

Robert Windle's Foundation

Charity Number 529471

Receipts and Payments Account for the year ended
31 March 2022

Windle & Bowker Limited
Chartered Accountants

Robert Windle's Foundation

Receipts & Payments Account

Year ended 31 March 2022

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Robert Windle's Foundation

Trustees' Annual Report

Year ended 31 March 2022

Reference and administrative details

Registered charity name Robert Windle's Foundation

Charity registration number 529471

Principal office The Old Grammar School
School Lane
Earby
Lancashire
BB18 6QF

The trustees

Margaret Brown (Secretary)
Margaret Greenwood(Ceased during the year)
Morris Horsfield (Ceased during the year)
Anthony Tomlinson
Rachael Taylor (Treasurer)
Jane Riley
Audrey Carter
Simone Hampson (Ceased during the year)
Lidia Zadziorska
Stella Bingham

Independent examiner Steven Briggs FCA
Windle and Bowker Limited
Croft House
Station Road
Barnoldswick
Lancashire
BB18 5NA

Robert Windle's Foundation
Trustees' Annual Report (continued)
Year ended 31 March 2022

Structure, governance and management

New trustees given advice on reading Charity Commission website regarding their role and responsibilities, before they agree to become a trustee.

We have policies on Risk assessment, health and safety and lone working.

We have an insurance policy which protects the trustees from personnel claims.

We hold monthly minuted meetings for trustees, to keep everyone up to date. Any interested parties/volunteers are welcome to attend our meetings. The minutes are available for anyone to read on request, they are displayed on the noticeboard for 1 month then stored.

Objectives and activities

To support education of the young people who are residents of the ancient parish of Thornton in Craven.

To keep the Old Grammar School Building in good sound order and available for the people of the Parish to use – subject to acceptance by the trustees.

By giving grants to schools, youth groups and individuals. Information on how to apply is available via the web site or by contacting the trustees directly.

To maintain the building by having a schedule of work to be undertaken each year to ensure that all is in good order and fit for purpose.

All new and existing Trustees are informed of their role and to read the information on the Charity Commission web site and to follow the guidelines of the Constitution.

Grants are requested via the website. Once received they are discussed at the monthly trustees meeting. The requests have to meet the guidelines set out in the constitution and on the web site. If all are happy to give the grant this accepted, and the monies sent via BACs transfer by the treasurer. On receipt of the grant, we ask that the recipients send either a letter of drawing or photographs of the activity that the grant has supported.

We use local tradesmen to carry out any work to the building or grounds We also have 3 volunteers who look after the grounds for us, and a group of people who will help at our events.

Achievements and performance

Throughout the year a programme of maintenance and upgrading of the building has been carried out to modernise the premises, and improve access.

We managed to reopen fully in Jan 2022 with the restart of the weekly craft group and café. The customer base is slowly increasing as people get used to being indoors in a group. Many of the customers come on their own and enjoy the company and friendship, there is always a lovely buzz about the group.

We are now giving out grants again we aim to give out 4 X £150.00 grants to local schools and groups though often we do not receive 4 requests in this case we offer more to the groups who request.

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Trustees' Annual Report (continued)

Year ended 31 March 2022

The gate way, car park and drive work has now been completed to a very high standard it makes the entrance more welcoming and access is much improved

The ongoing situation of the roof repairs continues, we are steadily building up a surplus to pay for these repairs in the next few years. The estimated cost is between £20,000 and £30,000 2 roofing contractors have given very similar estimates. The present roof should last for another 8 – 10 years a local builder is checking the roof every year and carrying out any repairs

We have 2 volunteers who are working their way through renovating our outdoor furniture, they are doing a wonderful job this will allow us to make better use of the outdoor space.

Our tenants renting the upstairs room have both left this last year, this leaves the upstairs room empty we have decided to use this space as a shop to sell the donated items this will free up some space in the downstairs café to allow more seating and the items for sale can be displayed better. We think that this will increase sales to cover the loss of income from tenants and will give us greater flexibility in how we use the space.

We sadly lost Morris Horsfield in March 2022 he died suddenly and he will be very much missed. Margaret Greenwood and Simone Hampson stepped down as trustees. We thank them for their work.

We hope to recruit other trustees this year and more volunteers to help with selling and running the cafe.

Financial Review

We are working towards having the necessary monies for the roof repair held in the bank account and to cover the cost of any emergency repairs or to cover the utility bills etc if the tenants leave.

Once we have completed the updates to the building then long term plans will be made regarding investments.

Other optional information

We raise money for grants through selling donated household items and handicraft items. This continues to be our main fund raiser this year

We hold several fund raising events throughout the year to raise funds.

We have applied successfully for grants from the Co-op and Pendle Borough Council.

Last year we proposed to fund raise by selling donated items this has been very successful .

We also feel that the café and craft groups are now picking up following the lay off for COVID.

The trustees' annual report was approved on
board of trustees by:

and signed on behalf of the

Robert Windle's Foundation
Trustees' Annual Report (continued)
Year ended 31 March 2022

Margaret Brown
Secretary

Rachael Taylor
Treasurer

Robert Windle's Foundation

Independent Examiner's Report

Year ended 31 March 2022

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31 March 2022 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Steven Briggs FCA
Independent Examiner

Windle and Bowker Limited
Croft House
Station Road
Barnoldswick
Lancashire
BB18 5NA

Date

Robert Windle's Foundation

Receipts and Payments Account

Year ended 31 March 2022

Receipts

	2022			2021
	£		£	£
	Unrestricted	Restricted	Total	Total
Voluntary sources				
Donations	200	-	200	-
Borough of Pendle	-	-	-	10,900
DPD	-	-	-	2,000
Co-op Grant	3,528	-	3,528	6,435
	<u>3,728</u>	<u>-</u>	<u>3,728</u>	<u>19,335</u>
Fundraising Activities				
Fundraising sales	21,353	-	21,353	13,040
Rental income	3,430	-	3,430	3,240
Paypal	-	-	-	12
Raffles	349	-	349	480
	<u>25,132</u>	<u>-</u>	<u>25,132</u>	<u>16,772</u>
Other Receipts				
npower refund	-	-	-	135
Amazon refunds	85	-	85	-
Water refund	20	-	20	-
	<u>105</u>	<u>-</u>	<u>105</u>	<u>135</u>
Total Receipts	<u>28,965</u>	<u>-</u>	<u>28,965</u>	<u>36,242</u>

There were restricted funds for previous year.

Robert Windle's Foundation

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Year ended 31 March 2022

Payments

	2022			2021
	£		£	£
	Unrestricted	Restricted	Total	Total
Charitable Activities				
Grants	3,849	-	-	-
Fundraising Costs				
Ebay/Paypal fees	25	-	25	156
Storage	874	-	874	874
Fundraising costs	481	-	481	-
Lift Service & repair	1,760	-	1,760	2,495
Sales refunded	-	-	-	20
Lottery licence	40	-	40	20
	3,180	-	3,180	3,565
Other Expenditure				
Water	258	-	258	253
Light & heat	2,472	-	2,472	2,584
Insurance	1,311	-	1,311	1,607
Loss Assessor	-	-	-	570
Telephone	623	-	623	820
Cleaner & garden	1,249	-	1,249	1,050
Website	147	-	147	147
Kitchen	-	-	-	1,838
Repairs	18,647	-	18,647	1,961
Architect	-	-	-	900
Accounts	246	-	246	240
Legal fees	600	-	600	-
Sundries	141	-	141	10
Donation	-	-	-	50
	25,694	-	25,694	12,030
Total Payments	32,723	-	28,874	15,595

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Year ended 31 March 2022

	2022		£	2021 £
	Unrestricted	Restricted	Total	Total
Total Receipts	28,965	-	28,965	36,242
Total Payments	32,723	-	32,723	15,595
Net surplus/(deficit) for year	- 3,758	- -	3,758	20,647
Cash Funds at 31 March 2021	21,570		21,570	923
Cash Funds At 31 March 2022	17,812	-	17,812	21,570

Cash Funds At 31 March 2022

Santander Bank		16,303	19,043
Virgin Money Bank		1,509	2,527
Total Cash Funds		17,812	21,570

Assets retained for the charity's own use

The building and land at The Old Grammar School, School Lane, Earby, Including fixtures and fittings.

Signed on behalf of the Trustees

Mrs M Brown Secretary

Ms R Taylor Treasurer

Date

There were restricted funds for previous year.