

ST HUGH'S SCHOOL (WOODHALL SPA) LIMITED

England & Wales · Charity number 527611

Details

Status Registered

Legal form Charitable company

Company number [00796794](#)

Registered 1964-07-10

Register [View on the Charity Commission register](#)

Contact

Address St. Hughs School
Cromwell Avenue
Woodhall Spa
LN10 6TQ

Phone 01526352169

Email office@st-hughs.lincs.sch.uk

Website www.st-hughs.lincs.sch.uk

Activities

Objects: (1) To further education (including social and physical) training of children attending St Hugh's School, Woodhall Spa or any other boarding or day school or schools for the education of children in England & Wales.(2) To further the education of children generally by making the facilities and resources of any school run by the charity available for use by other recognised bodies of whatever nature registered in England & Wales, whose own aims and objectives involve the furtherance of education, including social, physical, religious and spiritual. (3) To provide all appropriate books, equipment, food, boarding and other accommodation for teachers and students and visitors at any school run by the charity.(4) To offer scholarships, exhibitions, prizes and rewards and to make grants and allowances to students or prospective students at any school run by the charity.(5) To provide playing fields, games courts, recreational grounds and buildings, swimming pools and other accommodation in connection with sports, games and pastimes of all kinds at any school run by the charity.(6) To accept gifts of any real or personal property for the general purposes of the charity or for any particular purpose thereof.(7) To promote any charitable company or companies for the purpose of carrying on any school or schools.

Activities: RUNNING OF A CO EDUCATIONAL SCHOOL RECEPTION TO 13YRS INCLUDING BOARDING FACILITIES

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Lincolnshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|------------|-------------|------------|-----------|
| 2025-08-31 | £2,983,985 | £2,840,315 | £1,565,181 | 63 |
| 2024-08-31 | £2,675,176 | £2,607,202 | £1,421,511 | 61 |
| 2023-08-31 | £2,355,829 | £2,428,060 | £1,353,541 | 63 |
| 2022-08-31 | £2,283,349 | £2,363,846 | £1,425,772 | 59 |
| 2021-08-31 | £2,019,137 | £2,023,454 | £1,506,269 | 55 |
| 2020-08-31 | £1,977,781 | £1,879,685 | £1,510,586 | 54 |

Trustees

| Name | Role | Appointed |
|---------------------------|-------|------------|
| Ian Tyler | Chair | 2020-11-09 |
| Alison Claire Joyce | | 2025-11-27 |
| Andrew Mansergh | | 2022-03-14 |
| Anna Claire Bushby | | 2025-11-27 |
| James Conduit | | 2024-06-10 |
| Julia Clare Vincent | | 2019-02-25 |
| Kathryn Pinder | | 2022-03-14 |
| Samantha Louise Krbacevic | | 2025-11-27 |

ST HUGH'S SCHOOL (WOODHALL SPA) LIMITED

England & Wales - Charity number 527611

Accounts

REGISTERED COMPANY NUMBER: 00796794 (England and Wales)
REGISTERED CHARITY NUMBER: 527611

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024
FOR
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

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FOR THE YEAR ENDED 31 AUGUST 2024

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ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2024

| | |
|---------------------------|---|
| TRUSTEES | R D J Bussell - Chairman T J Bogg Mrs C M Twigg (resigned 2.10.24) W M Phelan Mrs J C Vincent Mrs E C Would (resigned 11.3.24) Dr R M Sharpe I R Tyler A Mansergh Mrs K A Pinder J R Conduit (appointed 10.6.24) Ms K Cavill (appointed 7.11.23) |
| REGISTERED OFFICE | Cromwell Avenue Woodhall Spa Lincolnshire LN10 6TQ |
| REGISTERED COMPANY NUMBER | 00796794 (England and Wales) |
| REGISTERED CHARITY NUMBER | 527611 |
| INDEPENDENT AUDITORS | Wright Vigar Limited Statutory Auditors Chartered Accountants & Business Adviser 15 Newland Lincoln Lincolnshire LN1 1XG |
| BANKERS | Barclays Bank plc 65 Lumley Road Skegness Lincolnshire PE25 3LU |
| ACCOUNTANTS | Duncan & Toplis Limited 18 Northgate Sleaford Lincolnshire NG34 7BJ |

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are to carry on and develop St Hugh's Preparatory School in Woodhall Spa for charitable educational purposes. These objectives are carried out in accordance with the company's Articles of Association.

This is achieved, not only by promoting excellence through the teaching and learning provision of the school but also by providing a happy and stimulating environment in which pupils can develop spiritually, mentally, and physically. To this end, St Hugh's School offers a broad and balanced academic curriculum, fully supported by a wide range of extra-curricular activities and the highest possible standard of pastoral care. Children of all religions and races aged from 2-13yrs are welcome at this co-educational day and boarding school and participation in every aspect of school life is something from which every child benefits.

In furtherance of these objectives, a policy of sound financial management is adopted, ensuring the availability of the necessary funds to enable the school to continue its development and there has been no change in this policy during the year. No trustee has a beneficial interest in the company or has any shares in the company; their liability being limited by guarantee.

Public benefit

Having considered the operation, achievements, performance and finances of the school, the trustees are satisfied that public benefit has been provided in accordance with the Charities Act 2011 and the guidance published by the Charity Commission.

The school is committed to working closely with the local community to ensure it is bringing public benefit to the community as a whole and that the facilities we are lucky enough to own are accessible to a wider cross section of society. Local groups, primary schools, sports clubs, and organisations use many of the school's facilities such as the sports hall, Forbes Hall, swimming pool and sports pitches to enhance their own provision and the school is always keen to develop the additional use of its facilities by external groups.

An ongoing area of focus, particularly since the financial context has resulted in increased costs to many groups has been to ensure that opportunities for children are in place for those who would not otherwise benefit in their own setting. These include development of our links with JB Sports Coaching, a local sports coaching company, who share our site in the school holidays to provide fully funded and catered holiday courses for local children through the Government's Holiday Activities and Food (HAF) programme. They have complete use of our site and share it with our own Holiday Club, meaning we are now able to provide holiday care for children aged 2 to 12. This provision has grown and now HAF courses take place during each of the holiday periods when the school is otherwise closed.

In addition, a number of local primary schools use our swimming facility for their own lessons and the use of our facilities out of hours provides a venue for a number of local clubs including Archery, Badminton, Cricket, Netball, Walking Football, Yoga, and flower-arranging. With the closure of a number of local facilities, we are delighted to be able to support the ongoing success of these clubs. Ad hoc lettings for organisations such as the Lions also take place. We continue to explore further ways to benefit the community and the use of our transport fleet are central to this. Where possible, we also support with the provision of transport using our school minibuses and drivers to further alleviate the cost that these groups would otherwise incur from external providers.

Fundraising continues to play an important role in school life at St. Hugh's. The school's Remembrance Service, held once more in school, was attended by the whole school community, raising money for the Royal British Legion through the sale of poppies. St Peter's Church provided a venue for an Autumn Concert and Carol Service, as well as for a Harvest Festival and both events raised funds for the church. Charity days within the school years support charities, in many cases chosen by the children, including World Wildlife Fund, Diabetes charities, MacMillan Cancer, the Nottingham Hospitals charity, Mind, and the Matt Hampson Foundation. 2025 once again will see the return of the Christmas Fayre, held in school and the Parents' Association are instrumental in overseeing these events.

OBJECTIVES AND ACTIVITIES

Ethos

St Hugh's is a school where we believe wholeheartedly in the partnership between home and school to ensure that every child is fully supported throughout their time with us. Our belief is that the positive relationships between the teachers and pupils allow us to get to know and understand the individual needs of each and every child.

Every child is encouraged to find something they love, and to enjoy the challenge of doing so. By providing a curriculum that is as exciting as it is broad and challenging, we nurture and encourage their talents and give them every opportunity to fulfil their potential. Their emotional and social development is just as important to us as their academic progress and placing their wellbeing side by side with their academic development will ensure that they thrive in school and enjoy what should be an exciting time in their lives.

Each child is encouraged to be curious and to persevere. Our Learning Dispositions, supported by our pioneering work in Visible Learning, excite and enthuse our pupils and they are proud of the work that they do. Irrespective of their ability, each and every child has a desire to learn. Asking questions, making mistakes, and finding solutions are all key aspects of learning and children at St Hugh's develop the confidence to do all of these. The enquiring learning environment at St Hugh's provides a beautiful space where classrooms and playing fields provide equal opportunities for all - be it in a lesson, a match, a concert or a play, there are opportunities for children to develop, encouraged by caring professionals who are proud to be part of the school and who love what they do.

Our aim is to produce curious, confident, collaborative individuals who rise to challenge, persevere when tested and recover when they stumble.

Educational aims

> To offer a broad, stimulating curriculum that helps each and every child to develop and to fulfil their potential, both within and beyond the classroom.

> To provide a happy and stimulating environment in which every child feels safe, valued, and cared for.

> To encourage the traditional values of courtesy, honesty, and hard work, together with a sense of responsibility and consideration for others.

> To promote an inclusive environment based on core British values and a Christian ethos.

> To prepare children successfully for transfer to a wide range of senior schools.

The high standards of academic achievement continue and delivered significant success for those taking the 11+ examination for Lincolnshire Grammar Schools.

Year 8 (the senior pupils) were extremely successful in their final term. Common Entrance examinations were sat in school and successfully passed, allowing them to transfer to the senior schools of their choice. The destination schools to which our children go are amongst the most reputable in the country and last year's leavers went on to Uppingham, Sedburgh, Oundle, Repton, Oakham, Lincoln Minster, Worksop and Rugby as well as our year 6 leavers who achieved admirable success in 11+ and moved on to their chosen Grammar School.

Sporting enjoyment and achievement is high on St Hugh's agenda and current facilities include an indoor heated swimming pool, extensive sports pitches, including an all-weather pitch, a sports hall and theatre. A Non-Turf Cricket surface has been installed in conjunction with Woodhall Spa Cricket Club and the English Cricket Board. Once more, teams and individual pupils have competed at local, regional, and national levels with some notable successes in swimming and hockey in particular. Every child from Year 3 - 8 has represented the school at some stage during the year in all major sports and a key aspect of the school's sporting provision is to ensure that opportunities are in place for everyone, including opportunities to perform in a competitive environment in sport. Children are encouraged to do so out of school with notable successes including one Year 8 boy representing Lincolnshire at cricket and a number of girls playing for the local area. As previously noted, our particular success in swimming provided the impetus for a radical refurbishment of the swimming facility and, with this work being completed, we are now able to focus on the ongoing maintenance of this area of the site to ensure its ongoing operation as a key school asset.

Within the school, there is a thriving, well-equipped music department with over 70% of eligible pupils learning a musical instrument. These lessons are available to those who are novices as well as those who are more accomplished musicians. Supported by a team of peripatetic teachers, this is a key area of the school's co-curricular provision and is an area of focus moving forward. Groups, Orchestras, ensembles, and choirs have performed at many concerts both in School and out in the wider community. These include regular services at our local parish church. The Director of Music is passionate about providing opportunities to all, not just the able, and he is committed to driving the development of music as a key aspect of our co-curriculum and the aim is to ensure that every aspect of the co-curriculum offers an equal range of opportunity.

OBJECTIVES AND ACTIVITIES

Provision for Art and Drama is excellent with the Nativity and the Junior and Senior plays being very popular highlights on the school calendar. A broad range of trips and activities have taken place through the year including residential trips to France for pupils in Year 5 and the Year 8 Outward Bound trip. An increased number of day trips took place during the year for all age groups, including a trip to a chocolate factory for year 3, a sculpture workshop to Burghley for year 8, visits for the various year groups to a mosque and a mandir and a geography trip to Snipe Dales. The cost of all curriculum related trips is incorporated into the school fee, and this is a very welcome aspect of our fees provision and one which we maintain under review to ensure that our provision remains fresh and relevant.

As part of the school's wider commitment to accessibility, St Hugh's provides a detailed and comprehensive bursary system where financial support is provided to families who might not otherwise be able to attend St Hugh's. The total amount of fee remission across the school equated to £207,738 - this is an amount equivalent to 9.7% of the received fee income for the year. These remissions included means-tested bursaries, military remissions and Early Years funding.

STRATEGIC REPORT

Achievement and performance

St Hugh's benefits from the generosity and hard work of a thriving parent body. A Parents' Association has continued to arrange events which provide social opportunities for parents, staff and children also raises important revenue for medium level projects. The support of such a positive body of parents does much for the school and underpins the sense of community that is prevalent at St Hugh's.

Financial review

Financial position

Through a combination of careful financial management and an excellent teaching provision, the finances of the school remain stable. The school produced a surplus for the year of £67,970 compared to a deficit in 2023 of £72,231. The main reason for this surplus was due to better than budgeted pupil numbers in the Nursery which brought in additional fee income as well as Early Years funding. This income was over 50% more than the original budget.

Principal funding sources

The principle funding source for the school are school fees.

Reserves policy

The unrestricted funds stood at £1,421,511 in 2024 (2023 - £1,353,541) as at the year end, which was all deployed as part of the school premises and equipment.

The trustees consider that free reserves of three months' expenditure would be ideal in order to cover the risks and uncertainties of operating as an independent educational establishment. This figure is calculated excluding the school's land and buildings. At present excluding the charity's land and buildings would leave the schools reserves below this level.

The school buildings are shown in the balance sheet at their historical cost. The actual market value is believed to be considerably higher than this, but a revaluation is not considered appropriate as it is felt that this would distort the balance sheet and give a false impression of the reserves available to the school.

The policy is therefore to continue building up reserves out of annual operating surplus until this level is reached, subject to prior demands of further capital expenditure to equip the school with up to date facilities needed to maintain the standard of educational services currently provided.

It is considered that the school's current financial position is sufficient for it to continue to meet its objectives for the foreseeable future. The board keep the school's activities under review, particularly with regard to any major risks that may arise from time to time. They also monitor the effectiveness of the system of internal controls and other viable means, including insurance cover, where appropriate, by which those risks already identified can be mitigated.

Principal risks and uncertainties

The trustees examine the major risks that the school faces each financial year when preparing and updating the strategic plan. The charity continually develops systems to monitor and control these risks to mitigate any future impact on the school. A major risk to financial stability is the number of pupils attending the school and detailed records of pupil numbers are maintained in order to monitor fluctuations and promote appropriate reaction in a timely manner. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and close monitoring of the charity's budgets during the year.

STRATEGIC REPORT

Future plans

The school plans to continue with the activities shown in the SOFA. In addition:

- > An ongoing aim is to continue to offer and expand the age range of the holiday club provision. This reflects the change to family working habits, many of whom have dual working parents and this aligns with our family friendly environment, providing high quality and consistent wraparound care to all children.
- > The school is committed to updating the estate to bring the quality of the accommodation and facilities into line with the educational aims of the school and with the school's ambition to be a pioneering Prep school.
- > Following a review of internal management, the Visible Learning programme is once again at the core of our educational provision and is an exciting area of development. The next academic year will see a renewed focus on this as Principles of Learning and we look forward to continuing to support the children and staff in this and enhance the academic provision throughout the school and the appointment of new staff is central to this philosophy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The Governing Body embodies a group of trustees from a cross section of professional disciplines relevant to the long term running of the school. Trustees are appointed with educational, financial, legal, and other commercial experience including at least one representative from parents of current pupils at the school and ensuring strong relationships with all related parties e.g., parents, staff, prospective parents, senior schools, and the local business community. Under the Articles of Association, trustees must not number fewer than seven.

Prospective new trustees are proposed by the Board for their professional experience and qualifications and are invited to attend a Board Meeting as observers and to meet other trustees in order to gain an understanding of the school and its ethos. Provided this process is mutually successful they are put forward for election at a full trustees' meeting. New trustees are inducted into the workings of the school and also of the Company as a registered charity and are instructed in the expectation of the Governing Body. An initial visit affords the opportunity to meet the Head, the staff and the pupils and observe the school at work. A number of internal and external training courses are available to trustees to ensure they keep updated on current developments.

The trustees meet as a Board at least three times a year to determine the general policy of the school and review its overall management and control for which they are legally responsible. Finance, Education, Health & Safety and Marketing sub committees meet termly and report any progress to the Governing Board. Certain trustees also hold specific roles i.e., responsibility for safeguarding and boarding. Trustees learn first-hand how the school operates on pre-arranged visits to specific areas of the school. This ensures that they are more aware of the school's needs and are well equipped to support them. The day to day running of the school is delegated to the Headmaster, supported by members of the Senior Leadership Team and together this group are the Key Management Personnel.

Key management remuneration

Staff remuneration is set by the trustees, with the policy objective of providing appropriate incentives to encourage enhanced performance and of rewarding fairly and responsibly individual contributions to the school's success. The appropriateness and relevance of the remuneration policy is reviewed annually and ensures that the school remains sensitive to the broader issues of pay and employment conditions elsewhere. Delivery of the school's charitable vision and purpose is primarily dependent in its personnel and staff costs are the largest single element of its charitable expenditure.

Senior leadership team

The trustees delegate day to day management of the charity to the Senior leadership team. This team is made up of:

- Mr J Wyld, Headmaster
- Mr R Goodhand, Deputy Head (Academic & Operations)
- Mrs N Wallis, Deputy Head (Pastoral & Staff)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of St. Hugh's School (Woodhall Spa) Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

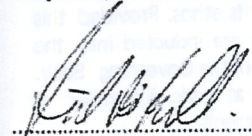
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Wright Vigar Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 24th April 2025 and signed on the board's behalf by:


.....
R D J Bussell - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

Opinion

We have audited the financial statements of St. Hugh's School (Woodhall Spa) Limited (the 'charitable company') for the year ended 31 August 2024 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
 - the financial statements are not in agreement with the accounting records and returns; or
 - certain disclosures of trustees' remuneration specified by law are not made; or
 - we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our work is performed to include an assessment of the susceptibility of the entity's financial statements to material misstatement, including the risk of fraud. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

In identifying and assessing risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We plan our work to gain an understanding of the significant laws and regulations that are of significance to the entity and the sector in which they operate. We perform our work to ensure that the entity is complying with its legal and regulatory framework.
- We obtained an understanding of how the company is complying with those legal and regulatory frameworks by making inquiries to the management and people charged with governance.

We assessed the susceptibility of the Company's financial statements to material misstatement, including how fraud might occur.

Audit procedures performed by the engagement team included:

- Substantive procedures performed in accordance with the ISAs (UK).
- Challenging assumptions and judgments made by management in its significant accounting estimates.
- Identifying and testing journal entries, in particular material journal entries and an assessment of year end journals.
- Assessing the extent of compliance with the relevant laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Wright Vigar Limited

James Sewell BA (Hons) FCA CTA (Senior Statutory Auditor)

for and on behalf of Wright Vigar Limited

Statutory Auditors

Chartered Accountants & Business Adviser

15 Newland

Lincoln

Lincolnshire

LN1 1XG

Date: 24th April 2025

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2024

| | Notes | Unrestricted fund £ | Restricted fund £ | 2024 Total funds £ | 2023 Total funds £ |
|------------------------------------|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 1,800 | - | 1,800 | 2,383 |
| Charitable activities | 5 | | | | |
| School fees receivable | | 2,141,370 | - | 2,141,370 | 1,811,846 |
| Other educational income | | 463,454 | - | 463,454 | 477,207 |
| Other trading activities | 3 | 20,944 | - | 20,944 | 26,178 |
| Investment income | 4 | 43,377 | - | 43,377 | 33,899 |
| Other income | | 4,227 | - | 4,227 | 4,316 |
| Total | | <u>2,675,172</u> | <u>-</u> | <u>2,675,172</u> | <u>2,355,829</u> |
| EXPENDITURE ON | | | | | |
| Raising funds | 6 | 15,478 | - | 15,478 | 18,125 |
| Charitable activities | 7 | | | | |
| Teaching costs | | 178,243 | - | 178,243 | 215,398 |
| Staff costs | | 1,782,935 | - | 1,782,935 | 1,706,084 |
| Support and welfare costs | | 275,998 | - | 275,998 | 256,361 |
| Premises costs | | 309,572 | - | 309,572 | 187,521 |
| Financing costs | | 8,358 | - | 8,358 | 8,298 |
| Depreciation costs | | 36,618 | - | 36,618 | 36,273 |
| Total | | <u>2,607,202</u> | <u>-</u> | <u>2,607,202</u> | <u>2,428,060</u> |
| NET INCOME/(EXPENDITURE) | | 67,970 | - | 67,970 | (72,231) |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 1,353,541 | - | 1,353,541 | 1,425,772 |
| TOTAL FUNDS CARRIED FORWARD | | <u><u>1,421,511</u></u> | <u><u>-</u></u> | <u><u>1,421,511</u></u> | <u><u>1,353,541</u></u> |

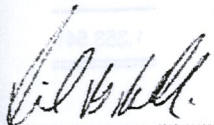
The notes form part of these financial statements

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF FINANCIAL POSITION
31 AUGUST 2024

| | Notes | Unrestricted fund £ | Restricted fund £ | 2024 Total funds £ | 2023 Total funds £ |
|--|-------|------------------------|----------------------|--------------------------|--------------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 13 | 1,642,457 | - | 1,642,457 | 1,606,054 |
| CURRENT ASSETS | | | | | |
| Stocks | 14 | 37,728 | - | 37,728 | 36,319 |
| Debtors | 15 | 844,605 | - | 844,605 | 700,809 |
| Cash at bank and in hand | | 189,019 | - | 189,019 | 55 |
| | | <u>1,071,352</u> | <u>-</u> | <u>1,071,352</u> | <u>737,183</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 16 | (1,189,804) | - | (1,189,804) | (926,923) |
| | | <u>(1,189,804)</u> | <u>-</u> | <u>(1,189,804)</u> | <u>(926,923)</u> |
| NET CURRENT ASSETS | | <u>(118,452)</u> | <u>-</u> | <u>(118,452)</u> | <u>(189,740)</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>1,524,005</u> | <u>-</u> | <u>1,524,005</u> | <u>1,416,314</u> |
| CREDITORS | | | | | |
| Amounts falling due after more than one year | 17 | (102,494) | - | (102,494) | (62,773) |
| | | <u>(102,494)</u> | <u>-</u> | <u>(102,494)</u> | <u>(62,773)</u> |
| NET ASSETS | | <u>1,421,511</u> | <u>-</u> | <u>1,421,511</u> | <u>1,353,541</u> |
| FUNDS | | | | | |
| Unrestricted funds | 21 | | | 1,421,511 | 1,353,541 |
| TOTAL FUNDS | | | | <u>1,421,511</u> | <u>1,353,541</u> |

The financial statements were approved by the Board of Trustees and authorised for issue on 24th April 2025 and were signed on its behalf by:


R D J Bussell - Trustee


T J Bogg - Trustee

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2024

| | Notes | 2024 £ | 2023 £ |
|---|-------|-----------------|------------------|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | 231,334 | (155,803) |
| Interest paid | | (422) | (155) |
| Interest element of hire purchase payments paid | | (1,146) | (2,232) |
| Net cash provided by/(used in) operating activities | | <u>229,766</u> | <u>(158,190)</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | (73,971) | (9,106) |
| Interest received | | 4,402 | 1,089 |
| Net cash used in investing activities | | <u>(69,569)</u> | <u>(8,017)</u> |
| Cash flows from financing activities | | | |
| New hire purchase agreements | | 38,936 | 7,434 |
| New loan agreements | | 10,590 | - |
| Hire purchase repayments in year | | (6,682) | (12,973) |
| Net cash provided by/(used in) financing activities | | <u>42,844</u> | <u>(5,539)</u> |
| Change in cash and cash equivalents in the reporting period | | | |
| Cash and cash equivalents at the beginning of the reporting period | 2 | 203,041 | (171,746) |
| | | (14,022) | 157,724 |
| Cash and cash equivalents at the end of the reporting period | 2 | <u>189,019</u> | <u>(14,022)</u> |

The notes form part of these financial statements

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2024

| 1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES | 2024 | 2023 |
|--|----------------|------------------|
| | £ | £ |
| Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities) | 67,970 | (72,231) |
| Adjustments for: | | |
| Depreciation charges | 37,567 | 36,273 |
| Interest received | (4,402) | (1,089) |
| Interest paid | 422 | 155 |
| Interest element of hire purchase and finance lease rental payments | 1,146 | 2,232 |
| (Increase)/decrease in stocks | (1,409) | 1,898 |
| Increase in debtors | (143,796) | (64,294) |
| Increase/(decrease) in creditors | 273,836 | (58,747) |
| Net cash provided by/(used in) operations | <u>231,334</u> | <u>(155,803)</u> |

| 2. ANALYSIS OF CASH AND CASH EQUIVALENTS | 2024 | 2023 |
|--|----------------|-----------------|
| | £ | £ |
| Cash in hand | 426 | 54 |
| Notice deposits (less than 3 months) | 188,593 | 1 |
| Overdrafts included in bank loans and overdrafts falling due within one year | - | (14,077) |
| Total cash and cash equivalents | <u>189,019</u> | <u>(14,022)</u> |

| 3. ANALYSIS OF CHANGES IN NET (DEBT)/FUNDS | At 1.9.23 | Cash flow | At 31.8.24 |
|--|-----------------|-----------------|-----------------|
| | £ | £ | £ |
| Net cash | | | |
| Cash at bank and in hand | 55 | 188,964 | 189,019 |
| Bank overdraft | (14,077) | 14,077 | - |
| | <u>(14,022)</u> | <u>203,041</u> | <u>189,019</u> |
| Debt | | | |
| Finance leases | (9,804) | (32,254) | (42,058) |
| Debts falling due within 1 year | - | (10,589) | (10,589) |
| | <u>(9,804)</u> | <u>(42,843)</u> | <u>(52,647)</u> |
| Total | <u>(23,826)</u> | <u>160,198</u> | <u>136,372</u> |

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

Fees receivable are accounted for in the year in which the service is provided after deducting bursaries, scholarships and other remissions granted by the school.

The school invoices pupils termly in advance. These invoices are deferred until the start of the term to which they relate.

Donations are recognised and accounted for when received or when the contractual obligation to pay arises. Donations subject to specific wishes of the donors are carried to restricted funds. Donations received for the general purpose of the School are credited to unrestricted funds.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Expenditure is allocated to expense headings on direct cost basis except for central costs, which are apportioned on the basis of management estimates of time spent on the relevant function.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

| | |
|---------------------|---------------------------|
| Freehold property | - 1% on cost |
| Plant and machinery | - 15% on reducing balance |
| Motor vehicles | - 15% on cost |

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the Statement of Financial Position. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is shorter.

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Asset acquired under hire purchase contracts are capitalised in the statement of financial position. The assets are depreciated over their expected useful life. The interest element of payments is charged to the profit and loss account over the relevant period. The capital element of future payments is treated as a liability in the balance sheet.

Pension costs and other post-retirement benefits

The company operates a defined contribution scheme for the benefit of its employees. The costs of contributions are written off against profits in the year they are payable.

Financial instruments

The company has chosen to adopt the FRS 102A in respect of financial instruments.

Basic financial assets, including trade and other debtors and cash and bank balances are initially recognised at transaction price, unless the arrangement constitute a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

At the end of each reporting period, financial assets measured at amortised cost are assessed for objective evidence of impairment. If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in the income statement.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for the next 12 months. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. DONATIONS AND LEGACIES

| | 2024 | 2023 |
|-----------|--------------|--------------|
| | £ | £ |
| Donations | 1,800 | 2,383 |
| | <u>1,800</u> | <u>2,383</u> |

3. OTHER TRADING ACTIVITIES

| | 2024 | 2023 |
|-------------|---------------|---------------|
| | £ | £ |
| Shop income | 20,944 | 26,178 |
| | <u>20,944</u> | <u>26,178</u> |

4. INVESTMENT INCOME

| | 2024 | 2023 |
|--------------------------|---------------|---------------|
| | £ | £ |
| Rents received | 38,975 | 32,810 |
| Deposit account interest | 4,402 | 1,089 |
| | <u>43,377</u> | <u>33,899</u> |

5. INCOME FROM CHARITABLE ACTIVITIES

| | Activity | 2024 £ | 2023 £ |
|---------------------|--------------------------|------------------|------------------|
| Boarding pupils | School fees receivable | 139,913 | 165,038 |
| Day pupils | School fees receivable | 2,001,457 | 1,646,808 |
| Pupils extras | Other educational income | 222,590 | 246,024 |
| Nursery | Other educational income | 124,645 | 98,166 |
| Early years funding | Other educational income | 102,241 | 73,359 |
| SEN funding | Other educational income | 13,978 | 59,658 |
| | | <u>2,604,824</u> | <u>2,289,053</u> |

6. RAISING FUNDS

Other trading activities

Purchases

| | 2024 £ | 2023 £ |
|--|---------------|---------------|
| | 15,478 | 18,125 |
| | <u>15,478</u> | <u>18,125</u> |

7. CHARITABLE ACTIVITIES COSTS

| | Direct Costs £ | Support costs (see note 8) £ | Totals £ |
|---------------------------|----------------------|---------------------------------------|------------------|
| Teaching costs | 178,243 | - | 178,243 |
| Staff costs | 1,782,935 | - | 1,782,935 |
| Support and welfare costs | 242,908 | 33,090 | 275,998 |
| Premises costs | 306,372 | 3,200 | 309,572 |
| Financing costs | 1,568 | 6,790 | 8,358 |
| Depreciation costs | 36,618 | - | 36,618 |
| | <u>2,548,644</u> | <u>43,080</u> | <u>2,591,724</u> |

8. SUPPORT COSTS

| | Finance £ | Governance costs £ | Totals £ |
|---------------------------|--------------|--------------------------|---------------|
| Support and welfare costs | - | 33,090 | 33,090 |
| Premises costs | - | 3,200 | 3,200 |
| Financing costs | 6,790 | - | 6,790 |
| | <u>6,790</u> | <u>36,290</u> | <u>43,080</u> |

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 2024 £ | 2023 £ |
|---|---------------|---------------|
| Auditors' remuneration | 6,690 | 6,030 |
| Depreciation - owned assets | 31,985 | 22,324 |
| Depreciation - assets on hire purchase contracts and finance leases | 5,583 | 13,949 |
| Accountancy fees | 6,543 | 6,798 |
| | <u>49,801</u> | <u>49,101</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2024 nor for the year ended 31 August 2023.

11. STAFF COSTS

| | 2024 £ | 2023 £ |
|-----------------------|------------------|------------------|
| Wages and salaries | 1,422,696 | 1,393,261 |
| Social security costs | 123,040 | 123,052 |
| Other pension costs | 236,696 | 187,585 |
| | <u>1,782,432</u> | <u>1,703,898</u> |

The average monthly number of employees during the year was as follows:

| | 2024 | 2023 |
|----------------------|-----------|-----------|
| Teaching staff | 37 | 41 |
| Domestic staff | 18 | 16 |
| Administration staff | 6 | 6 |
| | <u>61</u> | <u>63</u> |

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

| | 2024 | 2023 |
|-------------------|----------|----------|
| £70,001 - £80,000 | - | 1 |
| £80,001 - £90,000 | 1 | - |
| | <u>1</u> | <u>1</u> |

Pension contributions for the member of staff amounted to £22,880 (2023: £18,683).

The aggregate remuneration and benefits received by key management personnel was £248,468 (2023: £236,124). Key management personnel are the senior leadership team.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund £ | Restricted fund £ | Total funds £ |
|----------------------------|---------------------------|-------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 2,383 | - | 2,383 |
| Charitable activities | | | |
| School fees receivable | 1,811,846 | - | 1,811,846 |
| Other educational income | 477,207 | - | 477,207 |
| Other trading activities | 26,178 | - | 26,178 |
| Investment income | 33,899 | - | 33,899 |
| Other income | 4,316 | - | 4,316 |
| Total | <u>2,355,829</u> | <u>-</u> | <u>2,355,829</u> |
| EXPENDITURE ON | | | |
| Raising funds | 18,125 | - | 18,125 |

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

| | Unrestricted fund £ | Restricted fund £ | Total funds £ |
|-----------------------------|---------------------------|-------------------------|---------------------|
| Charitable activities | | | |
| Teaching costs | 215,398 | - | 215,398 |
| Staff costs | 1,706,084 | - | 1,706,084 |
| Support and welfare costs | 256,361 | - | 256,361 |
| Premises costs | 187,521 | - | 187,521 |
| Financing costs | 8,298 | - | 8,298 |
| Depreciation costs | 36,273 | - | 36,273 |
| Total | <u>2,428,060</u> | <u>-</u> | <u>2,428,060</u> |
| NET INCOME/(EXPENDITURE) | (72,231) | - | (72,231) |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 1,425,772 | - | 1,425,772 |
| TOTAL FUNDS CARRIED FORWARD | <u>1,353,541</u> | <u>-</u> | <u>1,353,541</u> |

13. TANGIBLE FIXED ASSETS

| | Freehold property £ | Plant and machinery £ | Motor vehicles £ | Totals £ |
|---------------------|---------------------------|-----------------------------|------------------------|------------------|
| COST | | | | |
| At 1 September 2023 | 1,878,737 | 566,283 | 85,559 | 2,530,579 |
| Additions | 18,729 | 5,082 | 50,160 | 73,971 |
| At 31 August 2024 | <u>1,897,466</u> | <u>571,365</u> | <u>135,719</u> | <u>2,604,550</u> |
| DEPRECIATION | | | | |
| At 1 September 2023 | 333,224 | 530,513 | 60,788 | 924,525 |
| Charge for year | 17,314 | 6,166 | 14,088 | 37,568 |
| At 31 August 2024 | <u>350,538</u> | <u>536,679</u> | <u>74,876</u> | <u>962,093</u> |
| NET BOOK VALUE | | | | |
| At 31 August 2024 | <u>1,546,928</u> | <u>34,686</u> | <u>60,843</u> | <u>1,642,457</u> |
| At 31 August 2023 | <u>1,545,513</u> | <u>35,770</u> | <u>24,771</u> | <u>1,606,054</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024

13. TANGIBLE FIXED ASSETS - continued

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

| | Plant and machinery £ | Motor vehicles £ | Totals £ |
|---|-----------------------------|------------------------|----------------|
| COST | | | |
| At 1 September 2023 | 7,434 | 85,559 | 92,993 |
| Additions | - | 50,160 | 50,160 |
| Transfer to ownership | - | (63,020) | (63,020) |
| At 31 August 2024 | 7,434 | 72,699 | 80,133 |
| DEPRECIATION | | | |
| At 1 September 2023 | 1,115 | 60,788 | 61,903 |
| Charge for year | 948 | 4,635 | 5,583 |
| Transfer to ownership | - | (47,265) | (47,265) |
| At 31 August 2024 | 2,063 | 18,158 | 20,221 |
| NET BOOK VALUE | | | |
| At 31 August 2024 | 5,371 | 54,541 | 59,912 |
| At 31 August 2023 | 6,319 | 24,771 | 31,090 |
| 14. STOCKS | | | |
| | | 2024 £ | 2023 £ |
| Stocks | | 37,728 | 36,319 |
| 15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | | | |
| | | 2024 £ | 2023 £ |
| Trade debtors | | 771,616 | 630,986 |
| Other debtors | | 12 | 23 |
| Prepayments and accrued income | | 72,977 | 69,800 |
| | | 844,605 | 700,809 |
| 16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | | | |
| | | 2024 £ | 2023 £ |
| Bank loans and overdrafts (see note 18) | | - | 14,077 |
| Other loans (see note 18) | | 10,589 | - |
| Hire purchase (see note 19) | | 11,239 | 5,606 |
| Trade creditors | | 61,981 | 44,747 |
| Social security and other taxes | | 29,843 | 30,678 |
| Other creditors | | 21,767 | 88,483 |
| Accruals and deferred income | | 1,054,385 | 743,332 |
| | | 1,189,804 | 926,923 |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

| | 2024 | 2023 |
|------------------------------|----------------|---------------|
| | £ | £ |
| Hire purchase (see note 19) | 30,819 | 4,198 |
| Accruals and deferred income | 71,675 | 58,575 |
| | <u>102,494</u> | <u>62,773</u> |

Deferred income represents the fees in advance scheme. This is cash received in advance for fees which will be applied against fees chargeable in the future.

18. LOANS

An analysis of the maturity of loans is given below:

| | 2024 | 2023 |
|--|---------------|---------------|
| | £ | £ |
| Amounts falling due within one year on demand: | | |
| Bank overdrafts | - | 14,077 |
| Other loans | 10,589 | - |
| | <u>10,589</u> | <u>14,077</u> |

The Other loan is an interest free loan from the England and Wales Cricket Trust under their Interest Free Loan Scheme (IFLS).

19. LEASING AGREEMENTS

Minimum lease payments fall due as follows:

| | Hire purchase contracts | |
|----------------------------|----------------------------------|---------------|
| | 2024 | 2023 |
| | £ | £ |
| Net obligations repayable: | | |
| Within one year | 11,239 | 5,606 |
| Between one and five years | 30,819 | 4,198 |
| | <u>42,058</u> | <u>9,804</u> |
| | Non-cancellable operating leases | |
| | 2024 | 2023 |
| | £ | £ |
| Within one year | 16,494 | 16,494 |
| Between one and five years | 13,002 | 29,496 |
| | <u>29,496</u> | <u>45,990</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024

20. SECURED DEBTS

The following secured debts are included within creditors:

| | 2024 £ | 2023 £ |
|-------------------------|---------------|---------------|
| Bank overdraft | - | 14,077 |
| Hire purchase contracts | 42,058 | 9,804 |
| | <u>42,058</u> | <u>23,881</u> |

The bank overdraft is secured against the land and buildings of the school.

The hire purchase liability is secured on the underlying assets.

21. MOVEMENT IN FUNDS

| | At 1.9.23 £ | Net movement in funds £ | At 31.8.24 £ |
|--------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,353,541 | 67,970 | 1,421,511 |
| | <u>1,353,541</u> | <u>67,970</u> | <u>1,421,511</u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 2,675,172 | (2,607,202) | 67,970 |
| | <u>2,675,172</u> | <u>(2,607,202)</u> | <u>67,970</u> |

Comparatives for movement in funds

| | At 1.9.22 £ | Net movement in funds £ | At 31.8.23 £ |
|--------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,425,772 | (72,231) | 1,353,541 |
| | <u>1,425,772</u> | <u>(72,231)</u> | <u>1,353,541</u> |

21. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 2,355,829 | (2,428,060) | (72,231) |
| TOTAL FUNDS | <u>2,355,829</u> | <u>(2,428,060)</u> | <u>(72,231)</u> |

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1.9.22 £ | Net movement in funds £ | At 31.8.24 £ |
|--------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,425,772 | (4,261) | 1,421,511 |
| TOTAL FUNDS | <u>1,425,772</u> | <u>(4,261)</u> | <u>1,421,511</u> |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 5,031,001 | (5,035,262) | (4,261) |
| TOTAL FUNDS | <u>5,031,001</u> | <u>(5,035,262)</u> | <u>(4,261)</u> |

22. EMPLOYEE BENEFIT OBLIGATIONS

Following consultation, all teaching staff were moved to the Aviva Pension Trust for Independent Schools (APTIS) pension scheme on 1st September 2023. APTIS is a defined contribution scheme and the assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £236,696 (2023: £64,578). Contributions totalling £19,066 (2023: £6,964) were payable to the fund at the year-end and are included in creditors.

The company operates two defined contribution pension schemes for non-teaching employees. The assets of the schemes are held separately from those of the company in independently administered funds. The pension cost charge represents contributions payable by the company to the funds and amounted to £12,359 (2023: £12,123). Contributions totalling £1,132 (2023: £849) were payable to one fund at the year-end and are included in creditors.

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024

23. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2024.

| Movement in funds | Reserves | Retained earnings | |
|-------------------|--------------------|-------------------|---------------------------|
| 2 | 2 | 2 | |
| (188,251) | (2,458,251) | 238,251 | Unrestricted General fund |
| <u>(188,251)</u> | <u>(2,458,251)</u> | <u>238,251</u> | TOTAL FUND |

| Movement in funds | Reserves | Retained earnings | |
|-------------------|--------------------|-------------------|---------------------------|
| 2 | 2 | 2 | |
| (188,251) | (2,458,251) | 238,251 | Unrestricted General fund |
| <u>(188,251)</u> | <u>(2,458,251)</u> | <u>238,251</u> | TOTAL FUND |

| Movement in funds | Reserves | Retained earnings | |
|-------------------|--------------------|-------------------|---------------------------|
| 2 | 2 | 2 | |
| (188,251) | (2,458,251) | 238,251 | Unrestricted General fund |
| <u>(188,251)</u> | <u>(2,458,251)</u> | <u>238,251</u> | TOTAL FUND |

The company operates a pension scheme for non-teaching employees. The assets of the scheme are held in a trust administered by the company. The pension cost charge represents contributions payable by the company to the trust and amounted to £238,251 (2023: £238,251). Contributions totaling £188,251 (2023: £188,251) were payable to the trust at the year-end and are included in creditors. The company operates a defined contribution pension scheme for teaching staff. The assets of the scheme are held in a trust administered by the company. The pension cost charge represents contributions payable by the company to the trust and amounted to £238,251 (2023: £238,251). Contributions totaling £188,251 (2023: £188,251) were payable to the trust at the year-end and are included in creditors.

ST HUGH'S SCHOOL (WOODHALL SPA) LIMITED

England & Wales - Charity number 527611

Accounts

REGISTERED COMPANY NUMBER: 00796794 (England and Wales)
REGISTERED CHARITY NUMBER: 527611

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023
FOR
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

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FOR THE YEAR ENDED 31 AUGUST 2023**

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ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2023**

| | |
|----------------------------------|---|
| TRUSTEES | R D J Bussell - Chairman T J Bogg Mrs C M Twigg W M Phelan Mrs J C Vincent Mrs E C Would Dr R M Sharpe I R Tyler A Mansergh Mrs K A Pinder |
| REGISTERED OFFICE | Cromwell Avenue Woodhall Spa Lincolnshire LN10 6TQ |
| REGISTERED COMPANY NUMBER | 00796794 (England and Wales) |
| REGISTERED CHARITY NUMBER | 527611 |
| INDEPENDENT AUDITORS | Wright Vigar Limited Statutory Auditors Chartered Accountants & Business Adviser 15 Newland Lincoln Lincolnshire LN1 1XG |
| BANKERS | Barclays Bank plc 65 Lumley Road Skegness Lincolnshire PE25 3LU |
| ACCOUNTANTS | Duncan & Toplis Limited 18 Northgate Sleaford Lincolnshire NG34 7BJ |

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are to carry on and develop St Hugh's Preparatory School in Woodhall Spa for charitable educational purposes. These objectives are carried out in accordance with the company's Articles of Association.

This is achieved, not only by promoting excellence through the teaching and learning provision of the school but also by providing a happy and stimulating environment in which pupils can develop spiritually, mentally, and physically. To this end, St Hugh's School offers a broad and balanced academic curriculum, fully supported by a wide range of extra-curricular activities and the highest possible standard of pastoral care. Children of all religions and races aged from 2-13yrs are welcome at this co-educational day and boarding school and participation in every aspect of school life is something from which every child benefits.

In furtherance of these objectives a policy of sound financial management is adopted, ensuring the availability of the necessary funds to enable the school to continue its development and there has been no change in this policy during the year. No trustee has a beneficial interest in the company or has any shares in the company; their liability being limited by guarantee.

Public benefit

Having considered the operation, achievements, performance and finances of the school, the trustees are satisfied that public benefit has been provided in accordance with the Charities Act 2011 and the guidance published by the Charity Commission.

The school continues to be committed to working closely with the local community to ensure it is bringing public benefit to the community as a whole and that the facilities we are lucky enough to own are accessible to a wider cross section of society. Local groups, primary schools, sports clubs, and organisations use many of the school's facilities such as the sports hall, Forbes Hall, swimming pool and sports pitches to enhance their own provision and the school is always keen to develop the additional use of its facilities by external groups. An ongoing area of particular focus, particularly since the pandemic but especially since the financial context has resulted in increased costs to many groups has been to ensure that opportunities for children are in place for those who would not otherwise benefit in their own setting. These include development of our links with JB Sports Coaching, a local sports coaching company, who share our site in the school holidays to provide fully funded and catered holiday courses for local children through the Government's Holiday Activities and Food (HAF) programme. They have complete use of our site and share it with our own Holiday Club, meaning we are now able to provide holiday care for children aged 2 to 12. In addition, a number of local primary schools use our swimming facility for their own lessons and the use of our facilities out of hours provides a venue for a number of local clubs including Archery, Badminton, Cricket, Netball, Yoga, and flower-arranging. With the closure of a number of local facilities, we are delighted to be able to support the ongoing success of these clubs. Ad hoc lettings for organisations such as the Lions also take place. We continue to explore further ways to benefit the community and the use of our transport fleet are central to this.

Fundraising continues to play an important role in school life at St. Hugh's. The school's Remembrance Service, held once more in school, was attended by the whole school community, raising money for the Royal British Legion through the sale of poppies. St Peter's Church provided a venue for an Autumn Concert, as well as for a Harvest Festival and both events raised funds for the church and the Nomad Trust, a local charity supporting the homeless in Lincoln and the surrounding area. Charity days within the school years support charities, in many cases chosen by the children, including World Wildlife Fund, Diabetes charities, MacMillan Cancer, the Nottingham Hospitals charity, Mind, and the Matt Hampson Foundation. 2023 once again will see the return of the Christmas Fayre, held in school and the Parents' Association are instrumental in overseeing these events.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023**

STRATEGIC REPORT

Achievement and performance

Ethos

St Hugh's is a school where we believe wholeheartedly in the partnership between home and school to ensure that every child is fully supported throughout their time with us. Our belief is that the positive relationships between the teachers and pupils allow us to get to know and understand the individual needs of each and every child.

Every child is encouraged to find something they love, and to enjoy the challenge of doing so. By providing a curriculum that is as exciting as it is broad and challenging, we nurture and encourage their talents and give them every opportunity to fulfil their potential. Their emotional and social development is just as important to us as their academic progress and placing their wellbeing side by side with their academic development will ensure that they thrive in school and enjoy what should be an exciting time in their lives.

Each child is encouraged to be curious and to persevere. Our Learning Dispositions, supported by our pioneering work in Visible Learning, excite and enthuse our pupils and they are proud of the work that they do. Irrespective of their ability, each and every child has a desire to learn. Asking questions, making mistakes, and finding solutions are all key aspects of learning and children at St Hugh's develop the confidence to do all of these. The envious learning environment at St Hugh's provides a beautiful space where classrooms and playing fields provide equal opportunities for all - be it in a lesson, a match, a concert or a play, there are opportunities for children to develop, encouraged by caring professionals who are proud to be part of the school and who love what they do.

Our aim is to produce curious, confident, collaborative individuals who rise to challenge, persevere when tested and recover when they stumble.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023**

STRATEGIC REPORT

Achievement and performance

Educational aims

- > To offer a broad, stimulating curriculum that helps each and every child to develop and to fulfil their potential, both within and beyond the classroom.
- > To provide a happy and stimulating environment in which every child feels safe, valued, and cared for.
- > To encourage the traditional values of courtesy, honesty, and hard work, together with a sense of responsibility and consideration for others.
- > To promote an inclusive environment based on core British values and a Christian ethos.
- > To prepare children successfully for transfer to a wide range of senior schools.

The high standards of academic achievement continue and delivered significant success for those taking the 11+ examination for Lincolnshire Grammar Schools.

Year 8 (the senior pupils) were extremely successful in their final term. Common Entrance examinations were sat in school and successfully passed, allowing them to transfer to the senior schools of their choice. The destination schools to which our children go are amongst the most reputable in the country and last year's leavers went on to Uppingham, Sedbergh, Oundle, Repton, Oakham, Lincoln Minster as well as our year 6 leavers who achieved admirable success in 11+ and moved on to their chosen Grammar School.

Sporting enjoyment and achievement is high on St Hugh's agenda and current facilities include an indoor heated swimming pool, extensive sports pitches, including an all-weather pitch, a sports hall and theatre. Once more, teams and individual pupils have competed at local, regional, and national levels with some notable successes in swimming and hockey in particular. Every child from Year 3 - 8 has represented the school at some stage during the year in all major sports and a key aspect of the school's sporting provision is to ensure that opportunities are in place for everyone, including opportunities to perform in a competitive environment in sport. Children are encouraged to do so out of school with notable successes including one Year 8 boy representing Lincolnshire at cricket and a number of girls playing for the local area. As previously noted, our particular success in swimming provided the impetus for a radical refurbishment of the swimming facility and, with this work being completed, we are now able to focus on the ongoing maintenance of this area of the site to ensure its ongoing operation as a key school asset.

Within the school, there is a thriving, well-equipped music department with over 70% of eligible pupils learning a musical instrument. These lessons are available to those who are novices as well as those who are more accomplished musicians. Supported by a team of peripatetic teachers, this is a key area of the school's co-curricular provision and is an area of focus moving forward. Groups, Orchestras, ensembles, and choirs have performed at many concerts both in School and out in the wider community. These include regular services at our local parish church. The Director of Music is passionate about providing opportunities to all, not just the able, and he is committed to driving the development of music as a key aspect of our co-curriculum and the aim is to ensure that every aspect of the co-curriculum offers an equal range of opportunity.

Provision for Art and Drama is excellent with the Nativity and the Junior and Senior plays being very popular highlights on the school calendar. A broad range of trips and activities have taken place through the year including residential trips to France for pupils in Year 5 and the Year 8 Outward Bound trip. An increased number of day trips took place during the year for all age groups to compensate for any experiences missed in previous years, including a trip to a chocolate factory for year 3, a sculpture workshop to Burghley for year 8, visits for the various year groups to a mosque and a mandir and a geography trip to Snipe Dales. The cost of all curriculum related trips is incorporated into the school fee, and this is a very welcome aspect of our fees provision and one which we maintain under review to ensure that our provision remains fresh and relevant.

As part of the school's wider commitment to accessibility, St Hugh's provides a detailed and comprehensive bursary system where financial support is provided to families who might not otherwise be able to attend St Hugh's. The total amount of fee remission across the school equated to £208,794 - this is an amount equivalent to 9% of the received fee income for the year. These remissions included means-tested bursaries, military remissions and Early Years funding.

St Hugh's benefits from the generosity and hard work of a thriving parent body. Parents' Association continues to arrange events which provide social opportunities for parents, staff and children also raises important revenue for medium level projects. The support of such a positive body of parents does much for the school and underpins the sense of community that is prevalent at St Hugh's.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023**

STRATEGIC REPORT

Financial review

Financial position

Through a combination of careful financial management and an excellent teaching provision, the finances of the school remain stable. The school produced a deficit for the year of £72,231 (deficit in 2022: £80,497). The main reason for this deficit was the continued committed refurbishment work which took place throughout the year; this included the finalisation of the swimming pool refurbishment, external landscaping, and various decoration projects. This investment and therefore deficit was expected due to various projects being put on hold during the COVID-19 pandemic. The accumulated surpluses from 2018 to 2020 of £190,025 have been fully invested back into the school to improve the facilities and amenities available to the pupils.

Principal funding sources

The principle funding source for the school are school fees.

Reserves policy

The unrestricted funds stood at £1,353,541 in 2023 (2022 - £1,425,772) as at the year end, which was all deployed as part of the school premises and equipment.

The trustees consider that free reserves of three months' expenditure would be ideal in order to cover the risks and uncertainties of operating as an independent educational establishment. This figure is calculated excluding the school's land and buildings. At present excluding the charity's land and buildings would leave the schools reserves below this level.

The school buildings are shown in the balance sheet at their historical cost. The actual market value is believed to be considerably higher than this, but a revaluation is not considered appropriate as it is felt that this would distort the balance sheet and give a false impression of the reserves available to the school.

The policy is therefore to continue building up reserves out of annual operating surplus until this level is reached, subject to prior demands of further capital expenditure to equip the school with up to date facilities needed to maintain the standard of educational services currently provided.

It is considered that the school's current financial position is sufficient for it to continue to meet its objectives for the foreseeable future. The board keep the school's activities under review, particularly with regard to any major risks that may arise from time to time. They also monitor the effectiveness of the system of internal controls and other viable means, including insurance cover, where appropriate, by which those risks already identified can be mitigated.

Principal risks and uncertainties

The trustees examine the major risks that the school faces each financial year when preparing and updating the strategic plan. The charity continually develops systems to monitor and control these risks to mitigate any future impact on the school. A major risk to financial stability is the number of pupils attending the school and detailed records of pupil numbers are maintained in order to monitor fluctuations and promote appropriate reaction in a timely manner. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and close monitoring of the charity's budgets during the year.

Future plans

The school plans to continue with the activities shown in the SOFA. In addition:

- > An ongoing aim is to continue to offer and expand the age range of the holiday club provision. This reflects the change to family working habits, many of whom have dual working parents and this aligns with our family friendly environment, providing high quality and consistent wraparound care to all children.
- > The school is committed to updating the estate to bring the quality of the accommodation and facilities into line with the educational aims of the school and with the school's ambition to be a pioneering Prep school.
- > Following a review of internal management, the Visible Learning programme is once again at the core of our educational provision and is an exciting area of development. We continue to support the children and staff in this and enhances the academic provision throughout the school and the appointment of new staff is central to this philosophy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Governing Body embodies a group of trustees from a cross section of professional disciplines relevant to the long term running of the school. Trustees are appointed with educational, financial, legal, and other commercial experience including at least one representative from parents of current pupils at the school and ensuring strong relationships with all related parties e.g., parents, staff, prospective parents, senior schools, and the local business community. Under the Articles of Association, trustees must not number fewer than seven.

Prospective new trustees are proposed by the Board for their professional experience and qualifications and are invited to attend a Board Meeting as observers and to meet other trustees in order to gain an understanding of the school and its ethos. Provided this process is mutually successful they are put forward for election at a full trustees' meeting. New trustees are inducted into the workings of the school and also of the Company as a registered charity and are instructed in the expectation of the Governing Body. An initial visit affords the opportunity to meet the Head, the staff and the pupils and observe the school at work. A number of internal and external training courses are available to trustees to ensure they keep updated on current developments.

The trustees meet as a Board at least three times a year to determine the general policy of the school and review its overall management and control for which they are legally responsible. Finance, Education, Health & Safety and Marketing sub committees meet termly and report any progress to the Governing Board. Certain trustees also hold specific roles i.e., responsibility for safeguarding and boarding. Trustees learn first-hand how the school operates on pre-arranged visits to specific areas of the school. This ensures that they are more aware of the school's needs and are well equipped to support them. The day to day running of the school is delegated to the Headmaster, supported by members of the Senior Leadership Team and together this group are the Key Management Personnel.

Key management remuneration

Staff remuneration is set by the trustees, with the policy objective of providing appropriate incentives to encourage enhanced performance and of rewarding fairly and responsibly individual contributions to the school's success. The appropriateness and relevance of the remuneration policy is reviewed annually and ensures that the school remains sensitive to the broader issues of pay and employment conditions elsewhere. Delivery of the school's charitable vision and purpose is primarily dependent in its personnel and staff costs are the largest single element of its charitable expenditure.

Senior leadership team

The trustees delegate day to day management of the charity to the Senior leadership team. This team is made up of:

- Mr J Wyld, Headmaster
- Mr R Goodhand, Deputy Head (Academic & Operations)
- Mrs N Wallis, Deputy Head (Pastoral & Staff)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of St. Hugh's School (Woodhall Spa) Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Wright Vigar Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on ~~23/08/2024~~..... and signed on the board's behalf by:



.....

R D J Bussell - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

Opinion

We have audited the financial statements of St. Hugh's School (Woodhall Spa) Limited (the 'charitable company') for the year ended 31 August 2023 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
 - the financial statements are not in agreement with the accounting records and returns; or
 - certain disclosures of trustees' remuneration specified by law are not made; or
 - we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Our work is performed to include an assessment of the susceptibility of the entity's financial statements to material misstatement, including the risk of fraud. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

In identifying and assessing risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We plan our work to gain an understanding of the significant laws and regulations that are of significance to the entity and the sector in which they operate. We perform our work to ensure that the entity is complying with its legal and regulatory framework.
- We obtained an understanding of how the company is complying with those legal and regulatory frameworks by making inquiries to the management and people charged with governance.

We assessed the susceptibility of the Company's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the engagement team included:

- Substantive procedures performed in accordance with the ISAs (UK).
- Challenging assumptions and judgments made by management in its significant accounting estimates.
- Identifying and testing journal entries, in particular material journal entries and an assessment of year end journals.
- Assessing the extent of compliance with the relevant laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



James Sewell BA (Hons) FCA CTA (Senior Statutory Auditor)
for and on behalf of Wright Vigar Limited
Statutory Auditors
Chartered Accountants & Business Adviser
15 Newland
Lincoln
Lincolnshire
LN1 1XG

Date: 23rd April 2024

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2023


| | Notes | Unrestricted fund £ | Restricted fund £ | 2023 Total funds £ | 2022 Total funds £ |
|------------------------------------|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 2,383 | - | 2,383 | 4,538 |
| Charitable activities | | | | | |
| School fees receivable | 5 | 1,811,846 | - | 1,811,846 | 1,912,548 |
| Other educational income | | 477,207 | - | 477,207 | 320,718 |
| Other trading activities | 3 | 26,178 | - | 26,178 | 17,873 |
| Investment income | 4 | 33,899 | - | 33,899 | 22,485 |
| Other income | | 4,316 | - | 4,316 | 5,187 |
| Total | | <u>2,355,829</u> | <u>-</u> | <u>2,355,829</u> | <u>2,283,349</u> |
| EXPENDITURE ON | | | | | |
| Raising funds | 6 | 18,125 | - | 18,125 | 12,982 |
| Charitable activities | | | | | |
| Teaching costs | 7 | 215,398 | - | 215,398 | 118,590 |
| Staff costs | | 1,706,084 | - | 1,706,084 | 1,522,910 |
| Support and welfare costs | | 256,361 | - | 256,361 | 256,443 |
| Premises costs | | 187,521 | - | 187,521 | 408,695 |
| Financing costs | | 8,298 | - | 8,298 | 8,446 |
| Depreciation costs | | 36,273 | - | 36,273 | 35,780 |
| Total | | <u>2,428,060</u> | <u>-</u> | <u>2,428,060</u> | <u>2,363,846</u> |
| NET INCOME/(EXPENDITURE) | | (72,231) | - | (72,231) | (80,497) |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 1,425,772 | - | 1,425,772 | 1,506,269 |
| TOTAL FUNDS CARRIED FORWARD | | <u>1,353,541</u> | <u>-</u> | <u>1,353,541</u> | <u>1,425,772</u> |

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION
31 AUGUST 2023

| | Notes | Unrestricted fund £ | Restricted fund £ | 2023 Total funds £ | 2022 Total funds £ |
|--|-------|------------------------|----------------------|--------------------------|--------------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 13 | 1,606,053 | - | 1,606,053 | 1,633,220 |
| CURRENT ASSETS | | | | | |
| Stocks | 14 | 36,319 | - | 36,319 | 38,217 |
| Debtors | 15 | 700,810 | - | 700,810 | 636,515 |
| Cash at bank and in hand | | 55 | - | 55 | 157,724 |
| | | <u>737,184</u> | <u>-</u> | <u>737,184</u> | <u>832,456</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 16 | (926,923) | - | (926,923) | (980,901) |
| NET CURRENT ASSETS | | | | | |
| | | <u>(189,739)</u> | <u>-</u> | <u>(189,739)</u> | <u>(148,445)</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | | | |
| | | 1,416,314 | - | 1,416,314 | 1,484,775 |
| CREDITORS | | | | | |
| Amounts falling due after more than one year | 17 | (62,773) | - | (62,773) | (59,003) |
| NET ASSETS | | | | | |
| | | <u>1,353,541</u> | <u>-</u> | <u>1,353,541</u> | <u>1,425,772</u> |
| FUNDS | | | | | |
| Unrestricted funds | 21 | | | 1,353,541 | 1,425,772 |
| TOTAL FUNDS | | | | | |
| | | | | <u>1,353,541</u> | <u>1,425,772</u> |

The financial statements were approved by the Board of Trustees and authorised for issue on 23/04/2024 and were signed on its behalf by:


R D J Bussell - Trustee


T J Bogg - Trustee

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2023

| | Notes | 2023 £ | 2022 £ |
|--|-------|------------------|-----------------|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | (155,804) | 138 |
| Interest paid | | (155) | - |
| Interest element of hire purchase payments paid | | (2,232) | (2,054) |
| Net cash used in operating activities | | <u>(158,191)</u> | <u>(1,916)</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | (9,106) | - |
| Interest received | | 1,089 | 27 |
| Net cash (used in)/provided by investing activities | | <u>(8,017)</u> | <u>27</u> |
| Cash flows from financing activities | | | |
| New hire purchase agreements | | 7,434 | - |
| Hire purchase repayments in year | | (12,972) | (11,114) |
| Net cash used in financing activities | | <u>(5,538)</u> | <u>(11,114)</u> |
| Change in cash and cash equivalents in the reporting period | | | |
| Cash and cash equivalents at the beginning of the reporting period | 2 | 157,724 | 170,727 |
| Cash and cash equivalents at the end of the reporting period | 2 | <u>(14,022)</u> | <u>157,724</u> |

The notes form part of these financial statements

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2023

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 2023 | 2022 |
|--|------------------|------------|
| | £ | £ |
| Net expenditure for the reporting period (as per the Statement of Financial Activities) | (72,231) | (80,497) |
| Adjustments for: | | |
| Depreciation charges | 36,273 | 35,780 |
| Interest received | (1,089) | (27) |
| Interest paid | 155 | - |
| Interest element of hire purchase and finance lease rental payments | 2,232 | 2,054 |
| Decrease/(increase) in stocks | 1,898 | (5,700) |
| Increase in debtors | (64,295) | (77,232) |
| (Decrease)/increase in creditors | (58,747) | 125,760 |
| Net cash (used in)/provided by operations | (155,804) | 138 |

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

| | 2023 | 2022 |
|--|-----------------|----------------|
| | £ | £ |
| Cash in hand | 54 | 500 |
| Notice deposits (less than 3 months) | 1 | 157,224 |
| Overdrafts included in bank loans and overdrafts falling due within one year | (14,077) | - |
| Total cash and cash equivalents | (14,022) | 157,724 |

3. ANALYSIS OF CHANGES IN NET FUNDS/(DEBT)

| | At 1.9.22 | Cash flow | At 31.8.23 |
|--------------------------|-----------------|------------------|-----------------|
| | £ | £ | £ |
| Net cash | | | |
| Cash at bank and in hand | 157,724 | (157,669) | 55 |
| Bank overdraft | - | (14,077) | (14,077) |
| | <u>157,724</u> | <u>(171,746)</u> | <u>(14,022)</u> |
| Debt | | | |
| Finance leases | (15,342) | 5,538 | (9,804) |
| | <u>(15,342)</u> | <u>5,538</u> | <u>(9,804)</u> |
| Total | <u>142,382</u> | <u>(166,208)</u> | <u>(23,826)</u> |

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

Fees receivable are accounted for in the year in which the service is provided after deducting bursaries, scholarships and other remissions granted by the school.

The school invoices pupils termly in advance. These invoices are deferred until the start of the term to which they relate.

Donations are recognised and accounted for when received or when the contractual obligation to pay arises. Donations subject to specific wishes of the donors are carried to restricted funds. Donations received for the general purpose of the School are credited to unrestricted funds.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Expenditure is allocated to expense headings on direct cost basis except for central costs, which are apportioned on the basis of management estimates of time spent on the relevant function.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

| | |
|---------------------|---------------------------|
| Freehold property | - 1% on cost |
| Plant and machinery | - 15% on reducing balance |
| Motor vehicles | - 15% on cost |

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the Statement of Financial Position. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is shorter.

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Asset acquired under hire purchase contracts are capitalised in the statement of financial position. The assets are depreciated over their expected useful life. The interest element of payments is charged to the profit and loss account over the relevant period. The capital element of future payments is treated as a liability in the balance sheet.

Pension costs and other post-retirement benefits

The company operates a defined contribution scheme for the benefit of its non-teaching employees. The costs of contributions are written off against profits in the year they are payable.

Retirement benefits to teachers of the School are provided by the Teachers' Pension Scheme ('TPS'). This is a defined benefit scheme contracted out of the State Earnings-Related Pension Scheme ('SERPS'), and the assets are held separately from those of the school. The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the school in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in the notes to the financial statements, the TPS is a multi-employer scheme and the school is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

Financial instruments

The company has chosen to adopt the FRS 102A in respect of financial instruments.

Basic financial assets, including trade and other debtors and cash and bank balances are initially recognised at transaction price, unless the arrangement constitute a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

At the end of each reporting period, financial assets measured at amortised cost are assessed for objective evidence of impairment. If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in the income statement.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for the next 12 months. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. DONATIONS AND LEGACIES

| | 2023 | 2022 |
|-----------|--------------|--------------|
| | £ | £ |
| Donations | 2,383 | 3,226 |
| Grants | - | 1,312 |
| | <u>2,383</u> | <u>4,538</u> |

Grants received, included in the above, are as follows:

| | 2023 | 2022 |
|----------------------------------|----------|--------------|
| | £ | £ |
| Coronavirus Job Retention Scheme | - | 1,312 |
| | <u>-</u> | <u>1,312</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023

| | | | | |
|---|---------------------------------|--------------------------|-------------------|-------------------|
| 3. OTHER TRADING ACTIVITIES | | | 2023 | 2022 |
| | | | £ | £ |
| | Shop income | | 26,178 | 17,873 |
| | | | <u> </u> | <u> </u> |
| 4. INVESTMENT INCOME | | | 2023 | 2022 |
| | | | £ | £ |
| | Rents received | | 32,810 | 22,458 |
| | Deposit account interest | | 1,089 | 27 |
| | | | <u> </u> | <u> </u> |
| | | | 33,899 | 22,485 |
| | | | <u> </u> | <u> </u> |
| 5. INCOME FROM CHARITABLE ACTIVITIES | | | 2023 | 2022 |
| | | | £ | £ |
| | Boarding pupils | School fees receivable | 165,038 | 211,227 |
| | Day pupils | School fees receivable | 1,646,808 | 1,701,321 |
| | Pupils extras | Other educational income | 246,024 | 131,998 |
| | Nursery | Other educational income | 98,166 | 79,225 |
| | Early years funding | Other educational income | 73,359 | 66,548 |
| | SEN funding | Other educational income | 59,658 | 42,947 |
| | | | <u> </u> | <u> </u> |
| | | | 2,289,053 | 2,233,266 |
| | | | <u> </u> | <u> </u> |
| 6. RAISING FUNDS | | | | |
| | Other trading activities | | 2023 | 2022 |
| | | | £ | £ |
| | Purchases | | 18,125 | 12,982 |
| | | | <u> </u> | <u> </u> |
| 7. CHARITABLE ACTIVITIES COSTS | | | | |
| | | Direct | Support | Totals |
| | | Costs | costs (see | |
| | | £ | note 8) | £ |
| | Teaching costs | 215,398 | - | 215,398 |
| | Staff costs | 1,706,084 | - | 1,706,084 |
| | Support and welfare costs | 238,132 | 18,229 | 256,361 |
| | Premises costs | 187,521 | - | 187,521 |
| | Financing costs | 2,387 | 5,911 | 8,298 |
| | Depreciation costs | 36,273 | - | 36,273 |
| | | <u> </u> | <u> </u> | <u> </u> |
| | | 2,385,795 | 24,140 | 2,409,935 |
| | | <u> </u> | <u> </u> | <u> </u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

8. SUPPORT COSTS

| | Finance £ | Governance costs £ | Totals £ |
|---------------------------|--------------|--------------------------|---------------|
| Support and welfare costs | - | 18,229 | 18,229 |
| Financing costs | 5,911 | - | 5,911 |
| | <u>5,911</u> | <u>18,229</u> | <u>24,140</u> |

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 2023 £ | 2022 £ |
|---|--------------|---------------|
| Auditors' remuneration | 6,030 | 4,650 |
| Depreciation - owned assets | 22,324 | 22,946 |
| Depreciation - assets on hire purchase contracts and finance leases | 13,949 | 12,834 |
| Accountancy fees | 6,798 | 11,277 |
| | <u>6,798</u> | <u>11,277</u> |

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2023 nor for the year ended 31 August 2022.

Trustees' expenses

| | 2023 £ | 2022 £ |
|--------------------|-----------|------------|
| Trustees' expenses | - | 409 |
| | <u>-</u> | <u>409</u> |

Expenses were reimbursed to one trustee in the prior year for travel expenses.

11. STAFF COSTS

| | 2023 £ | 2022 £ |
|-----------------------|------------------|------------------|
| Wages and salaries | 1,393,261 | 1,252,834 |
| Social security costs | 123,052 | 107,049 |
| Other pension costs | 187,585 | 160,166 |
| | <u>1,703,898</u> | <u>1,520,049</u> |

The average monthly number of employees during the year was as follows:

| | 2023 | 2022 |
|----------------------|-----------|-----------|
| Teaching staff | 41 | 37 |
| Domestic staff | 16 | 16 |
| Administration staff | 6 | 6 |
| | <u>63</u> | <u>59</u> |

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

| | 2023 | 2022 |
|-------------------|----------|----------|
| £60,001 - £70,000 | - | 1 |
| £70,001 - £80,000 | 1 | - |
| | <u>1</u> | <u>1</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

11. STAFF COSTS - continued

Pension contributions for the member of staff amounted to £18,683 (2022: £16,576).

The aggregate remuneration and benefits received by key management personnel was £236,124 (2022: £277,685). Key management personnel are the senior leadership team.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund £ | Restricted fund £ | Total funds £ |
|------------------------------------|---------------------------|-------------------------|-------------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 4,538 | - | 4,538 |
| Charitable activities | | | |
| School fees receivable | 1,912,548 | - | 1,912,548 |
| Other educational income | 320,718 | - | 320,718 |
| Other trading activities | 17,873 | - | 17,873 |
| Investment income | 22,485 | - | 22,485 |
| Other income | 5,187 | - | 5,187 |
| Total | <u>2,283,349</u> | <u>-</u> | <u>2,283,349</u> |
| EXPENDITURE ON | | | |
| Raising funds | 12,982 | - | 12,982 |
| Charitable activities | | | |
| Teaching costs | 118,590 | - | 118,590 |
| Staff costs | 1,522,910 | - | 1,522,910 |
| Support and welfare costs | 256,443 | - | 256,443 |
| Premises costs | 408,695 | - | 408,695 |
| Financing costs | 8,446 | - | 8,446 |
| Depreciation costs | 35,780 | - | 35,780 |
| Total | <u>2,363,846</u> | <u>-</u> | <u>2,363,846</u> |
| NET INCOME/(EXPENDITURE) | (80,497) | - | (80,497) |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 1,506,269 | - | 1,506,269 |
| TOTAL FUNDS CARRIED FORWARD | <u><u>1,425,772</u></u> | <u><u>-</u></u> | <u><u>1,425,772</u></u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

13. TANGIBLE FIXED ASSETS

| | Freehold property £ | Plant and machinery £ | Motor vehicles £ | Totals £ |
|-----------------------|---------------------------|-----------------------------|------------------------|------------------|
| COST | | | | |
| At 1 September 2022 | 1,878,737 | 557,177 | 85,559 | 2,521,473 |
| Additions | - | 9,106 | - | 9,106 |
| At 31 August 2023 | <u>1,878,737</u> | <u>566,283</u> | <u>85,559</u> | <u>2,530,579</u> |
| DEPRECIATION | | | | |
| At 1 September 2022 | 316,097 | 524,201 | 47,955 | 888,253 |
| Charge for year | 17,127 | 6,312 | 12,834 | 36,273 |
| At 31 August 2023 | <u>333,224</u> | <u>530,513</u> | <u>60,789</u> | <u>924,526</u> |
| NET BOOK VALUE | | | | |
| At 31 August 2023 | <u>1,545,513</u> | <u>35,770</u> | <u>24,770</u> | <u>1,606,053</u> |
| At 31 August 2022 | <u>1,562,640</u> | <u>32,976</u> | <u>37,604</u> | <u>1,633,220</u> |

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

| | Plant and machinery £ | Motor vehicles £ | Totals £ |
|-----------------------|-----------------------------|------------------------|---------------|
| COST | | | |
| At 1 September 2022 | - | 85,559 | 85,559 |
| Additions | 7,434 | - | 7,434 |
| At 31 August 2023 | <u>7,434</u> | <u>85,559</u> | <u>92,993</u> |
| DEPRECIATION | | | |
| At 1 September 2022 | - | 51,336 | 51,336 |
| Charge for year | 1,115 | 12,834 | 13,949 |
| At 31 August 2023 | <u>1,115</u> | <u>64,170</u> | <u>65,285</u> |
| NET BOOK VALUE | | | |
| At 31 August 2023 | <u>6,319</u> | <u>21,389</u> | <u>27,708</u> |
| At 31 August 2022 | <u>-</u> | <u>34,223</u> | <u>34,223</u> |

14. STOCKS

| | 2023 £ | 2022 £ |
|--------|---------------|---------------|
| Stocks | <u>36,319</u> | <u>38,217</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2023 | 2022 |
|--------------------------------|----------------|----------------|
| | £ | £ |
| Trade debtors | 630,987 | 516,072 |
| Other debtors | 23 | 95 |
| Prepayments and accrued income | 69,800 | 120,348 |
| | <u>700,810</u> | <u>636,515</u> |

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2023 | 2022 |
|---|----------------|----------------|
| | £ | £ |
| Bank loans and overdrafts (see note 18) | 14,077 | - |
| Hire purchase (see note 19) | 5,606 | 11,114 |
| Trade creditors | 44,747 | 61,477 |
| Social security and other taxes | 30,678 | 28,203 |
| Other creditors | 88,483 | 20,487 |
| Accruals and deferred income | 743,332 | 859,620 |
| | <u>926,923</u> | <u>980,901</u> |

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

| | 2023 | 2022 |
|------------------------------|---------------|---------------|
| | £ | £ |
| Hire purchase (see note 19) | 4,198 | 4,228 |
| Accruals and deferred income | 58,575 | 54,775 |
| | <u>62,773</u> | <u>59,003</u> |

Deferred income represents the fees in advance scheme. This is cash received in advance for fees which will be applied against fees chargeable in the future.

| | 2023 | 2022 |
|-----------------|----------|----------|
| | £ | £ |
| Opening balance | - | 4,091 |
| New deposits | - | - |
| Fee payments | - | (4,091) |
| | <u>-</u> | <u>-</u> |
| Closing balance | - | - |

18. LOANS

An analysis of the maturity of loans is given below:

| | 2023 | 2022 |
|--|---------------|----------|
| | £ | £ |
| Amounts falling due within one year on demand: | | |
| Bank overdrafts | <u>14,077</u> | <u>-</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023

19. LEASING AGREEMENTS

Minimum lease payments fall due as follows:

| | Hire purchase contracts | |
|----------------------------|----------------------------------|---------------|
| | 2023 | 2022 |
| | £ | £ |
| Net obligations repayable: | | |
| Within one year | 5,606 | 11,114 |
| Between one and five years | 4,198 | 4,228 |
| | <u>9,804</u> | <u>15,342</u> |
| | | |
| | Non-cancellable operating leases | |
| | 2023 | 2022 |
| | £ | £ |
| Within one year | 16,494 | 21,154 |
| Between one and five years | 29,496 | 31,200 |
| | <u>45,990</u> | <u>52,354</u> |

20. SECURED DEBTS

The following secured debts are included within creditors:

| | 2023 | 2022 |
|-------------------------|---------------|---------------|
| | £ | £ |
| Bank overdraft | 14,077 | - |
| Hire purchase contracts | 9,804 | 15,342 |
| | <u>23,881</u> | <u>15,342</u> |

The bank overdraft is secured against the land and buildings of the school.

The hire purchase liability is secured on the underlying assets.

21. MOVEMENT IN FUNDS

| | At 1.9.22 | Net movement in funds | At 31.8.23 |
|---------------------------|------------------|-----------------------|------------------|
| | £ | £ | £ |
| Unrestricted funds | | | |
| General fund | 1,425,772 | (72,231) | 1,353,541 |
| | <u>1,425,772</u> | <u>(72,231)</u> | <u>1,353,541</u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources | Resources expended | Movement in funds |
|---------------------------|--------------------|--------------------|-------------------|
| | £ | £ | £ |
| Unrestricted funds | | | |
| General fund | 2,355,829 | (2,428,060) | (72,231) |
| | <u>2,355,829</u> | <u>(2,428,060)</u> | <u>(72,231)</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023

21. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

| | At 1.9.21 £ | Net movement in funds £ | At 31.8.22 £ |
|---------------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,506,269 | (80,497) | 1,425,772 |
| TOTAL FUNDS | <u>1,506,269</u> | <u>(80,497)</u> | <u>1,425,772</u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 2,283,349 | (2,363,846) | (80,497) |
| TOTAL FUNDS | <u>2,283,349</u> | <u>(2,363,846)</u> | <u>(80,497)</u> |

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1.9.21 £ | Net movement in funds £ | At 31.8.23 £ |
|---------------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,506,269 | (152,728) | 1,353,541 |
| TOTAL FUNDS | <u>1,506,269</u> | <u>(152,728)</u> | <u>1,353,541</u> |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 4,639,178 | (4,791,906) | (152,728) |
| TOTAL FUNDS | <u>4,639,178</u> | <u>(4,791,906)</u> | <u>(152,728)</u> |

22. EMPLOYEE BENEFIT OBLIGATIONS

The School participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £123,285 (2022: £160,166) and at the year-end £9,990 (2022: £13,342) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TPS would increase from 16.4% to 23.6% from 1 September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

The 31 March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5 March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions.

The TPS is subject to a cost cap mechanism which was put in place to protect taxpayers against unforeseen changes in scheme costs. The Chief Secretary to the Treasury, having in 2018 announced that there would be a review of this cost cap mechanism, in January 2019 announced a pause to the cost cap mechanism following the Court of Appeal's ruling in the McCloud/Sargeant case and until there is certainty about the value of pensions to employees from April 2015 onwards. The pause was lifted in July 2020, and following a public consultation in 2021 the Government have accepted three key proposals recommended by the Government Actuary, and are aiming to implement these changes in time for the 2020 valuations.

The 2016 cost control valuations were completed in January 2022, and the results indicated that there would be no changes to benefits or member contributions required. The results of the cost cap valuation are not used to set the employer contribution rate, and HM Treasury has indicated that any changes to the employer contribution rate resulting from the 2020 valuations will take effect in April 2024.

Following a consultation process, St Hugh's School withdrew from the TPS with effect from 31st August 2023. All Teaching staff were transferred into the AVIVA Pension Trust for Independent Schools (APTIS).

Defined contribution scheme

During the financial year ending 31st August 2023, teaching staff were given the option to stay in the TPS or transfer into APTIS. APTIS is a defined contribution scheme and the assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £64,578 (2022: £Nil). Contributions totalling £6,964 (2022: £Nil) were payable to the fund at the year-end and are included in creditors.

The company operates two defined contribution pension schemes for non-teaching employees. The assets of the schemes are held separately from those of the company in independently administered funds. The pension cost charge represents contributions payable by the company to the funds and amounted to £12,123 (2022: £10,241). Contributions totalling £849 (2022: £980) were payable to one fund at the year-end and are included in creditors.

23. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2023.

ST HUGH'S SCHOOL (WOODHALL SPA) LIMITED

England & Wales - Charity number 527611

Accounts

REGISTERED COMPANY NUMBER: 00796794 (England and Wales)
REGISTERED CHARITY NUMBER: 527611

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022
FOR
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

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FOR THE YEAR ENDED 31 AUGUST 2022**

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ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2022**

| | |
|----------------------------------|---|
| TRUSTEES | R D J Bussell - Chairman L J Mason (resigned 13.6.22) T J Bogg Mrs C M Twigg W M Phelan A E Langsdale (resigned 13.6.22) Mrs J C Vincent Mrs E C Would Dr R M Sharpe I R Tyler A Mansergh (appointed 14.3.22) Mrs K A Pinder (appointed 14.3.22) |
| REGISTERED OFFICE | Cromwell Avenue Woodhall Spa Lincolnshire LN10 6TQ |
| REGISTERED COMPANY NUMBER | 00796794 (England and Wales) |
| REGISTERED CHARITY NUMBER | 527611 |
| INDEPENDENT AUDITORS | Wright Vigar Limited Statutory Auditors Chartered Accountants & Business Adviser 15 Newland Lincoln Lincolnshire LN1 1XG |
| BANKERS | Barclays Bank plc 65 Lumley Road Skegness Lincolnshire PE25 3LU |
| ACCOUNTANTS | Duncan & Toplis Limited 18 Northgate Sleaford Lincolnshire NG34 7BJ |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are to carry on and develop St Hugh's Preparatory School in Woodhall Spa for charitable educational purposes. These objectives are carried out in accordance with the company's Articles of Association.

This is achieved, not only by promoting excellence through the teaching and learning provision of the school but also by providing a happy and stimulating environment in which pupils can develop spiritually, mentally, and physically. To this end, St Hugh's School offers a broad and balanced academic curriculum, fully supported by a wide range of extra-curricular activities and the highest possible standard of pastoral care. Children of all religions and races aged from 2-13yrs are welcome at this co-educational day and boarding school and participation in every aspect of school life is something from which every child benefits.

In furtherance of these objectives a policy of sound financial management is adopted, ensuring the availability of the necessary funds to enable the school to continue its development and there has been no change in this policy during the year. No trustee has a beneficial interest in the company or has any shares in the company; their liability being limited by guarantee.

Public benefit

Having considered the operation, achievements, performance and finances of the school, the trustees are satisfied that public benefit has been provided in accordance with the Charities Act 2011 and the guidance published by the Charity Commission.

The school is committed to working closely with the local community to ensure it is bringing public benefit to the community as a whole. Local groups, primary schools, sports clubs, and organisations use some of the school's facilities such as the sports hall, Forbes Hall, swimming pool and sports pitches and the school is always keen to develop the additional use of its facilities by external groups. An area of particular focus since the pandemic has been to ensure that opportunities for children are in place for those who would not otherwise benefit in their own setting. These include development of our links with JB Sports Coaching, a local sports coaching company, who share our site in the school holidays to provide fully funded and catered holiday courses for local children through the Government's Holiday Activities and Food (HAF) programme. In addition, local primary schools use our swimming facility for their own lessons and the use of our facilities out of hours provides a venue for a number of local clubs including Archery, Badminton, Cricket, Yoga, and flower-arranging. With the closure of a number of local facilities, we are delighted to be able to support the ongoing success of these clubs.

Fundraising continues to play an important role in school life at St. Hugh's. The school's Remembrance Service, held once more in school, was attended by the whole school community, raising money for the Royal British Legion through the sale of poppies. St Peter's Church provided a venue for an Autumn Concert, as well as for a Harvest Festival and both events raised funds for both the church and the Nomad Trust, a local charity supporting the homeless in Lincoln and the surrounding area. Charity days within the school years support charities including World Wildlife Fund, Diabetes charities, MacMillan Cancer, the Nottingham Hospitals charity, Mind, and the Matt Hampson Foundation. 2022 will see the return of the Christmas Fayre, held in school and the Parents' Association are instrumental in overseeing these events.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2022

STRATEGIC REPORT

Achievement and performance

Ethos

St Hugh's is a school where we believe wholeheartedly in the partnership between home and school to ensure that every child is fully supported throughout their time with us. Our belief is that the positive relationships between the teachers and pupils allow us to get to know and understand the individual needs of each and every child.

Every child is encouraged to find something they love, and to enjoy the challenge of doing so. By providing a curriculum that is as exciting as it is broad and challenging, we nurture and encourage their talents and give them every opportunity to fulfil their potential. Their emotional and social development is just as important to us as their academic progress and placing their wellbeing side by side with their academic development will ensure that they thrive in school and enjoy what should be an exciting time in their lives.

Each child is encouraged to be curious and to persevere. Our Learning Dispositions, supported by our pioneering work in Visible Learning, excite and enthuse our pupils and they are proud of the work that they do. Irrespective of their ability, each and every child has a desire to learn. Asking questions, making mistakes, and finding solutions are all key aspects of learning and children at St Hugh's develop the confidence to do all of these. The envious learning environment at St Hugh's provides a beautiful space where classrooms and playing fields provide equal opportunities for all - be it in a lesson, a match, a concert or a play, there are opportunities for children to develop, encouraged by caring professionals who are proud to be part of the school and who love what they do.

Our aim is to produce curious, confident, collaborative individuals who rise to challenge, persevere when tested and recover when they stumble.

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2022**

STRATEGIC REPORT

Achievement and performance

Educational aims

> To offer a broad, stimulating curriculum that helps each and every child to develop and to fulfil their potential, both within and beyond the classroom.

> To provide a happy and stimulating environment in which every child feels safe, valued and cared for.

> To encourage the traditional values of courtesy, honesty, and hard work, together with a sense of responsibility and consideration for others.

> To promote an inclusive environment based on core British values and a Christian ethos.

> To prepare children successfully for transfer to a wide range of senior schools.

The high standards of academic achievement continue and delivered significant success for those taking the 11+ examination for Lincolnshire Grammar Schools.

The academic year progressed largely unimpeded by COVID-19. Some spikes in local infection rates resulted in isolated cases requiring self-isolation but the pre-existing arrangements for Remote Learning remained in place and were swiftly implemented to excellent effect.

This programme remains in place behind the scenes and can be initiated as soon as the need arises.

Year 8 (the senior pupils) were extremely successful in their final term. Common Entrance examinations were sat in school and successfully passed, allowing them to transfer to the senior schools of their choice with 5 scholarships also being awarded for academic prowess, sport, and music. The destination schools to which our children go are amongst the most reputable in the country and last year's leavers went on to Uppingham, Sedbergh, Oundle, Repton, Oakham, Lincoln Minster as well as our year 6 leavers who achieved admirable success in 11+.

Sporting enjoyment and achievement is high on St Hugh's agenda and current facilities include an indoor heated swimming pool, extensive sports pitches, including an all-weather pitch, a sports hall and theatre. Once more, teams and individual pupils have competed at local, regional, and national levels with some notable successes in swimming and hockey in particular. Every child from Year 3 - 8 has represented the school at some stage during the year in all major sports and a key aspect of the school's sporting provision is to ensure that opportunities are in place for everyone, including opportunities to perform in a competitive environment in sport. Children are encouraged to do so out of school with notable successes including one Year 8 boy representing Lincolnshire at cricket and a number of girls playing for the local area. Our particular success in swimming provided the impetus for a radical refurbishment of the swimming facility which now has changing facilities of enviable quality as well as a refreshed look poolside and within the plant work required to operate the pool.

Within the school, there is a thriving, well-equipped music department with over 70% of eligible pupils learning a musical instrument. These lessons are available to those who are novices as well as those who are more accomplished musicians. Supported by a team of peripatetic teachers, this is a key area of the school's co-curricular provision and is an area of focus moving forward. Groups, Orchestras, ensembles, and choirs have performed at many concerts both in School and out in the wider community. These include regular services at our local parish church. The Director of Music is now well-established, having been appointed during the lockdowns, and he is passionate about providing opportunities to all, not just the able, and he is committed to driving the development of music as a key aspect of our co-curriculum.

Provision for Art and Drama is excellent with the Nativity and the Junior and Senior plays being very popular highlights on the school calendar. A broad range of trips and activities have resumed, taking place through the year including residential trips to France for pupils in Year 5 and the Year 8 Outward Bound trip. An increased number of day trips took place during the year for all age groups to compensate for any experiences missed in previous years, including a trip to a chocolate factory for year 3, a sculpture workshop to Burghley for year 8, visits for the various year groups to a mosque and a mandir and a geography trip to Snipe Dales. The cost of all curriculum related trips is incorporated into the school fee, and this is a very welcome aspect of our fees provision and one which we maintain under review to ensure that our provision remains fresh and relevant.

St Hugh's benefits from the generosity and hard work of a thriving parent body. Parents' Association continues to arrange events which provide social opportunities for parents, staff and children also raises important revenue for medium level projects. The support of such a positive body of parents does much for the school and underpins the sense of community that is prevalent at St Hugh's. 2022-23 will see a reinvigorated profile for the PA following the challenges of the last couple of years.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2022

STRATEGIC REPORT

Financial review

Financial position

Through a combination of careful financial management and an excellent teaching provision, the finances of the school remain stable. The school produced a deficit for the year of £80,497 compared to a deficit in 2021 of £4,317. The main reason for this deficit is due to the extensive refurbishment work which took place over the summer of 2022; this included a refurbishment of the swimming pool, works to the car park and various decoration projects. This investment and therefore deficit was expected due to various projects being put on hold during the COVID-19 pandemic. The surplus from 2020 has been invested back into the school to improve the facilities and amenities available to the pupils.

Principal funding sources

The principal funding source for the school are school fees.

Reserves policy

The unrestricted funds stood at £1,425,772 in 2022 (2021 - £1,506,269) as at the year end, which was all deployed as part of the school premises and equipment.

The trustees consider that free reserves of three months' expenditure would be ideal in order to cover the risks and uncertainties of operating as an independent educational establishment. This figure is calculated excluding the school's land and buildings. At present excluding the charity's land and buildings would leave the school's reserves below this level.

The school buildings are shown in the balance sheet at their historical cost. The actual market value is believed to be considerably higher than this, but a revaluation is not considered appropriate as it is felt that this would distort the balance sheet and give a false impression of the reserves available to the school.

The policy is therefore to continue building up reserves out of annual operating surplus until this level is reached, subject to prior demands of further capital expenditure to equip the school with up to date facilities needed to maintain the standard of educational services currently provided.

It is considered that the school's current financial position is sufficient for it to continue to meet its objectives for the foreseeable future. The board keep the school's activities under review, particularly with regard to any major risks that may arise from time to time. They also monitor the effectiveness of the system of internal controls and other viable means, including insurance cover, where appropriate, by which those risks already identified can be mitigated.

Principal risks and uncertainties

The trustees examine the major risks that the school faces each financial year when preparing and updating the strategic plan. The charity continually develops systems to monitor and control these risks to mitigate any future impact on the school. A major risk to financial stability is the number of pupils attending the school and detailed records of pupil numbers are maintained in order to monitor fluctuations and promote appropriate reaction in a timely manner. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and close monitoring of the charity's budgets during the year.

Future plans

The School plans to continue with the activities shown in the SOFA. In addition:

> Once again, in particular following the pandemic, the School will look to continue to offer and expand the age range of the holiday club provision. This reflects the change to family working habits, many of whom have dual working parents.

> The school is committed to updating the estate to bring the quality of the accommodation and facilities into line with the educational aims of the school and with the school's ambition to be a pioneering Prep school.

> The Visible Learning programme continues to support the children and staff and enhances the academic provision throughout the School and the appointment of new staff is central to this philosophy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Governing Body embodies a group of trustees from a cross section of professional disciplines relevant to the long term running of the school. Trustees are appointed with educational, financial, legal, and other commercial experience including at least one representative from parents of current pupils at the school and ensuring strong relationships with all related parties e.g., parents, staff, prospective parents, senior schools, and the local business community. Under the Articles of Association, trustees must not number fewer than seven.

Prospective new trustees are proposed by the Board for their professional experience and qualifications and are invited to attend a Board Meeting as observers and to meet other trustees in order to gain an understanding of the school and its ethos. Provided this process is mutually successful they are put forward for election at a full trustees' meeting. New trustees are inducted into the workings of the school and also of the Company as a registered charity and are instructed in the expectation of the Governing Body. An initial visit affords the opportunity to meet the Head, the staff and the pupils and observe the school at work. A number of internal and external training courses are available to trustees to ensure they keep updated on current developments.

The trustees meet as a Board at least three times a year to determine the general policy of the school and review its overall management and control for which they are legally responsible. Finance, Education, Health & Safety and Marketing sub committees meet termly and report any progress to the Governing Board. Certain trustees also hold specific roles i.e., responsibility for safeguarding and boarding. Trustees learn first-hand how the school operates on pre-arranged visits to specific areas of the school. This ensures that they are more aware of the school's needs and are well equipped to support them. The day to day running of the school is delegated to the Headmaster, supported by members of the Senior Leadership Team and together this group are the Key Management Personnel.

Key management remuneration

Staff remuneration is set by the trustees, with the policy objective of providing appropriate incentives to encourage enhanced performance and of rewarding fairly and responsibly individual contributions to the school's success. The appropriateness and relevance of the remuneration policy is reviewed annually and ensures that the school remains sensitive to the broader issues of pay and employment conditions elsewhere. Delivery of the school's charitable vision and purpose is primarily dependent in its personnel and staff costs are the largest single element of its charitable expenditure.

Senior leadership team

The trustees delegate day to day management of the charity to the Senior leadership team. This team is made up of:

- Mr J Wyld, Headmaster
- Mr G Sinnott, Director of Studies
- Mr R Goodhand, Head of Pastoral care
- Mrs N Wallis, Head of Pre-prep

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of St. Hugh's School (Woodhall Spa) Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

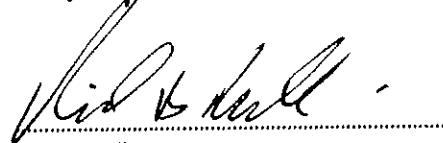
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Wright Vigar Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on ~~13/03/2023~~ and signed on the board's behalf by:



R D J Bussell - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Opinion

We have audited the financial statements of St. Hugh's School (Woodhall Spa) Limited (the 'charitable company') for the year ended 31 August 2022 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
 - the financial statements are not in agreement with the accounting records and returns; or
 - certain disclosures of trustees' remuneration specified by law are not made; or
 - we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our work is performed to include an assessment of the susceptibility of the entity's financial statements to material misstatement, including the risk of fraud. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

In identifying and assessing risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We plan our work to gain an understanding of the significant laws and regulations that are of significance to the entity and the sector in which they operate. We perform our work to ensure that the entity is complying with its legal and regulatory framework.
- We obtained an understanding of how the company is complying with those legal and regulatory frameworks by making inquiries to the management and people charged with governance.

We assessed the susceptibility of the Company's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the engagement team included:

- Substantive procedures performed in accordance with the ISAs (UK).
- Challenging assumptions and judgments made by management in its significant accounting estimates.
- Identifying and testing journal entries, in particular material journal entries and an assessment of year end journals.
- Assessing the extent of compliance with the relevant laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



James Sewell BA (Hons) FCA CTA (Senior Statutory Auditor)
for and on behalf of Wright Vigar Limited
Statutory Auditors
Chartered Accountants & Business Adviser
15 Newland
Lincoln
Lincolnshire
LN1 1XG

Date: 13/03/2023

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2022

| | Notes | Unrestricted fund £ | Restricted fund £ | 2022 Total funds £ | 2021 Total funds £ |
|------------------------------------|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 4,538 | - | 4,538 | 9,737 |
| Charitable activities | | | | | |
| School fees receivable | 5 | 1,912,548 | - | 1,912,548 | 1,711,695 |
| Other educational income | | 320,718 | - | 320,718 | 262,407 |
| Other trading activities | 3 | 17,873 | - | 17,873 | 26,118 |
| Investment income | 4 | 22,485 | - | 22,485 | 7,690 |
| Other income | | 5,187 | - | 5,187 | 1,490 |
| Total | | <u>2,283,349</u> | <u>-</u> | <u>2,283,349</u> | <u>2,019,137</u> |
| EXPENDITURE ON | | | | | |
| Raising funds | 6 | 12,982 | - | 12,982 | 22,756 |
| Charitable activities | | | | | |
| Teaching costs | 7 | 118,590 | - | 118,590 | 63,309 |
| Staff costs | | 1,522,910 | - | 1,522,910 | 1,445,983 |
| Support and welfare costs | | 256,443 | - | 256,443 | 272,645 |
| Premises costs | | 408,695 | - | 408,695 | 173,927 |
| Financing costs | | 8,446 | - | 8,446 | 8,027 |
| Depreciation costs | | 35,780 | - | 35,780 | 36,807 |
| Total | | <u>2,363,846</u> | <u>-</u> | <u>2,363,846</u> | <u>2,023,454</u> |
| NET INCOME/(EXPENDITURE) | | (80,497) | - | (80,497) | (4,317) |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 1,506,269 | - | 1,506,269 | 1,510,586 |
| TOTAL FUNDS CARRIED FORWARD | | <u><u>1,425,772</u></u> | <u><u>-</u></u> | <u><u>1,425,772</u></u> | <u><u>1,506,269</u></u> |

The notes form part of these financial statements


ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF FINANCIAL POSITION
31 AUGUST 2022

| | Notes | Unrestricted fund £ | Restricted fund £ | 2022 Total funds £ | 2021 Total funds £ |
|--|-------|------------------------|----------------------|--------------------------|--------------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 13 | 1,633,220 | - | 1,633,220 | 1,669,000 |
| CURRENT ASSETS | | | | | |
| Stocks | 14 | 38,217 | - | 38,217 | 32,517 |
| Debtors | 15 | 636,515 | - | 636,515 | 559,283 |
| Cash at bank and in hand | | 157,724 | - | 157,724 | 170,727 |
| | | <u>832,456</u> | <u>-</u> | <u>832,456</u> | <u>762,527</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 16 | (980,901) | - | (980,901) | (844,650) |
| | | <u>(148,445)</u> | <u>-</u> | <u>(148,445)</u> | <u>(82,123)</u> |
| NET CURRENT ASSETS | | | | | |
| | | <u>1,484,775</u> | <u>-</u> | <u>1,484,775</u> | <u>1,586,877</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | | | |
| | | <u>1,484,775</u> | <u>-</u> | <u>1,484,775</u> | <u>1,586,877</u> |
| CREDITORS | | | | | |
| Amounts falling due after more than one year | 17 | (59,003) | - | (59,003) | (80,608) |
| | | <u>1,425,772</u> | <u>-</u> | <u>1,425,772</u> | <u>1,506,269</u> |
| NET ASSETS | | | | | |
| | | <u>1,425,772</u> | <u>-</u> | <u>1,425,772</u> | <u>1,506,269</u> |
| FUNDS | 20 | | | | |
| Unrestricted funds | | | | <u>1,425,772</u> | <u>1,506,269</u> |
| TOTAL FUNDS | | | | <u>1,425,772</u> | <u>1,506,269</u> |

The financial statements were approved by the Board of Trustees and authorised for issue on 13/03/2023 and were signed on its behalf by:


R D J Bussell - Trustee


T J Bogg - Trustee

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2022

| | Notes | 2022 £ | 2021 £ |
|--|-------|-----------------|-----------------|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | 138 | 58,935 |
| Interest element of hire purchase payments paid | | (2,054) | (2,054) |
| Net cash (used in)/provided by operating activities | | <u>(1,916)</u> | <u>56,881</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | - | (15,525) |
| Interest received | | 27 | 207 |
| Net cash provided by/(used in) investing activities | | <u>27</u> | <u>(15,318)</u> |
| Cash flows from financing activities | | | |
| Hire purchase repayments in year | | (11,114) | (11,382) |
| Net cash used in financing activities | | <u>(11,114)</u> | <u>(11,382)</u> |
| Change in cash and cash equivalents in the reporting period | | | |
| Cash and cash equivalents at the beginning of the reporting period | | 170,727 | 140,546 |
| Cash and cash equivalents at the end of the reporting period | | <u>157,724</u> | <u>170,727</u> |

The notes form part of these financial statements

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2022

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 2022 £ | 2021 £ |
|---|------------|---------------|
| Net expenditure for the reporting period (as per the Statement of Financial Activities) | (80,497) | (4,317) |
| Adjustments for: | | |
| Depreciation charges | 35,780 | 36,808 |
| Interest received | (27) | (207) |
| Interest element of hire purchase and finance lease rental payments | 2,054 | 2,054 |
| Increase in stocks | (5,700) | (1,288) |
| Increase in debtors | (77,232) | (63,884) |
| Increase in creditors | 125,760 | 89,769 |
| Net cash provided by operations | <u>138</u> | <u>58,935</u> |

2. ANALYSIS OF CHANGES IN NET FUNDS

| | At 1.9.21 £ | Cash flow £ | At 31.8.22 £ |
|--------------------------|-----------------|-----------------|-----------------|
| Net cash | | | |
| Cash at bank and in hand | 170,727 | (13,003) | 157,724 |
| | <u>170,727</u> | <u>(13,003)</u> | <u>157,724</u> |
| Debt | | | |
| Finance leases | (26,456) | 11,114 | (15,342) |
| | <u>(26,456)</u> | <u>11,114</u> | <u>(15,342)</u> |
| Total | <u>144,271</u> | <u>(1,889)</u> | <u>142,382</u> |

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

Fees receivable are accounted for in the year in which the service is provided after deducting bursaries, scholarships and other remissions granted by the school.

The school invoices pupils termly in advance. These invoices are deferred until the start of the term to which they relate.

Donations are recognised and accounted for when received or when the contractual obligation to pay arises. Donations subject to specific wishes of the donors are carried to restricted funds. Donations received for the general purpose of the School are credited to unrestricted funds.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Expenditure is allocated to expense headings on direct cost basis except for central costs, which are apportioned on the basis of management estimates of time spent on the relevant function.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

| | |
|---------------------|---------------------------|
| Freehold property | - 1% on cost |
| Plant and machinery | - 15% on reducing balance |
| Motor vehicles | - 15% on cost |

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the Statement of Financial Position. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is shorter.

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Asset acquired under hire purchase contracts are capitalised in the statement of financial position. The assets are depreciated over their expected useful life. The interest element of payments is charged to the profit and loss account over the relevant period. The capital element of future payments is treated as a liability in the balance sheet.

Pension costs and other post-retirement benefits

The company operates a defined contribution scheme for the benefit of its non-teaching employees. The costs of contributions are written off against profits in the year they are payable.

Retirement benefits to teachers of the School are provided by the Teachers' Pension Scheme ('TPS'). This is a defined benefit scheme contracted out of the State Earnings-Related Pension Scheme ('SERPS'), and the assets are held separately from those of the school. The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the school in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in the notes to the financial statements, the TPS is a multi-employer scheme and the school is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for the next 12 months. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. DONATIONS AND LEGACIES

| | 2022 | 2021 |
|-----------|--------------|--------------|
| | £ | £ |
| Donations | 3,226 | 109 |
| Grants | 1,312 | 9,628 |
| | <u>4,538</u> | <u>9,737</u> |

Grants received, included in the above, are as follows:

| | 2022 | 2021 |
|----------------------------------|--------------|--------------|
| | £ | £ |
| Coronavirus Job Retention Scheme | 1,312 | 9,628 |
| | <u>1,312</u> | <u>9,628</u> |

3. OTHER TRADING ACTIVITIES

| | 2022 | 2021 |
|-------------|---------------|---------------|
| | £ | £ |
| Shop income | 17,873 | 26,118 |
| | <u>17,873</u> | <u>26,118</u> |

4. INVESTMENT INCOME

| | 2022 | 2021 |
|--------------------------|---------------|--------------|
| | £ | £ |
| Rents received | 22,458 | 7,483 |
| Deposit account interest | 27 | 207 |
| | <u>22,485</u> | <u>7,690</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022

5. INCOME FROM CHARITABLE ACTIVITIES

| | Activity | 2022 £ | 2021 £ |
|---------------------|--------------------------|------------------|------------------|
| Boarding pupils | School fees receivable | 211,227 | 230,123 |
| Day pupils | School fees receivable | 1,701,321 | 1,481,572 |
| Pupils extras | Other educational income | 131,998 | 108,009 |
| Nursery | Other educational income | 79,225 | 54,486 |
| Early years funding | Other educational income | 66,548 | 46,567 |
| SEN funding | Other educational income | 42,947 | 53,345 |
| | | <u>2,233,266</u> | <u>1,974,102</u> |

6. RAISING FUNDS

Other trading activities

| | 2022 £ | 2021 £ |
|-----------|---------------|---------------|
| Purchases | <u>12,982</u> | <u>22,756</u> |

7. CHARITABLE ACTIVITIES COSTS

| | Direct Costs £ | Support costs (see note 8) £ | Totals £ |
|---------------------------|----------------------|---------------------------------------|------------------|
| Teaching costs | 118,590 | - | 118,590 |
| Staff costs | 1,522,910 | - | 1,522,910 |
| Support and welfare costs | 226,763 | 29,680 | 256,443 |
| Premises costs | 408,695 | - | 408,695 |
| Financing costs | 2,054 | 6,392 | 8,446 |
| Depreciation costs | 35,780 | - | 35,780 |
| | <u>2,314,792</u> | <u>36,072</u> | <u>2,350,864</u> |

8. SUPPORT COSTS

| | Finance £ | Governance costs £ | Totals £ |
|---------------------------|--------------|--------------------------|---------------|
| Support and welfare costs | - | 29,680 | 29,680 |
| Financing costs | 6,392 | - | 6,392 |
| | <u>6,392</u> | <u>29,680</u> | <u>36,072</u> |

9. NET INCOME/(EXPENDITURE)

Net Income/(expenditure) is stated after charging/(crediting):

| | 2022 £ | 2021 £ |
|---|---------------|---------------|
| Auditors' remuneration | 4,650 | 5,370 |
| Depreciation - owned assets | 22,946 | 23,974 |
| Depreciation - assets on hire purchase contracts and finance leases | 12,834 | 12,834 |
| Accountancy fees | <u>11,277</u> | <u>10,188</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2022 nor for the year ended 31 August 2021.

| | | |
|--------------------|-------------------|-------------------|
| Trustees' expenses | 2022 | 2021 |
| | £ | £ |
| Trustees' expenses | 409 | 59 |
| | <u> </u> | <u> </u> |

Expenses were reimbursed to one trustee during the year for travel expenses.

11. STAFF COSTS

| | | |
|-----------------------|-------------------|-------------------|
| | 2022 | 2021 |
| | £ | £ |
| Wages and salaries | 1,252,834 | 1,185,805 |
| Social security costs | 107,049 | 99,344 |
| Other pension costs | 160,166 | 160,834 |
| | <u> </u> | <u> </u> |
| | 1,520,049 | 1,445,983 |
| | <u> </u> | <u> </u> |

The average monthly number of employees during the year was as follows:

| | | |
|----------------------|-------------------|-------------------|
| | 2022 | 2021 |
| Teaching staff | 37 | 34 |
| Domestic staff | 16 | 16 |
| Administration staff | 6 | 5 |
| | <u> </u> | <u> </u> |
| | 59 | 55 |
| | <u> </u> | <u> </u> |

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

| | | |
|-------------------|-------------------|-------------------|
| | 2022 | 2021 |
| £60,001 - £70,000 | 1 | 1 |
| | <u> </u> | <u> </u> |

Pension contributions for the member of staff amounted to £16,576 (2021: £15,392).

The aggregate remuneration and benefits received by key management personnel was £277,865 (2021: £267,718). Key management personnel are the senior leadership team.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund | Restricted fund | Total funds |
|-----------------------------------|-------------------|-------------------|-------------------|
| | £ | £ | £ |
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 9,737 | - | 9,737 |
| Charitable activities | | | |
| School fees receivable | 1,711,695 | - | 1,711,695 |
| Other educational income | 262,407 | - | 262,407 |
| Other trading activities | 26,118 | - | 26,118 |
| Investment income | 7,690 | - | 7,690 |
| Other income | 1,490 | - | 1,490 |
| | <u> </u> | <u> </u> | <u> </u> |
| Total | 2,019,137 | - | 2,019,137 |
| | <u> </u> | <u> </u> | <u> </u> |
| EXPENDITURE ON | | | |
| Raising funds | 22,756 | - | 22,756 |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

| | Unrestricted fund £ | Restricted fund £ | Total funds £ |
|------------------------------------|---------------------------|-------------------------|---------------------|
| Charitable activities | | | |
| Teaching costs | 63,309 | - | 63,309 |
| Staff costs | 1,445,983 | - | 1,445,983 |
| Support and welfare costs | 272,645 | - | 272,645 |
| Premises costs | 173,927 | - | 173,927 |
| Financing costs | 8,027 | - | 8,027 |
| Depreciation costs | 36,807 | - | 36,807 |
| Total | 2,023,454 | - | 2,023,454 |
| NET INCOME/(EXPENDITURE) | (4,317) | - | (4,317) |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 1,510,586 | - | 1,510,586 |
| TOTAL FUNDS CARRIED FORWARD | 1,506,269 | - | 1,506,269 |

13. TANGIBLE FIXED ASSETS

| | Freehold property £ | Plant and machinery £ | Motor vehicles £ | Totals £ |
|--|---------------------------|-----------------------------|------------------------|-------------|
| COST | | | | |
| At 1 September 2021 and 31 August 2022 | 1,878,737 | 557,177 | 85,559 | 2,521,473 |
| DEPRECIATION | | | | |
| At 1 September 2021 | 298,970 | 518,382 | 35,121 | 852,473 |
| Charge for year | 17,127 | 5,819 | 12,834 | 35,780 |
| At 31 August 2022 | 316,097 | 524,201 | 47,955 | 888,253 |
| NET BOOK VALUE | | | | |
| At 31 August 2022 | 1,562,640 | 32,976 | 37,604 | 1,633,220 |
| At 31 August 2021 | 1,579,767 | 38,795 | 50,438 | 1,669,000 |

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

| | Motor vehicles £ |
|--|------------------------|
| COST | |
| At 1 September 2021 and 31 August 2022 | 85,559 |
| DEPRECIATION | |
| At 1 September 2021 | 38,502 |
| Charge for year | 12,834 |
| At 31 August 2022 | 51,336 |
| NET BOOK VALUE | |
| At 31 August 2022 | 34,223 |
| At 31 August 2021 | 47,057 |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022

| | | |
|--|----------------|----------------|
| 14. STOCKS | | |
| | 2022 | 2021 |
| | £ | £ |
| Stocks | <u>38,217</u> | <u>32,517</u> |
| 15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | | |
| | 2022 | 2021 |
| | £ | £ |
| Trade debtors | 516,072 | 520,214 |
| Other debtors | 95 | - |
| Prepayments and accrued income | <u>120,348</u> | <u>39,069</u> |
| | <u>636,515</u> | <u>559,283</u> |
| 16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | | |
| | 2022 | 2021 |
| | £ | £ |
| Hire purchase (see note 18) | 11,114 | 11,114 |
| Trade creditors | 61,477 | 25,727 |
| Social security and other taxes | 28,203 | 26,257 |
| Other creditors | 20,487 | 19,973 |
| Accruals and deferred income | <u>859,620</u> | <u>761,579</u> |
| | <u>980,901</u> | <u>844,650</u> |
| 17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR | | |
| | 2022 | 2021 |
| | £ | £ |
| Hire purchase (see note 18) | 4,228 | 15,342 |
| Accruals and deferred income | <u>54,775</u> | <u>65,266</u> |
| | <u>59,003</u> | <u>80,608</u> |

Deferred income represents the fees in advance scheme. This is cash received in advance for fees which will be applied against fees chargeable in the future.

| | | |
|-----------------|----------------|--------------|
| | 2022 | 2021 |
| | £ | £ |
| Opening balance | 4,091 | 4,091 |
| New deposits | - | - |
| Fee payments | <u>(4,091)</u> | <u>-</u> |
| Closing balance | <u>-</u> | <u>4,091</u> |

18. LEASING AGREEMENTS

Minimum lease payments fall due as follows:

| | | |
|----------------------------|-------------------------|---------------|
| | Hire purchase contracts | |
| | 2022 | 2021 |
| | £ | £ |
| Net obligations repayable: | | |
| Within one year | 11,114 | 11,114 |
| Between one and five years | <u>4,228</u> | <u>15,342</u> |
| | <u>15,342</u> | <u>26,456</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022

18. LEASING AGREEMENTS - continued

| | Non-cancellable operating leases | |
|----------------------------|----------------------------------|---------------|
| | 2022 | 2021 |
| | £ | £ |
| Within one year | 21,154 | 8,445 |
| Between one and five years | 31,200 | 7,774 |
| | <u>52,354</u> | <u>16,219</u> |

19. SECURED DEBTS

The following secured debts are included within creditors:

| | 2022 | 2021 |
|-------------------------|---------------|---------------|
| | £ | £ |
| Hire purchase contracts | <u>15,342</u> | <u>26,456</u> |

The hire purchase liability is secured on the underlying assets.

20. MOVEMENT IN FUNDS

| | At 1.9.21 | Net movement in funds | At 31.8.22 |
|---------------------------|------------------|-----------------------|------------------|
| | £ | £ | £ |
| Unrestricted funds | | | |
| General fund | 1,506,269 | (80,497) | 1,425,772 |
| TOTAL FUNDS | <u>1,506,269</u> | <u>(80,497)</u> | <u>1,425,772</u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources | Resources expended | Movement in funds |
|---------------------------|--------------------|--------------------|-------------------|
| | £ | £ | £ |
| Unrestricted funds | | | |
| General fund | 2,283,349 | (2,363,846) | (80,497) |
| TOTAL FUNDS | <u>2,283,349</u> | <u>(2,363,846)</u> | <u>(80,497)</u> |

Comparatives for movement in funds

| | At 1.9.20 | Net movement in funds | At 31.8.21 |
|---------------------------|------------------|-----------------------|------------------|
| | £ | £ | £ |
| Unrestricted funds | | | |
| General fund | 1,510,586 | (4,317) | 1,506,269 |
| TOTAL FUNDS | <u>1,510,586</u> | <u>(4,317)</u> | <u>1,506,269</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 2,019,137 | (2,023,454) | (4,317) |
| | <u>2,019,137</u> | <u>(2,023,454)</u> | <u>(4,317)</u> |
| TOTAL FUNDS | <u>2,019,137</u> | <u>(2,023,454)</u> | <u>(4,317)</u> |

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1.9.20 £ | Net movement in funds £ | At 31.8.22 £ |
|---------------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,510,586 | (84,814) | 1,425,772 |
| | <u>1,510,586</u> | <u>(84,814)</u> | <u>1,425,772</u> |
| TOTAL FUNDS | <u>1,510,586</u> | <u>(84,814)</u> | <u>1,425,772</u> |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 4,302,486 | (4,387,300) | (84,814) |
| | <u>4,302,486</u> | <u>(4,387,300)</u> | <u>(84,814)</u> |
| TOTAL FUNDS | <u>4,302,486</u> | <u>(4,387,300)</u> | <u>(84,814)</u> |

21. EMPLOYEE BENEFIT OBLIGATIONS

The School participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £160,166 (2021: £160,834) and at the year-end £13,342 (2021: £13,475) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TPS would increase from 16.4% to 23.6% from 1 September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

The 31 March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5 March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions.

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022**

21. EMPLOYEE BENEFIT OBLIGATIONS - continued

On 27 June 2019 the Supreme Court denied the government permission to appeal the Court of Appeal's judgment that transitional provisions introduced to the reformed pension schemes in 2015 gave rise to unlawful age discrimination. The government is respecting the Court's decision and has said it will engage fully with the Employment Tribunal as well as employer and member representatives to agree how the discriminations will be remedied. The government announced on 4 February 2021 that it intends to proceed with a deferred choice underpin under which members will be able to choose either legacy or reformed scheme benefits in respect of their service during the period between 1 April 2015 and 31 March 2022 at the point they become payable.

The TPS is subject to a cost cap mechanism which was put in place to protect taxpayers against unforeseen changes in scheme costs. The Chief Secretary to the Treasury, having in 2018 announced that there would be a review of this cost cap mechanism, in January 2019 announced a pause to the cost cap mechanism following the Court of Appeal's ruling in the McCloud/Sargeant case and until there is certainty about the value of pensions to employees from April 2015 onwards. The pause was lifted in July 2020, and a consultation was launched on 24 June on proposed changes to the cost control mechanism following a review by the Government Actuary. Following a public consultation, the Government have accepted three key proposals recommended by the Government Actuary, and are aiming to implement these changes in time for the 2020 valuations.

The 2016 cost control valuations have since been completed in January 2022, and the results indicated that there would be no changes to benefits or member contributions required. The results of the cost cap valuation are not used to set the employer contribution rate, and HM Treasury has confirmed that any changes to the employer contribution rate resulting from the 2020 valuations will take effect in April 2024.

Until the 2020 valuation is completed it is not possible to conclude on any financial impact or future changes to the contribution rates of the TPS. Accordingly, no provision for any additional past benefit pension costs is included in these financial statements.

Defined contribution scheme

The company operates a defined contribution pension scheme for non-teaching employees. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £10,241 (2021: £9,497). Contributions totalling £980 (2021: £805) were payable to the fund at the year-end and are included in creditors.

22. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2022.

ST HUGH'S SCHOOL (WOODHALL SPA) LIMITED

England & Wales - Charity number 527611

Accounts

REGISTERED COMPANY NUMBER: 00796794 (England and Wales)
REGISTERED CHARITY NUMBER: 527611

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021
FOR
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

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FOR THE YEAR ENDED 31 AUGUST 2021**

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ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2021**

| | |
|----------------------------------|---|
| TRUSTEES | R D J Bussell - Acting Chairman L J Mason T J Bogg Mrs C M Twigg W M Phelan A E Langsdale Mrs J C Vincent Mrs E C Would Dr R M Sharpe (appointed 9.11.20) I R Tyler (appointed 9.11.20) S D Herring (resigned 30.11.20) |
| REGISTERED OFFICE | Cromwell Avenue Woodhall Spa Lincolnshire LN10 6TQ |
| REGISTERED COMPANY NUMBER | 00796794 (England and Wales) |
| REGISTERED CHARITY NUMBER | 527611 |
| INDEPENDENT AUDITORS | Wright Vigar Limited 15 Newland Lincoln Lincolnshire LN1 1XG |
| BANKERS | Barclays Bank plc 35 High Street Horncastle Lincolnshire LN9 5HS |
| ACCOUNTANTS | Duncan & Toplis Limited 18 Northgate Sleaford Lincolnshire NG34 7BJ |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are to carry on and develop St Hugh's Preparatory School at Woodhall Spa for charitable educational purposes. These objectives are carried out in accordance with the company's Articles of Association.

This is achieved, not only by promoting academic excellence but by providing a happy and stimulating environment in which pupils can develop spiritually, mentally, and physically. To this end, St Hugh's School offers a broad and balanced academic curriculum, fully supported by a wide range of extra-curricular activities and the highest possible standard of pastoral care. Children of all religions and races aged from 2-13yrs are welcome at this co-educational day and boarding school.

In furtherance of these objectives a policy of sound financial management is adopted, ensuring the availability of the necessary funds to enable the school to continue its development and there has been no change in this policy during the year. No trustee has a beneficial interest in the company or has any shares in the company; their liability being limited by guarantee.

Public benefit

Having considered the operation, achievements, performance and finances of the school, the trustees are satisfied that public benefit has been provided in accordance with the Charities Act 2011 and the guidance published by the Charity Commission.

The School continues to work closely with the local community to ensure it is bringing public benefit to the community as a whole. Local groups, primary schools, sports clubs and organisations use some of the School's facilities such as the sports hall, Forbes hall, swimming pool and sports pitches and the school is always keen to develop the additional use of its facilities by external groups.

Despite the context of the pandemic, fundraising continues to play an important role in school life at St. Hugh's. The school's Remembrance Service, held once more in school, was attended by the whole school community, raising money for the Royal British Legion through the sale of poppies. St Peter's Church provided a venue for an Autumn Concert, as well as for a Harvest Festival and both events raised funds for both the church and the Nomad Trust, a local charity supporting the homeless in Lincoln and the surrounding area. Charity days within the school years support charities including MacMillan Cancer, Nottingham Hospitals charity, Mind and the Matt Hampson Foundation.

STRATEGIC REPORT

Achievement and performance

Ethos

St. Hugh's School aims to provide a caring, family atmosphere allowing each child to develop their independence and individuality. St Hugh's equips your child for life!

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021

STRATEGIC REPORT

Achievement and performance

Educational aims

- > To offer a broad, stimulating curriculum that helps each and every child to develop and to fulfil their potential, both within and beyond the classroom.
- > To provide a happy and stimulating environment in which every child feels safe, valued and cared for.
- > To encourage the traditional values of courtesy, honesty, and hard work, together with a sense of responsibility and consideration for others.
- > To promote an inclusive environment based on core British values and a Christian ethos.
- > To prepare children successfully for transfer to a wide range of senior schools.

The high standards of academic achievement continue and delivered significant success for those taking the 11+ examination for Lincolnshire Grammar Schools.

In spite of the restrictions in place due to the pandemic, there was a concerted effort by all staff to overcome any impact on the effect on the delivery of education during the spring term and throughout the summer term. Once again, a detailed and comprehensive Remote Learning programme was implemented and Key Worker / Vulnerable children were able to attend school (subject to very strict criteria from the Department for Education). This programme remained in place throughout the Spring term for all children and accommodated their educational needs whether they were in school or at home, without differentiating between the level of provision for either group - the offering in place was equally comprehensive for both groups. Nonetheless, the relief felt across the school when we reopened fully was palpable and this was especially the case due to the social opportunities presented by spending time with their peers before the summer break which in turn alleviated any negative wellbeing experiences.

Year 8 (the senior pupils) were extremely successful in their final term. Common Entrance examinations were sat in school and successfully passed, allowing them to transfer to the senior schools of their choice with 5 scholarships also being awarded for academic prowess, sport and music.

Sporting enjoyment and achievement is high on St Hugh's agenda and current facilities include an indoor heated swimming pool, extensive sports pitches, including an all-weather pitch, a sports hall and theatre. Once more, teams and individual pupils have competed at local, regional, and national levels with some notable successes in swimming and hockey in particular. Every child from Year 3 - 8 has represented the School at some stage during the year in all major sports and a key aspect of the school's sporting provision is to ensure that opportunities are in place for everyone, including opportunities to perform in a competitive environment in sport. Children are encouraged to do so out of school with notable successes including one Year 8 boy representing Lincolnshire at cricket and a number of girls playing for the local area in cricket.

Within the school, there is a thriving, well-equipped music department with over 70% of eligible pupils learning a musical instrument. These lessons are available to those who are novices as well as those who are more accomplished musicians. Supported by a team of peripatetic teachers, this is a key area of the school's co-curricular provision and is an area of focus moving forward. Groups, Orchestras, ensembles and choirs have performed at many concerts both in School and out in the wider community. These include regular services at our local parish church.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021

STRATEGIC REPORT

Achievement and performance

Provision for Art and Drama is excellent with the Nativity and the Junior and Senior plays being very popular highlights on the School calendar. A broad range of trips and activities have taken place through the year including residential trips to France for pupils in Year 7. The traditional residential for Year 5 to France was again cancelled due to the pandemic, and the Year 8 Outward Bound trip was also cancelled. Despite this, a programme for year 8 in their last week was put in place. This gave them leadership and adventurous opportunities and allowed them to round off their time as pupils at St. Hugh's in a positive and well-received fashion. An increased number of day trips took place during the year for all age groups to compensate for any experiences missed the previous year, including a trip to a chocolate factory for year 3, a sculpture workshop to Burghley for year 8, visits for the various year groups to a mosque and a mandir and a geography trip to Snipe Dales. The cost of all curriculum related trips is incorporated into the school fee and this is a very welcome aspect of our fees provision.

St Hugh's benefits from the generosity and hard work of a thriving parent body. Although interrupted by the pandemic, the Parents' Association continues to arrange events which provide social opportunities for parents, staff and children also raises important revenue for medium level projects. The support of such a positive body of parents does much for the school and underpins the sense of community that is prevalent at St Hugh's.

Financial review

Financial position

Despite the pandemic, there has been an increase in pupil numbers in the last year, the average number of pupils registered with the School was 162. The circumstances of the pandemic had an immediate impact on the parent body at St. Hugh's. As with much of the country, the period immediately following the start of the first lockdown was unsettling for all and a number of parents were supported through this period.

Through a combination of careful financial management and an excellent teaching provision, the finances of the school remain stable. The school produced a deficit for the year of £4,317 compared to a surplus in 2020 of £98,096. The main reason for this deficit is due to the additional expenditure incurred as result of the necessary measures to make the school site COVID19 secure; this included additional PPE, cleaning materials and resources for classrooms and minibuses. The trustees continue to work with the Head and staff of the School to plan how the surplus from 2020 should be reinvested back into the school to improve the facilities and amenities available to the pupils.

Principal funding sources

The principle funding source for the school are school fees.

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

STRATEGIC REPORT

Financial review

Reserves policy

The unrestricted funds stood at £1,506,269 in 2021 (2020 - £1,510,586) as at the year end, which was all deployed as part of the school premises and equipment.

The trustees consider that free reserves of three months' expenditure would be ideal in order to cover the risks and uncertainties of operating as an independent educational establishment. This figure is calculated excluding the school's land and buildings. At present excluding the charity's land and buildings would leave the schools reserves below this level.

The school buildings are shown in the balance sheet at their historical cost. The actual market value is believed to be considerably higher than this, but a revaluation is not considered appropriate as it is felt that this would distort the balance sheet and give a false impression of the reserves available to the school.

The policy is therefore to continue building up reserves out of annual operating surplus until this level is reached, subject to prior demands of further capital expenditure to equip the school with up to date facilities needed to maintain the standard of educational services currently provided.

It is considered that the school's current financial position is sufficient for it to continue to meet its objectives for the foreseeable future. The board keep the school's activities under review, particularly with regard to any major risks that may arise from time to time. They also monitor the effectiveness of the system of internal controls and other viable means, including insurance cover, where appropriate, by which those risks already identified can be mitigated.

Principal risks and uncertainties

The trustees examine the major risks that the school faces each financial year when preparing and updating the strategic plan. The charity continually develops systems to monitor and control these risks to mitigate any future impact on the school. A major risk to financial stability is the number of pupils attending the school and detailed records of pupil numbers are maintained in order to monitor fluctuations and promote appropriate reaction in a timely manner. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and close monitoring of the charity's budgets during the year.

Future plans

The School plans to continue with the activities shown in the SOFA. In addition:

> Once again, in particular following the pandemic, the School will look to continue to offer and expand the age range of the holiday club provision. This reflects the change to family working habits, many of whom have dual working parents.

> The school is committed to updating the estate to bring the quality of the accommodation and facilities into line with the educational aims of the school and with the school's ambition to be a pioneering Prep school.

> The Visible Learning programme continues to support the children and staff and enhances the academic provision throughout the School and the appointment of new staff is central to this philosophy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Governing Body embodies a group of trustees from a cross section of professional disciplines relevant to the long term running of the School. Trustees are appointed with educational, financial, legal and other commercial experience including at least one representative from parents of current pupils at the School and ensuring strong relationships with all related parties e.g. parents, staff, prospective parents, senior schools and the local business community. Under the Articles of Association, trustees must not number fewer than seven.

Prospective new trustees are proposed by the Board for their professional experience and qualifications and are invited to attend a Board Meeting as observers and to meet other trustees in order to gain an understanding of the School and its ethos. Provided this process is mutually successful they are put forward for election at a full trustees' meeting. New trustees are inducted into the workings of the School and also of the Company as a registered charity and are instructed in the expectation of the Governing Body. An initial visit affords the opportunity to meet the Head, the staff and the pupils and observe the School at work. A number of internal and external training courses are available to trustees to ensure they keep updated on current developments.

The trustees meet as a Board at least three times a year to determine the general policy of the School and review its overall management and control for which they are legally responsible. Finance, Education, Health & Safety and Marketing sub committees meet termly and report any progress to the Governing Board. Certain trustees also hold specific roles i.e. responsibility for safeguarding and boarding. Trustees learn first-hand how the school operates on pre-arranged visits to specific areas of the School. This ensures that they are more aware of the School's needs and are well equipped to support them. The day to day running of the School is delegated to the Headmaster, supported by members of the Senior Leadership Team and together this group are the Key Management Personnel.

Key management remuneration

Staff remuneration is set by the trustees, with the policy objective of providing appropriate incentives to encourage enhanced performance and of rewarding fairly and responsibly individual contributions to the school's success. The appropriateness and relevance of the remuneration policy is reviewed annually and ensures that the school remains sensitive to the broader issues of pay and employment conditions elsewhere. Delivery of the school's charitable vision and purpose is primarily dependent in its personnel and staff costs are the largest single element of its charitable expenditure.

Senior leadership team

The trustees delegate day to day management of the charity to the Senior leadership team. This team is made up of:

- Mr J Wyld, Headmaster
- Mr G Sinnott, Director of Studies
- Mr R Goodhand, Head of Pastoral care
- Mrs N Wallis, Head of Pre-prep

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of St. Hugh's School (Woodhall Spa) Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

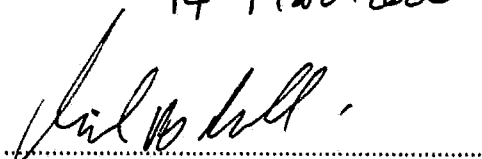
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Wright Vigar Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on ...14th March 2022 and signed on the board's behalf by:



R D J Bussell - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Opinion

We have audited the financial statements of St. Hugh's School (Woodhall Spa) Limited (the 'charitable company') for the year ended 31 August 2021 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our work is performed to include an assessment of the susceptibility of the entity's financial statements to material misstatement, including the risk of fraud. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

In identifying and assessing risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We plan our work to gain an understanding of the significant laws and regulations that are of significance to the entity and the sector in which they operate. We perform our work to ensure that the entity is complying with its legal and regulatory framework.

- We obtained an understanding of how the company is complying with those legal and regulatory frameworks by making inquiries to the management and people charged with governance.

We assessed the susceptibility of the Company's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the engagement team included:

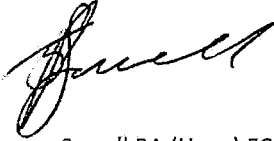
- Substantive procedures performed in accordance with the ISAs (UK).
- Challenging assumptions and judgments made by management in its significant accounting estimates.
- Identifying and testing journal entries, in particular material journal entries and an assessment of year end journals.
- Assessing the extent of compliance with the relevant laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



James Sewell BA (Hons) FCA CTA (Senior Statutory Auditor)
for and on behalf of Wright Vigar Limited
15 Newland
Lincoln
Lincolnshire
LN1 1XG

Date: 14th March 2022

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2021

| | Notes | Unrestricted fund £ | Restricted fund £ | 2021 Total funds £ | 2020 Total funds £ |
|------------------------------------|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 9,737 | - | 9,737 | 83,547 |
| Charitable activities | | | | | |
| School fees receivable | 5 | 1,711,695 | - | 1,711,695 | 1,600,678 |
| Other educational income | | 262,407 | - | 262,407 | 247,967 |
| Other trading activities | 3 | 26,118 | - | 26,118 | 22,505 |
| Investment income | 4 | 7,690 | - | 7,690 | 16,205 |
| Other income | | 1,490 | - | 1,490 | 6,879 |
| Total | | 2,019,137 | - | 2,019,137 | 1,977,781 |
| EXPENDITURE ON | | | | | |
| Raising funds | 6 | 22,756 | - | 22,756 | 21,043 |
| Charitable activities | | | | | |
| Teaching costs | 7 | 63,309 | - | 63,309 | 93,482 |
| Staff costs | | 1,445,983 | - | 1,445,983 | 1,356,983 |
| Support and welfare costs | | 272,645 | - | 272,645 | 185,112 |
| Premises costs | | 173,927 | - | 173,927 | 175,567 |
| Financing costs | | 8,027 | - | 8,027 | 7,978 |
| Depreciation costs | | 36,807 | - | 36,807 | 39,520 |
| Total | | 2,023,454 | - | 2,023,454 | 1,879,685 |
| NET INCOME/(EXPENDITURE) | | (4,317) | - | (4,317) | 98,096 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 1,510,586 | - | 1,510,586 | 1,412,490 |
| TOTAL FUNDS CARRIED FORWARD | | 1,506,269 | - | 1,506,269 | 1,510,586 |

The notes form part of these financial statements

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF FINANCIAL POSITION
31 AUGUST 2021

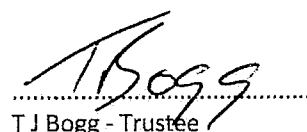
| | Notes | Unrestricted fund £ | Restricted fund £ | 2021 Total funds £ | 2020 Total funds £ |
|--|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 13 | 1,669,000 | - | 1,669,000 | 1,690,283 |
| CURRENT ASSETS | | | | | |
| Stocks | 14 | 32,517 | - | 32,517 | 31,229 |
| Debtors | 15 | 559,283 | - | 559,283 | 495,399 |
| Cash at bank and in hand | | 170,727 | - | 170,727 | 140,546 |
| | | <u>762,527</u> | - | <u>762,527</u> | <u>667,174</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 16 | (844,650) | - | (844,650) | (767,599) |
| | | <u>(82,123)</u> | - | <u>(82,123)</u> | <u>(100,425)</u> |
| NET CURRENT ASSETS | | | | | |
| | | <u>1,586,877</u> | - | <u>1,586,877</u> | <u>1,589,858</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | | | |
| CREDITORS | | | | | |
| Amounts falling due after more than one year | 17 | (80,608) | - | (80,608) | (79,272) |
| | | <u>1,506,269</u> | - | <u>1,506,269</u> | <u>1,510,586</u> |
| NET ASSETS | | | | | |
| FUNDS | | | | | |
| Unrestricted funds | 20 | | | 1,506,269 | 1,510,586 |
| TOTAL FUNDS | | | | | |
| | | | | <u>1,506,269</u> | <u>1,510,586</u> |

The financial statements were approved by the Board of Trustees and authorised for issue on 4th March 2022 and were signed on its behalf by:

4th March 2022



R D J Bussell - Trustee



T J Bogg - Trustee

The notes form part of these financial statements

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2021

| | Notes | 2021 £ | 2020 £ |
|--|-------|-----------------------|-----------------------|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | 58,935 | 57,078 |
| Interest paid | | - | (164) |
| Interest element of hire purchase payments paid | | (2,054) | (1,861) |
| Net cash provided by operating activities | | <u>56,881</u> | <u>55,053</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | (15,525) | (38,064) |
| Sale of tangible fixed assets | | - | 4,000 |
| Interest received | | 207 | 517 |
| Net cash used in investing activities | | <u>(15,318)</u> | <u>(33,547)</u> |
| Cash flows from financing activities | | | |
| Hire purchase repayments in year | | (11,382) | 3,244 |
| Net cash (used in)/provided by financing activities | | <u>(11,382)</u> | <u>3,244</u> |
| Change in cash and cash equivalents in the reporting period | | | |
| Cash and cash equivalents at the beginning of the reporting period | | <u>140,546</u> | <u>115,796</u> |
| Cash and cash equivalents at the end of the reporting period | | <u><u>170,727</u></u> | <u><u>140,546</u></u> |

The notes form part of these financial statements

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2021

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 2021 | 2020 |
|---|---------------|---------------|
| | £ | £ |
| Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities) | (4,317) | 98,096 |
| Adjustments for: | | |
| Depreciation charges | 36,808 | 39,520 |
| Profit on disposal of fixed assets | - | (4,000) |
| Interest received | (207) | (517) |
| Interest paid | - | 164 |
| Interest element of hire purchase and finance lease rental payments | 2,054 | 1,861 |
| (Increase)/decrease in stocks | (1,288) | 3,593 |
| Increase in debtors | (63,884) | (46,118) |
| Increase/(decrease) in creditors | 89,769 | (35,521) |
| Net cash provided by operations | <u>58,935</u> | <u>57,078</u> |

2. ANALYSIS OF CHANGES IN NET FUNDS

| | At 1.9.20 | Cash flow | At 31.8.21 |
|--------------------------|-----------------|---------------|-----------------|
| | £ | £ | £ |
| Net cash | | | |
| Cash at bank and in hand | 140,546 | 30,181 | 170,727 |
| | <u>140,546</u> | <u>30,181</u> | <u>170,727</u> |
| Debt | | | |
| Finance leases | (37,838) | 11,382 | (26,456) |
| | <u>(37,838)</u> | <u>11,382</u> | <u>(26,456)</u> |
| Total | <u>102,708</u> | <u>41,563</u> | <u>144,271</u> |

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

Fees receivable are accounted for in the year in which the service is provided after deducting bursaries, scholarships and other remissions granted by the school.

The school invoices pupils termly in advance. These invoices are deferred until the start of the term to which they relate.

Donations are recognised and accounted for when received or when the contractual obligation to pay arises. Donations subject to specific wishes of the donors are carried to restricted funds. Donations received for the general purpose of the School are credited to unrestricted funds.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Expenditure is allocated to expense headings on direct cost basis except for central costs, which are apportioned on the basis of management estimates of time spent on the relevant function.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

| | |
|---------------------|---------------------------|
| Freehold property | - 1% on cost |
| Plant and machinery | - 15% on reducing balance |
| Motor vehicles | - 15% on cost |

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the Statement of Financial Position. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is shorter.

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

Asset acquired under hire purchase contracts are capitalised in the statement of financial position. The assets are depreciated over their expected useful life. The interest element of payments is charged to the profit and loss account over the relevant period. The capital element of future payments is treated as a liability in the balance sheet.

Pension costs and other post-retirement benefits

The company operates a defined contribution scheme for the benefit of its non-teaching employees. The costs of contributions are written off against profits in the year they are payable.

Retirement benefits to teachers of the School are provided by the Teachers' Pension Scheme ('TPS'). This is a defined benefit scheme contracted out of the State Earnings-Related Pension Scheme ('SERPS'), and the assets are held separately from those of the school. The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the school in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in the notes to the financial statements, the TPS is a multi-employer scheme and the school is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for the next 12 months. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Specifically in connection with the current economic climate, the trustees have considered the impact of COVID-19 on the school and they are satisfied that there is sufficient financial headroom to continue operating for at least the next twelve months. For this reason the financial statements have been prepared on a going concern basis.

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

2. DONATIONS AND LEGACIES

| | 2021 | 2020 |
|-----------|--------------|---------------|
| | £ | £ |
| Donations | 109 | - |
| Grants | 9,628 | 83,547 |
| | <u>9,737</u> | <u>83,547</u> |

Grants received, included in the above, are as follows:

| | 2021 | 2020 |
|----------------------------------|--------------|---------------|
| | £ | £ |
| Coronavirus Job Retention Scheme | <u>9,628</u> | <u>83,547</u> |

3. OTHER TRADING ACTIVITIES

| | 2021 | 2020 |
|-------------|---------------|---------------|
| | £ | £ |
| Shop income | <u>26,118</u> | <u>22,505</u> |

4. INVESTMENT INCOME

| | 2021 | 2020 |
|--------------------------|--------------|---------------|
| | £ | £ |
| Rents received | 7,483 | 15,688 |
| Deposit account interest | 207 | 517 |
| | <u>7,690</u> | <u>16,205</u> |

5. INCOME FROM CHARITABLE ACTIVITIES

| | Activity | 2021 | 2020 |
|---------------------|--------------------------|------------------|------------------|
| | | £ | £ |
| Boarding pupils | School fees receivable | 230,123 | 74,465 |
| Day pupils | School fees receivable | 1,481,572 | 1,526,213 |
| Pupils extras | Other educational income | 108,009 | 102,106 |
| Nursery | Other educational income | 54,486 | 62,082 |
| Early years funding | Other educational income | 46,567 | 57,918 |
| SEN funding | Other educational income | 53,345 | 25,861 |
| | | <u>1,974,102</u> | <u>1,848,645</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

6. RAISING FUNDS

Other trading activities

| | 2021 | 2020 |
|-----------|---------------|---------------|
| | £ | £ |
| Purchases | <u>22,756</u> | <u>21,043</u> |

7. CHARITABLE ACTIVITIES COSTS

| | Direct Costs £ | Support costs (see note 8) £ | Totals £ |
|---------------------------|----------------------|---------------------------------------|------------------|
| Teaching costs | 63,309 | - | 63,309 |
| Staff costs | 1,445,983 | - | 1,445,983 |
| Support and welfare costs | 249,777 | 22,868 | 272,645 |
| Premises costs | 173,927 | - | 173,927 |
| Financing costs | 2,054 | 5,973 | 8,027 |
| Depreciation costs | 36,807 | - | 36,807 |
| | <u>1,971,857</u> | <u>28,841</u> | <u>2,000,698</u> |

8. SUPPORT COSTS

| | Finance £ | Governance costs £ | Totals £ |
|---------------------------|--------------|--------------------------|---------------|
| Support and welfare costs | - | 22,868 | 22,868 |
| Financing costs | 5,973 | - | 5,973 |
| | <u>5,973</u> | <u>22,868</u> | <u>28,841</u> |

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 2021 | 2020 |
|---|---------------|---------------|
| | £ | £ |
| Auditors' remuneration | 5,370 | 5,460 |
| Depreciation - owned assets | 23,974 | 23,305 |
| Depreciation - assets on hire purchase contracts and finance leases | 12,834 | 16,215 |
| Surplus on disposal of fixed assets | - | (4,000) |
| Accountancy fees | <u>10,188</u> | <u>10,526</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2021 nor for the year ended 31 August 2020.

Trustees' expenses

| | 2021 | 2020 |
|--------------------|-----------|------------|
| | £ | £ |
| Trustees' expenses | 59 | 370 |
| | <u>59</u> | <u>370</u> |

Expenses were reimbursed to one trustee during the year for travel expenses.

11. STAFF COSTS

| | 2021 | 2020 |
|-----------------------|------------------|------------------|
| | £ | £ |
| Wages and salaries | 1,185,805 | 1,089,179 |
| Social security costs | 99,344 | 89,364 |
| Other pension costs | 160,834 | 178,440 |
| | <u>1,445,983</u> | <u>1,356,983</u> |

The average monthly number of employees during the year was as follows:

| | 2021 | 2020 |
|----------------------|-----------|-----------|
| Teaching staff | 34 | 35 |
| Domestic staff | 16 | 15 |
| Administration staff | 5 | 4 |
| | <u>55</u> | <u>54</u> |

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

| | 2021 | 2020 |
|-------------------|----------|----------|
| £60,001 - £70,000 | 1 | 1 |
| | <u>1</u> | <u>1</u> |

Pension contributions for the member of staff amounted to £15,392 (2020: £15,392).

Redundancy and termination payments totalling £Nil (2020: £Nil) were paid to members of staff during the year.

The aggregate remuneration and benefits received by key management personnel was £267,718 (2020: £267,039). Key management personnel are the senior leadership team.

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund £ | Restricted fund £ | Total funds £ |
|------------------------------------|---------------------------|-------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 83,547 | - | 83,547 |
| Charitable activities | | | |
| School fees receivable | 1,600,678 | - | 1,600,678 |
| Other educational income | 247,967 | - | 247,967 |
| Other trading activities | 22,505 | - | 22,505 |
| Investment income | 16,205 | - | 16,205 |
| Other income | 6,879 | - | 6,879 |
| Total | 1,977,781 | - | 1,977,781 |
| EXPENDITURE ON | | | |
| Raising funds | 21,043 | - | 21,043 |
| Charitable activities | | | |
| Teaching costs | 93,482 | - | 93,482 |
| Staff costs | 1,356,983 | - | 1,356,983 |
| Support and welfare costs | 185,112 | - | 185,112 |
| Premises costs | 175,567 | - | 175,567 |
| Financing costs | 7,978 | - | 7,978 |
| Depreciation costs | 39,520 | - | 39,520 |
| Total | 1,879,685 | - | 1,879,685 |
| NET INCOME | 98,096 | - | 98,096 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 1,412,490 | - | 1,412,490 |
| TOTAL FUNDS CARRIED FORWARD | 1,510,586 | - | 1,510,586 |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

13. TANGIBLE FIXED ASSETS

| | Freehold property £ | Plant and machinery £ | Motor vehicles £ | Totals £ |
|-----------------------|---------------------------|-----------------------------|------------------------|------------------|
| COST | | | | |
| At 1 September 2020 | 1,863,212 | 557,177 | 85,559 | 2,505,948 |
| Additions | 15,525 | - | - | 15,525 |
| At 31 August 2021 | <u>1,878,737</u> | <u>557,177</u> | <u>85,559</u> | <u>2,521,473</u> |
| DEPRECIATION | | | | |
| At 1 September 2020 | 281,843 | 511,535 | 22,287 | 815,665 |
| Charge for year | 17,127 | 6,847 | 12,834 | 36,808 |
| At 31 August 2021 | <u>298,970</u> | <u>518,382</u> | <u>35,121</u> | <u>852,473</u> |
| NET BOOK VALUE | | | | |
| At 31 August 2021 | <u>1,579,767</u> | <u>38,795</u> | <u>50,438</u> | <u>1,669,000</u> |
| At 31 August 2020 | <u>1,581,369</u> | <u>45,642</u> | <u>63,272</u> | <u>1,690,283</u> |

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

| | Motor vehicles £ |
|--|------------------------|
| COST | |
| At 1 September 2020 and 31 August 2021 | <u>85,559</u> |
| DEPRECIATION | |
| At 1 September 2020 | 25,668 |
| Charge for year | 12,834 |
| At 31 August 2021 | <u>38,502</u> |
| NET BOOK VALUE | |
| At 31 August 2021 | <u>47,057</u> |
| At 31 August 2020 | <u>59,891</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

14. STOCKS

| | 2021 | 2020 |
|--------|---------------|---------------|
| | £ | £ |
| Stocks | <u>32,517</u> | <u>31,229</u> |

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2021 | 2020 |
|--------------------------------|----------------|----------------|
| | £ | £ |
| Trade debtors | 520,214 | 454,052 |
| Other debtors | - | 13,819 |
| Prepayments and accrued income | <u>39,069</u> | <u>27,528</u> |
| | <u>559,283</u> | <u>495,399</u> |

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2021 | 2020 |
|---------------------------------|----------------|----------------|
| | £ | £ |
| Hire purchase (see note 18) | 11,114 | 11,382 |
| Trade creditors | 25,727 | 44,268 |
| Social security and other taxes | 26,257 | 26,867 |
| Accruals and deferred income | <u>781,552</u> | <u>685,082</u> |
| | <u>844,650</u> | <u>767,599</u> |

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

| | 2021 | 2020 |
|------------------------------|---------------|---------------|
| | £ | £ |
| Hire purchase (see note 18) | 15,342 | 26,456 |
| Accruals and deferred income | <u>65,266</u> | <u>52,816</u> |
| | <u>80,608</u> | <u>79,272</u> |

Deferred income represents the fees in advance scheme. This is cash received in advance for fees which will be applied against fees chargeable in the future.

| | 2021 | 2020 |
|-----------------|--------------|-----------------|
| | £ | £ |
| Opening balance | 4,091 | 16,961 |
| New deposits | - | - |
| Fee payments | - | <u>(12,870)</u> |
| Closing balance | <u>4,091</u> | <u>4,091</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

18. LEASING AGREEMENTS

Minimum lease payments fall due as follows:

| | Hire purchase contracts | |
|----------------------------|----------------------------------|---------------|
| | 2021 | 2020 |
| | £ | £ |
| Net obligations repayable: | | |
| Within one year | 11,114 | 11,382 |
| Between one and five years | 15,342 | 26,456 |
| | <u>26,456</u> | <u>37,838</u> |
| | | |
| | Non-cancellable operating leases | |
| | 2021 | 2020 |
| | £ | £ |
| Within one year | 8,445 | 19,315 |
| Between one and five years | 7,774 | 18,378 |
| | <u>16,219</u> | <u>37,693</u> |

19. SECURED DEBTS

The following secured debts are included within creditors:

| | 2021 | 2020 |
|-------------------------|---------------|---------------|
| | £ | £ |
| Hire purchase contracts | <u>26,456</u> | <u>37,838</u> |

The hire purchase liability is secured on the underlying assets.

20. MOVEMENT IN FUNDS

| | At 1.9.20 | Net movement in funds | At 31.8.21 |
|---------------------------|------------------|-----------------------|------------------|
| | £ | £ | £ |
| Unrestricted funds | | | |
| General fund | 1,510,586 | (4,317) | 1,506,269 |
| | <u>1,510,586</u> | <u>(4,317)</u> | <u>1,506,269</u> |
| TOTAL FUNDS | <u>1,510,586</u> | <u>(4,317)</u> | <u>1,506,269</u> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 2,019,137 | (2,023,454) | (4,317) |
| TOTAL FUNDS | <u>2,019,137</u> | <u>(2,023,454)</u> | <u>(4,317)</u> |

Comparatives for movement in funds

| | At 1.9.19 £ | Net movement in funds £ | At 31.8.20 £ |
|---------------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,412,490 | 98,096 | 1,510,586 |
| TOTAL FUNDS | <u>1,412,490</u> | <u>98,096</u> | <u>1,510,586</u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 1,977,781 | (1,879,685) | 98,096 |
| TOTAL FUNDS | <u>1,977,781</u> | <u>(1,879,685)</u> | <u>98,096</u> |

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1.9.19 £ | Net movement in funds £ | At 31.8.21 £ |
|---------------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,412,490 | 93,779 | 1,506,269 |
| TOTAL FUNDS | <u>1,412,490</u> | <u>93,779</u> | <u>1,506,269</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 3,996,918 | (3,903,139) | 93,779 |
| | <hr/> | <hr/> | <hr/> |
| TOTAL FUNDS | <u>3,996,918</u> | <u>(3,903,139)</u> | <u>93,779</u> |

21. EMPLOYEE BENEFIT OBLIGATIONS

The School participates in the Teachers' Pension Scheme ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £160,834 (2020: £171,176) and at the year-end £13,475 (2020: £13,869) was accrued in respect of contributions to this scheme.

The TPS is an unfunded multi-employer defined benefits pension scheme governed by The Teachers' Pensions Regulations 2010 (as amended) and The Teachers' Pension Scheme Regulations 2014 (as amended). Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TPS would increase from 16.4% to 23.6% from 1 September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

The 31 March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5 March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions.

On 27 June 2019 the Supreme Court denied the government permission to appeal the Court of Appeal's judgment that transitional provisions introduced to the reformed pension schemes in 2015 gave rise to unlawful age discrimination. The government is respecting the Court's decision and has said it will engage fully with the Employment Tribunal as well as employer and member representatives to agree how the discriminations will be remedied. The government announced on 4 February 2021 that it intends to proceed with a deferred choice underpin under which members will be able to choose either legacy or reformed scheme benefits in respect of their service during the period between 1 April 2015 and 31 March 2022 at the point they become payable.

The TPS is subject to a cost cap mechanism which was put in place to protect taxpayers against unforeseen changes in scheme costs. The Chief Secretary to the Treasury, having in 2018 announced that there would be a review of this cost cap mechanism, in January 2019 announced a pause to the cost cap mechanism following the Court of Appeal's ruling in the McCloud/Sargeant case and until there is certainty about the value of pensions to employees from April 2015 onwards. The pause was lifted in July 2020, and a consultation was launched on 24 June on proposed changes to the cost control mechanism following a review by the Government Actuary. The consultation closed to response on 19 August 2021 and the Government is currently analysing the responses.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

21. EMPLOYEE BENEFIT OBLIGATIONS - continued

In view of the above rulings and decisions the assumptions used in the 31 March 2016 Actuarial Valuation may become inappropriate. In this scenario, a valuation prepared in accordance with revised benefits and suitably revised assumptions would yield different results than those contained in the Actuarial Valuation.

Until the cost cap mechanism review is completed it is not possible to conclude on any financial impact or future changes to the contribution rates of the TPS. Accordingly no provision for any additional past benefit pension costs is included in these financial statements.

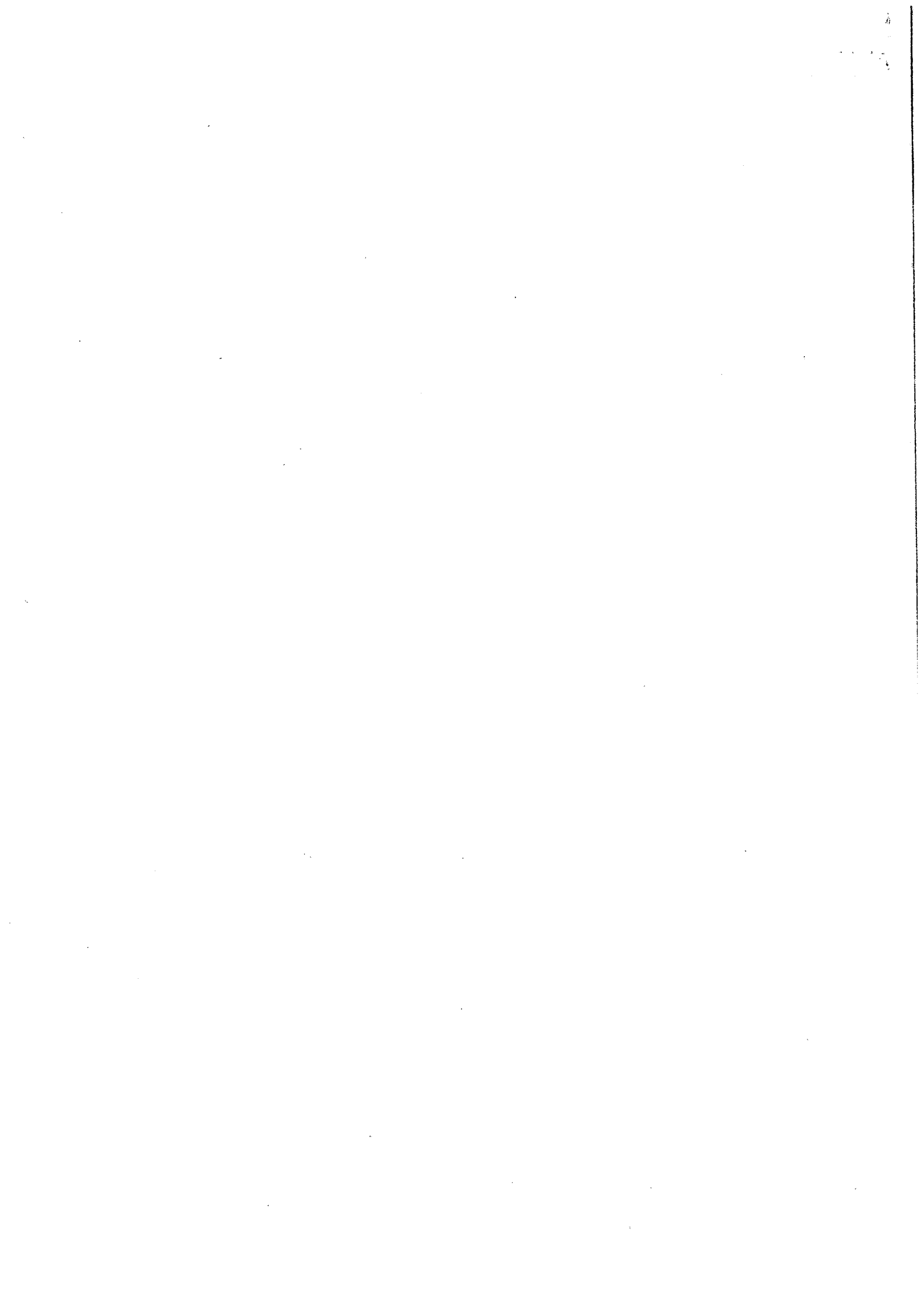
Defined contribution scheme

The company operates a defined contribution pension scheme for non-teaching employees. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £9,497 (2020: £7,157). Contributions totalling £805 (2020: £1,456) were payable to the fund at the year-end and are included in creditors.

22. RELATED PARTY DISCLOSURES

The charity is controlled by the trustees, who are also the directors for the purposes of company law.

During the financial year, £14,820 (2020: £22,340) for marketing consultancy work was paid to Mrs C Twigg. At the year end, £Nil (2020: £440) was outstanding.



ST HUGH'S SCHOOL (WOODHALL SPA) LIMITED

England & Wales - Charity number 527611

Accounts

REGISTERED COMPANY NUMBER: 00796794 (England and Wales)
REGISTERED CHARITY NUMBER: 527611

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020
FOR
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

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ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2020**

| | |
|----------------------------------|--|
| TRUSTEES | R D J Bussell - Acting Chairman L J Mason T J Bogg Mrs C M Twigg W M Phelan A E Langsdale Mrs J C Vincent Mrs E C Would Dr R M Sharpe (appointed 9.11.20) I R Tyler (appointed 9.11.20) J R C Harris (resigned 2.3.20) J M Merritt (resigned 2.3.20) Mrs L M Reynolds (resigned 2.3.20) S D Herring (resigned 30.11.20) |
| REGISTERED OFFICE | Cromwell Avenue Woodhall Spa Lincolnshire LN10 6TQ |
| REGISTERED COMPANY NUMBER | 00796794 (England and Wales) |
| REGISTERED CHARITY NUMBER | 527611 |
| INDEPENDENT AUDITORS | Forrester Boyd Waynflete House 139 Eastgate Louth Lincolnshire LN11 9QQ |
| BANKERS | Barclays Bank plc 35 High Street Horncastle Lincolnshire LN9 5HS |
| ACCOUNTANTS | Duncan & Toplis Limited 18 Northgate Sleaford Lincolnshire NG34 7BJ |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are to carry on and develop St Hugh's Preparatory School at Woodhall Spa for charitable educational purposes. These objectives are carried out in accordance with the company's Articles of Association.

This is achieved, not only by promoting academic excellence but by providing a happy and stimulating environment in which pupils can develop spiritually, mentally, and physically. To this end, St Hugh's School offers a broad and balanced academic curriculum, fully supported by a wide range of extra-curricular activities and the highest possible standard of pastoral care. Children of all religions and races aged from 2-13yrs are welcome at this co-educational day and boarding school.

In furtherance of these objectives a policy of sound financial management is adopted, ensuring the availability of the necessary funds to enable the school to continue its development and there has been no change in this policy during the year. No trustee has a beneficial interest in the company or has any shares in the company; their liability being limited by guarantee.

Public benefit

Having considered the operation, achievements, performance and finances of the school, the trustees are satisfied that public benefit has been provided in accordance with the Charities Act 2011 and the guidance published by the Charity Commission.

The School continues to work closely with the local community to ensure it is bringing public benefit to the community as a whole. Local groups, primary schools and organisations use some of the School's facilities such as the sports hall, Forbes hall, swimming pool and sports pitches.

Fundraising continues to play an important role in school life at St. Hugh's. The school's Remembrance Service, held in the parish church, was attended by many members of the school community and a visiting speaker from RAF Coningsby gave the address. Funds were raised to support both the RAF Benevolent Fund and to support the church. Prior to the pandemic, a Community Concert, where performances were given by over 60 children, raised funds for the upkeep of the church. The purchase of poppies throughout the school raised funds for the Royal British Legion. This was attended by the local community and residents of the local care homes were invited. In addition, over 100 shoeboxes were donated to the Samaritan's Christmas Shoebox appeal and charity days within the school years support charities including MacMillan Cancer, Nottingham Hospitals charity, Mind and the Matt Hampson Foundation.

STRATEGIC REPORT

Achievement and performance

Ethos

St. Hugh's School aims to provide a caring, family atmosphere allowing each child to develop their independence and individuality. St Hugh's equips your child for life!

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2020

STRATEGIC REPORT

Achievement and performance

Educational aims

- > To offer a broad, stimulating curriculum that helps each and every child to develop and to fulfil their potential, both within and beyond the classroom.

- > To provide a happy and stimulating environment in which every child feels safe, valued and cared for.

- > To encourage the traditional values of courtesy, honesty and hard work, together with a sense of responsibility and consideration for others.

- > To promote an inclusive environment based on core British values and a Christian ethos.

- > To prepare children successfully for transfer to a wide range of senior schools.

The high standards of academic achievement continue and delivered significant success for those taking the 11+ examination for Lincolnshire Grammar Schools.

The context of the pandemic had an immediate effect on the delivery of education at the end of the spring term and throughout the summer term. A detailed and comprehensive Remote Learning programme was immediately implemented and Key Worker / Vulnerable children were able to attend school (subject to very strict criteria from the Department for Education). This programme remained in place through first half of the summer term for all children. Whilst some children were able to return on 1 June 2020 (EYFS and Year 6) to face to face teaching, others were unable to return until 21 June. By that time, all pupils returned to school and the school was clear that it was felt essential that all children benefited from at least some face to face learning but also, perhaps more importantly, the social opportunities presented by spending time with their peers before the summer break.

Despite the circumstances of the lockdown and pandemic, Year 8 (the senior pupils) were extremely successful in their final term. Common Entrance examinations were sat in school and successfully passed, allowing them to transfer to the senior schools of their choice with 5 scholarships also being awarded for academic prowess, sport and music.

Sporting enjoyment and achievement is high on St Hugh's agenda and current facilities include an indoor heated swimming pool, extensive sports pitches, including an all-weather pitch, a sports hall and theatre. Teams and individual pupils have competed at local, regional, and national levels with some notable successes in swimming and hockey in particular. Every child from Year 3 - 8 has represented the School at some stage during the year in all major sports and a key aspect of the school's sporting provision is to ensure that opportunities are in place for everyone, including opportunities to perform in a competitive environment in sport. Children are encouraged to do so out of school with notable successes including one Year 7 boy representing Lincolnshire at cricket.

Within the school, there is a thriving, well-equipped music department with over 70% of eligible pupils learning a musical instrument. These lessons are available to those who are novices as well as those who are more accomplished musicians. Supported by a team of peripatetic teachers, this is a key area of the school's co-curricular provision and is an area of focus moving forward. Groups, Orchestras, ensembles and choirs have performed at many concerts both in School and out in the wider community. These include regular services at our local parish church and the school choristers also performed (alongside St Andrew's Primary) at the Woodhall Spa Christmas Fayre, singing at the service by the memorial which was attended by a large portion of the community.

STRATEGIC REPORT

Achievement and performance

Provision for Art and Drama is excellent with the Nativity and the Junior and Senior plays being very popular highlights on the School calendar. A broad range of trips and activities have taken place through the year including residential trips to France for pupils in Year 7. The traditional residential for Year 5 to France was cancelled due to the pandemic, and the Year 8 Outward Bound trip was also cancelled. Despite this, a programme for year 8 in their last week was put in place. This gave them leadership and adventurous opportunities and allowed them to round off their time as pupils at St. Hugh's in a positive and well-received fashion. A number of day trips took place during the year for all age groups, including a trip to a chocolate factory for year 3, a sculpture workshop to Burghley for year 8, visits for the various year groups to a mosque and a mandir and a geography trip to Snipe Dales. The cost of all curriculum related trips is incorporated into the school fee.

St Hugh's benefits from the generosity and hard work of a thriving parent body. Although interrupted by the pandemic, the Parents' Association continues to arrange events which provide social opportunities for parents, staff and children also raises important revenue for medium level projects. The support of such a positive body of parents does much for the school and underpins the sense of community that is prevalent at St Hugh's.

Financial review

Financial position

Despite the pandemic, there has been an increase in pupil numbers in the last year, the average number of pupils registered with the School was 162. The circumstances of the pandemic had an immediate impact on the parent body at St. Hugh's. As with much of the country, the period immediately following the start of the first lockdown was unsettling for all and a number of parents were supported through this period.

Due to the unknown impact that the pandemic would potentially have back in March 2020, the prudent decision was made to defer planned refurbishment works that were budgeted for, to protect the school from a potentially damaging in-year deficit. Through a combination of careful financial management and an excellent teaching provision, fee income wasn't significantly impacted. The school delivered a surplus for the year of £98,096 compared to a surplus in 2019 of £3,399. It is not the intention of the trustees to make a surplus for the year at this level. The trustees will reinvest this surplus by recommending these planned refurbishment works to improve the facilities and amenities available to the pupils.

Significant additional expenditure was incurred as result of the necessary measures to make the school site COVID19 secure; this included additional PPE, cleaning materials and resources for classrooms and minibuses.

Principal funding sources

The principle funding source for the school are school fees.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2020

STRATEGIC REPORT

Financial review

Reserves policy

The unrestricted funds stood at £1,510,586 in 2020 (2019 - £1,412,490) as at the year end, which was all deployed as part of the school premises and equipment.

The trustees consider that free reserves of three months' expenditure would be ideal in order to cover the risks and uncertainties of operating as an independent educational establishment. This figure is calculated excluding the school's land and buildings. At present excluding the charity's land and buildings would leave the schools reserves below this level.

The school buildings are shown in the balance sheet at their historical cost. The actual market value is believed to be considerably higher than this, but a revaluation is not considered appropriate as it is felt that this would distort the balance sheet and give a false impression of the reserves available to the school.

The policy is therefore to continue building up reserves out of annual operating surplus until this level is reached, subject to prior demands of further capital expenditure to equip the school with up to date facilities needed to maintain the standard of educational services currently provided.

It is considered that the school's current financial position is sufficient for it to continue to meet its objectives for the foreseeable future. The board keep the school's activities under review, particularly with regard to any major risks that may arise from time to time. They also monitor the effectiveness of the system of internal controls and other viable means, including insurance cover, where appropriate, by which those risks already identified can be mitigated.

Principal risks and uncertainties

The trustees examine the major risks that the school faces each financial year when preparing and updating the strategic plan. The charity continually develops systems to monitor and control these risks to mitigate any future impact on the school. A major risk to financial stability is the number of pupils attending the school and detailed records of pupil numbers are maintained in order to monitor fluctuations and promote appropriate reaction in a timely manner. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and close monitoring of the charity's budgets during the year.

Future plans

The School plans to continue with the activities shown in the SOFA. In addition:

- > The School will look to continue to offer and expand the age range of the holiday club provision.
- > The School will look to update the estate to bring the quality of the accommodation and facilities into line with the educational aims of the school and with the school's ambition to be a pioneering Prep school.
- > The Visible Learning programme continues to support the children and staff and enhances the academic provision throughout the School.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Governing Body embodies a group of trustees from a cross section of professional disciplines relevant to the long term running of the School. Trustees are appointed with educational, financial, legal and other commercial experience including at least one representative from parents of current pupils at the School and ensuring strong relationships with all related parties e.g. parents, staff, prospective parents, senior schools and the local business community. Under the Articles of Association, trustees must not number fewer than seven.

Prospective new trustees are proposed by the Board for their professional experience and qualifications and are invited to attend a Board Meeting as observers and to meet other trustees in order to gain an understanding of the School and its ethos. Provided this process is mutually successful they are put forward for election at a full trustees' meeting. New trustees are inducted into the workings of the School and also of the Company as a registered charity and are instructed in the expectation of the Governing Body. An initial visit affords the opportunity to meet the Head, the staff and the pupils and observe the School at work. A number of internal and external training courses are available to trustees to ensure they keep updated on current developments.

The trustees meet as a Board at least three times a year to determine the general policy of the School and review its overall management and control for which they are legally responsible. Finance, Education, Health & Safety and Marketing sub committees meet termly and report any progress to the Governing Board. Certain trustees also hold specific roles i.e. responsibility for safeguarding and boarding. Trustees learn first-hand how the school operates on pre-arranged visits to specific areas of the School. This ensures that they are more aware of the School's needs and are well equipped to support them. The day to day running of the School is delegated to the Headmaster, supported by members of the Senior Leadership Team and together this group are the Key Management Personnel.

Key management remuneration

Staff remuneration is set by the trustees, with the policy objective of providing appropriate incentives to encourage enhanced performance and of rewarding fairly and responsibly individual contributions to the school's success. The appropriateness and relevance of the remuneration policy is reviewed annually and ensures that the school remains sensitive to the broader issues of pay and employment conditions elsewhere. Delivery of the school's charitable vision and purpose is primarily dependent in its personnel and staff costs are the largest single element of its charitable expenditure.

Senior leadership team

The trustees delegate day to day management of the charity to the Senior leadership team. This team is made up of:

- Mr J Wyld, Headmaster
- Mr G Sinnott, Director of Studies
- Mr R Goodhand, Head of Pastoral care
- Mrs N Wallis, Head of Pre-prep

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of St. Hugh's School (Woodhall Spa) Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2020**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Forrester Boyd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 18 March 2021 and signed on the board's behalf by:



R D J Bussell - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Opinion

We have audited the financial statements of St. Hugh's School (Woodhall Spa) Limited (the 'charitable company') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



- Adam Millson ACA (Senior Statutory Auditor)
for and on behalf of Forrester Boyd
Waynflete House
139 Eastgate
Louth
Lincolnshire
LN11 9QQ

Date: 18th March, 2021

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2020

| | Notes | Unrestricted fund £ | Restricted fund £ | 2020 Total funds £ | 2019 Total funds £ |
|------------------------------------|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 83,547 | - | 83,547 | 1,026 |
| Charitable activities | | | | | |
| School fees receivable | 5 | 1,600,678 | - | 1,600,678 | 1,621,771 |
| Other educational income | | 247,967 | - | 247,967 | 381,077 |
| Other trading activities | 3 | 22,505 | - | 22,505 | 23,443 |
| Investment income | 4 | 16,205 | - | 16,205 | 36,301 |
| Other income | | 6,879 | - | 6,879 | 30,718 |
| Total | | 1,977,781 | - | 1,977,781 | 2,094,336 |
| EXPENDITURE ON | | | | | |
| Raising funds | 6 | 21,043 | - | 21,043 | 16,260 |
| Charitable activities | | | | | |
| Teaching costs | 7 | 93,482 | - | 93,482 | 229,397 |
| Staff costs | | 1,356,983 | - | 1,356,983 | 1,336,973 |
| Support and welfare costs | | 185,112 | - | 185,112 | 238,827 |
| Premises costs | | 175,567 | - | 175,567 | 225,905 |
| Financing costs | | 7,978 | - | 7,978 | 6,169 |
| Depreciation costs | | 39,520 | - | 39,520 | 37,406 |
| Total | | 1,879,685 | - | 1,879,685 | 2,090,937 |
| NET INCOME | | 98,096 | - | 98,096 | 3,399 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 1,412,490 | - | 1,412,490 | 1,409,091 |
| TOTAL FUNDS CARRIED FORWARD | | 1,510,586 | - | 1,510,586 | 1,412,490 |

The notes form part of these financial statements

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF FINANCIAL POSITION
31 AUGUST 2020

| | Notes | Unrestricted fund £ | Restricted fund £ | 2020 Total funds £ | 2019 Total funds £ |
|--|-------|---------------------------|-------------------------|-----------------------------|-----------------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 13 | 1,690,283 | - | 1,690,283 | 1,691,739 |
| CURRENT ASSETS | | | | | |
| Stocks | 14 | 31,229 | - | 31,229 | 34,822 |
| Debtors | 15 | 495,399 | - | 495,399 | 449,281 |
| Cash at bank and in hand | | 140,546 | - | 140,546 | 115,796 |
| | | <u>667,174</u> | <u>-</u> | <u>667,174</u> | <u>599,899</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 16 | (767,599) | - | (767,599) | (805,035) |
| | | <u>(100,425)</u> | <u>-</u> | <u>(100,425)</u> | <u>(205,136)</u> |
| NET CURRENT ASSETS | | | | | |
| | | <u>1,589,858</u> | <u>-</u> | <u>1,589,858</u> | <u>1,486,603</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | | | |
| CREDITORS | | | | | |
| Amounts falling due after more than one year | 17 | (79,272) | - | (79,272) | (74,113) |
| | | <u>1,510,586</u> | <u>-</u> | <u>1,510,586</u> | <u>1,412,490</u> |
| NET ASSETS | | | | | |
| FUNDS | | | | | |
| Unrestricted funds | 20 | | | 1,510,586 | 1,412,490 |
| TOTAL FUNDS | | | | | |
| | | | | <u>1,510,586</u> | <u>1,412,490</u> |

The financial statements were approved and authorised for issue by the Board of Trustees and authorised for issue on 18th March, 2021 and were signed on its behalf by:


R D J Bussell - Trustee


T J Bogg - Trustee

The notes form part of these financial statements

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2020

| | Notes | 2020 £ | 2019 £ |
|--|-------|-----------------|-----------------|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | 57,078 | 51,341 |
| Interest paid | | (164) | (243) |
| Interest element of hire purchase payments paid | | (1,861) | (1,352) |
| Net cash provided by operating activities | | <u>55,053</u> | <u>49,746</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | (38,064) | (87,341) |
| Sale of tangible fixed assets | | 4,000 | 17,032 |
| Interest received | | 517 | 388 |
| Net cash used in investing activities | | <u>(33,547)</u> | <u>(69,921)</u> |
| Cash flows from financing activities | | | |
| New hire purchase agreements | | - | 42,360 |
| Hire purchase repayments in year | | 3,244 | (7,766) |
| Net cash provided by financing activities | | <u>3,244</u> | <u>34,594</u> |
| Change in cash and cash equivalents in the reporting period | | | |
| Cash and cash equivalents at the beginning of the reporting period | | 115,796 | 101,377 |
| Cash and cash equivalents at the end of the reporting period | | <u>140,546</u> | <u>115,796</u> |

The notes form part of these financial statements

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2020

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 2020 | 2019 |
|---|---------------|---------------|
| | £ | £ |
| Net income for the reporting period (as per the Statement of Financial Activities) | 98,096 | 3,399 |
| Adjustments for: | | |
| Depreciation charges | 39,520 | 37,406 |
| Profit on disposal of fixed assets | (4,000) | (17,032) |
| Interest received | (517) | (388) |
| Interest paid | 164 | 243 |
| Interest element of hire purchase and finance lease rental payments | 1,861 | 1,352 |
| Decrease/(increase) in stocks | 3,593 | (5,734) |
| Increase in debtors | (46,118) | (28,670) |
| (Decrease)/increase in creditors | (35,521) | 60,765 |
| Net cash provided by operations | <u>58,939</u> | <u>52,693</u> |

2. ANALYSIS OF CHANGES IN NET FUNDS

| | At 1.9.19 | Cash flow | At 31.8.20 |
|--------------------------|-----------------|----------------|-----------------|
| | £ | £ | £ |
| Net cash | | | |
| Cash at bank and in hand | 115,796 | 24,750 | 140,546 |
| | <u>115,796</u> | <u>24,750</u> | <u>140,546</u> |
| Debt | | | |
| Finance leases | (34,594) | (3,244) | (37,838) |
| | <u>(34,594)</u> | <u>(3,244)</u> | <u>(37,838)</u> |
| Total | <u>81,202</u> | <u>21,506</u> | <u>102,708</u> |

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

Fees receivable are accounted for in the year in which the service is provided after deducting bursaries, scholarships and other remissions granted by the school.

The school invoices pupils termly in advance. These invoices are deferred until the start of the term to which they relate.

Donations are recognised and accounted for when received or when the contractual obligation to pay arises. Donations subject to specific wishes of the donors are carried to restricted funds. Donations received for the general purpose of the School are credited to unrestricted funds.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Expenditure is allocated to expense headings on direct cost basis except for central costs, which are apportioned on the basis of management estimates of time spent on the relevant function.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

| | |
|---------------------|---------------------------|
| Freehold property | - 1% on cost |
| Plant and machinery | - 15% on reducing balance |
| Motor vehicles | - 15% on cost |

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the Statement of Financial Position. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is shorter.

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

Asset acquired under hire purchase contracts are capitalised in the statement of financial position. The assets are depreciated over their expected useful life. The interest element of payments is charged to the profit and loss account over the relevant period. The capital element of future payments is treated as a liability in the balance sheet.

Pension costs and other post-retirement benefits

The company operates a defined contribution scheme for the benefit of its non-teaching employees. The costs of contributions are written off against profits in the year they are payable.

Retirement benefits to teachers of the School are provided by the Teachers' Pension Scheme ('TPS'). This is a defined benefit scheme contracted out of the State Earnings-Related Pension Scheme ('SERPS'), and the assets are held separately from those of the school. The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the school in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in the notes to the financial statements, the TPS is a multi-employer scheme and the school is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for the next 12 months. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Specifically in connection with the current economic climate, the trustees have considered the impact of COVID-19 on the school and they are satisfied that there is sufficient financial headroom to continue operating for at least the next twelve months. For this reason the financial statements have been prepared on a going concern basis.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

2. DONATIONS AND LEGACIES

| | 2020 | 2019 |
|-----------|---------------|--------------|
| | £ | £ |
| Donations | - | 1,026 |
| Grants | 83,547 | - |
| | <u>83,547</u> | <u>1,026</u> |

Grants received, included in the above, are as follows:

| | 2020 | 2019 |
|----------------------------------|---------------|----------|
| | £ | £ |
| Coronavirus Job Retention Scheme | <u>83,547</u> | <u>-</u> |

3. OTHER TRADING ACTIVITIES

| | 2020 | 2019 |
|-------------|---------------|---------------|
| | £ | £ |
| Shop income | <u>22,505</u> | <u>23,443</u> |

4. INVESTMENT INCOME

| | 2020 | 2019 |
|--------------------------|---------------|---------------|
| | £ | £ |
| Rents received | 15,688 | 35,913 |
| Deposit account interest | 517 | 388 |
| | <u>16,205</u> | <u>36,301</u> |

5. INCOME FROM CHARITABLE ACTIVITIES

| | Activity | 2020 | 2019 |
|---------------------|--------------------------|------------------|------------------|
| | | £ | £ |
| Boarding pupils | School fees receivable | 74,465 | 61,664 |
| Day pupils | School fees receivable | 1,526,213 | 1,560,107 |
| Pupils extras | Other educational income | 102,106 | 181,678 |
| Nursery | Other educational income | 62,082 | 91,278 |
| Early years funding | Other educational income | 57,918 | 60,750 |
| SEN funding | Other educational income | 25,861 | 47,371 |
| | | <u>1,848,645</u> | <u>2,002,848</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

6. RAISING FUNDS

Other trading activities

| | 2020 | 2019 |
|-----------|---------------|---------------|
| | £ | £ |
| Purchases | <u>21,043</u> | <u>16,260</u> |

7. CHARITABLE ACTIVITIES COSTS

| | Direct Costs £ | Support costs (see note 8) £ | Totals £ |
|---------------------------|----------------------|---------------------------------------|------------------|
| Teaching costs | 93,482 | - | 93,482 |
| Staff costs | 1,356,983 | - | 1,356,983 |
| Support and welfare costs | 163,823 | 21,289 | 185,112 |
| Premises costs | 175,567 | - | 175,567 |
| Financing costs | 2,025 | 5,953 | 7,978 |
| Depreciation costs | 39,520 | - | 39,520 |
| | <u>1,831,400</u> | <u>27,242</u> | <u>1,858,642</u> |

8. SUPPORT COSTS

| | Finance £ | Governance costs £ | Totals £ |
|---------------------------|--------------|--------------------------|---------------|
| Support and welfare costs | - | 21,289 | 21,289 |
| Financing costs | 5,953 | - | 5,953 |
| | <u>5,953</u> | <u>21,289</u> | <u>27,242</u> |

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 2020 | 2019 |
|---|---------------|---------------|
| | £ | £ |
| Auditors' remuneration | 5,460 | 5,210 |
| Depreciation - owned assets | 23,305 | 27,953 |
| Depreciation - assets on hire purchase contracts and finance leases | 16,215 | 9,453 |
| Surplus on disposal of fixed assets | (4,000) | (17,032) |
| Accountancy fees | <u>10,526</u> | <u>10,686</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31 August 2019.

| Trustees' expenses | 2020 | 2019 |
|--------------------|-------------------|-------------------|
| | £ | £ |
| Trustees' expenses | 370 | 1,023 |
| | <u> </u> | <u> </u> |

Expenses were reimbursed to two trustees during the year for travel expenses.

11. STAFF COSTS

| | 2020 | 2019 |
|-----------------------|------------------|------------------|
| | £ | £ |
| Wages and salaries | 1,089,179 | 1,120,402 |
| Social security costs | 89,364 | 93,387 |
| Other pension costs | 178,440 | 123,184 |
| | <u>1,356,983</u> | <u>1,336,973</u> |

The average monthly number of employees during the year was as follows:

| | 2020 | 2019 |
|----------------------|-----------|-----------|
| Teaching staff | 35 | 34 |
| Domestic staff | 15 | 14 |
| Administration staff | 4 | 3 |
| | <u>54</u> | <u>51</u> |

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

| | 2020 | 2019 |
|-------------------|----------|----------|
| £60,001 - £70,000 | <u>1</u> | <u>1</u> |

Pension contributions for the member of staff amounted to £15,392 (2019 - £10,388).

Redundancy and termination payments totalling £Nil (2019 - £1,000) were paid to members of staff during the year.

The aggregate remuneration and benefits received by key management personnel was £267,039 (2019 - £248,480). Key management personnel are the senior leadership team.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund £ | Restricted fund £ | Total funds £ |
|------------------------------------|---------------------------|-------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 1,026 | - | 1,026 |
| Charitable activities | | | |
| School fees receivable | 1,621,771 | - | 1,621,771 |
| Other educational income | 381,077 | - | 381,077 |
| Other trading activities | 23,443 | - | 23,443 |
| Investment income | 36,301 | - | 36,301 |
| Other income | 30,718 | - | 30,718 |
| Total | 2,094,336 | - | 2,094,336 |
| EXPENDITURE ON | | | |
| Raising funds | 16,260 | - | 16,260 |
| Charitable activities | | | |
| Teaching costs | 229,397 | - | 229,397 |
| Staff costs | 1,336,973 | - | 1,336,973 |
| Support and welfare costs | 238,827 | - | 238,827 |
| Premises costs | 225,555 | 350 | 225,905 |
| Financing costs | 6,169 | - | 6,169 |
| Depreciation costs | 37,406 | - | 37,406 |
| Total | 2,090,587 | 350 | 2,090,937 |
| NET INCOME/(EXPENDITURE) | 3,749 | (350) | 3,399 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 1,408,741 | 350 | 1,409,091 |
| TOTAL FUNDS CARRIED FORWARD | 1,412,490 | - | 1,412,490 |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

13. TANGIBLE FIXED ASSETS

| | Freehold property £ | Plant and machinery £ | Motor vehicles £ | Totals £ |
|------------------------|---------------------------|-----------------------------|------------------------|-------------|
| COST | | | | |
| At 1 September 2019 | 1,847,687 | 557,177 | 118,483 | 2,523,347 |
| Additions | 15,525 | - | 22,539 | 38,064 |
| Disposals | - | - | (55,463) | (55,463) |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| At 31 August 2020 | 1,863,212 | 557,177 | 85,559 | 2,505,948 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| DEPRECIATION | | | | |
| At 1 September 2019 | 263,211 | 503,481 | 64,916 | 831,608 |
| Charge for year | 18,632 | 8,054 | 12,834 | 39,520 |
| Eliminated on disposal | - | - | (55,463) | (55,463) |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| At 31 August 2020 | 281,843 | 511,535 | 22,287 | 815,665 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| NET BOOK VALUE | | | | |
| At 31 August 2020 | 1,581,369 | 45,642 | 63,272 | 1,690,283 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| At 31 August 2019 | 1,584,476 | 53,696 | 53,567 | 1,691,739 |
| | <hr/> | <hr/> | <hr/> | <hr/> |

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

| | Motor vehicles £ |
|-----------------------|------------------------|
| COST | |
| At 1 September 2019 | 63,020 |
| Additions | 22,539 |
| | <hr/> |
| At 31 August 2020 | 85,559 |
| | <hr/> |
| DEPRECIATION | |
| At 1 September 2019 | 9,453 |
| Charge for year | 16,215 |
| | <hr/> |
| At 31 August 2020 | 25,668 |
| | <hr/> |
| NET BOOK VALUE | |
| At 31 August 2020 | 59,891 |
| | <hr/> |
| At 31 August 2019 | 53,567 |
| | <hr/> |

ST. HUGH'S SCHOOL (WOODHALL SPA) LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

| | | |
|-------------------|---------------|---------------|
| 14. STOCKS | 2020 | 2019 |
| | £ | £ |
| Stocks | <u>31,229</u> | <u>34,822</u> |

| | | |
|---|----------------|----------------|
| 15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 2020 | 2019 |
| | £ | £ |
| Trade debtors | 454,052 | 402,393 |
| Other debtors | 13,819 | - |
| Prepayments and accrued income | 27,528 | 46,888 |
| | <u>495,399</u> | <u>449,281</u> |

| | | |
|---|----------------|----------------|
| 16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 2020 | 2019 |
| | £ | £ |
| Hire purchase (see note 18) | 11,382 | 8,472 |
| Trade creditors | 44,268 | 65,686 |
| Social security and other taxes | 26,867 | 26,938 |
| Accruals and deferred income | 685,082 | 703,939 |
| | <u>767,599</u> | <u>805,035</u> |

| | | |
|--|---------------|---------------|
| 17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR | 2020 | 2019 |
| | £ | £ |
| Hire purchase contracts (see note 18) | 26,456 | 26,122 |
| Accruals and deferred income | 52,816 | 47,991 |
| | <u>79,272</u> | <u>74,113</u> |

Deferred income represents the fees in advance scheme. This is cash received in advance for fees which will be applied against fees chargeable in the future.

| | | |
|-----------------|--------------|---------------|
| | 2020 | 2019 |
| | £ | £ |
| Opening balance | 16,961 | 29,776 |
| New deposits | - | - |
| Fee payments | (12,870) | (12,815) |
| | <u>4,091</u> | <u>16,961</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

18. LEASING AGREEMENTS

Minimum lease payments fall due as follows:

| | Hire purchase contracts | |
|----------------------------|----------------------------------|---------------|
| | 2020 | 2019 |
| | £ | £ |
| Net obligations repayable: | | |
| Within one year | 11,382 | 8,472 |
| Between one and five years | 26,456 | 26,122 |
| | <u>37,838</u> | <u>34,594</u> |
| | Non-cancellable operating leases | |
| | 2020 | 2019 |
| | £ | £ |
| Within one year | 19,315 | 19,315 |
| Between one and five years | 18,378 | 30,352 |
| | <u>37,693</u> | <u>49,667</u> |

19. SECURED DEBTS

The following secured debts are included within creditors:

| | 2020 | 2019 |
|-------------------------|---------------|---------------|
| | £ | £ |
| Hire purchase contracts | <u>37,838</u> | <u>34,594</u> |

The hire purchase liability is secured on the underlying assets.

20. MOVEMENT IN FUNDS

| | At 1.9.19 | Net movement in funds | At 31.8.20 |
|---------------------------|------------------|-----------------------|------------------|
| | £ | £ | £ |
| Unrestricted funds | | | |
| General fund | 1,412,490 | 98,096 | 1,510,586 |
| | <u>1,412,490</u> | <u>98,096</u> | <u>1,510,586</u> |
| TOTAL FUNDS | <u>1,412,490</u> | <u>98,096</u> | <u>1,510,586</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 1,977,781 | (1,879,685) | 98,096 |
| TOTAL FUNDS | <u>1,977,781</u> | <u>(1,879,685)</u> | <u>98,096</u> |

Comparatives for movement in funds

| | At 1.9.18 £ | Net movement in funds £ | At 31.8.19 £ |
|---------------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,408,741 | 3,749 | 1,412,490 |
| Restricted funds | | | |
| General fund | 350 | (350) | - |
| TOTAL FUNDS | <u>1,409,091</u> | <u>3,399</u> | <u>1,412,490</u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 2,094,336 | (2,090,587) | 3,749 |
| Restricted funds | | | |
| General fund | - | (350) | (350) |
| TOTAL FUNDS | <u>2,094,336</u> | <u>(2,090,937)</u> | <u>3,399</u> |

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1.9.18 £ | Net movement in funds £ | At 31.8.20 £ |
|---------------------------|------------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 1,408,741 | 101,845 | 1,510,586 |
| Restricted funds | | | |
| General fund | 350 | (350) | - |
| TOTAL FUNDS | <u>1,409,091</u> | <u>101,495</u> | <u>1,510,586</u> |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 4,072,117 | (3,970,272) | 101,845 |
| Restricted funds | | | |
| General fund | - | (350) | (350) |
| TOTAL FUNDS | <u>4,072,117</u> | <u>(3,970,622)</u> | <u>101,495</u> |

21. EMPLOYEE BENEFIT OBLIGATIONS

The school's teachers belong to the Teachers' Pension Scheme England and Wales (TPS). The pension charge for the year includes contributions payable to the TPS of £171,176 (2019 - £116,483) and at the year-end £19,327 (2019 - £15,560) was accrued in respect of contributions to this scheme.

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in schools and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020

21. EMPLOYEE BENEFIT OBLIGATIONS - continued

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

Defined contribution scheme

The company operates a defined contribution pension scheme for non-teaching employees. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £7,157 (2019 - £6,655). Contributions totalling £1,456 (2019 - £1,442) were payable to the fund at the year-end and are included in creditors.

22. CAPITAL COMMITMENTS

| | 2020 | 2019 |
|---|-------------------|-------------------|
| | £ | £ |
| Contracted but not provided for in the financial statements | - | 32,374 |
| | <u> </u> | <u> </u> |

23. RELATED PARTY DISCLOSURES

The charity is controlled by the trustees, who are also the directors for the purposes of company law.

During the financial year, £22,340 (2019 - £33,460) for marketing consultancy work was paid to Mrs C Twigg. At the year end, £440 (2019 - £Nil) was outstanding.

During the financial year, £14,461 (2019 - £14,232) for accountancy and business advisory services was paid to Duncan & Toplis Limited, a company in which Mrs L Reynolds' husband has significant influence. At the year end, £702 (2019 - £Nil) was outstanding.