



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/07/2019 To 31/06/2020

Charity name: Hutton Cranswick Sports and Recreation Association

Charity registration number: 700877

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the Club are to provide for the inhabitants of Hutton Cranswick and the neighbourhood ("the area of benefit") in the interests of social welfare facilities for recreation and leisure-time occupation, for the purpose of relaxation and with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Outside activities include provision for 6 senior football teams, a junior team, cricket, archery, tennis, and drone club. In the clubhouse we run weekly activities for the over 65s, weekly table tennis nights, and soft play. In addition, the hall is hired out for fitness classes, furniture restoration group and, in partnership with a local church group, coffee mornings. There are monthly quiz nights and an outside 'trim trail' is available for villagers' use.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are reminded at the AGM of duties and guided to read Charity Commission guidance they have been sent and which is issued to any new trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not make grants, as per the constitution.
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	None
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity continues to make itself available for activities which may be run to benefit the inhabitants. Its popularity increases as we continue to improve facilities. Many villagers now come to the site just to enjoy the playing fields. The field is well used by dog walkers, many of whom are elderly and find difficulty walking.</p> <p>The field is adjacent to the village fishing lake, whose members use the hall for meetings. We make ourselves available for to other charities to hold fundraising events e.g Ryedale Special Families who use or facilities as part of a 2-day cycle event. A similar music event was planned but was cancelled due to Covid.</p> <p>The members have liaised with the FA regarding field improvements and work with them to improve and maintain the playing fields.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is healthy, with solid reserves. It has a building fund of nearly £50K for a new build.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are 6 months' operating costs to be held as reserve.
Amount of reserves held	Para 1.22	£9,096.32
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None. The charity is a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fund-raising activities, grants from the Parish Council, the Football Association and other grant-awarding bodies.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Association has no specific investment policy – it seeks to plough money raised back into its community initiatives and have sufficient reserves to meet maintenance, as well as fund raising for a new building.
A description of the principal risks facing the charity	Para 1.46	Loss of income from the pandemic and other similar events. Catastrophic weather events, such as flooding. There is a risk that the Parish Council will not renew the lease on the fields in 2038, but this is extremely unlikely.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Office holders are automatically trustees. Other members of the Management Committee are invited to become trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hutton Cranswick Sport and Recreation Association
Other name the charity uses	Hutton Cranswick SRA
Registered charity number	700877
Charity's principal address	The Clubhouse, Queen Elizabeth II Playing Fields, Rotsea Lane, Hutton, Driffield, YO25 9QA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr K. Astley			
2	Mr S. Baron			
3	Mr P. England			
4	Mrs S. Gowthorpe			
5	Mr J. Hatfield			
6	Mr M. Heuck			
7	Mrs F. Johnson	Chair		
8	Ms C. Johnson-Beatty	Treasurer		
9	Mr J. Leslie			
10	Mrs T. Lock			
11	Mr R. McGill			
12	Mr W. Rogerson			
13	Mr I. Sanderson	Secretary	appointed 19/10/2019	
14	Mrs G. Simpson			
15	Mr M. Wardell	Maintenance Officer		

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Mrs G. Simpson		
Mr M. Heuck		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ian Richard Sanderson	
Position (eg Secretary, Chair, etc)	Secretary	
Date		

HUTTON CRANSWICK SPORTS AND RECREATION ASSOCIATION

FINANCIAL STATEMENTS

Year ended

30 JUNE 2020

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For the year ended 30 June 2020**

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Charity Details
For the year ended 30 June 2020

Name of Charity	Hutton Cranswick Sports and Recreation Association
Period of Accounts	Year ending 30 June 2020
Registered Charity No	700877
Charity Trustees (for the period of accounts unless otherwise stated)	Mike Wardell Mike Heuck Gina Simpson Peter England Jake Hatfield Ian Sanderson Sally Gowthorpe Tara Lock Will Rogerson Scott Baron Trevor Astley Joe Leslie Richard McGill Claire Johnson-Beatty Frances Johnson
Custodian Trustees	Mike Heuck Gina Simpson
Operating Address	Hutton Cranswick Sport and Recreation Association The Clubhouse Queen Elizabeth II Field Rotsea Lane Hutton Cranswick East Yorkshire YO25 9ES

**Correspondence
Address**

Hutton Cranswick Sport and Recreation Association
c/o Michael Wardell
10 St Peters Close
Hutton Cranswick
East Yorkshire
YO25 9YZ

Independent Examiner

Sian Broughton
Chartered Management Accountant, Director of:
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
East Yorkshire
HU17 9BY

Independent Examiner's Report to the Members of Hutton Cranswick Sports and Recreation Association

I report on the accounts of Hutton Cranswick Sports and Recreation Association for the year ended 30 June 2019, which are set out on pages 11 to 18.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sian Broughton ACMA, CGMA, DChA, MAAT

Chartered Management Accountant
Director of Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
HU17 9BY

[Date]

**Report of the Board of Trustees
For the year ended 30 June 2020**

The Trustees present their report with the financial statements of the charity for the year ended 30 June 2020.

Reference and Administrative Details of the Charity, its Trustees and Advisers

Name of charity: Hutton Cranswick Sport and Recreation Association

Charity Registration Number: 700877

Principal Operating Address: The Clubhouse
Queen Elizabeth II Playing Field
Rotsea Lane
Hutton Cranswick
East Yorkshire
YO25 9EA

Correspondence Address: Hutton Cranswick Sport and Recreation Association
c/o Michael Wardell
10 St Peters Close
Hutton Cranswick
YO25 9YZ

Charity Trustees (Executive Committee):

Names of Trustees who served during the year and since the year end were as follows:

Mike Wardell	Scott Baron
Mike Heuck*	Trevor Astley
Gina Simpson*	Joe Leslie
Peter England	Frances Johnson
Jake Hatfield	Claire Johnson-Beatty
Sally Gowthorpe	Ian Sanderson
Tara Lock	Richard McGill
Will Rogerson	

*These Trustees are also Custodian Trustees for the property of the association.

**Report of the Board of Trustees
For the year ended 30 June 2020**Independent Examiner:

Sian Broughton ACMA, CGMA, DChA, MAAT
Chartered Management Accountant
Director of:
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
East Yorkshire
HU17 9BY

Bankers:

HSBC
12 Market Place
Driffield
East Yorkshire
YO25 6AQ

Structure, Governance and ManagementGoverning Document:

Hutton Cranswick Sports and Recreation Association is a registered charity governed by its constitution adopted on 01 June 1987 and amended at subsequent Annual General Meetings in 1988, 1991, 1994, 1995, 2003, 2004, 2009, 2011 and 2018.

Recruitment and appointment of Trustees:

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity, and usually remain in office until the Annual General Meeting next following their election. At the end of this term they can stand for re-election. All members are circulated with invitations to nominate Trustees in advance of the Annual General Meeting. There is a provision for the co-option of additional Trustees if required.

The Constitution states that the charity needs five members to be quorate.

**Report of the Board of Trustees
For the year ended 30 June 2020**Trustee Induction and Training:

All Trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the Trustees may be requested at any point, where it is considered useful to their role as Trustee.

Organisational Structure:

The board of Trustees manages the Charity. Trustees are aware that any conflicts of interest are declared and minuted. The board meets every 4 to 6 weeks.

Policies:

Child Protection and Equal Opportunities policies are in place for the charity. Persons and groups using the premises also have policies in place.

Risk Management:

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

Objectives and Activities

As set out in the Constitution, the Charity's objects are to provide for the inhabitants of Hutton Cranswick and the neighbourhood (herein after called 'the area of benefit') in the interests of social welfare facilities for recreation and leisure time occupation, for the purpose of relaxation and with the object of improving the conditions of life for the said inhabitants.

Main objectives for the following year:

In developing the main objectives for the following year the Trustees have given regard to the Charity Commission guidance on public benefit.

- To continue to encourage use by the public and new groups for any sporting and recreational purpose.
- To further improve members/users facilities such as the community hall and playing fields.
- To increase revenue by having caravan meetings/ social evenings/ sports days.
- In association with the FA to provide increased performance for the sports surfaces and provision of our own field maintenance equipment.
- To develop, with the assistance of the village childminders, a community garden for children and wheelchair users.
- To apply for funding to build a new community based extension to the building.

**Report of the Board of Trustees
For the year ended 30 June 2020****Achievements and Performance**Review of Activities 2019-2020

During the year we have undertaken the following activities:

- We have provided facilities for 6 senior football teams, plus junior team.
- Tennis teams of mixed sex and age.
- An archery section of mixed sex and age.
- A cricket section with one team of mixed age groups.
- Developed a club for sporting and social activities for 'seniors'.
- The sports fields have benefitted from 'tining', moss/weed killing and application of fertilizer so as to improve playing surfaces.
- Astro turf tennis/football surface has been cleaned and re-juvenated to ensure longer life.
- Flood lamps have been serviced and maintained to ensure they comply with H & S rules and give longer life for use during the evening.
- Children's soft play takes place 2, 1/2 days a week, when possible.
- There is a weekly whist drive, usually attended by more senior citizens.
- A quiz night every month.
- New Seniors Youth club providing mixed social and sporting activity for 'seniors'
- Hall used regularly for children's parties and meetings.
- A new fitness class is held on a weekly basis.
- Use of hall by furniture restoring group.
- Table Tennis nights
- Social coffee mornings developed by members of the local religious groups

Financial ReviewReserves Policy

It is the aim of the Executive Committee to retain one years' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions and the charity will work towards achieving this.

**Report of the Board of Trustees
For the year ended 30 June 2020****Trustees Responsibilities**

The Charities Act requires the Trustees to prepare financial statements for each financial year. In accordance with the Charity Commission Guidance the Trustees have elected to prepare the accounts on the Receipts and Payments basis. This is an acceptable format for all non-company charities with an income below £250,000.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to Independent Examiner

The Charity has an income between £25,000 and £1m and therefore falls under the Independent Examination regime. We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ⊗ there is no relevant information of which the Charity's Independent Examiner is unaware; and
- ⊗ we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's Independent Examiner is aware of that information.

Independent Examiner

A resolution to reappoint Independent Examiner, Phoenix Accountancy and Business Consultancy Limited will be proposed at the forthcoming annual general meeting.

Trustee Declaration

The Trustees declare that they have approved the Trustees' report.

Signed on behalf of the charity's Trustees



Frances Johnson

Chairperson

Date:

13/5/21

Receipts and Payments Account For the year ended 30 June 2020

		2020	2020	2020	2019	2019	2019
	Notes	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		£	£	£			£
RECEIPTS							
Grants	1	30,000	8,097	38,097	5,000	2,000	7,000
Donations (inc Gift Aid)	2	1,203	5,000	6,203	606	-	606
Fundraising		220	150	370	-	2,610	2,610
Hirings and activities	3	19,577	-	19,577	22,990	-	22,990
		51,000	13,247	64,247	28,596	4,610	33,206
PAYMENTS							
Ground expenses		3,917	4,152	8,069	3,716	-	3,716
Repairs and building works		4,683	-	4,683	5,671	-	5,671
Light and heat		1,820	-	1,820	1,531	-	1,531
Water rates		402	-	402	472	-	472
Office costs		185	-	185	314	-	314
Insurance		2,210	-	2,210	1,858	-	1,858
Equipment		311	1,670	1,981	-	1,000	1,000
Cleaning and waste removal		1,530	-	1,530	1,438	-	1,438
Licences and professional fees		255	-	255	349	-	349
Accountancy fees		241	-	241	339	-	339
Activities and events	4	5,266	-	5,266	4,693	568	5,261
Travel expenses	7	105	-	105	110	-	110
Donations		250	-	250	-	-	-
Sundries		353	-	353	358	-	358
		21,528	5,822	27,350	20,849	1,568	22,417

Receipts and Payments Account (continued)
For the year ended 30 June 2020

Net surplus/(deficit) for the year before transfers	29,472	7,425	36,897	7,747	3,042	10,789
Transfers between funds	(418)	418	-	400	(400)	-
Net surplus/(deficit) for the year	29,054	7,843	36,897	8,147	2,642	10,789
Cash & bank balances brought forward	19,335	2,642	21,977	11,188	-	11,188
Cash & bank balances carried forward	48,389	10,485	58,874	19,335	2,642	21,977

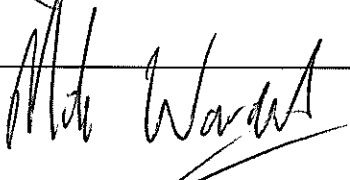
The notes on pages 14 to 17 form part of these financial statements.

Statement of Assets and Liabilities
As at 30 June 2020

	Notes	2020 £	2019 £
Monetary Assets			
Current Account		9,096	2,199
Savings Account		49,612	19,611
Cash in hand		166	167
Total Monetary Assets		58,874	21,977
Comprising:			
Unrestricted Funds		48,389	19,335
Restricted Funds	5	10,485	2,642
		58,874	21,977
Non-Monetary Assets and Liabilities			
Fixed Assets for the Charity's use			
Land and Buildings (Revalued)		346,500	346,500
Tractor (At cost)		29,947	29,947
Furniture and Equipment (At cost)		19,320	17,339
		395,767	393,786
Debtors			
Sundry Debtors		-	-
Creditors			
Accounts Fees		(396)	(241)
		(396)	(241)

These financial statements were approved by the committee on 13/5/21 and signed on its behalf by:

 Frances Johnson, Chairperson

 Mike Wardell, Trustee

The notes on pages 14 to 17 form part of these financial statements.

Notes to the Accounts
For the year ended 30 June 2020

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures are for the year ending 30 June 2019.

2 Grants Received

	2020 Unrestricted	2020 Restricted	2020 Total	2019 Unrestricted	2019 Restricted	2019 Total
	£	£	£	£	£	£
East Riding of Yorkshire Council – Active Creative	-	1,345	1,345	-	-	-
East Riding of Yorkshire Council – Retail, Hospitality and Leisure	25,000	-	25,000	-	-	-
Hutton Cranswick Parish Council	5,000	-	5,000	5,000	-	5,000
The Football Foundation	-	6,752	6,752	-	-	-
Tesco Bags of Help	-	-	-	-	2,000	2,000
	30,000	8,097	38,097	5,000	2,000	7,000

Notes to the Accounts
For the year ended 30 June 2020

3 Hirings and Activities (Receipts)

	2020 Unrestricted £	2020 Restricted £	2020 Total £	2019 Unrestricted £	2019 Restricted £	2019 Total £
Pitch Rent	693	-	693	738	-	738
Hall Hire	4,110	-	4,110	4,487	-	4,487
Flood Light Use	90	-	90	30	-	30
Subscriptions	1,922	-	1,922	2,571	-	2,571
Whist	1,582	-	1,582	1,618	-	1,618
Bar	2,008	-	2,008	6,733	-	6,733
Advertising	1,200	-	1,200	960	-	960
Other Activities and Events	7,972	-	7,972	5,853	-	5,853
	19,577	-	19,577	22,990	-	22,990

4 Activities and Events (Payments)

	2020 Unrestricted £	2020 Restricted £	2020 Total £	2019 Unrestricted £	2019 Restricted £	2019 Total £
Bar and Youth Club	3,889	-	3,889	3,799	-	3,799
Other Activities and Events	1,377	-	1,369	894	568	1,462
	5,266	-	5,258	4,693	568	5,261

Notes to the Accounts For the year ended 30 June 2020

Notes

5 Restricted Funds

	Balance At 01/07/19	Movement in Resources		Balance at 30/06/20
		Incoming	Outgoing	Transfers
The Football Foundation (1)	-	500	-	-
The Football Foundation (2)	-	5,000	(4,152)	-
The Football Foundation (3)	-	1,252	(1,670)	418
East Riding of Yorkshire Council - Active Creative	-	1,345	-	-
Hutton Cranswick Warriors Football	32	-	-	-
New Build – Bricks Appeal	2,610	150	-	-
JS & EC Rymer Charitable Trust – Building	-	5,000	-	-
	2,642	13,247	(5,822)	418
				10,485

A brief description of the restricted funds are given below:

The Football Foundation – Making the building safe

Restricted funding of £500 was received from The Football Foundation, to help with keeping the building safe during Covid 19.

The Football Foundation – Pitch Maintenance

Restricted funding of £5,000 was received from The Football Foundation, to help with pitch maintenance.

Notes to the Accounts
For the year ended 30 June 2020**5 Restricted Funds (continued)****The Football Foundation – Adult Steel Freestanding Goal Pack**

Restricted funding of £1,252 was received from The Football Foundation, to help towards an Adult steel freestanding goals pack. The Football Foundation contributed 75% of the costs, with Hutton Cranswick Sport and Recreation Association required to provide 25% match.

East Riding Yorkshire Council – Active Creative Grant

A grant for £1,345 was received from East Riding Yorkshire Council to help support Sport, Play and Arts related activity.

Hutton Cranswick Warriors Football

Restricted funding of £2,000 was received in the prior year from Tesco Bags of Help in administered by Groundworks towards the Hutton Cranswick Warriors Football Teams in 2019, there has been no expenditure against this during the year.

New Build – Brick Appeal

Hutton Cranswick Sports and Recreation Association are raising funds for the purpose of building a new purpose built modern building to enable them to enhance the facilities and offer a greater choice of activities.

Fundraising for this was started off with an appeal whereby people and organisations could sponsor a brick and have their name engraved. This raised £150 during the year.

New Build - Donation

A £5,000 donation was received from JS & EC Rymer Charitable Trust, to contribute towards funds to build a new purpose built modern building.

6 Taxation

Hutton Cranswick Sport and Recreation Association is a registered charity. All the associations' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.

7 Trustee Remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any Trustee.

There was reimbursement of travel expenses amounting to £105 paid to 2 Trustees (2019: £110 for 2 Trustee) in respect of the year.

HUTTON CRANSWICK SPORTS AND RECREATION ASSOCIATION

FINANCIAL STATEMENTS

Year ended

30 JUNE 2020

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For the year ended 30 June 2020**

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Charity Details
For the year ended 30 June 2020

Name of Charity	Hutton Cranswick Sports and Recreation Association
Period of Accounts	Year ending 30 June 2020
Registered Charity No	700877
Charity Trustees (for the period of accounts unless otherwise stated)	Mike Wardell Mike Heuck Gina Simpson Peter England Jake Hatfield Ian Sanderson Sally Gowthorpe Tara Lock Will Rogerson Scott Baron Trevor Astley Joe Leslie Richard McGill Claire Johnson-Beatty Frances Johnson
Custodian Trustees	Mike Heuck Gina Simpson
Operating Address	Hutton Cranswick Sport and Recreation Association The Clubhouse Queen Elizabeth II Field Rotsea Lane Hutton Cranswick East Yorkshire YO25 9ES

**Correspondence
Address**

Hutton Cranswick Sport and Recreation Association
c/o Michael Wardell
10 St Peters Close
Hutton Cranswick
East Yorkshire
YO25 9YZ

Independent Examiner

Sian Broughton
Chartered Management Accountant, Director of:
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- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

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Sian Broughton ACMA, CGMA, DChA, MAAT

Chartered Management Accountant
Director of Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
HU17 9BY

[Date]

**Report of the Board of Trustees
For the year ended 30 June 2020**

The Trustees present their report with the financial statements of the charity for the year ended 30 June 2020.

Reference and Administrative Details of the Charity, its Trustees and Advisers

Name of charity: Hutton Cranswick Sport and Recreation Association

Charity Registration Number: 700877

Principal Operating Address: The Clubhouse
Queen Elizabeth II Playing Field
Rotsea Lane
Hutton Cranswick
East Yorkshire
YO25 9EA

Correspondence Address: Hutton Cranswick Sport and Recreation Association
c/o Michael Wardell
10 St Peters Close
Hutton Cranswick
YO25 9YZ

Charity Trustees (Executive Committee):

Names of Trustees who served during the year and since the year end were as follows:

Mike Wardell	Scott Baron
Mike Heuck*	Trevor Astley
Gina Simpson*	Joe Leslie
Peter England	Frances Johnson
Jake Hatfield	Claire Johnson-Beatty
Sally Gowthorpe	Ian Sanderson
Tara Lock	Richard McGill
Will Rogerson	

*These Trustees are also Custodian Trustees for the property of the association.

**Report of the Board of Trustees
For the year ended 30 June 2020**Independent Examiner:

Sian Broughton ACMA, CGMA, DChA, MAAT
Chartered Management Accountant
Director of:
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
East Yorkshire
HU17 9BY

Bankers:

HSBC
12 Market Place
Driffield
East Yorkshire
YO25 6AQ

Structure, Governance and ManagementGoverning Document:

Hutton Cranswick Sports and Recreation Association is a registered charity governed by its constitution adopted on 01 June 1987 and amended at subsequent Annual General Meetings in 1988, 1991, 1994, 1995, 2003, 2004, 2009, 2011 and 2018.

Recruitment and appointment of Trustees:

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity, and usually remain in office until the Annual General Meeting next following their election. At the end of this term they can stand for re-election. All members are circulated with invitations to nominate Trustees in advance of the Annual General Meeting. There is a provision for the co-option of additional Trustees if required.

The Constitution states that the charity needs five members to be quorate.

**Report of the Board of Trustees
For the year ended 30 June 2020**Trustee Induction and Training:

All Trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the Trustees may be requested at any point, where it is considered useful to their role as Trustee.

Organisational Structure:

The board of Trustees manages the Charity. Trustees are aware that any conflicts of interest are declared and minuted. The board meets every 4 to 6 weeks.

Policies:

Child Protection and Equal Opportunities policies are in place for the charity. Persons and groups using the premises also have policies in place.

Risk Management:

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

Objectives and Activities

As set out in the Constitution, the Charity's objects are to provide for the inhabitants of Hutton Cranswick and the neighbourhood (herein after called 'the area of benefit') in the interests of social welfare facilities for recreation and leisure time occupation, for the purpose of relaxation and with the object of improving the conditions of life for the said inhabitants.

Main objectives for the following year:

In developing the main objectives for the following year the Trustees have given regard to the Charity Commission guidance on public benefit.

- To continue to encourage use by the public and new groups for any sporting and recreational purpose.
- To further improve members/users facilities such as the community hall and playing fields.
- To increase revenue by having caravan meetings/ social evenings/ sports days.
- In association with the FA to provide increased performance for the sports surfaces and provision of our own field maintenance equipment.
- To develop, with the assistance of the village childminders, a community garden for children and wheelchair users.
- To apply for funding to build a new community based extension to the building.

Report of the Board of Trustees For the year ended 30 June 2020

Achievements and Performance

Review of Activities 2019-2020

During the year we have undertaken the following activities:

- We have provided facilities for 6 senior football teams, plus junior team.
- Tennis teams of mixed sex and age.
- An archery section of mixed sex and age.
- A cricket section with one team of mixed age groups.
- Developed a club for sporting and social activities for 'seniors'.
- The sports fields have benefitted from 'tining', moss/weed killing and application of fertilizer so as to improve playing surfaces.
- Astro turf tennis/football surface has been cleaned and re-juvenated to ensure longer life.
- Flood lamps have been serviced and maintained to ensure they comply with H & S rules and give longer life for use during the evening.
- Children's soft play takes place 2, 1/2 days a week, when possible.
- There is a weekly whist drive, usually attended by more senior citizens.
- A quiz night every month.
- New Seniors Youth club providing mixed social and sporting activity for 'seniors'.
- Hall used regularly for children's parties and meetings.
- A new fitness class is held on a weekly basis.
- Use of hall by furniture restoring group.
- Table Tennis nights
- Social coffee mornings developed by members of the local religious groups

Financial Review

Reserves Policy

It is the aim of the Executive Committee to retain one years' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions and the charity will work towards achieving this.

**Report of the Board of Trustees
For the year ended 30 June 2020****Trustees Responsibilities**

The Charities Act requires the Trustees to prepare financial statements for each financial year. In accordance with the Charity Commission Guidance the Trustees have elected to prepare the accounts on the Receipts and Payments basis. This is an acceptable format for all non-company charities with an income below £250,000.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to Independent Examiner

The Charity has an income between £25,000 and £1m and therefore falls under the Independent Examination regime. We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ⊗ there is no relevant information of which the Charity's Independent Examiner is unaware; and
- ⊗ we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's Independent Examiner is aware of that information.

Independent Examiner

A resolution to reappoint Independent Examiner, Phoenix Accountancy and Business Consultancy Limited will be proposed at the forthcoming annual general meeting.

Trustee Declaration

The Trustees declare that they have approved the Trustees' report.

Signed on behalf of the charity's Trustees



Frances Johnson

Chairperson

Date:

13/5/21

Receipts and Payments Account For the year ended 30 June 2020

		2020	2020	2020	2019	2019	2019
	Notes	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		£	£	£			£
RECEIPTS							
Grants	1	30,000	8,097	38,097	5,000	2,000	7,000
Donations (inc Gift Aid)	2	1,203	5,000	6,203	606	-	606
Fundraising		220	150	370	-	2,610	2,610
Hirings and activities	3	19,577	-	19,577	22,990	-	22,990
		51,000	13,247	64,247	28,596	4,610	33,206

PAYMENTS

Ground expenses		3,917	4,152	8,069	3,716	-	3,716
Repairs and building works		4,683	-	4,683	5,671	-	5,671
Light and heat		1,820	-	1,820	1,531	-	1,531
Water rates		402	-	402	472	-	472
Office costs		185	-	185	314	-	314
Insurance		2,210	-	2,210	1,858	-	1,858
Equipment		311	1,670	1,981	-	1,000	1,000
Cleaning and waste removal		1,530	-	1,530	1,438	-	1,438
Licences and professional fees		255	-	255	349	-	349
Accountancy fees		241	-	241	339	-	339
Activities and events	4	5,266	-	5,266	4,693	568	5,261
Travel expenses	7	105	-	105	110	-	110
Donations		250	-	250	-	-	-
Sundries		353	-	353	358	-	358
		21,528	5,822	27,350	20,849	1,568	22,417

Receipts and Payments Account (continued)
For the year ended 30 June 2020

Net surplus/(deficit) for the year before transfers	29,472	7,425	36,897	7,747	3,042	10,789
Transfers between funds	(418)	418	-	400	(400)	-
Net surplus/(deficit) for the year	29,054	7,843	36,897	8,147	2,642	10,789
Cash & bank balances brought forward	19,335	2,642	21,977	11,188	-	11,188
Cash & bank balances carried forward	48,389	10,485	58,874	19,335	2,642	21,977

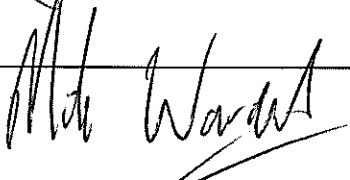
The notes on pages 14 to 17 form part of these financial statements.

Statement of Assets and Liabilities
As at 30 June 2020

	Notes	2020 £	2019 £
Monetary Assets			
Current Account		9,096	2,199
Savings Account		49,612	19,611
Cash in hand		166	167
Total Monetary Assets		58,874	21,977
Comprising:			
Unrestricted Funds		48,389	19,335
Restricted Funds	5	10,485	2,642
		58,874	21,977
Non-Monetary Assets and Liabilities			
Fixed Assets for the Charity's use			
Land and Buildings (Revalued)		346,500	346,500
Tractor (At cost)		29,947	29,947
Furniture and Equipment (At cost)		19,320	17,339
		395,767	393,786
Debtors			
Sundry Debtors		-	-
Creditors			
Accounts Fees		(396)	(241)
		(396)	(241)

These financial statements were approved by the committee on 13/5/21 and signed on its behalf by:

 Frances Johnson, Chairperson

 Mike Wardell, Trustee

The notes on pages 14 to 17 form part of these financial statements.

Notes to the Accounts
For the year ended 30 June 2020

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures are for the year ending 30 June 2019.

2 Grants Received

	2020 Unrestricted	2020 Restricted	2020 Total	2019 Unrestricted	2019 Restricted	2019 Total
	£	£	£	£	£	£
East Riding of Yorkshire Council – Active Creative	-	1,345	1,345	-	-	-
East Riding of Yorkshire Council – Retail, Hospitality and Leisure	25,000	-	25,000	-	-	-
Hutton Cranswick Parish Council	5,000	-	5,000	5,000	-	5,000
The Football Foundation	-	6,752	6,752	-	-	-
Tesco Bags of Help	-	-	-	-	2,000	2,000
	30,000	8,097	38,097	5,000	2,000	7,000

Notes to the Accounts
For the year ended 30 June 2020

3 Hirings and Activities (Receipts)

	2020 Unrestricted £	2020 Restricted £	2020 Total £	2019 Unrestricted £	2019 Restricted £	2019 Total £
Pitch Rent	693	-	693	738	-	738
Hall Hire	4,110	-	4,110	4,487	-	4,487
Flood Light Use	90	-	90	30	-	30
Subscriptions	1,922	-	1,922	2,571	-	2,571
Whist	1,582	-	1,582	1,618	-	1,618
Bar	2,008	-	2,008	6,733	-	6,733
Advertising	1,200	-	1,200	960	-	960
Other Activities and Events	7,972	-	7,972	5,853	-	5,853
	19,577	-	19,577	22,990	-	22,990

4 Activities and Events (Payments)

	2020 Unrestricted £	2020 Restricted £	2020 Total £	2019 Unrestricted £	2019 Restricted £	2019 Total £
Bar and Youth Club	3,889	-	3,889	3,799	-	3,799
Other Activities and Events	1,377	-	1,369	894	568	1,462
	5,266	-	5,258	4,693	568	5,261

Notes to the Accounts For the year ended 30 June 2020

Notes

5 Restricted Funds

	Balance At 01/07/19	Movement in Resources		Balance at 30/06/20
		Incoming	Outgoing	Transfers
The Football Foundation (1)	-	500	-	-
The Football Foundation (2)	-	5,000	(4,152)	-
The Football Foundation (3)	-	1,252	(1,670)	418
East Riding of Yorkshire Council - Active Creative	-	1,345	-	-
Hutton Cranswick Warriors Football	32	-	-	-
New Build – Bricks Appeal	2,610	150	-	-
JS & EC Rymer Charitable Trust – Building	-	5,000	-	-
	2,642	13,247	(5,822)	418
				10,485

A brief description of the restricted funds are given below:

The Football Foundation – Making the building safe

Restricted funding of £500 was received from The Football Foundation, to help with keeping the building safe during Covid 19.

The Football Foundation – Pitch Maintenance

Restricted funding of £5,000 was received from The Football Foundation, to help with pitch maintenance.

Notes to the Accounts
For the year ended 30 June 2020**5 Restricted Funds (continued)****The Football Foundation – Adult Steel Freestanding Goal Pack**

Restricted funding of £1,252 was received from The Football Foundation, to help towards an Adult steel freestanding goals pack. The Football Foundation contributed 75% of the costs, with Hutton Cranswick Sport and Recreation Association required to provide 25% match.

East Riding Yorkshire Council – Active Creative Grant

A grant for £1,345 was received from East Riding Yorkshire Council to help support Sport, Play and Arts related activity.

Hutton Cranswick Warriors Football

Restricted funding of £2,000 was received in the prior year from Tesco Bags of Help in administered by Groundworks towards the Hutton Cranswick Warriors Football Teams in 2019, there has been no expenditure against this during the year.

New Build – Brick Appeal

Hutton Cranswick Sports and Recreation Association are raising funds for the purpose of building a new purpose built modern building to enable them to enhance the facilities and offer a greater choice of activities.

Fundraising for this was started off with an appeal whereby people and organisations could sponsor a brick and have their name engraved. This raised £150 during the year.

New Build - Donation

A £5,000 donation was received from JS & EC Rymer Charitable Trust, to contribute towards funds to build a new purpose built modern building.

6 Taxation

Hutton Cranswick Sport and Recreation Association is a registered charity. All the associations' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.

7 Trustee Remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any Trustee.

There was reimbursement of travel expenses amounting to £105 paid to 2 Trustees (2019: £110 for 2 Trustee) in respect of the year.