

Town Clerk's Office
Mablethorpe Library & CAP
Stanley Avenue
Mablethorpe
Lincolnshire
LN12 1DP

24th April 2021

To: The Chairman and Members of Trusthorpe Village Hall Committee

Ref: Audit of Accounts: 1st April 2020 to 31st March 2021

Dear Members of the Committee,

Please find below audit report for the Trusthorpe Village Hall Committee for the period up to 31st March 2021.

For the purpose of audit and accounting practice, original submitted documents may now contain ticks, signatures or dates in green ink; this is common practice by internal / external auditors and is widely recognised as proper practice.

Items included within the remit of the audit

Invoices numbered EV 533 to EV 701

Bank Statements (dated 20.04.2020 to 01.04.2021)

Petty Cash records (dated 01.04.20 to 28.02.21)

Cheques numbered 100031 to 100034 (inclusive)

Paying in Slips 100041 to 100045 (inclusive)

Items excluded from the remit of the audit

N/A

Cheque Book

Cheque book stubs match entries on bank statements / cash book

✓

Paying in book stubs match entries on bank statements / cash book

✓

Final (submitted) bank statement reconciles to cash book

✓

General

- Previous recommendations pertaining to basic accounting and transparency in relation to cheque stubs have been duly implemented.
- All cheque numbers have been written onto corresponding invoices.

Trusthorpe Village Hall

Year End Accounts 31.03.21

	£	£	£
Balance c/f fm 31.3.20	5133 23		
Petty CSH Fm 31.3.20		1073.10	6206.33

Income

Savings account	2029.87		
Panto	1500.00		
St Peters	10957.11		
Jelly Bellies	306.00		
Electric Credit	879.51		
Banked fm P/C	1000.00		
E.L.D.C. Closure	7337.00		
Linc Cllrs	1000.00		
Nat Lottery	2500.00		
M.T.S.	3000.00		
Barclays Refund	400.00		
C.C.C. grant	1000.00		
Net Funding	1689.58		
Coop	1933.47		
M.T.S Water refund	600.00		
District Cllrs	500.00		
E.L.D.C.	4000.00		
Hall Hire	149.00		
Sundries	15.00	40796.54	

Expenditure

Gas	1250.00		
Elec	399.00		
Water	12947.17		
Ins	863.47		
Decorating	970.00		
Deep Clean	350.00		
To Bank	1000.00		
Plumbing	480.00		
Roof Repair	2500.00		
Fire ext	189.50		
Windows	4992.00		
Sundries	561.09	26502.23	20500.64

Bank Reconcilliation

Balance bank 31.03.21	19868.57		
Petty Cash Balance	132.07		
£500 CCL not yet paid into Bank at end of March			20000.64

Petty Cash / Cash in Hand

General Petty Cash

The petty cash float receipts and cash in hand (£132.07) fully balances.

Reconciliation

All bank statements supplied are original and sequentially numbered. The final statement for the end of the financial period concurs with the cash book being: income, cheque payments and general expenditure (direct debits).

General Notes

The treasurer has undertaken the duties to a satisfactory standard and should be praised for the accuracy and overall standards of the accounts and paperwork submitted.

Statement of Conclusion of Audit

I am content that the accounts are financially sound and the audit totals are correct; please accept this unreserved statement to close / balance the audited accounts for the financial period 1st April 2020 to 31st March 2021.

The cash book balance and petty cash totals have been duly signed off (in green ink) within the cash book

Mr S Fletcher IMO; Dip Ed (MA); CiLCA; MILCM; PSLCC

Signed: _____



Auditor

Date: _____

24/4/21

Mr S J Fletcher

Signed: _____



Chairman

Date: _____

2-7-21

Report from A. Howard

Trustee for Trusthorpe Village Hall

The trustees welcomed the changes to the management committee and the more proactive approach to the hall management that resulted from those changes. We were particularly impressed that even during the pandemic they have managed to return the finances of the hall to an even keel and have secured a number of grants to ensure works can be carried out to secure a bright future for building and the village it serves. We believe that the annual accounts accurately reflect the business undertaken during the reporting period.

A Howard

Trustee

Report from Robert Watson

Trustee for Trusthorpe Village Hall

The future is bright for Trusthorpe Village Hall as new and enthusiastic volunteers have come forward during the past year to address the problems which were facing the premises. The problems associated with the Covid pandemic have been overcome and indeed, opportunities presented by the crisis have been used to the advantage of the Hall. Funding prospects have been relentlessly pursued by the secretary resulting in some generous contributions from outside bodies. Once again the Hall is on a firm footing to continue as a valued asset to the community that it serves."

Robert Watson

Trustee