



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1<sup>st</sup> April 2022** Period start date To **31<sup>st</sup> March 2023**  
Period end date

**Charity name: Sutton St James United Charities**

**Charity registration number: 527757**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	A. PAYMENTS FOR THE BENEFIT OF POOR PERSONS. B. SPECIAL BENEFITS (NOT NORMALLY PROVIDED BY THE LEA FOR THE SUTTON ST. JAMES C.P. SCHOOL, AND INSTITUTIONS OF FURTHER AND HIGHER EDUCATION. C. FINANCIAL ASSISTANCE UPON ENTERING A TRADE, PROFESSION OR CALLING; PROMOTING EDUCATION (INCLUDING SOCIAL AND PHYSICAL TRAINING). (THE BENEFICIARIES UNDER C. ARE PERSONS UNDER 25 RESIDENT IN THE PARISH OF SUTTON ST. JAMES AND THE NEIGHBOURHOOD).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing grants to families of children about to enter secondary education; providing grants to young people involved in education or training beyond secondary school, up to age 25 years. Providing low cost accommodation in two cottages.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees continue to ensure that the charity provides a public benefit

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	For children moving to secondary school, the family must have resided in the parish of Sutton St James for at least one year to be eligible for a grant. Three years residency is required for post secondary age young people.

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Eight grants to families of children about to move to secondary school; nine grants to students studying at post 16; seven grants to young people studying at university.</p> <p>The Charity supported an Educational Trip for the Sutton St James Primary School pupils and Sponsored Training and Equipment for the voluntary First Aiders that cover the Sutton St James Parish.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Healthy balance in current account
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Maintaining a reserve greater than expected outgoing grants allows for maintenance work on properties and positive responses to applications for financial support from within the parish
Amount of reserves held	Para 1.22	<b>£73 000</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Rent from properties and land; interest on investments</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Don't know
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Other
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	On a vacancy occurring for a Trustee to join the committee, nominations would be sort for suitable applicants who "must reside in the parish " and the most suitable candidate would be co opted on to the committee by a majority vote .

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	THE SUTTON ST JAMES' FOUNDATION FOR EDUCATION AND THE POOR
Other name the charity uses	Sutton St James United Charities
Registered charity number	527757
Charity's principal address	59 New Road Sutton Bridge PE12 9RQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brian Sadd	Chair		
2	Christopher Gaff			
3	Philip Newton			
4	Elaine Harrison			
5	Alison Campling			
6	Matthew Ellis			
7	Jill Dempster			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

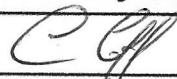
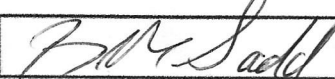
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

CHRISTOPHER GAFF	BRIAN MICHAEL SNE
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Position (eg  
Secretary, Chair, etc)

TRUSTEE	CHAIR
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Date

10-10-2022
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SUTTON ST JAMES UNITED CHARITIES  
STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

INCOME	2022	2023
COIF DEP. Interest	£6.58	£273.88
Charibond Dividends	£945.60	£1,066.31
Lincs Comm Fund	£9,324.00	£11,190.00
Village Hall Rent	£168.00	£218.00
Land Rents		
	£600.00 Piccaver	£600.00
	£50.00 Sadd	£50.00
	£330.00 Arteman	£330.00
	£1,328.00 Walsham	£1,328.00
	£100.00 Wright	£100.00
	£125.00 P Richardson	£125.00
	£50.00 F Campling	£50.00
	£1,310.00 Mrs Charlton	£1,310.00
	£50.00 SSJames PC	£51.00
	£4,028.00	£3,944.00

Rent No 51	£ 4,300.00	£4,920.00
Rent No 49	£ 2,580.00	£5,760.00
Blanks Charity	£ 400.00	£200.00
Wayleaves E-On	£ 439.22	£440.98
	£ 7,719.22	£ 11,320.98

£22,191.40 £28,013.17

EXPENSES

Misc	£ 1,711.98	£ 705.00
Gala Fund	£ -	£ -
Cottage Insurance	£ 326.64	£ 357.02
Cottage Repairs	£ 7,456.13	£ 1,829.83
Clerk Salary	£ 1,700.00	£ 1,700.00
Postage & Stationery	£ 18.33	£ 6.60
Meeting Room rent	£ 27.00	£ 30.00
General Grants		£ -
Eleven + Grants	£ 2,250.00	£ 1,200.00
University Grants	£ 5,250.00	£ 5,250.00
"A" Level Grants	£ 1,400.00	£ 2,250.00
Longstaff re Leases		£ 444.00
Bad debt	£ 4,700.00	£ -
Pit Maintenance		
	£24,840.08	£13,772.45

SURPLUS/DEFICIT £2,648.68 £14,240.72

CAPITAL ACCOUNTS AS AT  
31ST MARCH

	2022	2023
Gala Fund	£ -	£ -
Lloyds Bank	£ 65,084.55	£ 68,659.29
My Deposits no 49	£ 500.00	£ 500.00
COIF Account	£ 15,441.47	£ 15,448.05
C'Bond 40237.958 units	£49,701.93	£47,492.86
Charibond interest/loss	£2,209.07	£3,412.18
Lincs Comm Fund	£202,500.00	£202,500.00
Money owed - cottages		
balance stated in accounts	£6,230.00	£0.00
balance brought forward for cottages reported as cleared funds		

Surplus/deficit in Year £2,648.68 £14,240.72

BALANCE £ 334,600.20 31.03.23 £ 345,428.74

SCHEDULE OF ASSETS

	As at 31.03.22	As at 31.03.23
COIF Account	£15,448.05	£15,721.93
MY DEPOSITS Roberts	£0.00	£0.00
Lloyds Bank	£68,659.29	£82,216.13
Charibond Units	£47,492.86	£44,080.68
MY DEPOSITS Nash	£500.00	£500.00
Land		
Cottages	£0.00	£410.00
cheques not cleared	£0.00	£0.00
Lincs Community Fund	£202,500.00	£202,500.00
BALANCE	£334,600.20	31.03.23 <u>£345,428.74</u>
		£0.00

J York .....  
Clerk

B M Sadd .....  
Chairman dated.....

Updated  
to include  
March  
interest  
from COIF  
Bank

SUTTON ST JAMES UNITED CHARITIES  
STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

<u>INCOME</u>	<u>2022</u>	<u>2023</u>
COIF DEP. Interest	£6.58	£145.51
Charibond Dividends	£945.60	£1,066.31
Lincs Comm Fund	£9,324.00	£11,190.00
Village Hall Rent	£168.00	£218.00
Land Rents		
	£600.00 Piccaver	£600.00
	£50.00 Sadd	£50.00
	£330.00 Arteman	£330.00
	£1,328.00 Walsham	£1,328.00
	£100.00 Wright	£100.00
	£125.00 P Richardson	£125.00
	£50.00 F Campling	£50.00
	£1,310.00 Mrs Charlton	£1,310.00
	£50.00 SSJames PC	£51.00
	<b>£4,028.00</b>	<b>£3,944.00</b>
Rent No 51	£ 4,300.00	£4,920.00
Rent No 49	£ 2,580.00	£5,760.00
Blanks Charity	£ 400.00	£200.00
Wayleaves E-On	£ 439.22	£440.98
	<b>£ 7,719.22</b>	<b>£ 11,320.98</b>
	<b>£22,191.40</b>	<b>£27,884.80</b>
<u>EXPENSES</u>		
Misc	£ 1,711.98	£ 705.00
Gala Fund	£ -	£ -
Cottage Insurance	£ 326.64	£ 357.02
Cottage Repairs	£ 7,456.13	£ 1,829.83
Clerk Salary	£ 1,700.00	£ 1,700.00
Postage & Stationery	£ 18.33	£ 6.60
Meeting Room rent	£ 27.00	£ 30.00
General Grants		£ -
Eleven + Grants	£ 2,250.00	£ 1,200.00
University Grants	£ 5,250.00	£ 5,250.00
"A" Level Grants	£ 1,400.00	£ 2,250.00
Longstaff re Leases		£ 444.00
Bad debt	£ 4,700.00	£ -
Pit Maintenance		
	<b>£24,840.08</b>	<b>£13,772.45</b>
<b>SURPLUS/DEFICIT</b>	<b><u>-£2,648.68</u></b>	<b><u>£14,112.35</u></b>

CAPITAL ACCOUNTS AS AT  
31ST MARCH

2022

2023

Gala Fund	£	-	£	-
Lloyds Bank	£	65,084.55	£	68,659.29
My Deposits no 49	£	500.00	£	500.00
COIF Account	£	15,441.47	£	15,448.05
C'Bond 40237.958 units		£49,701.93		£47,492.86
Charibond interest/loss		-£2,209.07		-£3,412.18
Lincs Comm Fund		£202,500.00		£202,500.00
Money owed - cottages				
balance stated in accounts		£6,230.00		£0.00
balance brought forward for cottages reported as cleared funds				
Surplus/deficit in Year		<u>-£2,648.68</u>		<u>£14,112.35</u>
BALANCE		<u>£ 334,600.20</u>	31.03.23	<u>£ 345,300.37</u>

#### SCHEDULE OF ASSETS

	<u>As at 31.03.22</u>	<u>As at 31.03.23</u>
COIF Account	£15,448.05	£15,593.56
MY DEPOSITS Roberts	£0.00	£0.00
Lloyds Bank	£68,659.29	£82,216.13
Charibond Units	£47,492.86	£44,080.68
MY DEPOSITS Nash	£500.00	£500.00
Land		
Cottages	£0.00	£410.00
cheques not cleared	£0.00	£0.00
Lincs Community Fund	<u>£202,500.00</u>	<u>£202,500.00</u>
BALANCE	<u>£334,600.20</u>	<u>31.03.23 £345,300.37</u>

J York  
Clerk

B M Sadd  
Chairman

dated.....

G Goulder  
RET. ED ACCOUNTANT 23/5/23



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Sutton St James United Charities

On accounts for the year  
ended

31<sup>st</sup> March 2023

Charity no  
(if any)

527757

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (~~other than that disclosed below~~ \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

15/10/23

Name:

Janet York

Relevant professional  
qualification(s) or body  
(if any):

Address:

59 New road Sutton Bridge PE12 9RQ



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Sutton St James United Charities

On accounts for the year  
ended

31<sup>st</sup> March 2023

Charity no  
(if any)

527757

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

15/10/23

Name:

Janet York

Relevant professional  
qualification(s) or body  
(if any):

Address:

59 New road Sutton Bridge PE12 9RQ