

CASBA

England & Wales · Charity number 701365

Details

Other names	CITIZEN ADVOCACY SCHEME SOUTH BIRMINGHAM AREA
Status	Registered
Legal form	Other
Registered	1989-03-29
Register	View on the Charity Commission register

Contact

Address	Casba Touchbase Pears 750 Bristol Road Selly Oak Birmingham B29 6NA
Phone	01214750777
Email	admin@casba.org.uk
Website	www.casba.org.uk

Activities

Objects: 1. TO PROVIDE INDEPENDENT ADVOCACY FOR PEOPLE WITH LEARNING DISABILITY/DIFFICULTY, HEREAFTER KNOWN AS PARTNERS, LIVING IN THE BIRMINGHAM AREA AND THE NEIGHBOURHOOD THEREOF.2. TO ENABLE PEOPLE WITH LEARNING DISABILITY/DIFFICULTY TO: - EXPRESS THEIR VIEWS, MAKE THEIR CHOICES, SECURE THEIR RIGHTS AND BE VALUED AS CITIZENS.3. THESE OBJECTIVES CAN RELATE TO ANY SERVICE, ISSUE, CONCERN, RIGHTS OR SITUATION AND CAN TAKE ANY FORM ENCOMPASSING DIFFERENT MODELS OF ADVOCACY. THIS MAY INVOLVE EMPLOYED ADVOCATES, PEER AND SELF ADVOCATES AND VOLUNTEER ADVOCATES.4. ALL ADVOCATES INDEPENDENTLY SUPPORT AND ACT WITH OR ON BEHALF OF ANOTHER PERSON(S) TO SEEK TO SECURE ASPECTS OF CITIZENSHIP TO WHICH HE, SHE OR THEY ARE ENTITLED

Activities: CASBA is a small voluntary organisation, which specialises in the provision of independent advocacy support to adults with learning disabilities/difficulties. CASBA is based in Selly Oak and covers the South Birmingham Area. An Independent Advocate is someone who can help identify an individual's wishes and needs; support them to express their wishes and act for what that person wants.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** THE BIRMINGHAM AREA AND THE NEIGHBOURHOOD THEREOF
- Birmingham City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£293,412	£387,641	-	-
2024-03-31	£467,015	£291,279	-	-
2023-03-31	£321,602	£267,375	-	-
2022-03-31	£176,722	£201,474	-	-
2021-03-31	£243,916	£230,117	-	-

Trustees

Name	Role	Appointed
Jackie Pountney	Chair	2020-10-29
Andy Hopkins		2019-09-30
Janet Ann Kane		2023-11-14
Martyn Spooner		2022-11-22
Melina Aphrodite Tsui		2022-11-21
Rev Edward Sior MacGregor Coleman		
Toby Deakin		2025-11-20

CASBA

England & Wales - Charity number 701365

Accounts

Charity registration number: 701365

CASBA

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

CASBA

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CASBA

Reference and Administrative Details

Trustees	Martyn Spooner Stella Plisner Janet Kane Sior Coleman Melina Tsui Andy Hopkins Jackie Pountney
Senior Management Team	Ginny Cullen, CEO Halema Khan, Operations Manager
Charity Registration Number	701365
Principal Office	Touchbase Pears 750 Bristol Road Birmingham B29 6NA
Independent Examiner	Eva Stevens, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

CASBA

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2025.

Objectives and activities

Objects and aims

1. To provide independent advocacy for people with learning disability/difficulty, hereafter known as partners, living in the Birmingham area and the neighbourhood thereof.
2. To enable people with learning disability/difficulty to: - express their views, make their choices, secure their rights and be valued as citizens.
3. These objectives can relate to any service, issue, concern, rights or situation and can take any form encompassing different models of advocacy. This may involve employed advocates, peer and self-advocates and volunteer advocates.
4. All advocates independently support and act with or on behalf of another person(s) to seek to secure aspects of citizenship to which he, she or they are entitled

CASBA is a small voluntary organisation, which specialises in the provision of independent advocacy support to adults with learning disabilities/difficulties. CASBA is based in Selly Oak and covers the South Birmingham Area. An Independent Advocate is someone who can help identify an individual's wishes and needs; support them to express their wishes and act for what that person wants.

Public benefit

CASBA enable people with learning disabilities to express their views, make their choices, secure their rights and be valued as citizens.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

We provided one to one non-statutory advocacy supporting people in crisis. We provided group, peer and self advocacy empowering people with the skills to speak up and be heard. We got involved in research, co-produced services and we launched our Easy Read services businesses.

It was a successful and challenging year. Referrals increased over the year by 20% to 303. We managed this increase on existing capacity.

50% of these referrals accessed financial and crisis support due to the ongoing cost-of-living pressures which continues to disproportionately affect our community.

Unique beneficiaries were 178. This demonstrates our holistic approach to support with citizens accessing multiple projects. We closed 128 referrals over the year and signposted 29. People's issues are complex and multi-faceted, with the majority needing long-term and open-ended support which CASBA uniquely provides. Around a third this year have achieved their goals, and these referrals have been closed. This shows the advocacy support supplied has had a successful outcome. Our case studies show a high satisfaction with services across the board.

CASBA

Trustees' Report (continued)

Over the year we increased advocate hours from 94 to 127 per week, an increase of 33 hours and 30%. By the end of the year advocacy hours had dropped to 90. However, despite this we were still able to deliver effective services.

Achievements:

Reduced our waiting lists and sped up referrals.

Due to the high level of referrals and their complexity some cases had been waiting months. But since April 24 everyone is seen within our stated turnaround time of 10 working days and many are seen much quicker than this.

We worked throughout our area from Northfield to Hall Green supporting people who live in the most disadvantaged, deprived and diverse areas. The previous year, CASBA's beneficiary demographic breakdown was 86% White British. Our beneficiary demographic is now 74% White British. Two of our projects in this year received referrals city-wide so we expect to further diversify.

In December 2023 we moved to a fully accessible office, better connected to public transport and welcoming of all. This move was in line with our value of accessibility. However, it resulted in high staff turnover. We are now through this, with a strong cohesive team dedicated to improving lives of our citizens. The office also helped us achieve even more. We diversified our team by 300% because of the improved connectivity this location offers.

CASBA is generating its own income with an Easy Read translation service to a range of customers big and small. With a capacity building and development grant from NNS we were able to recruit and train 8 people with learning disabilities to check Easy Read documents. The profits generated from this work will support CASBA and the jobs mean more people with learning disabilities are in meaningful work, using their expertise. The business supports our charitable aims.

We have helped multiple universities improve their training to students by sharing their lived experience. This is feedback received from student nurses after the 'Can you See Me' sessions delivered at Birmingham City University. 'Thank you so much. We came out today saying what a good day we have had. Today's session from CASBA was really useful, thank you for organising it for us.'

We tested our new training for social workers and the Guardian interviewed CASBA about this: <https://www.theguardian.com/society/article/2024/sep/01/disabled-parents-social-worker-training-birmingham>. The aim of this training is to upskill social workers and improve their practice affecting how parents with learning disabilities are assessed. This training will generate an income too.

CASBA

Trustees' Report (continued)

Financial review

This financial year saw income down on the previous year by approx. £174,000. CASBA managed this reduction in income by reducing expenditure and also utilising some of the unrestricted reserves that it has built in past years. At the end of the year unrestricted reserves remained at a level within the reserves policy at £138,000 which equates to approximately 4 months running costs. CASBA expects income to improve in the next financial year with a number of new initiatives it is piloting.

Policy on reserves

The trustees will set the reserve figure to be held by the charity, considering factors such as wrap up costs and staffing levels. CASBA will hold approximately 3-6 months running costs to cover this.

Structure, governance and management

Nature of governing document

The charity is operated under the rules of its constitution adopted 21/09/1988 and most recently amended 21/11/2022.

Recruitment and appointment of trustees

Vacancies are advertised online outlining the skills required by the Board. Potential Trustees are interviewed by Chair, Vice Chair and CEO. Successful applicants are co-opted on to the Board and formally appointed at the AGM.

CASBA

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

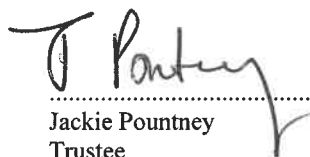
The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 20/11/25 and signed on its behalf by:


.....
Jackie Pountney
Trustee

CASBA

Independent Examiner's Report to the trustees of CASBA

Independent examiner's report to the trustees of CASBA

I report to the trustees on my examination of the accounts of CASBA (the Charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

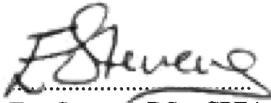
Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Public Finance and Accountancy (CIPFA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Eva Stevers, BSc, CPFA, employee of Community Accounting Plus
member of the Chartered Institute of Public Finance and Accountancy (CIPFA)

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 11/11/2025

CASBA

Statement of Financial Activities for the Year Ended 31 March 2025

	Note	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
Income and Endowments from:					
Donations and legacies	2	48,873	-	48,873	139,376
Charitable activities	3	10,566	230,744	241,310	325,308
Investment income	4	3,229	-	3,229	2,331
Total Income		<u>62,668</u>	<u>230,744</u>	<u>293,412</u>	<u>467,015</u>
Expenditure on:					
Charitable activities	6	(116,120)	(271,521)	(387,641)	(291,279)
Total Expenditure		<u>(116,120)</u>	<u>(271,521)</u>	<u>(387,641)</u>	<u>(291,279)</u>
Net (expenditure)/income		(53,452)	(40,777)	(94,229)	175,736
Gross transfers between funds		10,000	(10,000)	-	-
Net movement in funds		(43,452)	(50,777)	(94,229)	175,736
Reconciliation of funds					
Total funds brought forward		<u>181,238</u>	<u>144,855</u>	<u>326,093</u>	<u>150,357</u>
Total funds carried forward	12	<u>137,786</u>	<u>94,078</u>	<u>231,864</u>	<u>326,093</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 12.

CASBA

Statement of Financial Activities for the Year Ended 31 March 2025 (continued)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted £	Restricted £	Total 2024 £
Income and Endowments from:				
Donations and legacies	2	139,376	-	139,376
Charitable activities	3	4,277	321,031	325,308
Investment income	4	2,331	-	2,331
Total Income		<u>145,984</u>	<u>321,031</u>	<u>467,015</u>
Expenditure on:				
Charitable activities	6	<u>(58,836)</u>	<u>(232,443)</u>	<u>(291,279)</u>
Total Expenditure		<u>(58,836)</u>	<u>(232,443)</u>	<u>(291,279)</u>
Net movement in funds		87,148	88,588	175,736
Reconciliation of funds				
Total funds brought forward		<u>98,820</u>	<u>51,537</u>	<u>150,357</u>
Total funds carried forward	12	<u><u>185,968</u></u>	<u><u>140,125</u></u>	<u><u>326,093</u></u>

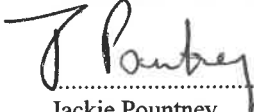
The notes on pages 10 to 20 form an integral part of these financial statements.

CASBA

(Registration number: 701365)
Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
Current assets			
Debtors	9	4,213	20,000
Cash at bank and in hand	10	<u>230,130</u>	<u>309,899</u>
		234,343	329,899
Creditors: Amounts falling due within one year	11	<u>(2,479)</u>	<u>(3,806)</u>
Net assets		<u>231,864</u>	<u>326,093</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	12	94,078	144,855
Unrestricted income funds			
Unrestricted funds		<u>137,786</u>	<u>181,238</u>
Total funds	12	<u>231,864</u>	<u>326,093</u>

The financial statements on pages 7 to 20 were approved by the trustees, and authorised for issue on 20/11/25 and signed on their behalf by:


.....
Jackie Pountney
Trustee
(Chair)

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

CASBA meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

Under the exemption available to smaller charities the Board of Trustees has chosen not to include a Statement of Cash Flows within the financial statements.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregates similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Donations and legacies;			
Donations from individuals	19,376	19,376	8,486
Grants, including capital grants;			
Grants from other charities	29,497	29,497	130,890
	<u>48,873</u>	<u>48,873</u>	<u>139,376</u>

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Grants & Donations	-	220,113	220,113	319,698
Memberships	193	-	193	-
Fees	9,664	10,631	20,295	-
Fundraising	145	-	145	-
Sundry income	564	-	564	5,610
	10,566	230,744	241,310	325,308

4 Investment income

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Interest receivable and similar income;			
Interest receivable on bank deposits	3,229	3,229	2,331

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

5 Grants and donations

	Unrestricted funds £	Restricted funds £	Total funds £
Heart of England	-	70,000	70,000
The Grimmitt Trust	1,200	-	1,200
The National Lottery Community Fund	-	76,864	76,864
West Midlands Self Advocacy	1,297	2,274	3,571
Awards 4 All	-	19,812	19,812
Forward Carers	-	9,556	9,556
Groundwork UK	-	996	996
Seven Trent Water	-	17,182	17,182
Barchester Health	-	429	429
NNS Selly Oak	-	5,000	5,000
Llodys Foundation	25,000	-	25,000
Saintbury Trust	-	3,000	3,000
Roughley Trust	2,000	-	2,000
Bailey Thomas	-	10,000	10,000
The Edward & Dorothy Cadbury Trust	-	5,000	5,000
General Donations	19,376	-	19,376
	<u>48,873</u>	<u>220,113</u>	<u>268,986</u>

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Bank charges	18	-	18	-
Communication	3,859	813	4,672	-
Insurance	1,696	-	1,696	-
General office expense	5,385	523	5,908	16,497
Subscriptions	1,905	123	2,028	-
Governance	2,525	-	2,525	-
Legal & professional fees	5,339	1,332	6,671	32,391
Trustee expense	180	-	180	-
Activities & events	1,262	2,362	3,624	-
Advertising	2,117	180	2,297	2,790
Citizen payments	1,309	306	1,615	-
Equipment	1,204	-	1,204	4,784
Food and refreshments	222	372	594	-
Fundraising costs	13,479	7,112	20,591	15,858
Sundry expense	1,768	135	1,903	7,338
Trading costs	5,340	-	5,340	-
Rent	8,064	2,949	11,013	15,972
Room hire	1,450	3,623	5,073	-
Staff costs	5,296	15,385	20,681	10,818
Travel costs	1,793	455	2,248	376
Wages, Pensions & NI	16,671	223,206	239,877	184,456
HR costs	47,302	581	47,883	-
Overhead alloctions	(12,064)	12,064	-	-
	<u>116,120</u>	<u>271,521</u>	<u>387,641</u>	<u>291,280</u>

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

7 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
Staff costs during the year were:		
Wages and salaries	223,363	187,301
Social security costs	12,685	10,663
Pension costs	3,829	3,219
	<u>239,877</u>	<u>201,183</u>

Contributions to the employee pension schemes for the year totalled £3,829 (2024 - £3,219).

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £104,363 (2024 - £101,574).

8 Independent examiner's fees

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2025 £	2024 £
Independent examination	1,560	5,138
	<u>1,560</u>	<u>5,138</u>

9 Debtors

	2025 £	2024 £
Trade debtors	4,213	-
Accrued income	-	20,000
	<u>4,213</u>	<u>20,000</u>

10 Cash and cash equivalents

	2025 £	2024 £
Cash at bank	<u>230,130</u>	<u>309,899</u>

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

11 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	-	2,089
Other creditors	2,479	1,717
	2,479	3,806

12 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2025 £
Unrestricted funds					
<i>General</i>					
General Fund	181,238	62,668	(116,120)	10,000	137,786
Restricted funds					
Advocacy	114,495	133,895	(203,560)	-	44,830
Ambassadors	847	996	(996)	-	847
Link 18-25	130	32,182	(7,981)	-	24,331
Link 26 up	23,109	120	(11,266)	-	11,963
P2P	(3,726)	43,739	(35,739)	-	4,274
Volunteering	10,000	19,812	(11,979)	(10,000)	7,833
Total restricted funds	144,855	230,744	(271,521)	(10,000)	94,078
Total funds	326,093	293,412	(387,641)	-	231,864

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

The specific purposes for which the funds are to be applied are as follows:

Advocacy is the restricted fund for our advocacy activity. We deliver: One to one, group and peer advocacy

Ambassadors is our group of experts by experience who support CASBA with:

- Co-production of services and projects
- Speak at stakeholder meetings and work with partners
- Members of CASBA's working groups
- The voice of people with learning disabilities internally

LINK 18-25: Is our self-advocacy group for young people with learning disabilities aged 18-25

LINK 26 UP: Is our self-advocacy group for people with learning disabilities aged 26 and over

P2P: Is our project Pregnancy to Parenthood which aims to keep families together, reversing the trend of babies and children being taken into care and giving babies and children the best start in life

Volunteering: Is our project to recruit, support and develop the growing numbers of people who give their time to volunteer at CASBA

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
Unrestricted funds				
<i>General</i>				
General Fund	93,551	153,034	(65,347)	181,238
Restricted				
Advocacy	29,220	180,408	(95,133)	114,495
Ambassadors	1,514	8,964	(9,631)	847
Link 18-25	92	4,375	(4,337)	130
Link 26 up	2,478	25,886	(5,255)	23,109
P2P	23,504	84,350	(111,580)	(3,726)
Volunteering	-	10,000	-	10,000
Total restricted funds	<u>56,808</u>	<u>313,983</u>	<u>(225,936)</u>	<u>144,855</u>
Total funds	<u>150,359</u>	<u>467,017</u>	<u>(291,283)</u>	<u>326,093</u>

The reason for the transfer from the Volunteering fund to the General fund is due to a re-allocation of costs from the previous year.

13 Analysis of net assets between funds

	Unrestricted		2025
	General £	Restricted £	Total funds £
Current assets	140,765	93,578	234,343
Current liabilities	(2,479)	-	(2,479)
Total net assets	<u>138,286</u>	<u>93,578</u>	<u>231,864</u>
	Unrestricted		2024
	General £	Restricted £	Total funds £
Current assets	189,774	140,125	329,899
Current liabilities	(3,806)	-	(3,806)
Total net assets	<u>185,968</u>	<u>140,125</u>	<u>326,093</u>

14 Related party transactions

There were no related party transactions in the year.

CASBA

Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

15 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

CASBA

England & Wales - Charity number 701365

Accounts

CASBA

CHARITY NUMBER 701365

REPORT AND ACCOUNTS
YEAR TO 31ST MARCH 2024

Committee Report

The Board of Trustees submits its report and accounts for the year to 31st March 2024.

Structure, Governance and Management:

Constitution:

The constitution was first adopted on September 21st 1988 and has been revised at AGMs on 21st November 2022, 21st November 1998 and subsequently on 8th October 2008.

Organisational structure:

The charity is governed by a Board of Trustees who are elected at the Annual General Meeting in accord with its Constitution. They are volunteers who are not paid for their work and bring a wide range of relevant expertise to the organisation.

When new trustees are required the Board actively seeks potential recruits from within local networks and actively recruits via advertisement in local media and voluntary sector umbrella organisations, ensuring that the Board represents the widest possible range of communities and interest groups. Potential candidates for appointment are interviewed by Trustee representatives and then presented to the full Board for the decision to appoint. New Trustees can be co-opted onto the Board during periods between AGMs and are then presented to Trustees for election at the next AGM. The Trustee induction process is jointly led by the Chair of CASBA, the Volunteer Coordinator and the CEO. This process includes an introduction to the structures and governance of CASBA, an operational overview of service delivery and detailed reading of policies and procedures. Following appointment, new Trustees sign a confidentiality agreement and a conflict of interest declaration.

There are salaried employees, led by a CEO, who work across a range of projects or to general administration.

Decision Making:

The Board of Trustees meets regularly (at least at quarterly intervals) to make decisions, informed by presentation and discussions with the CEO. The matters reserved for board decision include the approval of the budget and the annual report and accounts, development and endorsement of the business plan, significant capital expenditure and the charity's policies and procedures. The Board is also responsible for long term financial and strategic planning and for the governance of the charity.

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Risk management:

The Board conduct regular reviews of the major risks to which the charity is exposed, and systems and procedures have been established to mitigate any risks the charity faces. Internal control risks are mitigated by the implementation of procedures for authorisation of all transactions and projects, and procedures are in place to ensure compliance with health and safety of staff, volunteers, service users and visitors to the service. The continuing implementation of quality standards ensures a consistent quality of delivery. CASBA was awarded the National Advocacy Quality Performance Mark in January 2023. This standard is funders' and citizens' guarantee of quality. CASBA has held this quality mark for over ten years and this demonstrates continual improvements in our services. Policy and Procedures are reviewed annually to ensure that they continue to meet statutory service requirements

Objectives and Activities

Objects of the Charity

1. To provide independent Advocacy for people with learning disability/difficulty, hereafter known as citizens, living in the Birmingham area and the neighbourhood thereof.
2. To enable people with learning disability/difficulty to express their views, make their choices, secure their rights and be valued as citizens.
3. These objectives can relate to any service, issue, concern, rights or situation and can take any form encompassing different models of Advocacy. This may involve employed Advocates, peer and self-Advocates and volunteer Advocates.
4. All Advocates independently support and act with or on behalf of another person(s) to seek to secure aspects of citizenship to which he, she or they are entitled.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular the Board consider how planned activities will contribute to the aims and objectives they have set.

Our projects:

CASBA provides advocacy and support to people with learning disabilities in South Birmingham. The charity is structured to effectively deliver non-statutory advocacy using a person-centred, holistic model.

Pregnancy to Parenthood funded by the National Lottery Community Fund

This project aims to reverse the trend to remove the children of parents who have learning disabilities into statutory care due to safeguarding concerns. The project seeks to keep families together by ensuring parents have access to the right information and advocacy to support their ability to parent and for babies and children get the best start in life.

Crisis Advocacy funded by Neighbourhood Network Schemes - Northfield and Edgbaston

CASBA provides crisis advocacy to people with learning disabilities. We undertake holistic assessments and provide 1:1 support across a range of areas, including safeguarding, income, welfare benefits, social care, housing, reducing isolation and digital exclusion, health and improving well-being. We grow independence, confidence and skills through trainings, workshops, volunteering and health and well-being support so crisis is not just alleviated but prevented long-term.

Self-Advocacy

This project lies at the heart of CASBA's aim to empower people with learning disabilities to speak up for themselves. Seed funded by Charities Aid Foundation (CAF), and continued through the support of a range of funders, it started in July 2022 has gone from strength to strength. Called LINK, it brings together local young adults with learning disabilities so they can be the voice of people with learning disabilities within their local community. It's facilitated by two members of staff with learning disabilities.

Financial Advocacy funded by Henry Smith, the Lottery cost of living fund, the Household Support Fund and National Grid

In the cost of living crisis, citizens required more support to cope with the challenges. Through these funders we were able to re-open our referrals, recruit more staff, increase advocacy hours and provide more practical support through warm packs and warm home support.

West Midlands Self-Advocacy Network

Through our WMSAN funded link worker we are members of this important voice for change in the West Midlands. This project enables CASBA to network with and draw on the expertise of people with lived experience. The network is one of the ways CASBA is able to be aware of gaps in provision and together with our community, co-design and co-create solutions.

4. Achievements and Performance 2023-24

All achievements were made while dealing with the continuing pandemic's impact on the organisation and society.

Key statistics

- CASBA worked with 252 citizens, with many having contact with advocates multiple times due the holistic nature of our work and the complexity and urgency of their issues
 - Lottery funded project Pregnancy to Parenthood, co-designed and co-created with people with lived experience launched October 2021, continued to reach increasing numbers of parents with learning disabilities.
 - Between December 23 and February 24, we saw demand rise exponentially due to the cost of living crisis. We had to take the difficult decision to close referrals to manage, re-opening in February 24. By March, we had increased advocacy hours by 22% to cope
 - 27 people volunteered for CASBA as trustees, ambassadors or on projects. Nearly 33,000 people saw messages about CASBA's work on social media, plus we secured our first ever coverage on national TV, as well as an interview in The Guardian newspaper.
 - We turned a deficit from 22 23 into a surplus 23 24 increasing income by 45% on last year.
 - We aim to have 40% of our income as unrestricted, and we achieved this milestone in 2 quarters.
 - We continue to diversify our income streams, adapting 500 Miles to online, increasing participation by working with more corporates.
 - We increased our Christmas income through fund-matching platform The Big Give
- Our new website has allowed us to add much more content with over 20 blog posts published over the year. We reached nearly 4,500 visitors.

Plans for 2024-25

- To continue to provide financial stability for the organisation in the short term and further expand the different streams of income in the medium and long term through the five-year organisational strategy launched last year, fundraising strategy and marketing and comms strategy to be commissioned this year.
- To further develop the current staff team experience and talent through training, new support programmes and an increased focus on well-being and performance.
- To continue the flexibility of roles to work on different projects and to further adapt to the hybrid working world
- To keep under review and close scrutiny the organisation's financial systems, office administration and office requirement to achieve best value and best practice.
- Increase traded income by 10%, inline with our charitable aims
- To develop learning disability training for employers seeking to make their workplaces more inclusive and to open up more employment opportunities for people with learning disabilities
- To explore working with young people in transition (to college and from college)
- To continue CASBA's exploration into ways to better quantify the organisation's impact and communicate it widely
- To further increase the organisation's profile capitalising on our new website, brand and enhanced digital presence
- To increase the voice of people with learning disabilities at all levels in the organisation
- To take steps to increase the organisation's diversity and inclusion
- To increase our partnerships and work more collaboratively with others

This report was approved by CASBA's Board of Trustees on 7 November 2024 and signed on their behalf by:



.....

Chairperson

INDEPENDENT EXAMINER'S REPORT TO CASBA

I report on the accounts of the charity for the year ended 31st March 2024, which are set out on pages 6 to 17.

Respective responsibilities of the CASBA Board of Trustees and examiner

The charity's Board of Trustees is responsible for the preparation of the accounts. The charity's Board of Trustees considers that an audit is not required for this year (under section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to: -

Examine the accounts (under section 145 of the 2011 Act);

To follow procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Board members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements:
To keep accounting records in accordance with section 130 of the 2011 Act; and
To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. A. Edwards Date 7/11/2024

Michael Alan Edwards

For and on behalf of :-

M. A. Edwards Accountants Limited,

Chartered Accountants,

26, The Green,

Kings Norton,

Birmingham,

B38 8SD.

Annual accounts for the period

Period start date

01-Apr-23

To

Period end
date

31-Mar-24

Section A Statement of financial activities (including summary income and expenditure account)

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Income					
Income and endowments from:					
Donations and legacies	8,486		-	8,486	13,960
Grant income	130,890	318,815	-	449,705	303,430
Interest income	2,331			2,331	321
Other income	883	5,610	-	6,493	3,891
Total	142,590	324,425	-	467,015	321,602
Expenditure (Note 3)					
Expenditure on:					
Raising funds	4,779	11,079	-	15,858	11,603
Charitable activities	54,046	221,375	-	275,421	255,772
Total	58,825	232,454	-	291,279	267,375
Net income/(expenditure)	83,765	91,971	-	175,736	54,227
Transfers between funds					
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	83,765	91,971	-	175,736	54,227
Reconciliation of funds:					
Total funds brought forward	97,623	51,537	-	149,160	94,933
Total funds carried forward	181,388	143,508	-	324,896	149,160

Note - 1,198 difference from 22/23. In Xero net movement in funds £55,425 but signed accounts £54,227.

Section B Balance sheet

	Total this year £	Total last year £
Current assets		
Debtors (Note 6)	20,000	3,692
Cash at bank and in hand	309,899	174,783
Total current assets	329,899	178,475
Creditors: amounts falling due within one year (Note 7)	3,806	29,315
Net current assets/(liabilities)	326,093	149,160
Total assets less current liabilities	326,093	149,160
Funds of the Charity		
Restricted income funds	140,425	51,537
Unrestricted funds	185,668	97,623
Total funds (Note 8)	326,093	149,160

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy
<i>J Bountney</i>	07/11/2024

Note 1 **Basis of preparation****1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

1.2 Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Note 2**Accounting policies****2.1 INCOME****Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Support costs

The charity has incurred expenditure on support costs.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.2 EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost

The charity made redundancy payments during the reporting period. They have been included as an item of salary expenditure and detailed in Note 7.3

Deferred income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

2.3 ASSETS**Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Note 3

Expenditure

Analysis	This year			Last year		
	Unrestricted funds	Restricted income funds	Total funds	Unrestricted funds	Restricted income funds	Total funds
Expenditure on raising funds:			£			£
Salary cost attributed to fundraising	4,020	7,331	11,351	4,201	3,421	7,622
Professional cost of external fundraiser	759	3,747	4,507	-	3,981	3,981
Total expenditure on raising funds	4,779	11,079	15,858	4,201	7,402	11,603
Expenditure on charitable activities:						
Salaries - Admin and management	24,619	38,416	63,035	7,320	34,870	42,190
Salaries - Projects	3,376	118,045	121,421	4,294	125,362	129,656
Rent and insurance	2,267	13,705	15,972	2,809	6,269	9,078
Telephone and internet	1,715	2,262	3,976	2,039	3,110	5,150
Printing, postage and stationery	354	149	503	517	743	1,260
Advertising and marketing	-	2,790	2,790	57	4,250	4,307
Equipment leasing	525	4,259	4,784			-
Repairs and renewals			-			-
Software and IT costs	3,151	8,506	11,657	1,092	2,868	3,961
Accountancy fees	4,430	708	5,138	890	1,850	2,740
Other professional fees	10,665	16,588	27,253	1,292	41,383	42,675
Training costs	360	5,818	6,178	-	7,077	7,077
Travel costs	14	362	376	104	4,322	4,426
Recruitment Cost	1,165	3,835	5,000	-	-	-
Sundry expenses	1,406	5,932	7,338	851	2,402	3,253
Total expenditure on charitable activities	54,047	221,375	275,422	21,265	234,507	255,772
TOTAL EXPENDITURE	58,826	232,454	291,280	25,466	241,909	267,375

0 done

done

Note 4

Analysis	This year			Last year		
	Unrestricted funds	Restricted income funds	Total funds £	Unrestricted funds	Restricted income funds	Total funds £
National Lottery		82,568	82,568	-	92,641	92,641
Charities Aid	-	-	-	-	74,378	74,378
Wesleyan Foundation	-	-	-	-	9,999	9,999
Henry Smith Charity	-	48,095	48,095	-	47,300	47,300
NNS Fund	-	20,668	20,668	-	20,000	20,000
Other grants	130,890	26,432	157,322	29,326	29,786	59,112
West Midlands Self	-	20,000	20,000	-	-	-
Lottery Cost of Living	-	42,436	42,436	-	-	-
Income Maximisation	-	39,691	39,691	-	-	-
Heart of England	-	4,984	4,984	-	-	-
DEUTSCHE BANK HOUSING	-	5,000	5,000	-	-	-
PHP Fund Heart of England	-	10,000	10,000	-	-	-
Groundwork	-	8,964	8,964	-	-	-
National Grid	-	9,978	9,978	-	-	-
Total grants	130,890	318,815	449,705	29,326	274,104	303,430

Section C**Notes to the accounts****Note 4****Fees for examination of the accounts**

This year £	Last year £
1,200	1,200

0

Section C **Notes to the accounts**

Note 5 **Paid employees**

5.1 Staff Costs

	This year £	Last year £
Total staff costs	201,183	179,471

This year:
No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Pension expenses were allocated against the same funds as the corresponding salaries.

5.2 Average head

The parts of the

	This year Number	Last year Number
Fundraising	1	1
Charitable Activities	9	10
Governance	2	1
Other		-
Total	12	12

Section C**Notes to the accounts****(cont)****Note 6 Debtors and prepayments**

Accrued income

Prepayments

	This year £	Last year £
	20,000	3,692
		0
Total	20,000	3,692

Section C**Notes to the accounts****(cont)****Note 7****Creditors and accruals**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accounts payable	3806	7,845	-	-
Accruals		1,470	-	-
Income in Advance		20,000		
Total	3,806	29,315	-	-

Section C

Notes to the accounts

Note 8 Charity

8 Details of material funds held and movements during the CURRENT reporting period

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Opening Balance £	Income £	Expenditure £	Closing Balance £
Access to Work	R	92	4375	4337.27	130
BCC DV	R	4025	1782	4556.53	1250
Big Lottery - Parents	R	0		36	-36
BVSC	R	-5270	7000	1,778	-48
CAF	R	-1378			-1378
Comic Relief	R			749	-749
Cotteridge Quakers SA and AM	R	1514		1,572	-58
DEUTSCHE BANK HOUSING	R	0	5000		5000
Earned Income	R	0	800	500	300
Forward Carers	R	1	9556	615	8942
General Fund	U	98821	145184	58,336	185669
Groundwork	R		8964	7309.61	1654
Heart of England	R		4984	-	4984
Henry Smith	R	10597	48095	45,733	12959
Housing 6 months - Oak/Shelter	R			6	-6
Maximisation Fund Heart of Eng	R		39691	-	39691
Lottery Cost of Living Fund	R		42436	28,001	14435
National Grid	R		9978	765	9212
NLCF	R	10471	41885	89,836	-37480
NLCF Year 3	R		40683	8,012	32671
NNS	R	20000	20668	20,012	20656
Oak Foundation	R		50	4,732	-4682
PHP Fund Heart of Eng	R		10000	-	10000
Wesleyan	R	9008		9,139	-131
WM Advocacy	R	2478	5886	5,255	3109
WM Self-Advocacy	R		20000		20000
TOTALS		£150,359	£467,015	£291,281	£326,093
Total Funds as per balance					326,093

Note 9 Transactions with trustees and related parties

From 01/04/2023 to 31/03/2024

9.1 Trustee remuneration and benefits**This year**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

9.2 Trustees' expenses

No trustee expenses have been incurred

9.3 Transaction(s) with related parties**This year**

There have been no related party transactions in the reporting period

Last year

There have been no related party transactions in the reporting period

CASBA

England & Wales - Charity number 701365

Accounts

CASBA

CHARITY NUMBER 701365

REPORT AND ACCOUNTS
YEAR TO 31ST MARCH 2023

Committee Report

The Executive Committee (who are the trustees of the charity), submits its report and accounts for the year to 31st March 2023.

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Constitution:

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When new trustees are required the Executive Committee actively seeks potential recruits from within local networks and considers recruitment via advertisement in local media and voluntary sector umbrella organisations, ensuring that the Board represents the widest possible range of communities and interest groups. Potential candidates for appointment are interviewed by Trustee representatives and then presented to the full Board for the decision to appoint. New Trustees can be co-opted onto the Board during periods between AGMs and are then presented to Members for election at the next AGM. The Trustee induction process is jointly led by the Chair of CASBA and the CEO. This process includes an introduction to the structures and governance of CASBA, an operational overview of service delivery and detailed reading of policies and procedures. Following appointment, new Trustees sign a confidentiality agreement and a conflict of interest declaration.

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The Executive conduct an annual review of the major risks to which the charity is exposed, and systems and procedures have been established to mitigate any risks the charity faces. Internal control risks are mitigated by the implementation of procedures for authorisation of all transactions and projects, and procedures are in place to ensure compliance with health and safety of staff, volunteers, service users and visitors to the service. The continuing implementation of quality standards ensures a consistent quality of delivery. CASBA was awarded the National Advocacy Quality Performance Mark in January 2023. This standard is funders' and citizens' guarantee of quality. CASBA has held this quality mark for over ten years and this demonstrates continual improvements in our services. Policy and Procedures are reviewed annually to ensure that they continue to meet statutory service requirements

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2. To enable people with learning disability/difficulty to express their views, make their choices, secure their rights and be valued as citizens.
3. These objectives can relate to any service, issue, concern, rights or situation and can take any form encompassing different models of Advocacy. This may involve employed Advocates, peer and self-Advocates and volunteer Advocates.
4. All Advocates independently support and act with or on behalf of another person(s) to seek to secure aspects of citizenship to which he, she or they are entitled.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular the Executive Committee consider how planned activities will contribute to the aims and objectives they have set.

Our projects:

CASBA provides advocacy and support to people with learning disabilities in South Birmingham. The charity is structured to effectively deliver advocacy through a project focus.

Pregnancy to Parenthood

This project aims to reverse the trend to remove the children of parents who have learning disabilities into statutory care due to safeguarding concerns. The project seeks to keep families together by ensuring parents have access to the right information and advocacy to support their ability to parent and for their children get the best start in life.

Crisis Advocacy funded by Charities Aid Foundation and the Henry Smith Charity

CASBA provides crisis advocacy to people with learning disabilities. We undertake holistic assessments and provide 1:1 support across a range of areas, including safeguarding, income, welfare benefits, social care, housing, reducing isolation and digital exclusion, health and improving well-being. We grow independence, confidence and skills through trainings, workshops, volunteering and health and well-being support so crisis is not just alleviated but prevented too.

Self-Advocacy

This project lies at the heart of CASBA's aim to empower people with learning disabilities to speak up for themselves. Funded by Charities Aid Foundation (CAF), it started in July 2022 and has and has gone from strength to strength. Called LINK, it brings together local young adults with learning disabilities so they can be the voice of people with learning disabilities within their local community. It's facilitated by two members of staff with learning disabilities.

Organisational Resilience

This was funded by CAF and came to an end in March 2023. This funding has enabled increased support in finance and HR, new bookkeeping software, a new Easy Read website, new training microsite for parents and businesses, a re-fresh to the CASBA brand, a theory of change to better communicate the difference we make, full cost recovery consultancy, training in Easy Read for all staff, fundraising strategy consultancy, GDPR training and safeguarding training. CASBA is a stronger, more resilient charity as a result.

West Midlands Self-Advocacy Network

Through our WMSAN funded link worker we are members of this important voice for change in the West Midlands. This project enables CASBA to network with and draw on the expertise of people with lived experience. It comprises representatives from learning disability advocacy organisations throughout the West Midlands. It undertakes primary research into how society includes, or more usually excludes, people with learning disabilities. The network is one of the ways CASBA is able to be aware of gaps in provision and together with our community co-design and co-create solutions.

4. Achievements and Performance 2022-23

All achievements were made while dealing with the continuing pandemic's impact on the organisation and society.

Key statistics

- 1,951 referrals demonstrating the level internal referrals across our work and the complexity of issues
- Lottery funded project Pregnancy to Parenthood, co-designed and co-created with people with lived experience launched October 2021, continued to reach increasing numbers of parents with learning disabilities in year 2.
- crisis advocacy funded in January 2022 and launched April 2022. At capacity within weeks, referrals had to be triaged due to the demand and urgency, and a waiting list set up.
- 27 people volunteered for CASBA as trustees, ambassadors or on projects.
- 118,973 people saw messages about CASBA's work on social media, with Facebook engagement growing by 514%.
- We were part of the national matched funding initiative, The Big Give, for the first time. We raised £4,128 smashing our target. Other income generating activities have grown unrestricted income by 224%.

Plans for 2023-24

- To continue to provide financial stability for the organisation in the short term and further expand the different streams of income in the medium and long term through a five-year organisational strategy, fundraising strategy and marketing and comms strategy.
- To further develop the current staff team experience and talent through training, new support programmes and an increased focus on well-being and performance.
- To continue to create flexibility of roles to work on different projects and to further adapt to the hybrid working world
- To keep under review and close scrutiny the organisation's financial systems, office administration and office requirement to achieve best value and best practice.
- Following consultancy support from <https://www.i-se.co.uk/> in 2022, launch our new social enterprise to address low employment rates in our community, gaps in services and provision for the benefit of people with learning disabilities, and provide increased unrestricted income
- To develop learning disability training for employers seeking to make their workplaces more inclusive and to open up more employment opportunities for people with learning disabilities
- To explore working with young people in transition (to college and from college)
- To continue CASBA's exploration into ways to better quantify the organisation's impact and communicate it widely
- To further increase the organisations' profile capitalising on our new website, brand and enhanced digital presence
- To increase the voice of people with learning disabilities through providing support to lead on the organisation's strategic issues and further develop peer-, self- and group advocacy. Through this work experts by experience will be better able up about the issues that are of most concern to them and make their voices heard, influencing policy, services and decision making
- To take steps to increase the organisation's diversity and inclusion
- To take steps to further increase the voice of lived experience within the organisation

This report was approved by the Executive Committee on 14 November 2023 and signed on their behalf by:



.....
Jackie Pountney
Chairperson

INDEPENDENT EXAMINER'S REPORT TO CASBA

I report on the accounts of the charity for the year ended 31st March 2023, which are set out on pages 5 to 16.

Respective responsibilities of Executive Committee members and examiner

The charity's Executive Committee is responsible for the preparation of the accounts. The charity's Executive Committee considers that an audit is not required for this year (under section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to: -

Examine the accounts (under section 145 of the 2011 Act);

To follow procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and

To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Executive Committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements:
To keep accounting records in accordance with section 130 of the 2011 Act; and
To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;
Have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. A. Edwards Date *16/11/23*

Michael Alan Edwards

For and on behalf of :-

M. A. Edwards Accountants Limited,

Chartered Accountants,

26, The Green,

Kings Norton,

Birmingham,

B38 8SD.

Annual accounts for the period

Period start date

01-Apr-22

To

Period end
date

31-Mar-23

Section A Statement of financial activities (including summary income and expenditure account)

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Income					
Income and endowments from:					
Donations and legacies	13,960	-	-	13,960	9,905
Grant income	29,326	274,104	-	303,430	166,803
Interest income	321	-	-	321	14
Other income	200	3,691	-	3,891	-
Total	43,807	277,795	-	321,602	176,722
Expenditure (Note 3)					
Expenditure on:					
Raising funds	4,201	7,402	-	11,603	-
Charitable activities	21,265	234,507	-	255,772	201,474
Total	25,466	241,909	-	267,375	201,474
Net income/(expenditure)	18,341	35,886	-	54,227	- 24,752
Transfers between funds	2,918	- 2,918	-	-	-
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	21,259	32,968	-	54,227	- 24,752
Reconciliation of funds:					
Total funds brought forward	76,364	18,569	-	94,933	119,685
Total funds carried forward	97,623	51,537	-	149,160	94,933

Section B Balance sheet

	Total this year £	Total last year £
Current assets		
Debtors (Note 6)	3,692	-
Cash at bank and in hand	174,783	167,339
Total current assets	178,475	167,339
Creditors: amounts falling due within one year (Note 7)		
	29,315	72,406
Net current assets/(liabilities)	149,160	94,933
Total assets less current liabilities	149,160	94,933
Funds of the Charity		
Restricted income funds	51,537	18,569
Unrestricted funds	97,623	76,364
Total funds (Note 11)	149,160	94,933

Approved by the executive committee and signed on their behalf by

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy
Jackie Pountney	14/11/2023
<i>J Pountney</i>	

Signature of director authenticating accounts being sent to Companies House

Signature	Date dd/mm/yyyy
	Print name

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) section 1A.
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Note 2

Accounting policies

2.1 INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Contractual income and performance related grants

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

Support costs

The charity has incurred expenditure on support costs.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.2 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Redundancy cost

The charity made redundancy payments during the reporting period. They have been included as an item of salary expenditure and detailed in Note 7.3

Deferred income

No material item of deferred income has been included in the accounts.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

2.3 ASSETS

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Section C **Notes to the accounts** **(cont)**

Note 3 **Expenditure**

Analysis	This year			Last year		
	Unrestricted funds	Restricted income funds	Total funds	Unrestricted funds	Restricted income funds	Total funds
Expenditure on raising funds:			£			£
Salary cost attributed to fundraising	4,201	3,421	7,622	-	-	-
Professional cost of external fundraiser	-	3,981	3,981	-	-	-
Total expenditure on raising funds	4,201	7,402	11,603	-	-	-

Expenditure on charitable activities:

Salaries - Admin and management	7,320	34,870	42,190	1,457	28,654	30,111
Salaries - Projects	4,294	125,362	129,656	17,799	98,849	116,648
Rent and insurance	2,809	6,269	9,078	-	6,685	6,685
Telephone and internet	2,039	3,110	5,150	184	4,018	4,202
Printing, postage and stationery	517	743	1,260	49	276	325
Advertising and marketing	57	4,250	4,307	-	2,144	2,144
Equipment leasing	-	-	-	80	2,244	2,324
Repairs and renewals	-	-	-	-4	308	304
Software and IT costs	1,092	2,868	3,961	181	1,922	2,103
Accountancy fees	890	1,850	2,740	44	1,356	1,400
Other professional fees	1,292	41,383	42,675	27,990	6,088	34,078
Training costs	-	7,077	7,077	-	-	-
Travel costs	104	4,322	4,426	28	200	228
Sundry expenses	851	2,402	3,253	74	848	922
Total expenditure on charitable activities	21,265	234,507	255,772	47,882	153,592	201,474
TOTAL EXPENDITURE	25,466	241,909	267,375	47,882	153,592	201,474

Section C

Notes to the accounts

(cont)

Note 4

Grants

Analysis	This year			Last year		
	Unrestricted funds	Restricted income funds	Total funds £	Unrestricted funds	Restricted income funds	Total funds £
National Lottery Community Fund	-	92,641	92,641	-	72,550	72,550
Charities Aid Foundation	-	74,378	74,378	-	18,594	18,594
Wesleyan Foundation	-	9,999	9,999	-	-	-
Henry Smith Charity	-	47,300	47,300	-	-	-
NNS Fund	-	20,000	20,000	-	-	-
Other grants	29,326	29,786	59,112	14,280	-	14,280
West Midlands Advocacy	-	-	-	-	4,738	4,738
Lloyds 2018	-	-	-	-	18,598	18,598
Heritage Lottery	-	-	-	-	10,131	10,131
CJRS	-	-	-	9,131	-	9,131
Forward Carers	-	-	-	-	18,781	18,781
Total grants	29,326	274,104	303,430	23,411	143,392	166,803

Section C**Notes to the accounts****Note 5****Fees for examination of the accounts**

This year £	Last year £
1,200	1,440

Section C **Notes to the accounts** **(cont)**

Note 6 **Paid employees**

6.1 Staff Costs

	This year £	Last year £
Total staff costs	179,471	146,759

This year:

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Pension expenses were allocated against the same funds as the corresponding salaries.

6.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	1	1
Charitable Activities	10	10
Governance	1	2
Other	-	-
Total	12	13

Section C**Notes to the accounts****(cont)**

Note 7

Debtors and prepayments

Accrued income

Prepayments

	This year £	Last year £
	3,692	-
	-	-
Total	3,692	-

Section C**Notes to the accounts****(cont)****Note 8****Creditors and accruals**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accounts payable	7,845	-	-	-
Accruals	1,470	-	-	-
Income in Advance	20,000	72,406		
Total	29,315	72,406	-	-

Section C

Notes to the accounts

(cont)

Note 9 Charity funds

9 Details of material funds held and movements during the CURRENT reporting period

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Opening Balance £	Income £	Expenditure £	Closing Balance £
Access to Work	R		3,691	3,599	92
BCC DV	R	-	7,126	3,101	4,025
Big Lottery - Parents	R	2,751	-	2,751	-
BVSC	R	-	9,640	14,910	-5,270
CAF	R	12,586	74,378	88,342	-1,378
NLCF (P2P)	R	6,995	92,641	89,164	10,472
Cotteridge Quakers	R	-	2,730	1,216	1,514
Forward Carers	R	-5,202	4,256	-946	-
General Fund	U	76,364	43,807	22,548	97,623
NNS Fund	R	-	20,000		20,000
Mencap Ambassadors	R	-	750	750	-
Wesleyan	R	-	9,999	991	9,008
Henry Smith	R	-	47,300	36,703	10,597
WM Advocacy	R	1,439	5,284	4,246	2,477
TOTALS		94,933	321,602	267,375	149,160

Note 10 Transactions with trustees and related parties**10.1 Trustee remuneration and benefits****This year**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

10.2 Trustees' expenses

No trustee expenses have been incurred

10.3 Transaction(s) with related parties**This year**

There have been no related party transactions in the reporting period

Last year

There have been no related party transactions in the reporting period

CASBA

England & Wales - Charity number 701365

Accounts

CASBA

CHARITY NUMBER 701365

REPORT AND ACCOUNTS
YEAR TO 31ST MARCH
2022

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M. A. EDWARDS ACCOUNTANTS LIMITED
CHARTERED ACCOUNTANTS,
26, THE GREEN,
KINGS
NORTON,
BIRMINGHAM,
B8 8SD

CASBA
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR TO 31ST MARCH 2022

LEGAL AND ADMINISTRATIVE INFORMATION

Full Name CASBA (Previously known as Citizen Advocacy South Birmingham Area)

Charity Number 701365

Date of Registration 29th March 1989.

Covering Document Unincorporated Constitution, adopted on 8th October 2008.

Registered Address St. Laurence Pastoral Centre, 173 Church Road, Northfield, Birmingham,

B31 2LX. Telephone Number 0121 475 0777

E-mail admin@casba.org.uk

Website <https://casba.org.uk/>

Relevant Organisations

Lloyds Bank,
701, Bristol Road South,
Northfield,
Birmingham,
B31 2JT

Independent Examiner
M.A. Edwards Accountants Limited,
Chartered Accountants,
26, The Green,
Kings Norton,
B38 8SD.

Executive Committee Members

Sior Coleman Vice Chair
Jackie Pountney Chair
Andy Hopkins Treasurer
Stella Plisner Secretary
Sean Huxtable
Steven Baylis

**CASBA
COMMITTEE REPORT
FOR THE YEAR TO 31ST MARCH 2022**

Committee Report

The Executive Committee (who are the trustees of the charity), submits its report and accounts for the year to 31st March 2022.

Structure, Governance and Management:

Constitution:

The constitution was first adopted on May 26 1988 and has been revised at AGMs on 21 November 1998 and subsequently on 8th October 2008.

Organisational structure:

The charity is governed by an Executive Committee and Trustees who are elected at the Annual General Meeting in accord with its Constitution. They are volunteers who are not paid for their work and bring a range of relevant expertise to the organisation.

When new trustees are required the Executive Committee actively seeks potential recruits from within local networks and considers recruitment via advertisement in local media and voluntary sector umbrella organisations, ensuring that the Board represents the widest possible range of communities and interest groups. Potential candidates for appointment are interviewed by Trustee representatives and then presented to the full Board for the decision to appoint. New trustees can be co-opted onto the Board during periods between AGMs and are then presented to Members for election at the next AGM. The Trustee induction process is jointly led by the Chair of CASBA and the CEO. This process includes an introduction to the structures and governance of CASBA, an operational overview of service delivery and detailed reading of policies and procedures. Following appointment, new Trustees sign a confidentiality agreement and a conflict of interest declaration.

There are salaried employees, led by a CEO, who are each allocated to a specific project, or general administration.

Decision Making:

The Executive Committee meets regularly (at least at quarterly intervals) to make decisions, informed by presentations and discussions with the CEO. The matters reserved for board decision include the approval of the budget and the annual report and accounts, development and endorsement of the business plan, significant capital expenditure and the charity's policies and procedures. The Board is also responsible for long term financial and strategic planning and for the governance of the charity.

The Committee delegates operational responsibility to the CEO. The CEO is responsible for ensuring that the charity delivers services in accordance with the charitable objects and mission statement, that key performance indicators are met and any service development keeps the interests of service users at its heart. The Chair and CEO meet on a regular basis to maintain information flow. CASBA has policies and procedures in place that describe key financial responsibilities and the agreed areas of delegation from committee to senior management. The Treasurer takes responsibility for overseeing account reconciliation and reports directly to the committee on the accounts and budgetary matters.

**CASBA
COMMITTEE REPORT
FOR THE YEAR TO 31ST MARCH 2022**

Risk management:

The Executive conduct an annual review of the major risks to which the charity is exposed, and systems and procedures have been established to mitigate any risks the charity faces. Internal control risks are mitigated by the implementation of procedures for authorisation of all transactions and projects, and procedures are in place to ensure compliance with health and safety of staff, volunteers, service users and visitors to the service. The continuing implementation of quality standards ensures a consistent quality of delivery. CASBA was awarded the National Advocacy Quality Performance Mark in December 2015. Policy and Procedures are reviewed annually to ensure that they continue to meet statutory and service requirements.

Objectives and Activities

Objects of the Charity

1. To provide independent Advocacy for people with learning disability/difficulty, hereafter known as partners, living in the Birmingham area and the neighbourhood thereof.
2. To enable people with learning disability/difficulty to express their views, make their choices, secure their rights and be valued as citizens.
3. These objectives can relate to any service, issue, concern, rights or situation and can take any form encompassing different models of Advocacy. This may involve employed Advocates, peer and self-Advocates and volunteer Advocates.
4. All Advocates independently support and act with or on behalf of another person(s) to seek to secure aspects of citizenship to which he, she or they are entitled.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular the Executive Committee consider how planned activities will contribute to the aims and objectives they have set.

Our projects:

CASBA provides advocacy and support to people with learning disabilities in South Birmingham. The charity is structured to effectively deliver advocacy through a project focus.

Parents Together

This ended in 2021. It offered specialist advocacy support for parents with learning disabilities who were going through periods of crisis, which directly affected their children or family life. The aim of this project was to empower parents to access support and services to help to prevent crises from escalating. Parents with learning disabilities often have difficulty in understanding Child Protection and Care Proceedings processes as they can be complex and lengthy. Through advocacy this project aimed to ensure that parents were fully informed, consulted and emotionally supported throughout.

Parents from this project co-designed and co-created CASBA's new project to support parents, Pregnancy to Parenthood which started October 2021.

**CASBA
COMMITTEE REPORT
FOR THE YEAR TO 31ST MARCH 2022**

Pregnancy to Parenthood

This project aims to reverse the trend to remove the children of parents who have learning disabilities into statutory care due to safeguarding concerns. The project seeks to keep families together by ensuring parents have access to the right information and advocacy to support their ability to parent and for their children to get the best start in life.

Forward Carers

This project provided support for carers and families of people with a learning disability and ended in this form in March 2022.

Mutual Carers

Support for carers and families of people with a learning disability. Ended in December 2021.

Crisis Advocacy

CASBA provides crisis advocacy to people with learning disabilities. We undertake holistic assessments and provide 1:1 support across a range of areas, including safeguarding, income, welfare benefits, social care, housing, reducing isolation and digital exclusion, debt, health and improving well-being.

Self-Advocacy

This project lies at the heart of CASBA's aim to enable people with learning disabilities to speak up for themselves. Funded in January thanks to CAF, all the planning took place in this year for the work to start July 2022.

Organisational Resilience

This is funded by the Charities Aid Foundation (CAF). Alongside funding our core activities of crisis advocacy and self-advocacy, CAF has funded CASBA to develop its organisational resilience. This has enabled increased support in finance and HR, new bookkeeping software, and a new Easy Read website to better enable our community to engage with us online. We were able to commission a re-refresh to our brand to better connect with and to continue to appeal to a wide audience. Our refreshed brand reflects CASBA's message of inclusion and drive for equity for people with learning disabilities. Much of the planning for this work happened in this period, the roll out will be later 2022.

West Midlands Self-Advocacy Network

Through our WMSAN funded link worker we are members of this important voice for change in the West Midlands. This project enables CASBA to network with and draw on the expertise of people with lived experience. It is comprised of representatives from learning disability advocacy organisations throughout the West Midlands. During the coronavirus pandemic the Network focussed on developing the self-advocacy skills of the members, developing their confidence to speak up for themselves and for others. It undertakes primary research into how society includes, or more usually excludes, people with learning disabilities. The network is one of the ways CASBA is able to be aware of gaps in provision and together with our community to co-design and co-create solutions.

4. Achievements and Performance 2021-22

**CASBA
COMMITTEE REPORT
FOR THE YEAR TO 31ST MARCH 2022**

All achievements were made while dealing with the continuing pandemic's impact on the organisation and society. Continued lockdowns during the winter of 2021 impacted delivery and targets achieved.

Key statistics

- 188 unique citizens supported across all CASBA projects – Parents Together, Mutual Carers, Forward Carers, Pregnancy to Parenthood and Crisis advocacy
- 318 referrals demonstrating the level of internal referrals across our work and the complexity of issues
- Lottery funded project Pregnancy to Parenthood, co-designed and co-created with people with lived experience launched October 2021
- crisis advocacy project funded in January 2022 and launched April 2022. Within weeks, full to capacity
- 34 people volunteered for CASBA as trustees, Ambassadors or on projects
- 116,902 people saw messages about CASBA's work on social media
- Our first ever online fundraising campaign Christmas 2021 reached its target through individual donations and online fundraisers through Facebook

Plans for 2022-23

- To continue to provide financial stability for the organisation in the short term and further expand the different streams of income in the medium and long term through a five-year organisational strategy, fundraising strategy and marketing and comms strategy.
- To further develop the current staff team experience and talent through training, new support programmes and an increased focus on well-being and performance
- To continue to create flexibility of roles to work on different projects and adapt to the hybrid working world
- To keep under review and close scrutiny the organisation's financial systems, office administration and office requirement
- to achieve best value and best practice
- To develop a new social enterprise to address low employment rates in our community, gaps in services/provision for the benefit of people with learning disabilities, and provide increased unrestricted income
- To develop learning disability training for employers seeking to make their workplaces more inclusive and to open up more employment opportunities for people with learning disabilities.
- To explore working with young people in transition (to college and from college)
- To continue CASBA's exploration into ways to better identify the organisation's impact and communicate it widely
- To further increase the organisation's profile capitalising on our new website, brand and enhanced digital presence
- To increase the voice of people with learning disabilities through support to lead on the organisation's strategic issues and support to develop self and group advocacy. Through this work experts by experience will be able to speak up about the issues that are of most concern to them and make their voices heard in order to influence policy and decision-making locally and regionally.
- To take steps to increase the organisation's diversity and inclusion.
- To take steps to increase the voice of lived experience within the organisation. A minimum of two trustees with lived experience within 3 years

**CASBA
COMMITTEE REPORT
FOR THE YEAR TO 31ST MARCH 2022**

This report was approved by the Executive Committee on 21/11/2022 signed on their behalf: -



.....
J. Pountney
Chairperson

**CASBA
FOR THE YEAR TO 31ST MARCH 2022**

INDEPENDENT EXAMINER'S REPORT TO CASBA

I report on the accounts of the charity for the year ended 31st March 2022, which are set out on pages 8 to 13.

Respective responsibilities of Executive Committee members and examiner

The charity's Executive Committee is responsible for the preparation of the accounts. The charity's Executive Committee considers that an audit is not required for this year (under section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to: -

- Examine the accounts (under section 145 of the 2011 Act);
- To follow procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Executive Committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements: To keep accounting records in accordance with section 130 of the 2011 Act; and To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; Have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. A. Edwards Date 21/11/22

Michael Alan Edwards
For and on behalf of :-
M. A. Edwards Accountants Limited,
Chartered Accountants,
26, The Green,
Kings Norton,
Birmingham,
B38 8SD.

CASBA
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31ST MARCH 2022

	Notes	Restricted Funds	Designated Funds	Unrestricted Funds	2022 Total	2021 Total
<u>Incoming Resources</u>						
Donations and other income		-	-	9,905	9,905	5,000
Grants	2	143,392	-	23,411	166,803	238,880
Investment income	3	-	-	14	14	36
Total incoming resources	7	<u>143,392</u>	<u>-</u>	<u>33,330</u>	<u>176,722</u>	<u>243,916</u>
<u>Resources Expended</u>						
Direct charitable expenses	7	140,602	-	60,372	200,974	229,616
Governance expenses	7	-	-	500	500	500
Total resources expended		<u>140,602</u>	<u>-</u>	<u>60,872</u>	<u>201,474</u>	<u>230,116</u>
Net incoming resources	4	2,790	-	(27,542)	(24,752)	13,800
Transfers			-		-	-
Accumulated funds b/f		15,779		103,906	119,685	105,885
Accumulated funds c/f	6a	<u>18,569</u>	<u>-</u>	<u>76,364</u>	<u>94,933</u>	<u>119,685</u>

The notes on pages 10 to 13 form part of these accounts

**CASBA
BALANCE SHEET
FOR THE YEAR TO 31ST MARCH 2022**

	Notes	2022	2021
<u>Current Assets</u>			
Cash at bank and in hand		167,339	169,688
Creditors - amounts falling due within one year	5	(72,406)	(50,003)
Net Current Assets		<u>94,933</u>	<u>119,685</u>
 <u>Reserves</u>			
Unrestricted fund	6b	76,364	103,906
CAF - Restricted	6b	6,995	-
Big Lottery Pregnancy to Parents	6b	12,586	-
Big Lottery Parents - Restricted	6b	2,751	4,446
West Mids. Advocacy - Restricted	6b	1,439	1,435
Lloyds Foundation fund - Restricted	6b	-	4,444
Wesleyan - Restricted	6b	-	5,171
Forward Carers - Restricted	6b	(5,202)	283
		<u>94,933</u>	<u>119,685</u>

Approved by the Executive Committee on 21/11/2022 and signed on their behalf by: -



.....
J. Pountney
Chairperson

The notes on pages 10 to 13 form part of these accounts

CASBA
NOTES TO THE ACCOUNTS
FOR THE YEAR TO 31ST MARCH 2022

1 ACCOUNTING POLICIES

Accounting Convention

The accounts are prepared under the historical cost convention, and in accordance with the FRS 102 (section 1A), issued in 2019, the Statement of Recommended Practice for charities, issued in 2019 and the Charities Act 2011. The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

Incoming Resources

Voluntary income received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included. Grants are recognised in the Statement of Financial Activities in the year to which they relate.

Outgoing Resources

Resources expended are recognised in the year in which they are incurred. Resources expended include attributable VAT which cannot be recovered. Resources expended are allocated to each activity / fund where the cost relates directly to that activity / fund. The cost of general administration has been allocated to the restricted funds where this was allowed by the donors, the balance has been deducted from the general unrestricted fund.

Funds

The Unrestricted fund are incoming resources which are used for the objects of the charity, without any specified purpose or further restriction. Restricted funds can only be used for the specific purposes as decided by the donor, within the objects of the charity.

2 <u>GRANT INCOME</u>	2022	2021
Big Lottery - Parents	24,237	39,384
Big Lottery - Pregnancy to Parents	48,313	-
West Midlands Advocacy	4,738	-
Lloyds 2018	18,598	25,359
Heritage Lottery	10,131	14,852
Rathbone	-	600
Forward Carers	18,781	7,825
Covid-19	-	41,892
CAF	18,594	21,091
Heart of England	-	6,000
Henry Smith Charity	-	15,750
Other grants	14,280	54,890
CJRS grants	9,131	11,237
	<u>166,803</u>	<u>238,880</u>

CASBA
NOTES TO THE ACCOUNTS
FOR THE YEAR TO 31ST MARCH 2022

3	<u>INVESTMENT INCOME</u>	2022	2021
	Interest on cash deposits	<u>14</u>	<u>36</u>

4	<u>NET OUTGOING RESOURCES</u>	2022	2021
---	-------------------------------	------	------

This is stated after charging :-

Independent examiner's remuneration	1,400	780
Employees' remuneration	146,759	195,044
Average number of employees	7	9
Committee members' remuneration	<u>-</u>	<u>-</u>

5	<u>CREDITORS</u>	2022	2021
	Accruals	<u>72,406</u>	<u>50,003</u>

6a MOVEMENT ON ACCUMULATED RESTRICTED/DESIGNATED FUNDS

	Big Lottery Preg. - Par. Fund Restr.	CAF Fund Restr.	Big Lottery Parents Fund Restr.	West Mids. Advocacy Fund Restr.	Lloyds 2018 Fund Restr.	Heritage Lottery Fund Restr.	Wesleyan Fund Restr.	Forward Carers Restr.	General Fund Unrest.	Total
Balances b/f	-	-	4,446	1,435	4,444	-	5,171	283	103,906	119,685
Income	48,313	18,594	24,237	4,738	18,598	10,131	-	18,781	33,330	176,722
Expenditure	(41,318)	(6,008)	(25,932)	(4,734)	(23,042)	(10,131)	(5,171)	(24,266)	(60,872)	(201,474)
Transfer										-
Balances c/f	<u>6,995</u>	<u>12,586</u>	<u>2,751</u>	<u>1,439</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(5,202)</u>	<u>76,364</u>	<u>94,933</u>

CASBA
NOTES TO THE ACCOUNTS
FOR THE YEAR TO 31ST MARCH 2022

6b NET ASSETS ANALYSIS

	Big Lottery Preg. - Par. Fund Restr.	CAF Fund Restr.	Big Lottery Parents Fund Restr.	West Mids. Advocacy Renewals Fund Restr.	Forward Carers Fund Restr.	Henry Smith Fund Restr.	General Fund Unrest.	Total
Cash at bank	6,995	13,807	48,886	1,439	(5,202)	23,650	77,764	167,339
Creditors	-	(1,221)	(46,135)	-	-	(23,650)	(1,400)	(72,406)
	<u>6,995</u>	<u>12,586</u>	<u>2,751</u>	<u>1,439</u>	<u>(5,202)</u>	<u>-</u>	<u>76,364</u>	<u>94,933</u>

The Big Lottery Parents Project has now finished. This Project provided one-to-one advocacy for parents with learning disabilities in South Birmingham and Peer Advocacy thereby reducing social isolation and disadvantage.

Big Lottery Pregnancy to Parenthood, aims to prevent the necessity to remove children from parents with learning difficulties. It tries to keep families together.

The Henry Smith Grant not yet started, and will commence next year. This Grant provides core costs for advocacy to support adults in South Birmingham with learning disabilities who are experiencing difficulties in relation to welfare reform.

West Midlands Self-Advocacy Network fund a link worker, who enables us to network and draw on the experience of other people. It also enables us to become aware of gaps in provision of advocacy services.

Charities Aid Foundation has provided us with support to develop organisational resilience. Areas supported include finance, HR, our website, which enables us to communicate with a wider audience.

Forward Carers provided support for carers and families and ended in March 2022.

Lloyds 2018, Heritage Lottery and Wesleyan funds, explored the lives of people with learning difficulties in various ways and provided them with support. They have all finished this year.

Our unrestricted funds are available to cover deficits; and/or provide delivery of service not covered by other grants.

CASBA
NOTES TO THE ACCOUNTS
FOR THE YEAR TO 31ST MARCH 2022

7 INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR TO 31ST MARCH 2022

	2022	2021
<u>Incoming Resources</u>		
Big Lottery - Parents	24,237	39,384
Big Lottery - Pregnancy to Parents	48,313	-
West Midlands Advocacy	4,738	-
Lloyds 2018	18,598	25,359
Heritage Lottery	10,131	14,852
Rathbone	-	600
Forward Carers	18,781	7,825
Covid-19	-	41,892
CAF	18,594	21,091
Heart of England	-	6,000
Henry Smith Charity	-	15,750
Other grants	14,280	54,890
CJRS grants	9,131	11,237
Donations	5,968	1,000
Employment allowance	3,937	4,000
Interest	14	36
	<u>176,722</u>	<u>243,916</u>
 <u>Expenditure</u>		
Salaries and national insurance	146,759	195,044
Training	-	250
Travel expenses	228	353
Rent and insurance	6,685	7,261
Telephone and internet	4,202	2,243
Stationery	325	731
Advertising	2,144	144
Photocopier	2,324	4,537
Software and IT	2,103	2,411
Professional fees	35,478	7,640
Repairs	304	5,498
Sundries	922	4,004
	<u>201,474</u>	<u>230,116</u>
 Deficit/Surplus for the year	 <u>(24,752)</u>	 <u>13,800</u>

CASBA

England & Wales - Charity number 701365

Accounts

CASBA

Financial Statements and Committee Report

For the year ending 31 March 2021

CASBA
Trustee Report and Accounts
For the year ended 31 March 2021

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Executive Committee Report

The Executive Committee (who are the trustees of the charity), submits its report and accounts for the year to 31st March 2021

1. Organisational information

Executive Committee:

Deepika Nayyar (Chairperson – until 29/10/2020)
Graham J Whitehouse (Treasurer)
Steven Baylis (Vice Chair)
Siôr Coleman
Stella Plisner (Secretary)
Andy Hopkins (Chairperson – from 29/10/2020)
Sean Huxtable – Appointed 29/10/2020
Jackie Pountney - Appointed 29/10/2020

Executive Manager:

Debbie Powell (Until August 2020)
Rob Legge (interim manager from August 2020)

Bankers:

Lloyds Bank pic
701, Bristol Road South,
Northfield,
Birmingham,
B31 2JT

Accountants:

M A Edwards Accountants Limited
26 The Green
Kings Norton
Birmingham
B38 SSD

Principal Office:

St Laurence Pastoral Centre
Church Road
Northfield
Birmingham
B31 2LX

Charity Number:

701365

2. Structure, Governance and Management

Constitution:

CASBA is an unincorporated charity. The constitution was first adopted on 26 May 1988 and has been revised at AGMs on 21 November 1998 and subsequently on the 8 October 2008.

Organisational structure:

The charity is governed by an Executive Committee (who are the trustees), which is elected at the annual general meeting. The Committee members are volunteers who are not paid for their work on the Committee. The Committee members bring a range of relevant expertise to the organisation. New committee members are inducted in their new role by the existing committee members and senior employees. There are twelve salaried employees, led by an Executive Manager, who are each allocated to a specific project or general administration.

Decision Making:

The Executive Committee meets regularly, every two months, to make decisions, informed by presentation and discussions with the Executive Manager. The matters reserved for board decision include the approval of the budget and the annual report and accounts, development and endorsement of the business plan, significant capital expenditure and the charity's policies and procedures. The Board is also responsible for long term financial mid strategic planning and for the governance of the charity. The committee delegates operational responsibility to the Executive Manager. The Manager is responsible for ensuring that the charity delivers services in accordance with the charitable objects and mission statement that key performance indicators are met, and any service development keeps the interests of service users at its heart. The Chairperson and Executive Manager meet on a regular basis to maintain information flow. CASBA has policies and procedures in place that describe key financial responsibilities and the agreed areas of delegation from committee to senior management. The Treasurer takes responsibility for overseeing account reconciliation and reports directly to the committee on the accounts and budgetary matters.

Risk management:

The Executive conduct an annual review of the major risks to which the charity is exposed, and systems and procedures have been established to mitigate any risks the charity faces. Internal control risks are mitigated by the implementation of procedures for authorisation of all transactions and projects, and procedures are in place to ensure compliance with health and safety of staff, volunteers, service users and visitors to the service. The continuing implementation of quality standards ensures a consistent quality of delivery. CASBA was awarded the National Advocacy Quality Performance Mark in December 2015 and successfully renewed the award in December 2018 and awarded the 'Investing in Volunteer' quality mark in April 2018. Policy and Procedures are reviewed annually to ensure that they continue to meet statutory and service requirements.

3. Objectives and Activities

Objects of the Charity

1. To provide independent Advocacy for people with learning disability/difficulty, hereafter known as partners, living in the Birmingham area and the neighbourhood thereof.
2. To enable people with learning disability/difficulty to express their views, make their choices, secure their rights and be valued as citizens.

CASBA
Trustee Report and Accounts
For the year ended 31 March 2021

3. These objectives can relate to any service, issue, concern, rights or situation and can take any form encompassing different models of Advocacy. This may involve employed Advocates, peer and self-Advocates and volunteer Advocates.

4. All Advocates independently support and act with or on behalf of another person(s) to seek to secure aspects of citizenship to which he, she or they are entitled.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular the Executive Committee consider how planned activities will contribute to the aims and objectives they have set.

Our projects:

CASBA provides advocacy and support to people with learning Disabilities in Birmingham. The charity is structured to effectively deliver advocacy through a project focus.

'Parents Together' - Parents Together offers specialist Advocacy support for parents with learning disabilities who are going through periods of crisis, which directly affect their children or family life. The aim of this project is to empower parents to access support and services to help to prevent crises from escalating. With Child Protection and Care Proceedings being complex and lengthy, parents with learning disabilities often have difficulty in understanding processes. Through Advocacy this project aims to ensure that parents are fully informed, consulted and emotionally supported throughout.

'Choices and Changes' - With the changes to welfare systems and care provision, people with learning disabilities are struggling to engage with or understand the changes that are affecting them. This project provides specialist Advocacy support to help people to navigate these changes and better meet their needs.

'Mutual Carers': - support for carers and families of people with a learning disability.
Forward Carers: support for carers and families of people with a learning disability that have been isolated by the pandemic.

'Heritage Project': - the project explores the lives and heritage of people with a LD ensuring their life experiences are recorded, celebrated and captured for future generations.

4. Achievements and Performance 2020-21

All achievements were made while dealing with the pandemics impact on the organisation and society.

All projects were agile enough to continue to deliver during the pandemic and achieve targets agreed with funders.

Key statistics

- 2463 contacts made during the year to or on behalf of our citizens
- 169 referrals made to CASBA for citizens who then accessed our services
- 28 people volunteered for CASBA as trustees, Ambassadors or on projects
- 45000 people say messages about CASBA's work on social media

5. Financial Review

Like most charities CASBA faced many challenges at the beginning of the 2020/21 year and the uncertainties around funding was a big concern. We were, however, fortunate to receive a huge amount of support from our major funders in the early days and months. Many funders put applications on hold and/or changed the focus of their funding.

The income of the charity reduced by almost £18,000 to £243,916 (2020 - £261,779). We were able to attract Covid related funding from a number of sources to enable us to carry on our work including The National Lottery and Charities Aid Foundation (CAF). In addition, we were able to secure funding from several smaller trusts.

Expenditure decreased by just over £42,000 to £230,117 (2020 - £271,614). Staffing costs, CASBA's largest overhead reduced by £34,000 on the previous year to £195,314 (2020 - £229,358). We lost three members of staff during the year, who all secured employment elsewhere.

Despite the challenges of 2021 financially we generated a surplus of £13,799 compared to the deficit of £9,835 in the previous year. We are grateful to the Big Lottery for the additional funding. At the end of the financial year our total reserves were £119,685 compared to £105,885 at the end of the previous year. Our unrestricted reserves increased by £23,000 to £103,906 (2020 - £80,712). This will help provide some stability in the coming year.

Principal funding sources during 2020-21:

Big Lottery (Parents Project)
Charities Aid Foundation
Covid-19 Response
Henry Smith Charity (Choices and Changes)
Lloyds Bank Foundation for England and Wales (Mutual carers)
Forward Carers
Heritage Lottery Fund (Education is Special)
Wesleyan Foundation

CASBA is funded by non-statutory grant makers and its own fundraising. Each year the charity develops a fundraising plan to support its current service profile and to develop new areas of work and influence.

CASBA acknowledges the support of all funding organisations and individuals, without whom it would not be able to continue the valuable work which it does.

We also acknowledge the role of staff, volunteers and partners engaging in fundraising activities on behalf of CASBA.

Reserves Review

The General Fund (unrestricted reserves) represents at least three months of projected expenditure. As CASBA has no financial commitments other than the employment of staff and leases for telephone and photocopier, the financial resources are considered adequate for the immediate operations of the charity.

6. Plans for 2021-22

To provide financial stability for the organisation in the short term and expand the different streams of income in the medium term.

To maintain the current staff team experience and talent through the appropriate use of furlough and create flexibility of roles to work on different projects

To reduce expenditure on administration by reviewing the organisation's financial systems, office administration and office requirement.

To develop a new lottery funded project targeting pregnant and young mothers

To develop a crisis advocacy service focusing particularly on financial issues

To explore working with young people in transition (to college and from college)

To explore ways to better identify the organisations impact and communicate it

To develop plans to increase the organisation's profile

To increase the voice of people with learning disabilities through support to comment on the organisation's strategic issues and support to develop self and group advocacy.

To take steps to increase the organisation's diversity and inclusion.

This report was approved by the Executive Committee on 20 July 2021 and signed on their behalf: -,

A handwritten signature in blue ink that reads "Andy Hopkins". The signature is written in a cursive style and is centered on a light blue background.

Andy Hopkins
Chairperson

CASBA
Trustee Report and Accounts
For the year ended 31 March 2021

INDEPENDENT EXAMINER'S REPORT TO CASBA

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2021.

Responsibilities basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Dated 20 September 2021

Michael Alan Edwards
For and on behalf of: -
M. A. Edwards Accountants Limited,
Chartered Accountants,
26, The Green,
Kings Norton,
Birmingham
B38 8SD

CASBA
Trustee Report and Accounts
For the year ended 31 March 2021

Statement of Financial Activities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Income and endowments from:				
Donations and legacies	1,000	—	1,000	442
Income from charitable activities	27,450	200,193	227,643	258,246
Investments	36	—	36	91
Other income	15,238	—	15,238	3,000
Total income	43,723	200,193	243,916	261,779
Expenditure on:				
Expenditure on charitable activities	31,934	198,183	230,117	271,364
Governance	—	—	—	250
Total expenditure	31,934	198,183	230,117	271,614
Net income / (expenditure) resources before transfer	11,789	2,010	13,799	(9,835)
Transfers				
Gross transfers between funds - in	11,405		11,405	2,707
Gross transfers between funds - out		(11,405)	(11,405)	(2,707)
Other recognised gains / losses				
Net movement in funds	26,194	(9,395)	13,799	(9,835)
Total funds brought forward	80,712	25,174	105,886	115,720
Total funds carried forward	103,906	15,779	119,685	105,886
Represented by				
Unrestricted				
General fund	103,906	—	103,906	80,712
Restricted				
Big lottery - SLSF 2017	—	—	—	1,661
Big lottery Parents	—	4,446	4,446	16,112
Henry Smith Charity	—	—	—	1,174
Heritage Lottery "Education"	—	—	—	1,509
Lloyds Foundation	—	4,444	4,444	4,717
West Midlands Advocacy	—	1,435	1,435	—
Wesleyan	—	5,171	5,171	—
Forward Carers	—	283	283	—
	103,906	15,779	119,685	105,885

CASBA
Trustee Report and Accounts
For the year ended 31 March 2021

Balance sheet

	2021	2020
Current assets		
Debtors	—	—
Cash at bank and in hand	169,688	141,787
	169,688	141,787
Liabilities		
Creditors: Amounts falling due in one year	50,003	35,902
	50,003	35,902
Net current assets less current liabilities	119,685	105,885
Total assets less current liabilities	119,685	105,885
Total net assets less liabilities	119,685	105,885
Represented by		
Unrestricted		
General fund	103,906	80,712
Restricted		
Big lottery - SLSF	—	1,661
Big lottery - Parents	4,446	16,112
Henry Smith Charity	—	1,174
Heritage Lottery "Education"	—	1,509
Lloyds Foundation	4,444	4,717
West Midlands Advocacy	1,435	—
Wesleyan	5,171	—
Forward Carers	283	—
Funds of the charity	119,685	105,885

This report was approved by the Executive Committee on 20 July 2021 and signed on their behalf: -,



Andy Hopkins
 Chairperson

CASBA
Trustee Report and Accounts
For the year ended 31 March 2021

Statement of assets and liabilities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Current assets				
Cash at bank and in hand	103,906	65,782	169,688	141,787
Debtors	—	—	—	—
Prepayments	—	—	—	—
Totals	103,906	65,782	169,688	141,787
Liabilities - Creditors: Amounts falling due in one year				
Accruals	42	798	840	1,767
Accrued income	—	49,163	49,163	34,135
Totals	42	49,961	50,003	35,902
Net assets	103,864	15,821	119,685	105,885

CASBA
Trustee Report and Accounts
For the year ended 31 March 2021

Analysis of income and expenditure

INCOME AND ENDOWMENTS

Donations and legacies

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Donations	1,000	—	1,000	325
Fund raising	—	—	—	117
Total	1,000	—	1,000	442

Income from charitable activities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Better Care fund	—	—	—	12,468
Henry Smith charity	—	15,750	15,750	31,250
Heritage Lottery “Education”	—	14,852	14,852	24,240
Lloyds Foundation	—	25,359	25,359	22,921
Big Lottery - Parents	—	39,384	39,384	102,853
Rathbone	600	—	600	1,200
Big Lottery SLFS 2017	—	—	—	40,414
Garfield Weston	—	—	—	15,000
Heart of England	6,000	—	6,000	—
Forward carers	—	7,825	7,825	—
Covid-19 Response	—	41,892	41,892	—
CAF	—	21,091	21,091	—
Other grant income	20,850	34,040	54,890	7,900
Total	27,450	200,193	227,643	258,246

Investments

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Interest received	36	—	36	91
Total	36	—	36	91

Other income

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Employment Allowance	4,000	—	4,000	3,000
CJRS grants	11,237	—	11,237	—
Total	15,237	—	15,237	3,000

TOTAL INCOME	43,723	200,193	243,916	261,779
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CASBA
Trustee Report and Accounts
For the year ended 31 March 2021

EXPENDITURE

Total Expenditure

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Salaries – Admin and management	1,937	38,081	40,018	33,395
Salaries – Projects	23,655	131,371	155,026	195,963
Rent and insurance	—	7,261	7,261	9,467
Telephone and internet	98	2,145	2,243	1,945
Printing, postage and stationery	110	621	731	1,517
Advertising and marketing	—	144	144	—
Equipment leasing	156	4,381	4,537	3,874
Repairs and renewals	(65)	5,563	5,498	5,439
Software and IT costs	207	2,204	2,411	5,214
Accountancy fees	42	1,290	1,332	1,161
Other professional fees	5,181	1,127	6,308	2,800
Training costs	250	—	250	4,329
Travel costs	43	310	353	2,782
Governance	—	—	—	250
Sundry expenses	320	3,685	4,005	3,478
TOTAL EXPENDITURE	31,934	198,183	230,117	271,614

Surplus (deficit) for the year	11,789	2,010	13,799	(9,835)
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Notes to the Financial Statements

1) ACCOUNTING POLICIES

Accounting convention

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities, issued in March 2005 and the Charities Act 2011. The Charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow Statement on the grounds that it is a small charity.

Incoming Resources

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included. Grant is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Outgoing resources

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Resources expended are allocated to each activity /fund where the cost relates directly to that activity / fund. The cost of general administration has been allocated to the restricted funds where this was allowed by the donors, the balance has been deducted from the general unrestricted fund.

Funds

The unrestricted funds are incoming resources which are used for the objectives of the charity, without any specific purpose or further restriction. Restricted funds can only be used for the specific purpose as determined by the donor, within the objectives of the charity.

2) NET OUTGOING RESOURCES

2021

2020

This is stated after charging:

Independent examiner's remuneration	840	780
Employees' remuneration	195,044	229,358
Average number of employees	9	11
Committee members' remuneration	<u>-</u>	<u>-</u>