

HUTTON CRANSWICK SPORTS AND RECREATION ASSOCIATION

FINANCIAL STATEMENTS

Year ended

30 JUNE 2023

Phoenix Accountancy and Business Consultancy Limited

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For the year ended 30 June 2023**

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**Report of the Board of Trustees  
For the year ended 30 June 2023**

The Trustees present their report with the financial statements of the charity for the year ended 30 June 2023.

**Reference and Administrative Details of the Charity, its Trustees and Advisers**

Name of charity: Hutton Cranswick Sport and Recreation Association

Charity Registration  
Number: 700877

Principal Operating  
Address: The Clubhouse  
Queen Elizabeth II Playing Field  
Rotsea Lane  
Hutton Cranswick  
East Yorkshire  
YO25 9EA

Correspondence  
Address: Hutton Cranswick Sport and Recreation Association  
  
c/o Clare Johnson  
Meadowview  
Scarborough Road  
Driffeld  
YO25 5HD

**Charity Trustees (Executive Committee):**

Names of Trustees who served during the year and since the year end were as follows:

Mike Wardell	Joe Leslie @
Mike Heuck*	Frances Johnson
Gina Simpson*	Clare Johnson-Beatty
Peter England	Ian Sanderson
Jake Hatfield @	Richard McGill @
Will Rogerson	Fiona Bones
Scott Baron @	Michael Jackson

\*These Trustees are also Custodian Trustees for the property of the association.

@These Trustees resigned at the AGM in September 2023

**Report of the Board of Trustees  
For the year ended 30 June 2023**

Independent Examiner: Rebecca Triffitt MAAT  
Practice Accountant  
Phoenix Accountancy and Business Consultancy Limited  
Morley's Cottage  
Morley's Yard  
Walkergate  
Beverley  
East Yorkshire  
HU17 9BY

Bankers: HSBC  
12 Market Place  
Drifffield  
East Yorkshire  
YO25 6AQ

**Structure, Governance and Management**Governing Document:

Hutton Cranswick Sports and Recreation Association is a registered charity governed by its constitution adopted on 01 June 1987 and amended at subsequent Annual General Meetings in 1988, 1991, 1994, 1995, 2003, 2004, 2009, 2011 and 2018.

Recruitment and appointment of Trustees:

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity, and usually remain in office until the Annual General Meeting next following their election. At the end of this term they can stand for re-election. All members are circulated with invitations to nominate Trustees in advance of the Annual General Meeting. There is a provision for the co-option of additional Trustees if required.

The Constitution states that the charity needs five members to be quorate.

**Report of the Board of Trustees  
For the year ended 30 June 2023**Trustee Induction and Training:

All Trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the Trustees may be requested at any point, where it is considered useful to their role as Trustee.

Organisational Structure:

The board of Trustees manages the Charity. Trustees are aware that any conflicts of interest are declared and minuted. The board meets every 4 to 6 weeks.

Policies:

Child Protection and Equal Opportunities policies are in place for the charity. Persons and groups using the premises also have policies in place.

Risk Management:

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

**Objectives and Activities**

As set out in the Constitution, the Charity's objects are to provide for the inhabitants of Hutton Cranswick and the neighbourhood (herein after called 'the area of benefit') in the interests of social welfare facilities for recreation and leisure time occupation, for the purpose of relaxation and with the object of improving the conditions of life for the said inhabitants.

Main objectives for the following year:

In developing the main objectives for the following year the Trustees have given regard to the Charity Commission guidance on public benefit.

- To continue to encourage use by the public and new groups for any sporting and recreational purpose.
- To further improve members/users facilities such as the community hall and playing fields.
- To increase revenue by having caravan meetings/ social evenings/ sports days.
- In association with the FA to provide increased performance for the sports surfaces and provision of our own field maintenance equipment.
- To develop, with the assistance of the village childminders, a community garden for children and wheelchair users.
- To apply for funding to build a new community based extension to the building.

**Report of the Board of Trustees  
For the year ended 30 June 2023****Achievements and Performance**Review of Activities 2022-2023

The Association has resumed and expanded its activities as Covid restrictions have been gradually lifted in order to fulfil the aims of its governing charter. During the year we have undertaken the following activities:

- We have provided facilities for 6 senior football teams, plus junior team.
- Tennis teams of mixed sex and age.
- An archery section of mixed sex and age.
- A cricket section with one team of mixed age groups.
- Developed a club for sporting and social activities for 'seniors'.
- The sports fields have benefitted from 'tining', moss/weed killing and application of fertilizer so as to improve playing surfaces.
- Astro turf tennis/football surface has been cleaned and re-juvenated to ensure longer life.
- Flood lamps have been serviced and maintained to ensure they comply with H & S rules and give longer life for use during the evening.
- There is a weekly whist drive, usually attended by more senior citizens.
- A quiz night every month.
- New Seniors Youth club providing mixed social and sporting activity for 'seniors'
- Hall used regularly for children's parties and meetings.
- A new fitness class is held on a weekly basis.
- Use of hall by furniture restoring group.
- Table Tennis nights
- Social coffee mornings developed by members of the local religious groups

**Financial Review**Reserves Policy

It is the aim of the Executive Committee to retain one years' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions and the charity will work towards achieving this.

**Report of the Board of Trustees  
For the year ended 30 June 2023****Trustees Responsibilities**

The Charities Act requires the Trustees to prepare financial statements for each financial year. In accordance with the Charity Commission Guidance the Trustees have elected to prepare the accounts on the Receipts and Payments basis. This is an acceptable format for all non-company charities with an income below £250,000.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Statement of disclosure of information to Independent Examiner**

The Charity has an income between £25,000 and £1m and therefore falls under the Independent Examination regime. We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ⊗ there is no relevant information of which the Charity's Independent Examiner is unaware; and
- ⊗ we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's Independent Examiner is aware of that information.


**Independent Examiner**

A resolution to reappoint Independent Examiner, Phoenix Accountancy and Business Consultancy Limited will be proposed at the forthcoming annual general meeting.

**Trustee Declaration**

The Trustees declare that they have approved the Trustees' report.

Signed on behalf of the charity's Trustees



Fiona Bone

**Chairperson**

Date: 8/3/24

**Independent Examiner's Report to the Members of  
Hutton Cranswick Sports and Recreation Association**

I report on the accounts of Hutton Cranswick Sports and Recreation Association for the year ended 30 June 2023, which are set out on pages 9 to 15.

**Respective responsibilities of Trustees and examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached other than those outlined below.

A loan of £500 was made to Claire Johnson-Beatty. This is due to be repaid in full in a future financial period. However, no time limit has been specified.

**Rebecca Triffitt, MAAT**

Practice Accountant, employee of Phoenix Accountancy and Business Consultancy Limited  
Morley's Cottage, Morley's Yard  
Walkergate  
Beverley  
HU17 9BY



Date: 13/3/24



# Receipts and Payments Account For the year ended 30 June 2023

		2023		2023		2022		2022	
	Notes	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted
		£	£	£	£	£	£	£	£
<b>RECEIPTS</b>									
Grants	1								
Donations (inc Gift Aid)	2	5,000	5,120	10,120	10,000	4,000	14,000		
Fundraising		1,682	750	2,432	878	575	1,453		
Hiring's and activities	3	5,959	-	5,989	-	-	-		
		27,081	-	27,081	23,892	-	23,892		
		39,722	5,870	45,592	34,770	4,575	39,345		
<b>PAYMENTS</b>									
Ground expenses		7,063	-	7,063	15,908	4,000	19,908		
Repairs and building works		9,195	3,873	13,068	5,712	-	5,712		
Light and heat		2,389	-	2,389	1,917	-	1,917		
Water rates		1,084	-	1,084	995	-	995		
Office costs		175	-	175	137	-	137		
Insurance		2,295	-	2,295	2,212	-	2,212		
Equipment		-	-	-	478	-	478		
Cleaner and waste removal		2,581	-	2,581	2,076	-	2,076		
Licences and professional fees		240	-	240	180	-	180		
Accountancy fees		326	-	326	311	-	311		
Activities and events	4	11,527	750	12,277	6,954	500	7,454		
Travel expenses	7	854	-	854	435	-	435		
Donations		-	-	-	140	-	140		
Bank Charges		130	-	-	60	-	60		
Sundries	7	508	-	508	15	-	15		
		38,367	4,623	42,990	37,530	4,500	42,030		

# Receipts and Payments Account (continued) For the year ended 30 June 2023

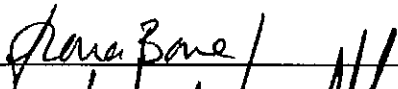
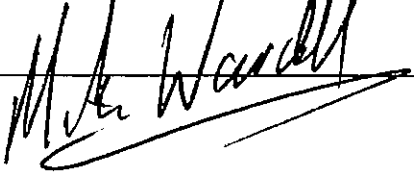
Notes	2023		2023		2023		2022		2022	
	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £	
Net surplus/(deficit) for the year before transfers	1,355	1,247	2,602	(2,760)	75	(2,685)				
Transfers between funds	-	-	-	-	-	-				
<b>Net surplus/(deficit) for the year</b>	<b>1,355</b>	<b>1,247</b>	<b>2,602</b>	<b>(2,760)</b>	<b>75</b>	<b>(2,685)</b>				
Cash & bank balances brought forward	72,903	7,927	80,830	75,663	7,852	83,515				
Cash & bank balances carried forward	<b>74,258</b>	<b>9,174</b>	<b>83,432</b>	<b>72,903</b>	<b>7,927</b>	<b>80,830</b>				

The notes on pages 12 to 15 form part of these financial statements.

**Statement of Assets and Liabilities**  
**As at 30 June 2023**

	Notes	2023 £	2022 £
<b>Monetary Assets</b>			
Current Account		83,314	80,709
Cash in hand		118	121
<b>Total Monetary Assets</b>		<b>83,432</b>	<b>80,830</b>
Comprising:			
Unrestricted Funds		74,258	72,903
Restricted Funds	5	9,174	7,927
		<b>83,432</b>	<b>80,830</b>
<b>Non-Monetary Assets and Liabilities</b>			
<b>Fixed Assets for the Charity's use</b>			
Land and Buildings (Revalued)		346,500	346,500
Tractor (At cost)		29,947	29,947
Furniture and Equipment (At cost)		22,875	22,875
		<b>399,322</b>	<b>399,322</b>
<b>Debtors</b>			
Sundry Debtors			-
<b>Creditors</b>			
Accounts Fees		(394)	(326)
		<b>(394)</b>	<b>(326)</b>

These financial statements were approved by the committee on 8/3/24 and signed on its behalf by:

 Fiona Bone, Chairperson  
 Mike Wardell, Trustee

The notes on pages 12 to 15 form part of these financial statements.

**Notes to the Accounts  
For the year ended 30 June 2023**

**Notes**

**1 Basis of Preparation**

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures are for the year ending 30 June 2022.

**2 Grants Received**

	2023		2023		2023		2022		2022	
	Unrestricted	Restricted	Unrestricted	Restricted	Total	Unrestricted	Restricted	Unrestricted	Restricted	Total
	£	£	£	£	£	£	£	£	£	£
Hutton Cranswick Parish Council	5,000	-	-	-	5,000	10,000	-	-	-	10,000
The Football Foundation	-	5,120	5,120	-	5,120	-	4,000	4,000	4,000	4,000
	5,000	5,120	5,120	10,120	10,120	10,000	4,000	10,000	4,000	14,000

## Notes to the Accounts For the year ended 30 June 2023

### Notes

#### 3 Hirings and Activities (Receipts)

	2023		2023		2023		2022		2022	
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	
	£	£	£	£	£	£	£	£	£	£
Pitch Rent	-	-	-	-	-	-	1,610	-	-	1,610
Hall Hire	7,560	-	7,560	-	-	7,560	6,284	-	-	6,284
Flood Light Use	-	-	-	-	-	-	-	-	-	-
Subscriptions	2,190	-	2,190	-	-	2,190	2,430	-	-	2,430
Whist	1,421	-	1,421	-	-	1,421	480	-	-	480
Bar	9,576	-	9,576	-	-	9,576	5,984	-	-	5,984
Advertising	1,080	-	1,080	-	-	1,080	1,080	-	-	1,080
Other Activities and Events	5,254	-	5,254	-	-	5,254	6,024	-	-	6,024
	27,081	-	27,081	-	-	27,081	23,892	-	-	23,892

#### 4 Activities and Events (Payments)

	2023		2023		2023		2022		2022	
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	
	£	£	£	£	£	£	£	£	£	£
Bar and Youth Club	6,312	-	6,312	-	-	6,312	4,841	-	-	4,841
Other Activities and Events	5,215	750	5,965	750	750	5,965	2,113	500	500	2,613
	11,527	750	12,277	750	750	12,277	6,954	500	500	7,454

## Notes to the Accounts For the year ended 30 June 2023

### Notes

#### 5 Restricted Funds

	Balance At 01/07/2022	Movement in Resources		Balance at 30/06/2023
		Incoming	Outgoing Transfers	
The Football Foundation	-	5,120	(3,873)	1,247
Hutton Parish Council	-	250	(250)	-
East Riding Council	-	500	(500)	-
Hutton Cranswick Warriors Football	32	-	-	32
New Build – Bricks Appeal	2,895	-	-	2,895
JS & EC Rymer Charitable Trust – Building	5,000	-	-	5,000
	<u>7,927</u>	<u>5,870</u>	<u>(4,623)</u>	<u>9,174</u>

A brief description of the restricted funds are given below:

#### **The Football Foundation –**

Restricted funding was received from The Football Foundation, to help with up keep of the football fields.

#### **Hutton Parish Council –**

Restricted funding was received from Hutton Parish Council to part fund a Kings Coronation event.

#### **East Riding Yorkshire Council –**

Restricted funding was received from East Riding Yorkshire Council to part fund a Kings Coronation event.

**Notes to the Accounts**  
**For the year ended 30 June 2023**

**Notes**

**5 Restricted Funds (continued)**

**Hutton Cranswick Warriors Football**

Restricted funding was received from Tesco Bags of Help administered by Groundworks towards the Hutton Cranswick Warriors Football Teams in 2019, there has been no expenditure against this during the year.

**New Build – Brick Appeal**

Hutton Cranswick Sports and Recreation Association are raising funds for the purpose of building a new purpose built modern building to enable them to enhance the facilities and offer a greater choice of activities.

Fundraising for this was started off with an appeal whereby people and organisations could sponsor a brick and have their name engraved.

**New Build - Donation**

A restricted donation was received from JS & EC Rymer Charitable Trust, to contribute towards funds to build a new purpose built modern building.

**6 Taxation**

Hutton Cranswick Sport and Recreation Association is a registered charity. All the associations' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.

**7 Trustee Remuneration**

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any Trustee.

There was £18 reimbursement of travel expenses paid out this year to 1 Trustee. (2021: £9).

£500 loan was given to Clare Johnson-Beatty, there is no deadline when she has to pay the funds back.