

Trustees' Annual Report

For the period

From (start date)

0	1	0	1	2	0
---	---	---	---	---	---

 to end date

3	1	1	2	2	0
---	---	---	---	---	---

Section A Reference and administration details

Charity name	10th Widnes (Hough Green) Scout Group								
Other names the charity is known by	Hough Green Scouts								
Registered charity number (if any)	<table border="1" style="display: inline-table;"><tr><td>7</td><td>0</td><td>1</td><td>0</td><td>6</td><td>4</td></tr></table>	7	0	1	0	6	4		
7	0	1	0	6	4				
HQ registration number	<table border="1" style="display: inline-table;"><tr><td>6</td><td>6</td><td>6</td><td>0</td><td>X</td><td>S</td><td></td><td></td></tr></table>	6	6	6	0	X	S		
6	6	6	0	X	S				
Charity's principal address	<div>4 Hall Avenue</div> <div>Widnes</div> <div>Cheshire</div> <div> <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td>Postcode</td> <td>W</td> <td>A</td> <td>8</td> <td></td> <td>8</td> <td>X</td> <td>S</td> </tr> </table> </div>	Postcode	W	A	8		8	X	S
Postcode	W	A	8		8	X	S		

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Nicholas Walker	Chair	
2	Leza Walker	Group Deputy Chair	
3	Gary Austin	Group Secretary	
4	Susan Rosbottom	Group Treasurer	
5	Karen Foggin	Group Scout Leader	
6	Elizabeth Ainsworth	Executive Committee Member	
7	Rachel Cooper	Beaver Leader	
8	Amanda Brown	Assistant Beaver Leader	
9	Alison Ryan	Assistant Beaver Leader	
10	Jamie Foulger	Cub Leader	
11	David Worthington	Assistant Scout Leader	
12	Richard Hamilton	Assistant Scout Leader	
13	Jael Casas	Assistant Scout Leader	
14	Emily Brown	Assistant Scout Leader	
15	Jack Woodward	Assistant Scout Leader	
16	Jack Woodward	Assistant Scout Leader	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document, eg trust deed, constitution	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues;	
Policies and procedures adopted:	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation. Normally, the Committee routinely meets monthly during term times, but during COVID restrictions on-line meetings have been held as required.</p> <p>Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions;

Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

Risk

and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group holds a reserve to ensure the continuity of activities should there be a major reduction in income, and whatever funds are held could be considered as contingency to ensure that we stay open. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The activities that our troops undertake are designed to be stimulating for mind and body. They are tailored to be fully inclusive and to incorporate aspects of the Scout method and to reflect the values.

Additional details of the objectives and activities

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Grants may be made in cases of hardship to ensure that no young person misses out on an activity due to finance. Loans may also be made in the form of payments on behalf of sections for costly activities, for example Slava, where there is an expectation that the Sections will repay the costs.
Our volunteer Leaders have worked exceptionally hard through a unique and challenging year, maintaining online activities during lockdown to keep our young people interested and engaged.
Our policy regarding investments is covered at Section E.

Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.
---------------------------------	--

Section D	Achievements and performance
------------------	-------------------------------------

Summary of the main achievements of the charity during the year.	Given the unusual year that we have had, keeping online Scouting going has been a major achievement made possible by the efforts of the leadership team, our young people adapting to the changes, and continual support from parents. As an example, meetings held remotely has enabled Leaders to continue to support even our youngest Section, Beavers, in achieving their badges and to work towards accomplishing their top award, the Chief Scout Bronze Award. Throughout, we have continued to operate a robust financial policy, to maintain our investments, and to extend dedicated efforts to secure our premises.
---	--

Section E	Financial Review
------------------	-------------------------

Brief summary of the charity's policy on reserves	Reserves Policy The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee aims to maintain £5000 contingency.
Quantify and explain any designations	The Group held reserves of £5000 against this at year end. This is below the level required for operating expenses. However monies restricted for the Group 'Building Fund' may be utilised as contingency, exceptionally, and subject to the approval of the Group Executive Committee. At end of year, the Group held £163847; this comprised £3457 unrestricted funds, and £160390 restricted (including Building Fund £144043, £6731 remaining from COVID related grants totalling 11334 from Halton Borough Council, and Contingency Fund £5000). The Group Executive Committee maintains tight control over restricted funds.

Further financial review details

<ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives; 	Investment Policy The Group's income, and fundraising activities, have been severely affected by the COVID pandemic, during which time our main source of income has been Support Grants gratefully received from Halton Borough Council. The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements. The Group needs easy and swift access to funds so does not invest in longer-term investments such as stocks and shares. The Group has adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
--	--

Section F	Other Optional Information
------------------	-----------------------------------

Plans for future periods (details of any significant activities planned to achieve them)	While times remain uncertain, for a number of reasons, we are not planning to make any changes to our current safe policies.
---	--

Section G	Declaration
------------------	--------------------

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair)		
Date	<div> <div>D</div> <div>D</div> <div>M</div> <div>M</div> <div>Y</div> <div>Y</div> </div>	

10th WIDNES (HOUGH GREEN) SCOUT GROUP Charity no. 701064 Financial Statement for Financial Year Ending 31st December 2020				
		Income	Expenses	Net
Opening Balances	Sub-total	159,155.97		159,155.97
Sections				
Loans and Grants - Slava		125.00	(1,890.00)	(1,765.00)
Beavers		845.05	(1,344.50)	(499.45)
Cubs		992.50	(170.00)	822.50
Scouts		195.50	(466.00)	(270.50)
Levy		2,921.00		2,921.00
	Sub-total	5,079.05	(3,870.50)	1,208.55
Capitation	Sub-total	800.50	(2,447.50)	(1,647.00)
Tentage	Sub-total		(516.00)	(516.00)
HQ - COVID Budget				
COVID related grants from Halton Borough Council		11,334.00		11,334.00
Repairs and Renewals			(2,052.41)	(2,052.41)
Heating and Lighting			(210.00)	(210.00)
Waterplus			(68.15)	(68.15)
Insurance			(2,272.47)	(2,272.47)
	Sub-total	11,334.00	(4,603.03)	6,730.97
HQ				
Repairs and Renewals			(478.45)	(478.45)
Heating and Lighting			(158.06)	(158.06)
Rent		52.00	(52.00)	0.00
Cleaning			(179.20)	(179.20)
Waterplus			(98.00)	(98.00)
HBC Non Domestic Rates			(16.00)	(16.00)
Stores and Equipment			(581.77)	(581.77)
	Sub-total	52.00	(1,563.48)	(1,511.48)
Fund Raisers				
Donations - Solicited (Halton Borough Council)		150.00		150.00
Bucket collection at Morrisons		66.39		66.39
	Sub-total	216.39		216.39
Miscellaneous				
Licenses and Fees		23.00	(165.04)	(142.04)
Interest/Gift Aid		397.31		397.31
Sundry Expenses			(125.61)	(125.61)
London Trip		80.00		80.00
	Sub-total	500.31	(290.65)	209.66
Total Income and Expenditure		177,138.22	(13,291.16)	163,847.06
Closing Balance c/fwd				163,847.06

STATEMENT OF ASSETS AND LIABILITIES			
	Unrestricted £	Restricted £	Total £
Cash/Bank funds	3,456.94	160,390.12	163,847.06
350CHF cash held over from Summer 2010 activity trip to Kandersteg, Switzerland, but no other monetary assets.			
Investment assets (see Note 2)	6,200.00		6,200.00
No Liabilities (see Note 3)			

Movements in restricted funds during the year:				
	Balance B/Forward £	Receipts £	Payments £	Balance C/Forward £
Camps	1,055.64	0.00	0.00	1,055.64
Contingency	5,000.00	0.00	0.00	5,000.00
International Fund	1,739.97	0.00	0.00	1,739.97
Woggle	1,000.00	0.00	0.00	1,000.00
Sections	2,541.97	1,988.55	-2,025.00	2,505.52
Bequest from Mr Kenneth Dean (V&AIB)	143,648.80	394.22	0.00	144,043.02
Covid Grants from Halton Borough Council	0.00	11,334.00	-4,603.03	6,730.97
London Trip	0.00	80.00	0.00	80.00
Slava	0.00	125.00	-1,890.00	(1,765.00)
	154,986.38	13,921.77	-8,518.03	160,390.12

Independent examiner's report to the trustees of 10th Widnes (Hough Green) Scout Group

I report to the trustees on my examination of the accounts of the **10th Widnes (Hough Green) Scout Group** for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees of the **10th Widnes (Hough Green) Scout Group** you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the **10th Widnes (Hough Green) Scout Group** accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the **10th Widnes (Hough Green) Scout Group** as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **Jayne Vernon**

Name: **Jayne Vernon**

Relevant professional qualification or membership of professional bodies (if any): MAAT

Address: 61 Spinney Avenue, Hough Green, Widnes. WA8 8LB

Date: 8 August 2021