

Robert Windle Foundation

Charity Number 529471

Receipts and Payments Account for the year ended

31 March 2024

Windle & Bowker Limited

Chartered Accountants

Robert Windle Foundation

Receipts & Payments Account

Year ended 31 March 2024

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Robert Windle Foundation

Trustees' Annual Report

Year ended 31 March 2024

Reference and administrative details

Registered charity name Robert Windle Foundation

Charity registration number 529471

Principal office The Old Grammar School
School Lane
Earby
Lancashire
BB18 6QF

The trustees

Margaret Brown (Secretary)
Anthony Tomlinson
Rachael Taylor (Treasurer)
Jane Riley
Jennifer Beckwith
Diane Anderson (Resigned 30th May 2024)
Gary Kay
Carol Ambrose (Appointed 6th March 2024)

Independent examiner Steven Briggs FCA
Windle and Bowker Limited
Croft House
Station Road
Barnoldswick
Lancashire
BB18 5NA

Robert Windle Foundation
Trustees' Annual Report (continued)
Year ended 31 March 2024

Structure, governance and management

New trustees given advice on reading Charity Commission website regarding their role and responsibilities, before they agree to become a trustee.

We have policies on Risk assessment, vulnerable adults and children, health and safety and lone working, new trustees and volunteers induction

We have an insurance policy which protects the trustees and volunteers from personnel claims.

We hold monthly minuted meetings for trustees, to keep everyone up to date. Any interested parties/volunteers are welcome to attend our meetings. The minutes are available for anyone to read on request, they are displayed on the noticeboard for 1 month then stored.

Objectives and activities

To support education of the young people who are residents of the ancient parish of Thornton in Craven.

To keep the Old Grammar School Building in good sound order and available for the people of the Parish to use – subject to acceptance by the trustees.

By giving grants to schools, youth groups and individuals. Information on how to apply is available via the web site or by contacting the trustees directly.

To maintain the building by having a schedule of work to be undertaken each year to ensure that all is in good order and fit for purpose.

All new and existing Trustees are informed of their role and to read the information on the Charity Commission web site and to follow the guidelines of the Constitution.

We have modernised our name from “The Robert Windle’s Foundation” to “Robert Windle Foundation”, this makes it clearer and easier for use online.

Grants are requested via the website. Once received they are discussed at the monthly trustees meeting. The requests have to meet the guidelines set out in the constitution and on the web site. If all are happy to give the grant this accepted, and the monies sent via BACS transfer by the treasurer. On receipt of the grant, we ask that the recipients send either a letter of drawing or photographs of the activity that the grant has supported.

We use local tradesmen to carry out any work to the building or grounds. We also have 3 volunteers who look after the grounds for us, and a group of people who will help at our events, running the cafe and cake baking. Other local groups use the facilities for meetings etc.

This year the Foundation has paid for 6 volunteers who work in the kitchen to gain an online stage 2 food hygiene course. Currently 3 have successfully completed the course.

Robert Windle Foundation
Trustees' Annual Report (continued)

Year ended 31 March 2024

Achievements and performance

Throughout the year a programme of maintenance and upgrading of the building has been carried out to modernise the premises and improve access.

The café and shop continue to be successful, with many new customers arriving. We are continuing with the Tuesday and Friday opening days.

In addition, on Thursdays lunch times we host the "Inspire" charity to run our café and shop. This has been very successful, their sessions are open to both their clients and the general public and are well attended. Their clients also help with general gardening, shop, café and maintenance work around the building, they are a very welcome boost to our activities.

A local not for profit sewing group has joined us. They hold weekly sessions open to anyone to learn how to sew on Tuesday mornings.

We are continuing to give out grants, we aim to give out 4 grants each month still set at £200.00 each application, sometimes more if we feel that their need is something the trustees want to give more support to. The grants are given to local schools and youth groups eg football and rugby teams, Scouts and Guides and other local groups that have members under 24 years of age eg the swimming club, brass band and bowling club to encourage young people to join or to train older members to support young people. Again, in December 2023 we gave each of the 10 local schools and 10 local groups who support sport or education a one off grant of £500 each.

The ongoing situation of the roof repairs continues. The present roof should last for another 8 – 10 years a local builder is checking the roof every year and carrying out any repairs, so far he states that the roof is sound. We may also apply for lottery funding to help with the cost of repairs to the roof in the next financial year. We continue to rely on volunteers to keep the garden and outdoor space tidy. The work on the new patio was halted due to problems with underground pipe this has been resolved and will be completed in 2024.

We have recruited 2 new trustees to bring us back to 8 trustees.

Financial Review

We are working towards having the necessary monies for the roof repair held in the bank account and to cover the cost of any emergency repairs or to cover the utility bills etc should we lose our income stream and are unable to fund the upkeep of the building.

Once we have completed the updates to the building then long term plans will be made regarding investments.

We are financially viable and hope in 2024 to put some extra funds into a reserve. We currently hold £6,649 as an emergency reserve supporting our current funds of £16,435.

We raise money through selling donated household items and handicraft items through our shop and online, some more valuable items are sold on market place or Ebay. The café, craft group and other small social events are also profitable. This year we have been very successful both in fund raising and welcoming local people into our building. The building is

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very important to the local population and the love being able to come and visit us and enjoy our lovely grade 2* listed building and garden.

In total this year we have donated £15517.07 To local schools and other not for profit groups.

The trustees' annual report was approved on 12 August 2024 and signed on behalf of the board of trustees by:



Margaret Brown
Secretary



Rachael Taylor
Treasurer

Robert Windle Foundation

Independent Examiner's Report

Year ended 31 March 2024

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31 March 2024 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Steven Briggs FCA
Independent Examiner

Windle and Bowker Limited
Croft House
Station Road
Barnoldswick
Lancashire
BB18 5NA

Date 3 October 2024

Robert Windle Foundation

Receipts and Payments Account

Year ended 31 March 2024

Receipts

	2024			2023
	£		£	£
	Unrestricted	Restricted	Total	Total
Voluntary sources				
Donations	2		2	57
	2	-	2	57
Fundraising Activities				
Fundraising sales	32,622		32,622	28,588
Rental income	120		120	250
Raffles	361		361	974
	33,103	-	33,103	29,812
Other Receipts				
Amazon refunds	109		109	35
	109	-	109	35
Total Receipts	33,214	-	33,214	29,904

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Payments

	2024			2023
	£		£	£
	Unrestricted	Restricted	Total	Total
Charitable Activities				
Grants	15,517		15,517	7,750
Fundraising Costs				
Ebay/Paypal fees	31		31	19
Storage	151		151	319
Fundraising costs	2,231		2,231	2,417
Lift Service & repair	410		410	1,230
Lottery licence	20		20	20
	2,843	-	2,843	4,005
Other Expenditure				
Water	152		152	247
Light & heat	4,661		4,661	2,472
Insurance	1,547		1,547	1,392
Telephone	718		718	572
Cleaner & garden	1,995		1,995	1,968
Website	147		147	147
Repairs	3,327		3,327	7,002
Accounts	270		270	258
Sundries	500		500	356
	13,317	-	13,317	14,414
Total Payments	31,677	-	31,677	26,169

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	2024		£	2023
	Unrestricted	Restricted	Total	£
Total Receipts	33,214	-	33,214	29,904
Total Payments	31,677	-	31,677	26,169
Net surplus for year	1,537	-	1,537	3,735
Cash Funds at 31 March 2023	21,547		21,547	17,812
Cash Funds At 31 March 2024	23,084	-	23,084	21,547

Cash Funds At 31 March 2024

Santander Bank	16,435	14,898
Virgin Money Bank	6,649	6,649
Total Cash Funds	23,084	21,547

Assets retained for the charity's own use

The building and land at The Old Grammar School, School Lane, Earby, Including fixtures and fittings.

Signed on behalf of the Trustees



Mrs M Brown

Secretary



Ms R Taylor

Treasurer

Date 12.8.24