

Robert Windle Foundation

Charity Number 529471

Receipts and Payments Account for the year ended

31 March 2023

Windle & Bowker Limited

Chartered Accountants

Robert Windle Foundation

Receipts & Payments Account

Year ended 31 March 2023

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Robert Windle Foundation

Trustees' Annual Report

Year ended 31 March 2023

Reference and administrative details

Registered charity name Robert Windle Foundation

Charity registration number 529471

Principal office The Old Grammar School
School Lane
Earby
Lancashire
BB18 6QF

The trustees

Margaret Brown (Secretary)
Anthony Tomlinson
Rachael Taylor (Treasurer)
Jane Riley
Jennifer Beckwith (Appointed 14th January 2023)
Diane Anderson (Appointed 14th January 2023)

Independent examiner Steven Briggs FCA
Windle and Bowker Limited
Croft House
Station Road
Barnoldswick
Lancashire
BB18 5NA

Robert Windle Foundation
Trustees' Annual Report (continued)
Year ended 31 March 2023

Structure, governance and management

New trustees given advice on reading Charity Commission website regarding their role and responsibilities, before they agree to become a trustee.

We have policies on Risk assessment, health and safety and lone working.

We have an insurance policy which protects the trustees from personnel claims.

We hold monthly minuted meetings for trustees, to keep everyone up to date. Any interested parties/volunteers are welcome to attend our meetings. The minutes are available for anyone to read on request, they are displayed on the noticeboard for 1 month then stored.

Objectives and activities

To support education of the young people who are residents of the ancient parish of Thornton in Craven.

To keep the Old Grammar School Building in good sound order and available for the people of the Parish to use – subject to acceptance by the trustees.

By giving grants to schools, youth groups and individuals. Information on how to apply is available via the web site or by contacting the trustees directly.

To maintain the building by having a schedule of work to be undertaken each year to ensure that all is in good order and fit for purpose.

All new and existing Trustees are informed of their role and to read the information on the Charity Commission web site and to follow the guidelines of the Constitution.

Grants are requested via the website. Once received they are discussed at the monthly trustees meeting. The requests have to meet the guidelines set out in the constitution and on the web site. If all are happy to give the grant this accepted, and the monies sent via BACs transfer by the treasurer. On receipt of the grant, we ask that the recipients send either a letter of drawing or photographs of the activity that the grant has supported.

We use local tradesmen to carry out any work to the building or grounds We also have 3 volunteers who look after the grounds for us, and a group of people who will help at our events.

Achievements and performance

Throughout the year a programme of maintenance and upgrading of the building has been carried out to modernise the premises, and improve access. Following the opening of the café this has continued to be successful.

Our tenants using the upstairs room both departed in the summer 2022. We decided that we would try using the space as a shop for donated items, this has been very successful. The shop is open Tuesday and Friday afternoons alongside the café. We have many regular customers and people dropping in, there is always a lovely buzz about the group.

Robert Windle Foundation
Trustees' Annual Report (continued)
Year ended 31 March 2023

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The ongoing situation of the roof repairs continues, we are steadily building up a surplus to pay for these repairs in the next few years. The estimated cost is between £20,000 and £30,000 2 roofing contractors have given very similar estimates. The present roof should last for another 8 – 10 years a local builder is checking the roof every year and carrying out any repairs, so far he states that the roof is sound. We may also apply for lottery funding to help with the cost of repairs to the roof. We have 2 volunteers who are working their way through renovating our outdoor furniture, they are doing a wonderful job this will allow us to make better use of the outdoor space.

We sadly lost Morris Horsfield in March 2022 he died suddenly and he will be very much missed. Margaret Greenwood also died in November she too was a long standing trustee and will be missed. Stella Bingham and Audery Carter stepped down. Jennifer Beckwith and Diane Anderson joined as trustees.

We hope to recruit other trustees this year and more volunteers to help with selling and running the cafe.

Financial Review

We are working towards having the necessary monies for the roof repair held in the bank account and to cover the cost of any emergency repairs or to cover the utility bills etc if the tenants leave.

Once we have completed the updates to the building then long term plans will be made regarding investments.

We raise money through selling donated household items and handcraft items through our shop and online, some more valuable items are sold on market place or Ebay. The café, craft group and other small social events are also profitable. This year we have been very successful both in fund raising and welcoming local people into our building. The building is very important to the local population and the love being able to come and visit us and enjoy our lovely grade 2* listed building and garden.

The trustees' annual report was approved on
board of trustees by:

and signed on behalf of the

Margaret Brown
Secretary

Rachael Taylor
Treasurer

Robert Windle Foundation
Independent Examiner's Report
Year ended 31 March 2023

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31 March 2023 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Steven Briggs FCA
Independent Examiner

Windle and Bowker Limited
Croft House
Station Road
Barnoldswick
Lancashire
BB18 5NA

Date

Robert Windle Foundation

Receipts and Payments Account

Year ended 31 March 2023

Receipts

	2023			2022
	£		£	£
	Unrestricted	Restricted	Total	Total
Voluntary sources				
Donations	57		57	200
Co-op Grant	-		-	3,528
	<u>57</u>	<u>-</u>	<u>57</u>	<u>3,728</u>
Fundraising Activities				
Fundraising sales	28,588		28,588	21,353
Rental income	250		250	3,430
Raffles	974		974	349
	<u>29,812</u>	<u>-</u>	<u>29,812</u>	<u>25,132</u>
Other Receipts				
Amazon refunds	35		35	85
Water refund			-	20
	<u>35</u>	<u>-</u>	<u>35</u>	<u>105</u>
Total Receipts	<u>29,904</u>	<u>-</u>	<u>29,904</u>	<u>28,965</u>

Robert Windle Foundation

Receipts and Payments Account

Year ended 31 March 2023

Payments

	2023			2022
	£		£	£
	Unrestricted	Restricted	Total	Total
Charitable Activities				
Grants	7,750		7,750	3,849
Fundraising Costs				
Ebay/Paypal fees	19		19	25
Storage	319		319	874
Fundraising costs	2,417		2,417	481
Lift Service & repair	1,230		1,230	1,760
Lottery licence	20		20	40
	4,005	-	4,005	3,180
Other Expenditure				
Water	247		247	258
Light & heat	2,472		2,472	2,472
Insurance	1,392		1,392	1,311
Telephone	572		572	623
Cleaner & garden	1,968		1,968	1,249
Website	147		147	147
Repairs	7,002		7,002	18,647
Accounts	258		258	246
Legal fees			-	600
Sundries	356		356	141
	14,414	-	14,414	25,694
Total Payments	26,169	-	26,169	32,723

Robert Windle Foundation

Receipts and Payments Account

Year ended 31 March 2023

	2023			2022
			£	£
	Unrestricted	Restricted	Total	Total
Total Receipts	29,904	-	29,904	28,965
Total Payments	26,169	-	26,169	32,723
Net surplus/(deficit) for year	3,735	-	3,735	- 3,758
Cash Funds at 31 March 2022	17,812		17,812	21,570
Cash Funds At 31 March 2023	21,547	-	21,547	17,812

Cash Funds At 31 March 2023

Santander Bank	14,898	16,303
Virgin Money Bank	6,649	1,509
Total Cash Funds	21,547	17,812

Assets retained for the charity's own use

The building and land at The Old Grammar School, School Lane, Earby, Including fixtures and fittings.

Signed on behalf of the Trustees

Mrs M Brown Secretary

Ms R Taylor Treasurer

Date

Robert Windle Foundation

Charity Number 529471

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Signed on behalf of the Trustees

Mrs M Brown Secretary

Ms R Taylor Treasurer

Date

CROFT HOUSE, STATION ROAD, BARNOLDSWICK, LANCASHIRE. BB18 5NA
Telephone: 01282 813031 Email: Post@windleandbowker.co.uk

SH/SS/R120

4th October 2023

The Trustees
Robert Windle Foundation
The Old Grammar School
School Lane
Earby
Lancashire
BB18 6QF

Dear Sirs,

Re: Robert Windle Foundation

In accordance with our normal practice, we are writing to draw your attention to various matters which arose during the course of independent examination of the charity's Financial Statements for the year ended 31st March 2023.

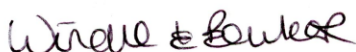
1. We have no comments to make concerning the qualitative aspects of the charity's accounting practices and financial reporting.
2. We did not encounter any significant difficulties during our independent examination and there are no significant findings from the independent examination to draw to your attention.
3. A draft of our proposed letter of representation is attached. There are no specific paragraphs we need to draw your attention to so in all respects the letter is routine.
4. There is no schedule of unadjusted misstatements determined during the course of our independent examination which need to be brought to your attention.
5. As you are aware from our letter of engagement, our work is not designed to identify all the possible weaknesses that may be present in your system. When carrying out our independent examination we did not note any actual or potential weaknesses during the course of our work.

We would like to take this opportunity of expressing our thanks to your staff for their assistance during the course of our independent examination.

Please note that this report has been prepared solely for the use of Robert Windle Foundation. It must not be disclosed to third parties, quoted, or referred to, without our prior written consent. No responsibility is assumed by us to any other person.

If we can be of any further assistance, then please do not hesitate to contact us.

Yours faithfully,



Windle & Bowker

Website: www.windleandbowker.co.uk