

NORTH STAFFS MIND

(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

Year Ended 31 March 2021

Company Registration No. 02294089
Registered Charity No. 700788

North Staffs MIND

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North Staffs MIND

CHARITY REFERENCE AND ADMINISTRATIVE DETAILS

CHARITY REFERENCE AND ADMINISTRATIVE DETAILS

Charity Number:	700788
Company Number:	02294089
Chair:	Susan Moffat
Vice Chair:	Vacant
Chief Executive:	Kate Boundy
Company Secretary:	Kate Boundy
Trustees/Company Directors:	Linda Holt Briege Cullinane Dr Helen Barnes (resigned 23/08/21) David Cotton Neil Dingley Amy Spruce Susan Moffat Mark Poulson (appointed 01/08/20) Ian Munton (appointed 03/08/20) (resigned 20/07/21) Jane Millar (appointed 03/08/20) (resigned 20/07/21) Hayley Lamb (appointed 03/08/20) (resigned 16/06/21) Susan Davies (appointed 03/08/20) Kishore Chandirmani (appointed 24/08/20)
Key Management Personnel:	Karen Wilson, Chief Executive (until 24/09/20) Kate Boundy, Deputy Chief Executive/Interim Chief Executive (from 24/09/20 until 28/02/2021)/Chief Executive (from 01/03/21) Julie Brunt, Training & Development Manager Deb Smith, Counselling Team Manager Lisa Woolrich, Counselling Team Manager
Auditors:	Dains LLP, Suite 2 Albion House, 2 Etruria Office Village, Forge Lane, Stoke-on-Trent ST1 5RQ
Bankers:	National Westminster Bank Plc, 1 Upper Market Square, Hanley, Stoke-on-Trent, ST1 1QA
Registered Office:	83 Marsh Street, Hanley, Stoke-on-Trent, ST1 5HN
Status:	North Staffs MIND is a company limited by guarantee. It is a registered charity and governed by the provisions of its Memorandum and Articles of Association.

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TRUSTEES' ANNUAL REPORT

The trustees are pleased to present their report together with the financial statements of the charitable company ("the charity") for the year ended 31st March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011, Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

DIRECTORS AND TRUSTEES

The directors of the charity are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

David Cotton
Briege Cullinane
Dr Helen Barnes (resigned 23/08/21)
Neil Dingley
Linda Holt
Amy Spruce
Susan Moffat
Mark Poulson (appointed 01/08/20)
Iam Munton (appointed 03/08/20) (resigned 20/07/21)
Jane Millar (appointed 03/08/20) (resigned 20/07/21)
Hayley Lamb (appointed 03/08/20) (resigned 16/06/21)
Susan Davies (appointed 03/08/20)
Kishore Chandiramani (appointed 24/08/20)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

North Staffs MIND is a company limited by guarantee and does not have any share capital. It is a non-profit making organisation and registered charity governed by its Memorandum and Articles of Association.

Organisation and appointment of trustees

The Council of Management is made up of 13 elected members (trustees). The Council meets at least 4 times per year. Decisions are taken by a majority vote and the Council appoints a Chief Executive to manage the day to day operations of the organisation, ensure that the organisation meets its aims and objectives, provide leadership to the organisation and take responsibility, alongside the trustees and the senior management team, for strategic development and planning.

Trustee induction and training

The charity recognises that the trustee board needs to have a diverse range of skills, experience and knowledge to run the organisation effectively. New trustees are attracted to North Staffs MIND based on the use of word-of-mouth and personal recommendation, within a strategic context of the trustee board's current composition and succession planning, identifying any key skills that are lacking. In 2020 North Staffs Mind undertook a proactive external recruitment campaign that resulted in the induction of six new trustees to the board.

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We believe that there is scope to bolster the Board through future recruitment of expertise in digital services, information technology and information management to aid our future development. It would also be useful to consider our local demographic and equality issues in a board context although we have made significant inroads in recent times with respect to attracting individuals with experience of using local health services.

There is a comprehensive Trustees' Induction pack in place, which includes information on roles and responsibilities of trustees, good governance reference material including a generic trustee role description, and information about the charity's structure and remit. The induction pack is reviewed and updated every two years to capture current good practice in governance, trustee board development and planning, and is available electronically. Policies on dealing with conflicts of interest and induction/training are included in the pack. We reviewed the induction pack following the release of the Charity Governance code for larger charities in autumn 2017.

Trustee induction will be further reviewed through the organisation's People Plan due to be launched in the summer of 2021.

All potential trustees meet the Chief Executive and Chair to gain insight into the organisation and the expectations of the trustee role and following this they are invited to observe at a meeting of the trustees. A Trustee Information Sheet is distributed to all new trustees, and annually to existing trustees, to identify specific areas where information or support is required to carry out the role and consider options relating to training/learning styles. Refresher training on roles and responsibilities is provided on a regular basis. An Annual Away Day is organised for trustees to benefit from the opportunity to consider collectively key issues which could influence and impact upon the future direction of the organisation.

During the last financial year meetings were held remotely due to the ongoing pandemic and an Annual Away Day was not held. We look forward to resuming more proactive practices as pandemic restrictions ease into 2021-22.

North Staffs MIND complies with the principles of the national Charity Governance Code.

Risk management

The trustees acknowledge their responsibility for managing risk and regularly give consideration to the major risks to which the charity is exposed and the implementation of robust systems to mitigate these risks. A comprehensive review of risk management was undertaken a couple of years ago and, as a result, a robust new framework and risk profile was developed and populated. The Strategic Risk Register is regularly updated and considered at board meetings with areas of concern highlighted and discussed.

Principal risks and uncertainties

At the time of writing the ongoing Covid pandemic continues to bring uncertainty and necessitates an agile and flexible approach to service delivery and development.

Trustees consider the other principal risks faced by North Staffs Mind to be:

Financial Sustainability - cuts are made to health and social care contracts and grants programmes, meaning that the organisation is at risk of reduced income. In particular the organisation operates a number of large contracts which, if not renewed, would have significant impact on the cost base of the organisation.

Assets/Resources - the organisation fails to invest adequate time and resource into the infrastructure (performance management, premises, management structure, IT, staff and volunteers) of the organisation. Such investment and forward planning is necessary in order to ensure that the organisation is contract-ready and able to respond to new opportunities.

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OBJECTIVES AND ACTIVITIES

The objectives of the charity

The charity's objectives are to work to promote and alleviate mental health problems. The principal activities are concerned with the prevention and treatment of mental ill health among the population of the North Staffordshire Health district.

In order to achieve these objectives, it is the charity's policy to offer a comprehensive range of appropriate services. These include the provision of housing accommodation, counselling, and the promotion of social activities through support group activity.

There has been no material change in policy since the last report was submitted to members.

The strategies employed to achieve the charity's objectives

The strategies employed to assist the charity to meet these objectives included the following:

- Providing a range of person-centred, professional and responsive services and working to achieve relevant quality standards.
- Developing North Staffs MIND's governance and management systems to support the delivery of its services.
- Building on the charity's core strengths to deliver better and more effective services.
- Improving internal operations such as finance and information management functions, and increasing capacity to support the delivery of services for the benefit of local people with mental health needs.
- Engaging in relevant strategic partnerships and developing stronger working relationships with the statutory sector and other partners to ensure that North Staffs MIND's services complement other provision.
- Recruiting, training and supporting volunteers to enable the organisation to deliver services to its client group and meet the demands of future service provision.
- Raising awareness of mental health issues in North Staffordshire more widely through the provision of training activity and occasional conferences.
- Maintaining the upkeep of the charity's premises and housing stock to ensure that North Staffs MIND delivers services to clients and residents from accessible, safe and welcoming facilities.

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TRUSTEES' ANNUAL REPORT

STRATEGIC REPORT

ACHIEVEMENTS AND PERFORMANCE

2020/21 turned out to be a most challenging year for North Staffs Mind. As well as operating withing a global pandemic we also were affected by the sad loss of our long standing Chief Executive Karen Wilson.

Despite these challenges, which could never have been anticipated, our team responded magnificently. We switched to remote service delivery and home working for the vast majority of staff in an enviably short period of time. We continued to provide high quality mental health services for local people whilst demonstrating individual and organizational resilience and agility which we look forward to building on into 2021 and beyond.

Additional funding was granted in the year including:

- Winter Wellness project secured through our successful CYP Stay Well partnership with Dove and Changes.
- Adult Resilience project funding
- £5,000 grant from Mind re IT which supported us to purchase laptops for remote working staff
- £8,000 donation from Severn Trent which allowed us to launch a online chat service for adults

Adult Counselling Service

In April 2020 we began a new contract term for IAPT and non-IAPT counselling within the Staffordshire and Stoke-on-Trent Wellbeing service. The new service has a central access point which means that we no longer administer our own waiting lists for non-IAPT adult counselling. Between April and June 2020 our non-IAPT work focussed on working through the waiting list of the previous contract term.

Both services operated remotely during the financial year, with our teams coping admirably with adopting new methods of working within a new wider partnership team.

In June 2020 we launched a new paid adult counselling service. This proved challenging within a pandemic but we are proud to report that client numbers picked up during the year and we received a total of 115 + 2 family counselling referrals.

We also continued to work successfully with our corporate clients – notably Cheshire Police where we offer counselling 4 days per week and for Staffordshire County Council through their Thinkwell initiative.

We also provided supervision and support to a range of other corporate customers including a number of schools and within the Destination: Home local homelessness and housing contract.

We were delighted to obtain funding to launch a new adult Resilience project in 2021. Planning for the project took place in 2020-21 with the service going live in April 2021. The service consists of a group workshop exploring the concept of resilience and sharing coping strategies followed by up to three 1:1 sessions with a counsellor.

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Training and Development

Overall service aims:

- To source high quality training and development opportunities for NSM staff
- To deliver high quality training to external organisations
- To develop positive working relationships with services/organisations/employers across the private, statutory and voluntary sectors

Internal training:

Inevitably the pandemic impacted on how internal CPD opportunities were offered. The Training and Development Manager (TDM) had planned a monthly programme of workshops for the counselling teams for the year, but these did not take place.

- The TDM shared information with counselling staff about various courses that are available around working with clients remotely. 20 paid staff accessed these, and 4 volunteers.
- Two Level 1 Safeguarding Children sessions were delivered remotely, allowing all those eligible the opportunity to renew, as well as new staff to attend.
- The Training Team delivered 3 sessions on how to use Zoom, with 18 staff accessing these. Comprehensive guidelines on how to use Zoom have also been provided for all staff.
- CYP staff accessed training in February from the Young People's Gambling Harm Prevention Programme – a new topic for us, and increasingly relevant for mental health support.
- The TDM set up a group to take staff through the BACP Accreditation process. This proved popular with 23 staff initially signed up. To date, 7 staff have submitted their applications, 2 successfully.
- Having less training delivery gave the TDM the opportunity to take the lead in our application for BACP Service Accreditation of our counselling services. We currently have 4 minor additional pieces of evidence to submit, following which, our re-Accreditation will be confirmed.

External Training:

We did not deliver any external training between April and June 2020 and instead spent this time developing a completely new way of working to ensure that our remote training maintains the same high standards as our face to face work. We then converted our most popular packages for remote delivery, and, as LivingWorks did not permit remote delivery of safeTALK, we devised our own new 'MIND Suicide Awareness and Prevention' course.

By the end of the year, we had delivered 96 courses (64 in the previous year) to a total of 1203 learners. In the last 3 months of the year we generated a surplus income.

We attracted 10 new customers, with statutory sector work making a very welcome return, accounting for 60% of all deliveries. Significant pieces of work are being done with the Suicide Prevention Partnership and Staffs and Keele Universities. Two new customers were from the private sector – Vinci Construction and Synectics Solutions. They commissioned 12 courses between them.

- We recruited an intern from Keele University, who worked with us to develop a Marketing Plan. We have used this to help us plan for the new financial year. In November the TDM and Training Administrator attended a workshop arranged by NSM, delivered by SO Marketing, which aimed to help services make better use of social media for promotion. We took a great deal from this, with the TDM now aiming to post weekly on LinkedIn to improve our profile.
- During the course of the year moved offices from the Dudson Centre to King St, and then back again!

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Examples of customer feedback:

"The content and delivery of the session were excellent. Julie was so engaging and rarely have I seen such a large group of people completely focussed on a session before. I know that the topic was close and personal to a lot of people but Julie managed to engage everyone, even in such a large group, and made a massive impact. I have had lots of great feedback since the session." (Saint Gobain Abrasives, September 2020).

"I found EVERYTHING useful, especially around what to say and ask someone if they are displaying signs that they could be suicidal."

"Julie and Louise's high level knowledge and understanding was most useful. ('SAP' delivery, March 2021).

"The course was engaging and all topics discussed were relevant and added value. All the material seemed really streamlined and relevant. I will try and utilise as much of what I have learned as I can when interacting with others and thinking about my own self care." (Synectics Solutions, March 2021).

Children and Young People Services - StayWell

We continued to provide a range of services to support CYP in Stoke on Trent through the Stay Well partnership headed by Changes. At the start of the pandemic we shifted to remote service delivery which continued to the end of the financial year.

Overview statistics

Referrals received – 248

Sessions offered – 1049

Sessions completed with positive outcomes – 880

Parent support sessions – 40

Extra contacts to school, social workers, FSW, caregivers etc – 2352

Positive outcomes – 83%

DNA/CNX rate – 6%

These figures demonstrate that the Stay Well team have done an amazing job providing young people and their families support, advice and interventions over a very challenging time.

All the work has been done remotely and we have flexed and adapted the service model according to the demands of a consistently changing environment, while still offering clients choice and autonomy within the therapeutic model.

Wellbeing sessions – 22

Decider Skills sessions – 223

Counselling sessions – 635

The only part of the model we have not been able to offer is relational therapy, as it proved difficult and somewhat unethical for therapists to facilitate the dynamics of this work with several family members remotely.

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One of the greatest challenges has been to work with very young children remotely. Trying to hold a six-year-old engaged for 50 minutes in their bedroom whilst on a Zoom call did prove almost impossible. Therefore, we had to temporarily change the service offer to 8 years and over. We have worked with several 7, 8- and 9-year olds by adapting the Decider Skills model and including parents on the remote sessions to engage and support them to work together and put strategies into place. The feedback we have had from these joint sessions has been positive and the parents have appreciated the opportunity to be able to understand and support their child both in the sessions and for future developmental hurdles that they may encounter. We gave them the tools and a mini manual to refer to and guide them moving forward, this is an additional offer that we will be continuing with, offered remotely or face to face.

The demand for face to face sessions was been low, in fact we have found that older young people prefer remote sessions and are more committed to attending and completing therapy, our DNA/CNX rate demonstrates this. As we start to look to reintroduce face to face sessions they will again be integrated into the service offer, but my sense is that these sessions will continue to have the minimal uptake and remote sessions will prove to be the main staple for Stay Well.

We received extra funding to supplement services within North Staffordshire through a joint Winter Wellbeing application with Changes and Dove. This allowed us to provide 1:1 counselling, schools workshops, online webchat and supervision for schools staff between December 2020 and March 2021.

Housing Service

North Staffs Mind provides 30 units of accommodation based supported housing for people with mental health problems. In 2020 we joined the Destination: Home partnership led by Honeycomb which successfully tendered for the Stoke on Trent Single Homeless Housing-Related Support services contract. This is an extremely exciting opportunity for us and means that from the autumn of 2020 we gained an additional 16 units of accommodation through an agreement with Staffs Housing, and also took on a further 16 floating support units in the local area. We now have responsibility for up to 62 customers.

Void levels remain higher than our 5% target throughout the year as moves were impacted by covid restrictions.

Key achievements:

- Our team continued to support vulnerable housing clients throughout a global pandemic ensuring that they remained comfortable and confident in their homes.
- The housing team have remained positive and worked hard to implement new methods of working during a particularly challenging year.
- The housing team are represented within the new Mind Together consultation group and attended training, individually and as a team.
- We completed a thorough review of rents to ensure that they reflect the true costs of service delivery and will sustain a more proactive and planned repairs and maintenance service into the future. This meant some customers transferring into the new service with us actually had a rent reduction in April 2021.

Schools

42 schools commissioned North Staffs Mind to provide counselling at the end of March 2020. This included five schools commissioned for a temporary one year pilot project by Staffordshire County Council.

The team consisted of 23 paid members of staff, and 1 volunteer, working in schools, as of March 2020. We saw 1,232 clients from April 2019 – March 2020 (929 new referrals and 303 carried forward from previous year).

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- 9,263 sessions were offered to children and young people.
- We also supported individuals in five schools through an ad hoc arrangement
- We continue to provide a service to a Crewe school.

The Maccas Project

Overall service aim

The Maccas Project is specifically aimed at supporting young men's mental health but we now support all young people. We deliver whole class workshops and smaller targeted group workshops in schools and colleges across Staffordshire. All of our workshops raise awareness of mental health and where to access support. We also attend events and offer drop ins at local colleges, universities and other venues to raise awareness, support and signposting for mental health.

MACCAS Zone offers a free, confidential informal drop-in service supporting young people aged 14 - 18 years who are interested in developing their emotional wellbeing. We offer a variety of workshops and wellbeing sessions are available for one to one support if required.

Summary of performance

- We have reached over 722 young people through workshops in schools or remotely and online groups.
- We can offer schools 3 different days per week to deliver the workshops mentioned above.
- We have no waiting time and no referral is necessary to access the Maccas Zone drop in.
- We offer various workshops at the Maccas Zone drop in, including topics such as anxiety, anger, self-harm, friendships etc

Key achievements

- We have had contact with over 16,000 young people since the project began in 2013.
- We saw 307 young people as part of a funded Winter Wellness Project.
- Each young person who attends a workshop completes a series of questions at the beginning and end of each workshops, to evaluate the impact of each workshop.
- Based on the young people we saw last year:
 - Over **60%** of young people felt they had a **really good understanding of mental health** by the end of the workshop.
 - Over **54%** of young people would **definitely access support for their mental health** if they needed to by the end of the workshop.

Speak Up Space

Speak Up Space is an online support project comprising a website: www.speakupspace.org.uk offering coping strategies, self-help resources and an instant messaging service for young people up to the age of 18 years old living in Stoke-on-Trent.

In April 2020 the instant messaging service was available 5 evenings per week: Sunday through to Thursday inclusive. A Friday & Saturday service launched in July 2020 and Speak Up Space now offers support 7 days per week across a range of times with the earliest shift beginning at 16:00 and the latest shifts ending at 23:00.

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In June 2020 SUS changed domain name to www.speakupspace.org.uk from [.co.uk](http://www.speakupspace.co.uk) and launched a new redeveloped WordPress website.

Between 01.04.20 & 31.03.21 www.speakupspace.org.uk provided support to 6,756 service users via the website, an increase of 21% on the previous year.

In the same period the instant messaging service delivered 627 1-2-1 support sessions to 402 different young people.

Between 30.11.20 & 31.03.21 SUS formed part of the Winter Wellness Project offering instant messaging support to young people across the whole of Staffordshire 5 days per week during the school day.

- The SUS WW sessions supported 73 young people throughout this period.
- Throughout the pandemic Speak Up Space has delivered uninterrupted support to young people in Stoke-on-Trent and beyond.

In September 2020 SUS increased its social media presence launching a SUS Instagram account. We have posted an original post every single day since (198 in this period), including on Christmas Day & New Years Day.

Posts share self-help techniques, supporting young people in an accessible & bite-size format, celebrate achievements & promote the service.

Our instant messaging Training programme has been developed and refined over the last 12 months and has been commissioned twice; by another local charity and another local Mind.

Training commissions for SUS have received positive reviews and generated income.

Community support

We continue to fund the weekly 'Tuesday Evening Group', with an average of 15 clients attending each session to take part in a range of activities that include crafting, reading and music. The Group is a place where people can have a coffee/tea and an informal chat and make friends/socialise in a relaxed atmosphere, which is important for some of the clients who struggle with social anxiety and loneliness.

During the pandemic face to face meetings were furloughed, but our team kept in regular contact with clients through telephone calls. In the autumn of 2020 we hosted a series of wellbeing walks.

General

- Donations to NS Mind were undoubtedly hit by the pandemic, with many planned events being cancelled or postponed. However despite these challenges we still raised £96,039.
- Our pandemic response was coordinated through a crisis management (and subsequent recovery) group which met regularly and associated plans which were updated and shared with our trustees as appropriate.
- We continued to engage with national Mind and North Staffs Mind's Chief Executive was appointed to the role of Chair for the Network Futures Group. We were visited during the year by colleagues from national Mind's fundraising team to share the latest best practice and ideas to bolster our own fundraising efforts and by colleagues within the CYP teams who wanted to share our own service development and delivery best practice.

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Public Benefit

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing North Staffs MIND's aims and objectives and planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

The trustees believe that the charity meets the principles relating to charities and public benefit described in the Charity Commission guidance and that this Trustees' Annual Report demonstrates the charity's contribution to the prevention and treatment of mental ill health among the people of North Staffordshire through the provision of supported housing, counselling services and the promotion of social activities through social support groups and befriending/mentoring activity.

Fundraising

Fundraisers and donors to North Staffs Mind can be assured that we comply with the regulatory standards for fundraising. We are registered with the Fundraising Regulator and are committed to the Fundraising Promise and adherence to the Code of Fundraising Practice.

In the last financial year it cost North Staffs Mind just under £2million to deliver its range of mental health services. Our income from statutory funding and commercial services does not cover all of our costs and so we need to raise the balance through fundraising efforts.

In the last financial year we employed a Fundraising Coordinator to manage and support our fundraising efforts.

We are registered with the Fundraising Regulator and comply with all the relevant standards set out in the Code of Fundraising Practice.

We ensure that safeguards are in place with our suppliers and those who fundraise on our behalf to ensure ongoing compliance and maintain our reputation in the local community and beyond. We require them to confirm that they comply with the Code of Fundraising Practice.

We have a complaints policy which clearly explains how an individual can complain. This is included on our website. We did not receive any complaints regarding our fundraising activities in the financial year 2020-21. We report to the Fundraising Regulator on the totality of our complaints.

As a provider of mental health services, we aim to ensure that our fundraising meets the needs of the whole community. We are signed up to the Fundraising Preference Service to enable individuals to opt out from receiving fundraising communications from us.

Financial review

A Statement of the Financial Activities of the charity is given on page 19. The total incoming resources for the year amounted to £1,646,932 (2020: £1,946,146) and £1,590,350 (2020: £1,943,761) was dispensed in direct pursuance of the charitable objectives of the company. There were net incoming resources of £56,582 (2020: £2,385). This has been added to the fund values brought forward at the beginning of the financial year, and the total of fund balances at 31 March 2021 was £978,475 (2020: £921,893).

The charity reviews its expenditure commitments on a regular basis and has implemented a programme of cost improvements to address the ongoing sustainability of a number of its operations going forward.

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Premises at Marsh Street are stated at their 1999 valuation figure. A re-valuation was undertaken during 2007 and this indicated a material difference between the value of the company's assets and the amount at which they are stated in the accounts at that point in time. The Marsh Street premises continue to operate at full capacity. Trustees will continue to be provided with opportunities to reflect on the charity's future premises' requirements in the coming financial years, and a decision will then be taken as to whether and if so, when to incorporate the full value of head office accommodation.

Investments during the year, which were interest bearing deposits with the Charities Official Investment Fund, were acquired in accordance with the powers contained in the company's governing instrument and with the provisions of the Charities Act 2011.

The total grants for the year, after transfers to deferred income, were £1,011,724 (2020: £1,365,723). Grants from Public Sector Organisations totalled £766,215 (2020: £1,256,407) and represent 47% of total incoming resources.

There were no capital commitments at the balance sheet date and, in the view of the trustees, the funds held at 31 March 2021 were available and adequate to fulfill its existing obligations.

Through prudent financial management of North Staffs MIND, the majority of services and projects during the year remained within budget.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

The trustees have reviewed the reserves policy and have agreed that the level of reserves is assessed annually in order to mitigate current and future risks as well as enabling North Staffs MIND to achieve its objectives. As at 31 March 2021, the actual reserves were £978,475. The amount required to meet contractual obligations is £22,109 and a further £74,942 relates to the designated fund requirement. The difference between the actual reserves and free reserves is £881,424 which predominantly relates to the organisation's investment in long-term assets. Designated funds relate to service improvement and development (£3,000), Peer/Tuesday social support groups (£8,156), King Street operational costs (£7,813), MACCAS project (£26,360) and the Adult paid service (£29,613).

Financial value of volunteers

Volunteers make a significant contribution to the work of North Staffs MIND, supporting the charity to deliver both Counselling and the Tuesday social support group, and as trustees and in other roles. Volunteer counsellors support the charity to deliver counselling sessions for adults and children/young people, and volunteers within Community Support Services were involved in befriending/mentoring relationships and helped run social support group activity.

We placed volunteers and placement students on furlough in 2020-21 as we focused on delivering a safe and effective remote service for clients via our paid team through covid response and recovery plans.

We are looking forward to reintroducing them in 2021 as lockdown restrictions end.

The charity estimates that during 2019/20 3,000 hours were contributed by the volunteers to Counselling services and 400 to the Tuesday group.

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Powers of investment

The trustees are authorised by the Memorandum of Association to invest monies not immediately required for the charity's own purposes in such investments, securities or property as they deem fit, subject to any conditions required by law.

Plans for future years

Our trustees are currently finalising a new Strategic Plan for 2021-24. This plan will focus on our continued recovery from the covid pandemic to ensure we build on the resilience and agility demonstrated, and lessons learned, from the challenging year that was 2020-21.

We have had a restructure at senior management level with the introduction of a new Service Manager. This internal promotion opportunity will allow us to better coordinate service delivery and development into the future. We are also introducing a new Development Manager post that will bolster our entrepreneurial and business skills.

We see collaboration and partnerships as key to our ongoing success – both internally and externally with local stakeholders and colleagues within the Mind network.

We also plan to review governance and embrace the new Mind Quality Mark accreditation and BACP accreditation schemes to enhance our internal continuous improvement and quality focus.

CHANGES IN FIXED ASSETS

The movement of fixed assets during the year is detailed in note 12 to the financial statements.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors (Trustees) are aware, there is no relevant information of which the company's auditors are unaware. Additionally, the directors have taken all necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the provisions applicable to companies entitled to the small companies exemption.

Signed on behalf of the trustees:



Sue Moffat

Chair

Date: 22 September 2021

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STATEMENT OF TRUSTEES' RESPONSIBILITIES IN THE PREPARATION OF FINANCIAL STATEMENTS

The trustees (who are also directors of North Staffs MIND for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report was approved by the trustees on 22/09 / 2021 and signed on their behalf by:



Sue Moffat
Chair

North Staffs MIND

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH STAFFS MIND

Opinion

We have audited the financial statements of North Staffs MIND (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and related notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

North Staffs MIND

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH STAFFS MIND

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the trustees' annual report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the Trustees' annual report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime.

North Staffs MIND

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH STAFFS MIND

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 14, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charitable company through discussions with directors and other management, and from our commercial knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the financial reporting legislation, Companies Act 2006, taxation legislation, anti-bribery, employment, and environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

North Staffs MIND

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NORTH STAFFS MIND

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 1 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

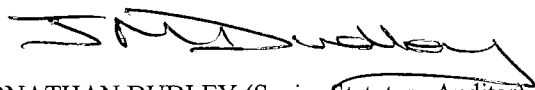
- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators and the charitable company's legal advisors

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of this report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



JONATHAN DUDLEY (Senior Statutory Auditor)

For and on behalf of Dains LLP

Statutory Auditor

Chartered Accountants

Suite 2, Albion House

2 Etruria Office Village

Forge Lane

Stoke-on-Trent

ST1 5RQ

8 October 2021

North Staffs MIND

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) for the year ended 31 March 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOME FROM:					
Donations and legacies	1	96,039	-	96,039	161,000
Charitable activities:					
Grants receivable	2	983,013	28,711	1,011,724	1,365,723
Property service charges – housing benefit, rent and supporting people	2	470,726	-	470,726	351,336
External training	2	34,432	-	34,432	29,386
Other trading activities:					
Miscellaneous income	3	20,670	-	20,670	38,014
Investment income	4	95	-	95	687
Other income	5	13,246	-	13,246	-
TOTAL INCOME		1,618,221	28,711	1,646,932	1,946,146
EXPENDITURE ON:					
Charitable activities:					
Adult counselling	6	624,362	4,445	628,807	526,190
Children's counselling	6	566,045	-	566,045	1,033,783
Housing	6	322,271	-	322,271	313,928
Community support services	6	9,249	-	9,249	8,918
External training	6	63,978	-	63,978	60,942
TOTAL EXPENDITURE		1,585,905	4,445	1,590,350	1,943,761
NET INCOME AND NET MOVEMENT IN FUNDS	17	32,316	24,266	56,582	2,385
RECONCILIATION OF FUNDS:					
Total funds brought forward		921,893	-	921,893	919,508
TOTAL FUNDS CARRIED FORWARD	17	954,209	24,266	978,475	921,893

All income and expenditure derives from continuing activities.

All gains and losses recognised in the year have been dealt with in the Statement of Financial Activities.

The notes on pages 22 to 41 form part of the financial statements.

North Staffs MIND

BALANCE SHEET

At 31 March 2021

	Note	2021	2020
		£	£
FIXED ASSETS			
Tangible assets	12	293,635	297,871
CURRENT ASSETS			
Debtors	13	160,716	138,506
Cash at bank and in hand	14	737,517	688,755
		<u>898,233</u>	<u>827,261</u>
CREDITORS: Amounts falling due within one year	15	<u>(213,393)</u>	<u>(203,239)</u>
NET CURRENT ASSETS		<u>684,840</u>	<u>624,022</u>
NET ASSETS		<u>978,475</u>	<u>921,893</u>
THE FUNDS OF THE CHARITY			
UNRESTRICTED FUNDS			
General funds	17-18	879,267	857,031
Designated funds	17-18	74,942	64,862
		<u>954,209</u>	<u>921,893</u>
RESTRICTED FUNDS	17-18	<u>24,266</u>	<u>-</u>
TOTAL CHARITY FUNDS	17-18	<u>978,475</u>	<u>921,893</u>

The financial statements on pages 19 to 41 were approved by the board and authorised for issue on ~~22 September~~ 2021 and were signed on its behalf by:

Sue Moffat

Sue Moffat
Chair

Neil Dingley

Neil Dingley
Treasurer

Company Registration No. 02294089

Registered Charity No. 700788

The notes on pages 22 to 41 form part of the financial statements.

North Staffs MIND
STATEMENT OF CASH FLOWS
for the year ended 31 March 2021

	Note	2021 £	2020 £
NET CASH FLOW FROM OPERATING ACTIVITIES	20	54,901	(51,780)
CASH FLOW FROM INVESTING ACTIVITIES:			
Payments to acquire tangible fixed assets	12	(6,234)	(7,124)
Interest received	4	95	687
NET CASH FLOW FROM INVESTING ACTIVITIES		(6,139)	(6,437)
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS		48,762	(58,217)
Cash and cash equivalents brought forward		688,755	746,972
CASH AND CASH EQUIVALENTS CARRIED FORWARD		737,517	688,755
CASH AND CASH EQUIVALENTS CONSISTS OF:			
Cash at bank and in hand	14	737,517	688,755
CASH AND CASH EQUIVALENTS CARRIED FORWARD		737,517	688,755

The notes on pages 22 to 41 form part of the financial statements.

North Staffs MIND

ACCOUNTING POLICIES

for the year ended 31 March 2021

The principal accounting policies adopted, judgements and key sources of estimation of uncertainty in the preparation of the financial statements are as follows.

GENERAL INFORMATION AND BASIS OF PREPARATION

North Staffs MIND is a company limited by guarantee in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are given in the trustees annual report on page 4.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

GOING CONCERN

The Trustees have reviewed and approved financial projections including cashflow forecasts for the period to 30 September 2022. The Trustees believe there are adequate resources which will enable the charity to meet its liabilities as they fall due for the foreseeable future. For this reason, the Trustees have adopted the going concern basis in preparing the financial statements.

ACCOUNTING CONVENTION

The financial statements have been prepared under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

INCOMING RESOURCES

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received. Service charges received in advance are apportioned over the accounting periods to which they relate. Interest receivable on bank deposits is accrued on a daily basis over the period in which it is earned.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

North Staffs MIND

ACCOUNTING POLICIES

for the year ended 31 March 2021

Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received, and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

LEGACY INCOME

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion, legacies will be notified to the charity, however, it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

RESOURCES EXPENDED

Expenditure is charged on an accruals basis, inclusive of irrecoverable Value Added Tax. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

- Direct charitable activities expenditure comprises those costs directly incurred in pursuance of the charity's charitable activities. These costs are related to the employment of counsellors, the provision and maintenance of furnished housing accommodation, the provision of housing workers, the running of befriending projects and the expenses incurred by volunteer workers in connection with their befriending and other charitable activities.
- Support costs comprise all services supplied centrally, and include headquarters' staff and office overhead and accommodation expenses. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.
- Administration costs include the employment costs applicable to organisational, as opposed to project, administration and expenses arising from compliance with constitutional and statutory requirements, including audit fees.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

OPERATING LEASES

Annual rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

TANGIBLE FIXED ASSETS

Capital expenditure over a value of £500 is capitalised.

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. On transition to FRS 102 the Trustees' have taken the decision to use the valuation at 1999 as the deemed cost of the property.

Depreciation is provided at the following annual rates as applied to the cost or valuation in order to write off each asset over its estimated useful economic life.

Freehold land	- nil
Freehold buildings	- 2% straight line
Housing furniture and equipment	- 15% - 33.3% straight line
Office furniture and equipment	- 15% - 33.3% straight line

North Staffs MIND

ACCOUNTING POLICIES

for the year ended 31 March 2021

INVESTMENTS

Investments comprising short-term deposits with the Charities Official Investment Fund are stated at cost and are repayable on demand. They are therefore included in the accounts as current assets.

DEBTORS

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments repayable without penalty on notice of not more than 24 hours.

CREDITORS

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

FINANCIAL INSTRUMENTS

The charitable company only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the charitable company and their measurement basis are as follows:

Financial assets – Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 13. Prepayments are not financial instruments.

Cash at bank – is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 15. Taxation and social security are not included in the financial instruments disclosure definition, deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

RETIREMENT BENEFITS

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The amount charged against profits represents the contributions payable to the scheme in respect of the accounting year.

FUND ACCOUNTING

General accumulated funds are unrestricted funds available to the charity for its general purposes and include, from time to time, funds designated by the charity for particular purposes, the use of any such designated funds remaining at all times at the discretion of the Trustees.

Restricted funds are subject to restrictions imposed by the donor or by the specific terms of the appeal under which funds are raised. The cost of raising and administering such funds are charged against the specific fund. The restrictions are binding upon the Charity.

TAXATION

As a registered charity the company is exempt from liability to corporation tax on its income from charitable activities and capital gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

North Staffs MIND

ACCOUNTING POLICIES

for the year ended 31 March 2021

JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the Charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of revision and future periods if the revision affects both current and future periods.

Freehold Property

Freehold land and buildings comprise the company headquarters at Marsh Street, Hanley (cost £141,900, valuation £170,000) and properties held for the provision of housing (cost £238,928). The land and buildings were valued in 1999 by McGarrigle and Company, Chartered Surveyors and Valuers. On transition to FRS 102 the Trustees' have taken the decision to use the valuation at 1999 as the deemed cost of the property. Included in the total land and buildings is £85,000 which relates to land on which no depreciation has been charged.

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2021

1 DONATIONS AND LEGACIES

Unrestricted funds

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Donations and Legacies	96,039	-	96,039	161,000

2 CHARITABLE ACTIVITIES

Charitable activities for 2021 are made up as follows:

	Unrestricted funds £	Restricted funds £	Total 2021 £
Adult Counselling			
North Staffordshire CCG	4,848	-	4,848
Healthy Minds (Stoke-on-Trent CCG)	224,451	-	224,451
Mind (NAMH)	-	28,711	28,711
Cheshire Police	50,710	-	50,710
Private commissioned work	14,817	-	14,817
Midlands Partnership NHS Foundation Trust	198,057	-	198,057
Changes Health & Wellbeing	2,700	-	2,700
	495,583	28,711	524,294
Children's Counselling			
Stoke-on-Trent/Staffordshire Schools	280,899	-	280,899
Reach/PRU	7,250	-	7,250
Private commissioned work	240	-	240
Changes Health & Wellbeing	198,254	-	198,254
	486,643	-	486,643
Community Support Services			
Stafford Borough Council	787	-	787
	787	-	787
Property Services charges – housing benefit, rent and supporting people	470,726	-	470,726
External Training	34,432	-	34,432
	1,488,171	28,711	1,516,882

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

2. CHARITABLE ACTIVITIES (CONTINUED)

Charitable activities for 2020 are made up as follows:

	Unrestricted funds £	Restricted funds £	Total 2020 £
Adult Counselling			
North Staffordshire CCG	56,662	-	56,662
Stoke-on-Trent CCG	167,763	-	167,763
Stoke-on-Trent City Council	21,500	-	21,500
Healthy Minds (Stoke-on-Trent CCG)	183,315	-	183,315
Mind (NAMH)	4,500	18,500	23,000
Cheshire Police	12,111	-	12,111
Private commissioned work	480	-	480
	<hr/>	<hr/>	<hr/>
	446,331	18,500	464,831
Children's Counselling			
Stoke-on-Trent CAMHS	93,663	-	93,663
Staffordshire CAMHS	87,995	-	87,995
North Staffordshire CCG	100,134	-	100,134
Stoke-on-Trent/Staffordshire Schools	316,807	-	316,807
Reach/PRU	17,958	-	17,958
Staffordshire County Council	142,470	-	142,470
Private commissioned work	234	-	234
Stafford & Surrounds CCG	30,043	-	30,043
Cannock Chase CCG	25,986	-	25,986
Changes Health & Wellbeing	85,602	-	85,602
	<hr/>	<hr/>	<hr/>
	900,892	-	900,892
Property Services charges – housing benefit, rent and supporting people	351,336	-	351,336
External Training	29,386	-	29,386
	<hr/>	<hr/>	<hr/>
	1,727,945	18,500	1,746,445
	=====	=====	=====

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

3 MISCELLANEOUS INCOME

<i>Unrestricted funds</i>	Total 2021 £	Total 2020 £
Placement Fees	-	6,270
ThinkWell	15,170	25,450
Other	5,500	6,294
	20,670	38,014

4 INVESTMENT INCOME

<i>Unrestricted funds</i>	Total 2021 £	Total 2020 £
Interest	95	687

5 OTHER INCOME

The charitable company has been able to claim from the government's support schemes in response to the Covid-19 outbreak. The charitable company furloughed certain staff under the government's Coronavirus Job Retention Scheme (CRJS). The funding received of £13,246 (2020: £nil) relates to a claim made in respect of the year.

6 RESOURCES EXPENDED: CHARITABLE ACTIVITIES 2021

	Activities undertaken directly £	Grant funding of activities £	Support Costs £	Total 2021 £
Adult counselling	194,927	313,489	120,391	628,807
Children's counselling	36,822	418,092	111,131	566,045
Housing	260,532	-	61,739	322,271
Community support services	5,375	787	3,087	9,249
External training	51,630	-	12,348	63,978
	549,286	732,368	308,696	1,590,350

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

6 RESOURCES EXPENDED: CHARITABLE ACTIVITIES 2021 (CONTINUED)

	Adult counselling	Children's counselling	Housing	Community support services	External training	Total 2021
	£	£	£	£	£	£
Salaries and social security costs	451,262	410,061	110,358	6,007	44,460	1,022,148
Pension contributions	14,721	16,640	4,921	145	2,049	38,476
Training	90	-	1,515	-	-	1,605
Travel	206	311	3,680	-	-	4,197
Advertising and publicity	-	344	-	-	-	344
Sessional work	3,067	-	-	-	-	3,067
Professional insurance	733	525	-	-	-	1,258
Supervision	5,675	11,565	-	-	-	17,240
Volunteer expenses	-	-	-	-	-	-
Other costs	26,421	11,739	9,270	10	2,817	50,257
Property costs	6,241	3,729	123,081	-	2,304	135,355
Depreciation	-	-	7,707	-	-	7,707
Support costs (see note 6)	120,391	111,131	61,739	3,087	12,348	308,696
	<u>628,807</u>	<u>566,045</u>	<u>322,271</u>	<u>9,249</u>	<u>63,978</u>	<u>1,590,350</u>

Resources expended on charitable activities for 2021 was £1,590,350 (2020: £1,943,761) of which £4,445 (2020: £29,936) was attributable to restricted funds and £1,585,905 (2020: £1,913,825) was attributable to unrestricted funds.

RESOURCES EXPENDED: CHARITABLE ACTIVITIES 2020:

	Activities undertaken directly	Grant funding of activities	Support Costs	Total 2020
	£	£	£	£
Adult counselling	26,267	405,817	94,106	526,190
Children's counselling	49,588	799,468	184,727	1,033,783
Housing	258,161	-	55,767	313,928
Community Support Services	5,433	-	3,485	8,918
External training	24,284	26,202	10,456	60,942
	<u>363,733</u>	<u>1,231,487</u>	<u>348,541</u>	<u>1,943,761</u>

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

6 RESOURCES EXPENDED: CHARITABLE ACTIVITIES 2020 (CONTINUED)

	Adult counselling	Children's counselling	Housing	Community support services	External training	Total 2020
	£	£	£	£	£	£
Salaries and social security costs	363,527	667,005	104,612	5,228	42,360	1,182,732
Pension contributions	12,052	25,670	4,278	157	1,909	44,066
Training	2,408	-	2,100	-	-	4,508
Travel	1,033	2,153	4,446	-	793	8,425
Advertising and publicity	-	3,172	-	-	-	3,172
Sessional work	7,520	-	-	-	-	7,520
Professional insurance	628	1,014	-	-	-	1,642
Supervision	7,649	21,329	-	-	-	28,978
Volunteer expenses	1,493	632	-	-	-	2,125
Other costs	28,414	22,235	16,779	48	3,677	71,153
Property costs	7,360	25,649	117,747	-	1,747	152,503
Depreciation	-	-	8,199	-	-	8,199
Support costs (see note 6)	94,106	184,727	55,767	3,485	10,456	348,541
Sub-contracting	-	80,197	-	-	-	80,197
	526,190	1,033,783	313,928	8,918	60,942	1,943,761

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NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

7 SUPPORT COSTS ALLOCATION 2021

	Adult Counselling	Children's Counselling	Housing	Comm- unity support services	External training	Total 2021
	£	£	£	£	£	£
Salaries and social security costs	71,731	66,213	36,785	1,839	7,357	183,925
Pensions	2,899	2,676	1,487	74	297	7,433
Training	282	260	145	7	29	723
Travelling expenses	88	82	45	2	9	226
Office expenses	8,019	7,402	4,112	206	822	20,561
Insurance	1,590	1,468	815	41	163	4,077
Professional fees	788	727	404	20	81	2,020
Advertising and publicity	70	64	36	2	7	179
Rent	2,384	2,201	1,222	61	245	6,113
Utilities	2,231	2,060	1,144	57	229	5,721
Computer software and support	12,130	11,197	6,221	311	1244	31,103
Repairs and renewals	2,558	2,362	1,312	66	262	6,560
Depreciation	1,078	995	553	28	111	2,765
Other	10,747	9,920	5,511	276	1,102	27,556
Governance	3,796	3,504	1,947	97	390	9,734
	<u>120,391</u>	<u>111,131</u>	<u>61,739</u>	<u>3,087</u>	<u>12,348</u>	<u>308,696</u>

SUPPORT COSTS ALLOCATION 2020

	Adult Counselling	Children's Counselling	Housing	Comm- unity support services	External training	Total 2020
	£	£	£	£	£	£
Salaries and social security costs	57,299	112,476	33,956	2,122	6,366	212,219
Pensions	2,028	3,980	1,202	75	225	7,510
Training	2,216	4,350	1,313	82	246	8,207
Travelling expenses	539	1,059	320	20	60	1,998
Office expenses	4,499	8,830	2,666	167	500	16,662
Insurance	647	1,270	383	24	72	2,396
Professional fees	666	1,307	394	25	74	2,466
Advertising and publicity	1,229	2,413	728	45	137	4,552
Rent	303	594	179	11	34	1,121
Utilities	1,900	3,729	1,126	70	211	7,036
Computer software and support	9,908	19,450	5,872	367	1,101	36,698
Repairs and renewals	4,465	8,765	2,646	165	496	16,537
Depreciation	723	1,419	428	27	80	2,677
Other	4,913	9,645	2,912	182	546	18,198
Governance	2,771	5,440	1,642	103	308	10,264
	<u>94,106</u>	<u>184,727</u>	<u>55,767</u>	<u>3,485</u>	<u>10,456</u>	<u>348,541</u>

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2021

The charity allocates its support costs as shown above and then further apportions these costs between the five charitable activities undertaken (see note 5). Support costs are allocated on a basis consistent with the use of resources.

8 NET INCOMING RESOURCES FOR THE YEAR

Net incoming resources are arrived at after charging the following:

	2021 £	2020 £
Depreciation and other amounts written off tangible fixed assets – owned	10,470	10,876
Auditors' remuneration:		
Audit services	8,640	8,520
Operating lease:		
Land & building	12,415	20,874
Other equipment	18,636	22,129
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9 TRUSTEES AND KEY MANAGEMENT PERSONNEL REMUNERATION AND EXPENSES

In accordance with the governing instrument, no emoluments were paid during the year (2020: £Nil) to the Chair, the directors or any of the trustees.

The total amount of employee benefits received by key management personnel is £161,955 (2020: £183,780). Key management are as disclosed on page 1.

Travel expenses of £Nil (2020: £Nil) have been reimbursed during the year to trustees.

10 STAFF COSTS AND NUMBERS

Details of employee costs are as follows:

	2021 £	2020 £
Wages and salaries	1,131,655	1,307,375
Social security costs	75,487	88,799
Pension costs	45,910	51,576
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	1,253,052	1,447,750
	<hr/>	<hr/>

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NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

10 STAFF COSTS AND NUMBERS (COUNTINUED)

No employee received remuneration amounting to more than £60,000 in either year.

The average number of persons (excluding trustees) employed, analysed during the year by category, was as follows:

	2021 Number	2020 Number
Counselling and Care Services	54	61
Housing Project Services	6	4
Community Support Services	3	3
Support staff:		
Administration/accounts	10	12
Chief executive	1	1
	<hr/>	<hr/>
	74	81
	<hr/>	<hr/>

11 PENSION SCHEME

The charity operates a defined contribution scheme on behalf of its employees. The pension cost charge for the year represents contributions payable by the charity to the fund and amounted to £45,910 (2020: £51,576). There were outstanding contributions of £Nil (2020: £3,669) at the year end.

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2021

12 TANGIBLE FIXED ASSETS

	Freehold land and buildings £	Office furniture and equipment £	Housing furniture and equipment £	Total £
COST/VALUATION				
At beginning of year	408,928	66,248	78,280	553,456
Additions	-	6,234	-	6,234
At end of year	408,928	72,482	78,280	559,690
DEPRECIATION				
At beginning of year	125,729	61,492	68,364	255,585
Charge for year	6,478	1,288	2,704	10,470
At end of year	132,207	62,780	71,068	266,055
NET BOOK VALUE				
At 31 March 2021	276,721	9,702	7,212	293,635
At 31 March 2020	283,199	4,756	9,916	297,871

Freehold land and buildings comprise the company headquarters at Marsh Street, Hanley (cost £141,900 valuation £170,000) and properties held for the provision of housing (cost £238,928). The land and buildings were valued in 1999 by McGarrigle and Company, Chartered Surveyors and Valuers. Assets were valued on the basis of 'the market value of the freehold interest in the property in its current physical condition' as defined by the RICS valuation professional standards. On transition to FRS 102 the Trustees' have taken the decision to use the valuation at 1999 as the deemed cost of the property. Included in the total land and buildings is £85,000 which relates to land on which no depreciation has been charged.

Fixed assets are held for direct charitable purposes.

Security enhancements have been included within additions to office furniture and equipment.

If the land and buildings had not been included at valuation they would have been included under the historical cost convention as follows:

	2021 £	2020 £
Cost	380,828	380,828
Accumulated Depreciation	120,688	114,771
Net Book Value	260,140	266,057

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

13 DEBTORS

	2021 £	2020 £
Trade debtors	107,384	76,866
Prepayments and accrued income	53,332	61,055
Other debtors	-	585
	<u>160,716</u>	<u>138,506</u>

14 CASH AT BANK AND IN HAND

	2021 £	2020 £
Cash at bank and in hand	621,044	572,420
Charities official investment fund	116,473	116,335
	<u>737,517</u>	<u>688,755</u>

15 CREDITORS: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	25,474	39,490
Other taxes and social security	20,722	21,082
Accruals	18,913	25,483
Deferred income (see note 16)	148,284	113,505
Pension	-	3,679
	<u>213,393</u>	<u>203,239</u>

16 DEFERRED INCOME

The movements for the year as follows:

	At 1 April 2020 £	Received £	Released £	At 31 March 2021 £
Deferred income	113,505	344,700	309,921	148,284

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

17 STATEMENT OF FUNDS

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
UNRESTRICTED FUNDS					
General fund	857,031	1,602,366	(1,540,178)	(39,952)	879,267
<i>Designated funds:</i>					
CSS/Peer support staffing provision	5,600	787	(6,162)	7,931	8,156
King Street operational costs	7,813	-	-	-	7,813
Service Improvement and Development	3,000	-	-	-	3,000
MACCAS Zone Project	36,270	15,068	(36,822)	11,844	26,360
Speak Up Space website	5,661	-	(2,743)	(2,918)	-
Memory page	6,518	-	-	(6,518)	-
Adult paid service	-	-	-	29,613	29,613
	<u>921,893</u>	<u>1,618,221</u>	<u>(1,585,905)</u>	<u>-</u>	<u>954,209</u>
RESTRICTED FUNDS					
Resilience Project	-	28,711	(4,445)	-	24,266
	<u>-</u>	<u>28,711</u>	<u>(4,445)</u>	<u>-</u>	<u>24,266</u>
TOTAL FUNDS	<u>921,893</u>	<u>1,646,932</u>	<u>(1,590,350)</u>	<u>-</u>	<u>978,475</u>

Unrestricted Funds

The general funds represent the unrestricted funds of the charity that are not designated for particular purposes.

The designated funds are as follows:

CSS/Peer Support staffing provision - to continue the Tuesday evening social support group in the city and also the Be Excellent and Callums Destiney groups.

King Street operational costs - fund to meet any additional premises costs with respect to dilapidations. Service Improvement and Development - funding for continuing professional development activity.

Maccas Zone - awareness raising activity supporting the emotional and mental health needs of young men. Income during the period was generated from donations and fundraising activities, additional reserves will be required to continue these activities.

Speak Up Space website – resources were available to continue the development of functionality of new young people’s website, which has been completed during the year.

Memory page – Donations received to create a memory page function to website which cost less than anticipated and has now been completed.

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

17 STATEMENT OF FUNDS (CONTINUED)

Adult Paid Service – funding to provide a new service launched during the year which was impacted by the ongoing pandemic, additional funding required whilst we continue to promote and grow our customer base.

Transfers

£9,436 was transferred out of the designated fund allocations in relation to SUS website and the Memory page as expenditure on these areas of work had not been utilised or was no longer required.

£49,388 has been transferred from the general fund to the designated funds as agreed by the board of trustees to ensure that adequate levels of funding are available to deliver the required developments.

Restricted Funds

The restricted funds represent a contracts to supply specific services for adults. £28,711 of the restricted funds income relates to funding from Mind (National Association for Mental Health) which aims to provide practical tools needed to maintain positive mental health and emotional wellbeing to the local community.

North Staffs MIND
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2021

17 STATEMENT OF FUNDS (CONTINUED)

STATEMENT OF FUNDS 2020

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
UNRESTRICTED FUNDS					
General fund	770,087	1,865,353	(1,796,226)	17,817	857,031
<i>Designated funds:</i>					
CSS staffing provision	5,800	-	(5,433)	5,233	5,600
King Street operational costs	8,490	-	(677)	-	7,813
Service Improvement and Development	5,000	-	(2,000)	-	3,000
MACCAS Zone Project	36,123	50,904	(50,757)	-	36,270
IT Infrastructure project	5,000	-	(4,172)	(828)	-
Website developmen	6,000	-	(5,860)	(140)	-
Additional Trainer capacity	12,207	-	(6,349)	(5,858)	-
Deputy Chief Executive function	41,635	-	(34,776)	(6,859)	-
Speak Up Space website	2,730	4,071	(1,140)	-	5,661
Bid writer capacity & feasibility study resource	15,000	-	(5,635)	(9,365)	-
Memory page	-	7,318	(800)	-	6,518
	<u>908,072</u>	<u>1,927,646</u>	<u>(1,913,825)</u>	<u>-</u>	<u>921,893</u>
RESTRICTED FUNDS					
Blue Light Programme year 4	11,436	18,500	(29,936)	-	-
	<u>11,436</u>	<u>18,500</u>	<u>(29,936)</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u><u>919,508</u></u>	<u><u>1,946,146</u></u>	<u><u>(1,943,761)</u></u>	<u><u>-</u></u>	<u><u>921,893</u></u>

Unrestricted Funds

The general funds represent the unrestricted funds of the charity that are not designated for particular purposes.

The designated funds are as follows:

CSS staffing provision - to continue the Tuesday evening social support group in the city.
King Street operational costs - fund to meet any additional premises costs with respect to dilapidations.
Service Improvement and Development - funding for continuing professional development activity.
Maccas Zone - awareness raising activity supporting the emotional and mental health needs of young men. Income during the period was generated from donations and fundraising activities.
IT Infrastructure project – capital investment was available to complete upgrades.

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

17 STATEMENT OF FUNDS (CONTINUED)

Website development – resource was available to develop a more effective digital platform for the organisation, now completed.

Additional Trainer capacity – additional post taken on to increase training delivery capacity.

Deputy Chief Executive function – recruited a new role for 12 month post in first instance.

Speak Up Space website – continued development of functionality of new young people's website.

Bid writer capacity and feasibility study resource – funds used to recruit a fundraiser post.

Memory page – Donations received to create a memory page function to website.

Transfers

£23,050 was transferred out of the designated fund allocations in relation to IT infrastructure, website development, additional trainer capacity, Deputy Chief Executive and bid writer capacity as expenditure on these areas of work had not been utilised or was no longer required.

£5,233 has been transferred from the general fund to the designated funds as agreed by the board of trustees to ensure that adequate levels of funding are available to deliver the required developments.

Restricted Funds

The restricted funds represent contracts to supply specific services for adult and children's services.

£18,500 of the restricted funds income relates to funding from Mind (National Association for Mental Health) to deliver community based mental health interventions, including counselling and training activity, to emergency services personnel.

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds General funds £	Unrestricted funds Designated funds £	Restricted funds £	Total funds £
Tangible fixed assets	293,635	-	-	293,635
Debtors	160,716	-	-	160,716
Cash at bank and in hand	638,309	74,942	24,266	737,517
Creditors due within one year	(213,393)	-	-	(213,393)
Total net assets	879,267	74,942	24,266	978,475

North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS (CONTINUED)

ANALYSIS OF NET ASSETS BETWEEN FUNDS 2020

	Unrestricted funds General funds £	Unrestricted funds Designated funds £	Restricted funds £	Total funds £
Tangible fixed assets	297,871	-	-	297,871
Debtors	138,506	-	-	138,506
Cash at bank and in hand	623,893	64,862	-	688,755
Creditors due within one year	(203,239)	-	-	(203,309)
	<hr/>	<hr/>	<hr/>	<hr/>
Total net assets	857,031	64,862	-	921,893
	<hr/>	<hr/>	<hr/>	<hr/>

19 FINANCIAL INSTRUMENTS

	2021 £	2020 £
Financial assets measured at fair value through profit or loss	737,517	688,755
Financial assets measured at amortised cost	132,625	104,925
Financial liabilities measured at amortised cost	44,517	42,038

Financial assets measured at fair value through the profit and loss include cash at bank and in hand.

Financial assets measured at amortised cost include trade debtors and accrued income.

Financial liabilities measured at amortised cost include trade creditors, accruals and other creditors.

20 RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income/(expenditure) for year	56,582	2,385
Net interest receivable	(95)	(687)
Depreciation and impairment of tangible fixed assets	10,470	10,876
(Increase)/Decrease in debtors	(22,210)	(56,212)
Increase/(Decrease) in creditors	10,154	(8,142)
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	54,901	(51,780)
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North Staffs MIND

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

21 ANALYSIS OF CHANGES IN NET DEBT

	31 March 2020 £	Cash flows £000	31 March 2021 £
Cash and cash equivalents	688,755	48,762	737,517
Total net debt	688,755	48,762	737,517

22 COMMITMENTS

There were no capital commitments at the year end (2020: £nil).

Operating lease commitments with regard to non-cancellable operating leases are as follows:

	2021		2020	
	Land and buildings £	Other £	Land and buildings £	Other £
Operating leases which expire:				
Within 1 year	2,050	9,344	12,188	20,062
Within 2-5 years	-	10,715	-	19,615
Later than 5 years	-	-	-	-

23 RELATED PARTY TRANSACTIONS

There have been no related party transactions.

24 CONTINGENT LIABILITIES

On 31 March 2020 the provision by North Staffs Mind of a long standing statutory contract came to an end and the contract was awarded to an alternative provider. It had been anticipated that those employees who had been employed to provide this service would be transferred to the new provider under the normal TUPE provisions, as has been the case in the past when similar contracts were awarded to alternative providers. Legal advice was sought and counsel's opinion obtained, reaffirming our view that we should not be held liable for the former employees statutory entitlements and that this liability should lie with the new provider. This notwithstanding, the new provider has not adopted the former employees' contracts of employment and has not accepted liability for their entitlements. As a consequence, as at 31 March 2020 and 31 March 2021, the former employees are taking North Staffs Mind to an employment tribunal, the date of which we are still waiting for. We have been advised that it is likely liability does not lie with North Staffs Mind but are recording this disclosure in line with the principles of openness and transparency. The estimated value of the disputed liability is estimated to be £71,285.