



**REGISTERED CHARITY NUMBER: 701184**

**Hampton Bishop Village Hall**

Hampton Bishop, Hereford HR1 4JY

Trustees' Annual Report

for the period 1 January 2021 to 31 December 2021

**Objectives and Activities:**

The Village Hall, car park and the leased land are available for the use of inhabitant of Hampton Bishop and other users subject to the permission of the Association Committee. The types of use include meetings, lectures, classes and other forms of recreation or leisure time.

AGM held on 17 February 2022

Names of charity trustees who manage the charity:

Val Watson	Chair
Jo Evans	Treasurer
Kate La Barre	Communications & Village Scene Magazine

Other Committee Members involved in the management of the Village Hall:

Peter Mulderrig	Health and Safety
George Kerr	Maintenance
Steve Turner	Garden & Maintenance
Tom Hughes	Hirers and bookings
Thelma Netherway	Church & events
Peter Turner	Village Scene Magazine

# Hampton Bishop Villagers' Association (HBVA) AGM 2022

## Chair's Report

Regular hirers returned to hiring post covid-restrictions, we are delighted that a number of new organisations /classes are now using the hall.

### **We've been quite busy making improvements over the past 12 months – here's a snapshot:**

- The lovely beechwood floor in the main hall was refurbished.
- We installed an extraction hood for the commercial gas cooker in the kitchen, ensuring gas safety.
- We upgraded the heating, moving away from oil and with a separate air conditioning system for the main hall. That makes it very easy for hirers to adjust the temperature to suit their needs.
- Acoustic panels are now on the ceiling in the Main Hall. We have had very positive feedback from most users that the sound when talking is much improved.
- To improve infection control, paper towels have replaced tea towels for drying up.
- The key is kept in a coded keysafe in the porch.
- We have bought a mobile salt/grit bin for use by hirers in icy conditions. It has robust rubber wheels for easier mobility, an ergonomic handle so it can be pushed or pulled. We'll keep it inside the hall most of the time to avoid it being used as a waste bin.
- We're buying a threshold ramp to help move this bin, wheelchairs and trolleys, safely through the front door.
- We produced Village Scene magazine every 2 months. This is printed and a copy goes to every property in the village. It's a great way for hirers to advertise their activities for £25 a full year.
- Don't forget, you can view our live calendar at [www.hamptonbishop.info/village-hall](http://www.hamptonbishop.info/village-hall), as well as logging in to our online booking system. Thank you for helping us test this new software – we still have a few issues but thanks to your patience and support it seems to be working fairly efficiently.
- We followed all Government guidelines to keep the hall Covid safe, with one way systems, hand sanitiser, etc. Created a QR code for visitors to scan when they arrived, using the NHS COVID 19 app.
- At the time of writing, there is still uncertainty around Covid 19 and its variants. We were fortunate to obtain 37 boxes of Lateral Flow test kits from Hereford Council. These were placed then in the hall for hirers to use and they were all gone within a couple of weeks. We obtained more and they were placed in the Church Vestry over Christmas so villagers could access them.

### **Review of our Hire Charges**

At our December meeting, we agreed to review our hire charges in line with similar village hall tariffs. Our current tariff has been in place for some years, so as from April 2022 our prices will increase. However, as valued and regular bookers, from April 2022 we are introducing a 20% discount for all hirers who book 6 or more sessions. After the discount has been applied, your hourly rate will not be dissimilar to your current rate.

### **Hampton Bishop Villagers' Association**

HBVA continue to meet every 2 months and monitor bookings and our finances, consider actions we must take to maintain the hall in a safe and secure condition, and develop future activities. We have a regular hirers on the committee, Tom Hughes who runs Mordiford Choir. He is an active member and represents hirers interests.

## Financial Statement for the year ended 31st December 2021

<b>RECEIPTS</b>		<b>£</b>	<b>2021</b>	<b>£</b>	<b>2020</b>
Hire		6,072.20		3,518.48	
VA Functions		-		518.50	
Interest (NET)		59.13		58.90	
Magazine ads		50.00		25.00	
Biodisc		2,187.05		2,690.00	
Grant		18,292.58		11,784.00	
Donation		-		466.80	
Refunds					
Other		175.00		102.46	
<b>Totals</b>		<b>26,835.96</b>		<b>19,164.14</b>	

  

<b>PAYMENTS</b>		<b>£</b>	<b>2021</b>	<b>£</b>	<b>2020</b>
Utilities			1,410.63		2,412.21
Expenses			1,314.29		654.21
VA Functions Expenses			-		
Insurance			1,475.38		1,400.13
Cleaning			1,180.00		780.00
Maintenance			3,903.73		3,249.28
Magazine costs			330.50		87.50
Biodisc			1,759.00		3,787.06
Substantial purchases			24,626.10		2,637.60
Refund					216.00
<b>Totals</b>			<b>35,999.63</b>		<b>15,234.77</b>

9,163.67	3,929.37
<u>26,835.96</u>	<u>19,164.14</u>

Assets as at 31 December 2020		Assets as at 31 December 2021	
	£		£
NatWest Current Acc	8,774.87	NatWest Current Acc	1,624.02
NatWest No 2 A/C	53.33	NatWest No2 A/C	481.38
NatWest Reserve Acc	52.32	NatWest Reserve Acc	52.34
Monmouth Building Society	13,134.99	Monmouth Building Society	10,694.10
Cash	42.91	Cash	42.91
<b>TOTAL Bank Accounts</b>	<b>22,058.42</b>	<b>TOTAL Bank Accounts</b>	<b>12,894.75</b>
Surplus/Deficit	- 9,163.67		
	<b>12,894.75</b>		

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I certify this summary Statement of Income and Expenditure is a true extract from the full accounts of the association.

External Examiner

Hon. Treasurer

Hon. Treasurer

External Examiner  
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