

HUTTON CRANSWICK SPORTS AND RECREATION ASSOCIATION

Charity No: 700877

HUTTON CRANSWICK SPORTS AND RECREATION ASSOCIATION

FINANCIAL STATEMENTS

Year ended

30 JUNE 2021

Phoenix Accountancy and Business Consultancy Limited

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For the year ended 30 June 2021**

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HUTTON CRANSWICK SPORTS AND RECREATION ASSOCIATION Charity No: 700877

Charity Details
For the year ended 30 June 2021

Name of Charity	Hutton Cranswick Sports and Recreation Association
Period of Accounts	Year ending 30 June 2021
Registered Charity No	700877
Charity Trustees (for the period of accounts unless otherwise stated)	Mike Wardell Mike Heuck Gina Simpson Peter England Jake Hatfield Ian Sanderson Sally Gowthorpe (resigned 8 th Sep 2021) Tara Lock (resigned 8 th Sept 2021) Will Rogerson Scott Baron Trevor Astley (resigned 8 th Sept 2021) Joe Leslie Richard McGill Claire Johnson-Beatty Frances Johnson
Custodian Trustees	Mike Heuck Gina Simpson
Operating Address	Hutton Cranswick Sport and Recreation Association The Clubhouse Queen Elizabeth II Field Rotsea Lane Hutton Cranswick East Yorkshire YO25 9ES

HUTTON CRANSWICK SPORTS AND RECREATION ASSOCIATION Charity No: 700877

**Correspondence
Address**

Hutton Cranswick Sport and Recreation Association
c/o Michael Wardell
10 St Peters Close
Hutton Cranswick
East Yorkshire
YO25 9YZ

Independent Examiner

Rebecca Triffitt MAAT
Practice Accountant
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
East Yorkshire
HU17 9BY

Independent Examiner's Report to the Members of Hutton Cranswick Sports and Recreation Association

I report on the accounts of Hutton Cranswick Sports and Recreation Association for the year ended 30 June 2021, which are set out on pages 11 to 18.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached other than those outlined below.

Rebecca Triffitt, MAAT

Practice Accountant, employee of Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
HU17 9BY

[Date]

**Report of the Board of Trustees
For the year ended 30 June 2021**

The Trustees present their report with the financial statements of the charity for the year ended 30 June 2021.

Reference and Administrative Details of the Charity, its Trustees and Advisers

<u>Name of charity:</u>	Hutton Cranswick Sport and Recreation Association
<u>Charity Registration Number:</u>	700877
<u>Principal Operating Address:</u>	The Clubhouse Queen Elizabeth II Playing Field Rotsea Lane Hutton Cranswick East Yorkshire YO25 9EA
<u>Correspondence Address:</u>	Hutton Cranswick Sport and Recreation Association c/o Michael Wardell 10 St Peters Close Hutton Cranswick YO25 9YZ

Charity Trustees (Executive Committee):

Names of Trustees who served during the year and since the year end were as follows:

Mike Wardell	Scott Baron
Mike Heuck*	Trevor Astley @
Gina Simpson*	Joe Leslie
Peter England	Frances Johnson
Jake Hatfield	Claire Johnson-Beatty
Sally Gowthorpe @	Ian Sanderson
Tara Lock @	Richard McGill
Will Rogerson	

*These Trustees are also Custodian Trustees for the property of the association.
@These Trustees resigned on 8th September 2021.

**Report of the Board of Trustees
For the year ended 30 June 2021**

Independent Examiner: Rebecca Triffitt MAAT
Practice Accountant
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
East Yorkshire
HU17 9BY

Bankers: HSBC
12 Market Place
Driffeld
East Yorkshire
YO25 6AQ

Structure, Governance and Management

Governing Document:

Hutton Cranswick Sports and Recreation Association is a registered charity governed by its constitution adopted on 01 June 1987 and amended at subsequent Annual General Meetings in 1988, 1991, 1994, 1995, 2003, 2004, 2009, 2011 and 2018.

Recruitment and appointment of Trustees:

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity, and usually remain in office until the Annual General Meeting next following their election. At the end of this term they can stand for re-election. All members are circulated with invitations to nominate Trustees in advance of the Annual General Meeting. There is a provision for the co-option of additional Trustees if required.

The Constitution states that the charity needs five members to be quorate.

**Report of the Board of Trustees
For the year ended 30 June 2021**Trustee Induction and Training:

All Trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the Trustees may be requested at any point, where it is considered useful to their role as Trustee.

Organisational Structure:

The board of Trustees manages the Charity. Trustees are aware that any conflicts of interest are declared and minuted. The board meets every 4 to 6 weeks.

Policies:

Child Protection and Equal Opportunities policies are in place for the charity. Persons and groups using the premises also have policies in place.

Risk Management:

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

Objectives and Activities

As set out in the Constitution, the Charity's objects are to provide for the inhabitants of Hutton Cranswick and the neighbourhood (herein after called 'the area of benefit') in the interests of social welfare facilities for recreation and leisure time occupation, for the purpose of relaxation and with the object of improving the conditions of life for the said inhabitants.

Main objectives for the following year:

In developing the main objectives for the following year the Trustees have given regard to the Charity Commission guidance on public benefit.

- To continue to encourage use by the public and new groups for any sporting and recreational purpose.
- To further improve members/users facilities such as the community hall and playing fields.
- To increase revenue by having caravan meetings/ social evenings/ sports days.
- In association with the FA to provide increased performance for the sports surfaces and provision of our own field maintenance equipment.
- To develop, with the assistance of the village childminders, a community garden for children and wheelchair users.
- To apply for funding to build a new community based extension to the building.

**Report of the Board of Trustees
For the year ended 30 June 2021****Achievements and Performance**Review of Activities 2020-2021

The Association has resumed and expanded its activities as Covid restrictions have been gradually lifted in order to fulfil the aims of its governing charter. During the year we have undertaken the following activities:

- We have provided facilities for 6 senior football teams, plus junior team.
- Tennis teams of mixed sex and age.
- An archery section of mixed sex and age.
- A cricket section with one team of mixed age groups.
- Developed a club for sporting and social activities for 'seniors'.
- The sports fields have benefitted from 'tining', moss/weed killing and application of fertilizer so as to improve playing surfaces.
- Astro turf tennis/football surface has been cleaned and re-juvenated to ensure longer life.
- Flood lamps have been serviced and maintained to ensure they comply with H & S rules and give longer life for use during the evening.
- There is a weekly whist drive, usually attended by more senior citizens.
- A quiz night every month.
- New Seniors Youth club providing mixed social and sporting activity for 'seniors'
- Hall used regularly for children's parties and meetings.
- A new fitness class is held on a weekly basis.
- Use of hall by furniture restoring group.
- Table Tennis nights
- Social coffee mornings developed by members of the local religious groups

Financial ReviewReserves Policy

It is the aim of the Executive Committee to retain one years' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions and the charity will work towards achieving this.

**Report of the Board of Trustees
For the year ended 30 June 2021****Trustees Responsibilities**

The Charities Act requires the Trustees to prepare financial statements for each financial year. In accordance with the Charity Commission Guidance the Trustees have elected to prepare the accounts on the Receipts and Payments basis. This is an acceptable format for all non-company charities with an income below £250,000.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to Independent Examiner

The Charity has an income between £25,000 and £1m and therefore falls under the Independent Examination regime. We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ⊗ there is no relevant information of which the Charity's Independent Examiner is unaware; and
- ⊗ we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's Independent Examiner is aware of that information.

Independent Examiner

A resolution to reappoint Independent Examiner, Phoenix Accountancy and Business Consultancy Limited will be proposed at the forthcoming annual general meeting.

Trustee Declaration

The Trustees declare that they have approved the Trustees' report.

Signed on behalf of the charity's Trustees

Frances Johnson
Chairperson

Date:

Receipts and Payments Account **For the year ended 30 June 2021**

	Notes	2021		2021		2020		2020	
		Unrestricted	Restricted	Total		Unrestricted	Restricted	Total	
		£	£	£		£	£	£	
RECEIPTS									
Grants	1								
Donations (Inc Gift Aid)	2	33,629	2,028	35,657		30,000	8,097	38,097	
Fundraising		3,966	60	4,026		1,203	5,000	6,203	
		15	-	15		220	150	370	
Hirings and activities	3	7,546	-	7,546		19,577	-	19,577	
		45,156	2,088	47,244		51,000	13,247	64,247	
PAYMENTS									
Ground expenses		3,824	1,774	5,598		3,917	4,152	8,069	
Repairs and building works		2,111	-	2,111		4,683	-	4,683	
Light and heat		2,315	-	2,315		1,820	-	1,820	
Water rates		594	-	594		402	-	402	
Office costs		32	-	32		185	-	185	
Insurance		2,123	-	2,123		2,210	-	2,210	
Equipment		3,830	1,704	5,534		311	1,670	1,981	
Cleaning and waste removal		344	1,250	1,594		1,530	-	1,530	
Licences and professional fees		300	-	300		255	-	255	
Accountancy fees		396	-	396		241	-	241	
Activities and events	4	1,117	-	1,117		5,266	-	5,266	
Travel expenses	7	330	-	330		105	-	105	
Donations		-	-	-		250	-	250	
Sundries	7	559	-	559		353	-	353	
		17,875	4,728	22,603		21,528	5,822	27,350	

Receipts and Payments Account (continued)
For the year ended 30 June 2021


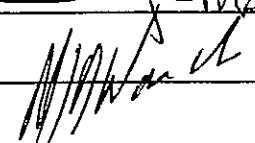
Notes	2021		2021		2020		2020	
	Unrestricted	Restricted	Total	£	Unrestricted	Restricted	Total	£
Net surplus/(deficit) for the year before transfers	27,281	(2,640)	24,641		29,472	7,425	36,897	
Transfers between funds	(7)	7	-		(418)	418	-	
Net surplus/(deficit) for the year	27,274	(2,633)	24,641		29,054	7,843	36,897	
Cash & bank balances brought forward	48,389	10,485	58,874		19,335	2,642	21,977	
Cash & bank balances carried forward	75,663	7,852	83,515		48,389	10,485	58,874	

The notes on pages 14 to 17 form part of these financial statements.

Statement of Assets and Liabilities**As at 30 June 2021**

	Notes	2021 £	2020 £
Monetary Assets			
Current Account		30,037	9,096
Savings Account		53,323	49,612
Cash in hand		155	166
Total Monetary Assets		83,515	58,874
Comprising:			
Unrestricted Funds		75,663	48,389
Restricted Funds	5	7,852	10,485
		83,515	58,874
Non-Monetary Assets and Liabilities			
Fixed Assets for the Charity's use			
Land and Buildings (Revalued)		346,500	346,500
Tractor (At cost)		29,947	29,947
Furniture and Equipment (At cost)		22,875	19,320
		399,322	395,767
Debtors			
Sundry Debtors		-	-
Creditors			
Accounts Fees		(373)	(396)
		(373)	(396)

These financial statements were approved by the committee on 13/5/22 and signed on its behalf by:


 _____ Frances Johnson, Chairperson

 _____ Mike Wardell, Trustee

The notes on pages 14 to 17 form part of these financial statements.

**Notes to the Accounts
For the year ended 30 June 2021**

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures are for the year ending 30 June 2020.

2 Grants Received

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Unrestricted £	2020 Restricted £	2020 Total £
East Riding of Yorkshire Council – Active Creative	-	-	-	-	1,345	1,345
East Riding of Yorkshire Council – Retail, Hospitality and Leisure	28,629	-	28,629	25,000	-	25,000
Hutton Cranswick Parish Council	5,000	-	5,000	5,000	-	5,000
The Football Foundation	-	2,028	6,752	-	6,752	6,752
	33,629	2,028	35,657	30,000	8,097	38,097

**Notes to the Accounts
For the year ended 30 June 2021**

Notes

3 Hirings and Activities (Receipts)

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Unrestricted £	2020 Restricted £	2020 Total £
Pitch Rent	635	-	635	693	-	693
Hall Hire	960	-	960	4,110	-	4,110
Flood Light Use	37	-	37	90	-	90
Subscriptions	1,760	-	1,760	1,922	-	1,922
Whist	-	-	-	1,582	-	1,582
Bar	1,924	-	1,924	2,008	-	2,008
Advertising	1,320	-	1,320	1,200	-	1,200
Other Activities and Events	910	-	910	7,972	-	7,972
	7,546	-	7,546	19,577	-	19,577

4 Activities and Events (Payments)

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Unrestricted £	2020 Restricted £	2020 Total £
Bar and Youth Club	932	-	932	3,889	-	3,889
Other Activities and Events	185	-	185	1,377	-	1,369
	1,117	-	1,117	5,266	-	5,266

**Notes to the Accounts
For the year ended 30 June 2021**

**Notes
5 Restricted Funds**

	Balance At 01/07/2020	Movement in Resources		Balance at 30/06/2021
		Incoming	Outgoing	Transfers
The Football Foundation (1)	500	750	(1,250)	-
The Football Foundation (2)	848	-	(855)	7
The Football Foundation (3)	-	1,278	(1,278)	-
East Riding of Yorkshire Council - Active Creative	1,345	-	(1,345)	-
Hutton Cranswick Warriors Football	32	-	-	-
New Build – Bricks Appeal	2,760	60	-	-
JS & EC Rymer Charitable Trust – Building	5,000	-	-	-
	10,485	2,088	(4,728)	7
				7,852

A brief description of the restricted funds are given below:

The Football Foundation – Making the building safe (1)

Restricted funding was received from The Football Foundation, to help with keeping the building safe during Covid 19.

The Football Foundation – Pitch Maintenance (2)

Restricted funding was received from The Football Foundation, to help with pitch maintenance.

Notes to the Accounts
For the year ended 30 June 2021

Notes

5 Restricted Funds (continued)

The Football Foundation – Junior Steel Freestanding Goal Pack (3)

Restricted funding was received from The Football Foundation, to help towards a Junior steel freestanding goals pack. The Football Foundation contributed 75% of the costs, with Hutton Cranswick Sport and Recreation Association required to provide 25% match.

East Riding Yorkshire Council – Active Creative Grant

Restricted funding was received from East Riding Yorkshire Council to help support Sport, Play and Arts related activity.

Hutton Cranswick Warriors Football

Restricted funding was received from Tesco Bags of Help administered by Groundworks towards the Hutton Cranswick Warriors Football Teams in 2019, there has been no expenditure against this during the year.

New Build – Brick Appeal

Hutton Cranswick Sports and Recreation Association are raising funds for the purpose of building a new purpose built modern building to enable them to enhance the facilities and offer a greater choice of activities.

Fundraising for this was started off with an appeal whereby people and organisations could sponsor a brick and have their name engraved.

New Build – Donation

A restricted donation was received from JS & EC Rymer Charitable Trust, to contribute towards funds to build a new purpose built modern building.

6 Taxation

Hutton Cranswick Sport and Recreation Association is a registered charity. All the associations' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.

7 Trustee Remuneration

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any Trustee.

There was no reimbursement of travel expenses paid out this year. (2020: £105 for 2 Trustees).