

COWLEY'S ENDOWED SCHOOLS FOUNDATION
CHARITY COMMISSION REGISTERED NO. 527291

FINANCIAL STATEMENTS

for the year ended

31 March 2021

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Annual Report

for the year ended 31 March 2021

INDEX

1	Legal and Administrative Information
2 to 4	Trustees' Annual Report
5	Independent Examiner's Report
6	Statement of Financial Activities
7	Balance Sheet
8 to 14	Notes to the Financial Statements
15	Schedule to the Financial Statements

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Legal and Administrative Information

for the year ended 31 March 2021

Cowley's Endowed School Foundation - Registered Charity No. 527291

Representatives

Donington Parish Council

Mr. J.R. Wray, 'The Northings', Northorpe Road, Donington, Spalding, PE11 4XY (Chair)
Mr. R. Marshall, Bank House Farm, Quadring Bank, Quadring, Spalding, PE11 4RD
Mr. S.P. Lovell, Beck Farm, Donington Northorpe, Donington, Spalding, PE11 4XY
Mrs. E. Wray, Northorpe Farn, Donington, PE11 4XY (Appointed 14 November 2019)

Lincolnshire County Council

Mrs. S. Thorold, 1a Northorpe Road, Donington, Spalding, PE11 4XU
Mrs. J. King, Lake View, Pinder Lane, Quadring Road, Donington, Spalding, PE11 4SN

Co-optative

Mrs. J.C. Stanley, 45 Towndam Lane, Donington, Spalding, PE11 4TR
Mr. J. Pearson, 90 Bicker Road, Donington, Spalding, PE11 4XR
Mr. M. Rollinson, 9 Bicker Road, Donington, PE11 4XP (Vice-Chair)

Ex Officio Governor

The Revd C P Robertson, The Rectory, Church Lane, Swineshead, Boston, PE20 3HY

Clerk to the governors

Mr. P. Skells, Dembleby House, 12 Broad Street, Spalding, Lincs, PE11 1ES

Bankers

Lloyds Bank Plc., Hall Place, Spalding, Lincs. PE11 1SP

Solicitors

Chattertons, Dembleby House, 12 Broad Street, Spalding, Lincs, PE11 1ES

Independent examiner

Mr. K.J. Maggs, B.A., F.C.A., Moore Thompson, Bank House, Broad Street, Spalding, PE11 1TB

Investment managers

Money Minder Financial Services (UK) Limited, The Ale House, 41 Boston Road, Sleaford, Lincs., NG34 7ER

Investment Sub-committee

Mr. R. Marshall
Mr. J.R. Wray
Mr. M. Rollinson

Grants Sub-committee

Mr. J. Pearson
Mrs. S. Thorold
Mrs. J. C. Stanley

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Trustees' Annual Report for the year ended 31 March 2021

The trustees present the charity's accounts and report for the year ended 31 March 2021.

Principal address

The principal address of the charity is Dembleby House, 12 Broad Street, Spalding, Lincs, PE11 1ES.

Governing document

The charity is governed by a scheme made by the Minister of Education under the Charitable Trusts Act 1853 to 1925 sealed on 15 August 1957. Varied by a scheme and sealed 22 April 1968, further varied by a scheme of 10 May 1971, and amended on 14 November 2019.

Governing body

The body of governors of the foundation shall, when complete, consist of not less than twelve or more than fourteen persons made up as follows:

One ex officio Governor, being the Vicar of Donington,

No less than eleven or more than thirteen Representative Governors, being four by the Parish Council of Donington, one by South Holland District Council, one by Lincolnshire County Council, one by the Governors of the Thomas Cowley High School, one by the Governors of the Donington Cowley Endowed Primary School,

No less than three nor more than five Co-optative Governors to be appointed by resolution of the governors.

County Council governors shall be appointed for a term of office, whilst other representative governors shall be appointed for a term of three years, and the Co-optative Governors for a term of five years.

The governors shall hold ordinary or stated meetings at least twice in each year. There shall quorum when five Governors are present and every matter shall be determined by the majority of the Governors present and voting on the question.

Head Masters Tenure and Official Residence

The Headmaster of Cowley's Secondary School, Donington, shall dwell in the residence, if any, assigned for him. The occupation and use of the residence and of any other property of the Foundation occupied by him as Headmaster shall be had by him in respect of his official character and duties, and not as tenant, and, if he is removed from his office, he shall relinquish all claim to the Mastership and its future emoluments, and shall deliver up possession of the residence and other property to the Governors, or as they direct. He shall not, except with the permission of the Governors, permit any person not being a member of his family to occupy the residence of any part thereof.

Nominees attend a trustees meeting where they are given an insight into how the charity operates. Prior to nomination, all candidates are made aware of the objects of the charity.

Objects and public benefit

The principal objects of the charity is to provide additional funds for educational purposes beyond those normally provided by the Local Education Authority. The benefits are distributed as the trustees see fit in the Parish of Donington and the surrounding area, in accordance with the scheme of the Charity. This enables the Parish society to benefit in both the short and long term from the local children receiving a more rounded education.

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Trustees' Annual Report (continued)

for the year ended 31 March 2021

Review of the activities

The trustees are satisfied with the progress of the charity and believe that it continues to meet its objects.

The results of the charity for the year are shown on page 6.

The charity is funded by investment income. During the year, the charity distributed £68,315 in direct charitable expenditure and other distributions. The charity is expected to continue providing such assistance for the foreseeable future.

During the current year, the fair value of the various investments held to generate the above funds has decreased by £254,443 to give a fair value of £2,016,823 at 31 March 2021.

Grant making policy

Beneficiaries are invited to apply for grants and as long as they comply to the Scheme of the charity, will be accepted. The term beneficiaries applies to persons of either sex who have not attained the age of 25 years, who are in the opinion of the Governors, in need of financial assistance, who are resident or have resided for a period of not less than two years in the Parish of Donington or in any of the neighbouring parishes, and who are about to attend, are attending, or have not for less than two years attended, one or other of the Schools of the Foundation.

Investment review and policy

The investments are managed by Money Minder who have been asked to try and maximise income from the portfolio whilst maintaining the market value in order to enable the trustees to sustain the current levels of grant awards.

Listed investments

The Governors meet with Money Minder twice yearly to review the performance of the investment managers and ensure investments are in medium to low risk funds as shown in the schedule on page 15.

GHC Capital Markets

The portfolio is managed by Money Minder (UK) Limited, and administered by GHC Capital Markets, and shows an average revenue yield of 3.52% (2020 - 4.51%) based on fair value and 4.02% (2020 -4.31%) based on the investment cost.

The overall increase to the fund is 14.14% (2020 - decrease 12.17%)

Standard Life Wrap Investment

The portfolio is also managed by Money Minder (UK) Limited, and administered by Standard Life, and shows an average revenue yield of 3.36% (2020 - 4.6%) based on fair value, reflected an increase in value of 15.84% (2020 - decrease in value of 15.84%) based on the investment cost. The overall increase in value from initial investment cost is 372%.

Risk assessment

The trustees have assessed the risks facing the charity. They believe the risks are minimal in that the major income is received from charity based unit trusts and the investments provide a balance of income and capital growth. Due to the negligible nature of the risks, no further actions are considered necessary.

Reserves policy

The Trustees maintain a reserve fund to cover the cost of tree maintenance work on the Foundation's sites and currently deposit £1,000 per annum into this fund.

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Trustees' Annual Report (continued)

for the year ended 31 March 2021

Covid-19 and Going Concern

Due to Covid 19 restrictions the Trustees have not met in person during the year, but have held an annual general meeting on Zoom. Communication has been maintained on a regular basis between the Trustees and their Clerk by e-mail.

The Trustees have considered the impact of Covid 19 on the operation of the foundation. The grant making activities of the Foundation do not involve any direct contact with members of the public and so there are no safeguarding issues. The main possible effect is on the performance of the investment portfolio. The value of the portfolio fell in March 2020 inline with the stock market, but has since recovered.

The Trustees have been in regular contact with their financial advisor, Moneyminder Financial Services (UK) Ltd, for advice about any possible changes to the investments in order to preserve the capital and maintain levels of income, which fund grant making. They had been advised that income may be reduced during the 2020/21 year and possibly thereafter. However, due to an administrative error by ghc Capital, some dividends earned were not paid to the Foundation. These accumulated arrears of dividends amounting to £21,547 were paid in September 2020 and counterbalanced the reduction in current dividends for the year. The Trustees will continue to monitor the performance of the portfolio and the dividends received during the 2021/22 year and thereafter.

Signed on behalf of the trustees

J. R. Wray
(Chairman)

Dated: **22 July 2021**

**Independent Examiner's Report to the Trustees of
COWLEY'S ENDOWED SCHOOLS FOUNDATION**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021, which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirement of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K. J. Maggs F.C.A.,B.A.

Moore Thompson
Chartered Accountants
Spalding

Dated: **26 July 2021**

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Statement of Financial Activities

for the year ended 31 March 2021

			2021		2020
	Notes	General Fund £	Permanent Endowment £	Total £	Total £
Income from:					
Investments	2	65,934	-	65,934	85,468
Total income		<u>65,934</u>	<u>-</u>	<u>65,934</u>	<u>85,468</u>
Expenditure on:					
Raising funds	3	14,888	-	14,888	15,757
Charitable activities	4	74,363	-	74,363	70,796
Total expenditure		<u>89,251</u>	<u>-</u>	<u>89,251</u>	<u>86,553</u>
Gains / (losses) on investment assets	6 & 7	-	254,443	254,443	(292,577)
Net movement in funds		(23,317)	254,443	231,126	(293,662)
Reconciliations of funds:					
Brought forward		20,274	8,766,748	8,787,022	9,080,684
Carried forward		<u>(3,043)</u>	<u>9,021,191</u>	<u>9,018,148</u>	<u>8,787,022</u>

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Balance Sheet

at 31 March 2021

	Notes	2021	2020
		£	£
Fixed assets - Permanent Endowment			
Land and property	5	6,948,182	6,948,182
Investments	6	1,042,687	899,243
Wrap Investments	7	974,136	813,138
		<u>8,965,005</u>	<u>8,660,563</u>
Current assets			
Lloyds current account		27,850	22,076
Lloyds business instant access		1,008	4,626
Cash held by investment managers		25,407	100,825
		<u>54,265</u>	<u>127,527</u>
Creditors: Amounts falling due within one year	8	<u>(1,122)</u>	<u>(1,068)</u>
Net current assets		53,143	126,459
Total assets less current liabilities		<u>9,018,148</u>	<u>8,787,022</u>
Accumulated funds	12		
Permanent endowment		9,021,191	8,766,748
Unrestricted funds	11	(3,043)	20,274
		<u>9,018,148</u>	<u>8,787,022</u>

We approve these financial statements and confirm that we have made available all relevant records and information for their preparation.

ON BEHALF OF COWLEY'S ENDOWED SCHOOL FOUNDATION

J. R. Wray
(Chairman)

Mr. R. Marshall
(Vice Chairman)

Dated: **22 July 2021**

Dated: **22 July 2021**

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Notes to the Financial Statements

for the year ended 31 March 2021

1. Accounting policies

The charity is an unincorporated charity registered in England and Wales with the Charity Commission, registration number 527291. The charity's registered address is Dembleby House, 12 Broad Street, Spalding, PE11 1ES.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation of financial statements.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019 and the Charities Act 2011.

(b) Incoming resources

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made, such income is grossed for the tax recoverable.

Investment income is recognised in the accounts in the period in which the charity is entitled to receipt.

Income in respect of any designated funds is allocated to the relevant fund on an actual earned basis.

Income from operating leases is brought into the Statement of Financial Activities on a straight line basis over the term of the lease.

(c) Resources expended

Expenditure is included in the Statement of Financial Activities on an accruals basis and has been allocated as detailed below:

Costs of generating funds includes the costs of the activities defined by the charity's aims for the benefit stated in the charity's objects.

Support costs are allocated on a best estimate of time spent on the particular activities.

Governance costs include the costs which relate to the general running of the charity as opposed to the direct management function inherent in generating funds and program as project works.

Grants payable are recognised in the Statement of Financial Activities when they have been approved by the trustees and all conditions for payment have been satisfied.

(d) Land and property

The land and property is a permanent endowment and has been included in the accounts at its fair value.

(e) Investments

Quoted investments are valued at the mid market price at the close of business at the year end.

(f) Fund accounts

The Permanent Endowment fund represents those assets which must be held permanently by the charity. Income arising from the endowment funds, primarily the land and property at Donington can be used in accordance with the objects of the Charity and is included as unrestricted income. Any capital gains or losses arising on the property form part of the fund.

General fund are unrestricted funds which are available for use at the discretion of the trustees in the furtherance of the general objects of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Notes to the Financial Statements (continued)

for the year ended 31 March 2021

2. Investments

	2021	2020
	£	£
Bank interest	1,741	775
Dividends	34,141	43,716
Wrap income	30,017	40,942
Wayleave	35	35
	<u>65,934</u>	<u>85,468</u>

3. Raising Funds

	2021	2020
	£	£
Wrap investment management charges	11,269	12,210
Investment managers fees	144	72
Clerk's fees	3,475	3,475
	<u>14,888</u>	<u>15,757</u>

4. Charitable Activities

	2021	2020
	£	£
Charitable activities:		
Grants to former pupils	650	900
Vicar & Churchwardens Charity	45	45
Grants to Guides, Brownies and Rainbows	3,000	3,000
School grants:		
Donington Secondary	40,000	40,000
Donington Primary	20,000	20,000
Repair and maintenance - Tree fund	4,620	-
	<u>68,315</u>	<u>63,945</u>
Support costs:		
Stationery, postage, insurance and sundries	1	22
Clerk's salary	3,540	3,540
	<u>3,541</u>	<u>3,562</u>
Governance costs:		
Independent examiners fees	1,122	1,068
Clerk's fees	1,385	1,385
Legal and professional fees	-	836
	<u>2,507</u>	<u>3,289</u>
	<u>74,363</u>	<u>70,796</u>

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Notes to the Financial Statements (continued)

for the year ended 31 March 2021

5. Land and property at Donington - Permanent endowment

a) 1 and 2 Virginia Cottages

The original cost of these properties is not known. They comprise a pair of semi-detached houses, built over 100 years ago, which are in good structural and decorative repair.

The school took over the occupancy of the cottages, under a formal lease agreed in November 2013, to utilise as administrative facilities. The school pay nominal rent but took over all related costs of running and maintaining the cottages.

b) Land of 1.895 acres (approximately)

This land is at the rear of Cowley House and was formerly used as a garden for the senior school. It is still used in part as tennis courts.

c) Land at Town Dam Lane

This land is the site of the primary school.

d) Playing field

This land is bounded by School Lane, Badgate and Quadring Road.

e) Main Secondary School Site

f) Youth Club Premises

These premises, in School Lane, Donington were let to the Trustees of the Donington Youth Club but this lease was surrendered on 21 July 2010 and the School now occupies and maintains the building.

g) Headmaster's House

On site premise.

All the land and property above were re-valued at 1st April 2010 in accordance with the requirements of the Royal Institution of Chartered Surveyors Appraisal and Valuation Standards, 5th edition. The valuation conducted by R. A. Butler MRICS of Mouchel Business Services Limited amounted to £6,948,182.

The trustees are of the opinion that the costs of obtaining a professional valuation exceeds any benefit as no disposal would be expected. The trustees are of the opinion that there is no material difference in the current fair value.

6. Investments - Permanent Endowment

	2021 £	2020 £
Fair value at 1 April 2020	899,243	1,038,758
Gain / (loss) on revaluation	143,444	(139,515)
Fair value at 31 March 2021	<u>1,042,687</u>	<u>899,243</u>

See the schedule on page 15 for a breakdown of the investments held at 31 March 2021.

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Notes to the Financial Statements (continued)

for the year ended 31 March 2021

7. Wrap Investments - Permanent Endowment

	2021	2020
	£	£
Fair value at 1 April 2020	813,138	966,200
Additions at cost	122,523	65,224
Disposal proceeds	(72,524)	(65,224)
Gain / (loss) on revaluation	110,999	(153,062)
	<u>974,136</u>	<u>813,138</u>
Fair value at 31 March 2021	<u>974,136</u>	<u>813,138</u>

See the schedule on page 15 for a breakdown of the investments held at 31 March 2021.

8. Current liabilities

	2021	2020
	£	£
Independent examiner's fees	1,122	1,068
	<u>1,122</u>	<u>1,068</u>

9. Related party transactions

The charity is controlled by the trustees as a body and no individual does or could exert control.

10. Trustees' remuneration and expenses

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with any of them.

No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Notes to the Financial Statements (continued)

for the year ended 31 March 2021

11. Unrestricted funds

2021	Balance at 31 March 2020 £	Net movement in resources £	Revaluation £	Designations during the year £	Balance at 31 March 2021 £
Designated fund:					
Tree fund	3,624	(3,616)	-	1,000	1,008
General fund	16,650	(19,701)	-	(1,000)	(4,051)
	<u>20,274</u>	<u>(23,317)</u>	<u>-</u>	<u>-</u>	<u>(3,043)</u>
2020	Balance at 1 April 2019 £	Net movement in resources £	Revaluation £	Designations during the year £	Balance at 30 March 2020 £
Designated fund:					
Tree fund	2,624	-	-	1,000	3,624
General fund	18,735	(1,085)	-	(1,000)	16,650
	<u>21,359</u>	<u>(1,085)</u>	<u>-</u>	<u>-</u>	<u>20,274</u>

Designated - Tree fund

During the year, the trustees decided that the Lloyds business instant access account should be designated as a Tree Maintenance Fund. The intention is to transfer £1,000 per annum into the account in order to build up the reserve.

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Notes to the Financial Statements (continued)

for the year ended 31 March 2021

12. Fund analysis

2021	General Fund £	Permanent Endowment £	Total Funds £
Fixed assets:			
Land and property	-	6,948,182	6,948,182
Investments	-	1,042,687	1,042,687
Wrap Investment	-	974,136	974,136
	-	8,965,005	8,965,005
Current assets:			
Cash at bank	(1,921)	56,186	54,265
Creditors: Amounts falling due within one year	(1,122)	-	(1,122)
	(3,043)	9,021,191	9,018,148
2020	General Fund £	Permanent Endowment £	Total Funds £
Fixed assets:			
Land and property	-	6,948,182	6,948,182
Investments	-	899,243	899,243
Wrap Investment	-	813,138	813,138
	-	8,660,563	8,660,563
Current assets:			
Cash at bank	21,342	106,185	127,527
	21,342	106,185	127,527
Creditors: Amounts falling due within one year	(1,068)	-	(1,068)
	20,274	8,766,748	8,787,022

13. Fund comparatives

Statement of Financial Activities - 2020

	General Fund £	Permanent Endowment £	Total Funds £
Income from:			
Investments	85,468	-	85,468
Total income	85,468	-	85,468
Expenditure on:			
Raising funds	15,757	-	15,757
Charitable activities	70,796	-	70,796
Total expenditure	86,553	-	86,553
Gains on investment assets	-	(292,577)	(292,577)
Net deficit	(1,085)	(292,577)	(293,662)

COWLEY'S ENDOWED SCHOOLS FOUNDATION

Schedule to the Financial Statements

for the year ended 31 March 2021

	Cost	Holding	Fair Value	Fair Value
	£		at 31/03/21	at 30/03/20
			£	£
Charities Property Fund	241,904	200,000.0000	247,910	254,460
BNY Mellon Newton Global	1,906	1,831.6040	3,612	2,898
Charity Equity Fund	123,171	58,105.1400	230,271	163,333
Charities Official Investment Fund				
Income Shares	97,921	14,015.5400	250,735	209,489
M & G Charifund	100,197	14,752.8510	217,222	176,366
M & G Charibond	97,511	75,259.0960	92,937	92,697
			1,042,687	899,243
Standard Life Wrap Investment	974,114		974,136	813,138
			2,016,823	1,712,381