	<u>9,293</u>	<u>1</u>	<u>1,368,540</u>
At 31 December 2022	117,828	39,912	1	1,355,840
	<u>117,828</u>	<u>39,912</u>	<u>1</u>	<u>1,355,840</u>

100% of the investments are held by Gladstone's Library, therefore none relate to Gladstone's Library Services Ltd.

The investments held by the group are shown at £1,368,539 (2022 - £1,355,839) as the £1 share held in Gladstone's Library Services Ltd has been eliminated on consolidation.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

18. Stock	Group		Company	
	2023 £	2022 £	2023 £	2022 £
Stock	3,161	3,343	3,161	3,343
<hr/>				
19. Debtors	Group		Company	
	2023 £	2022 £	2023 £	2022 £
Amounts falling due within one year:				
Trade debtors	4,180	-	4,180	-
Other debtors	21,827	9,784	21,827	9,784
	<hr/>	<hr/>	<hr/>	<hr/>
	26,007	9,784	26,007	9,784
<hr/>				
20. Creditors: amounts falling due within one year	Group		Company	
	2023 £	2022 £	2023 £	2022 £
Amounts falling due within one year:				
Trade creditors	36,625	30,581	29,313	21,087
Owed to group companies	-	-	9,229	11,045
Other taxation and social security	36,708	30,023	36,437	29,993
Other creditors	157,916	182,900	156,291	181,399
	<hr/>	<hr/>	<hr/>	<hr/>
	231,249	243,504	231,270	243,524
<hr/>				

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

21. Restricted income funds	Balance at 1 January 2023 £	Movement in funds				Balance at 31 December 2023 £
		Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Scholarship Fund	825,986	56,393	(6,986)	(27,001)	(12,964)	835,428
Writers in Residence	96,022	15,000	(2,902)	-	-	108,120
Living Heritage Fund	18,211	495	(15,755)	15,755	-	18,706
Maartin Merten donations	1,681	-	-	-	-	1,681
Carnegie fund	85,266	-	(65,801)	-	-	19,465
Exhibition fund	20,627	-	-	-	-	20,627
House of Wisdom donations	319	-	-	-	-	319
COVID grants received	190,691	-	(153,000)	-	-	37,691
Golothan fund	167,740	3,471	(1,148)	-	6,839	176,902
NHMF Roof repairs	-	30,536	(41,500)	10,964	-	-
Other	-	18,974	(19,022)	48	-	-
	1,406,543	124,869	(306,114)	(234)	(6,125)	1,218,939

Scholarship fund breakdown

	2023		2022	
	%	£	%	£
Canon Symonds	7.10	59,282	7.10	58,612
Bishop Moorman	5.04	42,081	5.04	41,606
Dr McGregor	13.88	115,924	13.88	114,614
General	7.08	59,122	7.08	58,454
Tom Jarman	3.66	30,561	3.66	30,216
Veronica Powles	2.76	23,041	2.76	22,780
The Lawton	3.48	29,041	3.48	28,713
The Drew	4.63	38,641	4.63	38,204
Dr Daisy Ronco	2.15	17,921	2.15	17,718
Richard Hills	4.47	37,361	4.47	36,939
Gladstone	0.88	7,360	0.88	7,277
Ernest Walder	3.08	25,761	3.08	25,470
Canon Denys Ruddy	7.06	58,962	7.06	58,296
Father John Thorold	5.90	49,282	5.90	48,725
Jim Cotter Trust	10.26	85,683	10.26	84,714
Stantan Memorial	5.12	42,802	5.12	42,318
Eileen Stamper	9.24	77,203	9.24	76,330
Jeffrey Engell	4.24	35,400	4.24	35,000
	100.00	835,428	100.00	825,986

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

21. Restricted income funds (continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 January 2022	Movement in funds			Gains & losses	Balance at 31 December 2022
		Incoming resources	Resources expended	Transfers		
	£	£	£	£	£	£
Scholarship Fund	849,334	75,828	(6,916)	-	(92,260)	825,986
Writers in Residence	87,774	15,000	(6,752)	-	-	96,022
Living Heritage Fund	17,911	300	(17,419)	17,419	-	18,211
Maartin Merten donations	1,681	-	-	-	-	1,681
Carnegie fund	132,732	-	(47,466)	-	-	85,266
Exhibition fund	18,269	2,358	-	-	-	20,627
House of Wisdom donations	319	-	-	-	-	319
Elizabeth Hilton legacy	2,000	-	(2,000)	-	-	-
COVID grants received	537,385	8,000	(354,694)	-	-	190,691
Golothan fund	168,626	956	(741)	-	(1,101)	167,740
Other	-	1,313	(1,313)	-	-	-
	1,816,031	103,755	(437,301)	17,419	(93,361)	1,406,543

Scholarship Fund

Legacy funds, the majority of which, is invested with stockbrokers to fund scholarship students staying at the library.

Writers in Residence

Sponsorship funds donated to cover the expenses of visiting authors and authors events.

Carnegie Fund

Funding to sponsor the Digitisation project of Gladstone papers.

COVID grants

Funding received to support the business during Coronavirus closure.

Golothan Fund

Funding received to fund a series of lectures at the library.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

22. Unrestricted income funds	Movement in funds					Balance at 31 December 2023 £
	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	226,972	15,397	(1,524)	-	(8,958)	231,887
The Gladstone Project	276,058	-	-	(15,755)	-	260,303
Wolfson Foundation	-	-	-	-	-	-
Sponsor a Shelf Funds	88,418	-	-	-	-	88,418
	591,448	15,397	(1,524)	(15,755)	(8,958)	580,608
General Fund	(358,438)	725,453	(963,800)	15,989	-	(580,796)
Trading company reserves	732,914	439,386	(126,727)	-	-	1,045,573
	965,924	1,180,236	(1,092,051)	234	(8,958)	1,045,385

Comparative information in respect of the preceding period is as follows:

	Movement in funds					Balance at 31 December 2022 £
	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	236,537	17,494	(1,611)	-	(25,448)	226,972
The Gladstone Project	282,958	10,519	-	(17,419)	-	276,058
Wolfson Foundation	120,000	-	(120,000)	-	-	-
Sponsor a Shelf Funds	88,418	-	-	-	-	88,418
	727,913	28,013	(121,611)	(17,419)	(25,448)	591,448
General Fund	(496,067)	656,356	(518,727)	-	-	(358,438)
Trading company reserves	474,979	354,252	(96,317)	-	-	732,914
	706,825	1,038,621	(736,655)	(17,419)	(25,448)	965,924

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

22. Unrestricted income funds (*continued*)

Investment reserve

Legacy funds invested with stockbrokers to cover day to day expenditure.

The Gladstone Project

The Gladstone Project was established on the centenary of the founder's death in 1998 in order to raise additional funds necessary to enable the Trustees of Gladstone's Library to satisfy their objectives and to develop Gladstone's Library and its facilities. In 2006 - 2008, an additional fundraising drive began to put into place refurbishment, essential repairs and the continued development of Gladstone's Library. This new fundraising drive attracted grants from Cadw, Heritage Lottery Fund and numerous Trusts as well as individual sponsors. The work supported by these donors concluded in 2008. The ongoing development of the Gladstone's Library continues, and funds and donations for new projects are held in the Gladstone Project and Development Fund bank accounts. The Trustees consider monies held in these funds to be designated for the ongoing development of Gladstone's Library whilst remaining within the total unrestricted funds.

Wolfson Foundation

Funding received to support improvements made following Covid closure.

Sponsor a Shelf

Funding to support day to day activities generated by sponsorship of a shelf in the library by individuals.

Trading company

Income generated from Gladstone Library Services Ltd, generated from Food for Thought and conference income.

23. Company limited by guarantee

The company is limited by guarantee and does not have a share capital. The liability of the directors of the charity is such that it will not exceed £1. Due to the structure of the company, no one has control or significant influence over the entity.

24. Related party transactions

Gladstone's Library Services Ltd is a wholly owned subsidiary of the company. During the year Gladstone's Library Services Ltd donated £312,659 (2022 – £257,935) to the company.

The balance due to Gladstone's Library Services Ltd at the year-end was £9,229 (2022 – £11,045).

Remuneration of key management personnel

The remuneration of key management personnel, including the Warden and Finance Manager, is as follows:

	2023	2022
	£	£
Total remuneration	68,948	63,299
	<u> </u>	<u> </u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

25. Cash generated from operations	2023	2022
	£	£
Surplus/(deficit) for the year	(108,143)	(150,389)
Adjustments for:		
Depreciation charges	37,937	40,940
Dividends, interest and rents from investments	(74,317)	(94,279)
Loss/(profit) on the sale of fixed assets	1,395	-
Movements in working capital:		
(Increase)/decrease in stocks	182	190
(Increase)/decrease in debtors	(16,223)	(2,000)
(Increase)/decrease in creditors	(12,254)	(19,984)
Cash generated from/(absorbed by) operations	(171,423)	(225,522)

26. Analysis of net assets between funds

Group	Unrestricted	Restricted	Total
	£	£	£
Fund balances at 31 December 2023 are represented by:			
Intangible assets	5,022	-	5,022
Tangible assets	184,960	174,579	359,539
Investments	212,970	1,155,573	1,368,543
Current assets/(liabilities)	642,433	(111,213)	531,220
	<u>1,045,385</u>	<u>1,218,939</u>	<u>2,264,324</u>
	<u><u>1,045,385</u></u>	<u><u>1,218,939</u></u>	<u><u>2,264,324</u></u>
Company			
	Unrestricted	Restricted	Total
	£	£	£
Fund balances at 31 December 2023 are represented by:			
Intangible assets	5,022	-	5,022
Tangible assets	184,960	174,579	359,539
Investments	212,970	1,155,573	1,368,543
Current assets/(liabilities)	642,413	(111,213)	531,200
	<u>1,045,365</u>	<u>1,218,939</u>	<u>2,264,304</u>
	<u><u>1,045,365</u></u>	<u><u>1,218,939</u></u>	<u><u>2,264,304</u></u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

26. Analysis of net assets between funds (*continued*)

Comparative information in respect of the preceding period is as follows:

Group	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2022 are represented by:			
Intangible assets	5,552	-	5,552
Tangible assets	189,316	193,976	383,292
Investments	217,927	1,137,912	1,355,839
Current assets/(liabilities)	553,128	74,655	627,783
	<u>965,923</u>	<u>1,406,543</u>	<u>2,372,466</u>

Company	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2022 are represented by:			
Intangible assets	5,552	-	5,552
Tangible assets	189,316	193,976	383,292
Investments	217,928	1,137,912	1,355,840
Current assets/(liabilities)	553,108	74,655	627,763
	<u>965,904</u>	<u>1,406,543</u>	<u>2,372,447</u>

27. Analysis of changes in net (debt)/funds

	At 1 January 2023 £	Cash flows £	31 December 2023 £
Cash at bank and in hand	858,160	(124,858)	733,302

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2023

28. Prior period adjustment

Changes to the balance sheet:

	As previously reported £	At 31 December 2022	
		Adjustment £	As restated £
Fixed assets			
Investments	1,320,840	35,000	1,355,840
	=====	=====	=====
Income funds			
Restricted funds	1,359,715	46,828	1,406,543
Unrestricted funds	977,752	(11,828)	965,924
	=====	=====	=====
Total equity	2,337,467	35,000	2,372,467
	=====	=====	=====

Changes to the statement of financial activities (including profit and loss account)

	As previously reported £	Year ended 31 December 2022	
		Adjustment £	As restated £
Investment management costs	44,269	(35,000)	9,269
	=====	=====	=====
Net movement in funds	(185,389)	35,000	(150,389)
	=====	=====	=====

GLADSTONE'S LIBRARY

England & Wales - Charity number 701399

Accounts

GLADSTONE'S LIBRARY

GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS

for the year ended

31 December 2022

CHARITY REGISTRATION NO. 701399

COMPANY REGISTRATION NO. 02363642

GLADSTONE'S LIBRARY

Legal and Administrative Information

Trustees	Damian Barr Gregory Cameron David Cannadine Victoria Collins Virginia Davies Patrick Derham Scott Evenbeck Charles Gladstone Louisiana Lush Tamara Harvey Llyr Williams
Company secretary	Andrea Russell
Charity number	701399
Company number	02363642
Registered office	Church Lane Hawarden Deeside Flintshire CH5 3DF
Auditor	Mitchell Charlesworth (Audit) Limited 24 Nicholas Street Chester CH1 2AU

GLADSTONE'S LIBRARY

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GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

The Trustees, four of whom are also directors for the purposes of company law, present their annual report and the financial statements of the charity and the group for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Warden's Introduction to the Annual Report 2022. Revd. Dr Andrea Russell

2022 was a year of significant change for Gladstone's Library. As the Library began the slow recovery from the Covid closure, the Warden Peter Francis announced his retirement, to take effect in July 2022. Peter had been Warden at the Library for 25 years and had expertly and sensitively steered the Library through the most significant challenge it had ever faced. It is to his great credit, and that of his small team and the Board of Trustees at the time, that the Library not only survived the pandemic but began to see a modest increase in those visiting through the year and the reintroduction (albeit in a truncated form) of the beloved Gladfest in September 2022. I want to personally thank Peter for all he did during his time here.

Peter's departure in July 2022 led to a period of 3 months during which the Library operated without a Warden. The Trustees, and in particular the vice-chair Llyr Williams, ensured that the staff team were cared for and the Library's day to day running was not interrupted. In October 2022 I took up the post of Warden, the 13th in the Library's history and the first woman.

This time of change and flux was also reflected in a reshaping of the Board of Trustees and the appointment of a new chair, Patrick Derham, whose outstanding support, encouragement and expertise have ensured that the changes have occurred as smoothly as possible.

My first impression of the Library during those final months of 2022 was that the warmth of welcome, from both the staff team and the guests, was second to none. There was a real sense of expectation and hope, alongside a deep weariness born out of the testing times that the Library had faced that year. The staff team are excellent—their commitment to the Library, their hard work, often in challenging circumstances, is frequently reflected in guest feedback. The final quarter of the year saw occupancy rates still on the low side, but an increase in those visiting Food for Thought and the amount of bookings for the Gladstone's Christmas lunch during December kept spirits high. A staff Christmas dinner in Chester on the final day before the closure for the Christmas break, was well-earned and there was a real sense of community and friendship.

1. Objectives and Activities

1.1. Memorandum of Association

In Gladstone's Library's Memorandum of Association, the objects for which the Charity is established are clearly stated:

- (a) The promotion of religion and education and the promotion of divine learning in connection with the Church of England and the Church of Wales as historical branches of the Catholic Church and in conformity to the living spirit of the Church of England and the Church in Wales.
- (b) The advancement of education for the public benefit by the maintenance and development of Gladstone's Library's collections, the encouragement of research, writing and debate on Gladstone's core subjects:
 - Theology and Spirituality
 - History and Current Affairs
 - Contemporary and Classical Literary Culture

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

1.2. Mission Document – By Way of Definition

The statements printed below were produced in 2010 by Freddie Baveystock in conjunction with staff, Trustees and users of Gladstone's Library as a defining statement, or set of words, to guide the development and future direction of Gladstone's Library.

Gladstone's Library is...

A residential library and meeting place dedicated to dialogue, debate and learning for open-minded individuals and groups who are looking to explore pressing questions and to pursue study and research in an age of distraction and easy solutions.

We help people engage more deeply in the questions that concern them.

We are committed to maintaining Gladstone's legacy of engagement with political, social, moral and spiritual questions.

We do not seek to provide the answers.

We offer resources for people to pursue those questions for themselves – through individual study as well as group debate.

Moreover . . . we are one of a kind.

We offer a comfortable, sociable and stimulating environment in which to pursue live questions.

We provide the resources for creative study including renowned collections of religious, historical, cultural, and political materials.

We believe that the mind works best when the body is well catered for.

We enable our guests to enjoy solitude as well as social interaction.

We like everyone to leave having encountered something they weren't expecting – a book, an idea or a person, for example.

Moreover... We have an evolving programme of events that keeps us connected with a wide network of writers and thinkers – and makes us worth revisiting.

These are the values we seek to embody:

Welcoming: Friendly people in a comfortable environment; happy to accommodate special requests; open to long or short visits, groups and individuals; making our riches available to the widest audience possible.

Intelligent: Voracious readers; thoughtful about where we can make a difference.

Open-minded: Unafraid to explore ideas; hungry for new avenues of enquiry; engaged with contemporary questions and exploration of the connections between them; liberal in values and attitude; respectfully accommodating different points of view.

Surprising: Having more to us than meets the eye; maintaining the pace of innovation.

Diverse: Celebrating difference and inclusion; giving people space to be themselves.

Ethical: Defining value in social terms; pursuing progressive standards; caring for the environment.

In summary . . .

We are proudly Gladstonian, as these are the self-same liberal values he lived, breathed and bequeathed us.

The Trustees have given due regard to the Charity Commission's guidance on public benefit and believe that the aims, objectives and services provided by the charity are compliant.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report)

For the year ended 31 December 2022

Gladstone's Library responds to these aims and objectives in the following ways:

2. Achievements and Performance

The Library was opened fully during 2022.

2.1. Library Collections

The Reading Rooms remain a thriving, happy space filled with a broad demographic of users. The immediate post-pandemic boom is here to stay and we're beginning to better understand the new rhythm of our year and the tides of researchers, revisers and readers. International visitors are beginning to return in significant numbers, which is wonderful to see.

The Library has always been a significant national research base but the increase in researchers and their publications is particularly noticeable at present. Whether it's working with the collections here at the Library, or contacting us for permissions regarding an independent project, it's clear that knowledge of the Library is standard practice for any researcher in the relevant fields.

Usage remained as high or higher than pre-pandemic, with 2022 seeing 10,208 visits to the reading rooms by the three forms of registered user:

- 5183 Reader visits
- 258 Researcher visits
- 4767 Resident visits

Note: these numbers represent individual daily people, e.g. John Smith enters five times on 3rd March, six times on 4th March and seven times on 5th March = 3 visits by one person.

It's also useful to reflect on the total number of access points (every time a card or key is tapped on the Reading Rooms' entry pad). There were a total of 24,445 across 2022; divided across the 50 weeks the Reading Rooms are open that's 489 instances every week, or 70 every day.

We don't currently keep statistics on the number of 'drop-in visitors' – tourist or leisure visitors who would like to spend 5-10 minutes visiting the Reading Rooms – but at busy times such as Christmas or a half-term these can reach 20 every day.

Our aim is that everything we produce – be that a new cover for a book, or a catalogue record – be sustainable, enduring, and as compatible as possible with predicted future projects. Therefore all work is done to required standards and best practice as far as is achievable and practicable within the confines of the Library's budget and environment. We work closely with the Library's Warden, Andrea Russell, to promote harmony between Reading Room and Library aims and outcomes.

The current staffing represents the first permanent, broadly full-time team that the Reading Rooms have had. Although in an ideal world we'd grow the team, it's clear to see the benefits brought by permanent colleagues who have time to develop and grow. A recent 'core competencies' training pilot reviewed the Reading Room Assistants' job description. Working with the RRA, we developed their job from tasks and responsibilities at its original 'student/trainee' level to something more detailed, competent and sophisticated. Both report increased comfort and confidence at work as a result.

Importantly, the team are happy. As with any space inhabited by members of the public, stresses and strains do appear; most GLAM and cultural spaces in the UK are reporting unusual levels of stress and anxiety related behaviours in both staff and users. Gladstone's isn't immune, but we're very pleased to report that our team feel supported and confident in their work.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

2.2. Archives

2022 was the busiest year for which we have records, with three times more archives-related enquiries than any other year.

Reprographic, research and copyright enquiries also continue to increase and are handled very effectively between the Reading Room and Digitisation teams.

Alongside delivering the archive service, we continue to review and improve the arrangement and cataloguing of a range of archives; the Glynne-Gladstone, British Crime Writing, Jim Cotter and Eric James archives all began. This is work that all previous archivists have struggled with (largely due to their part-time hours) and it is testament to Alexandra Foulds, the Library's Archivist, that so much has been achieved.

Alexandra has also produced outstanding training documentation which has improved staff competency and confidence, leading to improved service.

2.3. Outreach and Public Engagement

Collection use continues to grow, with figures suggesting that both 2022 and 2023 will exceed pre-pandemic years. Initiatives such as themed bookshelves and social media posts show remarkable results. Although we still have many users who consider us a space for work, rather than a portal to printed collections, the average person in the Library now uses at least one book during their time here. This is a real improvement on previous years.

We have returned to buying books, focusing mostly on periodicals and magazines as their turnover means these are read most often by most readers, and they have a large visible impact. While we compile acquisitions lists work begins on a significant review of our Acquisitions Policy, delayed from 2019's Annual Plan for 2020. This is an exciting time for the Reading Rooms, as this is an opportunity to set the tone for the future.

Access to our rarest books continues to improve due to the diligent catalogue review underway by Isobel Goodman, the Librarian. Her work on individual catalogue records brings them into recognisable standards for researchers. Isobel continues to achieve fantastic results on the de-accessioning project.

2.4. Outreach and Public Engagement

Our successful university placements returned in 2022 and it's worth quoting feedback from one student in full:

I would like to wholeheartedly thank you and everyone else for the time spent at Gladstone's Library. Each one of you made me feel welcome from the start despite the library's outwardly intimidating appearance. I unexpectedly got the chance to engage with some sensitive parts of history that link to my own heritage as a Black British person. However, the placement appealed to me in so many ways, not only through working with the printed books but also learning about the conservation of old text and archival standards. Overall, taking part in the Gladstone's Writing project sparked an interest in subjects that I had only briefly explored before, and it feel enriching to see your organisation's constant attempts to develop and improve approaches to public access and engagement. I would love to work with you all again and I cannot wait to see the future projects that the library engages with.

After ten years and three terms, Louisa stepped down as an ILA committee member. She was formally thanked for her work in transforming the ILA Annual Conference into a lively, international networking opportunity.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

The team continue to represent Gladstone's Library in national and international professional communities. Alexandra is now the Curator and Archives Liaison on the British Association of Victorian Studies, while Isobel is a member of the CILIP RBSCG (Rare Books and Special Collections Group) Bibliographic Standards Committee. Louisa remains a Trustee of the Portico Library in Manchester. All three posts were the result of competitive application.

The team contribute significantly to the Library's social media. The Reading Room assistants (James Southerby and Louise Roberts) have developed.

Volunteers have been a victim of their own success! After an initial recruitment period that required significant staff time the teams now require light supervision from Isobel and Alexandra. The Reading Room volunteer teams – Conservation, Condition Checking, Cataloguing, and Digitisation – are on a recruitment pause due to numbers. The Warden and Director of Collections and Research are working on a strategy for volunteers across the Library, as numbers have reached the maximum possible under the current staffing.

Foundation Volunteers – longer-term work experience for those hoping to make GLAM a career – continue as they are naturally fewer in number and we're still working out how best to proceed with our commitment to working with recent graduate students in the North West and North Wales.

2.5. Digitisation

We have learned huge amounts from the Writing Gladstone project. The \$400,000 secured from Carnegie by Peter Francis and Annette Lewis in 2018 has had a transformative impact. It is no exaggeration to say that without the eighteen months leading up to March 2020, in which we constantly discussed cloud storage and online collaborative working, the necessary IT adjustments during lockdown would have been significantly harder. Funds were also redirected by permission of the Carnegie Corporation, to secure staffing.

The project saw multiple challenges and setbacks and the current team have worked incredibly hard to deliver results in line with the original aim and spirit of the bid.

2.6. Achievements and Performance: Programme

Events: 2022 brought us a number of sell-out events. The sponsored Nunkie Theatre M. R. James night and the 2022 Founder's Day event with Lord Andrew Adonis sold out extremely quickly and brought in additional income on a donation basis. The one-off Timmy Mallet event early in the year sold out, and the food-and-talk themed Alice in Wonderland talk attracted great interest. Gladfest, Hearth and Alibis in the Archive continue to grow back and bring in new audience members.

2.6.1. Theology and Spirituality

January:

- Can the Church heal? A talk featuring activist Andrew Grayston (offered as an in person talk and online)

March:

- Confessions of a Recovering Fundamentalist with Keith Ward (weekend course)
- The 2022 John Shelby Spong Lecture

April:

- Liberal Christianities Ian Bradley (short residential course)
- Art, Faith and the Ages of the Human with Dr Deborah Lewer.

November:

- Walking, Thinking, Writing: turning a pilgrimage into The Crossway. An evening with Guy Staggs

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

2.6.2. Use of Chapel

Chapel services were cancelled during the period 'between Wardens'. Since taking up her role the Warden has continued to use the liturgy compiled by Peter Francis, with some changes and has rearranged the space. The use of poetry in the Chapel services has continued to be appreciated.

The Chapel is a space that is also used for other events. Other groups who use the Chapel regularly include yoga and mindfulness groups. It is also used as a place of quiet contemplation throughout the day by residents and day visitors. The Chapel is often chosen as a venue for lectures and conferences and provides comfortable seating, excellent acoustic and a reliable sound system.

2.6.3. Arts and Literary Culture

February

- Hearth
- Utterly brilliant! Timmy Mallett. An in person talk.

March

- An evening with Caoilinn Hughes – On Embracing Uncertainty
- An evening with Sarah Watling - Noble Savages: Discovering the Olivier Sisters

April

- Sad Little Men with Richard Beard and Peter Francis
- An evening with Robert Poole – Writing and Radicalism: Samuel Bamford and the Victorian Literary Scene
- An evening with Glen James Brown – The inconvenient facts of writing fiction.
- The Strongest Voice: Writing Vivid, Memorable Characters. A Masterclass with Glen James Brown

May

- Reading Race: The Power of Literature - An Online Panel
- Human/Nature: a discursive poetry reading with Rebecca Watts. Distilling a mass of research into a single book; a masterclass with Sarah Watling.

June:

- Alibis in the Archive (weekend)

July

- Gladstone Umbrella (weekend)

August:

- The Inklings with Michael J. Christensen (weekend)
- Latin in a week

September:

- Gladfest

October:

- A Pleasing Terror: Two ghost stories by M R James performed by R M Lloyd Parry
- 150 years of Through the Looking Glass – and what Alice found in Oxford and North Wales. Mark J. Davies

2.6.4. History and Politics

July:

- The Gladstone Umbrella, an annual gathering of Gladstone scholars and enthusiasts .

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

2.7. Achievements and Performance: Visitors

In 2022 the Library continued to see growth in the number of visitors and guests staying at the library. Occupancy of our bedrooms increased to 66% average occupancy compared to 64% in the 4 months of trading in 2021. Revenue from our restaurant was up 21% illustrating the growth in visitors to our Food for Thought restaurant.

2.8. Achievements and Performance: Marketing

2.8.1 Social Media

Our social media reach grew in 2022. These stats are taken from the period of January 2022-December 2022 (compared to the same period in 2021). Please note: the Library closure, and gradual re-staffing which continued into late 2021 unnaturally depressed figures that year whilst the reopening led to a spike.

Overall, across Twitter, Instagram, Facebook and LinkedIn: 6.5K posts (up 3.1K from 3.4K), 3.9M impressions (up 1.6M from 2.3M impressions in 2021), 2.1M users (572K up from 1.5M), 4.82% engagement rate (up 0.37 from 4.45%). Our expenditure on online and print ads has been minimal (sub £400, most of this on targeted Gladfest or special offer advertising), meaning this is mostly organic growth.

2.8.2 PR and Press

Outbound press releases (e.g., [The Hunt for Writers in Residence](#), the installation of [Andrea Russell as Warden](#) and the [Suffragette Lego display](#)) have been supported by the local press. We have facilitated national press coverage in publications such as [The Guardian](#), [Nation Cymru](#), and [Wales Online](#).

3. Development

3.1. Staffing

After 24 years the Library's long serving Development Manager Anette Lewis retired in December 2021. In June 2022, Jim Creed was appointed as the Library's new Fundraising and Development Officer, working three days a week (18 hours).

3.2. Development of future project ideas

Between June and October 2022, Jim Creed supported the developmental work of Peter Francis (now employed as the Library's Fundraising Consultant) and Patrick Derham (Trustee). This focused on developing a combination of project concepts under the working title of Gladstone 125, this including Gladstone themed events, awards, and capital projects.

3.3. Grant Applications

After submitting a successful expression of interest (EOI) in November, the Library was invited to submit a formal funding application to the National Heritage Memorial Fund (NHMF) for over £700,000 to undertake major restorations and repairs to the Library's roof and front porch. The application will be submitted by February 2023 with an outcome due in April 2023.

In November, an expression of interest (EOI) was submitted to the Heritage Fund (Lottery) to expand and develop the Library's engagement opportunities for new audiences both on-site and digitally. This included the conversion and repurposing of Stephen Gladstone Hall (Grade 2 listed) into a new state of the art cultural hub/engagement space, sustainable upgrades to the Library building and grounds, and new learning opportunities. If the EOI is successful, the Library will be invited to apply for a development phase grant (by January 2024) to support the design and development of a major project application (up to £5 million).

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

3.4. Friends of Gladstone's Library

Initial research into updating and refreshing Friends of Gladstone's Library was undertaken with the premise of making it easier for visitors to sign up to regular giving and to reduce associated administration for staff. In November and December, the Library held a series of in person and online 'Meet the New Warden' exclusive events for Friends.

3.5. U.S. Friends of Gladstone's Library

The Library was awarded a grant of \$20,000 from U.S. Friends of Gladstone's Library, which was accrued thanks to the Library's U.S. based supporters and donors.

3.6. Sponsorship

Over £2,000 was successfully raised in corporate sponsorship from locally based businesses for Gladfest 2022, which was the Library's first in person festival since 2019. Supporters included Castell Howell Foods, Mitchell Charlesworth, Hartsheath Trust, Rawson, Mug-run Coffee, Taylors of Harrogate, North West Produce, and Johnsons.

In November, Canda Copying Ltd. kindly sponsored a sold-out J. R. James performance at the Library by Nunkie Theatre.

4. Operations

In 2022 the Library was fully open and operational, although it took some time for guests to return after the uncertainty of Covid. The main focus for 2022 was to both protect and increase (where possible) the revenue on our way to full recovery from the uncertainty of 2021. The main tasks were to retain, train and develop our team to the new way of service in Food for Thought (FFT). This included working with the chefs to enhance our offering in FFT to include more appealing and less confusing menus, that were still good value for money and connecting our Reading Room users and the local community to FFT.

In the final quarter of the year the Operations Manager and Warden worked together to review the staffing structure, as the business model had changed substantially post Covid. The aim was to increase our efficiency without having any negative impact to our team, and there was a particular focus on the reception team. The plans were set in place ready for implementation in 2023.

Some of the success for 2022 have been:

- Implementing a monthly stock take.
- Starting a weekly Operations meeting
- A significant increase in conference revenue
- Increase in the daily FFT revenue
- Introducing a new Restaurant supervisor role
- Starting free NVQ qualifications to enable individual progression and encourage staff retention.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

5. Financial Review

5.1. Financial Results

The Library reopened in September 2021 after being closed for 18 months due to Covid. In 2022 the Library continued to increase occupancy and revenue to pre Covid levels. 2022 average room night occupancy increased from 64% to 66% with a 5% increase in average weekly revenue.

2022	Room	
Room nights	Nights	Occupancy
Jan	382	51%
Feb	425	58%
Mar	529	66%
Apr	542	69%
May	520	65%
June	556	71%
July	574	71%
August	636	79%
Sept	503	64%
Oct	533	66%
Nov	509	65%
Dec	265	57%

Total 5974 66%

Total unrestricted and restricted income was up 68% due to charitable activities and trading income. Expenditure increased by 69%. We monitor our expenditure very closely and incurred significant increases in food, energy and wage costs in the year.

The overall reduction in funds was impacted by the net loss on investments of £118,809 compared to a gain of £89,320 in 2021. Our investments are reviewed on a quarterly basis by our Finance Committee and stock broker.

5.2. Reserves

At the 2022 year end the unrestricted reserves were equivalent to 8 months normal expenditure.

The reserves policy of the charity is to hold unrestricted, free reserves equivalent to 12 months expenditure of a typical trading year. The Trustees designate unrestricted reserves in respect of known forthcoming projects or liabilities. Details of the charity's designated reserves can be seen in these accounts. After taking into account the designated reserves identified by the charity, the remaining level of free, unrestricted reserves fell short of the charity's policy. The Trustees are aware of this and will aim to work towards achieving the required level over future months.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

6. Structure, Governance and Management

6.1. The Board of Trustees and Directors of the Company

The Trustees of Gladstone's Library agreed to review the Charity's governance and structure, in order to make the Board of Trustees more compact and accountable, and to ensure that the structure of the Charity is fit for purpose. To this end, the Charity is working towards finalising the agreement reached and approved by the Trustees.

The first part of this process was to look at the number of Trustees on the Board of the Charity. Having taken into account the range of skills required by the Board of Trustees to fulfil its duties to the Charity, it was agreed that the number of Trustees should be reduced, and as at 31st December 2022, the Trustees of Gladstone's Library were:

- Damian Barr
- Gregory Cameron
- David Cannadine
- Toria Collins
- Virginia Davies
- Patrick Derham (Chair)
- Charles Gladstone (President of Gladstone's Library)
- Tamara Harvey
- Louisiana Lush
- Llyr Williams (Vice Chair)

It was felt that the Trustees named above had the broad range of skills and expertise required for the successful oversight of the Charity, save that the Trustees agreed to find and appoint a Trustee with expertise in Charity finance and accounts. As at 31st December 2022, the search is ongoing.

The Trustees also set up an Advisory Committee, made up of the former Trustees and other members who had experience, skills, and knowledge that could assist and expand those of the Trustees, and to be available to the Trustees and Library Staff for consultation and discussion on a more ad hoc basis.

It is hoped that the changes to the structure, governance, and management of the Library will be completed during 2023.

Peter Francis remained Company Secretary and Warden of Gladstone's Library until 8.7.22. Andrea Russell was appointed Company Secretary and Warden of Gladstone's Library on 25.10.22.

6.2. Gladstone's Library Services Limited

A separate sister company, Gladstone's Library Services Ltd, has responsibility for all financial activities that are not core to the charitable purposes of Gladstone's Library. The directors of Gladstone's Library Services Ltd are:

- Peter Francis (resigned 8.7.22)
- Andrea Russell (appointed 25.10.22)
- Sarah Robertson
- Llyr Williams

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

6.3. Gladstone's Library Staff

As at 31 December 2022, Gladstone's Library had the following members of staff:

Management and Department Head

Andrea Russell	Warden and Director
Sarah Robertson	Finance Manager and Director
Louisa Yates	Director of Collections and Research
Oussama Mantashe	Operations Manager

Admin/Other

Elizabeth Newmarch	PA to the Warden / HR and H&S Officer
Jim Creed	Fundraising and Development Officer
Margaret Cartner	Finance Assistant
Rhian Waller	Digital Marketing Officer

Collections: Reading Rooms and Archives

Isobel Goodman	Librarian
Alexandra Foulds	Archivist
Louise Roberts	Library Assistant
James Southerby	Library Assistant
Geoff Scotland	Digitisation Officer
Paul Hooper	Digitisation Officer

Food for Thought Restaurant

Matthew Gibson	Head Chef
Gareth Messham	Sous Chef
Charly James	Demi Chef de Partie
Nicola Jones	Restaurant Team Leader
Angela Evans	Restaurant
Charlotte Pritchard	Restaurant
Cheryl Green	Restaurant
Denise Payne	Restaurant
Alison Stevens	Restaurant
Matthew John	Restaurant (casual)
Pamela Griffiths	Restaurant
Jessica Waterson	Restaurant (casual)
Elizabeth Oakland	Pot Wash
Morgan Roberts	Pot Wash
Oliver Jones	Pot Wash

Housekeeping

Adrian Stefanescu	Head Housekeeper
Samantha Newall	Housekeeping
Caroline Sayer	Housekeeping
Rosie Parry	Housekeeping

Maintenance and Night Porter

Dominic King	Night Porter
Gareth Jones	Night Porter
Evan John	Maintenance Officer

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

Reception

Caroline Jeffrey	Reception
Victoria Leary	Reception
Helene Webster	Reception
Nicola Whalley	Reception

7. Reference and Administrative Details

Registered Charity Name	Gladstone's Library
Charity number	701399
Company registration number	2363642
Registered office	Gladstone's Library Church Lane Hawarden Flintshire CH5 3DF
Auditor	Mitchell Charlesworth (Audit) Limited 24 Nicholas Street Chester CH1 2AU
Bankers	Lloyds TSB Plc P.O. Box 251 8 Foregate Street

8. Trustees' Annual Report

The Trustees, four of whom are also directors for the purposes of company law, present their annual report and the financial statements of the charity for the year ended 31st December 2022.

8.1. Foundation

Gladstone's Library was founded by William Ewart Gladstone (1809-1898), arguably Britain's greatest Prime Minister, in 1889. It is the only Prime Ministerial Library in the UK and is unique in being a residential library with 26 bedrooms. The present Grade 1 listed building was opened in 1902 as the National Memorial to Gladstone. The Library was created around Gladstone's original donation of 28,000 books. It houses a world-renowned collection of theology and nineteenth century studies. The collection is up to date and now boasts more than 200,000 items.

8.2. Governance

Gladstone's Library is a charity (Registered Charity Number: 701399) and, as such, is run by a Warden (Andrea Russell) who reports to the Trustees. The Library is also a company registered in England and Wales as a Company Limited by Guarantee (Number 2363642). At present, of the Trustees are directors of the company for the purposes of the Companies Act. The Trustees are a body of not less than five and not more than twenty-four members. The Trustees meet at least twice a year - for the Founder's Day meeting of the Trustees which includes the AGM of the Company. The Chair may call other meetings of the Trustees or whenever he is summoned to do so by two or more Trustees. The Fundraising and Finance Sub-committees are delegated by the Trustees to act on their behalf. All acts and decisions taken under such delegated powers shall be reported to the Trustees and confirmed by them.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2022

8.3. Risk

Gladstone's Library monitors its risk register on an ongoing basis. This forms part of the work plan of the Board.

8.4. Auditors

Having expressed a willingness to continue in office, a resolution for the appointment of Mitchell Charlesworth (Audit) Limited will be proposed at the forthcoming Annual General Meeting.

9. Trustees' Responsibilities

Those Trustees who are directors of Gladstone's Library are, for the purposes of company law, responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable legal and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accountancy Practice). Company law requires the directors to prepare financial statements for each financial year that give a true and fair state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.

Registered Office:
Gladstone's Library
Church Lane
Hawarden
Flintshire
CH5 3DF

Signed by order of the Trustees:

The Revd Dr Andrea Russell
Company Secretary

GLADSTONE'S LIBRARY

Independent Auditor's Report To the Members of Gladstone's Library

Opinion

We have audited the financial statements of Gladstone's Library (the 'charity') and its subsidiaries (the 'group') for the year ended 31 December 2022 which comprise the Group Statement of Financial Activities, the Group Balance Sheet, the Company Balance Sheet, the Group Statement of Cash Flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 December 2022 and of the group's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the accounts in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- the charity's own assessment of the risks that irregularities may occur either as a result of fraud or error;
- the results of our enquiries of management and trustees of their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charity's documentation of their policies and procedures relating to:
 - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas:

(i) The presentation of the charity's Statement of Financial Activities, (ii) the charity's accounting policy for revenue recognition and (iii) the charity's use of restricted funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act, and the Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued by the joint SORP making body.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the company's ability to operate or to avoid a material penalty. This includes regulations concerning Data Protection Regulations.

Audit response to risks identified

As a result of performing the above, we identified the safeguarding of the building and collection, and revenue recognition as the key audit matters related to the potential risk of fraud.

Our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations described above as having a direct effect on the financial statements;
- enquiring of management and members of the Board of Trustees concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance and reviewing correspondence with relevant authorities where matters identified were significant;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Robert Hall (Senior Statutory Auditor)
for and on behalf of Mitchell Charlesworth (Audit) Limited

Accountants
Statutory Auditor

24 Nicholas Street
Chester
CH1 2AU

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Income from:					
Donations and legacies	3	214,122	23,249	237,371	151,564
Grant income	3	-	8,000	8,000	188,067
Charitable activities	4	448,475	-	448,475	139,463
Investments	5	17,494	41,784	59,278	70,946
Trading company income	14	354,252	-	354,252	107,479
Total income		1,034,343	73,033	1,107,376	657,519
Expenditure on:					
Raising funds	6	31,784	6,752	38,536	51,877
Charitable activities	7	608,257	421,578	1,029,835	601,398
Investment costs	11	1,611	7,658	9,269	8,600
Trading company expenses	14	96,317	-	96,317	32,342
Total resources expended		737,969	435,988	1,173,957	694,217
Net (losses)/gains on investments	12	(25,448)	(93,361)	(118,809)	89,320
Net incoming resources before transfers		270,926	(456,316)	(185,390)	52,622
Gross transfers between funds	13	-	-	-	-
Net income for the year/Net movement in funds		270,926	(456,316)	(185,390)	52,622
Total funds brought forward		706,825	1,816,031	2,522,856	2,470,234
Total funds carried forward		977,751	1,359,715	2,337,466	2,522,856

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2022

Comparative information in respect of the preceding period is as follows:

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:				
Donations and legacies	3	136,264	15,300	151,564
Grant income	3	-	188,067	188,067
Charitable activities	4	139,463	-	139,463
Investments	5	48,589	22,357	70,946
Trading company income	14	107,479	-	107,479
Total income		431,795	225,724	657,519
Expenditure on:				
Raising funds	6	49,607	2,270	51,877
Charitable activities	7	487,930	113,468	601,398
Investment costs	11	1,730	6,870	8,600
Trading company expenses	14	32,342	-	32,342
Total resources expended		571,609	122,608	694,217
Net (losses)/gains on investments	12	8,274	81,046	89,320
Net incoming resources before transfers		(131,540)	184,162	52,622
Gross transfers between funds	13	27,000	(27,000)	-
Net income for the year/Net movement in funds		(104,540)	157,162	52,622
Total funds brought forward		811,365	1,658,869	2,470,234
Total funds carried forward		706,825	1,816,031	2,522,856

GLADSTONE'S LIBRARY

Group Balance Sheet As at 31 December 2022

	Notes	£	2022 £	£	2021 £
Fixed assets					
Intangible assets	15		5,552		6,138
Tangible assets	16		383,292		420,428
Investments	17		1,320,839		1,240,056
			<u>1,709,683</u>		<u>1,666,622</u>
Current assets					
Stocks	18	3,343		3,533	
Debtors	19	9,783		7,783	
Cash at bank and in hand		858,160		1,108,405	
		<u>871,286</u>		<u>1,119,721</u>	
Creditors: amounts falling due within one year	20	(243,503)		(263,487)	
Net current assets			<u>627,783</u>		<u>856,234</u>
Total assets less current liabilities			<u>2,337,466</u>		<u>2,522,856</u>
Income funds					
Restricted funds	21		1,359,715		1,816,031
Unrestricted funds	22		977,751		706,825
			<u>2,337,466</u>		<u>2,522,856</u>

The accounts were approved by the Trustees on _____.

Llyr Williams
Chairperson of Trustees

GLADSTONE'S LIBRARY

Company Balance Sheet As at 31 December 2022

	Notes	£	2022 £	£	2021 £
Fixed assets					
Intangible assets	15		5,552		6,138
Tangible assets	16		383,292		420,428
Investments	17		1,320,840		1,240,057
			<u>1,709,684</u>		<u>1,666,623</u>
Current assets					
Stocks	18	3,343		3,533	
Debtors	19	9,783		7,783	
Cash at bank and in hand		858,160		1,108,405	
			<u>871,286</u>	<u>1,119,721</u>	
Creditors: amounts falling due within one year	20	(243,524)		(263,508)	
			<u>627,762</u>	<u>856,213</u>	
Net current assets					
			<u>627,762</u>	<u>856,213</u>	
Total assets less current liabilities			<u>2,337,446</u>	<u>2,522,836</u>	
			<u>2,337,446</u>	<u>2,522,836</u>	
Income funds					
Restricted funds	21		1,359,715		1,816,031
Unrestricted funds	22		977,731		706,805
			<u>2,337,446</u>		<u>2,522,836</u>
			<u>2,337,446</u>		<u>2,522,836</u>

The accounts were approved by the Trustees on _____.

Llyr Williams
Chairperson of Trustees

Company Registration No. 02363642

GLADSTONE'S LIBRARY

Group Statement of Cash Flows For the year ended 31 December 2022

		2022		2021	
	Notes	£	£	£	£
Cash flows from operating activities					
Cash generated from operations	25		(225,522)		60,287
Investing activities					
Dividends, interest and rents from investments		59,278		70,946	
Proceeds from the sales of PPE		-		249	
Purchase of Property, Plant and Equipment		(3,218)		(269,405)	
Purchase of intangible asset		-		-	
Net proceeds from movement on investments		(80,783)		(115,749)	
Net cash (used in)/generated from investing activities			(24,723)		(313,959)
Cash flows from financing activities:					
Repayments of borrowing		-		(100,000)	
Cash inflows from new borrowing		-		-	
Net cash provided by (used in)/generated from financing activities			-		(100,000)
Change in cash and cash equivalents in the reporting period			(250,245)		(353,672)
Cash and cash equivalents at beginning of year			1,108,405		1,462,077
Cash and cash equivalents at end of the year			858,160		1,108,405

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

1. Accounting policies

Charity information

Gladstone's Library is a private company limited by guarantee incorporated in England and Wales. The registered office is Church Lane, Hawarden, Flintshire, CH5 3DF, North Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements and having due regard to the impact of COVID-19, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Basis of consolidation

The consolidated financial statements incorporate those of Gladstone's Library and its subsidiary (i.e. an entity that the group controls through its power to govern the financial and operating policies so as to obtain economic benefits). Subsidiary financial statements are made up to 31 December 2022 and accounting policies used therein are in line with those used by Gladstone's Library.

All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

The group statement of financial activities and statement of cash flows also include the results and cash flows of Gladstone's Library Services Ltd, the subsidiary.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

1. Accounting policies (*continued*)

1.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.6 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Expenditure incurred at the balance sheet date that relates to events taking place after the balance sheet date is carried forward as deferred expenditure.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs are those costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

1.7 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Software	20% straight line
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GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

1. Accounting policies (*continued*)

1.8 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	10% reducing balance
Plant and equipment	10% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.9 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.10 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.11 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.12 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Notes to the Financial Statements For the year ended 31 December 2022

1. Accounting policies (*continued*)

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

3. Donations and legacies	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	214,122	23,249	237,371
Government grants	-	8,000	8,000
	<u>214,122</u>	<u>23,249</u>	<u>237,371</u>
Donations and gifts			
Donations - The Main Library	130,739	-	130,739
Donations - Voluntary	59,133	-	59,133
Donations - The Scholarship Fund	-	-	-
Donations - The Gladstone Project	-	-	-
Gift Aid - The Main Library	24,250	-	24,250
Arts sponsorship	-	15,000	15,000
Exhibition donations	-	2,358	2,358
Living Heritage	-	300	300
Other	-	5,591	5,591
	<u>214,122</u>	<u>23,249</u>	<u>237,371</u>
Grants receivable for core activities			
Business rates grant	-	8,000	8,000
	<u>-</u>	<u>8,000</u>	<u>8,000</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2021	Restricted funds 2021	Total 2021
Donations and gifts	136,264	15,300	151,564
Government grants	-	188,067	188,067
	<u>136,264</u>	<u>15,300</u>	<u>151,564</u>
Donations and gifts			
Donations - The Main Library	62,453	-	62,453
Donations - Voluntary	61,541	-	61,541
Donations - The Gladstone Project	-	300	300
Gift Aid - The Main Library	12,270	-	12,270
Arts sponsorship	-	15,000	15,000
	<u>136,264</u>	<u>15,300</u>	<u>151,564</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

3.	Donations and legacies (continued)	Unrestricted funds 2021	Restricted funds 2021	Total 2021
		£	£	£
	Grants receivable for core activities			
	Welsh Government Cultural grant	-	146,900	146,900
	CJRS Funding	-	12,167	12,167
	Business rates grant	-	29,000	29,000
		<u>-</u>	<u>188,067</u>	<u>188,067</u>
		<u><u>-</u></u>	<u><u>188,067</u></u>	<u><u>188,067</u></u>
4.	Charitable activities	Unrestricted funds 2022	Restricted funds 2022	Total 2022
		£	£	£
	Boarding and tuition fees	448,475	-	448,475
		<u>448,475</u>	<u>-</u>	<u>448,475</u>
		<u><u>448,475</u></u>	<u><u>-</u></u>	<u><u>448,475</u></u>
	Comparative information in respect of the preceding period is as follows:			
		Unrestricted funds 2021	Restricted funds 2021	Total 2021
		£	£	£
	Boarding and tuition fees	139,463	-	139,463
		<u>139,463</u>	<u>-</u>	<u>139,463</u>
		<u><u>139,463</u></u>	<u><u>-</u></u>	<u><u>139,463</u></u>
5.	Investments	Unrestricted funds 2022	Restricted funds 2022	Total 2022
		£	£	£
	Income from UK listed investments	10,207	34,001	44,208
	Cash on special deposit – Main Fund	7,243	-	7,243
	Cash on special deposit – Scholarship	-	7,783	7,783
	Bank interest receivable	44	-	44
		<u>17,494</u>	<u>41,784</u>	<u>59,278</u>
		<u><u>17,494</u></u>	<u><u>41,784</u></u>	<u><u>59,278</u></u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

5. Investments (continued)

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from UK listed investments	38,454	14,498	52,952
Cash on special deposit – Main Fund	10,128	-	10,128
Cash on special deposit – Scholarship	-	7,859	7,859
Bank interest receivable	7	-	7
	<u>48,589</u>	<u>22,357</u>	<u>70,946</u>

6. Raising funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<u>Fundraising and publicity</u>			
Fundraising salaries	18,858	-	18,858
Publicity	12,926	6,752	19,678
	<u>31,784</u>	<u>6,752</u>	<u>38,536</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Fundraising and publicity</u>			
Fundraising salaries	32,809	-	32,809
Publicity	16,798	2,270	19,068
	<u>49,607</u>	<u>2,270</u>	<u>51,877</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

7. Charitable activities (expenditure)	2022	2021
	£	£
Boarding and tuition fees costs		
Depreciation	39,156	40,191
Rates and water	12,174	8,369
Light and heat	77,407	40,038
Repairs and maintenance	55,836	79,954
Insurance	17,880	16,894
Catering and other purchases	10,125	2,720
Course expenses and training	461	310
Printing, postage and stationery	5,263	3,129
Purchase of books	6,478	2,975
Carnegie fund project costs	49,250	17,844
	<hr/>	<hr/>
	274,030	212,424
Share of support costs (see note 8)	749,180	383,974
Share of governance costs (see note 8)	6,625	5,000
	<hr/>	<hr/>
	1,029,835	601,398
	<hr/>	<hr/>
Analysis by fund		
Unrestricted funds	608,257	487,930
Restricted funds	421,578	113,468
	<hr/>	<hr/>
	1,029,835	601,398
	<hr/>	<hr/>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

8. Support costs	Support costs 2022 £	Governance costs 2022 £	Total 2022 £
Library, conference and residential salaries	573,278	-	573,278
Wages and salaries	73,080	-	73,080
Leasing and rental	4,638	-	4,638
Motor and travel expenses	6,283	-	6,283
Consultancy fees	2,789	-	2,789
Telephone	3,006	-	3,006
Computer costs	25,440	-	25,440
Bank charges	11,215	-	11,215
Sundry	31,955	-	31,955
Recruitment costs	17,496	-	17,496
Legal and professional	-	850	850
Audit	-	1,600	1,600
Accountancy	-	4,175	3,740
	<u>749,180</u>	<u>6,625</u>	<u>755,805</u>
Analysed between Charitable activities	<u>749,180</u>	<u>6,625</u>	<u>755,805</u>

Governance costs includes payments to the auditors of £1,600 (2021 - £1,200) for audit fees.

Comparative information in respect of the preceding period is as follows:

	Support costs 2021 £	Governance costs 2021 £	Total 2021 £
Library, conference and residential salaries	251,784	-	251,784
Wages and salaries	58,278	-	58,278
Leasing and rental	5,260	-	5,260
Motor and travel expenses	6,147	-	6,147
Consultancy fees	7,004	-	7,004
Telephone	4,905	-	4,905
Computer costs	23,662	-	23,662
Bank charges	4,094	-	4,094
Sundry	22,840	-	22,840
Audit	-	1,260	1,260
Accountancy	-	3,740	3,740
	<u>383,974</u>	<u>5,000</u>	<u>388,974</u>
Analysed between Charitable activities	<u>383,974</u>	<u>5,000</u>	<u>388,974</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

9. Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10. Employees

Number of Employees	2022 Number	2021 Number
Number of charitable staff	39	18
	<hr/>	<hr/>
Employment Costs	2022 £	2021 £
Wages and salaries	656,127	305,781
Social security costs	45,943	20,279
Pension costs	10,728	14,153
	<hr/>	<hr/>
	712,798	340,213
	<hr/>	<hr/>

No employee received any remuneration of more than £60,000 during the year (2021 - £Nil).

The number of full-time equivalent staff at the year end was 28 (2021 - 23).

11. Investment management costs	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Investment management costs	1,611	7,658	9,269
	<hr/>	<hr/>	<hr/>
	1,611	7,658	9,269
	<hr/>	<hr/>	<hr/>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Profit/loss on disposal of tangible fixed assets	90	-	90
Investment management costs	1,640	6,870	8,510
	<hr/>	<hr/>	<hr/>
	1,730	6,870	8,600
	<hr/>	<hr/>	<hr/>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

12. Net gains/(losses) on investments	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Gain/(loss) on sale of investments	(25,448)	(93,361)	(118,809)

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Gain/(loss) on sale of investments	8,274	81,046	89,320

13. Transfer between funds

A transfer of £nil (2021 - £27,000) was made during the year from the Scholarship Fund to the Gladstone Project. The transfer was made in order to fund the boarding and tuition fees of scholars.

14. Trading subsidiary

Gladstone's Library Services Ltd is a wholly owned subsidiary of the charity which runs the café/restaurant services to support Gladstone's Library. Below are the trading results which have been included in the consolidated accounts.

Profit and Loss Account Gladstone's Library Services Ltd	2022 £	2021 £
Turnover	354,252	107,479
Cost of sales	81,425	26,591
Gross profit	272,827	80,888
Administrative expenses	14,892	5,751
Profit before tax	257,935	75,137
Tax on profit/(loss) on ordinary activities	-	-
Profit for the financial year	257,935	75,137

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

15. Intangible fixed assets

Group and Company	Software £	Total £
Cost		
At 1 January 2022 and 31 December 2022	8,483	8,483
Depreciation		
At 1 January 2022	2,345	2,345
Charge for the year	586	586
At 31 December 2022	2,931	2,931
Carrying amount		
At 31 December 2022	5,552	5,552
At 31 December 2021	6,138	6,138

16. Tangible fixed assets

Group and Company	Freehold land and buildings £	Plant and equipment £	Total £
Cost			
At 1 January 2022	219,266	550,746	770,012
Additions	-	3,218	3,218
Disposals	-	-	-
At 31 December 2022	219,266	553,964	773,230
Depreciation and impairment			
At 1 January 2022	40,769	308,815	349,584
Depreciation charged in the year	17,054	23,300	40,354
At 31 December 2022	57,823	332,115	389,938
Carrying amount			
At 31 December 2022	161,443	221,849	383,292
At 31 December 2021	178,497	241,931	420,428

The freehold property, and books and manuscripts, were each initially valued at a nominal £1 in 1989. All subsequent additions to books and manuscripts have been written off.

Any additional amounts under 'Freehold land and buildings' are improvements to freehold property. This includes costs to extend the current building.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

17. Fixed asset investments

	Unrestricted fund investments £	Restricted fund investments £	Cash on unrestricted fund investments £	Cash on Restricted fund investments £	Other investments £	Total £
Cost or valuation						
At 1 January 2022	232,363	928,575	4,174	74,944	1	1,240,057
Additions	34,914	194,535	(34,914)	(194,535)	-	-
Valuation changes	(25,448)	(93,361)	-	-	-	(118,809)
Other Movements	7,243	7,784	(405)	184,970	-	199,592
Disposals	(36,877)	(56,111)	36,877	56,111	-	-
	<u>212,195</u>	<u>981,422</u>	<u>5,732</u>	<u>121,490</u>	<u>1</u>	<u>1,320,840</u>
At 31 December 2022	212,195	981,422	5,732	121,490	1	1,320,840
	<u>212,195</u>	<u>981,422</u>	<u>5,732</u>	<u>121,490</u>	<u>1</u>	<u>1,320,840</u>
Carrying amount						
At 31 December 2022	212,195	981,422	5,732	121,490	1	1,320,840
At 31 December 2021	232,363	928,575	4,174	74,944	1	1,240,057

100% of the investments are held by Gladstone's Library, therefore none relate to Gladstone's Library Services Ltd.

The investments held by the group are shown at £1,320,839 (2021 - £1,240,056) as the £1 share held in Gladstone's Library Services Ltd has been eliminated on consolidation.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

18. Stock	Group		Company	
	2022 £	2021 £	2022 £	2021 £
Stock	3,343	3,533	3,343	3,533
<hr/>				
19. Debtors	Group		Company	
	2022 £	2021 £	2022 £	2021 £
Amounts falling due within one year:				
Trade debtors	-	-	-	-
Other debtors	9,783	7,783	9,783	7,783
	<hr/>	<hr/>	<hr/>	<hr/>
	9,783	7,783	9,783	7,783
<hr/>				
20. Creditors: amounts falling due within one year	Group		Company	
	2022 £	2021 £	2022 £	2021 £
Amounts falling due within one year:				
Trade creditors	30,581	57,295	21,087	50,378
Owed to group companies	-	-	11,045	8,338
Other taxation and social security	30,023	17,388	29,993	17,388
Other creditors	182,899	188,804	181,399	187,404
	<hr/>	<hr/>	<hr/>	<hr/>
	243,503	263,487	243,524	263,508
<hr/>				

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

21. Restricted income funds	Balance at 1 January 2022 £	Movement in funds				Balance at 31 December 2022 £
		Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Scholarship Fund	849,334	40,828	(6,916)	-	(92,260)	790,986
Writers in Residence	87,774	15,000	(6,752)	-	-	96,022
Living Heritage Fund	17,911	300	(17,419)	-	-	792
Maartin Merten donations	1,681	-	-	-	-	1,681
Carnegie fund	132,732	-	(47,466)	-	-	85,266
Exhibition fund	18,269	2,358	-	-	-	20,627
House of Wisdom donations	319	-	-	-	-	319
Elizabeth Hilton legacy	2,000	-	(2,000)	-	-	-
COVID grants received	537,385	8,000	(354,694)	-	-	190,691
Golothan fund	168,626	956	(741)	-	(1,101)	167,740
Other	-	5,591	-	-	-	5,591
	<u>1,816,031</u>	<u>73,033</u>	<u>(435,988)</u>	<u>-</u>	<u>(93,361)</u>	<u>1,359,715</u>
Scholarship fund breakdown						
			%	2022 £	%	2021 £
Canon Symonds		7.08	56,019	7.41	62,935	
Bishop Moorman		5.03	39,765	5.26	44,675	
Dr McGregor		13.85	109,542	14.49	123,068	
General		7.06	55,867	7.39	62,766	
Tom Jarman		3.65	28,879	3.82	32,445	
Veronica Powles		2.75	21,772	2.88	24,461	
The Lawton		3.47	27,442	3.63	30,831	
The Drew		4.62	36,514	4.83	41,023	
Dr Daisy Ronco		2.14	16,934	2.24	19,025	
Richard Hills		4.46	35,305	4.67	39,664	
Gladstone		0.88	6,955	0.92	7,814	
Ernest Walder		3.08	24,343	3.22	27,348	
Canon Denys Ruddy		7.04	55,716	7.37	62,596	
Father John Thorold		5.89	46,569	6.16	52,319	
Jim Cotter Trust		10.24	80,966	10.71	90,964	
Stantan Memorial		5.11	40,445	5.35	45,439	
Eileen Stamper		9.22	72,953	9.65	81,961	
Jeffrey Engell		4.42	35,000		-	
		<u>100.00</u>	<u>790,986</u>	<u>100.00</u>	<u>849,334</u>	

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

21. Restricted income funds (*continued*)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 January 2021 £	Movement in funds			Gains & losses £	Balance at 31 December 2021 £
		Incoming resources £	Resources expended £	Transfers £		
Scholarship Fund	779,801	22,357	(6,870)	(27,000)	81,046	849,334
Writers in Residence	75,044	15,000	(2,270)	-	-	87,774
Living Heritage Fund	21,952	300	(4,341)	-	-	17,911
Maartin Merten donations	1,681	-	-	-	-	1,681
Carnegie fund	150,576	-	(17,844)	-	-	132,732
Exhibition fund	18,269	-	-	-	-	18,269
House of Wisdom donations	319	-	-	-	-	319
Elizabeth Hilton legacy	2,000	-	-	-	-	2,000
COVID grants received	440,601	188,067	(91,283)	-	-	537,385
Golothan fund	168,626	-	-	-	-	168,626
	<u>1,658,869</u>	<u>225,724</u>	<u>(122,608)</u>	<u>(27,000)</u>	<u>81,046</u>	<u>1,816,031</u>

Scholarship Fund

Legacy funds, the majority of which, is invested with stockbrokers to fund scholarship students staying at the library.

Writers in Residence

Sponsorship funds donated to cover the expenses of visiting authors and authors events.

Carnegie Fund

Funding to sponsor the Digitisation project of Gladstone papers.

COVID grants

Funding received to support the business during Coronavirus closure.

Golothan Fund

Funding received to fund a series of lectures at the library.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

22. Unrestricted income funds

	Movement in funds					Balance at 31 December 2022 £
	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	236,537	17,494	(1,611)	-	(25,448)	226,972
The Gladstone Project	282,958	10,519	(17,419)	-	-	276,058
Wolfson Foundation	120,000	-	(120,000)	-	-	-
Sponsor a Shelf Funds	88,418	-	-	-	-	88,418
	727,913	28,013	(139,030)	-	(25,448)	591,448
General Fund	(496,047)	652,078	(502,622)	-	-	(346,591)
Trading company reserves	474,959	354,252	(96,317)	-	-	732,894
	706,825	1,034,343	(737,969)	-	(25,448)	977,751

Comparative information in respect of the preceding period is as follows:

	Movement in funds					Balance at 31 December 2022 £
	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	217,320	48,589	(1,640)	(36,006)	8,274	236,537
The Gladstone Project	282,958	-	-	-	-	282,958
Wolfson Foundation	120,000	-	-	-	-	120,000
Sponsor a Shelf Funds	56,978	31,440	-	-	-	88,418
	677,256	80,029	(1,640)	(36,006)	8,274	727,913
General Fund	(265,713)	244,287	(537,627)	63,006	-	(496,047)
Trading company reserves	399,822	107,479	(32,342)	-	-	474,959
	811,365	431,795	(571,609)	27,000	8,274	706,825

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

22. Unrestricted income funds (*continued*)

Investment reserve

Legacy funds invested with stockbrokers to cover day to day expenditure.

The Gladstone Project

The Gladstone Project was established on the centenary of the founder's death in 1998 in order to raise additional funds necessary to enable the Trustees of Gladstone's Library to satisfy their objectives and to develop Gladstone's Library and its facilities. In 2006 - 2008, an additional fundraising drive began to put into place refurbishment, essential repairs and the continued development of Gladstone's Library. This new fundraising drive attracted grants from Cadw, Heritage Lottery Fund and numerous Trusts as well as individual sponsors. The work supported by these donors concluded in 2008. The ongoing development of the Gladstone's Library continues, and funds and donations for new projects are held in the Gladstone Project and Development Fund bank accounts. The Trustees consider monies held in these funds to be designated for the ongoing development of Gladstone's Library whilst remaining within the total unrestricted funds.

Wolfson Foundation

Funding received to support improvements made following Covid closure.

Sponsor a Shelf

Funding to support day to day activities generated by sponsorship of a shelf in the library by individuals.

Trading company

Income generated from Gladstone Library Services Ltd, generated from Food for Thought and conference income.

23. Company limited by guarantee

The company is limited by guarantee and does not have a share capital. The liability of the directors of the charity is such that it will not exceed £1. Due to the structure of the company, no one has control or significant influence over the entity.

24. Related party transactions

Gladstone's Library Services Ltd is a wholly owned subsidiary of the company. During the year Gladstone's Library Services Ltd donated £257,935 (2021 – £75,137) to the company.

The balance due to Gladstone's Library Services Ltd at the year-end was £8,338 (2020 – £2,361).

Remuneration of key management personnel

The remuneration of key management personnel, including the Warden and Finance Manager, is as follows:

	2022	2021
	£	£
Total remuneration	63,299	77,239
	<u> </u>	<u> </u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

25. Cash generated from operations	2022 £	2021 £
Surplus/(deficit) for the year	(185,390)	52,622
Adjustments for:		
Depreciation charges	40,940	42,084
Dividends, interest and rents from investments	(59,278)	(70,946)
Loss/(profit) on the sale of fixed assets	-	90
Movements in working capital:		
(Increase)/decrease in stocks	190	(29)
(Increase)/decrease in debtors	(2,000)	(309)
(Increase)/decrease in creditors	(19,984)	36,775
Cash generated from operations	(225,522)	60,287

26. Analysis of net assets between funds

Group	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2022 are represented by:			
Intangible assets	5,552	-	5,552
Tangible assets	189,316	193,976	383,292
Investments	217,928	1,102,912	1,320,840
Current assets/(liabilities)	564,955	62,827	627,782
	977,751	1,359,715	2,337,466
	=====	=====	=====
Company	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2022 are represented by:			
Intangible assets	5,552	-	5,552
Tangible assets	189,316	193,976	383,292
Investments	217,928	1,102,912	1,320,840
Current assets/(liabilities)	564,935	62,827	627,762
	977,731	1,359,715	2,337,446
	=====	=====	=====

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2022

26. Analysis of net assets between funds (*continued*)

Comparative information in respect of the preceding period is as follows:

Group	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2021 are represented by:			
Intangible assets	6,138	-	6,138
Tangible assets	204,899	215,529	420,428
Investments	236,537	1,003,519	1,240,056
Current assets/(liabilities)	259,250	596,983	856,233
	<u>706,824</u>	<u>1,816,031</u>	<u>2,522,855</u>

Company	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2021 are represented by:			
Intangible assets	6,138	-	6,138
Tangible assets	204,899	215,529	420,428
Investments	236,538	1,003,519	1,240,057
Current assets/(liabilities)	259,230	596,983	856,213
	<u>706,805</u>	<u>1,816,031</u>	<u>2,522,836</u>

27. Analysis of changes in net (debt)/funds

	At 1 January 2022 £	Cash flows £	31 December 2022 £
Cash at bank and in hand	1,108,405	(250,245)	858,160
	<u>1,108,405</u>	<u>(250,245)</u>	<u>858,160</u>

GLADSTONE'S LIBRARY

England & Wales - Charity number 701399

Accounts

GLADSTONE'S LIBRARY

GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS

for the year ended

31 December 2021

CHARITY REGISTRATION NO. 701399

COMPANY REGISTRATION NO. 02363642

GLADSTONE'S LIBRARY

Legal and Administrative Information

Trustees

Damian Barr
Freddie Baveystock
Gregory Cameron
David Cannadine
Zia Chaudhry
Victoria Collins
Virginia Davies
Patrick Derham
Jean Ellis
Scott Evenbeck
Caroline Gladstone
Charles Gladstone
Louisiana Lush
Anthony Hall
Tamara Harvey
Alison Henshaw
Martyn Percy
Juliet Shield
Julie Smith
Phil Sykes
Llyr Williams
Linda Woodhead

Company secretary

The Revd Peter. B. Francis

Charity number

701399

Company number

02363642

Registered office

Church Lane
Hawarden
Deeside
Flintshire
CH5 3DF

Auditor

Mitchell Charlesworth (Audit) Limited
24 Nicholas Street
Chester
CH1 2AU

GLADSTONE'S LIBRARY

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GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

The Trustees, the majority of whom are also directors for the purposes of company law, present their annual report and the financial statements of the charity and the group for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Warden's Introduction to the Annual Report 2021

Gladstone's Library and Covid 19 in 2021

Early 2021 reminded Gladstone's Library of the main lesson of the pandemic that as soon as a decision has been made about opening again, it is proved wrong. The start of 2021 saw a surge in new cases with North Wales being especially hard hit by the virus and lockdown reimposed. It was clear that the hoped for re-opening in the spring was now impossible.

The Chancellor's furlough scheme was extended until the end of September in his spring budget. There were signs of hope with the arrival of vaccines and the speedy administration of them. This has brought renewed hope. Searching for a feasible date to re-open, the Trustees agreed on 1 September, 2021. By then all adults will have been offered a vaccination and with social distancing, it should be possible to open and trade with some degree of confidence. The Library's process of recruitment and training is proceeding on the basis of a September opening. We are even planning a small-scale version of our literary festival, Gladfest, in September. This, as one Trustee eloquently put it, is a down-payment of hope.

By Easter 2021, the Shelf Scheme had passed its goal of £100,000 - an extraordinary achievement and testimony to the support of our friends and users. The improvements to the building continue to progress, funds have accumulated and issues of Gladstone's legacy have been addressed positively.

That hope would have been elusive without the help and support of Sarah Robertson who has so ably managed our finances through this difficult period and produced numerous financial projections, and Elizabeth Newmarch, who has been in charge of HR and Health and Safety throughout. Sarah and Elizabeth worked their normal hours throughout the pandemic but Annette Lewis and Louisa Yates worked one day per week out of furlough to look after our social media accounts (Louisa) and fundraising and grant writing (Annette). It is proposed that they work their normal hours from 1st June.

Gladstone's Library remained closed to the public due to Covid-19 coronavirus pandemic until 1st September 2021. The disruption due to the pandemic lasted from March 2020 – September 2021.

As previously reported, 2020 ended full of hope and expectation not least as we had managed to achieve financial security. A grant of £120,000 from the Wolfson Foundation and £149,000 from the Welsh Government's Cultural Recovery Fund together with the Library's own fundraising through the sponsor-a-shelf scheme meant that we now had reserves of over £1.3million and even with modest occupancy targets could see that trading was viable through to the end of 2022.

Work that was started in 2020 enabled us to make significant improvements to the buildings and facilities – a new fire alarm system, CCTV, computer and telecommunication system changes, structural alterations and improvements to the building – 4 new ensuite bedrooms, new toilets, removal of a dangerous step to improve access. We felt that we had made good use of the period of enforced closure.

However, the start of 2021 saw a surge in new cases of Covid-19 with North Wales being especially hard hit by the virus and lockdown reimposed. It was clear that any hoped for re-opening in the spring was now impossible.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

Searching for a feasible date to re-open, the Trustees agreed on 1 September, 2021. By then all adults will have been offered a vaccination and with social distancing, it should be possible to open and trade with some degree of confidence. The Library's process of recruitment and training proceeded on the basis of a September opening. We are even planning a small-scale version of our literary festival, Gladfest, in September. This, as one Trustee eloquently put it, is a down-payment of hope.

From 1st June, the core staff who had remained throughout the pandemic: Peter Francis, Sarah Robertson, Louisa Yates, Annette Lewis and Elizabeth Newmarch began to work their normal hours and working from home became less and less frequent. Recruitment of staff and training of new staff started from June through to opening on 1 September.

The report for 2021, as for the previous year, is shorter than normal as Gladstone's Library was only open for the last four months of the year.

1. Objectives and Activities

1.1. Memorandum of Association

In Gladstone's Library's Memorandum of Association, the objects for which the Charity is established are clearly stated:

- (a) The promotion of religion and education and the promotion of divine learning in connection with the Church of England and the Church of Wales as historical branches of the Catholic Church and in conformity to the living spirit of the Church of England and the Church in Wales.
- (b) The advancement of education for the public benefit by the maintenance and development of Gladstone's Library's collections, the encouragement of research, writing and debate on Gladstone's core subjects:

Theology and Spirituality
History and Current Affairs
Contemporary and Classical Literary Culture

1.2. Mission Document – By Way of Definition

The statements printed below were produced in 2010 by Freddie Baveystock in conjunction with staff, Trustees and users of Gladstone's Library as a defining statement, or set of words, to guide the development and future direction of Gladstone's Library.

Gladstone's Library is...

A residential library and meeting place dedicated to dialogue, debate and learning for open-minded individuals and groups who are looking to explore pressing questions and to pursue study and research in an age of distraction and easy solutions.

We help people engage more deeply in the questions that concern them.

We are committed to maintaining Gladstone's legacy of engagement with political, social, moral and spiritual questions.

We do not seek to provide the answers.

We offer resources for people to pursue those questions for themselves – through individual study as well as group debate.

Moreover . . . we are one of a kind.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

We offer a comfortable, sociable and stimulating environment in which to pursue live questions.

We provide the resources for creative study including renowned collections of religious, historical, cultural, and political materials.

We believe that the mind works best when the body is well catered for.

We enable our guests to enjoy solitude as well as social interaction.

We like everyone to leave having encountered something they weren't expecting – a book, an idea or a person, for example.

Moreover... We have an evolving programme of events that keeps us connected with a wide network of writers and thinkers – and makes us worth revisiting.

These are the values we seek to embody:

Welcoming: Friendly people in a comfortable environment; happy to accommodate special requests; open to long or short visits, groups and individuals; making our riches available to the widest audience possible.

Intelligent: Voracious readers; thoughtful about where we can make a difference.

Open-minded: Unafraid to explore ideas; hungry for new avenues of enquiry; engaged with contemporary questions and exploration of the connections between them; liberal in values and attitude; respectfully accommodating different points of view.

Surprising: Having more to us than meets the eye; maintaining the pace of innovation.

Diverse: Celebrating difference and inclusion; giving people space to be themselves.

Ethical: Defining value in social terms; pursuing progressive standards; caring for the environment.

In summary . . .

We are proudly Gladstonian, as these are the self-same liberal values he lived, breathed and bequeathed us.

The Trustees have given due regard to the Charity Commission's guidance on public benefit and believe that the aims, objectives and services provided by the charity are compliant.

Gladstone's Library responds to these aims and objectives in the following ways:

2. Achievements and Performance

The trauma of the pandemic and the closure of the Library was eased by successfully finding funds to ensure we could open after the pandemic and had enough money and resources to be able to survive until the end of 2022 by which time we expect the effect of the pandemic to the success of 2019 which, in terms of numbers, had been our most successful year. The success, however, was cut short by the Covid-19 pandemic and on 18 March 2020, the Library closed. The details of this extraordinary year are in the prologue to this report. An UK Government scheme allowed the Library to put the majority of staff on furlough which effectively paid their wages for a number of months. The scheme required employers to contribute an increasing amount from May and the Trustees took the hard decision of having to make 29 employees redundant. They did this to protect the future of the business. This left only 5 employees working hard to ensure the Library would reopen in September 2021.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

2.1 Library Collections

In many ways the 2020 and 2021 reviews mirror one another. In the former the Library was open from January to March 2020; the latter, from September to December 2021. Those three-month periods look very different, however. The 2020 annual review was predictably dominated by Covid-19. Happily, the 2021 review is filled with news of regeneration and revival. A new reading room team is in place, comprised only of permanent staff, and productivity is high. Many projects which previously languished due to the staff/GWE structure are now progressing well.

Louisa Yates, Director of Collections and Research, was the only member of the Reading Room team of the team in place prior to late August 2021. Her main task was to re-establish the Reading Rooms after a break of eighteen months. Although many of our ways of working have changed, the provision for Readers remains unchanged, and much has resumed from where we left it in March 2020. Reading Room occupancy is healthy, with averages of 21 per day. Requests for special collections and archives have returned to their former high levels and we're delighted to be able to support researchers again. Collection use has risen, which is particularly encouraging – after several years of increasing Reader levels, our recent Annual Plans have all centred our planning on increasing collection use.

Covid has meant that processes and procedures have been thoroughly reviewed, security tightened and safety ensured. However, despite these special measures, the Reading Rooms returned almost to normal very quickly and we've been delighted to welcome back Readers. As part of the developments while the Library was closed, it was decided to permit Readers access to the Theology Room until 10pm.

Technology has worked extremely well, with the shift to an online cloud-based server enabling new ways of working which have been enthusiastically embraced by the Team. Technology also allowed the signing-in system to be completely overhauled and replaced with a fully automated system.

The new Reading Room team was brought together via a recruitment process that ran from July-November 2021. Where pre-pandemic there was three permanent staff and three intern/work experience placements from 3-6 months, there are now 4.5 permanent staff (6 when Carnegie-funded project staff are included). This is a loss of around one FTE staff member but it's clear that the shift to an entirely permanent staff team plus investments in technology is counter-balancing the reduction in overall staffing hours.

Isobel Goodman joined us as a fulltime assistant librarian. She conducted a full review of the collections, identifying several priority areas such as security and catalogue improvements. Isobel worked to ensure the efficient restarting of several related projects, including SGH de-accessioning and general weeding across the collections. In these projects she is being ably assisted by the Reading Room assistants Louise Roberts and James Southerby.

A very different year, with some very hard moments but looking back it had some genuine positives and offered the Reading Rooms an opportunity to reflect and reset.

2.1.2 Archives

Alexandra Foulds joined us as a fulltime archivist and her role is divided between archives administration and the Gladstone's Writing project (due to complete at the end of August 2023). In regard to the project, Alexandra worked with Mike Pumford to ensure the timely restarting of that project.

Alexandra conducted a full review of the processes for requesting to view archives and for cataloguing archives in September 2021. Not only did this allow a number of pre-existing projects to restart but also identified areas of improvement and work yet to be completed. A timeline has been drawn up to manage these projects. Alexandra is also developing a new archives schema which more accurately communicates the arrangement of the archives held by the Library.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

These changes will bring the archives in line with current archival standards and best practice, and bring the archives closer to being able to apply for archives accreditation. As well as improving the security of the archives by making it easier to recognise when an item is missing, they will make it easier for users to access our archives. Our archives catalogues are uploaded to Discovery and to Archives Hub, two online databases that allow users to search the collections of all the archives in the United Kingdom.

As part of the new archives schema, Gladstone's Library's own institutional archive, the St Deiniol Archive, was formally created and brought together in one space, and organised into types of record.

Thanks to the addition of a key-coded door in the Annex and Alexandra's hard work, all archives are now securely housed either in the Annex Closed Access (now referred to as Special Collections and Archives or in the Strong Room.

A new table in the Reading Rooms has increased the number of invigilated seats to two. These developments significantly increase our ability to work with archives and in turn, to make them available to users.

The archives remain formally closed to new acquisitions, including donations, although we can process accruals linked to existing archives. Processing of existing deposits began again in November 2021 with the start of our new volunteer programme. Recent acquisitions (almost all deposited since 2016) await processing and housing. We will investigate more direct ways of funding the archive processing, particularly housing costs.

A review of archive housing is under way, starting with the Glynne-Gladstone Archive. Reference numbers are being added to each item and the collection will gradually be rehoused into concertina files. This will improve organisation and retain order.

Gladstone's Writing (Carnegie) began again in October 2021. By the end of the year the filenaming conventions had been reviewed and agreed, as had the digitisation workflows. Twelve volunteers had been recruited to work on the project (as well as wider Reading Room projects) and their induction is underway.

A major project was the completion and review of the Reading Room staff manual. This took approximately twenty-one days in total, spread across six weeks in September-December 2020. The full manual, alongside a training guide that links specific manual entries to specific training information, now resides on the staff information pages of the Gladstone Bag.

Louisa attended several free workshops and training days including 'Producing Outstanding Digital Resources' (National Archives, September 2020) and 'Copyright and Online Resources' (Naomi Korn Associates, October 2020). She also participated in an AHRC Town Hall which is seeking to scope a project encouraging libraries to play a greater role in the production of research (RLUK, March 2021).

2.1.3 Outreach and Public Engagement

Louisa Yates is once again an ILA committee member and is currently leading the organisation of the 2021 conference which will be hosted by The Leeds Library in a dual in-person and online format. She also offered consultancy advice to the Portico Library regarding the development of the Portico Prize.

Despite being closed, Gladstone's Library has remained a committed presence in the independent library sector as we all face a challenging year. We have offered a great deal of support to our fellow libraries and we remain an example of best practice across the board.

Volunteers: Our long-standing volunteers are currently on hiatus. Given the demographic, we do not yet know if they will be able or willing to return. The volunteer policy and volunteer management has been reviewed ahead of re-opening. Louisa has identified major long-running projects that will suit the recruitment and development of a new volunteer team alongside a new team of staff.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

Placements: Our successful partnership with Movida, where we host a Swiss intern in librarianship once a year, is on indefinite hold due to Covid-19 and Brexit. From the Swiss side, it may be that they can negotiate visa exemptions and we wait to hear in the future. Our placements with Glyndwr and Liverpool Universities, where humanities students spend time working with Reading Room staff may well come back online. Had we been open in 2020, the universities would have been willing to place students, and we hope to place students for 2022.

2.2 Achievements and Performance: Programme

2.2.1 Theology and Spirituality

There were no courses in theology and spirituality from September – December 2021 due to uncertainty over Covid.

2.2.2 Use of Chapel

Attendance at Monday – Friday morning chapel services decreased as the Library opened post-Covid. From an average 7 per day in 2020 to 3 per day in 2021.

The Chapel is a space that can be used for other events. Other groups who use the chapel regularly include yoga, mindfulness, and the local Baha'i community. It is also used as a place of quiet contemplation throughout the day by residents and day visitors. The chapel is often chosen as a venue for lectures and conferences and provides comfortable seating, excellent acoustic and a reliable sound system.

2.2.3 Arts and Literary Culture

The first event after re-opening was Gladfest. A very cut down, covid cautious event with some of our regular writers who willingly supported our attempt to get back to normal free of charge. This together with a few writers in residence who had waited patiently through the pandemic to come for their residency were accommodated in the final month of 2021.

2.2.4 History and Politics

The only event to report in the final months of 2021 was the regular meeting of the Gladstone Umbrella, an annual gathering of Gladstone scholars and enthusiasts who were determined to hold a 2021 event.

2.2.5 Achievements and Performance: Visitors

The data for 2020 was very limited but had promised an excellent year from the point of view of occupancy. 2021 information is even more limited and is too limited to be able to make any serious attempt at analysing trends and types of visitor. Post pandemic we have altered the way we monitor our bednights, we now count room nights rather than individual guests so the figures will be inevitably less than previously recorded.

Room Nights in 2021

September	537	69%
October	499	62%
November	514	62%
December	261	56%

Our aim in 2022 to achieve a consistent 70% occupancy by the summer. This will ensure that we are making a profit. We are, as in 2020, very grateful to the Welsh government and other funders for supporting us through this period of recovery.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

2.2.6 Achievements and Performance: Marketing

As was the case with the period of closure in 2020, so also in 2021, until we re-opened in September, we relied during closure on Louisa Yates working one day per week to keep our social media accounts up to date. Prior to opening we appointed Rhian Waller as our Marketing and Publicity Officer. Rhian has successfully extended our social media reach and ensured that our events and ideas were broadcast through social media, newsletters and local press. Our social media numbers have steadily increased through the final months of 2021.

3. Development

3.1 Reviewing prosed project

When we reopened Annette Lewis, who had been on furlough, agreed with the Warden and Trustees that the new building that had been planned should be abandoned. The aim now was to consult with the Trustees about the priorities for the future and plan smaller projects in the next couple of years.

3.2 Survival Plan and Fundraising

2021 saw the continuation of the policy to find funds to support the Library during its Covid shutdown and to ensure its survival. After the Library closed in March 2020, the talk quickly moved from expansion and the creation of new buildings to survival. It was clear that the Library did not have sufficient reserves to see it through an extensive lockdown let alone to embark on the creation of new buildings.

Peter Francis and Annette Lewis, Development Manager, who because of furlough restrictions was working only 1 day per week, set about finding sufficient funds to not only help the Library survive this crisis but use the closure as an opportunity to rectify aspects of the building that could not be addressed when the Library is open and functioning. It seemed likely that social distancing which has been a required response to the pandemic will be required for a significant amount of time after the Library reopens.

Together with the Trustees, we realised that all our bedrooms should have their own bathrooms in order to comply with social distancing requirements. We realised that the area by the front door and reception area was congested and we decided to make changes to alleviate that. The number of toilets on the ground floor was inadequate and that too was something we needed to address. In terms of repairs, two flat roofs, one over the annex bookstore and the other over the Lodge's kitchen and library garages needed urgent repair. As well as these material changes, we believed that after re-opening the numbers returning to stay might take some time to rebuild and we needed to have sufficient funds to ensure the Library would survive a consequent downturn in business when it reopens. Plans for alterations to the building were drawn up.

Ainsley Gommon Architects (AGA) were employed to produce plans for four en-suite bedrooms, improvements to access for the area adjacent to reception, and increasing the number of WCs on the ground floor. AGA consulted with Flintshire County Council planning and conservation services; eventually after long bureaucratic delays by Flintshire CC, the plans were approved and work started in January 2021.

3.3 Stephen Gladstone Hall

The proposed six bedroom study centre that was to be created out of the former Stephen Gladstone Hall bookstore was a victim of Covid. The project has been shelved and funds raised redirected for survival and changes to the Library building in response to the pandemic.

3.4 Friends of Gladstone's Library

The Friends of Gladstone's Library were generous and supportive throughout the period of closure. A number of on-line meetings helped Friends keep in touch with the progress towards re-opening. The generous support of Friends was particularly evident in their support of the Library's sponsor a shelf scheme.

3.5 U.S. Friends of Gladstone's Library

The period after September saw US visitors start to return in small numbers to the Library and we expect that the number of US visitors will increase in 2022.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

4. Operations

The major task in 2021 was the recruitment and training of a substantially new workforce for all areas of Gladstone's Library. This process took place throughout the last period of closure and we opened with a full range of staff in all areas: catering, housekeeping and the reading rooms.

4.1 Conferencing

The increase in conference bookings that was evident in 2019 and early 2020 was slow to recover in 2021. Questions remain whether this will bounce back to be the healthy income stream that it was before Covid.

5. Financial Review

5.1 Financial Results 2021

Gladstone's Library reopened in September 2021 with average 63% occupancy and average weekly revenue from accommodation, restaurant and conference facilities up 3% on 2020 pre closure weekly revenue. Projections for reopening were based on 70% occupancy so the cost base was monitored to ensure there was flexibility with occupancy levels. Our staff base was quickly built up again to pre-covid levels and we are proud to be a Living Wage Employer.

Overall 2021 saw a £689k drop in revenue due to the level of Covid grants and funding in 2020. Expenditure was up £39k due to increased repair works needed for reopening. This generated an overall surplus of £52,622 compared to £635,872 in 2020. This is after our investment portfolios showed a surplus of £89,320 compared to a deficit of £56,561 in 2020.

5.2 Reserves

At the 2021 year end the unrestricted reserves were equivalent to 9 months normal expenditure.

The reserves policy of the charity is to hold unrestricted, free reserves equivalent to 12 months expenditure of a typical trading year. The Trustees designate unrestricted reserves in respect of known forthcoming projects or liabilities. Details of the charity's designated reserves can be seen in note 22 of these accounts. After taking into account the designated reserves identified by the charity, the remaining level of free, unrestricted reserves fell short of the charity's policy. The Trustees are aware of this and will aim to work towards achieving the required level over future months.

6. Structure, Governance and Management

6.1 The Board of Trustees and Directors of the Company

The Board of Trustees of Gladstone's Library meets twice per annum, once at Gladstone's Library in early July for the AGM, Trustees' meeting and Founder's Day events. A further meeting is held in London in January or February. As at 31 December 2021, the following were Trustees of Gladstone's Library:

Damian Barr
Freddie Baveystock
Gregory Cameron
David Cannadine
Zia Chaudhry
Toria Collins
Virginia Davies
Patrick Derham
Jean Ellis
Scott Evenbeck
Caroline Gladstone
Charles Gladstone (President of Gladstone's Library)
Anthony Hall
Tamara Harvey
Alison Henshaw (Chair of Gladstone's Library)

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

Louisiana Lush
Martyn Percy
Julie Smith
Phil Sykes
Llyr Williams
Linda Woodhead

The following remain Directors of the Company and Trustees of the Library:

Gregory Cameron
Anthony Hall
Alison Henshaw
Llyr Williams

Peter Francis remains Company Secretary and Warden of Gladstone's Library.

6.1.1 Gender Balance of the Board

New Trustees are appointed by the Board. Any member of the Board can suggest potential members to the Chair or the Warden. Membership has to be agreed by a majority of the Board having been discussed at the Management Committee or a full meeting of the Trustees. There is no interference by any external body. Careful consideration is given to the balance of the Board ensuring all core subjects are covered and the necessary expertise in hospitality, law, accountancy, business, local knowledge are all represented. Of the current twenty-one Trustees, eight are local (living within a twenty-five mile radius of the Library) and eight are from the academic / education sector. The Board is mindful to address its lack of diversity. Gender balance has been improved dramatically in recent years with 9 out of 22 Trustees being women. However, a more diverse age profile and representation of ethnicities other than white British or American needs addressing.

6.1.2 The Management Committee/Covid-19 Recovery Group

The Covid-19 recovery group that was formed at the start of the pandemic to help navigate the Library through this period and it continued throughout 2021. The following are members of the Covid Recovery Group:

Jean Ellis
Anthony Hall
Alison Henshaw (Chair of Gladstone's Library)
Llyr Williams
Peter Francis (Warden)
Sarah Robertson (Finance Manager)
Patrick Derham
Charlie Gladstone
Tamara Harvey
Louisiana Lush

6.1.3 Gladstone's Library Services Limited

A separate sister company, Gladstone's Library Services Ltd, has responsibility for all financial activities that are not core to the charitable purposes of Gladstone's Library. The directors of Gladstone's Library Services Ltd are:

Peter Francis
Sarah Robertson
Llyr Williams

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

6.2 Gladstone's Library Staff

As at 31 December 2021, Gladstone's Library had the following members of staff:

Management and Department Heads

Peter Francis	Warden and Director
Sarah Robertson	Finance Manager and Director
Annette Lewis	Development Manager
Louisa Yates	Director of Collections and Research
Oussama Mantashe	Operations Manager

Margaret Cartner	Finance Assistant
Elizabeth Newmarch	Management PA / HR and H&S
Rhian Waller	Marketing Officer
Matthew Gibson	Head Chef
Lucy Anne Prescott	Head Housekeeper
Evan John	Maintenance

Collections: Reading Rooms and Archives

Isobel Goodman	Librarian
Alexandra Foulds	Archivist
Louise Roberts	Library Assistant
James Southerby	Library Assistant
Michael Pumford	Carnegie Project

Food for Thought Restaurant

Charly James	Chef
Gareth Messham	Chef
Nicola Jones	Restaurant Team Leader
Zee Dempsey	Restaurant
Isabella Edwards	Restaurant
Elizabeth Oakland	Restaurant
Denise Payne	Restaurant
Morgan Roberts	Restaurant
Alison Stevens	Restaurant
Jessica Waterson	Restaurant
Felicity Williams	Restaurant
Latisha Griffiths	Restaurant
Rebecca Hughes	Restaurant
Isabella Edwards	Restaurant
Ffion Jones	Restaurant
Owain Elmer	Restaurant

Housekeeping

Samantha Newell	Housekeeping
Caroline Sayer	Housekeeping
Rosie Parry	Housekeeping

Maintenance and Night Porter

Dominic King	Night Porter
Anthony Woolf	Night Porter

Reception

Caroline Jeffrey	Reception
Victoria Leary	Reception
Helene Webster	Reception
Nicola Whalley	Reception

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

7. Reference and Administrative Details

Registered Charity Name	Gladstone's Library
Charity number	701399
Company registration number	2363642
Registered office	Gladstone's Library Church Lane Hawarden Flintshire CH5 3DF
Auditor	Mitchell Charlesworth (Audit) Limited 24 Nicholas Street Chester CH1 2AU
Bankers	Lloyds TSB Plc P.O. Box 251 8 Foregate Street Chester CH1 1XP

7.1 Trustees' Annual Report

The Trustees, three of whom are also directors for the purposes of company law, present their annual report and the financial statements of the charity for the year ended 31st December 2021.

7.2 Foundation

Gladstone's Library was founded by William Ewart Gladstone (1809-1898), arguably Britain's greatest Prime Minister, in 1889. It is the only Prime Ministerial Library in the UK and is unique in being a residential library with 26 bedrooms. The present Grade 1 listed building was opened in 1902 as the National Memorial to Gladstone. The Library was created around Gladstone's original donation of 28,000 books. It houses a world-renowned collection of theology and nineteenth century studies. The collection is up to date and now boasts more than 200,000 items.

7.3 Governance

Gladstone's Library is a charity (Registered Charity Number: 701399) and, as such, is run by a Warden (Peter Francis) who reports to the Trustees. The Library is also a company registered in England and Wales as a Company Limited by Guarantee (Number 2363642). At present, four of the Trustees are directors of the company for the purposes of the Companies Act. The Trustees are a body of not less than five and not more than twenty-four members. The Trustees meet twice a year - for the Founder's Day meeting of the Trustees which includes the AGM of the Company and for the London meeting in January or February. The Chairman may call other meetings of the Trustees or whenever he is summoned to do so by two or more Trustees. The Management Committee is delegated by the Trustees to act on their behalf. All acts and decisions taken under such delegated powers shall be reported to the Trustees and confirmed by them. The Management Committee meets at least three times each year. The Warden holds weekly staff management meetings.

7.4 Risk

Gladstone's Library monitors its risk register on an ongoing basis. This forms part of the work plan of the Board.

7.5 Auditors

Having expressed a willingness to continue in office, a resolution for the appointment of Mitchell Charlesworth (Audit) Limited will be proposed at the forthcoming Annual General Meeting.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2021

8. Trustees' Responsibilities

Those Trustees who are directors of Gladstone's Library are, for the purposes of company law, responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable legal and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accountancy Practice). Company law requires the directors to prepare financial statements for each financial year that give a true and fair state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

Registered Office:
Gladstone's Library
Church Lane
Hawarden
Flintshire
CH5 3DF

Signed by order of the Trustees:



The Revd Peter. B. Francis
Company Secretary

08/07/2022

GLADSTONE'S LIBRARY

Independent Auditor's Report To the Members of Gladstone's Library

Opinion

We have audited the financial statements of Gladstone's Library (the 'charity') and its subsidiaries (the 'group') for the year ended 31 December 2021 which comprise the Group Statement of Financial Activities, the Group Balance Sheet, the Company Balance Sheet, the Group Statement of Cash Flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 December 2021 and of the group's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the accounts in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- the charity's own assessment of the risks that irregularities may occur either as a result of fraud or error;
- the results of our enquiries of management and trustees of their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charity's documentation of their policies and procedures relating to:
 - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the following areas:

(i) The presentation of the charity's Statement of Financial Activities, (ii) the charity's accounting policy for revenue recognition and (iii) the charity's use of restricted funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act, and the Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued by the joint SORP making body.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the company's ability to operate or to avoid a material penalty. This includes regulations concerning Data Protection Regulations.

Audit response to risks identified

As a result of performing the above, we identified the safeguarding of the building and collection, and revenue recognition as the key audit matters related to the potential risk of fraud.

Our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations described above as having a direct effect on the financial statements;
- enquiring of management and members of the Board of Trustees concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance and reviewing correspondence with relevant authorities where matters identified were significant;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Robert Hall (Senior Statutory Auditor)
for and on behalf of Mitchell Charlesworth (Audit) Limited

Accountants
Statutory Auditor

20/07/2022

24 Nicholas Street
Chester
CH1 2AU

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
Income from:					
Donations and legacies	3	136,264	15,300	151,564	440,445
Grant income	3	-	188,067	188,067	692,749
Charitable activities	4	139,463	-	139,463	102,253
Investments	5	48,589	22,357	70,946	34,320
Trading company income	14	107,479	-	107,479	77,478
Total income		431,795	225,724	657,519	1,347,245
Expenditure on:					
Raising funds	6	49,607	2,270	51,877	38,109
Charitable activities	7	487,930	113,468	601,398	584,891
Investment costs	11	1,730	6,870	8,600	7,794
Trading company expenses	14	32,342	-	32,342	24,018
Total resources expended		571,609	122,608	694,217	654,812
Net (losses)/gains on investments	12	8,274	81,046	89,320	(56,561)
Net incoming resources before transfers		(131,540)	184,162	52,622	635,872
Gross transfers between funds	13	27,000	(27,000)	-	-
Net income for the year/Net movement in funds		(104,540)	157,162	52,622	635,872
Total funds brought forward		811,365	1,658,869	2,470,234	1,834,362
Total funds carried forward		706,825	1,816,031	2,522,856	2,470,234

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2021

Comparative information in respect of the preceding period is as follows:

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:				
Donations and legacies	3	312,716	127,729	440,445
Grant income	3	120,000	572,749	692,749
Charitable activities	4	102,253	-	102,253
Investments	5	33,869	451	34,320
Trading company income	14	77,478	-	77,478
Total income		646,316	700,929	1,347,245
Expenditure on:				
Raising funds	6	36,698	1,411	38,109
Charitable activities	7	442,134	142,757	584,891
Investment costs	11	1,531	6,263	7,794
Trading company expenses	14	24,018	-	24,018
Total resources expended		504,381	150,431	654,812
Net (losses)/gains on investments	12	(21,828)	(34,733)	(56,561)
Net incoming resources before transfers		120,107	515,765	635,872
Gross transfers between funds	13	25,750	(25,750)	-
Net income for the year/Net movement in funds		145,857	490,015	635,872
Total funds brought forward		665,508	1,168,854	1,834,362
Total funds carried forward		811,365	1,658,869	2,470,234

GLADSTONE'S LIBRARY

Group Balance Sheet As at 31 December 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Intangible assets	15		6,138		6,786
Tangible assets	16		420,428		192,797
Investments	17		1,240,056		1,124,308
			<u>1,666,622</u>		<u>1,323,891</u>
Current assets					
Stocks	18	3,533		3,504	
Debtors	19	7,783		7,474	
Cash at bank and in hand		<u>1,108,405</u>		<u>1,462,077</u>	
		1,119,721		1,473,055	
Creditors: amounts falling due within one year	20	<u>(263,487)</u>		<u>(326,712)</u>	
Net current assets			<u>856,234</u>		<u>1,146,343</u>
Total assets less current liabilities			<u>2,522,856</u>		<u>2,470,234</u>
Income funds					
Restricted funds	21		1,816,031		1,658,869
Unrestricted funds	22		<u>706,825</u>		<u>811,365</u>
			<u>2,522,856</u>		<u>2,470,234</u>

The accounts were approved by the Trustees on 18/07/2022.



Llyr Williams
Chairperson of Trustees

GLADSTONE'S LIBRARY

Company Balance Sheet As at 31 December 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Intangible assets	15		6,138		6,786
Tangible assets	16		420,428		192,797
Investments	17		1,240,057		1,124,309
			1,666,623		1,323,892
Current assets					
Stocks	18	3,533		3,504	
Debtors	19	7,783		7,474	
Cash at bank and in hand		1,108,405		1,462,077	
			1,119,721		1,473,055
Creditors: amounts falling due within one year	20	(263,508)		(326,733)	
Net current assets			856,213		1,146,322
Total assets less current liabilities			2,522,836		2,470,214
Income funds					
Restricted funds	21		1,816,031		1,658,869
Unrestricted funds	22		706,805		811,345
			2,522,836		2,470,214

The accounts were approved by the Trustees on 18/07/2022.



Llyr Williams
Chairperson of Trustees

Company Registration No. 02363642

GLADSTONE'S LIBRARY

Group Statement of Cash Flows For the year ended 31 December 2021

	Notes	2021		2020	
		£	£	£	£
Cash flows from operating activities					
Cash generated from operations	25		60,287		695,963
Investing activities					
Dividends, interest and rents from investments		70,946		34,320	
Proceeds from the sales of PPE		249		-	
Purchase of Property, Plant and Equipment		(269,405)		(33,624)	
Purchase of intangible asset		-		(8,483)	
Net proceeds from movement on investments		(115,749)		63,067	
Net cash (used in)/generated from investing activities			(313,959)		55,280
Cash flows from financing activities:					
Repayments of borrowing		(100,000)		-	
Cash inflows from new borrowing		-		100,000	
Net cash provided by (used in)/generated from financing activities			(100,000)		100,000
Change in cash and cash equivalents in the reporting period			(353,672)		851,243
Cash and cash equivalents at beginning of year			1,462,077		610,834
Cash and cash equivalents at end of the year			1,108,405		1,462,077

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

1. Accounting policies

Charity information

Gladstone's Library is a private company limited by guarantee incorporated in England and Wales. The registered office is Church Lane, Hawarden, Flintshire, CH5 3DF, North Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements and having due regard to the impact of COVID-19, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Basis of consolidation

The consolidated financial statements incorporate those of Gladstone's Library and its subsidiary (i.e. an entity that the group controls through its power to govern the financial and operating policies so as to obtain economic benefits). Subsidiary financial statements are made up to 31 December 2021 and accounting policies used therein are in line with those used by Gladstone's Library.

All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

The group statement of financial activities and statement of cash flows also include the results and cash flows of Gladstone's Library Services Ltd, the subsidiary.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

1. Accounting policies (*continued*)

1.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.6 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Expenditure incurred at the balance sheet date that relates to events taking place after the balance sheet date is carried forward as deferred expenditure.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs are those costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

1.7 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Software	20% straight line
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GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

1. Accounting policies (*continued*)

1.8 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	10% reducing balance
Plant and equipment	10% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.9 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.10 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.11 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.12 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

1. Accounting policies (*continued*)

1.13 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

3. Donations and legacies	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	136,264	15,300	151,564
Government grants	-	188,067	188,067
	<u>136,264</u>	<u>15,300</u>	<u>151,564</u>
Donations and gifts			
Donations - The Main Library	62,453	-	62,453
Donations - Voluntary	61,541	-	61,541
Donations - The Scholarship Fund	-	-	-
Donations - The Gladstone Project	-	300	300
Gift Aid - The Main Library	12,270	-	12,270
Carnegie fund donations	-	-	-
Arts sponsorship	-	15,000	15,000
	<u>136,264</u>	<u>15,300</u>	<u>151,564</u>
Grants receivable for core activities			
Garfield Weston funding	-	-	-
Wolfson Foundation funding	-	-	-
Welsh Government Covid funding	-	-	-
Welsh Government Cultural grant	-	146,900	146,900
CJRS Funding	-	12,167	12,167
Business rates grant	-	29,000	29,000
Moondance Foundation	-	-	-
National Heritage Funding	-	-	-
Other	-	-	-
	<u>-</u>	<u>188,067</u>	<u>188,067</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2020	Restricted funds 2020	Total 2020
Donations and gifts	312,716	127,729	440,445
Government grants	120,000	572,749	692,749
	<u>312,716</u>	<u>127,729</u>	<u>440,445</u>
Donations and gifts			
Donations - The Main Library	169,766	-	169,766
Donations - Voluntary	65,140	-	65,140
Donations - The Scholarship Fund	-	48,667	48,667
Donations - The Gladstone Project	-	464	464
Gift Aid - The Main Library	77,810	-	77,810
Carnegie fund donations	-	63,598	63,598
Arts sponsorship	-	15,000	15,000
	<u>312,716</u>	<u>127,729</u>	<u>440,445</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

3.	Donations and legacies (continued)	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Grants receivable for core activities			
	Garfield Weston funding	-	100,000	100,000
	Wolfson Foundation funding	120,000	-	120,000
	Welsh Government Covid funding	-	30,000	30,000
	Welsh Government Cultural grant	-	149,000	149,000
	CJRS Funding	-	127,513	127,513
	Business rates grant	-	10,000	10,000
	Moondance Foundation	-	13,000	13,000
	National Heritage Funding	-	100,200	100,200
	Other	-	43,036	43,036
		<u>120,000</u>	<u>572,749</u>	<u>692,749</u>
		<u><u>120,000</u></u>	<u><u>572,749</u></u>	<u><u>692,749</u></u>
4.	Charitable activities	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Boarding and tuition fees	139,463	-	139,463
		<u>139,463</u>	<u>-</u>	<u>139,463</u>
		<u><u>139,463</u></u>	<u><u>-</u></u>	<u><u>139,463</u></u>
	Comparative information in respect of the preceding period is as follows:			
		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Boarding and tuition fees	102,253	-	102,253
		<u>102,253</u>	<u>-</u>	<u>102,253</u>
		<u><u>102,253</u></u>	<u><u>-</u></u>	<u><u>102,253</u></u>
5.	Investments	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Income from UK listed investments	38,454	14,498	52,952
	Cash on special deposit – Main Fund	10,128	-	10,128
	Cash on special deposit – Scholarship	-	7,859	7,859
	Bank interest receivable	7	-	7
		<u>48,589</u>	<u>22,357</u>	<u>70,946</u>
		<u><u>48,589</u></u>	<u><u>22,357</u></u>	<u><u>70,946</u></u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

5. Investments (continued)

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from UK listed investments	31,711	5,513	37,224
Cash on special deposit – Main Fund	2,124	-	2,124
Cash on special deposit – Scholarship	-	(5,062)	(5,062)
Bank interest receivable	34	-	34
	<u>33,869</u>	<u>451</u>	<u>34,320</u>

6. Raising funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Fundraising and publicity</u>			
Fundraising salaries	32,809	-	32,809
Publicity	16,798	2,270	19,068
	<u>49,607</u>	<u>2,270</u>	<u>51,877</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Fundraising and publicity</u>			
Fundraising salaries	27,518	-	27,518
Publicity	9,180	1,411	10,591
	<u>36,698</u>	<u>1,411</u>	<u>38,109</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

7. Charitable activities (expenditure)	2021	2020
	£	£
Boarding and tuition fees costs		
Depreciation	40,191	17,520
Rates and water	8,369	9,007
Light and heat	40,038	31,371
Repairs and maintenance	79,954	14,057
Insurance	16,894	15,958
Catering and other purchases	2,720	4,964
Course expenses and training	310	651
Printing, postage and stationery	3,129	2,499
Purchase of books	2,975	3,557
Carnegie fund project costs	17,844	2,203
Exhibition costs	-	758
	<hr/>	<hr/>
	212,424	102,545
Share of support costs (see note 8)	383,974	479,896
Share of governance costs (see note 8)	5,000	2,450
	<hr/>	<hr/>
	601,398	584,891
	<hr/>	<hr/>
Analysis by fund		
Unrestricted funds	487,930	442,134
Restricted funds	113,468	142,757
	<hr/>	<hr/>
	601,398	584,891
	<hr/>	<hr/>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

8. Support costs	Support costs 2021 £	Governance costs 2021 £	Total 2021 £
Library, conference and residential salaries	251,784	-	251,784
Wages and salaries	58,278	-	58,278
Leasing and rental	5,260	-	5,260
Motor and travel expenses	6,147	-	6,147
Consultancy fees	7,004	-	7,004
Telephone	4,905	-	4,905
Computer costs	23,662	-	23,662
Bank charges	4,094	-	4,094
Sundry	22,840	-	22,840
Audit	-	1,260	1,260
Accountancy	-	3,740	3,740
	<u>383,974</u>	<u>5,000</u>	<u>388,974</u>
Analysed between Charitable activities	<u>383,974</u>	<u>5,000</u>	<u>388,974</u>

Governance costs includes payments to the auditors of £1,260 (2020 - £1,200) for audit fees.

Comparative information in respect of the preceding period is as follows:

	Support costs 2020 £	Governance costs 2020 £	Total 2020 £
Library, conference and residential salaries	359,403	-	359,403
Wages and salaries	55,790	-	55,790
Leasing and rental	4,085	-	4,085
Motor and travel expenses	10,303	-	10,303
Consultancy fees	11,962	-	11,962
Telephone	10,826	-	10,826
Computer costs	17,181	-	17,181
Bank charges	4,642	-	4,642
Sundry	5,704	-	5,704
Audit	-	(1,850)	(1,850)
Accountancy	-	4,300	4,300
	<u>479,896</u>	<u>2,450</u>	<u>482,346</u>
Analysed between Charitable activities	<u>479,896</u>	<u>2,450</u>	<u>482,346</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

9. Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10. Employees

Number of Employees	2021 Number	2020 Number
Number of charitable staff	18	22
	<hr/>	<hr/>
Employment Costs	2021 £	2020 £
Wages and salaries	305,781	403,190
Social security costs	20,279	23,546
Pension costs	14,153	15,305
	<hr/>	<hr/>
	340,213	442,041
	<hr/>	<hr/>

No employee received any remuneration of more than £60,000 during the year (2020 - £Nil).

The number of full-time equivalent staff at the year end was 23 (2020 - 4).

11. Investment management costs	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Profit/loss on disposal of tangible fixed assets	90	-	90
Investment management costs	1,640	6,870	8,510
	<hr/>	<hr/>	<hr/>
	1,730	6,870	8,600
	<hr/>	<hr/>	<hr/>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Investment management costs	1,531	6,263	7,794
	<hr/>	<hr/>	<hr/>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

12. Net gains/(losses) on investments	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Gain/(loss) on sale of investments	8,274	81,046	89,320

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Gain/(loss) on sale of investments	(21,828)	(34,733)	(56,561)

13. Transfer between funds

A transfer of £27,000 (2020 - £25,750) was made during the year from the Scholarship Fund to the Gladstone Project. The transfer was made in order to fund the boarding and tuition fees of scholars.

14. Trading subsidiary

Gladstone's Library Services Ltd is a wholly owned subsidiary of the charity which runs the café/restaurant services to support Gladstone's Library. Below are the trading results which have been included in the consolidated accounts.

Profit and Loss Account Gladstone's Library Services Ltd	2021 £	2020 £
Turnover	107,479	77,478
Cost of sales	26,591	21,281
Gross profit	80,197	56,197
Administrative expenses	5,751	2,737
Profit before tax	75,137	53,460
Tax on profit/(loss) on ordinary activities	-	-
Profit for the financial year	75,137	53,460

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

15. Intangible fixed assets

Group and Company	Software £	Total £
Cost		
At 1 January 2021 and 31 December 2021	8,483	8,483
Depreciation		
At 1 January 2021	1,697	1,697
Charge for the year	648	648
At 31 December 2021	2,345	2,345
Carrying amount		
At 31 December 2021	6,138	6,138
At 31 December 2020	6,786	6,786

16. Tangible fixed assets

Group and Company	Freehold land and buildings £	Plant and equipment £	Total £
Cost			
At 1 January 2021	62,355	438,590	500,945
Additions	156,911	112,494	269,405
Disposals	-	(338)	(338)
At 31 December 2021	219,266	550,746	770,012
Depreciation and impairment			
At 1 January 2021	21,140	287,008	308,148
Depreciation charged in the year	19,629	21,807	41,436
At 31 December 2021	40,769	308,815	349,584
Carrying amount			
At 31 December 2021	178,497	241,931	420,428
At 31 December 2020	41,215	151,582	192,797

The freehold property, and books and manuscripts, were each initially valued at a nominal £1 in 1989. All subsequent additions to books and manuscripts have been written off.

Any additional amounts under 'Freehold land and buildings' are improvements to freehold property. This includes costs to extend the current building.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

17. Fixed asset investments

	Main fund investments £	Scholarship fund investments £	Cash on special deposit - Main fund £	Cash on special deposit - Scholarship fund £	Other investments £	Total £
Cost or valuation						
At 1 January 2021	211,031	844,461	6,289	62,527	1	1,124,309
Additions	22,638	93,230	(22,638)	(93,230)	-	-
Valuation changes	18,402	88,905	-	-	-	107,307
Other movements	-	-	815	7,626	-	8,441
Disposals	(19,708)	(98,021)	19,708	98,021	-	-
At 31 December 2021	232,363	928,575	4,174	74,944	1	1,240,057
Carrying amount						
At 31 December 2021	232,363	928,575	4,174	74,944	1	1,240,057
At 31 December 2020	211,031	844,461	6,289	62,527	1	1,124,309

100% of the investments are held by Gladstone's Library, therefore none relate to Gladstone's Library Services Ltd.

The investments held by the group are shown at £1,240,056 (2020 - £1,124,308) as the £1 share held in Gladstone's Library Services Ltd has been eliminated on consolidation.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

18. Stock	Group		Company	
	2021	2020	2021	2020
	£	£	£	£
Stock	3,533	3,504	3,533	3,504
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
19. Debtors	Group		Company	
	2021	2020	2021	2020
	£	£	£	£
Amounts falling due within one year:				
Trade debtors	-	-	-	-
Other debtors	7,783	7,474	7,783	7,474
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	7,783	7,474	7,783	7,474
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
20. Creditors: amounts falling due within one year	Group		Company	
	2021	2020	2021	2020
	£	£	£	£
Amounts falling due within one year:				
Trade creditors	57,295	33,128	50,378	32,288
Owed to group companies	-	-	8,338	2,361
Other taxation and social security	17,388	14,577	17,388	14,577
Other creditors	188,804	179,008	187,404	177,507
Bank loan	-	100,000	-	100,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	263,487	326,713	263,508	326,733
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

21. Restricted income funds	Balance at 1 January 2021 £	Movement in funds				Balance at 31 December 2021 £
		Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Scholarship Fund	779,801	22,357	(6,870)	(27,000)	81,046	849,334
Writers in Residence	75,044	15,000	(2,270)	-	-	87,774
Living Heritage Fund	21,952	300	(4,341)	-	-	17,911
Maartin Merten donations	1,681	-	-	-	-	1,681
Carnegie fund	150,576	-	(17,844)	-	-	132,732
Exhibition fund	18,269	-	-	-	-	18,269
House of Wisdom donations	319	-	-	-	-	319
Elizabeth Hilton legacy	2,000	-	-	-	-	2,000
COVID grants received	440,601	188,067	(91,283)	-	-	537,385
Golothan fund	168,626	-	-	-	-	168,626
	<u>1,658,869</u>	<u>225,724</u>	<u>(122,608)</u>	<u>(27,000)</u>	<u>81,046</u>	<u>1,816,031</u>

Scholarship fund breakdown

	2021		2020	
	%	£	%	£
Canon Symonds	7.41	62,935	7.41	57,783
Bishop Moorman	5.26	44,675	5.26	41,018
Dr McGregor	14.49	123,068	14.49	112,993
General	7.39	62,766	7.39	57,627
Tom Jarman	3.82	32,445	3.82	29,788
Veronica Powles	2.88	24,461	2.88	22,458
The Lawton	3.63	30,831	3.63	28,307
The Drew	4.83	41,023	4.83	37,664
Dr Daisy Ronco	2.24	19,025	2.24	17,468
Richard Hills	4.67	39,664	4.67	36,417
Gladstone	0.92	7,814	0.92	7,174
Ernest Walder	3.22	27,348	3.22	25,110
Canon Denys Ruddy	7.37	62,596	7.37	57,471
Father John Thorold	6.16	52,319	6.16	48,036
Jim Cotter Trust	10.71	90,964	10.71	83,517
Stantan Memorial	5.35	45,439	5.35	41,719
Eileen Stamper	9.65	81,961	9.65	75,251
	<u>100.00</u>	<u>849,334</u>	<u>100.00</u>	<u>779,801</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

21. Restricted income funds (continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 January 2020 £	Movement in funds			Balance at 31 December 2020 £
		Incoming resources £	Resources expended £	Transfers £	
Scholarship Fund	846,055	492	(6,263)	(25,750)	779,801
Writers in Residence	61,455	15,000	(1,411)	-	75,044
Living Heritage Fund	29,136	464	(7,648)	-	21,952
Maartin Merten donations	1,681	-	-	-	1,681
Carnegie fund	89,181	63,598	(2,203)	-	150,576
Exhibition fund	19,027	-	(758)	-	18,269
House of Wisdom donations	319	-	-	-	319
Elizabeth Hilton legacy	2,000	-	-	-	2,000
COVID grants received	-	572,749	(132,148)	-	440,601
Golothan fund	120,000	48,626	-	-	168,626
	1,168,854	700,929	(150,431)	(25,750)	1,658,869

Scholarship Fund

Legacy funds, the majority of which, is invested with stockbrokers to fund scholarship students staying at the library.

Writers in Residence

Sponsorship funds donated to cover the expenses of visiting authors and authors events.

Carnegie Fund

Funding to sponsor the Digitisation project of Gladstone papers.

COVID grants

Funding received to support the business during Coronavirus closure.

Golothan Fund

Funding received to fund a series of lectures at the library.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

22. Unrestricted income funds	Movement in funds					Balance at 31 December 2021 £
	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	217,320	48,589	(1,640)	(36,006)	8,274	236,537
The Gladstone Project	282,958	-	-	-	-	282,958
Wolfson Foundation	120,000	-	-	-	-	120,000
Sponsor a Shelf Funds	56,978	31,440	-	-	-	88,418
	677,256	80,029	(1,640)	(36,006)	8,274	727,913
General Fund	(265,713)	244,287	(537,627)	63,006	-	(496,047)
Trading company reserves	399,822	107,479	(32,342)	-	-	474,959
	811,365	431,795	(571,609)	27,000	8,274	706,825

Comparative information in respect of the preceding period is as follows:

	Movement in funds					Balance at 31 December 2020 £
	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	263,844	33,869	(1,531)	(57,034)	(21,828)	217,320
The Gladstone Project	261,188	21,770	-	-	-	282,958
Wolfson Foundation	-	120,000	-	-	-	120,000
Sponsor a Shelf Funds	-	56,978	-	-	-	56,978
	525,032	232,617	(1,531)	(57,034)	(21,828)	677,256
General Fund	(205,886)	336,221	(478,832)	82,784	-	(265,713)
Trading company reserves	346,362	77,478	(24,018)	-	-	399,822
	665,508	646,316	(504,381)	25,750	(21,828)	811,365

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

22. Unrestricted income funds (*continued*)

Investment reserve

Legacy funds invested with stockbrokers to cover day to day expenditure.

The Gladstone Project

The Gladstone Project was established on the centenary of the founder's death in 1998 in order to raise additional funds necessary to enable the Trustees of Gladstone's Library to satisfy their objectives and to develop Gladstone's Library and its facilities. In 2006 - 2008, an additional fundraising drive began to put into place refurbishment, essential repairs and the continued development of Gladstone's Library. This new fundraising drive attracted grants from Cadw, Heritage Lottery Fund and numerous Trusts as well as individual sponsors. The work supported by these donors concluded in 2008. The ongoing development of the Gladstone's Library continues, and funds and donations for new projects are held in the Gladstone Project and Development Fund bank accounts. The Trustees consider monies held in these funds to be designated for the ongoing development of Gladstone's Library whilst remaining within the total unrestricted funds.

Wolfson Foundation

Funding received to support improvements made following Covid closure.

Sponsor a Shelf

Funding to support day to day activities generated by sponsorship of a shelf in the library by individuals.

Trading company

Income generated from Gladstone Library Services Ltd, generated from Food for Thought and conference income.

23. Company limited by guarantee

The company is limited by guarantee and does not have a share capital. The liability of the directors of the charity is such that it will not exceed £1. Due to the structure of the company, no one has control or significant influence over the entity.

24. Related party transactions

Gladstone's Library Services Ltd is a wholly owned subsidiary of the company. During the year Gladstone's Library Services Ltd donated £75,137 (2020 – £53,460) to the company.

The balance due to Gladstone's Library Services Ltd at the year-end was £8,338 (2020 – £2,361).

Remuneration of key management personnel

The remuneration of key management personnel, including the Warden and Finance Manager, is as follows:

	2021	2020
	£	£
Total remuneration	77,239	76,272
	<u> </u>	<u> </u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

25. Cash generated from operations	2021 £	2020 £
Surplus/(deficit) for the year	52,622	635,872
Adjustments for:		
Depreciation charges	42,084	19,724
Dividends, interest and rents from investments	(70,946)	(34,320)
Loss/(profit) on the sale of fixed assets	90	-
Movements in working capital:		
(Increase)/decrease in stocks	(29)	1,314
(Increase)/decrease in debtors	(309)	41,594
(Increase)/decrease in creditors	36,775	31,779
Cash generated from operations	60,287	695,963

26. Analysis of net assets between funds

Group	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2021 are represented by:			
Intangible assets	6,138	-	6,138
Tangible assets	204,899	215,529	420,428
Investments	236,538	1,003,519	1,240,057
Current assets/(liabilities)	259,250	596,983	856,233
	706,825	1,816,031	2,522,856
	=====	=====	=====
Company	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2021 are represented by:			
Intangible assets	6,138	-	6,138
Tangible assets	204,899	215,529	420,428
Investments	236,538	1,003,519	1,240,057
Current assets/(liabilities)	259,230	596,983	856,213
	706,805	1,816,031	2,522,836
	=====	=====	=====

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2021

26. Analysis of net assets between funds *(continued)*

Comparative information in respect of the preceding period is as follows:

Group	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2020 are represented by:			
Intangible assets	6,786	-	6,786
Tangible assets	167,804	24,993	192,797
Investments	217,320	906,988	1,124,308
Current assets/(liabilities)	419,454	726,888	1,146,342
	<u>811,364</u>	<u>1,658,869</u>	<u>2,470,233</u>

Company	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2020 are represented by:			
Intangible assets	6,786	-	6,786
Tangible assets	167,804	24,993	192,797
Investments	217,321	906,988	1,124,309
Current assets/(liabilities)	419,434	726,888	1,146,322
	<u>811,345</u>	<u>1,658,869</u>	<u>2,470,214</u>

27. Analysis of changes in net (debt)/funds

	At 1 January 2021 £	Cash flows £	31 December 2021 £
Cash at bank and in hand	1,462,077	(353,672)	1,108,405
	<u>1,462,077</u>	<u>(353,672)</u>	<u>1,108,405</u>

GLADSTONE'S LIBRARY

England & Wales - Charity number 701399

Accounts

GLADSTONE'S LIBRARY

GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS

for the year ended

31 December 2020

CHARITY REGISTRATION NO. 701399

COMPANY REGISTRATION NO. 02363642

GLADSTONE'S LIBRARY

Legal and Administrative Information

Trustees	Damian Barr Freddie Baveystock Gregory Cameron David Cannadine Zia Chaudhry Jean Ellis (appointed 20 October 2020) Virginia Davies Patrick Derham Scott Evenbeck Caroline Gladstone Charles Gladstone Louisiana Lush Anthony Hall Tamara Harvey Alison Henshaw Martyn Percy Juliet Shield Julie Smith Phil Sykes Llyr Williams Linda Woodhead
Charity number	701399
Company number	02363642
Registered office	Church Lane Hawarden Deeside Flintshire CH5 3DF
Auditor	Mitchell Charlesworth LLP 24 Nicholas Street Chester CH1 2AU

GLADSTONE'S LIBRARY

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GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

The Trustees, the majority of whom are also directors for the purposes of company law, present their annual report and the financial statements of the charity and the group for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Warden's Introduction to the Annual Report 2020

The Covid-19 coronavirus pandemic 2020 caused the most significant disruption to the day to day running of the Library since its foundation in 1894. It was an extraordinary year. As an introduction to the 2020 Annual Report, I am providing a narrative of meetings and events of the year as a 'prologue' to the official report. It was a year that went from hope to despair and back to hope again. Quite frankly, the financial report and other outcomes cannot be understood without this narrative.

January 2020

At the start of January 2020, the prospects for the year looked good. More people had stayed at the Library than ever before. In 2019, the Library had a successful year in terms of numbers visiting; our conference facilities were providing an increasing percentage of our income, our catering facilities were profitable, our bedrooms were booking well (over 90% occupancy) and the reading rooms were busy – even over-busy. We were hopeful of another full and successful year in 2020. We started well. Good numbers came to stay and our mini literary weekend, Hearth, was very successful. We assumed 2020 would be as successful as 2019. There was no reason to think this success would not continue.

We were thinking big and planning a £6 million project to create an impressive new building, designed by the prize-winning architects, Caruso St John, that would give us a new and larger lecture hall, new catering facilities, and an exhibition space. At the same time, we were in the process of planning the conversion of a bookstore into a self-contained accommodation block with six double bedrooms. All of this consumed our energy and we were very much focused on the future which seemed full of promise and marked a major step up in what we could offer. Major fundraising events were planned in the USA (New York and Washington) and the talk and planning was of this exciting future and the rather more difficult task of raising funds to enable it to happen.

As the first two months of 2020 rolled through, we heard increasingly alarming reports of a novel coronavirus of unknown origin in China. Cases had first been identified in Wuhan, China, in December 2019. On 12 January 2020, Chinese authorities shared the sequence of a novel coronavirus, a severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2). Since then, the disease caused by SARS-CoV-2 has been named coronavirus disease 2019 (COVID-19). By the end of February 2020, the virus had spread rapidly within China but also to 28 other countries, including southern parts of Europe by 24 January. It was no longer a faraway concern. Public Health England had moved the risk level from 'very low' to 'low' on 22 January. Clearly, the UK government did not believe that this was going to be a devastating global pandemic.

The Trustees' meeting in London on January 23 showed no trace of concern about COVID-19. Although the UK had 9 confirmed cases by that time, it was still, officially thought of as a 'low risk'. The meeting had no inkling of the devastation that was about to come. Throughout February, the virus became more serious in Europe and, inevitably, in the UK with a surge in numbers in mid-March.

March 2020

On Wednesday 18 March, a hastily arranged meeting of local Trustees decided that the Library should shut immediately. Already at the Library people had cancelled visits and groups had decided to postpone their gatherings. Staff were reluctant to work closely together as it would breach the government's public health messages. There were a number of views about how we should proceed. Many staff thought the closure would be short-lived and that we would be back within a month or so. Peter Francis and the local Trustees thought it would be a long closure to perhaps September 2020. At this early stage, the Library made 10 staff redundant (two voluntary redundancies and eight part-time workers) and it was agreed to close until September 2020. Twenty-three staff were put on 'furlough' and it was agreed (and they were informed in writing) that we would pay 100% (80% government money, 20% library) until the end of April and thereafter only the 80% government contribution. In fact, at that stage, only Peter Francis and Sarah Robertson remained employed.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

April 2020

Alison Henshaw at the Management Committee Meeting on 7 April defined the role of Trustees during the pandemic: "Our goal is to protect Gladstone's Library - including our staff team, volunteers and Trustees - and to ensure that we stay true to our stated objectives, keep our building safe, secure and, as far as we possibly can, make plans and decisions now that will aid our recovery when the time comes for us to re-open and welcome our customers and Friends again." The meeting focused on our financial resilience. An initial appeal for funds to help the Library through this period of closure raised £11,500. It was predicted by Sarah Robertson that by the end of June there would be a deficit of £13,444. There was a substantial sum in restricted funds and previously allocated funds and it was agreed that where possible we would seek permission from the donors to use these to support the Library throughout this period. The meeting felt appropriately serious and the sense of looking at survival rather than growth was salutary. This was the first time that a Library meeting had been held by Zoom, something we have now become very used to.

May 2020

The Management Committee met on 4 May and already the decision to close until September 2020 seemed over-optimistic. Gregory Cameron suggested we consider shutting for a year. The main concern remained financial especially if the prediction of a closure of a year or more was correct. On the plus side, the closure has allowed us to install new boilers thanks to the generosity of the Gladstone family. This would have been almost impossible to achieve if the Library was open. By the June meeting of the Management Committee, 4 June, the Chancellor of the Exchequer was indicating that firms would have to contribute to the furlough. This would have been impossible for the Library and the decision was to start consultation to make 18 members of staff redundant and it was agreed that redundancy notices would be sent out on 22 June.

July 2020

The Trustees' Summer Meeting and AGM was decisive in setting the course for our COVID strategy. It was both realistic facing up to the loss of employment and optimistic as a strategy of recovery in 2021 was outlined.

The Trustees supported the decision to proceed with 19 redundancies (29 redundancies in total with 10 of those at the very start of lockdown). These redundancies had become necessary to ensure the future viability of the Library; only 5 members of staff were still on the payroll. The surviving skeleton staff's task was to ensure that the Library would be ready to re-open in 2021. The notice period for all those facing redundancy began on 24th July. Most of the notice pay was paid through the government's furlough scheme. We tried to go the extra mile to ensure those being made redundant were treated with respect and kindness. The 5 remaining members of staff were Louisa Yates (library), Annette Lewis (fundraising), Liz Newmarch (HR and admin) Sarah Robertson (finance) and myself. Annette and Louisa remained on furlough.

Our financial position by July had become clearer as £381,000 in reallocated funds had been identified that could legitimately be used to make significant alterations to the Library building and also to enhance our digital offer. Four new en-suite bedrooms, new WCs on the ground floor, changes to the entrance and reception area plus refurbishment of the dining room – all these projects enabled greater social distancing and enhanced the Library's facilities. The investment in digital equipment is crucial to the Library's future courses, lectures and event which are going to be increasingly online or hybrid in form (some in the room and others online).

This period of closure would also provide time to review governance issues. The Library will become a Charitable Incorporated Organisation which will clarify, modernise and simplify our governance. Llyr Williams will oversee the steps required to achieve this.

Unexpectedly, the Trustees also had to consider the Library's response to the Black Lives Matter movement. On an Antifa website, the statue of Gladstone in the Library's grounds was cited as one of 20 that should be toppled because of their association with the slave trade. John Gladstone, the father of William, was a slave owner and received a huge sum of compensation at the time of abolition. William Gladstone was 'tainted' because he had spoken in favour of compensation in his first speech in the House of Commons. As it transpired, the statue was safe and no one tried to topple it. A crowd of about 50 local supporters of Gladstone together with a large police presence gathered to protect it at 5:00pm on 16 June – the time and date given for its proposed toppling. How the Library should respond to these historical claims is now very much on the Trustees' agenda. On the one hand, the Trustees express a firm support for racial equality (Black Lives Matter) and on the other, a belief that William Gladstone was a liberal humanitarian. In the Library's collections (history, politics, religion and literature), slavery is well covered and provides a resource for scholarly investigation. The ethos of the Library is clearly and consciously inclusive; nevertheless, how to respond effectively to this challenge is going to be important for the future of the Library.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

It was decided, following the summer meeting of the Trustees, that future meetings of the Management Committee would be enhanced by including 4 additional Trustees and renamed the Covid Recovery Group. The first meeting of the newly formed Covid Recovery Group (CRG) took place on 28 July.

The Trustees' summer meeting and the subsequent meeting of the CRG focused on recovery; key elements were structural changes to the building. Peter Francis had arranged that a grant of £100k from Garfield Weston intended for the conversion of Stephen Gladstone Hall (from bookstore to bedrooms) should be used together with £200,000 from the Thorold Bequest and £13,000 from the Moondance Foundation to make improvements and adjustments to the Library. Improvements were:

1. New ground floor unisex WCs (a total of 9 compared to 2 women's and 3 men's prior to the proposed improvements)
2. Conversion of 4 standard bedrooms to en-suite bedrooms
3. Reconfiguring the entrance area and removal of a dangerous step

All three aspects of the plan are important in responding to Covid and are changes the Library has wanted to do for a long time. The enforced closure gave us the time and inclination to undertake it. The work would be carried out by Ainsley Gomon Architects (AGA) of Hawarden. Listed building consent and planning permission were applied for. Simon Venables, the lead architect of AGA, waived his fee for this preliminary work.

The funding would also allow for the refurbishment of the dining room and a change from cafeteria style to table service. This change was also driven by the requirements of the pandemic and the necessity of enhancing social distancing. A food committee, headed by our two restaurant consultant Trustees, Caroline Gladstone and Juliet Shield, would also focus on this refurbishment of the dining room and on our food and beverage offer.

Alison Henshaw as Chair stressed that the priority and focus of the CRG and indeed all Trustees was on preparing our building and our 'refreshed' offer for opening safely and with the ability to trade effectively.

August 2020

The CRG met on 17 August and the architects' drawings were presented to the meeting and positively received. The long wait for Flintshire CC and Cadw to approve the plans would take a long time (4 ½ months).

August marked a turning point for the Library's financial fortunes. Our application for emergency funding from the National Lottery Heritage Fund (NLHF) had been successful and we had received £100k. This provided considerable relief and meant that we did not have to use a loan from Lloyd's Bank.

Throughout this period and indeed the whole pandemic, Louisa Yates came off furlough one day per week to keep the Library's social media going and to plan the opening of the reading rooms. Annette Lewis also worked one day per week on fundraising and the NLHF grant of £100k bore testimony to her skill as a fundraiser.

September 2020

A grant of £30k had been obtained from Business Wales to support the Library's recovery. The estimated cost of the proposed building work was anticipated by the QS to be between £245k and £275k. It was anticipated that the Library would re-open in April 2021 – another confident assertion that would later prove wrong.

October 2020

At the October CRG meeting, it was reported that money given by generous supporters and Trustees had reached £25,626 including Gift Aid.

Taking advantage of the closure and the fruits of fundraising, the Trustees agreed to emergency roof work of approximately £30,000 on the Warden's Lodge and the Library Annex – these repairs had been long overdue.

Talks in conjunction with Liverpool John Moore's University on the Library's response to Black Lives Matter had been helpful and were to be on-going. There was a determination to make a positive response to BLM but there was as yet no clear course of action.

GLADSTONE'S LIBRARY

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November 2020

The Library was still planning to open at the end of March in time for Easter in early April. It was deemed important that we aimed purposefully to open on Monday 29 March, 2021. Although the Library had built up a good war chest to survive the pandemic, it was thought by Sarah Robertson and Peter Francis that a further £200k was needed to ensure we would survive the next two years.

November saw the launch of a new fundraising idea to raise £100k from supporters. The idea was to get 1,000 people to sponsor 1,000 shelves for £100 each in the Library's main reading room. The names would be collected in a book of thanksgiving and printed on boards adjacent to the shelves. The idea was entirely the brainchild of Helen Francis, the Warden's wife, and was enthusiastically supported by the CRG.

It was also reported that Flintshire had granted planning permission for the works designed to make the Library building more Covid secure. It was still necessary for the listed building consent to be signed off by Flintshire CC and Cadw before work could commence.

Money bequeathed by Father John Thorold had again helped to save the Library. Altogether Thorold money has supported the Library by about £700k over the last 20 years. It was agreed that the Library annex would be renamed the Thorold Wing.

Work had continued on the Gladstone Bag – The Bag – that is the name given to the Library's intranet. This will be a repository of recorded talks and videos freely available to Friends. It also contains staff information and is a useful extension to the website. It is hoped in due course to have a Trustee section.

In an attempt to find a positive path to re-opening, it was decided by the CRG that the Library would reopen two months after the end of furlough as providing a way of both protecting the finances of the Library and giving it time to prepare and train new staff.

December 2020

December saw work starting on the repair of the flat roofs of the Library annex and Warden's Lodge and the appointment of contractor, Spatial, to undertake the internal building work in the new year. It was expected that Flintshire CC and Cadw would give listed building consent in early January. At this stage, we were still expecting to re-open in the spring or early summer after the completion of the building work.

The year ended full of hope and expectation not least as we had managed to achieve financial security. A grant of £120,000 from the Wolfson Foundation and £149,000 from the Welsh Government's Cultural Recovery Fund together with the Library's own fundraising through the sponsor-a-shelf scheme meant that we now had reserves of over £1.3million and even with modest occupancy targets could see that trading was viable through to the end of 2022. The increased funds also enabled us to make significant improvements to the buildings and facilities – a new fire alarm system, for instance, in the new year. Many projects that we would be unable to achieve when open and busy we have been addressing and completing (fire alarms, new boilers, CCTV, computer and telecommunication system changes, structural alterations and improvements to the building, changes in governance and questions of diversity and the historical legacy of slavery have all been addressed) during the enforced closure. 2020 has not been a fallow year but one of planning and activity that has been steered by the small staff of 5 and the active support of Trustees.

There was plenty of reason to look forward to 2021 with hope.

January 2021 and beyond

Early 2021 reminded Gladstone's Library of the main lesson of the pandemic that as soon as a decision has been made about opening again, it is proved wrong. The start of 2021 saw a surge in new cases with North Wales being especially hard hit by the virus and lockdown reimposed. It was clear that the hoped for re-opening in the spring was now impossible.

GLADSTONE'S LIBRARY

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The Chancellor's furlough scheme was extended until the end of September in his spring budget. There were signs of hope with the arrival of vaccines and the speedy administration of them. This has brought renewed hope. Searching for a feasible date to re-open, the Trustees agreed on 1 September, 2021. By then all adults will have been offered a vaccination and with social distancing, it should be possible to open and trade with some degree of confidence. The Library's process of recruitment and training is proceeding on the basis of a September opening. We are even planning a small-scale version of our literary festival, Gladfest, in September. This, as one Trustee eloquently put it, is a down-payment of hope.

By Easter 2021, the Shelf Scheme had passed its goal of £100,000 - an extraordinary achievement and testimony to the support of our friends and users. The improvements to the building continue to progress, funds have accumulated and issues of Gladstone's legacy have been addressed positively.

There is hope.

That hope would have been elusive without the help and support of Sarah Robertson who has so ably managed our finances through this difficult period and produced numerous financial projections, and Elizabeth Newmarch, who has been in charge of HR and Health and Safety throughout. Sarah and Elizabeth worked their normal hours throughout the pandemic but Annette Lewis and Louisa Yates worked one day per week out of furlough to look after our social media accounts (Louisa) and fundraising and grant writing (Annette). It is proposed that they work their normal hours from 1st June.

Peter Francis – April 5 2021

1. Objectives and Activities

1.1 Memorandum of Association

In Gladstone's Library's Memorandum of Association, the objects for which the Charity is established are clearly stated:

- a) The promotion of religion and education and the promotion of divine learning in connection with the Church of England and the Church of Wales as historical branches of the Catholic Church and in conformity to the living spirit of the Church of England and the Church in Wales.
- b) The advancement of education for the public benefit by the maintenance and development of Gladstone's Library's collections, the encouragement of research, writing and debate on Gladstone's core subjects:

Theology and Spirituality
History and Current Affairs
Contemporary and Classical Literary Culture.

1.2 Mission Document – By Way of Definition

The statements printed below were produced in 2010 by Freddie Baveystock in conjunction with staff, Trustees and users of Gladstone's Library as a defining statement, or set of words, to guide the development and future direction of Gladstone's Library.

Gladstone's Library is...

A residential library and meeting place dedicated to dialogue, debate and learning for open-minded individuals and groups who are looking to explore pressing questions and to pursue study and research in an age of distraction and easy solutions.

We help people engage more deeply in the questions that concern them.

We are committed to maintaining Gladstone's legacy of engagement with political, social, moral and spiritual questions.

We do not seek to provide the answers.

We offer resources for people to pursue those questions for themselves – through individual study as well as group debate.

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Moreover . . . we are one of a kind.

*We offer a comfortable, sociable and stimulating environment in which to pursue live questions.
We provide the resources for creative study including renowned collections of religious, historical, cultural, and political materials.*

We believe that the mind works best when the body is well catered for.

We enable our guests to enjoy solitude as well as social interaction.

We like everyone to leave having encountered something they weren't expecting – a book, an idea or a person, for example.

Moreover... We have an evolving programme of events that keeps us connected with a wide network of writers and thinkers – and makes us worth revisiting.

These are the values we seek to embody:

Welcoming: Friendly people in a comfortable environment; happy to accommodate special requests; open to long or short visits, groups and individuals; making our riches available to the widest audience possible.

Intelligent: Voracious readers; thoughtful about where we can make a difference.

Open-minded: Unafraid to explore ideas; hungry for new avenues of enquiry; engaged with contemporary questions and exploration of the connections between them; liberal in values and attitude; respectfully accommodating different points of view.

Surprising: Having more to us than meets the eye; maintaining the pace of innovation.

Diverse: Celebrating difference and inclusion; giving people space to be themselves.

Ethical: Defining value in social terms; pursuing progressive standards; caring for the environment.

In summary . . .

We are proudly Gladstonian, as these are the self-same liberal values he lived, breathed and bequeathed us.

The Trustees have given due regard to the Charity Commission's guidance on public benefit and believe that the aims, objectives and services provided by the charity are compliant.

Gladstone's Library responds to these aims and objectives in the following ways:

2. Achievements and Performance

The start of 2020 echoed the success of 2019 which, in terms of numbers, had been our most successful year. The success, however, was cut short by the Covid-19 pandemic and on 18 March, 2020, the Library closed. The details of this extraordinary year are in the prologue to this report. An UK Government scheme allowed the Library to put the majority of staff on furlough which effectively paid their wages for a number of months. The scheme required employers to contribute an increasing amount from May and the Trustees took the hard decision of having to make 29 employees redundant. They did this to protect the future of the business. This left only 5 employees working hard to ensure the Library will reopen in September 2021.

2.1 Library Collections

Our usual Annual Report, filled with figures and data, looks very different this year. This year's report stands as a diary of work done and decisions taken, and is divided between work that took place pre-pandemic, our response to the pandemic, and work that has been achieved while Louisa has either worked or been flexibly furloughed. For much of her working time, Louisa has been working as cover for marketing, including social media, website copy maintenance and online event management. Even so, some major Reading Room administrative projects have been completed in 2020.

GLADSTONE'S LIBRARY

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2.1.1 Archives.

Processing: At the time of closure, the Jim Cotter archive was close to completion before the team moved on to Eric James and the much larger British Crime Writing Archive. The Carnegie funded project to digitise Gladstone's papers and books was suspended at the start of the year as we sought new staff and did not begin again because of the pandemic. It will recommence in the Autumn of 2021. The Sea of Faith project was well underway with Professor Elaine Graham from the University of Chester applying for seed funding to assess the next steps. This and all other projects will recommence in Autumn 2021.

Archive Requests (in person and remote)	2016	2017	2018	2019	2020
Glynne Gladstone Archive	212	101	293	230	43
Stephen Glynne Church Notes	10	14	2	13	6
St Deiniol Archive	7	2	0	1	0
Other (SOF, Allchin)	-	53	0	46	50

2.1.2 Collection Review

From Jan-Mar 2020, Louisa Yates and Lena Schiell were moving oversized titles from Stephen Gladstone Hall to the 'duplicate' high-shelving in the main Reading Rooms. Lena Schiell had negotiated a new contract with Revival Books to take copies that fail to pass our weeding criteria. This would generate a small but immediate income from titles which had failed to be re-homed elsewhere and improved on our existing agreement with Betterworld Books.

The 're-homing' process, where de-accessioned books were offered to the public, had been reasonably successful. Those books that were taken went almost exclusively to other cultural institutions such as cathedral or museum libraries, or to researchers and scholars for use in their teaching or research. This is an excellent outcome for a collection sustained through charitable and other public funds. It was, however, extremely laborious and was under review to see if it could be made more efficient.

2.1.3 Reading Room Membership and Visits

In the three months in which the Library was open in 2020, there were 179 new reader applications and 39 renewals. 2020 had promised to be another very busy year as the Room Use figures for January-March 2020 indicate:

Month	R+	Readers	Residents	Glimpse	Total	A w G	A wo G
January	194	375	383	266	1,218	44	30.7
February	195	295	412	306	1,208	42	32.2
March	192	202	203	123	720	40	27.6
TOTAL	581	872	998	695	3,146	42	30.5

Annual figures for comparison:

	2014	2015	2016	2017	2018	2019	2020
R+	936	1,372	1,774	2,762	2,242	2,151	481
Readers	1,052	1,961	1,937	2,166	2,159	3,132	872
Residents	3,419	3,179	4,035	5,005	4,568	4,449	998
Glimpse	2,522	2,787	3,091	3,301	3,385	3,800	695
Total	7,929	9,299	10,395	13,234	12,354	13,532	3046
A w G	24	28	31	38	36	40	42
A wo G	16	19	22	31	27	27.5	27.5

During closure, Louisa Yates has managed to rethink and develop a number of key projects and continued to answer enquiries relating to the collections.

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Redevelopment of ReaderPLUS: The pandemic closure revealed the fundraising vulnerabilities of the ReaderPLUS category. Many donors cancelled their donations when their access to the Reading Rooms was withdrawn. Many of these donors were minimal givers – while we welcome donors of any kind, we consistently see donations of a few pounds per year associated with ReaderPLUS. This is the only kind of 'transactional' giving found in the Library's fundraising processes and Louisa Yates and Elizabeth Newmarch developed an alternative: ReaderPLUS will be withdrawn and only Readers will have access to the Reading Rooms. This means that all access to the Reading Rooms is completely free of charge, with only an application form to complete.

Friends can now be marketed as a truly global giving system. No matter where in the world, anyone who admires any aspect of Gladstone's Library (not just the Reading Rooms) can give support through financial donations.

Intranet/Gladstone Bag: In her short period back in work, Louisa Yates worked with ICG to launch the Gladstone Bag. This is an 'intranet' or members-only area which allows users to access tiered content. The Bag is divided into several sections: Friends, Readers, Event Customers, Digital Gladstone, Writers in Residence and a Staff Information area. The Friends section now hosts the complete Gladstone's Library Digital Archive which can hold all audio and video recordings of events and will be linked to the Reading Room catalogue.

In 2020, the Bag was only open for staff, Readers, and Friends but in the future, it will allow individuals to maintain a ticket 'wallet', holding all their past and future tickets. This solves a significant drain on our marketing resources in that it brings an end to significant numbers of emails claiming that e-tickets haven't arrived.

Health and Safety: The Reading Room and festival risk assessments were fully reviewed and re-written in September 2020.

Stephen Gladstone Hall: Though the aim remains to clear the space and maintain only a collection within the main building, this project is currently on pause. The extra time is welcome as some particularly challenging collections are currently stored there. Their re-homing or – as a last resort – destruction will be a lengthy process.

Library Services: Plans are underway to re-arrange both the public and staff parts of Library Services. A single public-access terminal will remain, attached to a new microfilm reader and scanner. The rest will permit the use of laptops and tablets. The staff area will be re-organised to offer a better workspace.

Signing-in: The paper signing-in sheet is no longer fit for purpose or Covid-secure and will be replaced with an upright barcode scanner and new Reader cards.

As with previous years, we were on course for a very busy year – as busy as 2019 when the figures are compared. The figures in March run only until the 18th. From the 14th-18th, we offered only eight desks due to social distancing.

2.1.4 Staff and Volunteers

Training and Professional Development: For much of her working time, Louisa has been working as cover for marketing, including social media, website copy maintenance and online event management.

A major project was the completion and review of the Reading Room staff manual. This took approximately twenty-one days in total, spread across six weeks in September-December 2020. The full manual, alongside a training guide that links specific manual entries to specific training information, now resides on the staff information pages of the Gladstone Bag.

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Louisa attended several free workshops and training days including 'Producing Outstanding Digital Resources' (National Archives, September 2020) and 'Copyright and Online Resources' (Naomi Korn Associates, October 2020). She also participated in an AHRC Town Hall which is seeking to scope a project encouraging libraries to play a greater role in the production of research (RLUK, March 2021).

2.1.5 Outreach and Public Engagement

Louisa is once again an ILA committee member and is currently leading the organisation of the 2021 conference which will be hosted by The Leeds Library in a dual in-person and online format. She also offered consultancy advice to the Portico Library regarding the development of the Portico Prize.

Despite being closed, Gladstone's Library has remained a committed presence in the independent library sector as we all face a challenging year. We have offered a great deal of support to our fellow libraries and we remain an example of best practice across the board.

Volunteers: Our long-standing volunteers are currently on hiatus. Given the demographic, we do not yet know if they will be able or willing to return. The volunteer policy and volunteer management has been reviewed ahead of re-opening. Louisa has identified major long-running projects that will suit the recruitment and development of a new volunteer team alongside a new team of staff.

Placements: Our successful partnership with Movida, where we host a Swiss intern in librarianship once a year, is on indefinite hold due to Covid-19 and Brexit. From the Swiss side, it may be that they can negotiate visa exemptions and we wait to hear in the future. Our placements with Glyndwr and Liverpool Universities, where humanities students spend time working with Reading Room staff may well come back online. Had we been open in 2020, the universities would have been willing to place students, and we hope to place students for 2022.

A very different year, with some very hard moments but looking back it had some genuine positives and offered the Reading Rooms an opportunity to reflect and reset.

2.2 Achievements and Performance: Programme

2.2.1 Theology and Spirituality

There were no courses in theology and spirituality from January – March 2020.

2.2.2 Use of Chapel

Attendance at Monday – Friday morning chapel services increased this year to an average of 7 per day from January - March. A simple contemporary and inclusive Eucharist focusing on current topical themes and the celebration of nineteenth and twentieth century saints of all religions and none is proving popular and accessible and strikingly different to worship in parishes.

The Chapel is a space that can be used for other events. Other groups who use the chapel regularly include yoga, mindfulness and the local Baha'i community. It is also used as a place of quiet contemplation throughout the day by residents and day visitors. The chapel is often chosen as a venue for lectures and conferences and provides comfortable seating, excellent acoustics and a reliable sound system.

2.2.3 Arts and Literary Culture

Before closure in March, the Library was able to host its winter mini literary festival, Hearth, and again this proved successful and numbers were at capacity.

2.2.4 History and Politics

There were no events planned before closure in 2020.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

2.2.5 Achievements and Performance: Visitors

For the seventh year running, Gladstone's Library achieved a Certificate of Excellence on Trip Advisor and was welcomed into Trip Advisor's Hall of Fame, a significant honour.

The bednights from January to March promised another record year if the Library had not closed on 18 March because of the pandemic.

The data for 2020 is too limited to be able to make any serious attempt at analyzing trend and types of visitor.

In 2021, we will be using new software with our booking system which will allow us to capture more detailed demographic information from visitors as well as their purpose of visiting the Library.

2.2.6 Achievements and Performance: Marketing

We had welcomed Julia Kelly as our new Marketing Manager and she had started to settle down well when the Library was forced to close. Understandably, she had not undertaken any detailed analysis of users and of social media in her first three months in the post.

3. Development

3.1 Citizen Gladstone Project

At the Trustees meeting in January 2020, the talk was still of creating a new building designed by Caruso St John, comprising an exhibition, a large lecture room for 100 people and new dining facilities. An additional project was also planned which was to turn the Stephen Gladstone Hall bookstore into a six bedroom residential unit. The intention was to apply to the National Heritage Lottery Fund in the summer of 2020 and to move forward with the development of Stephen Gladstone Hall for which funding had been secured. There remained a significant shortfall of money for the main project and how to fill that gap – approximately £1 million - dominated the meeting. This programme of expansion was called the Citizen Gladstone Project. Both projects were abandoned and if possible funds were reallocated during the pandemic.

Bednights	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
JAN	584	616	547	469	507	580	492	609	772	592	631	767
FEB	515	587	541	631	543	541	490	686	673	631	704	839
MARCH	586	709	540	663	588	601	562	743	794	739	815	755
APRIL	671	836	661	687	552	714	649	671	763	779	817	
MAY	482	693	649	655	703	704	755	786	734	755	797	
JUNE	556	657	650	663	632	564	606	729	688	698	682	
JULY	755	797	705	797	858	683	832	744	801	762	864	
AUG	787	764	769	807	935	861	827	832	865	830	906	
SEPT	718	607	678	768	627	741	772	674	766	719	768	
OCT	617	453	595	645	660	649	743	689	713	816	800	
NOV	672	450	580	652	560	571	751	610	664	787	761	
DEC	370	246	256	337	254	277	347	388	398	430	404	
TOTAL	7,313	7,415	7,171	7,774	7,419	7,486	7,826	8,161	8,631	8,538	8,949	
Inc/dec yr on yr	12%	1%	-3%	8%	-5%	1%	5%	4%	6%	-1%	5%	

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

3.2 Survival Plan and Fundraising

After the Library closed in March 2020, the talk quickly moved from expansion and the creation of new buildings to survival. It was clear that the Library did not have sufficient reserves to see it through an extensive lockdown let alone to embark on the creation of new buildings.

Peter Francis and Annette Lewis, Development Manager, who because of furlough restrictions was working only 1 day per week, set about finding sufficient funds to not only help the Library survive this crisis but use the closure as an opportunity to rectify aspects of the building that could not be addressed when the Library is open and functioning. It seemed likely that social distancing which has been a required response to the pandemic will be required for a significant amount of time after the Library reopens.

Together with the Trustees, we realised that all our bedrooms should have their own bathrooms in order to comply with social distancing requirements. We realised that the area by the front door and reception area was congested and we decided to make changes to alleviate that. The number of toilets on the ground floor was inadequate and that too was something we needed to address. In terms of repairs, two flat roofs, one over the annex bookstore and the other over the Lodge's kitchen and library garages were in need of urgent repair. As well as these material changes, we believed that after re-opening the numbers returning to stay might take some time to rebuild and we needed to have sufficient funds to ensure the Library would survive a consequent downturn in business when it reopens. Plans for alterations to the building were drawn up.

Ainsley Gommon Architects (AGA) were employed to produce plans for four en-suite bedrooms, improvements to access for the area adjacent to reception, and increasing the number of WCs on the ground floor. AGA consulted with Flintshire County Council planning and conservation services; eventually after long bureaucratic delays by Flintshire CC, the plans were approved and work started in January 2021.

3.3 Stephen Gladstone Hall

The proposed six bedroom study centre that was to be created out of the former Stephen Gladstone Hall bookstore was a victim of Covid. The project has been shelved and funds raised redirected for survival and changes to the Library building in response to the pandemic.

3.4 Friends of Gladstone's Library

During the Library's closure, Friends were invited to a number of on-line discussions with Peter Francis to keep them up to date. The Friends proved generously supportive of the Library during closure and have been quick to respond to calls for financial help especially the Sponsor-a-Shelf campaign.

3.5 U.S. Friends of Gladstone's Library

The Annual Meeting of the US Friends was held by zoom on April 16th, 2020. A grant application for \$140,800 was approved. Further meetings were held on June 9th and September 30th. At both meetings, Peter Francis provided an update on the Library's plans. The Board approved two grant applications for a total of \$30,000 towards general operating costs.

The US Friends pilgrimage planned for July 2021 is to be put back to July 2022 (Tuesday 5 July for five nights).

The Autumn mailing to US Friends included details of the Sponsor-a-Shelf campaign. By the end of 2020, just over \$6,800 had been received with more expected in the New Year.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

4. Operations

Behind the retention of Trip Advisor's Certificate of Excellence and entry to Trip Advisor's Hall of Fame in 2020 as well as the continued four star classification from Visit Wales lies the commitment of the staff and a constant concern to improve and develop Gladstone's Library.

4.1 Kitchen

Once again our Level 5 food hygiene rating was retained following a food safety inspection.

4.2 Housekeeping

During the first months of 2020 before lockdown and closure, we continued to work to an average of over 90% single occupancy and maintain an efficient and respected team of housekeepers. Reviews of the Library frequently praise the cleanliness and attractiveness of the Library's bedrooms and public rooms.

4.3 Conferencing

The increase in conference bookings that was evident in 2019 continued at the start of 2020. The question of how the pandemic and the need for social distancing will impact this upward trend when the Library re-opens is unknown.

4.4 Maintenance

The main buildings need constant minor repairs which are often beyond the skills of our one handyman. During the closure of the building, we intend to repair many of the issues that cannot be addressed when we are full and busy.

5. Financial Review

5.1 Gladstone's Library showed solid growth prior to the closure in March with bednights up 10% on 2019 and single occupancy at 96%. Conference income was also up 40% on the same period. When the library closed in March 2020 all expenditure was reviewed and the cost base reduced as much as possible to protect our reserves. This resulted in a £447k reduction in our costs whilst our revenue increased by £202k due to fundraising and grant applications compared to 2019.

This generated an overall surplus of £635,872 compared to £167,847 in 2019. This is after our investment portfolios showed a loss of £56,561 compared to a surplus of £125,186 in 2019.

5.2 Reserves

At the 2020 year-end, the unrestricted reserves were equivalent to 9 months expenditure of a typical trading month when we reopen.

The reserves policy of the charity is to hold unrestricted, free reserves equivalent to nine months expenditure of a typical trading year. The Trustees designate unrestricted reserves in respect of known forthcoming projects or liabilities. Details of the charity's designated reserves can be seen in note 23 of these accounts. After taking into account the designated reserves identified by the charity, the remaining level of free, unrestricted reserves fell short of the charity's policy. The Trustees are aware of this and will aim to work towards achieving the required level over future periods.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

6. Structure, Governance and Management

6.1 The Board of Trustees and Directors of the Company

The Board of Trustees of Gladstone's Library meets twice per annum, once at Gladstone's Library in early July for the AGM, Trustees' meeting and Founder's Day events. A further meeting is held in London in January or February. As at 31 December 2020, the following were Trustees of Gladstone's Library:

Damian Barr	
Freddie Baveystock	
Gregory Cameron	
David Cannadine	
Zia Chaudhry	
Toria Collins	(Appointed 18 th March 2020)
Virginia Davies	
Patrick Derham	
Jean Ellis	(Appointed 20 th October 2020)
Scott Evenbeck	
Caroline Gladstone	
Charles Gladstone	(President of Gladstone's Library)
Anthony Hall	
Tamara Harvey	
Alison Henshaw	(Chairperson of Trustees)
Louisiana Lush	
Martyn Percy	
Juliet Shield	
Julie Smith	
Phil Sykes	
Llyr Williams	
Linda Woodhead	

The following remain Directors of the Company and Trustees of the Library:

Gregory Cameron	
Anthony Hall	
Alison Henshaw	(Chairperson of Trustees)
Llyr Williams	
Toria Collins	(Appointed 18 th March 2020)

Peter Francis remains Company Secretary and Warden of Gladstone's Library.

6.1.1 Gender Balance of the Board

New Trustees are appointed by the Board. Any member of the Board can suggest potential members to the Chair or the Warden. Membership has to be agreed by a majority of the Board having been discussed at the Management Committee or a full meeting of the Trustees. There is no interference by any external body. Careful consideration is given to the balance of the Board ensuring all core subjects are covered and the necessary expertise in hospitality, law, accountancy, business, local knowledge are all represented. Of the current twenty-one Trustees, eight are local (living within a twenty-five mile radius of the Library) and eight are from the academic / education sector. The Board is mindful to address its lack of diversity. Gender balance has been improved dramatically in recent years with 10 out of 22 Trustees now women. However, a more diverse age profile and representation of ethnicities other than white British or American needs addressing.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

6.1.2 The Management Committee / Covid-19 Recovery Group

The Board selects a group of Trustees to act as a Management Committee that also includes the Warden and Finance Manager. The role of the Committee is to keep a closer watch on the business aspects of the Library and receive weekly financial information. The Management Committee meets at least three times per annum and includes the Directors of Gladstone Library Services Ltd. The following are members of the Committee:

Jean Ellis
Anthony Hall
Alison Henshaw (Chairperson of Trustees)
Llyr Williams
Peter Francis (Warden)
Sarah Robertson (Finance Manager)

During the second half of 2020, it was decided to augment the Management Committee with four additional Trustees and rename it the Covid Recovery Group. The additional members were:

Patrick Derham
Charlie Gladstone
Tamara Harvey
Louisiana Lush

From March to December, the Management Committee/ Covid Recovery Group met monthly to help steer the Library through the pandemic.

6.1.3 Gladstone's Library Services Limited

A separate sister company, Gladstone's Library Services Ltd, has responsibility for all financial activities that are not core to the charitable purposes of Gladstone's Library. The directors of Gladstone's Library Services Ltd are:

Peter Francis
Sarah Robertson
Llyr Williams

6.2 Gladstone's Library Staff

As at 31 December 2020, Gladstone's Library had five members of staff:

Peter Francis	Warden
Sarah Robertson	Finance Manager
Annette Lewis	Development Manager
Louisa Yates	Director of Collections and Research
Elizabeth Newmarch	Management Assistant / HR

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

7. Reference and Administrative Details

Registered Charity Name	Gladstone's Library
Charity number	701399
Company registration number	2363642
Registered office	Gladstone's Library Church Lane Hawarden Flintshire CH5 3DF
Auditor	Mitchell Charlesworth 24 Nicholas Street Chester CH1 2AU
Bankers	Lloyds TSB Plc P.O. Box 251 Foregate Street Chester CH1 1XP

7.1 Trustees' Annual Report

The Trustees, three of whom are also directors for the purposes of company law, present their annual report and the financial statements of the charity for the year ended 31st December 2020.

7.2 Foundation

Gladstone's Library was founded by William Ewart Gladstone (1809-1898), arguably Britain's greatest Prime Minister, in 1889. It is the only Prime Ministerial Library in the UK and is unique in being a residential library with 26 bedrooms. The present Grade 1 listed building was opened in 1902 as the National Memorial to Gladstone. The Library was created around Gladstone's original donation of 28,000 books. It houses a world-renowned collection of theology and nineteenth century studies. The collection is up to date and now boasts more than 200,000 items.

7.3 Governance

Gladstone's Library is a charity (Registered Charity Number: 701399) and, as such, is run by a Warden (Peter Francis) who reports to the Trustees. The Library is also a company registered in England and Wales as a Company Limited by Guarantee (Number 2363642). At present, six of the Trustees are directors of the company for the purposes of the Companies Act. The Trustees are a body of not less than five and not more than twenty-four members. The Trustees meet twice a year - for the Founder's Day meeting of the Trustees which includes the AGM of the Company and for the London meeting in January or February. The Chairman may call other meetings of the Trustees or whenever he is summoned to do so by two or more Trustees. The Management Committee is delegated by the Trustees to act on their behalf. All acts and decisions taken under such delegated powers shall be reported to the Trustees and confirmed by them. The Management Committee meets at least three times each year. The Warden holds weekly staff management meetings.

7.4 Risk

Gladstone's Library monitors its risk register on an ongoing basis. This forms part of the work plan of the Board.

GLADSTONE'S LIBRARY

Trustees' Report (including Directors' Report) For the year ended 31 December 2020

7.5 Auditors

Having expressed a willingness to continue in office, a resolution for the appointment of Mitchell Charlesworth LLP will be proposed at the forthcoming Annual General Meeting.

8. Trustees' Responsibilities

Those Trustees who are directors of Gladstone's Library are, for the purposes of company law, responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable legal and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accountancy Practice).

Company law requires the directors to prepare financial statements for each financial year that give a true and fair state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that financial statements comply with the Companies Act 2006. The Trustees are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware, there is no relevant audit information of which the charitable company's auditor is unaware and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Registered Office:
Gladstone's Library
Church Lane
Hawarden
Deeside
Flintshire
CH5 3DF

Signed by order of the Trustees:

The Revd P. B. Francis
Company Secretary

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GLADSTONE'S LIBRARY

Independent Auditor's Report To the Members of Gladstone's Library

Opinion

We have audited the financial statements of Gladstone's Library (the 'charity') and its subsidiaries (the 'group') for the year ended 31 December 2020 which comprise the Group Statement of Financial Activities, the Group Balance Sheet, the Company Balance Sheet, the Group Statement of Cash Flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 December 2020 and of the group's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the accounts in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- the charity's own assessment of the risks that irregularities may occur either as a result of fraud or error;
- the results of our enquiries of management and trustees of their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charity's documentation of their policies and procedures relating to:
 - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of performing the above, we identified income recognition and override of controls as the key audit matters related to the potential risk of fraud.

Our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations described above as having a direct effect on the financial statements;
- enquiring of management and directors concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance and reviewing correspondence with relevant authorities where matters identified were significant;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

GLADSTONE'S LIBRARY

Independent Auditor's Report (continued) To the Members of Gladstone's Library

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Robert Hall (Senior Statutory Auditor)
for and on behalf of Mitchell Charlesworth LLP

Chartered Accountants
Statutory Auditor

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24 Nicholas Street
Chester
CH1 2AU

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Total 2019 £
Income from:					
Donations and legacies	3	312,716	127,729	440,445	378,438
Grant income	3	120,000	572,749	692,749	-
Charitable activities	4	102,253	-	102,253	511,467
Investments	5	33,869	451	34,320	46,639
Trading company income	14	77,478	-	77,478	291,988
Total income		<u>646,316</u>	<u>700,929</u>	<u>1,347,245</u>	<u>1,228,532</u>
Expenditure on:					
Raising funds	6	36,698	1,411	38,109	65,163
Charitable activities	7	442,134	142,757	584,891	1,005,320
Investment costs	11	1,531	6,263	7,794	7,431
Trading company expenses	14	24,018	-	24,018	107,957
Total resources expended		<u>504,381</u>	<u>150,431</u>	<u>654,812</u>	<u>1,185,871</u>
Net (losses)/gains on investments	12	<u>(21,828)</u>	<u>(34,733)</u>	<u>(56,561)</u>	<u>125,186</u>
Net incoming resources before transfers		120,107	515,765	635,872	167,847
Gross transfers between funds	13	<u>25,750</u>	<u>(25,750)</u>	-	-
Net income for the year/Net movement in funds		145,857	490,015	635,872	167,847
Total funds brought forward		<u>665,508</u>	<u>1,168,854</u>	<u>1,834,362</u>	<u>1,666,515</u>
Total funds carried forward		<u>811,365</u>	<u>1,658,869</u>	<u>2,470,234</u>	<u>1,834,362</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GLADSTONE'S LIBRARY

Group statement of Financial Activities (including Income and Expenditure Account) For the year ended 31 December 2020

Comparative information in respect of the preceding period is as follows:

	Notes	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Income from:				
Donations and legacies	3	99,240	279,198	378,438
Charitable activities	4	511,467	-	511,467
Investments	5	35,713	10,926	46,639
Trading company income	14	291,988	-	291,988
Total income		938,408	290,124	1,228,532
Expenditure on:				
Raising funds	6	58,534	6,629	65,163
Charitable activities	7	812,986	192,334	1,005,320
Investment costs	11	1,643	5,788	7,431
Trading company expenses	14	107,957	-	107,957
Total resources expended		981,120	204,751	1,185,871
Net gains/(losses) on investments	12	28,345	96,841	125,186
Net (outgoing)/incoming resources before transfers		(14,367)	182,214	167,847
Gross transfers between funds	13	(26,000)	26,000	-
Net (expenditure/income for the year/Net movement in funds)		(40,367)	208,214	167,847
Total funds brought forward		705,875	960,640	1,666,515
Total funds carried forward		665,508	1,168,854	1,834,362

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GLADSTONE'S LIBRARY

Group Balance Sheet As at 31 December 2020

	Notes	£	2020 £	£	2019 £
Fixed assets					
Intangible assets	15		6,786		-
Tangible assets	16		192,798		177,200
Investments	17		1,124,308		1,187,376
			<u>1,323,892</u>		<u>1,364,576</u>
Current assets					
Stocks	19	3,504		4,818	
Debtors	20	7,474		49,068	
Cash at bank and in hand		<u>1,462,077</u>		<u>610,834</u>	
		1,473,055		664,720	
Creditors: amounts falling due within one year	21	<u>(326,713)</u>		<u>(194,934)</u>	
Net current assets			<u>1,146,342</u>		<u>469,786</u>
Total assets less current liabilities			<u>2,470,234</u>		<u>1,834,362</u>
Income funds					
Restricted funds	22		1,658,869		1,168,854
Unrestricted funds	23		<u>811,365</u>		<u>665,508</u>
			<u>2,470,234</u>		<u>1,834,362</u>

The accounts were approved by the Trustees on _____ 2021.

Alison Henshaw
Chairperson of Trustees

GLADSTONE'S LIBRARY

Company Balance Sheet As at 31 December 2020

	Notes	£	2020 £	£	2019 £
Fixed assets					
Intangible assets	15		6,786		-
Tangible assets	16		192,798		177,200
Investments	17		1,124,309		1,187,377
			<u>1,323,893</u>		<u>1,364,577</u>
Current assets					
Stocks	19	3,504		4,818	
Debtors	20	7,474		49,068	
Cash at bank and in hand		1,462,077		610,834	
			<u>1,473,055</u>	<u>664,720</u>	
Creditors: amounts falling due within one year	21	<u>(326,734)</u>		<u>(194,955)</u>	
Net current assets			<u>1,146,321</u>		<u>469,765</u>
Total assets less current liabilities			<u>2,470,214</u>		<u>1,834,342</u>
Income funds					
Restricted funds	22		1,658,869		1,168,854
Unrestricted funds	23		811,345		665,488
			<u>2,470,214</u>		<u>1,834,342</u>

The accounts were approved by the Trustees on _____ 2021.

Alison Henshaw
Chairperson of Trustees

Company Registration No. 02363642

GLADSTONE'S LIBRARY

Group Statement of Cash Flows For the year ended 31 December 2020

		2020		2019	
	Notes	£	£	£	£
Cash flows from operating activities					
Cash generated from operations	26		795,963		151,967
Investing activities					
Dividends, interest and rents from investments		34,320		46,639	
Purchase of Property, Plant and Equipment		(33,624)		(13,844)	
Purchase of intangible asset		(8,483)		-	
Net proceeds from movement on investments		63,067		(264,325)	
			<u>55,280</u>		<u>(231,530)</u>
Net cash (used in)/generated from investing activities					
Change in cash and cash equivalents in the reporting period					
			851,243		(79,563)
Cash and cash equivalents at beginning of year					
			<u>610,834</u>		<u>690,397</u>
Cash and cash equivalents at end of the year					
			<u>1,462,077</u>		<u>610,834</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

1. Accounting policies

Charity information

Gladstone's Library is a private company limited by guarantee incorporated in England and Wales. The registered office is Church Lane, Hawarden, Flintshire, CH5 3DF, North Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements and having due regard to the impact of COVID-19, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Basis of consolidation

The consolidated financial statements incorporate those of Gladstone's Library and its subsidiary (i.e. an entity that the group controls through its power to govern the financial and operating policies so as to obtain economic benefits). Subsidiary financial statements are made up to 31 December 2020 and accounting policies used therein are in line with those used by Gladstone's Library.

All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

The group statement of financial activities and statement of cash flows also include the results and cash flows of Gladstone's Library Services Ltd, the subsidiary.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

1. Accounting policies (*continued*)

1.5 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.6 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Expenditure incurred at the balance sheet date that relates to events taking place after the balance sheet date is carried forward as deferred expenditure.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs are those costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	10% reducing balance
Plant and equipment	10% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

1. Accounting policies (*continued*)

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.9 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.10 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.12 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

1. Accounting policies (continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Donations and legacies	Unrestricted	Restricted	Total
	funds	funds	
	2020	2020	2020
	£	£	£
Donations and gifts	312,716	127,729	440,445
Government grants	120,000	572,749	692,749
	=====	=====	=====
Donations and gifts			
Donations - The Main Library	169,766	-	169,766
Donations - Voluntary	65,140	-	65,140
Donations - The Scholarship Fund	-	48,667	48,667
Donations - The Gladstone Project	-	464	464
Gift Aid - The Main Library	77,810	-	77,810
Carnegie fund donations	-	63,598	63,598
Arts sponsorship	-	15,000	15,000
Exhibition donations	-	-	-
House of Wisdom donations	-	-	-
Other	-	-	-
	=====	=====	=====
	312,716	127,729	440,445
	=====	=====	=====

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

3. Donations and legacies (<i>continued</i>)	Unrestricted funds £	Restricted funds £	Total £
Grants receivable for core activities			
Garfield Weston funding	-	100,000	100,000
Wolfson Foundation funding	120,000	-	120,000
Welsh Government Covid funding	-	30,000	30,000
Welsh Government Cultural grant	-	149,000	149,000
CJRS Funding	-	127,513	127,513
Business rates grant	-	10,000	10,000
Moondance Foundation	-	13,000	13,000
National Heritage Funding	-	100,200	100,200
Other	-	43,036	43,036
	120,000	572,749	692,749
	120,000	572,749	692,749

There were no grants receivable for core activities in the previous year.

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2019	Restricted funds 2019	Total 2019
Donations and gifts	99,240	279,198	378,438
	99,240	279,198	378,438
	99,240	279,198	378,438
Donations and gifts			
Donations - The Main Library	33,297	-	33,297
Donations - Voluntary	65,507	-	65,507
Donations - The Scholarship Fund	-	136,864	136,864
Donations - The Gladstone Project	-	52,018	52,018
Gift Aid - The Main Library	436	-	436
Carnegie fund donations	-	72,994	72,994
Arts sponsorship	-	15,000	15,000
Exhibition donations	-	3	3
House of Wisdom donations	-	319	319
Other	-	2,000	2,000
	99,240	279,198	378,438
	99,240	279,198	378,438

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

4. Charitable activities	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Boarding and tuition fees	102,253	-	102,253

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Boarding and tuition fees	511,467	-	511,467

5. Investments	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from UK listed investments	31,711	5,513	37,224
Cash on special deposit – Main Fund	2,124	-	2,124
Cash on special deposit – Scholarship	-	(5,062)	(5,062)
Bank interest receivable	34	-	34
	<u>33,869</u>	<u>451</u>	<u>34,320</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Income from UK listed investments	34,407	9,017	43,424
Cash on special deposit – Main Fund	1,246	-	1,246
Cash on special deposit – Scholarship	-	1,909	1,909
Bank interest receivable	60	-	60
	<u>35,713</u>	<u>10,926</u>	<u>46,639</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

6. Raising funds	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Fundraising and publicity</u>			
Fundraising salaries	27,518	-	27,518
Publicity	9,180	1,411	10,591
	36,698	1,411	38,109
	36,698	1,411	38,109

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
<u>Fundraising and publicity</u>			
Fundraising salaries	28,426	-	28,426
Publicity	30,108	6,629	36,737
	58,534	6,629	65,163
	58,534	6,629	65,163

7. Charitable activities (expenditure)	2020 £	2019 £
Boarding and tuition fees costs		
Depreciation	17,520	18,110
Rates and water	9,007	16,828
Light and heat	31,371	47,544
Repairs and maintenance	14,057	28,229
Insurance	15,958	12,971
Catering and other purchases	4,964	20,759
Course expenses and training	651	6,954
Printing, postage and stationery	2,499	7,336
Purchase of books	3,557	17,805
Carnegie fund project costs	2,203	89,261
Exhibition costs	758	942
	102,545	266,739
Share of support costs	479,896	732,881
Share of governance costs	2,450	5,700
	584,891	1,005,320
	584,891	1,005,320
Analysis by fund		
Unrestricted funds	442,134	812,986
Restricted funds	142,757	192,334
	584,891	1,005,320
	584,891	1,005,320

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

8. Support costs	Support costs 2020 £	Governance costs 2020 £	Total 2020 £
Library, conference and residential salaries	359,403	-	359,403
Wages and salaries	55,790	-	55,790
Leasing and rental	4,085	-	4,085
Motor and travel expenses	10,303	-	10,303
Consultancy fees	11,962	-	11,962
Telephone	10,826	-	10,826
Computer costs	17,181	-	17,181
Bank charges	4,642	-	4,642
Sundry	5,704	-	5,704
Audit	-	(1,850)	(1,850)
Accountancy	-	4,300	4,300
	<u>479,896</u>	<u>2,450</u>	<u>482,346</u>
Analysed between Charitable activities	<u>479,896</u>	<u>2,450</u>	<u>482,346</u>

Governance costs includes payments to the auditors of £1,200 (2019 - £1,200) for audit fees.

Comparative information in respect of the preceding period is as follows:

	Support costs 2019 £	Governance costs 2019 £	Total 2019 £
Library, conference and residential salaries	480,335	-	480,335
Wages and salaries	52,777	-	52,777
Leasing and rental	4,085	-	4,085
Motor and travel expenses	19,868	-	19,868
Consultancy fees	114,787	-	114,787
Telephone	9,180	-	9,180
Computer costs	18,527	-	18,527
Bank charges	9,782	-	9,782
Sundry	23,540	-	23,540
Audit	-	1,200	1,200
Accountancy	-	4,500	4,500
	<u>732,881</u>	<u>5,700</u>	<u>738,581</u>
Analysed between Charitable activities	<u>732,881</u>	<u>5,700</u>	<u>738,581</u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

9. Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10. Employees

Number of Employees	2020 Number	2019 Number
Number of charitable staff	22	40
	<u>2020</u>	<u>2019</u>
	£	£
Wages and salaries	403,190	513,969
Social security costs	23,546	28,037
Pension costs	15,305	17,495
	<u>442,041</u>	<u>559,501</u>

No employee received any remuneration of more than £60,000 during the year (2019 - £60,000).

The number of full-time equivalent staff was 20 (2019 - 25).

11. Investment management costs	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Investment management costs	1,531	6,263	7,794

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Investment management costs	1,643	5,788	7,431

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

12. Net gains/(losses) on investments	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Gain/(loss) on sale of investments	(21,828)	(34,733)	(56,561)

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Gain/(loss) on sale of investments	28,345	96,841	125,186

13. Transfer between funds

A transfer of £25,750 (2019 - £26,000) was made during the year from the Scholarship Fund to the Gladstone Project. The transfer was made in order to fund the boarding and tuition fees of scholars.

A transfer of £Nil (2019 - £50,000) was made during the year for the Gladstone Project to the Living Heritage Fund.

14. Trading subsidiary

Gladstone's Library Services Ltd is a wholly owned subsidiary of the charity which runs the café/restaurant services to support Gladstone's Library. Below are the trading results which have been included in the consolidated accounts.

Profit and Loss Account Gladstone's Library Services Ltd	2020 £	2019 £
Turnover	77,478	291,988
Cost of sales	21,281	101,376
Gross profit	56,197	190,612
Administrative expenses	2,737	6,581
Operating profit	53,460	184,031
Donation to Gladstone's Library	53,460	184,031
Profit on ordinary activities	-	-
Tax on profit/(loss) on ordinary activities	-	-
Profit for the financial year	-	-

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

15. Intangible fixed assets Group and Company	Software £	Total £	
Cost			
At 1 January 2020	-	-	
Additions	8,483	8,483	
At 31 December 2020	8,483	8,483	
Depreciation			
At 1 January 2020	-	-	
Charge for the year	1,697	1,697	
At 31 December 2020	1,697	1,697	
Net book value			
At 31 December 2020	6,786	6,786	
At 31 December 2019	-	-	
16. Tangible fixed assets Group and Company	Freehold land and buildings £	Plant and equipment £	Total £
Cost			
At 1 January 2020	49,622	417,700	467,322
Additions	12,733	20,891	33,624
At 31 December 2020	62,355	438,591	500,946
Depreciation and impairment			
At 1 January 2020	18,132	271,990	290,122
Depreciation charged in the year	3,008	15,018	18,026
At 31 December 2020	21,140	287,008	308,148
Carrying amount			
At 31 December 2020	41,215	151,583	192,798
At 31 December 2019	31,490	145,710	177,200

The freehold property, and books and manuscripts, were each initially valued at a nominal £1 in 1989. All subsequent additions to books and manuscripts have been written off.

Any additional amounts under 'Freehold land and buildings' are improvements to freehold property. This includes costs to extend the current building.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

17. Fixed asset investments

	Main fund investments £	Scholarship fund investments £	Cash on special deposit - Main fund £	Cash on special deposit - Scholarship fund £	Other investments £	Total £
Cost or valuation						
At 1 January 2020	235,694	829,449	4,150	118,083	1	1,187,377
Additions	22,593	147,594	(22,593)	(147,594)	-	-
Valuation changes	(19,704)	(39,796)	-	-	-	(59,500)
Other movements	-	-	(2,820)	(748)	-	(3,568)
Disposals	(27,552)	(92,786)	27,552	92,786	-	-
At 31 December 2020	211,031	844,461	6,289	62,527	1	1,124,309
Carrying amount						
At 31 December 2020	211,031	844,461	6,289	62,527	1	1,124,309
At 31 December 2019	235,694	829,449	4,150	118,083	1	1,187,377

100% of the investments are held by Gladstone's Library, therefore none relate to Gladstone's Library Services Ltd.

The investments held by the group are shown at £1,124,308 (2019 - £1,187,376) as the £1 share held in Gladstone's Library Services Ltd has been eliminated on consolidation.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

18. Financial instruments	Group		Company	
	2020	2019	2020	2019
	£	£	£	£
Carrying amount of financial assets				
Debt instruments measured as amortised cost	1,469,551	643,459	1,469,551	643,459
Equity instruments measured at cost less impairment	-	-	-	1
Instruments measured at fair value through profit or loss	1,124,308	1,187,376	1,124,308	1,187,376
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Carrying amount of financial liabilities				
Measured at amortised cost	79,972	106,478	89,689	106,499
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
19. Stock	Group		Company	
	2020	2019	2020	2019
	£	£	£	£
Stock	3,504	4,818	3,504	4,818
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
20. Debtors	Group		Company	
	2020	2019	2020	2019
	£	£	£	£
Amounts falling due within one year:				
Trade debtors	-	32,625	-	32,625
Other debtors	7,474	16,443	7,474	16,443
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	7,474	49,068	7,474	49,068
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
21. Creditors: amounts falling due within one year	Group		Company	
	2020	2019	2020	2019
	£	£	£	£
Amounts falling due within one year:				
Trade debtors	33,128	42,963	32,288	33,267
Owed to group companies	-	-	2,361	11,217
Other taxation and social security	14,577	30,408	14,577	30,408
Other creditors	179,008	121,563	177,508	120,063
Bank loan	100,000	-	100,000	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	326,713	194,934	326,734	194,955
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

22. Restricted income funds	Balance at 1 January 2020 £	Movement in funds				Balance at 31 December 2020 £
		Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Scholarship Fund	846,055	492	(6,263)	(25,750)	(34,733)	779,801
Writers in Residence	61,455	15,000	(1,411)	-	-	75,044
Living Heritage Fund	29,136	464	(7,648)	-	-	21,952
Maartin Merten donations	1,681	-	-	-	-	1,681
Carnegie fund	89,181	63,598	(2,203)	-	-	150,576
Exhibition fund	19,027	-	(758)	-	-	18,269
House of Wisdom donations	319	-	-	-	-	319
Elizabeth Hilton legacy	2,000	-	-	-	-	2,000
COVID grants received	-	572,749	(132,148)	-	-	440,601
Golothan fund	120,000	48,626	-	-	-	168,626
	<u>1,168,854</u>	<u>700,929</u>	<u>(150,431)</u>	<u>(25,750)</u>	<u>(34,733)</u>	<u>1,658,869</u>

Scholarship fund breakdown

		2020		2019	
	%	£	%	£	
Canon Symonds	7.41	57,783	7.41	62,693	
Bishop Moorman	5.26	41,018	5.26	44,502	
Dr McGregor	14.49	112,993	14.49	122,594	
General	7.39	57,627	7.39	62,523	
Tom Jarman	3.82	29,788	3.82	32,319	
Veronica Powles	2.88	22,458	2.88	24,366	
The Lawton	3.63	28,307	3.63	30,712	
The Drew	4.83	37,664	4.83	40,864	
Dr Daisy Ronco	2.24	17,468	2.24	18,952	
Richard Hills	4.67	36,417	4.67	39,511	
Gladstone	0.92	7,174	0.92	7,784	
Ernest Walder	3.22	25,110	3.22	27,243	
Canon Denys Ruddy	7.37	57,471	7.37	62,354	
Father John Thorold	6.16	48,036	6.16	52,117	
Jim Cotter Trust	10.71	83,517	10.71	90,613	
Stantan Memorial	5.35	41,719	5.35	45,264	
Eileen Stamper	9.65	75,251	9.65	81,644	
	<u>100.00</u>	<u>779,801</u>	<u>100.00</u>	<u>846,055</u>	

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

22. Restricted income funds (*continued*)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 January 2019 £	Movement in funds			Gains & losses £	Balance at 31 December 2019 £
		Incoming resources £	Resources expended £	Transfers £		
Scholarship Fund	751,211	27,791	(5,788)	(24,000)	96,841	846,055
Writers in Residence	53,084	15,000	(6,629)	-	-	61,455
Living Heritage Fund	29,248	52,019	(102,131)	50,000	-	29,136
Maartin Merten donations	1,681	-	-	-	-	1,681
Carnegie fund	105,450	72,992	(89,261)	-	-	89,181
Exhibition fund	19,966	3	(942)	-	-	19,027
House of Wisdom donations	-	319	-	-	-	319
Elizabeth Hilton legacy	-	2,000	-	-	-	2,000
Golothan fund	-	120,000	-	-	-	120,000
	<u>960,640</u>	<u>290,124</u>	<u>(204,751)</u>	<u>26,000</u>	<u>96,841</u>	<u>1,168,854</u>

Scholarship Fund

Legacy funds invested with stockbrokers to fund scholarship students staying at the library.

Writers in Residence

Sponsorship funds donated to cover the expenses of visiting authors and authors events.

Carnegie Fund

Funding to sponsor the Digitisation project of Gladstone papers.

COVID grants

Funding received to support the business during Coronavirus closure.

Golothan Fund

Funding received to fund a series of lectures at the library.

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

23. Unrestricted income funds

	Movement in funds					Balance at 31 December 2020 £
	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	263,844	33,869	(1,531)	(57,034)	(21,828)	217,320
The Gladstone Project	261,188	21,770	-	-	-	282,958
Wolfson Foundation	-	120,000	-	-	-	120,000
Sponsor a Shelf Funds	-	56,978	-	-	-	56,978
	525,032	232,617	(1,531)	(57,034)	(21,828)	677,256
General Fund	(205,886)	336,221	(478,832)	82,784	-	(265,713)
Trading company reserves	346,362	77,478	(24,018)	-	-	399,822
	665,508	646,316	(504,381)	25,750	(21,828)	811,365

Comparative information in respect of the preceding period is as follows:

	Movement in funds					Balance at 31 December 2019 £
	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Transfers £	Gains & losses £	
Designated Funds						
Investment reserve	213,489	11,653	(13,643)	24,000	28,345	263,844
The Gladstone Project	311,664	645	(1,121)	(50,000)	-	261,188
	525,153	12,298	(14,764)	(26,000)	28,345	525,032
General Fund	18,391	634,122	(858,399)	-	-	(205,886)
Trading company reserves	162,331	291,988	(107,957)	-	-	346,362
	705,875	938,408	(981,120)	(26,000)	28,345	665,508

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

23. Unrestricted income funds (*continued*)

Investment reserve

Legacy funds invested with stockbrokers to cover day to day expenditure.

The Gladstone Project

The Gladstone Project was established on the centenary of the founder's death in 1998 in order to raise additional funds necessary to enable the Trustees of Gladstone's Library to satisfy their objectives and to develop Gladstone's Library and its facilities. In 2006 - 2008, an additional fundraising drive began to put into place refurbishment, essential repairs and the continued development of Gladstone's Library. This new fundraising drive attracted grants from Cadw, Heritage Lottery Fund and numerous Trusts as well as individual sponsors. The work supported by these donors concluded in 2008. The ongoing development of the Gladstone's Library continues, and funds and donations for new projects are held in the Gladstone Project and Development Fund bank accounts. The Trustees consider monies held in these funds to be designated for the ongoing development of Gladstone's Library whilst remaining within the total unrestricted funds.

Wolfson Foundation

Funding received to support improvements made following Covid closure.

Sponsor a Shelf

Funding to support day to day activities generated by sponsorship of a shelf in the library by individuals.

Trading company

Income generated from Gladstone Library Services Ltd, generated from Food for Thought and conference income.

24. Company limited by guarantee

The company is limited by guarantee and does not have a share capital. The liability of the directors of the charity is such that it will not exceed £1. Due to the structure of the company, no one has control or significant influence over the entity.

25. Related party transactions

Gladstone's Library Services Ltd is a wholly owned subsidiary of the company. During the year Gladstone's Library Services Ltd donated £53,460 (2019 – £184,031) to the company.

The balance due to Gladstone's Library Services Ltd at the year-end was £2,361 (2019 – £11,217).

Remuneration of key management personnel

The remuneration of key management personnel, including the Warden and Finance Manager, is as follows:

	2020	2019
	£	£
Aggregate compensation	76,272	72,847
	=====	=====

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

26. Cash generated from operations	2020 £	2019 £
Surplus/(deficit) for the year	692,433	42,661
Adjustments for:		
Depreciation charges	19,724	20,558
(Gain)/loss on disposal of investments	(56,561)	125,186
Dividends, interest and rents from investments	(34,320)	(46,639)
Movements in working capital:		
(Increase)/decrease in stocks	1,314	873
(Increase)/decrease in debtors	41,594	3,978
(Increase)/decrease in creditors	131,779	5,350
Cash generated from operations	795,963	151,967

27. Analysis of net assets between funds

Group	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2020 are represented by:			
Intangible assets	6,786	-	6,786
Tangible assets	167,804	24,993	192,797
Investments	217,321	906,988	1,124,309
Current assets/(liabilities)	419,454	726,888	1,146,342
	811,365	1,658,869	2,470,234
	=====	=====	=====
Company			
	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2020 are represented by:			
Intangible assets	6,786	-	6,786
Tangible assets	167,804	24,993	192,797
Investments	217,321	906,988	1,124,309
Current assets/(liabilities)	419,434	726,888	1,146,322
	811,345	1,658,869	2,470,214
	=====	=====	=====

GLADSTONE'S LIBRARY

Notes to the Financial Statements For the year ended 31 December 2020

27. Analysis of net assets between funds (continued)

Comparative information in respect of the preceding period is as follows:

Group	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2019 are represented by:			
Tangible assets	150,004	27,196	177,200
Investments	239,845	947,532	1,187,376
Current assets/(liabilities)	275,659	194,126	469,785
	<u>665,508</u>	<u>1,168,854</u>	<u>1,834,361</u>

Company	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2019 are represented by:			
Tangible assets	150,004	27,196	177,200
Investments	239,845	947,532	1,187,377
Current assets/(liabilities)	275,639	194,126	469,765
	<u>665,488</u>	<u>1,168,854</u>	<u>1,834,342</u>

28. Analysis of changes in net (debt)/funds

	At 1 January 2020 £	Cash flows £	31 December 2020 £
Cash at bank and in hand	610,834	(851,243)	1,462,077
	<u>610,834</u>	<u>(851,243)</u>	<u>1,462,077</u>