

10th Widnes (Hough Green) Scout Group

Trustees Annual Report From 01/01/2021 to 31/12/2021

Reference and Administration Details

Charity Name: **10th Widnes (Hough Green Scout Group**
Other names Hough Green Scouts
Charity Number: 701064
Scout registration 6660XS
Principal Address: 4 Hall Avenue, Widnes, Cheshire, WA8 8XS

Trustees

Nicholas Walker	Group Chair
Gary Austin	Group Secretary
Susan Rosbottom	Group Treasurer
Karen Foggin	Group Scout Leader
Leza Walker	Group Deputy Chair
Elizabeth Ainsworth	Executive Committee Member
Josh Foulger	Quartermaster
Rachel Cooper	Beaver Leader
Amanda Brown	Assistant Beaver Leader
Alison Ryan	Assistant Beaver Leader (part year)
Jamie Foulger	Cub Leader (part year)
Matthew Richards	Scout Leader
David Worthington	Assistant Scout Leader
Richard Hamilton	Assistant Scout Leader
Emily Brown	Assistant Scout Leader
Jack Woodward	Assistant Scout Leader

Structure, Governance and Management

Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

10th Widnes (Hough Green) Scout Group

Group Scout Council

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters
- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- The District Commissioner and District Chair are ex-officio members of the Group Scout Council.

Constitution

The Group is a trust established under the Policy, Organisation and Rules of the Scout Association.

Trustee Selection

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

Group Executive Committee

The Group is led by a Group Scout Leader and managed by a Group Executive Committee. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

Members of the Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.

10th Widnes (Hough Green) Scout Group

- Provide insurance for people, property and equipment.
 - Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
 - Promote and support the development of Scouting in the local area.
-
- Manage and implement the Safety Policy locally.
 - Ensure that a positive image of Scouting exists in the local community.
 - Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
 - Ensure that Young People are meaningfully involved in decision making at all levels within the Group.
 - The opening, closure and amalgamation of sections as necessary.
 - And all other duties as set out in Policy, Organisation and Rules.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed which are:

Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through membership fees, the Group contributes to the Scout Association's national accident insurance policy.

Damage to Buildings, Property or Equipment

The Group would request the use of buildings, property and equipment from neighbouring organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Reduced Income from Subscriptions and Fund Raising

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

10th Widnes (Hough Green) Scout Group

Reduction or Loss of Leaders

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there

would have to be a contraction, consolidation or closure of activities or sections.

Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:

‘to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.’

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

10th Widnes (Hough Green) Scout Group

- enjoy what they are doing and have fun.
- take part in activities indoors and outdoors.
- learn by doing.
- share in spiritual reflection.
- take responsibility and make choices.
- undertake new and challenging activities.
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–14 year old members

Achievements and Performance

The Groups income and our fundraising activities have been severely impacted by the Covid pandemic. Our main source of income has been via Grants received from Halton Borough Council and we are very grateful for their continued support.

In a challenging year keeping Group activities going and holding meetings, using online facilities when necessary, was made possible by the efforts of the leadership team, our young people continuing to adapt, and support from parents.

Acknowledging the financial impact of the Covid pandemic on parents, the Group bore the annual cost of Capitation/Census.

We have continued to operate a robust financial policy, to maintain our investments, and to extend dedicated efforts to secure our premises.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising

10th Widnes (Hough Green) Scout Group

activities fall

short. The Group Executive Committee aims to maintain £5000 contingency.

The Group held this reserve at year end. This is **below** the level required for operating expenses. However monies restricted for the Group 'Building Fund' may be utilised as contingency, exceptionally, and subject to the approval of the Group Executive Committee.

The Group also routinely monitors funds that are restricted/ring-fenced for specific use, for example Covid related Grant monies.

Investment Policy

The Group Executive regularly monitors the levels of bank balances and any interest rates applied to ensure that the Group obtains maximum value and income from its banking arrangements.

The Group needs easy and swift access to its funds and operates a risk averse strategy, so does not invest in long-term investments or stocks and shares. All funds are held in cash using only mainstream banks or building societies.

Optional section for any future significant activities or major projects

Whilst times remain uncertain, for a number of reasons, we are not planning to make any changes to our current safe policies, or to embark on any major projects.

Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature:
2022

Date: 22nd June

10th Widnes (Hough Green) Scout Group

Full Name: Karen
Foggin

Position: Group Scout Leader

Signature:
2022

Date: 22nd June

Full Name: Nick Walker

Position: Group Chair

10th WIDNES (HOUGH GREEN) SCOUT GROUP Charity no. 701064 Financial Statement for Financial Year Ending 31st December 2021					
			Income	Expenses	Net
Opening Balances	Sub-total		163,847.06		163,847.06
Sections					
Loans and Grants - Slava			1,765.00	0.00	1,765.00
Beavers			0.00	0.00	0.00
Cubs			0.00	(556.17)	(556.17)
Scouts			280.80	(424.55)	(143.75)
Levy			507.00	0.00	507.00
	Sub-total		2,552.80	(980.72)	1,572.08
Capitation	Sub-total		0.00	(2,388.75)	(2,388.75)
HQ - COVID Budget					
COVID related grants from Halton Borough Council			16,097.00	0.00	16,097.00
Repairs and Renewals			0.00	(768.33)	(768.33)
Heating and Lighting			0.00	(530.00)	(530.00)
Waterplus			0.00	(216.59)	(216.59)
Insurance			0.00	(2,347.42)	(2,347.42)
Cleaning			0.00	(745.55)	(745.55)
HBC Non Domestic Rates			0.00	(40.51)	(40.51)
HBC Trade Rates			0.00	(170.68)	(170.68)
Stores and Equipment			0.00	(420.22)	(420.22)
	Sub-total		16,097.00	(5,239.30)	10,857.70
HQ					
Premises and Field				(780.00)	(780.00)
Repairs and Renewals				(550.96)	(550.96)
Rent			52.00	(52.00)	0.00
HBC Trade Rates			170.68	(170.68)	0.00
	Sub-total		222.68	(1,553.64)	(1,330.96)
Miscellaneous					
Interest/Gift Aid			111.93		111.93
Sundry Expenses				(74.34)	(74.34)
	Sub-total		111.93	(74.34)	37.59
Total Income and Expenditure			182,831.47	(10,236.75)	172,594.72
Closing Balance c/fwd					172,594.72

STATEMENT OF ASSETS AND LIABILITIES			
	Unrestricted £	Restricted £	Total £
Cash/Bank funds	208.91	172,385.81	172,594.72
350CHF cash held over from Summer 2010 activity trip to Kandersteg, Switzerland, but no other monetary assets.			
Investment assets (see Note 2)	6,200.00		6,200.00
No Liabilities (see Note 3)			

Movements in restricted funds during the year:				
	Balance B/Forward £	Receipts £	Payments £	Balance C/Forward £
Camps	1,055.64	0.00	0.00	1,055.64
Contingency	5,000.00	289.79	-289.79	5,000.00
International Fund	1,739.97	0.00	0.00	1,739.97
Woggle	1,000.00	0.00	0.00	1,000.00
Sections	2,505.52	280.80	-980.72	1,805.60
Bequest from Mr Kenneth Dean (V&AIB)	144,043.02	111.91	0.00	144,154.93
Covid Grants from Halton Borough Council	6,730.97	16,097.00	-5,278.30	17,549.67
London Trip	80.00	0.00	0.00	80.00
Slava	(1,765.00)	1,765.00	0.00	0.00
	160,390.12	18,544.50	-6,548.81	172,385.81

Independent examiner's report to the trustees of 10th Widnes (Hough Green) Scout Group

I report to the trustees on my examination of the accounts of the **10th Widnes (Hough Green) Scout Group** for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the **10th Widnes (Hough Green) Scout Group** you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the **10th Widnes (Hough Green) Scout Group** accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the **10th Widnes (Hough Green) Scout Group** as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **Jayne Vernon**

Name: JAYNE VERNON

Relevant professional qualification or membership of professional bodies (if any): MAAT

Address: 61 Spinney Avenue, Hough Green, Widnes. WA8 8LB

Date: 16 June 2022