



EVESHAM

TS EXPLORER, UNIT 605 OF THE SEA CADET CORPS

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

REGISTERED CHARITY NUMBER: 700214

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REPORT OF THE TRUSTEES OF TS EXPLORER, UNIT 605 OF THE SEA CADET CORPS

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2022. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun.

Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services; it provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit' provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements as outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

Organisational Achievements and Performance

Chairman's Annual report - Jane Winfield

This has been an exciting year for Evesham Sea Cadets, as we come through the pandemic and returned to an almost normal parading schedule and activities. We have enjoyed getting back to boating with our young people, and many of our adult volunteers have been training extensively at weekends, so they have new qualifications to share with our Cadets and extend our available activities to them.

In August 2021 we appointed a new Commanding Officer, who moved into the role from the First Lieutenant position, her experience and ideas ensuring stability and continuity for our Cadets. A taster day in September grew our Cadet numbers significantly again, and we now have a good size Junior and Senior section, both of which are thriving.

We have welcomed back returning ex cadets as volunteers who have grown our numbers to support our young people significantly, and a transfer into our Unit from an experienced Officer has strengthened our management team further with him assuming the First Lieutenant's role.

We are in a good, stable place financially. Our small committee remain engaged and involved, and we have sought professional advice in the fields of accounting, health and safety, grounds maintenance and recruitment, all of which has enabled us to provide an excellent and stable management of the Unit without overly burdening our volunteers.

Commanding Officer's Annual General Meeting Report 2021/2022

During the year the unit has had a change of CO from Lt (SCC) C Girling-Jones to myself CPO (SCC) S Marlborough. Under my command the unit has continued to move in a positive direction with reference to cadet numbers with 38 cadets overall 21 Seniors (15 M & 6 F) and 17 Juniors (11 M & 6 F). We had a successful recruitment afternoon in June and September, and have continued to recruit both Senior and Junior during the year. Net adult' numbers remain roughly the same with 3 members of staff transferring to Worcester due to it being the closer unit to them, other members of staff have left due to being unable to commit.

During the winter months we have utilised being able to send cadets and volunteers off on courses to gain qualifications, some staff have re-qualified and have been reassessed after COVID as some staff needed refreshers, along with some changes within the training syllabus. All cadets that were due for promotion have been promoted.

During the summer we have been at Arden Sailing Club for boating, where the cadets have spent as much time as possible out on the water either learning new skills or refreshing on the skills they have already gained. We have also used Midlands Boat Station quite a lot to help the cadets to experience boating that we were unable to offer. During the summer holidays we had adult volunteers and a cadet help with the On the Water outreach project in Birmingham.

We had a visit from the Senior Staff Officer and District Officer in November to complete our RNSV which completed the last part of our URV. We were awarded a pennant for 2021.

In March 2022 we had the privilege of having a visit from our MP Nigel Huddleston and Martin Coles CEO to the Sea Cadets, whilst visiting the unit they saw a couple of the modules which are on the Juniors syllabus, some of the Senior cadets doing Seamanship and also spent time mountain biking with some of the Senior cadets.

I would like to thank our chairperson Jane, the Unit Management Team and all the adult volunteers for their continued support, resourcefulness and their passion in helping young people to fulfil their full potential.

Susan Marlborough, Chief Petty Officer (SCC), Officer in Charge

Covid-19

The impact of Covid -19 was significant to our charity, and continued to influence some of our organisational decisions throughout this year. We have slowly moved from the restrictions and our young people have been extremely keen to get back to courses and activities wherever possible, so our Training Officer has been busy ensuring they can get booked onto lots of varied activities.

Our parents resumed paying subs this year, meaning our finances have been healthier. We continued our campaign of fundraising and grant applications, and have retained our financial fluidity, further renovating our Unit and ensuring we have extensive training materials, set out in more detail below.

Unit Management Achievements 2021/2022

This year we have engaged the support of professionals in our finance management and health and safety to ensure we are always compliant and well managed, without overburdening our volunteers.

We were able to buy a new Unit minibus by part exchanging our larger, older bus, and with the help of an MSSC grant. Our new vehicle is suitable for driving by any volunteer over 21 with a car licence, as it is a 9 seater model, and it has enabled us to transport many cadets from our Unit and other local Units to Area and National courses.

We have continued our Unit refurbishment by with our outdoor classroom being completed, our former boatshed is now a 'dirty classroom' suitable for Marine Engineering, Seamanship and other activities that are better in that environment.

Plans for 2022/2023

Over the next year we hope to begin consultation on renovating our accommodation blocks so that once we are able to host residential courses again, we can offer both cadets and adults fantastic and accessible training facilities.

We will continue to build on our boating plans at our new boating venue in Defford, and achieve more hours of boating and qualifications for both our adult volunteers and cadets alike.

We have enjoyed returning to community engagement and representation, volunteering for the RBL for remembrance, and we look forward to contributing locally to this campaign again. We look forward to working further with our partner care home, Cavendish Park, where we have been able to host our friends for a visit to the Unit this year, we would like to continue to strengthen this relationship which has great benefits and joy for both our Young People, and the Residents of Cavendish Park.

Our hope for the next year is to further strengthen our Unit structure by working with professionals to recruit more adult volunteers.

We would like to increase our fleet of waterbourne vessels, and look to replace our second, older minibus with a newer model that is more accessible for our volunteers to drive and more reliable.

Financial Review Reserves Policy

The trustees continue to review the charity's requirements for reserves in light of the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent to 12 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and also for the charity to carry out all of its legal obligations.

At the end of March 2022, the total of the charity's reserves stood at £47,898.16

The financial strategy of the trustees continues to be that of building the reserves which will be achieved by continually reviewing overheads, exploring additional means of income and further fundraising. The trustees will continue to take all necessary actions with regard to the prevailing economic climate.

Structure, Governance and Management

Units of the SCC are formed solely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its' affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity in 1988 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by the Marine Society and Sea Cadets was ratified by the Board of Trustees between meetings in December 2017 in order to meet the deadline of 31st December 2017.

Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis. A minimum of 3 office holders: Chair, Secretary and Treasurer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit. The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to appoint new trustees. A trustee will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a range of individuals from various aspects of the community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

Responsibilities of the Trustees

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on its behalf on 20/06/2022
Jane Winfield, Chair of the Unit Management Trustees

Legal and Administrative Information

Charity Details:

Charity Name:	Evesham Unit 605 of the Sea Cadets Corps
Charity Status:	Unincorporated
Registered Charity No:	700214
Registered Office and Operational Address:	c/o Unipart logistics, Shinehill Lane, South Littleton, Worcs WR11 8TS
Telephone Number	01386 833383
Email:	admin@eveshamseacadets.org.uk
Website	www.sea-cadets.org/evesham

Trustees:

Chair: Jane Winfield
Treasurer: Lucy Lee
Secretary: Jo O'Malley
Trustees: Patrick Kit,
Caitlyn Darling

President:	Councillor John Smith (OBE)
Holding (Custodian) Trustees:	The Marine Society & Sea Cadets (MSSC)
Independent Examiner:	Mrs Victoria Didcot-Beasley FMAAT
Bank:	HSBC

Acknowledgements

Evesham Unit of the Sea Cadets Corps would like to publicly acknowledge and thank the following organisations and donors for their support, financial or otherwise during 2021/2022.

Councillors John and Frances Smith
Councillor Alastair Adams
Unipart Logistics
Maple Leaf Builders
Cavendish Park Care Home & Majesticare
Grow Gardening

No annual report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.

In this modern age, time is a precious commodity and in our Unit there is so much that goes on behind the scenes, outside of parade times and over weekends that is not observed but makes a huge difference.

Thank you all so much for your commitment and continued support.

Evesham Sea Cadets

Annual Accounts

31st March 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF TS EXPLORER, EVESHAM (UNIT 605) OF THE SEA CADET CORPS.

I report on the financial statements of TS EXPLORER, Unit 605 of the Sea Cadets Corps for the year ended 31st March 2022 which are set out as per the attached accounts.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

Independent examiner's statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Victoria Beasley FMAAT

Date: 18th May 2022



On behalf of Libra Office Systems Ltd

4 Foxglove Close, Evesham Worcs WR11 1YU

Evesham Sea Cadets

Balance Sheet Report

To: 31 March, 2022

ASSETS

Fixed Assets

Plant and Machinery - Cost (0020)	3,291.60	
Computers - Cost (0029)	1,073.99	
Boats - Cost (0035)	12,607.00	
Exterior Storage (0040)	5,910.87	
Motor Vehicles - Accumulated Depreciation (0051)	-100.00	
Motor Vehicles Cost (0055)	13,290.00	
	Total Fixed Assets	£36,073.46

Current Assets

Main Account 8924 (1200)	9,747.08	
Restricted Funds Uniform Deposit Bank Account (1220)	575.05	
Balance Account No 3 (Minibus) (1230)	1,268.21	
Soldo Unit Prepaid Credit Card (1250)	234.36	
	Total Current Assets	£11,824.70

TOTAL ASSETS	£47,898.16
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LIABILITIES

Current Liabilities

Trade Creditors (2100)	72.00	
Uniform Deposit Liability (2111)	600.00	
	Total Current Liabilities	£672.00

Future Liabilities

Total Future Liabilities	£0.00
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		TOTAL LIABILITIES	£672.00
		TOTAL NET ASSETS	£47,226.16
EQUITY			
Accumulated Funds (Retained Earnings) (2750)		8,907.87	
Net Profit / Loss		38,318.29	
<i>Net Profit / Loss (prior year(s))</i>		11,493.03	
<i>Net Profit / Loss (current year)</i>		26,825.26	
		TOTAL EQUITY	£47,226.16

Evesham Sea Cadets

Income & Expenditure Report

01 April, 2021 - 31 March, 2022

Sales		
Course Fees Recieved (4030)	200.50	
Covid Rate Relief (4910)	10,667.00	
HMRC GIFT AID (4052)	700.43	
Merchandise Sales (1020)	262.00	
Other income (4900)	808.22	
Restricted Donations Received (4050)	75.36	
Restricted Grant Awards Recieved (4047)	25,888.12	
Sale of Assets (4200)	8,929.96	
Subscriptions (4000)	7,226.00	
Uniform Donations (4049)	994.00	
Unrestricted Donations Recieved (4051)	1,169.14	
	Total Sales	£56,920.73
Direct Expenses		
COVID Safety Expenses (5061)	6.99	
Cadet Training Costs (8230)	2,047.20	
Course Fees Returned Expense (4031)	59.50	
Donations Made (5001)	100.00	
Uniform Purchases (Badges. Berets etc.) (5065)	585.13	
Unit Colours Net Cost (5000)	608.60	
	Total Direct Expenses	£3,407.42
	GROSS PROFIT / LOSS	£53,513.31
Overheads		
Accounting Fees (8000)	225.00	
Bank Charges and Interest (1260)	60.16	
Building Maintenance (7800)	4,835.62	

Cadet Outside Sprts (8205)	402.17	
Cleaning (7050)	783.71	
Computer Software & Domains (7550)	143.88	
General Expenses (8200)	49.00	
Grounds Maintenance (7799)	186.00	
Health & Safety (5051)	792.00	
Kitchen Replenishments (1239)	40.65	
Lawns (7055)	927.00	
Office Stationery (7520)	1,062.68	
Premises Insurance (7130)	663.66	
Refurbishment (7802)	12,664.00	
Software, Internet & Domain Charges (7540)	445.56	
Vehicle Fuel (7300)	719.02	
Vehicle Insurance (7330)	595.00	
Vehicle Repair and Servicing (7310)	168.84	
Vehicle Road Tax (7320)	362.31	
Volunteer Costs & Sundries (7401)	71.41	
Volunteer Training Expense (7402)	50.00	
Volunteer Travel Expense (7400)	838.28	
Waste Collection (7798)	602.10	
	
	Total Overheads	£26,688.05
	NET PROFIT / LOSS	£26,825.26