

THE DAWSON AND FOWLER FOUNDATION
ACCOUNTS AND REPORT
FOR THE YEAR ENDED
31 DECEMBER 2020

A REGISTERED CHARITY NO: 527867

Cound & Co LLP
Chartered Accountants
1 Princes Court
Royal Way
Loughborough
Leics LE11 5XR

Tel: 01509 214163

THE DAWSON AND FOWLER FOUNDATION

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THE DAWSON & FOWLER FOUNDATION

TRUSTEES' REPORT

1) REFERENCE AND ADMINISTRATIVE DETAILS

i) Trustees

a) The Scheme stipulates that there should be twelve Trustees:

Five Representative Trustees serving three year terms appointed by Loughborough Borough Council (now Charnwood Borough Council) and

Seven Co-optative Trustees serving five year terms to be appointed by resolution of the Trustees.

b) The Trustees during the year ending 31 December 2020 were:

Mrs Sam Biswas: Community Liaison Officer (Co-op until January 2024)
58 Limehurst Avenue, Loughborough, LE11 1PF

Mrs Joanne Blyth: Student Finance Officer (Co-op until September 2023)
50 Abberton Way, Loughborough, LE11 4NX

Cllr Leigh Harper-Davies, Councillor (Rep until June 2021)
3 Iris Close, Mountsorrel, LE12 7FT

Elliot Stephen Harris Esq: Chartered Accountant (Co-op until August 2022)
40 North St, Barrow upon Soar, Leics. LE12 8QA

Mrs Ann Maddocks: Retired Deputy Headteacher, (Co-op until November 2022)
1, Church St, Hathern, Leics. LE12 5LA (Chairman)

Cllr Pauline Ranson: Semi Retired Nurse (Rep until June 2021)
Rose Cottage, 33 South Street, Barrow upon Soar, Leics, LE12 8LY

Mrs Christine Scoggins: Retired (Co-op until September 2025)
18 Tynedale Road, Loughborough, LE11 3TA

Kieron Dermot Shaw Esq: MBE, Retired Found. Secy & Treasurer (Co-op until September 2022)
27a Brook Lane, Loughborough. LE11 3RA

Cllr Margaret Smidowicz: Councillor (Rep until June 2021)
11 Charnwood Road, Loughborough, LE11 2BN

Marion Smith: Retired Pharmacist (Resigned May 2020)
94 Herrick Road, Loughborough, LE11 2BT

THE DAWSON & FOWLER FOUNDATION

TRUSTEES' REPORT

1) **REFERENCE AND ADMINISTRATIVE DETAILS** (continued)

i) Trustees

The Trustees give their services freely and do not claim expenses.

ii) The charity registration number is 527867

iii) Clerk to the Trustees:

Mrs L Cutler Century House, Breedon Lane, Tonge, Derbyshire, DE73 8BA

(The Clerk's home address is considered to be the office of the Foundation)

The Clerk is the Foundation's only member of staff and is a part-time appointment. The Clerk is responsible for the day to day administration of the Foundation and receives an honorarium for this service. This is listed in the accounts.

iv) Bankers

The Royal Bank of Scotland, Edinburgh

v) Reporting Accountant

D R Gradon, Esq, Cound & Co LLP, 1 Princes Court, Royal Way, Loughborough, LE11 5XR

vi) Other Professional Advisers to the Trustees.

Legal Adviser: Bird, Wilford & Sale, Solicitors

Property Management: Mather Jamie Ltd, Chartered Surveyors and Huntley's Estate Agents

Investments: Nathan Darby, Rathbones, Birmingham, Stockbroker

Insurance: David Brown, Esq, Independent Insurance Bureau Ltd

THE DAWSON & FOWLER FOUNDATION

TRUSTEES' REPORT

2) **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Dawson & Fowler Foundation was formed by a scheme dated 23 August 1956 by the amalgamation of:

- a) John and Joseph Dawson's Apprenticing Foundation founded by Deed on 1 January 1678 and
- b) John Fowler's Foundation, founded by Will dated 25 November 1680.

The founders bequeathed the properties in Churchgate to a 'competent number of trustees, not less than twelve' and charged them with the financial duty of supporting 'an apprentice to learn some trade in the city of London or elsewhere.' Since the original bequest made in the seventeenth century, and particularly since its revision in 1956, the aims of the Foundation have been extended to embrace all young people in Loughborough and Hathern from needy backgrounds with residential qualifications in their pursuit of higher education.

The Trustees endeavour to use the rents from the Churchgate properties according to the wishes of the founders. Any significant surplus is invested and, as a result, there is now a portfolio of shares producing dividends for distribution or further investment. Sums held at the bank also earn interest.

ii) **Recruitment and Appointment of Trustees.**

Of the twelve trustees, five are appointed by Charnwood Borough Council and are termed Representative Trustees. The others are Co-optative Trustees and these are chosen either because of their knowledge of the area's schools and colleges or their general commercial expertise. A candidate for a vacancy is given an over-view of the Foundation together with copies of the Trust Deeds, minutes of recent meetings and the last annual report. An informal meeting is also arranged with the Clerk to answer any questions the candidate may have.

Decisions are made according to the majority vote on a resolution at a meeting of the trustees. Occasionally, where time is short, a decision will be delegated to a sub-committee appointed by the trustees. This is reported to the next meeting for approval.

iii) **Organisation**

Meetings of the Trustees: The Trustees have meetings quarterly. There is also an annual meeting in January to review the performance of the previous year and to decide on expenditure levels for the current year.

Sub-committees:

- a) Investment and Financial matters are considered by the investment sub-committee (Ann Maddocks, Elliot Harris, Kieron Shaw and the Clerk), decisions made are reported at the Trustees' meetings.
- b) School uniform applications are considered by the Clerk under the set guidelines or are referred to the sub-committee.
- c) The Chairman, with the support of the Clerk, is empowered to make decisions on property matters when they are deemed urgent.

iv) **Risk Identification and Management.**

The Trustees confirm that the major risks to which the charity is exposed have been reviewed and systems have been established to mitigate those risks.

- a) The properties are properly insured and well maintained. The last insurance valuation was dated 6 February 2020.
- b) Any transactions involving the Charities investments or bank accounts have to be authorised by any one of the Trustees and the Clerk. No cash is handled by the Foundation.
- c) Trustees' Indemnity Insurance is now in place.

THE DAWSON & FOWLER FOUNDATION

TRUSTEES' REPORT

3) OBJECTIVES AND ACTIVITIES

The Trustees believe their task is to distribute available funds according to the wishes of the original benefactors, albeit according to the current needs of young people and not those of 300 years ago when the charity was founded. However, distribution is always made within the rules of the charity. Indeed, recent requests have been received from individuals using the internet or who have researched directories of charities offering grant-aid. In practice, however, the bulk of the applications are received as a result of supportive members of staff in high schools and colleges approaching parents and/or pupils in confidence and pointing them in our direction.

The Trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities and policies.

The Trustees carry out these objectives by:-

i) School Uniform Support.

Pupils in Years 7, 8, 9, 10 and 11 can apply once in every 12 months for assistance with the purchase of school uniform. Grants currently have a maximum value of £100.

ii) Other School Grants

Amounts are allocated annually to the local Senior Schools and Academies, to be used to support students in need. Grants may be awarded for the cost of residential courses, educational visits, interview expenses, textbooks and equipment for sport, music and other activities.

The maximum grant per individual should not exceed £200 without permission of the Trustees.

The sums allotted for 2020 were:

Loughborough Schools Foundation	£7000
Charnwood College	£2500
De Lisle College	£1000
Limehurst Academy	£2000
Rawlins Academy	£1000
Woodbrook Vale High School	£2000
Ashmount School	£500
Trinity College	£500
Maplewell Hall School	£500

iii) Scholarships to the Endowed Schools.

The following grants for fees are committed:

- a) Approx. £830 per term until the summer term 2020
- b) £1200 per term for maximum of 7 years.

iv) Other Grants.

The Trustees consider applications from students in higher education, apprentices, young people involved in Scouting, Guiding, sports activities, the Duke of Edinburgh Award Scheme etc in the usual way and make awards as they deem appropriate. Where these are school based, they may be funded from the lump sum. Young people who join voluntary organisations that require a uniform may also be helped with its provision.

THE DAWSON & FOWLER FOUNDATION

TRUSTEES' REPORT

4) ACHIEVEMENTS, PERFORMANCE AND FINANCIAL REVIEW

i) Income and Distribution of Funds

During this year of Covid restrictions and lockdowns the Trustees reassessed criteria for grants, to enable assistance to as many individuals as possible under the circumstances.

As schools were not able to organise educational trips, the number of applications decreased, however the Trustees were able to consider grants for stationery and electronic devices to assist students with distance or home learning.

During the non-lockdown summer months an increased number of families were able to be assisted with grants for school uniform ready for the start of the autumn term.

The Foundation continued to support two students attending The Loughborough Schools Foundation with contributions towards their fees.

The businesses in the two retail properties (hairdresser and beautician) that provide income for the Foundation were affected by the lockdowns as they were unable to operate for most of the year. It was a priority of the Trustees that the longstanding tenants of the properties should not be liable for the payment of rents whilst their businesses were closed. This resulted in a significant reduction of income for the charity, however other income from the investments and the two residential flats was unaffected, thus enabling the Trustees to consider all grant applications received.

ii) Fund Raising

Income comes from the rental of the Church Gate properties, dividends from our quoted investments and bank interest. The properties' income is reviewed periodically to ensure the rents are at the market rate.

iii) Reserves Policy, Designated Funds and the Foundation's Future Plans.

The Trustees aims are:

- to continue the good works of the Foundation
- to keep the properties in good order
- to hold designated funds for any future property maintenance or repair costs
- to arrange the management of the investment portfolio by an investment company

The investment portfolio was transferred to Rathbones, Birmingham at the end of the year, as was agreed by the Trustees after their review in 2019.

We are aware that the present Covid 19 pandemic is likely to have a significant impact on the charity both in terms of a reduction in our investments and more significantly in our income. The trustees will of course monitor the situation closely but whilst we may not be able to offer support to our beneficiaries in the same quantum for a short period of time we aim to continue to support as many people as possible until income levels recover."

As the Foundation's main sources of income is their investments, the free reserves consist of the current bank balances, less the designated fund.

The Trustees believe that it is appropriate to have free reserves of not less than one year's expenditure plus £15,000 as an additional reserve for emergency property repairs. Therefore, at current levels free reserves of not less than £50,000 are appropriate.

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE DAWSON AND FOWLER FOUNDATION**

I report on the accounts of the Charity for the year ended 31 December 2020 which are set out on pages 8 to 12.

Respective Responsibilities of Trustees and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to our attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep proper accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D R Gradon MCA FCA
Cound & Co LLP
Chartered Accountants
1 Princes Court
Royal Way
Loughborough
Leics
LE11 5XR

22 June 2021

THE DAWSON & FOWLER FOUNDATION

RECEIPTS AND PAYMENTS ACCOUNT - FOR THE YEAR ENDED 31 DECEMBER 2020

	<u>Notes</u>	<u>2020</u>	<u>2019</u>
<u>RECEIPTS</u>			
Rents 55,55a, 56, 56a Churchgate & Car Park to rear		23283.78	41394.43
Insurance Receipts		-	1770.05
Bank Interest		88.19	180.68
Dividends		7016.37	17633.05
Sales of Investments		18372.53	24484.63
Donation		-	25.00
		48760.87	85487.84
<u>PAYMENTS</u>			
Direct Charitable Expenditure:			
Grants	2	23902.35	27965.23
Repairs & Building Insurance		7377.11	6500.54
Purchase of Investments		-	23299.27
Other Expenditure:			
Management & Administration	3	10390.56	13928.08
		£41670.02	£71693.12
Surplus of receipts over payments		7090.85	13794.72
Bank balance b/fwd		65869.03	52074.31
Bank balance c/fwd		£72959.88	£65869.03

Approved by the trustees on 22 June 2021 and signed on their behalf by:

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Mrs Ann Maddocks
Chairman

THE DAWSON & FOWLER FOUNDATION

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2020

	<u>Notes</u>	<u>2020</u>	<u>2019</u>
<u>FIXED ASSETS</u>			
Investment Properties	6	395000.00	440725.50
Investments in Quoted Shares	4	205009.00	251416.00
		600009.00	692141.50
<u>CURRENT ASSETS</u>			
Cash at Bank	5	72959.88	65869.03
<u>NET ASSETS</u>		<u>£672968.88</u>	<u>£758010.53</u>
<u>FUNDS</u>			
<u>Unrestricted Funds</u>			
General Funds	7	672968.88	758010.53
Designated Fund	7	-	-
		<u>£672968.88</u>	<u>£758010.53</u>

THE DAWSON & FOWLER FOUNDATION

NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED 31 DECEMBER 2020

1) Accounting Policies

- a) These accounts have been prepared on a cash basis and include income and expenditure as cash is received or paid.
- b) The accounts have been prepared in accordance with:
- i) The Charities SORP (2015) (Accounting and Reporting by Charities). However, since all income is considered 'unrestricted' and is available for distribution after the payment of necessary expenses, the columnar approach advocated in SORP (2015) has not been adopted.
 - ii) The Charities Act 2011
 - iii) The historic cost basis of accounting, except for quoted shares and investment properties, which have been included at their market value.

2) Direct Charitable Expenditure

2020

2019

Grants:

Scholarships & Grants: Loughborough Schools Foundation	4124.00	11687.20
Grants to State Schools	3042.92	6012.99
Grants to Individuals	200.00	851.21
Grants for School Uniform	16535.43	9413.83
	£23902.35	£27965.23

3) Management and Administration of the Charity

2020

2019

Computer Software	121.65	-
Rent Collection (incl £500 retainers)	1731.88	3569.67
Clerk's Honorarium	5000.00	5000.00
Postage, Stationery and Gifts	203.83	109.17
P O Box No	270.00	267.00
Accountancy Fee	888.00	888.00
Trustees' Indemnity Insurance	204.20	376.92
Lease Renewal Fee	900.00	906.00
Website Cost	43.00	40.00
Investment Management Fees	1028.00	2771.32
	£10390.56	£13928.08

THE DAWSON & FOWLER FOUNDATION

NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED 31 DECEMBER 2020

4) Investments in Quoted Shares		
	<u>2020</u> <u>Market Value</u>	<u>2019</u> <u>Market Value</u>
a) <u>Portfolio schedule (Market Value)</u>		
Prudential (500 Ord)	6735.00	7245.00
HSBC Holdings (1600 Ord)	6062.00	8470.00
Vodafone (4359 Ord)	5272.00	6397.00
GlaxoSmith Kline (700 Ord)	9394.00	12453.00
BP (830 Ord)	2115.00	3914.00
ITV (4600 Ord)	4913.00	6946.00
Aberdeen Standard Equity (2050 Ord)	6345.00	8467.00
Acorn Income Fund (2500 Ord)	8063.00	10150.00
Anglo Pacific Group (4100 Ord)	5240.00	7872.00
Axa Fund Manager Group (8678.79)	-	8586.00
Bruntwood Investments Bond (10000)	-	10173.00
Howden Joinery (1400 Ord)	9654.00	9416.00
Superdry (1250 Ord)	3083.00	6294.00
Bodycote (850 Ord)	6337.00	8092.00
Electrocomponents (1650 Ord)	14363.00	11180.00
Goodwin (215 Ord)	6558.00	6407.00
Koninklijke Philips (204)	7994.00	7380.00
Smith (DS) (2000 Ord)	7492.00	7684.00
Newriver Retail (2775)	2348.00	5564.00
Supermarket Income (10000 Ord)	10650.00	10950.00
Renishaw (200 Ord)	11520.00	7536.00
Rio Tinto (225 Ord)	12308.00	10132.00
Royal Dutch Shell (405 Ord)	5101.00	9070.00
Standard Life Aberdeen (1431 Ord)	4025.00	4695.00
Portmeirion Group (450 Ord)	2250.00	3600.00
Synthomer plc (1650 Ord)	7418.00	5838.00
TP Icap Plc (1700 Ord)	4049.00	6948.00
WH Smith (600 Ord)	5663.00	9750.00
BB Healthcare Trust (9500 Ord)	16863.00	13490.00
RPS Group (4300 Ord)	3010.00	7336.00
Volution plc (365 Ord)	10184.00	9381.00
	£205009.00	£251416.00
b) <u>Portfolio reconciliation</u>		
Valuation b/fwd	251416.00	222418.00
Sales in year at valuation	(18758)	(21945.00)
Purchases in year at cost	-	23299.00
Unrealised (loss)/profit during the year	(27649)	27644.00
Valuation c/fwd	£205009.00	£251416.00

THE DAWSON & FOWLER FOUNDATION

NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED 31 DECEMBER 2020

5) Cash at Bank	<u>2020</u>	<u>2019</u>
Royal Bank of Scotland - Business A/c	26609.20	36677.00
Current A/c	3570.09	3577.47
CCCA Investment Management – COIF Charities Deposit Fund	21354.55	21299.56
Rathbones Client Account	21426.04	4315.00
	£72959.88	£65869.03
 6) Investment Properties	 <u>2020</u>	 <u>2019</u>
55 & 55a Churchgate (at valuation)	-	200000.00
56 & 56a Churchgate (at valuation)	-	225000.00
Land at rear of Churchgate (at cost)	-	15725.50
Total valuation	395000.00	-
	£395000.00	£440725.50

The properties were valued by Mather Jamie on 6 February 2020. The valuation is for all the properties.

7) Analysis of Net Assets Between Funds	Unrestricted General <u>Funds</u>	Unrestricted Designated <u>Funds</u>	Total <u>Funds</u>
Investment Properties	395000.00	-	395000.00
Quoted Investments	205009.00	-	205009.00
Cash at Bank	72959.88	-	72959.88
	£672968.88	£-	£672968.88