



EVESHAM

TS EXPLORER, UNIT 605 OF THE SEA CADET CORPS

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

REGISTERED CHARITY NUMBER: 700214

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REPORT OF THE TRUSTEES OF TS EXPLORER, UNIT 605 OF THE SEA CADET CORPS

The Charity Trustees present their report together with the financial statements of the charity for the year ended 31st March 2021. The financial statements comply with both the Charity's Constitution and the Charities Act 2011.

Aim of the Sea Cadet Corps

The aim of the Sea Cadets Corps is to give young people the best possible head start in life, through nautical adventure and fun.

Charitable Purpose

The charitable purpose of the Unit is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens. This is achieved by the provision of education and leisure time activities using a nautical theme, based on the traditions of the Royal Navy and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

In furtherance of the Purpose, the Unit offers young people a structured environment in which to develop; provides access to education and training including sailing, rowing, windsurfing, paddle sports, power boating, seamanship, navigation, marine engineering, cooking, music, first aid, drill, piping, and public services. It also provides opportunities for young people to obtain a range of qualifications and a wide range of opportunities for community involvement.

Public Benefit

The trustees continue to give regard to the Charity Commission's general guidance on public benefit (Charities and Public Benefit) provided by the Unit in relation to the charitable purpose of the Sea Cadets movement as set out in the activities and achievements outlined in this report.

To achieve its aim the Unit encourages recruitment of young people from all backgrounds and abilities including where possible, and, within the realms of Health and Safety, those with disabilities and develops their skills and abilities by:

- Regular structured activities with a nautical theme
- Enabling young people to take part in activities connected with the wider Sea Cadet Corps
- Movement such as waterborne activities, events and competitions at district, area and national levels
- Availability of formal achievements whilst completing courses to earn badges and promotions

Organisational Achievements and Performance

Chairman's Annual report - Jane Winfield

This has been an extremely challenging year for Evesham Sea Cadets, yet also one which has absolutely strengthened us and propelled us forward at huge pace. Starting the year with lockdown brought uncertainty, both financially and also in terms of cadet and volunteer well being, continued attendance and future plans for the Unit. The first three months of the lockdown were extremely hard, juggling outgoings with a decreasing bank balance and no income, along with lack of technology and virtual teaching experience meant our cadets had to join other Units to receive lessons online.

In June 2020 we appointed a new Commanding Officer, and this was a catalyst for invigorating and energising both the UMT and instructional volunteers, and our Unit began to thrive again. Virtual training became a twice weekly provision for all cadets, renovations were started within the Unit, and fundraising and volunteer recruitment campaigns meant new people and assets were added to our Unit. We have not looked back since that day, and our trajectory as a Unit has continued forwards and upwards in the most positive and engaging way.

We are in a good, stable place financially. Our small committee remains engaged and involved, and our wider volunteer team is growing. Adding to that, our cadet numbers are growing since our return to face to face parading; we can certainly look forward with lots of exciting plans for further growth and achievement.

Commanding Officer's – Annual General Meeting Report 2020/2021

What a year it has been! As we all are fully aware, the impact of Covid has thrown Sea Cadet activities into complete turmoil with the need for the unit volunteers to adapt very quickly and put together virtual training opportunities to keep our cadets engaged. I am very pleased that many of our cadets continued to be involved with cadet activities in a virtual way. In fact, we also had cadets complete various courses virtually which were being offered from District, Area and National level. This includes an Aviation course, Seamanship courses, Marine Engineering courses and piping courses. I am immensely proud of the cadets for engaging and taking part in these opportunity at a time when life was all online. My sincere thanks also to the unit volunteer team who have continued to encourage and arrange for the cadets to attend.

At times of being able to return the unit, the delivery of training has at times been challenging due to the need to maintain distancing and bubble sizes. I am proud of how all of our ship's company have adapted well to these restrictions enabling us to operate in a covid secure way.

Face to face training has been very positive. Seeing the cadets utilise the new bike track, getting cadets out on the water at our new boating location, creating positive peer relationships again following long periods away from the unit is evident. Covid has given us the opportunity to look at the ways unit training is planned, delivered and how we are delivering. This to ensure the cadets are getting the most out of what is available. We have moved to supporting the senior cadets delivering more sessions to support their peer education and further development. This has been welcomed by the cadets as they see the senior cadet roles as something they would like to develop towards.

Cadet numbers throughout the covid period maintained. Whilst some cadets had chosen to not participate in the online training, I was pleased to see them return each time we were able to return to face to face activity. Recruiting during lockdowns whilst possible, posed a problem as the ability to engage virtually wouldn't necessarily give a good first impression of being

involved. Never the less, we did recruit some new members during the lockdown who we have also welcomed when we returned face to face.

Volunteer numbers have increased during the year and we have seen many long standing volunteers decide to leave the unit for various reasons including work pressures and moving away etc. However, I am very pleased that we have recruited many new volunteers some of whom are ex cadets of the unit, some who have transferred to us from other units and also those who have joined us with a wealth of experience in delivering adventurous activities in a youth setting. A positive can do culture is certainly instrumental within our team and I am extremely grateful to all our instructional and support volunteers for all they do.

We are very much looking forward to continuing in the right direction with more opportunities for the cadets as restrictions allow. We are keen to ensure our senior cadets actively take responsibility for their own progression and journey in Sea Cadets and that we continue to support and facilitate their ambitions. We held virtual parents evening for the senior cadets at the end of 2020. We hope to meet with cadets and parents again as further opportunities become available.

Finally, I would like to express my sincere gratitude to Jane and the UMT. The unit facilities over the year has been drastically overhauled with the unit now being a bright, clean and welcoming place which we can all take pride in. I am overwhelmed with the support to me and the instructional team of providing the training equipment needed to enable the delivery of safe training. I am very much looking forward to continuing to build on these foundations to see our unit continue to grow strength to strength.

Here's to another positive and successful year.

Lt(SCC) Craig Girling-Jones RNR
Commanding Officer

Covid-19

The impact of Covid -19 was significant to our charity. We missed our usual community events, fundraising opportunities and our many courses and training opportunities. Not being able to see our young people face to face was unpleasant and frustrating, but we strived to provide virtual lessons online for our cadets and also linked up with our district units to ensure our cadets could continue to experience wider training as well.

Our parents ceased paying subs for a large part of the year, meaning initially our finances were tight. Through a campaign of fundraising and grant applications, coupled with the local council business rates covid 19 rebates, we managed to become fluid financially and afford renovation of our Unit along with new boats, computers and training materials, set out in more detail below.

Unit Management Achievements 2020/2021

We used the time of lockdown closure to fundraise and once we were allowed, to renovate the site .

We obtained grant funding for 4 new boats, 5 new computers to deliver virtual training, and training aides to deliver mountain bike training.

Through a Unit-wide sponsored event we raised enough money for a secure container at both our main site and our boating site.

Through a further fundraising campaign we were gifted both funds and materials from local councillors and businesses to enable us to begin to renovate our site, and this work was completed by the award of a premises grant from the MSSC. We built a mountain bike track at our main site which the Cadets are thrilled to use regularly, and this is enabling them to complete mountain biking qualifications .

Plans for 2021/2022

Over the next year we hope to renovate our accommodation blocks so that once we are able to host residential courses again, we can offer both cadets and adults fantastic and accessible training facilities.

We plan to build on our boating plans at our new boating venue in Defford, and achieve more hours of boating and qualifications for both our adult volunteers and cadets alike.

We are most excited about returning to community engagement and representation, we have dearly missed our volunteering for the RBL for remembrance, and look forward to contributing locally to this campaign again. We look forward to working with our partner care home, Cavendish Park, where we have had to virtually send the residents messages, we look forward to hosting them at our Unit for a celebration tea party, and also visiting them onsite to bring some joy and energy to their lives.

Our hope for the next year is to continue to strengthen our Unit structure by recruiting more adult volunteers, particularly in the UMT and fundraising side, and to ensure that all of our cadets continue to enjoy enriching and educational fun with their friends and peers.

Financial Review

Reserves Policy

The trustees continue to review the charity's requirements for reserves in light of the main risk to the organisation, that being a reduction of income. The trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent to 12 months overhead costs of the charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the charity and also for the charity to carry out all of its legal obligations.

At the end of March 2021, the total of the charity's reserves stood at £20,400.90.

The financial strategy of the trustees continues to be that of building the reserves which will be achieved by continually reviewing overheads, exploring additional means of income and further fundraising. The trustees will continue to take all necessary actions with regard to the prevailing economic climate.

Structure, Governance and Management

Units of the SCC are formed solely by volunteers in local communities. Each Unit is a self-supporting youth organisation and an independent charity with a central support management and training structure provided primarily by the Marine Society and Sea Cadets (MSSC). The unit becomes a part of the SCC by virtue of its' affiliation to the MSSC, the parent body of the SCC. In accepting this affiliation, the unit undertakes to comply with all regulations issued by, or on behalf of, the MSSC Council.

The Unit was registered as an unincorporated charity in 1988 and is governed by a constitution approved by the Charity Commission of England and Wales. A revised constitution issued by

the Marine Society and Sea Cadets was ratified by the Board of Trustees between meetings in December 2017 in order to meet the deadline of 31st December 2017.

Recruitment and Appointment of the Trustees

Trustees serve and are re-elected on an annual basis, with a minimum of 3 office holders: Chair, Secretary and Treasurer. UMT office holders are elected at the first meeting following the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadets Unit which is drawn loosely as being those with an interest in the unit. The constitution lays down specific controls for UMT membership and will be observed for all future recruitment.

In the event of a vacancy arising during the year (known as a casual vacancy), the trustees have the power to appoint new trustees. A trustee will serve until the date of the next AGM, after which the post will be filled by election.

The trustees are represented by a wide range of individuals from various aspects of the community. Trustees have the power to appoint additional trustees to act jointly with them for all purposes. A trustee whose term of office has expired can be appointed for a further term of office.

Responsibilities of the Trustees

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on its behalf on 30/06/2021

Jane Winfield, Chair of the Unit Management Trustees

Legal and Administrative Information

Charity Details:

Charity Name:	Evesham Unit 605 of the Sea Cadets Corps
Charity Status:	Unincorporated
Registered Charity No:	700214
Registered Office and Operational Address:	c/o Unipart logistics, Shinehill Lane, South Littleton, Worcs WR11 8TS
Telephone Number	01386 833383
Email:	admin@eveshamseacadets.org.uk
Website	www.sea-cadets.org/evesham

Trustees:

Chair: Jane Winfield
Treasurer: Lucy Lee
Secretary: Jo O'Malley
Trustees: Paul Simmonds

President:	Councillor John Smith (OBE)
Holding (Custodian) Trustees:	The Marine Society & Sea Cadets (MSSC)
Independent Examiner:	Mrs Victoria Didcot-Beasley FMAAT
Bank:	HSBC

Acknowledgements

Evesham Unit of the Sea Cadets Corps would like to publicly acknowledge and thank the following organisations and donors for their support, financial or otherwise during 2020/2021.

Councillors John and France Smith
Councillor Alastair Adams
Unipart Logistics
Amcor Ltd
Marshalls Transport
Pete Bott Skips
Budget Skips
County Building Supplies
BHGS Ltd
Karndean Flooring
Evesham Carpet Warehouse
Maple Leaf Building Services
Mainstream Windows and Doors
Cavendish Park Care Home & Majesticare
Jewsons Evesham
Grow Gardening
West Midlands Trailer Hire

No annual report would be complete without acknowledging the efforts and dedicated service of the adult volunteers who make the unit a success. For any Sea Cadet Unit to succeed it is fully reliant on its teams to work together. Our uniformed and civilian instructors, management team and unit assistants all have one common aim, that of delivering the best experience for our young people.

In this modern age, time is a precious commodity and in our Unit there is so much that goes on behind the scenes, outside of parade times and over weekends that is not observed but makes a huge difference.

Thank you all so much for your commitment and continued support.

Evesham Sea Cadets

Annual Accounts

31st March 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF TS EXPLORER, EVESHAM (UNIT 605) OF THE SEA CADET CORPS.

I report on the financial statements of TS EXPLORER, Unit 605 of the Sea Cadets Corps for the year ended 31st March 2021 which are set out as per the attached accounts.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

Independent examiner's statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Victoria Beasley FMAAT

Date: 24th June 2021

On behalf of Libra Office Systems Ltd

4 Foxglove Close, Evesham Worcs WR11 1YU

Evesham Sea Cadets

Balance Sheet Report

To: 31 March, 2021

ASSETS

Fixed Assets

Computers - Cost	1,043.99	
Boats - Cost	11,529.25	
Exterior Storage	3,912.00	
	Total Fixed Assets	£16,485.24

Current Assets

Main Account)	3,545.21	
Restricted Funds Uniform Deposit Bank Account	600.03	
Balance Account No 3 (Minibus)	200.22	
Soldo Unit Prepaid Credit Card	217.75	
	Total Current Assets	£4,563.21

TOTAL ASSETS	£21,048.45
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LIABILITIES

Current Liabilities

Trade Creditors	47.55	
Uniform Deposit Liability	600.00	
	Total Current Liabilities	£647.55

Future Liabilities

Total Future Liabilities	£0.00
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		TOTAL LIABILITIES	£647.55
		TOTAL NET ASSETS	£20,400.90
EQUITY			
Accumulated Funds (Retained Earnings)		8,907.87	
Net Profit / Loss		11,493.03	
<i>Net Profit / Loss (prior year(s))</i>		0.00	
<i>Net Profit / Loss (current year)</i>		11,493.03	
		TOTAL EQUITY	£20,400.90

Evesham Sea Cadets

Income and Expenditure Report

01 April, 2020 - 31 March, 2021

Sales

Cadet Sponsorship Donations	916.74	
Course Fees Recieved	122.00	
Covid Rate Relief	21,224.97	
HMRC GIFT AID	3,412.55	
Restricted Donations Received	2,000.00	
Restricted Grant Awards Recieved	22,513.79	
Sale of Assets	992.20	
Subscriptions	2,380.06	
Uniform Donations	200.00	
Unrestricted Donations Recieved	260.57	
Unrestricted Grant Awards Received	2,000.00	
	Total Sales	£56,022.88

Direct Expenses

COVID Safety Expenses	115.89	
Cadet Training Costs	651.70	
Course Fees Returned Expense	122.00	
Donations Made	150.00	
Unit Colours Net Cost	1,225.20	
	Total Direct Expenses	£2,264.79

GROSS PROFIT / LOSS	£53,758.09
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Overheads

Bank Charges and Interest	33.51
Building Maintenance	2,018.24

Fundraising Costs	14.24	
Grounds Maintenance	864.83	
Kitchen Replenishments	36.16	
Premises Insurance	741.10	
Refurbishment	35,301.93	
Software, Internet & Domain Charges	609.35	
Vehicle Fuel	145.94	
Vehicle Insurance	1,094.45	
Vehicle Repair and Servicing	658.02	
Vehicle Road Tax	173.34	
Volunteer Costs & Sundries	107.29	
Volunteer Training Expense	80.00	
Volunteer Travel Expense	277.70	
Waste Collection	108.96	
	Total Overheads	£42,265.06
NET PROFIT / LOSS		£11,493.03