

ROCHDALE TRAINING ASSOCIATION LIMITED

England & Wales · Charity number 526144

Details

Status	Registered
Legal form	Charitable company
Company number	00897078
Registered	1969-05-05
Register	View on the Charity Commission register

Contact

Address	Rochdale Training Association Fishwick Street Rochdale OL16 5NA
Phone	01706631417
Email	info@rochdaletraining.co.uk
Website	www.rochdaletraining.co.uk

Activities

Objects: TO CONDUCT, ESTABLISH, CARRY ON, MAINTAIN A TRAINING CENTRE AND SUPPORT COURSES FOR STUDY AND TRAINING IN ENGINEERING OF ALL KINDS, PHYSICS, MATHEMATICS, CHEMISTS BIOLOGY AND SCIENCE IN GENERAL, AND TECHNICAL, COMMERCIAL, INDUSTRIAL AND OTHER MATTES AND SUBJECTS AND TO PROVIDE COURSES OF INSTRUCTION IN RELATION THERETO, TO ORGANISE AND CARRY INTO EFFECT A THOROUGH SYSTEM OF EDUCATION BOTH THEORETICAL AND PRACTICAL AND FOR THE TRAINING OF INSTRUCTORS.

Activities: The company exists to support local companies by maintaining a training centre and providing and supporting courses of study and training for students, with a view to securing appointments or promotion and obtaining accredited qualifications. To achieve this the charity operates a variety of training and skill assessment services.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment
- **Who:** Children/young People

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£3,596,791	£3,454,813	£3,475,811	56
2024-07-31	£3,105,555	£2,931,997	£3,332,261	48
2023-07-31	£2,468,474	£2,448,626	£3,157,796	49
2022-07-31	£2,257,755	£2,254,682	£3,138,005	47
2021-07-31	£2,262,594	£2,211,386	£3,135,104	50
2020-07-31	£2,717,729	£2,700,921	£3,083,035	59

Trustees

Name	Role	Appointed
ANDREW JONATHAN WILDING	Chair	2018-12-05
Heather Ellison		2023-12-13
Joanne Haworth-King		2025-09-10
LAURA JEAN NATALE		2020-12-09
Lee Anthony Matthews		2026-03-11
Mary McGrath		2015-03-11
ROBERT JAMES BEETHAM		

ROCHDALE TRAINING ASSOCIATION LIMITED

England & Wales - Charity number 526144

Accounts

Charity Registration No. 526144

Company Registration No. 00897078 (England and Wales)

Chartered Accountants

Established Nineteen Twenty Six



**ROCHDALE TRAINING
ASSOCIATION LIMITED
(COMPANY LIMITED BY
GUARANTEE)**

COMPANY LIMITED BY GUARANTEE

**ANNUAL REPORT AND FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31 JULY 2025

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees R Beetham
M McGrath
A Wilding
L Natale
H Ellison
J Haworth-King (Appointed 10 September 2025)

Secretary J A Nagy

Charity number 526144

Company number 00897078 (England and Wales)

Principal address Fishwick Street
Rochdale
Lancashire
OL16 5NA

Registered office Fishwick Street
Rochdale
Lancashire
OL16 5NA

Auditor Ashworth Moulds
11 Nicholas Street
Burnley
Lancashire
BB11 2AL

Bankers The Co-Operative Bank plc
110 Yorkshire Street
Rochdale
Lancashire
OL16 1JY

Solicitors Molesworths Bright Clegg
Octagon House
25/27 Yorkshire Street
Rochdale
Lancashire
OL16 1RH

ROCHDALE TRAINING ASSOCIATION LIMITED COMPANY LIMITED BY GUARANTEE CONTENTS

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Detailed income and expenditure account	Appendix

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 JULY 2025

The trustees present their annual report and financial statements for the year ended 31 July 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The company is a charity and exists to maintain a training centre and to provide and support courses of study and training for students, with a view to securing appointments or promotion and obtaining other professional qualifications. To achieve this, the charitable company operates a variety of training projects.

Our mission is:

To benefit the public by maintaining a training centre and to provide and support courses and training for learners, with a view to them securing appointments or promotion and obtaining vocational qualifications.

It is also to deliver a high-quality curriculum to all our learners by offering them learning that is inclusive, innovative and inspiring, which allows them to develop their skills and confidence now and for their future. We work with our employers and communities to ensure our offer brings economic and social value to Rochdale and beyond.

For the period of the plan, which covers the period to 31st July, 2025, our strategic objectives were:

To increase apprenticeships from 252 to 300.

To source other funding streams e.g. GMCA - Skills Bootcamp, Acorn.

To maintain commercial training and income directly from employers by offering a more holistic service, in order to reduce dependency on government funding.

To maximise participation, retention, success and timeliness and progression rates and increase the number of distinctions.

To raise the standards of the key learner experiences and further improve teaching and learning i.e. 96% of staff observations meeting the required standard.

To achieve Outstanding Ofsted inspection grades.

To improve our service and reputation within industry.

To broaden our market base.

To continue to build on the public services market and our relationship with the Local Authority.

To maintain long term financial viability and aim for an income of £3.27m and a £112k surplus.

To raise the standing of Technical Education and Skills.

To grow Study Programmes and pre-employed (especially English and maths).

To continue to promote apprenticeships and other learning opportunities to under-represented groups.

To improve our building and resources for learners and staff, including classroom and office space, ILT and web-based learning resources.

To deliver more Apprenticeships Standard subjects.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025

Our apprenticeship starts are 301 for 2024/25, +1 on target and we will work to achieve 360 in 2025/26.

In 2024/25 we continued to deliver study programmes for NEET young people achieving £101k, +£19k on last year. We would like to grow this cohort of learners and develop our Alternative Provision for those who mainstream school is not appropriate.

Our tenders to source other funding streams have gone well i.e. Acorn achieved £92k, Skills Bootcamp £312k.

The commercial courses have increased this year to £364k +£79k on budget and +£122k on last year. This was helped by delivering the Level 3 Residential Childcare Diploma on a commercial basis.

In addition, we plan to build on our active involvement in partnerships e.g. The Rochdale Work and Skills Group, GMLPN and our strong links with the local authority.

We will also strive to increase participation, success/timeliness rates, progressions and the number of distinctions. We will continue to endeavour to further increase the quality of our provision, in order to achieve strong OFSTED grades.

The beneficial area of charitable expenditure is the United Kingdom, with preference for the Rochdale area. The trustees have reviewed the outcomes and achievements of the activities for the year to ensure that they remain focused on the charitable aims and continue to deliver benefits to the public. We have complied with the duty under the Charities Act to have due regard to the public benefit guidance published by the commission.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

This has been a good year for Rochdale Training Association financially as the Adult Skills Budget and Apprenticeship programmes did well, achieving growth on last year. Adult Skills were +£66k up on last year and Apprentices, £220k up on last year.

Our success rate on apprenticeships was 72% 1% up on last year and 12% up on the national average of 60% and on the adult education skills programmes it was 80%. This needs to improve this year.

The Apprenticeship Standards are going well, with a 99% EPA pass rate in 2024/25 and 47% of Apprentices achieving a distinction (+14% on last year).

We will continue to endeavour to grow the range of commercial services offered to companies and increase our memberships, with our reviewed membership package.

There are many changes afoot regarding Ofsted. The new Education Inspection Toolkit was published in September 2025 and we are working towards achieving a strong standard at our next inspection.

The investments have performed according to our expectations.

The investment policy and objective is to minimise the risk of holding all monies in one financial institution and they are reviewed annually. We ensure to the best of our knowledge that investments are placed in ethical organisations e.g. the Co-Operative Bank.

Financial review

The net incoming resources for the year amounted to £143,550 (2024 £174,465) and details are shown in the statement of financial activities on page 12. Direct charitable expenditure accounted for 62% (2024 63%) of total expenditure.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

Reserves policy

The Council of Management has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be approximately 3-6 months of the resources expended, which equates to £863,703 - £1,727,406 in general funds. At present the free reserves, which net of designated and restricted funds amount to £2,086,290, can continue to support this policy for the immediate future. Some of the 'free reserves' will be used to improve the premises and equipment. Also rising energy costs and other economic pressures mean it is important that we continue to hold the 'free reserves' to mitigate against the risk of this uncertain landscape.

Principle funding sources

The principle funding sources for the charitable company are:

- Levy-paying employers
- Non-levy paying employers via AS system
- Adult Skills Fund
- Skills Bootcamp

Other sundry sources of income include:

- Study Programmes
- Acorn Training
- Princes Trust
- Rental income for room hire
- Corporate training sessions
- Investment income.

Principle risk and uncertainties

The Council of Management has conducted its own review of the major risks to which the charity is exposed and are attempting to develop systems to mitigate those risks. They are aware that significant external risks to funding require a strategic plan which will allow for the diversification of funding and activities.

The main risk in 2025/26 is not making up the shortfall of £404k income due to the end of the Skills Boot Camp and Acorn contracts. However, we saw growth in apprentices in 2024/25, which gave us good carry in funds for the year, enabling us to offset this.

This growth of apprenticeships has continued during the first quarter of this year.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

Another risk is not achieving the required standards set by Ofsted. The Education Inspection Toolkit changed in September 2025 and is very new to us. We are working on the new toolkit and a Quality Improvement Plan is in place to ensure we continuously improve our provision in line with Ofsted's requirement.

Another risk is having funds clawed back due to an unsuccessful Audit. Funds are clawed back if the error rate is over 5%. We had a very small audit in July 2021 of Traineeships & AEB programmes and were deemed satisfactory with no clawback. There is a Quality Compliance Manager, an internal auditor and an Audit Schedule in place to maintain these standards and mitigate against any risk.

As we have won new contracts e.g. the ASF Level 2, another risk is not having a successful GMCA audit, as we have not experienced a GMCA audit before. However, the contract manager and compliance manager, and newly appointed auditor are well versed in the ASF funding rules and this has been added to our audit schedule to lessen the risk.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Financial risk management objectives and policies

The charitable company finances its operations through retained funds. The management's objectives are to retain sufficient liquid funds to enable the company to meet its day to day obligations as they fall due.

The charitable company makes little use of financial instruments other than an operational sterling bank account and longer term sterling deposits and bonds, so its exposure to price risk, credit risk, liquidity risk and cash flow risk is not material for the assessment of the assets, liabilities, financial position and net incoming/outgoing resources.

Plans for future periods

The charitable company plans to continue its training activities for the foreseeable future, subject to satisfactory funding arrangements.

The plans described in Objectives and Activities above, continue to apply for the following 3 years.

We shall continue to develop our "one-stop shop" approach and continue broadening our market base. We are now seeing apprenticeships growing and this is still a clear long term aim and to that end we shall maintain focus on both company needs and local and national government priorities.

Structure, governance and management

The charitable company was incorporated on 31st January, 1967 and is governed by its Memorandum and Articles of Association, which established its objects and powers.

Trustees

The directors of the charitable company are its trustees for the purpose of charity Law and throughout the report are collectively referred to as the trustees.

The trustees of the charitable company who served during the year and up to the date of signature of the financial statements were:

N A Bradley	(Resigned 13 December 2024)
R Beetham	
M McGrath	
A Wilding	
L Natale	
H Ellison	
J Haworth-King	(Appointed 10 September 2025)

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025

Appointment of Trustees

Trustees, drawn from member companies of our wider networks (see below), are elected at the Annual General Meeting (AGM) to form a management committee of between 5 and 11. A third of the trustees retire each year and are eligible for re-election. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt members to the committee when appropriate particularly with regard to the need for any specialist skills. The management committee elects the Chairman.

None of the trustees has any beneficial interest in the charitable company. All of the trustees are members of the charitable company and guarantee to contribute £1 in the event of a winding up.

Trustees meetings and staff meetings (both formal and informal) provide a satisfactory forum to ensure that all trustees are familiar with the charitable company's policies and procedures. All trustees are provided with the Charity Commission's "Responsibility of Trustees".

Market value of land and buildings

The trustees consider that the market value of land and buildings is in excess of their book value, but no professional valuation has been undertaken to quantify this.

Organisation

The Council of Management, the trustees detailed above, meet quarterly and at any other times to consider special issues or to enable future planning to be satisfactorily carried out.

The Chief Executive, Jill Nagy, is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and performance related activity.

Pay Policy for Senior Staff

This is reviewed annually in November, after accounts are finalised and be paid from November.

There are four elements to the process.

1. Cost of Living

Increases in line with cost of living will be discussed and reviewed at the Board meeting in September and will be confirmed in November, following the accounts being finalised. They will be granted if they are sustainable for the business i.e. if the financial performance of the Association during the immediately preceding 24 month period justifies the increase.

2. Merit Payment based on Performance

This will be assessed on performance against objectives agreed at appraisal at the start of the year. Judgement against each objective will be based on the descriptors of:

Unsatisfactory - not achieved, no progress
Satisfactory - met targets
Good - exceeded targets by 10%
Outstanding - exceeded targets by 20%

There is a fifth judgement of changed circumstances which would make the objective inappropriate. Senior staff will carry out a self-assessment and the Chief Executive shall also assess their performance. This will create the basis for discussion. The appraisal shall look at the balance of performance against the individual objectives, weighted in favour of the key objective, to arrive at an initial overall judgement. This should be balanced against initiative, team contribution, commitment, professionalism, developing Rochdale Training in order to arrive at final grading.

Unsatisfactory or satisfactory performance - no increase
Good performance - up to 3% increase
Outstanding performance - up to 6% increase

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

3. Bonus Payment

One-off bonus payments for one-off specific successes in moving RTA forward. This is payable at the Chief Executive's discretion up to £1,000.

4. Mid-year Adjustments

Structural job changes or increases based on defensive commercial decision shall be at the discretion of the Chief Executive.

5. Company Wide Bonus

Following an extremely successful year the Board may decide to award an across the board team bonus. This is at their discretion. If a member of staff is under the Disciplinary or Performance Management procedure, or have live written warnings on their file, they are not entitled to any Company wide bonus that may be awarded.

Wider Networks

Rochdale Training Association Limited (RTA) are members of Greater Manchester Chamber of Commerce, The Association of Learning Providers and Greater Manchester Learning Provider Network.

Auditor

In accordance with the charitable company's articles, a resolution proposing that Ashworth Moulds be reappointed as auditor of the charitable company will be put at a General Meeting.

Small company provisions

This report was been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



M McGrath

Trustee

Dated: 8 December 2025

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 JULY 2025**

The trustees, who are also the directors of Rochdale Training Association Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT**

TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED

Opinion

We have audited the financial statements of Rochdale Training Association Limited (the "charitable company") for the year ended 31 July 2025 which comprise the statement of financial activities including income and expenditure account, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2025 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report, included within the trustees' report, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Extent to which the audit was considered capable of detecting irregularities, including

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities including fraud and non-compliance with laws and regulations, was as follows:

- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Financial Reporting Standard (FRS 102), the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006, the Charities Act 2011, taxation legislation, health and safety legislation, immigration and employment legislation and all legislation related to educational establishments and apprenticeship providers;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of the trustees and management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations

Audit response to risks identified

We addressed detecting material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, as follows:

Risks identified

Audit response

Risk of fraud through management bias and override of controls

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias;
- assessed whether judgements and assumptions made in determining the allocation of funds to the appropriate categories of Unrestricted, Designated and Restricted funds were indicative of potential bias.
- reviewed the controls relating to completeness of income including sample testing of income transactions to determine appropriate allocation to the correct accounting period, entitlement and categorisation; and
- investigated the rationale behind significant or unusual transactions.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Risks identified

Audit response

Risk of irregularities and non-compliance with laws and regulations

- agreeing financial statement disclosures to underlying supporting documentation
- making enquiries of management whether there have been any incidents or identified non compliance with health and safety, educational and apprenticeship legislation.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Ashworth Moulds

**Mark Holmes BA(Hons) FCA (Senior Statutory Auditor)
for and on behalf of Ashworth Moulds**

8 December 2025

**Chartered Accountants
Statutory Auditor**

11 Nicholas Street
Burnley
Lancashire
BB11 2AL

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 JULY 2025**

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income from:							
Donations and legacies	3	2,252	88,250	90,502	3,665	30,163	33,828
Charitable activities	4	3,470,186	-	3,470,186	3,038,356	-	3,038,356
Investment income	5	36,103	-	36,103	33,371	-	33,371
Total income		3,508,541	88,250	3,596,791	3,075,392	30,163	3,105,555
Expenditure on:							
Charitable activities	6	3,422,713	32,100	3,454,813	2,891,395	40,602	2,931,997
Net gains/(losses) on investments	10	1,572	-	1,572	907	-	907
Net income/(expenditure) for the year		87,400	56,150	143,550	184,904	(10,439)	174,465
Net incoming resources before transfers		87,400	56,150	143,550	184,904	(10,439)	174,465
Gross transfers between funds		62,590	(62,590)	-	-	-	-
Net movement in funds		149,990	(6,440)	143,550	184,904	(10,439)	174,465
Reconciliation of funds:							
Fund balances at 1 August 2024		3,162,578	169,683	3,332,261	2,977,674	180,122	3,157,796
Fund balances at 31 July 2025		3,312,568	163,243	3,475,811	3,162,578	169,683	3,332,261

The notes on pages 15 - 33 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET**

AS AT 31 JULY 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Goodwill	12		12,000		-
Other intangible assets	12		12,000		-
			24,000		-
Total intangible assets			24,000		-
Tangible assets	13		1,351,857		1,418,769
Investments	14		4,259		2,687
			1,380,116		1,421,456
Current assets					
Stocks	16	3,500		3,500	
Debtors	17	548,834		545,130	
Investments	18	642,446		619,483	
Cash at bank and in hand		1,280,068		1,129,019	
			2,474,848		2,297,132
Creditors: amounts falling due within one year	19	(379,153)		(386,327)	
Net current assets			2,095,695		1,910,805
Total assets less current liabilities			3,475,811		3,332,261
Income funds					
Restricted funds	22		163,243		169,683
<u>Unrestricted funds - general</u>					
Designated funds	24	4,259		2,687	
General unrestricted funds	23	3,308,309		3,159,891	
			3,312,568		3,162,578
			3,475,811		3,332,261

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 15 - 33 form an integral part of these financial statements.

The financial statements were approved by the Trustees on 8 December 2025


M McGrath
Trustee


Trustee

Company Registration No. 00897078

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF CASH FLOWS**

FOR THE YEAR ENDED 31 JULY 2025

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Cash generated from operations	31		244,772		395,177
Investing activities					
Purchase of intangible assets		(30,000)		-	
Purchase of tangible fixed assets		(76,863)		(495,279)	
Proceeds on disposal of tangible fixed assets		-		58	
Purchase on disposal of investments		(22,963)		(16,447)	
Investment income received		36,103		33,371	
Net cash used in investing activities			(93,723)		(478,297)
Net increase/(decrease) in cash and cash equivalents			151,049		(83,120)
Cash and cash equivalents at beginning of year			1,129,019		1,212,139
Cash and cash equivalents at end of year			1,280,068		1,129,019

ROCHDALE TRAINING ASSOCIATION LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2025

1 Accounting policies

Charity information

Rochdale Training Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Fishwick Street, Rochdale, Lancashire, OL16 5NA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity has adequate cash reserves and available unrestricted funds. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies income includes membership fees and levies for training from member companies for the year.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from charitable activities, which includes income received under contract where entitlement to grant funding is subject to specific performance conditions, is recognised as earned as the related support services are provided. Grant income included in this category provides funding to educational activities and is recognised where there is entitlement, probability of receipt and amounts can be measured with sufficient reliability. Income is deferred when performance related grants are received in advance of the education programme to which they relate.

Investment income is recognised on a receivable basis.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

1 Accounting policies

(Continued)

1.5 Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- costs of raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

- charitable activities include expenditure incurred when undertaking educational programmes and include both the direct costs and support costs relating to these activities.

- support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by the time spent and other costs by their usage.

1.6 Intangible fixed assets - goodwill

Goodwill represents the excess of the cost of acquisition of unincorporated businesses over the fair value of net assets acquired. It is initially recognised as an asset at cost and is subsequently measured at cost less accumulated amortisation and accumulated impairment losses. Goodwill shall be considered to have a finite useful life, and shall be amortised on a systematic basis over its life.

1.7 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Other	20% straight line
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**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2025

1 Accounting policies

(Continued)

1.8 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings

Freehold land and buildings 4% straight line basis

Plumbing Centre 16 2/3% straight line basis

Plant and machinery

Plant and machinery 15% reducing balance basis

Fixtures and fittings 7 1/2% reducing balance basis

Computers 33 1/3% straight line basis

Motor vehicles 25% reducing balance basis

Office equipment 25% reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

All fixed asset additions are capitalised at cost.

1.9 Fixed asset investments

Investments held as fixed assets are revalued at mid-market value at the value at the balance sheet date and the gain or loss taken to the statement of financial activities. The net cumulative gain or loss is reflected in the designated fund.

1.10 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.11 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.12 Cash and cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition of opening of the deposit or similar account.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

1 Accounting policies

(Continued)

1.13 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

A financial instrument is a contract giving rise to a financial asset (such as trade and other debtors, cash and bank balances) or a financial liability (such as trade and other creditors, bank and other loans, hire purchase and lease creditors).

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

All the charitable company financial instruments are basic financial instruments and are recognised at amortised cost using the effective interest method.

Amortised cost: the original transaction value, less amounts settled, less any adjustment for impairment.

Effective interest method: where a financial instrument falls due more than 12 months after the balance sheet date and is subject to a rate of interest which is below a market rate, the original transaction value is discounted using a market rate of interest to give the net present value of future cash flows.

Derecognition of financial instruments

Financial assets cease to be recognised only when the contractual rights to the cash flows expire, or when substantially all the risks and rewards of ownership are transferred to another entity.

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.14 Taxation

The company is a registered charity and is entitled to exemption from tax to the extent that income received falls within Part 11 of the Corporation Taxes Act 2010 and is applied to charitable purposes only.

1.15 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

1.16 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.17 Pensions

Contributions in respect of the charitable company's personal pension scheme are charged to the income and expenditure account for the year in which they are payable to the scheme.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Apprenticeship Growth Pilot grant	-	60,000	60,000	-	-	-
GMCA Multiply Scheme grant	-	28,250	28,250	-	30,163	30,163
Membership training fees	2,252	-	2,252	3,665	-	3,665
	<u>2,252</u>	<u>88,250</u>	<u>90,502</u>	<u>3,665</u>	<u>30,163</u>	<u>33,828</u>

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Training course fees and consultancy	363,786	241,909
Skills Funding Agency and similar funding	3,086,101	2,780,490
Rental income and hire of assets	8,470	2,301
Other	11,829	13,656
	<u>3,470,186</u>	<u>3,038,356</u>

All of these were unrestricted monies.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Dividends receivable	96	92
Interest receivable	36,007	33,279
	<u>36,103</u>	<u>33,371</u>

All of these were unrestricted monies.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2025

6 Charitable activities	Raising funds 2025		Direct training 2025		Support costs 2025		Total 2025		Raising funds 2024		Direct training 2024		Support costs 2024		Total 2024	
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Staff costs	-	1,030,995	-	894,648	1,925,643	-	816,206	779,241	1,595,447	-	-	-	-	-	-	-
Depreciation and impairment	-	96,905	-	46,870	143,775	-	76,681	37,088	113,769	-	-	-	-	-	-	-
Amortisation	-	6,000	-	-	6,000	-	-	-	-	-	-	-	-	-	-	-
Lecturers and course costs	-	837,303	-	-	837,303	-	795,180	-	795,180	-	-	-	-	-	-	-
Motor and travelling costs	-	-	-	18,159	18,159	-	-	13,174	13,174	-	-	-	-	-	-	-
Telephone and communications	-	-	-	12,373	12,373	-	-	14,719	14,719	-	-	-	-	-	-	-
Printing, postage and stationery	-	25,882	-	3,035	28,917	-	24,888	2,703	27,591	-	-	-	-	-	-	-
Bank charges	-	-	-	1,552	1,552	-	-	1,562	1,562	-	-	-	-	-	-	-
Health and safety	-	8,545	-	-	8,545	-	9,215	-	9,215	-	-	-	-	-	-	-
Repairs and renewals	-	38,964	-	109,353	148,317	-	53,180	97,734	150,914	-	-	-	-	-	-	-
Insurance	-	-	-	24,337	24,337	-	-	22,886	22,886	-	-	-	-	-	-	-
Subscriptions	-	82,889	-	-	82,889	-	50,152	-	50,152	-	-	-	-	-	-	-
Audit and accountancy	-	-	-	25,430	25,430	-	-	27,174	27,174	-	-	-	-	-	-	-
Legal and professional fees	-	-	-	73,651	73,651	-	-	21,667	21,667	-	-	-	-	-	-	-
Rent, rates, heat and light	-	25,867	-	18,242	44,109	-	28,253	18,476	46,729	-	-	-	-	-	-	-
General expenses	-	1,700	-	26,749	28,449	-	1,616	17,124	18,740	-	-	-	-	-	-	-
Other charitable expenditure	45,364	-	-	-	45,364	23,078	-	-	23,078	-	-	-	-	-	-	-
	45,364	2,155,050	1,254,399	3,454,813	3,454,813	23,078	1,855,371	1,053,548	2,931,997							
	45,364	2,155,050	1,254,399	3,454,813	3,454,813	23,078	1,855,371	1,053,548	2,931,997							

* - governance costs

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2025

6 Charitable activities	(Continued)															
	Raising funds 2025	£	Direct training 2025	£	Support costs 2025	£	Total 2025	£	Raising funds 2024	£	Direct training 2024	£	Support costs 2024	£	Total 2024	£
Analysis by fund																
Unrestricted funds - general	45,364		2,128,419		1,248,930		3,422,713		23,078		1,822,477		1,045,840		2,891,395	
Restricted funds	-		26,631		5,469		32,100		-		32,894		7,708		40,602	
	45,364		2,155,050		1,254,399		3,454,813		23,078		1,855,371		1,053,548		2,931,997	

The restricted expenditure in 2025 relates to:-

RTA restructuring grant fund - depreciation (£10,667)

24-25 GMCA Multiply Scheme grant - direct training staff costs (£18,320), support costs staff costs (£1,680), depreciation (£44), lecturers and course costs (£475).

23-24 GMCA Multiply Scheme grant - depreciation (£914)

The restricted fund expenditure in 2024 related to:-

RTA restructuring grant fund - depreciation (£10,667)

GMCA capital grant fund - depreciation (£654), printing, postage and stationery (£891)

23-24 GMCA Multiply Scheme grant - direct training staff costs (£23,800), support costs staff costs (£3,894), depreciation (£381), lecturers and course costs (£315)

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

7	Net movement in funds	2025	2024
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the audit of the charity's financial statements	17,000	16,000
	Depreciation of owned tangible fixed assets	143,775	113,769
	Amortisation of intangible assets	6,000	-
		<u> </u>	<u> </u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

9 Employees

The average monthly number of employees during the year was:

	2025	2024
	Number	Number
Training projects	33	30
Management and administration	23	18
	<u> </u>	<u> </u>
Total	56	48
	<u> </u>	<u> </u>

Employment costs	2025	2024
	£	£
Wages and salaries	1,673,068	1,388,628
Social security costs	162,654	133,178
Other pension costs	89,921	73,641
	<u> </u>	<u> </u>
	1,925,643	1,595,447
	<u> </u>	<u> </u>

The trustees neither received nor waived any remuneration during the year, nor received any reimbursement for any expenses incurred (2024: £NIL).

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance Manager, the Operations Manager, the Commercial and Health & Safety Manager, the Contracts Manager, the Marketing Manager, the Head of Teaching, Learning and Curriculum and the Quality Manager. The total employee benefits of the key management personnel of Rochdale Training Association Limited was £440,305 (2024: £419,623).

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2025	2024
	Number	Number
£110,001 - £120,000	1	1
	<u> </u>	<u> </u>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

10 Net gains/(losses) on investments

	Unrestricted funds general 2025 £	Unrestricted funds general 2024 £
Gain/(loss) on sale of investments	1,572	907

11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

12 Intangible fixed assets

	Goodwill £	Other £	Total £
Cost			
At 1 August 2024	-	-	-
Additions	15,000	15,000	30,000
At 31 July 2025	15,000	15,000	30,000
Amortisation and impairment			
At 1 August 2024	-	-	-
Amortisation charged for the year	3,000	3,000	6,000
At 31 July 2025	3,000	3,000	6,000
Carrying amount			
At 31 July 2025	12,000	12,000	24,000
At 31 July 2024	-	-	-

In January 2025 the business and assets of Lemon & McCarthy were acquired for £30,000.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

13 Tangible fixed assets

	Freehold land and buildings	Plant and machinery	Total
	£	£	£
Cost			
At 1 August 2024	1,752,344	1,141,965	2,894,309
Additions	9,861	67,002	76,863
	<u>1,762,205</u>	<u>1,208,967</u>	<u>2,971,172</u>
At 31 July 2025			
Depreciation and impairment			
At 1 August 2024	786,833	688,707	1,475,540
Depreciation charged in the year	60,191	83,584	143,775
	<u>847,024</u>	<u>772,291</u>	<u>1,619,315</u>
At 31 July 2025			
Carrying amount			
At 31 July 2025	<u>915,181</u>	<u>436,676</u>	<u>1,351,857</u>
At 31 July 2024	<u>965,511</u>	<u>453,258</u>	<u>1,418,769</u>

Freehold land and buildings includes the Plumbing Centre.

Included within Plant and Machinery is a Boxford fibre range laser which was purchased in April 2024 at a cost of £54,306. Funding of £54,000 was subsequently received in May 2025, via the Department for Education's Apprenticeship Growth Pilot scheme, to be used towards the purchase of the asset. Full title remains with the Department for Education until the second anniversary of the date on which the machine was purchased.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

14 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 August 2024	2,687
Valuation changes	1,572
	<hr/>
At 31 July 2025	4,259
	<hr/>
Carrying amount	
At 31 July 2025	4,259
	<hr/> <hr/>
At 31 July 2024	2,687
	<hr/> <hr/>

15 Financial instruments	2025	2024
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	330,769	366,606
Equity instruments measured at cost less impairment	4,259	2,687
Instruments measured at fair value through profit or loss	642,446	619,483
	<hr/>	<hr/>
Carrying amount of financial liabilities		
Measured at amortised cost	296,314	322,466
	<hr/>	<hr/>

16 Stocks	2025	2024
	£	£
Training materials	3,500	3,500
	<hr/>	<hr/>

17 Debtors	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	328,366	364,203
Other debtors	2,403	2,403
Prepayments and accrued income	218,065	178,524
	<hr/>	<hr/>
	548,834	545,130
	<hr/> <hr/>	<hr/> <hr/>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

18 Current asset investments

	2025	2024
	£	£
Amounts held in fixed term deposit accounts and bonds	642,446	619,483

The amounts held in fixed term deposit accounts and business bond accounts have varying notice periods.

19 Creditors: amounts falling due within one year

	2025	2024
	£	£
	Notes	
Other taxation and social security	70,157	56,165
Deferred income	20 12,682	7,696
Trade creditors	72,361	102,159
Other creditors	8,501	19,000
Accruals	215,452	201,307
	<u>379,153</u>	<u>386,327</u>

20 Deferred income

	2025	2024
	£	£
Other deferred income	12,682	7,696

Deferred income is included in the financial statements as follows:

	2025	2024
	£	£
Deferred income is included within:		
Current liabilities	12,682	7,696
Movements in the year:		
Deferred income at 1 August 2024	7,696	13,819
Released from previous periods	(7,696)	(13,819)
Resources deferred in the year	12,682	7,696
Deferred income at 31 July 2025	<u>12,682</u>	<u>7,696</u>

21 Retirement benefit schemes

	2025	2024
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	89,921	73,641

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

21 Retirement benefit schemes

(Continued)

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

There were outstanding contributions of £12,206 payable to the scheme at 31st July, 2025 (2024: £20,381).

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2025

22 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		Movement in funds		Movement in funds	
	Balance at 1 August 2023 £	Incoming resources £	Resources expended £	Balance at 1 August 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 July 2025 £
RTA Restructuring grant	170,663	-	(10,667)	159,996	-	(10,667)	-	149,329
GMCA Capital grant	9,459	-	(1,545)	7,914	-	-	-	7,914
GMCA Multiply Scheme grant 23-24	-	30,163	(28,390)	1,773	-	(914)	(859)	-
GMCA Multiply Scheme grant 24-25	-	-	-	-	28,250	(20,519)	(7,731)	-
Apprenticeship Growth Pilot grant	-	-	-	-	60,000	-	(54,000)	6,000
	180,122	30,163	(40,602)	169,683	88,250	(32,100)	(62,590)	163,243

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2025

22 Restricted funds

(Continued)

The RTA Restructuring grant fund relates to grant income receivable in relation to capital expenditure on land and buildings. Depreciation is released over the life of the assets purchased.

The GMCA Capital grant fund relates to grant income receivable to assist with the capital costs associated with adhering to the latest Covid government guidance for the wider reopening of educational establishments. Depreciation is released over the life of the assets purchased.

The GMCA Multiply Scheme grant 2023-24 fund relates to grant income receivable to be used to deliver programmes that improve adult numeracy for adults aged 19 and above. The project ran for the year ended 31st July, 2024. Depreciation is released over the life of the asset purchased, firstly to this restricted fund and, from the end of the project, to the unrestricted fund.

The GMCA Multiply Scheme grant 2024-25 fund relates to grant income receivable to be used to deliver programmes that improve adult literacy for adults aged 19 and above. The project ran for the period 1st August, 2024 to 31st March, 2025. Depreciation is released over the life of the asset purchased, firstly to this restricted fund and, from the end of the project, to the unrestricted fund.

The Apprenticeship Growth Pilot grant fund relates to grant income receivable to support Training Providers to make capital investments that will unlock their ability to grow and deliver their high-quality training offer. The restriction is lifted once the asset is acquired and so depreciation is released to the unrestricted fund.

23 Unrestricted funds - general

These are unrestricted funds which are material to the charitable company's activities made up as follows:

	Movement in funds		Movement in funds		Movement in funds				
	Balance at 1 August 2023	Income including gains & losses	Resources expended	Transfers	Balance at 1 August 2024	Income including gains & losses	Resources expended	Transfers	Balance at 31 July 2025
	£	£	£	£	£	£	£	£	£
General funds	2,975,894	3,075,392	(2,891,395)	-	3,159,891	3,508,541	(3,422,713)	62,590	3,308,309

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

24 Designated funds

The income funds of the charitable company include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				Balance at 31 July 2025
	Balance at 1 August 2023	Incoming resources	Balance at 1 August 2024	Revaluation, gains and losses	
	£	£	£	£	£
Revaluation fund	1,780	907	2,687	1,572	4,259

The revaluation fund is required by the Companies Act 2006 and represents the amount by which investments exceed their historical cost.

25 Analysis of net assets between funds

	Restricted funds		Unrestricted general funds		Unrestricted designated funds		Total	Restricted funds general funds		Unrestricted designated funds		Total
	2025	£	2025	£	2025	£		2024	£	2024	£	
Fund balances at 31 July 2025 are represented by:												
Intangible fixed assets	-		24,000		-		24,000	-		-		-
Tangible assets	153,838		1,198,019		-		1,351,857	163,869		1,254,900		1,418,769
Investments	-		-		4,259		4,259	-		-		2,687
Current assets/(liabilities)	9,405		2,086,290		-		2,095,695	5,814		1,904,991		1,910,805
	163,243		3,308,309		4,259		3,475,811	169,683		3,159,891		3,332,261

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025**

26 Financial commitments, guarantees and contingent liabilities

There are no contingent liabilities of a material amount for which provision has not been made in the financial statements.

27 Operating lease commitments

Lessee

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025	2024
	£	£
Within one year	7,260	7,260
Between two and five years	9,594	16,243
	<u>16,854</u>	<u>23,503</u>

28 Capital commitments

At 31st July, 2025 the company had committed to, but not contracted for, the redevelopment of the reception area at a cost of £25,000.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025

29 Related party transactions

During the year ended 31st July, 2025 the charitable company has acted as custodian to the funds of Radama, a training provider group, which is chaired by Jill Nagy (Chief Executive).

During the year ended 31st July, 2025 the charitable company paid expenditure of £nil (2024: £nil) on behalf of Radama. At 31st July, 2025 there was an amount of £2,403 (2024: £2,403) owing to Rochdale Training Association Limited. The balance of £2,403 is shown as "Other Debtors" as at 31st July, 2025.

Andrew Nagy is the husband of Jill Nagy (Chief Executive). During the year ended 31st July, 2025 Rochdale Training Association Limited incurred expenditure totalling £2,500 (2024: £6,810) on tutor services provided by Andrew Nagy. There was a balance outstanding as at 31st July, 2025 of £nil (2024: £nil).

30 Analysis of changes in net funds

The charity had no material debt during the year.

31 Cash generated from operations	2025	2024
	£	£
Surplus for the year	143,550	174,465
Adjustments for:		
Investment income recognised in statement of financial activities	(36,103)	(33,371)
Gain on disposal of investments	(1,572)	(907)
Amortisation and impairment of intangible assets	6,000	-
Depreciation and impairment of tangible fixed assets	143,775	113,769
Movements in working capital:		
(Increase) in debtors	(3,704)	(94,066)
(Decrease)/increase in creditors	(12,160)	241,410
Increase/(decrease) in deferred income	4,986	(6,123)
Cash generated from operations	244,772	395,177

ROCHDALE TRAINING ASSOCIATION LIMITED

England & Wales - Charity number 526144

Accounts

Charity Registration No. 526144

Company Registration No. 00897078 (England and
Wales)

Chartered Accountants

Established Nineteen Twenty Six

**ROCHDALE TRAINING
ASSOCIATION LIMITED
(COMPANY LIMITED BY
GUARANTEE)**

COMPANY LIMITED BY GUARANTEE

**ANNUAL REPORT AND FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31 JULY 2024

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	N A Bradley R Beetham M McGrath A Wilding L Natale H Ellison
Secretary	J A Nagy
Charity number	526144
Company number	00897078 (England and Wales)
Principal address	Fishwick Street Rochdale Lancashire OL16 5NA
Registered office	Fishwick Street Rochdale Lancashire OL16 5NA
Auditor	Ashworth Moulds 11 Nicholas Street Burnley Lancashire BB11 2AL
Bankers	The Co-Operative Bank plc 110 Yorkshire Street Rochdale Lancashire OL16 1JY
Solicitors	Molesworths Bright Clegg Octagon House 25/27 Yorkshire Street Rochdale Lancashire OL16 1RH

ROCHDALE TRAINING ASSOCIATION LIMITED COMPANY LIMITED BY GUARANTEE CONTENTS

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Independent auditor's report	8 - 11
Statement of financial activities	12
Balance sheet	13
Statement of cash flows	14
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Detailed income and expenditure account	Appendix

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 JULY 2024

The trustees present their annual report and financial statements for the year ended 31 July 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The company is a charity and exists to maintain a training centre and to provide and support courses of study and training for students, with a view to securing appointments or promotion and obtaining other professional qualifications. To achieve this, the charitable company operates a variety of training projects.

Our mission is:

To benefit the public by maintaining a training centre and to provide and support courses and training for learners, with a view to them securing appointments or promotion and obtaining vocational qualifications.

It is also to deliver a high-quality curriculum to all our learners by offering them learning that is inclusive, innovative and inspiring, which allows them to develop their skills and confidence now and for their future. We work with our employers and communities to ensure our offer brings economic and social value to Rochdale and beyond.

For the period of the plan, which covers the period to 31st July, 2024, our strategic objectives were:

To increase apprenticeships from 246 to 300.

To source other funding streams e.g. GMCA - Skills Bootcamp, Acorn.

To maintain commercial training and income directly from employers by offering a more holistic service, in order to reduce dependency on government funding.

To maximise participation, retention, success and timeliness and progression rates and increase the number of distinctions.

To raise the standards of the key learner experiences and further improve teaching and learning i.e. 95% of staff observations meeting the required standard.

To achieve Outstanding Ofsted inspection grades.

To improve our service and reputation within industry.

To broaden our market base.

To continue to build on the public services market and our relationship with the Local Authority.

To maintain long term financial viability and aim for an income of £2.8m and a £62k surplus.

To raise the standing of Technical Education and Skills.

To grow Study Programmes and pre-employed (especially English and maths).

To continue to promote apprenticeships and other learning opportunities to under-represented groups.

To improve our building and resources for learners and staff, including classroom and office space, ILT and web-based learning resources.

To deliver more Apprenticeships Standard subjects.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

Our apprenticeship starts are 277 for 2023/24, below target by 23, and we will work to achieve 300 in 2024/25.

In 2023/24 we began to deliver study programmes for NEET young people achieving £82k, +£22k on budget.

Our tenders to source other funding streams have gone well i.e. Acorn achieved £39k, Skills Bootcamp £360k. In 2023/24 we won a direct contract from GMCA for devolved AEB Level 2 and 3, so has increased our financial performance this year taking £527k (last years subcontracted AEB contract from Remploy achieved £213k).

The commercial courses have increased this year to £242k +£72k on budget and +£24k on last year.

In addition, we plan to build on our active involvement in partnerships e.g. The Rochdale Network, GMLPN and our strong links with the local authority.

We will also strive to increase participation, success rates, progressions and the number of distinctions and further increase the quality of our provision, in order to achieve outstanding OFSTED grades.

The beneficial area of charitable expenditure is the United Kingdom, with preference for the Rochdale area. The trustees have reviewed the outcomes and achievements of the activities for the year to ensure that they remain focused on the charitable aims and continue to deliver benefits to the public. We have complied with the duty under the Charities Act to have due regard to the public benefit guidance published by the commission.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

This has been a good year for RTA financially as the AEB and Skills Bootcamp contracts did well, achieving growth.

In April 2022, we were inspected by Ofsted and achieved a Good for overall effectiveness, Quality of Education, Behaviour & Attitudes, Personal Development, Leadership & Management, Education for Young People and Apprenticeships and we continue to work towards achieving an outstanding grade at the next Ofsted Inspection.

There are many changes afoot in Ofsted, currently a new education inspection framework will be published in September 2025.

Our success rate on apprenticeships was 71% 4% up on last year and compared with the national average of 54% and on the adult workplace learning programmes it was 90%, an increase on last year and + 3% on national average.

The Apprenticeship Standards are going well, with a 99% EPA pass rate in 2023/24 and 33% of Apprentices achieving a distinction (+2% on last year) and 13% a merit (+1% on last year).

We have developed a large tutor office in an unused area to enable us to increase classroom spaces and in 2024/25 will continue to update our building and IT equipment.

We will continue to endeavour to grow the range of commercial services offered to companies and increase our membership, with our reviewed membership package.

The investments have performed according to our expectations.

The investment policy and objective is to minimise the risk of holding all monies in one financial institution and they are reviewed annually. We ensure to the best of our knowledge that investments are placed in ethical organisations e.g. the Co-Operative Bank.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

Financial review

The net incoming resources for the year amounted to £174,465 (2023 - £19,791) and details are shown in the statement of financial activities on page 12. Direct charitable expenditure accounted for 63% (2023 – 64%) of total expenditure.

Reserves policy

The Council of Management has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be approximately 3-6 months of the resources expended, which equates to £732,999 - £1,465,998 in general funds. At present the free reserves, which net of designated and restricted funds amount to £1,904,991, can continue to support this policy for the immediate future. Some of the 'free reserves' will be used to improve the premises and equipment. Also rising energy costs and other economic pressures mean it is important that we continue to hold the 'free reserves' to mitigate against the risk of this uncertain landscape.

Principle funding sources

The principle funding sources for the charitable company are:

- Levy-paying employers
- Non-levy paying employers via AS system
- Adult Education Budget
- Skills Boot camp

Other sundry sources of income include:

- Study Programmes
- Acorn Training
- Princes Trust
- Rental income for room hire
- Corporate training sessions
- Investment income.

Principle risk and uncertainties

The Council of Management has conducted its own review of the major risks to which the charity is exposed and are attempting to develop systems to mitigate those risks. They are aware that significant external risks to funding require a strategic plan which will allow for the diversification of funding and activities.

The main risk in 2024/25 is not increasing Apprenticeship starts. We intend to deliver more adult courses e.g. AEB employed and unemployed programmes and Skills Bootcamp to make up for any shortfall in Apprenticeships.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

Another risk is not achieving the required grades / standards set by Ofsted. We had an inspection in April 2022 and maintained out Grade 2 - good - provision for overall effectiveness and for all the other judgements. The Education Inspection Framework is changing in September 2025. We have a Quality Team and Quality Improvement Plan in place to ensure we continuously improve our provision in line with Ofsted's requirement.

Another risk is having funds clawed back due to an unsuccessful ESFA Audit. We were audited in July 2017 and the error rate was 0.66%. Funds are clawed back if the error rate is over 5%; therefore, our outcome was very good. We had a very small audit in July 2021 of Traineeships & AEB programmes and were deemed satisfactory. There is a Quality Compliance Manager and an Audit Schedule in place to maintain these standards and mitigate against any risk. We have also taken on another audit due to the increase in different programmes.

As we have won new contracts e.g. the AEB Level 2, another risk is not having a successful audit, as we have not experienced a GMCA audit before. However, the contract manager and compliance manager, and newly appointed auditor are well versed in the AEB funding rules has been added to our audit schedule to lessen the risk.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Financial risk management objectives and policies

The charitable company finances its operations through retained funds. The management's objectives are to retain sufficient liquid funds to enable the company to meet its day to day obligations as they fall due.

The charitable company makes little use of financial instruments other than an operational sterling bank account and longer term sterling deposits and bonds, so its exposure to price risk, credit risk, liquidity risk and cash flow risk is not material for the assessment of the assets, liabilities, financial position and net incoming/outgoing resources.

Plans for future periods

The charitable company plans to continue its training activities for the foreseeable future, subject to satisfactory funding arrangements.

The plans described in Objectives and Activities above, continue to apply for the following 3 years.

We shall continue to develop our "one-stop shop" approach and continue broadening our market base. Although apprenticeship starts have not yet returned to pre-pandemic levels, growth is still a clear long term aim and to that end we shall maintain focus on both company needs and local and national government priorities.

Structure, governance and management

The charitable company was incorporated on 31st January, 1967 and is governed by its Memorandum and Articles of Association, which established its objects and powers.

Trustees

The directors of the charitable company are its trustees for the purpose of charity Law and throughout the report are collectively referred to as the trustees.

The trustees of the charitable company who served during the year and up to the date of signature of the financial statements were:

N A Bradley
R Beetham
M McGrath
A Wilding
P Simkiss
L Natale
H Ellison

(Resigned 29 September 2023)

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024**

Appointment of Trustees

Trustees, drawn from member companies of our wider networks (see below), are elected at the Annual General Meeting (AGM) to form a management committee of between 5 and 11. A third of the trustees retire each year and are eligible for re-election. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt members to the committee when appropriate particularly with regard to the need for any specialist skills. The management committee elects the Chairman.

None of the trustees has any beneficial interest in the charitable company. All of the trustees are members of the charitable company and guarantee to contribute £1 in the event of a winding up.

Trustees meetings and staff meetings (both formal and informal) provide a satisfactory forum to ensure that all trustees are familiar with the charitable company's policies and procedures. All trustees are provided with the Charity Commission's "Responsibility of Trustees".

Market value of land and buildings

The trustees consider that the market value of land and buildings is in excess of their book value, but no professional valuation has been undertaken to quantify this.

Organisation

The Council of Management, the trustees detailed above, meet quarterly and at any other times to consider special issues or to enable future planning to be satisfactorily carried out.

The Chief Executive, Jill Nagy, is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and performance related activity.

Pay Policy for Senior Staff

This is reviewed annually in November, after accounts are finalised and be paid from November.

There are four elements to the process.

1. Cost of Living

Increases in line with cost of living will be discussed and reviewed at the Board meeting in September and will be confirmed in November, following the accounts being finalised. They will be granted if they are sustainable for the business i.e. if the financial performance of the Association during the immediately preceding 24 month period justifies the increase.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024**

2. Merit Payment based on Performance

This will be assessed on performance against objectives agreed at appraisal at the start of the year. Judgement against each objective will be based on the descriptors of:

Unsatisfactory - not achieved, no progress

Satisfactory - met targets

Good - exceeded targets by 10%

Outstanding - exceeded targets by 20%

There is a fifth judgement of changed circumstances which would make the objective inappropriate. Senior staff will carry out a self-assessment and the Chief Executive shall also assess their performance. This will create the basis for discussion. The appraisal shall look at the balance of performance against the individual objectives, weighted in favour of the key objective, to arrive at an initial overall judgement. This should be balanced against initiative, team contribution, commitment, professionalism, developing Rochdale Training in order to arrive at final grading.

Unsatisfactory or satisfactory performance - no increase

Good performance - up to 3% increase

Outstanding performance - up to 6% increase

3. Bonus Payment

One-off bonus payments for one-off specific successes in moving RTA forward. This is payable at the Chief Executive's discretion up to £1,000.

4. Mid-year Adjustments

Structural job changes or increases based on defensive commercial decision shall be at the discretion of the Chief Executive.

5. Company Wide Bonus

Following an extremely successful year the Board may decide to award an across the board team bonus. This is at their discretion. If a member of staff is under Disciplinary or Performance Management procedure they are not entitled to the Company wide bonus.

Wider Networks

Rochdale Training Association Limited (RTA) are members of Greater Manchester Chamber of Commerce, The Association of Learning Providers and Greater Manchester Learning Provider Network.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

Statement of trustees' responsibilities

The trustees, who are also the directors of Rochdale Training Association Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with the charitable company's articles, a resolution proposing that Ashworth Moulds be reappointed as auditor of the charitable company will be put at a General Meeting.

Small company provisions

This report was been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

A Wilding

Trustee

Dated: 26 November 2024

ROCHDALE TRAINING ASSOCIATION LIMITED

COMPANY LIMITED BY GUARANTEE

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED

Opinion

We have audited the financial statements of Rochdale Training Association Limited (the "charitable company") for the year ended 31 July 2024 which comprise the statement of financial activities including income and expenditure account, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report, included within the trustees' report, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Extent to which the audit was considered capable of detecting irregularities, including

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities including fraud and non-compliance with laws and regulations, was as follows:

- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Financial Reporting Standard (FRS 102), the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006, the Charities Act 2011, taxation legislation, health and safety legislation and all legislation related to educational establishments and apprenticeship providers;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of the trustees and management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations

Audit response to risks identified

We addressed detecting material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, as follows:

Risks identified

Audit response

Risk of fraud through management bias and override of controls

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias;
- assessed whether judgements and assumptions made in determining the allocation of funds to the appropriate categories of Unrestricted, Designated and Restricted funds were indicative of potential bias.
- reviewed the controls relating to completeness of income including sample testing of income transactions to determine appropriate allocation to the correct accounting period, entitlement and categorisation; and
- investigated the rationale behind significant or unusual transactions.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Risks identified

Audit response

Risk of irregularities and non-compliance with laws and regulations

- agreeing financial statement disclosures to underlying supporting documentation
- making enquiries of management whether there have been any incidents or identified non compliance with health and safety, educational and apprenticeship legislation.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Mark Holmes BA FCA (Senior Statutory Auditor)
for and on behalf of Ashworth Moulds**

26 November 2024

**Chartered Accountants
Statutory Auditor**

11 Nicholas Street
Burnley
Lancashire
BB11 2AL

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 JULY 2024**

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:							
Donations and legacies	3	3,665	30,163	33,828	4,033	-	4,033
Charitable activities	4	3,038,356	-	3,038,356	2,444,645	-	2,444,645
Investment income	5	33,371	-	33,371	19,796	-	19,796
Total income		3,075,392	30,163	3,105,555	2,468,474	-	2,468,474
Expenditure on:							
Charitable activities	6	2,891,395	40,602	2,931,997	2,428,608	20,018	2,448,626
Net gains/(losses) on investments	9	907	-	907	(57)	-	(57)
Net income/(expenditure) for the year		184,904	(10,439)	174,465	39,809	(20,018)	19,791
Gross transfers between funds		-	-	-	(3,809)	3,809	-
Net movement in funds		184,904	(10,439)	174,465	36,000	(16,209)	19,791
Reconciliation of funds:							
Fund balances at 1 August 2023		2,977,674	180,122	3,157,796	2,941,674	196,331	3,138,005
Fund balances at 31 July 2024		3,162,578	169,683	3,332,261	2,977,674	180,122	3,157,796

The notes on pages 15 - 30 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET
AS AT 31 JULY 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	10		1,418,769		1,037,317
Investments	11		2,687		1,780
			<u>1,421,456</u>		<u>1,039,097</u>
Current assets					
Stocks	13	3,500		3,500	
Debtors	14	545,130		451,064	
Investments	15	619,483		603,036	
Cash at bank and in hand		1,129,019		1,212,139	
			<u>2,297,132</u>		<u>2,269,739</u>
Creditors: amounts falling due within one year	16	<u>(386,327)</u>		<u>(151,040)</u>	
Net current assets			<u>1,910,805</u>		<u>2,118,699</u>
Total assets less current liabilities			<u><u>3,332,261</u></u>		<u><u>3,157,796</u></u>
Income funds					
Restricted funds	18		169,683		180,122
<u>Unrestricted funds - general</u>					
Designated funds	20	2,687		1,780	
General unrestricted funds	19	3,159,891		2,975,894	
			<u>3,162,578</u>		<u>2,977,674</u>
			<u><u>3,332,261</u></u>		<u><u>3,157,796</u></u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 15 - 30 form an integral part of these financial statements.

The financial statements were approved by the Trustees on 26 November 2024

R Beetham
Trustee

A Wilding
Trustee

Company Registration No. 00897078

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 JULY 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	27		395,177		(13,310)
Investing activities					
Purchase of tangible fixed assets		(495,279)		(65,877)	
Proceeds on disposal of tangible fixed assets		58		-	
Purchase on disposal of investments		(16,447)		(10,544)	
Investment income received		33,371		19,796	
Net cash used in investing activities			(478,297)		(56,625)
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(83,120)		(69,935)
Cash and cash equivalents at beginning of year			1,212,139		1,282,074
Cash and cash equivalents at end of year			1,129,019		1,212,139

ROCHDALE TRAINING ASSOCIATION LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2024

1 Accounting policies

Charity information

Rochdale Training Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Fishwick Street, Rochdale, Lancashire, OL16 5NA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity has adequate cash reserves and available unrestricted funds. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies income includes membership fees and levies for training from member companies for the year.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from charitable activities, which includes income received under contract where entitlement to grant funding is subject to specific performance conditions, is recognised as earned as the related support services are provided. Grant income included in this category provides funding to educational activities and is recognised where there is entitlement, probability of receipt and amounts can be measured with sufficient reliability. Income is deferred when performance related grants are received in advance of the education programme to which they relate.

Investment income is recognised on a receivable basis.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

1 Accounting policies

(Continued)

1.5 Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- costs of raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

- charitable activities include expenditure incurred when undertaking educational programmes and include both the direct costs and support costs relating to these activities.

- support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by the time spent and other costs by their usage.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings

Freehold land and buildings 4% straight line basis

Plumbing Centre 16 2/3% straight line basis

Plant and machinery

Plant and machinery 15% reducing balance basis

Fixtures and fittings 7 1/2% reducing balance basis

Computers 33 1/3% straight line basis

Motor vehicles 25% reducing balance basis

Office equipment 25% reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

All fixed asset additions are capitalised at cost.

1.7 Fixed asset investments

Investments held as fixed assets are revalued at mid-market value at the value at the balance sheet date and the gain or loss taken to the statement of financial activities. The net cumulative gain or loss is reflected in the designated fund.

1.8 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024**

1 Accounting policies **(Continued)**

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.10 Cash and cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

A financial instrument is a contract giving rise to a financial asset (such as trade and other debtors, cash and bank balances) or a financial liability (such as trade and other creditors, bank and other loans, hire purchase and lease creditors).

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

All the charitable company financial instruments are basic financial instruments and are recognised at amortised cost using the effective interest method.

Amortised cost: the original transaction value, less amounts settled, less any adjustment for impairment.

Effective interest method: where a financial instrument falls due more than 12 months after the balance sheet date and is subject to a rate of interest which is below a market rate, the original transaction value is discounted using a market rate of interest to give the net present value of future cash flows.

Derecognition of financial instruments

Financial assets cease to be recognised only when the contractual rights to the cash flows expire, or when substantially all the risks and rewards of ownership are transferred to another entity.

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.12 Taxation

The company is a registered charity and is entitled to exemption from tax to the extent that income received falls within Part 11 of the Corporation Taxes Act 2010 and is applied to charitable purposes only.

1.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

1.14 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

1 Accounting policies **(Continued)**

1.15 Pensions

Contributions in respect of the charitable company's personal pension scheme are charged to the income and expenditure account for the year in which they are payable to the scheme.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £
GMCA Multiply Scheme grant	-	30,163	30,163	-
Membership training fees	3,665	-	3,665	4,033
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

4 Charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Training course fees and consultancy	241,909	218,168
Skills Funding Agency and similar funding	2,780,490	2,218,541
Rental income and hire of assets	2,301	2,640
Other	13,656	5,296
	<u> </u>	<u> </u>
	<u>3,038,356</u>	<u>2,444,645</u>

All of these were unrestricted monies.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

5 Investment income

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Dividends receivable	92	83
Interest receivable	33,279	19,713
	<u>33,371</u>	<u>19,796</u>

All of these were unrestricted monies.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2024

6 Charitable activities	Raising funds 2024		Direct training 2024		Support costs 2024		Total 2024		Raising funds 2023		Direct training 2023		Support costs 2023		Total 2023		
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
Staff costs	-	816,206	779,241	1,595,447	-	789,351	683,796	1,473,147	-	-	-	-	-	-	-	-	-
Depreciation and impairment	-	76,681	37,088	113,769	-	67,459	32,628	100,087	-	-	-	-	-	-	-	-	-
Lecturers and course costs	-	795,180	-	795,180	-	540,377	-	540,377	-	-	-	-	-	-	-	-	-
Motor and travelling costs	-	-	13,174	13,174	-	-	11,171	11,171	-	-	-	-	-	-	-	-	-
Telephone and communications	-	-	14,719	14,719	-	-	13,183	13,183	-	-	-	-	-	-	-	-	-
Printing, postage and stationery	-	24,888	2,703	27,591	-	26,925	1,901	28,826	-	-	-	-	-	-	-	-	-
Bank charges	-	-	1,562	1,562	-	-	1,917	1,917	-	-	-	-	-	-	-	-	-
Health and safety	-	9,215	-	9,215	-	22,491	-	22,491	-	-	-	-	-	-	-	-	-
Repairs and renewals	-	53,180	97,734	150,914	-	41,137	52,671	93,808	-	-	-	-	-	-	-	-	-
Insurance	-	-	22,886	22,886	-	-	21,723	21,723	-	-	-	-	-	-	-	-	-
Subscriptions	-	50,152	-	50,152	-	43,862	-	43,862	-	-	-	-	-	-	-	-	-
Audit and accountancy	-	-	27,174	27,174	-	-	21,896	21,896	-	-	-	-	-	-	-	-	-
Legal and professional fees	-	-	21,667	21,667	-	-	7,102	7,102	-	-	-	-	-	-	-	-	-
Rent, rates, heat and light	-	28,253	18,476	46,729	-	28,706	17,066	45,772	-	-	-	-	-	-	-	-	-
General expenses	-	1,616	17,124	18,740	-	1,413	15,903	17,316	-	-	-	-	-	-	-	-	-
Other charitable expenditure	23,078	-	-	23,078	-	-	5,948	5,948	-	-	-	-	-	-	-	-	-
	<u>23,078</u>	<u>1,855,371</u>	<u>1,053,548</u>	<u>2,931,997</u>	<u>5,948</u>	<u>1,561,721</u>	<u>880,957</u>	<u>2,448,626</u>	<u>5,948</u>	<u>1,561,721</u>	<u>880,957</u>	<u>2,448,626</u>	<u>5,948</u>	<u>1,561,721</u>	<u>880,957</u>	<u>2,448,626</u>	<u>5,948</u>

* - governance costs

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2024

6 Charitable activities	(Continued)										
	Raising funds 2024	Direct training 2024	Support costs 2024	Total 2024	Raising funds 2023	Direct training 2023	Support costs 2023	Total 2023	£	£	£
Analysis by fund											
Unrestricted funds - general	23,078	1,822,477	1,045,840	2,891,395	5,948	1,546,489	876,171	2,428,608			
Restricted funds	-	32,894	7,708	40,602	-	15,232	4,786	20,018			
	23,078	1,855,371	1,053,548	2,931,997	5,948	1,561,721	880,957	2,448,626			

The restricted expenditure in 2024 relates to:-

RTA restructuring grant fund - depreciation (£10,667)

GMCA capital grant fund - depreciation (£654), printing, postage and stationery (£891)

GMCA Multiply Scheme grant - direct training staff costs (£23,800), support costs staff costs (£3,894), depreciation (£381), lecturers and course costs (£315)

The restricted fund expenditure in 2023 related to:-

RTA restructuring grant fund - depreciation (£10,667)

GMCA capital grant fund - depreciation (£4,014), printing, postage and stationery (£5,337)

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

8 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Training projects	30	27
Management and administration	18	22
	<hr/>	<hr/>
Total	48	49
	<hr/> <hr/>	<hr/> <hr/>

Employment costs

	2024	2023
	£	£
Wages and salaries	1,388,628	1,287,204
Social security costs	133,178	119,388
Other pension costs	73,641	66,555
	<hr/>	<hr/>
	1,595,447	1,473,147
	<hr/> <hr/>	<hr/> <hr/>

The trustees neither received nor waived any remuneration during the year, nor received any reimbursement for any expenses incurred (2023: £NIL).

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance Manager, the Operating Manager, the Commercial Manager, the Contracts Manager, the Marketing Manager, the Head of Teaching, Learning and Curriculum and the Quality Manager. The total employee benefits of the key management personnel of Rochdale Training Association Limited was £419,623 (2023: £399,675).

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2024	2023
	Number	Number
£80,001 - £90,000	-	1
£120,001 - £130,000	1	-
	<hr/> <hr/>	<hr/> <hr/>

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

9 Net gains/(losses) on investments

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Gain/(loss) on sale of investments	907	(57)

10 Tangible fixed assets

	Freehold land and buildings £	Plant and machinery £	Total £
Cost			
At 1 August 2023	1,560,751	841,512	2,402,263
Additions	191,593	303,686	495,279
Disposals	-	(3,233)	(3,233)
At 31 July 2024	1,752,344	1,141,965	2,894,309
Depreciation and impairment			
At 1 August 2023	734,652	630,294	1,364,946
Depreciation charged in the year	52,181	61,588	113,769
Eliminated in respect of disposals	-	(3,175)	(3,175)
At 31 July 2024	786,833	688,707	1,475,540
Carrying amount			
At 31 July 2024	965,511	453,258	1,418,769
At 31 July 2023	826,099	211,218	1,037,317

Freehold land and buildings includes the Plumbing Centre.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

11 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 August 2023	1,780
Valuation changes	907
	<hr/>
At 31 July 2024	2,687
	<hr/>
Carrying amount	
At 31 July 2024	2,687
	<hr/> <hr/>
At 31 July 2023	1,780
	<hr/> <hr/>

12 Financial instruments	2024 £	2023 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	366,606	326,931
Equity instruments measured at cost less impairment	2,687	1,780
Instruments measured at fair value through profit or loss	619,483	603,036
	<hr/>	<hr/>
Carrying amount of financial liabilities		
Measured at amortised cost	322,466	92,111
	<hr/>	<hr/>

13 Stocks	2024 £	2023 £
Training materials	3,500	3,500
	<hr/>	<hr/>

14 Debtors	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	364,203	325,852
Other debtors	2,403	1,079
Prepayments and accrued income	178,524	124,133
	<hr/>	<hr/>
	545,130	451,064
	<hr/> <hr/>	<hr/> <hr/>

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

15 Current asset investments

	2024	2023
	£	£
Amounts held in fixed term deposit accounts and bonds	619,483	603,036
	<u>619,483</u>	<u>603,036</u>

The amounts held in fixed term deposit accounts and business bond accounts have varying notice periods.

16 Creditors: amounts falling due within one year

	Notes	2024	2023
		£	£
Other taxation and social security		56,165	45,110
Deferred income	17	7,696	13,819
Trade creditors		102,159	34,465
Other creditors		19,000	12,007
Accruals		201,307	45,639
		<u>386,327</u>	<u>151,040</u>

17 Deferred income

	2024	2023
	£	£
Other deferred income	7,696	13,819
	<u>7,696</u>	<u>13,819</u>

Deferred income is included in the financial statements as follows:

	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	7,696	13,819
	<u>7,696</u>	<u>13,819</u>
Movements in the year:		
Deferred income at 1 August 2023	13,819	20,313
Released from previous periods	(13,819)	(20,313)
Resources deferred in the year	7,696	13,819
	<u>7,696</u>	<u>13,819</u>
Deferred income at 31 July 2024	<u>7,696</u>	<u>13,819</u>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024**

18 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 August 2022		Resources expended	Transfers	Balance at 1 August 2023		Movement in funds		
	£	£			£	£	Incoming resources	Resources expended	Balance at 31 July 2024
RTA Restructuring Grant	181,330	(10,667)	(10,667)	-	170,663	-	(10,667)	159,996	
GMCA Capital Grant	18,810	(9,351)	(9,351)	-	9,459	-	(1,545)	7,914	
GMCA Multiply Scheme Grant	(4,411)	-	-	4,411	-	30,163	(28,390)	1,773	
RBA - Engineering	602	-	-	(602)	-	-	-	-	
	196,331	(20,018)	(20,018)	3,809	180,122	30,163	(40,602)	169,683	

The RTA Restructuring Grant fund relates to grant income receivable in relation to capital expenditure on land and buildings. Depreciation is released over the life of the assets purchased.

The GMCA Capital Grant fund relates to grant income receivable to assist with the capital costs associated with adhering to the latest government guidance for the wider reopening of educational establishments. Depreciation is released over the life of the assets purchased.

The GMCA Multiply Scheme Grant fund relates to grant income receivable to be used to deliver programmes that improve adult numeracy for adults aged 19 and above. Depreciation is released over the life of the asset purchased.

The RBA - Engineering fund relates to grant income receivable to be used towards funding the delivery of an engineering pre-apprenticeship programme which is targeted at BAME young people.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024**

19 Unrestricted funds - general

These are unrestricted funds which are material to the charitable company's activities made up as follows:

	Balance at 1 August 2022	Movement in funds		Transfers	Balance at 1 August 2023	Movement in funds		Balance at 31 July 2024
		Income including gains & losses	Resources expended			Income including gains & losses	Resources expended	
General funds	£ 2,939,837	£ 2,468,474	£ (2,428,608)	£ (3,809)	£ 2,975,894	£ 3,075,392	£ (2,891,395)	£ 3,159,891

20 Designated funds

The income funds of the charitable company include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 August 2022	Resources expended	Movement in funds		Balance at 31 July 2024
			Balance at 1 August 2023	Income resources	
Revaluation fund	£ 1,837	£ (57)	£ 1,780	£ 907	£ 2,687
	£ 1,837	£ (57)	£ 1,780	£ 907	£ 2,687

The revaluation fund is required by the Companies Act 2006 and represents the amount by which investments exceed their historical cost.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

21	Analysis of net assets between funds	Restricted funds		Unrestricted general funds		Unrestricted designated funds		Total		Unrestricted funds		Unrestricted designated funds		Total		
		2024	£	2024	£	2024	£	2024	£	2023	£	2023	£	2023	£	
	Fund balances at 31 July 2024 are represented by:															
	Tangible assets	163,869		1,254,900		-		1,418,769		172,828		864,489		-		1,037,317
	Investments	-		-		2,687		2,687		-		-		1,780		1,780
	Current assets/(liabilities)	5,814		1,904,991		-		1,910,805		7,294		2,111,405		-		2,118,699
		169,683		3,159,891		2,687		3,332,261		180,122		2,975,894		1,780		3,157,796

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

22 Financial commitments, guarantees and contingent liabilities

There are no contingent liabilities of a material amount for which provision has not been made in the financial statements.

23 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024	2023
	£	£
Within one year	7,260	7,283
Between two and five years	16,243	21,942
	<u>23,503</u>	<u>29,225</u>

24 Capital commitments

2024	2023
£	£

At 31 July 2024 the charity had capital commitments as follows:

Contracted for but not provided in the financial statements:

Acquisition of property, plant and equipment	-	6,680
	<u>-</u>	<u>6,680</u>

25 Pensions

The charitable company contributes to a personal pension scheme on behalf of the employees. The pension cost charge represents contributions payable by the charitable company to the scheme and amounted to £73,641 (2023: £66,555). There were £20,381 (2023: £8,686) outstanding contributions payable to the scheme at 31st July, 2024.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2024

26 Related party transactions

During the year ended 31st July, 2024 the charitable company has acted as custodian to the funds of Radama, a training provider group, which is chaired by Jill Nagy (Chief Executive).

During the year ended 31st July, 2024 the charitable company paid expenditure of £1,324 on behalf of Radama. At 31st July, 2024 there was an amount of £2,403 (2023: £1,079) owing to Rochdale Training Association Limited. The balance of £2,403 is shown as "Other Debtors" as at 31st July, 2024.

Andrew Nagy is the husband of Jill Nagy (Chief Executive). During the year ended 31st July, 2024 Rochdale Training Association Limited incurred expenditure totalling £6,810 (2023: £3,900) on tutor services provided by Andrew Nagy. There was a balance outstanding as at 31st July, 2024 of £nil (2023: £nil).

Rachel Yates, Engineer Manager, is a member of the key management personnel. During the year ended 31st July, 2024 she received loans totalling £nil (2023: £690) from Rochdale Training Association Limited. As at 31st July, 2024 there was a balance outstanding of £nil (2023: £nil). The loans were interest free.

27 Cash generated from operations	2024	2023
	£	£
Surplus for the year	174,465	19,791
Adjustments for:		
Investment income recognised in statement of financial activities	(33,371)	(19,796)
(Gain)/loss on disposal of investments	(907)	57
Depreciation and impairment of tangible fixed assets	113,769	100,087
Movements in working capital:		
(Increase) in debtors	(94,066)	(92,946)
Increase/(decrease) in creditors	241,410	(14,009)
(Decrease) in deferred income	(6,123)	(6,494)
Cash generated from/(absorbed by) operations	395,177	(13,310)

28 Analysis of changes in net funds

The charity had no debt during the year.

ROCHDALE TRAINING ASSOCIATION LIMITED

England & Wales - Charity number 526144

Accounts

Charity Registration No. 526144

**Company Registration No. 00897078 (England and
Wales)**

**ROCHDALE TRAINING
ASSOCIATION LIMITED
(COMPANY LIMITED BY
GUARANTEE)**

COMPANY LIMITED BY GUARANTEE

**ANNUAL REPORT AND FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31 JULY 2023

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	N A Bradley R Beetham M McGrath A Wilding L Natale
Secretary	J A Nagy
Charity number	526144
Company number	00897078 (England and Wales)
Principal address	Fishwick Street Rochdale Lancashire OL16 5NA
Registered office	Fishwick Street Rochdale Lancashire OL16 5NA
Auditor	Ashworth Moulds 11 Nicholas Street Burnley Lancashire BB11 2AL
Bankers	The Co-Operative Bank plc 110 Yorkshire Street Rochdale Lancashire OL16 1JY
Solicitors	Molesworths Bright Clegg Octagon House 25/27 Yorkshire Street Rochdale Lancashire OL16 1RH

ROCHDALE TRAINING ASSOCIATION LIMITED COMPANY LIMITED BY GUARANTEE CONTENTS

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Independent auditor's report	9 - 12
Statement of financial activities	13
Balance sheet	14
Statement of cash flows	15
Notes to the financial statements	16 - 31
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Detailed income and expenditure account	Appendix

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 JULY 2023

The trustees present their annual report and financial statements for the year ended 31 July 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The company is a charity and exists to maintain a training centre and to provide and support courses of study and training for students, with a view to securing appointments or promotion and obtaining other professional qualifications. To achieve this, the charitable company operates a variety of training projects.

Our mission is:

To benefit the public by maintaining a training centre and to provide and support courses and training for learners, with a view to them securing appointments or promotion and obtaining vocational qualifications.

It is also to deliver a high-quality curriculum to all our learners by offering them learning that is inclusive, innovative and inspiring, which allows them to develop their skills and confidence now and for their future. We work with our employers and communities to ensure our offer brings economic and social value to Rochdale and beyond.

For the period of the plan, which covers the period to 31st July, 2023, our strategic objectives were:

To increase apprenticeships from 279 to 324.

To source other funding streams e.g. Princes Trust, GMCA - Skills Bootcamp, AEB.

To maintain commercial training and income directly from employers by offering a more holistic service, in order to reduce dependency on government funding.

To maximise participation, retention, success and timeliness and progression rates and increase the number of distinctions.

To raise the standards of the key learner experiences and further improve teaching and learning i.e. 95% of staff observations meeting the required standard.

To achieve Outstanding Ofsted inspection grades.

To improve our service and reputation within industry.

To broaden our market base.

To continue to build on the public services market and our relationship with the Local Authority.

To maintain long term financial viability and aim for an income of £2.6m and a £69k surplus.

To raise the standing of Technical Education and Skills.

To grow Traineeships and pre-employed (especially English and maths).

To continue to promote apprenticeships and other learning opportunities to under-represented groups.

To improve our building and resources for learners and staff, including classroom and office space, ILT and web-based learning resources.

To deliver more Apprenticeships Standard subjects.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023

Our apprenticeship starts are 246 for 2022/23, below expectation, and we will work to achieve 300 in 2023/24.

In 2022/23 we grew traineeships achieving £150k, +£25k on budget and £34k up on last year.

Our tenders to source other funding streams have gone well i.e. Acorn achieved £169k, Skills Bootcamp £205k. Our own AEB subcontract value for 2022/23 was £213k. This contract has now finished. However, in 2023/24 we have won a direct contract from GMCA for devolved AEB Level 2 and 3 for approximately £896k, so this will increase our financial performance this year.

The commercial courses have increased this year to £218k +£48k on budget +£38k on last year. This may be difficult to achieve in 2023/24 as we have to deliver some courses free due to GMCA's Social Value Policy, a criteria of the AEB bids.

In addition, we plan to build on our active involvement in partnerships e.g. The Rochdale Network, GMLPN and our strong links with the local authority.

We will also strive to increase participation, timely success rates, progressions and the number of distinctions and further increase the quality of our provision, in order to achieve outstanding OFSTED grades.

The beneficial area of charitable expenditure is the United Kingdom, with preference for the Rochdale area. The trustees have reviewed the outcomes and achievements of the activities for the year to ensure that they remain focused on the charitable aims and continue to deliver benefits to the public. We have complied with the duty under the Charities Act to have due regard to the public benefit guidance published by the commission.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

This has been a challenging year for RTA financially as apprenticeship starts have not grown as expected. However, we reported a small surplus helped by diversifying into Skills Bootcamps and the Acorn Contract.

In April 2022, we were inspected by Ofsted and achieved a Good for overall effectiveness, Quality of Education, Behaviour & Attitudes, Personal Development, Leadership & Management, Education for Young People and Apprenticeships and we continue to work towards achieving an outstanding grade at the next Ofsted Inspection.

Our success rate on apprenticeships was 67% compared with the national average of 53% and on the adult workplace learning programmes it was 86%.

The Apprenticeship Standards are going well, with a 98% EPA pass rate in 2022/23 and 31% of Apprentices achieving a distinction and 12% a merit.

We have refurbished the toilets in the engineering workshop and in 2023/24 will continue to update our building and IT equipment.

We will continue to endeavour to grow the range of commercial services offered to companies and increase our membership.

The investments have performed according to our expectations.

The investment policy and objective is to minimise the risk of holding all monies in one financial institution and they are reviewed annually. We ensure to the best of our knowledge that investments are placed in ethical organisations e.g. the Co-Operative Bank.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023

Financial review

The net incoming resources for the year amounted to £19,791 (2022 - £2,901) and details are shown in the statement of financial activities on page 13. Direct charitable expenditure accounted for 64% (2022 – 65%) of total expenditure.

Reserves policy

The Council of Management has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be approximately 3-6 months of the resources expended, which equates to £612,156 - £1,224,313 in general funds. At present the free reserves, which net of designated and restricted funds amount to £2,111,405, can continue to support this policy for the immediate future. Some of the 'free reserves' will be used to improve the premises and equipment. Also rising energy costs and other economic pressures mean it is important that we continue to hold the 'free reserves' to mitigate against the risk of this uncertain landscape.

Principle funding sources

The principle funding sources for the charitable company are:

- Levy-paying employers
- Non-levy paying employers via AS system
- Traineeships

Other sundry sources of income include:

- Remploy / Maximus
- Acorn Training
- Princes Trust
- Rental income for room hire
- Corporate training sessions
- Investment income.

Principle risk and uncertainties

The Council of Management has conducted its own review of the major risks to which the charity is exposed and are attempting to develop systems to mitigate those risks. They are aware that significant external risks to funding require a strategic plan which will allow for the diversification of funding and activities.

The main risk in 2023/24 is not increasing Apprenticeship starts. We intend to deliver more adult courses e.g. AEB employed and unemployed programmes and Skills Bootcamp to make up for any shortfall in Apprenticeships.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023**

Another risk is not achieving the required grades / standards set by Ofsted. Ofsted introduced a new Inspection Framework in September 2019. We had an inspection in April 2022 and maintained our Grade 2 - good - provision for overall effectiveness and for all the other judgements. We have a Quality Team and Quality Improvement Plan in place to ensure we continuously improve our provision in line with Ofsted's Education Inspection Framework.

Another risk is having funds clawed back due to an unsuccessful ESFA Audit. We were audited in July 2017 and the error rate was 0.66%. Funds are clawed back if the error rate is over 5%; therefore, our outcome was very good. We had a very small audit in July 2021 of Traineeships & AEB programmes and were deemed satisfactory. There is a Quality Compliance Manager and an Audit Schedule in place to maintain these standards and mitigate against any risk.

As we have won new contracts e.g. the AEB Level 2 and 3, another risk is not having a successful audit, as we have not experienced a GMCA audit before. However, the contract manager and compliance manager are well versed in the AEB funding rules and this will be added to our audit schedule to lessen the risk.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Financial risk management objectives and policies

The charitable company finances its operations through retained funds. The management's objectives are to retain sufficient liquid funds to enable the company to meet its day to day obligations as they fall due.

The charitable company makes little use of financial instruments other than an operational sterling bank account and longer term sterling deposits and bonds, so its exposure to price risk, credit risk, liquidity risk and cash flow risk is not material for the assessment of the assets, liabilities, financial position and net incoming/outgoing resources.

Plans for future periods

The charitable company plans to continue its training activities for the foreseeable future, subject to satisfactory funding arrangements.

The plans described in Objectives and Activities above, continue to apply for the following 3 years.

We shall continue to develop our "one-stop shop" approach and continue broadening our market base. Although apprenticeship starts have not yet returned to pre-pandemic levels, growth is still a clear long term aim and to that end we shall maintain focus on both company needs and local and national government priorities.

Structure, governance and management

The charitable company was incorporated on 31st January, 1967 and is governed by its Memorandum and Articles of Association, which established its objects and powers.

Trustees

The directors of the charitable company are its trustees for the purpose of charity Law and throughout the report are collectively referred to as the trustees.

The trustees of the charitable company who served during the year and up to the date of signature of the financial statements were:

N A Bradley
R Beetham
M McGrath
A Wilding
P Simkiss
L Natale

(Resigned 29 September 2023)

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023

Appointment of Trustees

Trustees, drawn from member companies of our wider networks (see below), are elected at the Annual General Meeting (AGM) to form a management committee of between 5 and 11. A third of the trustees retire each year and are eligible for re-election. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt members to the committee when appropriate particularly with regard to the need for any specialist skills. The management committee elects the Chairman.

None of the trustees has any beneficial interest in the charitable company. All of the trustees are members of the charitable company and guarantee to contribute £1 in the event of a winding up.

Trustees meetings and staff meetings (both formal and informal) provide a satisfactory forum to ensure that all trustees are familiar with the charitable company's policies and procedures. All trustees are provided with the Charity Commission's "Responsibility of Trustees".

Market value of land and buildings

The trustees consider that the market value of land and buildings is in excess of their book value, but no professional valuation has been undertaken to quantify this.

Organisation

The Council of Management, the trustees detailed above, meet quarterly and at any other times to consider special issues or to enable future planning to be satisfactorily carried out.

The Chief Executive, Jill Nagy, is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and performance related activity.

Pay Policy for Senior Staff

This is reviewed annually in November, after accounts are finalised and be paid from November.

There are four elements to the process.

1. Cost of Living

Increases in line with cost of living will be discussed and reviewed at the Board meeting in September and will be confirmed in November, following the accounts being finalised. They will be granted if they are sustainable for the business i.e. if the financial performance of the Association during the immediately preceding 24 month period justifies the increase.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023**

2. Merit Payment based on Performance

This will be assessed on performance against objectives agreed at appraisal at the start of the year. Judgement against each objective will be based on the descriptors of:

Unsatisfactory - not achieved, no progress
Satisfactory - met targets
Good - exceeded targets by 10%
Outstanding - exceeded targets by 20%

There is a fifth judgement of changed circumstances which would make the objective inappropriate. Senior staff will carry out a self-assessment and the Chief Executive shall also assess their performance. This will create the basis for discussion. The appraisal shall look at the balance of performance against the individual objectives, weighted in favour of the key objective, to arrive at an initial overall judgement. This should be balanced against initiative, team contribution, commitment, professionalism, developing Rochdale Training in order to arrive at final grading.

Unsatisfactory or satisfactory performance - no increase
Good performance - up to 3% increase
Outstanding performance - up to 6% increase

3. Bonus Payment

One-off bonus payments for one-off specific successes in moving RTA forward. This is payable at the Chief Executive's discretion up to £1,000.

4. Mid-year Adjustments

Structural job changes or increases based on defensive commercial decision shall be at the discretion of the Chief Executive.

5. Company Wide Bonus

Following an extremely successful year the Board may decide to award an across the board team bonus. This is at their discretion. If a member of staff is under Disciplinary or Performance Management procedure they are not entitled to the Company wide bonus.

Wider Networks

Rochdale Training Association Limited (RTA) are members of Greater Manchester Chamber of Commerce, The Association of Learning Providers and Greater Manchester Learning Provider Network.

Auditor

In accordance with the charitable company's articles, a resolution proposing that Ashworth Moulds be reappointed as auditor of the charitable company will be put at a General Meeting.

Small company provisions

This report was been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023**

The trustees' report was approved by the Board of Trustees.

A. Wilding

A Wilding

Trustee

Dated: 21 November 2023

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 JULY 2023

The trustees, who are also the directors of Rochdale Training Association Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Opinion

We have audited the financial statements of Rochdale Training Association Limited (the "charitable company") for the year ended 31 July 2023 which comprise the statement of financial activities including income and expenditure account, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report, included within the trustees' report, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Extent to which the audit was considered capable of detecting irregularities, including

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities including fraud and non-compliance with laws and regulations, was as follows:

- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Financial Reporting Standard (FRS 102), the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006, the Charities Act 2011 and taxation legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of the trustees and management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations

Audit response to risks identified

We addressed detecting material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, as follows:

Risks identified

Audit response

Risk of fraud through management bias and override of controls

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias;
- assessed whether judgements and assumptions made in determining the allocation of funds to the appropriate categories of Unrestricted, Designated and Restricted funds were indicative of potential bias.
- reviewed the controls relating to completeness of income including sample testing of income transactions to determine appropriate allocation to the correct accounting period, entitlement and categorisation; and
- investigated the rationale behind significant or unusual transactions.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Risks identified

Audit response

Risk of irregularities and non-compliance with laws and regulations

- agreeing financial statement disclosures to underlying supporting documentation

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Ashworth Moulds

**Mark Holmes BA FCA (Senior Statutory Auditor)
for and on behalf of Ashworth Moulds**

21 November 2023

**Chartered Accountants
Statutory Auditor**

11 Nicholas Street
Burnley
Lancashire
BB11 2AL

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 JULY 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income from:							
Donations and legacies	3	4,033	-	4,033	3,281	-	3,281
Charitable activities	4	2,444,645	-	2,444,645	2,236,350	14,325	2,250,675
Investment income	5	19,796	-	19,796	3,799	-	3,799
Total income		<u>2,468,474</u>	<u>-</u>	<u>2,468,474</u>	<u>2,243,430</u>	<u>14,325</u>	<u>2,257,755</u>
Expenditure on:							
Charitable activities	6	2,428,608	20,018	2,448,626	2,234,195	20,487	2,254,682
Net gains/(losses) on investments	9	(57)	-	(57)	(172)	-	(172)
Net incoming/ (outgoing) resources before transfers		<u>39,809</u>	<u>(20,018)</u>	<u>19,791</u>	<u>9,063</u>	<u>(6,162)</u>	<u>2,901</u>
Gross transfers between funds		(3,809)	3,809	-	(69)	69	-
Net income/(expenditure) for the year/ Net movement in funds		<u>36,000</u>	<u>(16,209)</u>	<u>19,791</u>	<u>8,994</u>	<u>(6,093)</u>	<u>2,901</u>
Fund balances at 1 August 2022		<u>2,941,674</u>	<u>196,331</u>	<u>3,138,005</u>	<u>2,932,680</u>	<u>202,424</u>	<u>3,135,104</u>
Fund balances at 31 July 2023		<u><u>2,977,674</u></u>	<u><u>180,122</u></u>	<u><u>3,157,796</u></u>	<u><u>2,941,674</u></u>	<u><u>196,331</u></u>	<u><u>3,138,005</u></u>

The notes on pages 16 - 31 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET
AS AT 31 JULY 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	10		1,037,317		1,071,528
Investments	11		1,780		1,837
			<u>1,039,097</u>		<u>1,073,365</u>
Current assets					
Stocks	13	3,500		3,500	
Debtors	14	451,064		358,118	
Investments	15	603,036		592,492	
Cash at bank and in hand		1,212,139		1,282,074	
			<u>2,269,739</u>		<u>2,236,184</u>
Creditors: amounts falling due within one year	16	(151,040)		(171,544)	
Net current assets			<u>2,118,699</u>		<u>2,064,640</u>
Total assets less current liabilities			<u><u>3,157,796</u></u>		<u><u>3,138,005</u></u>
Income funds					
Restricted funds	18		180,122		196,331
<u>Unrestricted funds - general</u>					
Designated funds	20	1,780		1,837	
General unrestricted funds	19	2,975,894		2,939,837	
			<u>2,977,674</u>		<u>2,941,674</u>
			<u><u>3,157,796</u></u>		<u><u>3,138,005</u></u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 16 - 31 form an integral part of these financial statements.

The financial statements were approved by the Trustees on 21 November 2023

NA Bradley
 N A Bradley
 Trustee

A Wilding
 A Wilding
 Trustee

Company Registration No. 00897078

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 JULY 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash absorbed by operations	27		(13,310)		(10,529)
Investing activities					
Purchase of tangible fixed assets		(65,877)		(53,079)	
Proceeds on disposal of investments		(10,544)		(3,748)	
Investment income received		19,796		3,799	
Net cash used in investing activities			(56,625)		(53,028)
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(69,935)		(63,557)
Cash and cash equivalents at beginning of year			1,282,074		1,345,631
Cash and cash equivalents at end of year			1,212,139		1,282,074

ROCHDALE TRAINING ASSOCIATION LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2023

1 Accounting policies

Charity information

Rochdale Training Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Fishwick Street, Rochdale, Lancashire, OL16 5NA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity has adequate cash reserves and available unrestricted funds. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies income includes membership fees and levies for training from member companies for the year.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from charitable activities, which includes income received under contract where entitlement to grant funding is subject to specific performance conditions, is recognised as earned as the related support services are provided. Grant income included in this category provides funding to educational activities and is recognised where there is entitlement, probability of receipt and amounts can be measured with sufficient reliability. Income is deferred when performance related grants are received in advance of the education programme to which they relate.

Investment income is recognised on a receivable basis.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023**

1 Accounting policies

(Continued)

1.5 Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- costs of raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

- charitable activities include expenditure incurred when undertaking educational programmes and include both the direct costs and support costs relating to these activities.

- support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by the time spent and other costs by their usage.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings

Freehold land and buildings 4% straight line basis
Plumbing Centre 16 2/3% straight line basis

Plant and machinery

Plant and machinery 15% reducing balance basis
Fixtures and fittings 7 1/2% reducing balance basis
Computers 33 1/3% straight line basis
Motor vehicles 25% reducing balance basis
Office equipment 25% reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

All fixed asset additions are capitalised at cost.

1.7 Fixed asset investments

Investments held as fixed assets are revalued at mid-market value at the value at the balance sheet date and the gain or loss taken to the statement of financial activities. The net cumulative gain or loss is reflected in the designated fund.

1.8 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023**

1 Accounting policies (Continued)

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.10 Cash and cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

A financial instrument is a contract giving rise to a financial asset (such as trade and other debtors, cash and bank balances) or a financial liability (such as trade and other creditors, bank and other loans, hire purchase and lease creditors).

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

All the charitable company financial instruments are basic financial instruments and are recognised at amortised cost using the effective interest method.

Amortised cost: the original transaction value, less amounts settled, less any adjustment for impairment.

Effective interest method: where a financial instrument falls due more than 12 months after the balance sheet date and is subject to a rate of interest which is below a market rate, the original transaction value is discounted using a market rate of interest to give the net present value of future cash flows.

Derecognition of financial instruments

Financial assets cease to be recognised only when the contractual rights to the cash flows expire, or when substantially all the risks and rewards of ownership are transferred to another entity.

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.12 Taxation

The company is a registered charity and is entitled to exemption from tax to the extent that income received falls within Part 11 of the Corporation Taxes Act 2010 and is applied to charitable purposes only.

1.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

1.14 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023**

1 Accounting policies (Continued)

1.15 Pensions

Contributions in respect of the charitable company's personal pension scheme are charged to the income and expenditure account for the year in which they are payable to the scheme.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Membership training fees	4,033	3,281

All of these were unrestricted monies.

4 Charitable activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Training course fees and consultancy	218,168	179,961	-	179,961
Skills Funding Agency and similar funding	2,218,541	2,027,417	14,325	2,041,742
Rental income and hire of assets	2,640	286	-	286
Other	5,296	28,686	-	28,686
	<u>2,444,645</u>	<u>2,236,350</u>	<u>14,325</u>	<u>2,250,675</u>
Analysis by fund				
Unrestricted funds - general	2,444,645	2,236,350	-	2,236,350
Restricted funds	-	-	14,325	14,325

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023

5 Investment income

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Dividends receivable	83	69
Interest receivable	19,713	3,730
	<u>19,796</u>	<u>3,799</u>

All of these were unrestricted monies.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2023

6 Charitable activities	Raising funds 2023 £	Direct training 2023 £	Support costs 2023 £	Total 2023 £	Raising funds 2022 £	Direct training 2022 £	Support costs 2022 £	Total 2022 £
Staff costs	-	789,351	683,796	1,473,147	-	790,413	566,792	1,357,205
Depreciation and impairment	-	67,459	32,628	100,087	-	64,860	30,928	95,788
Lecturers and course costs	-	540,377	-	540,377	-	447,494	-	447,494
Motor and travelling costs	-	-	11,171	11,171	-	-	8,907	8,907
Telephone and communications	-	-	13,183	13,183	-	-	12,462	12,462
Printing, postage and stationery	-	26,925	1,901	28,826	-	25,239	2,585	27,824
Bank charges	-	-	1,917	1,917	-	-	1,662	1,662
Health and safety	-	22,491	-	22,491	-	19,330	-	19,330
Repairs and renewals	-	41,137	52,671	93,808	-	40,196	56,244	96,440
Insurance	-	-	21,723	21,723	-	-	19,909	19,909
Subscriptions	-	43,862	-	43,862	-	45,583	-	45,583
Audit and accountancy	-	-	21,896	21,896	-	-	19,828	19,828
Legal and professional fees	-	-	7,102	7,102	-	-	27,312	27,312
Rent, rates, heat and light	-	28,706	17,066	45,772	-	30,570	16,001	46,571
General expenses	-	1,413	15,903	17,316	-	2,217	18,653	20,870
Other charitable expenditure	5,948	-	-	5,948	7,497	-	-	7,497
	5,948	1,561,721	880,957	2,448,626	7,497	1,465,902	781,283	2,254,682
	5,948	1,561,721	880,957	2,448,626	7,497	1,465,902	781,283	2,254,682

* - governance costs

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2023

6 Charitable activities		(Continued)									
		Raising funds 2023 £	Direct training 2023 £	Support costs 2023 £	Total 2023 £	Raising funds 2022 £	Direct training 2022 £	Support costs 2022 £	Total 2022 £		
Analysis by fund											
	Unrestricted funds - general	5,948	1,546,489	876,171	2,428,608	7,497	1,450,226	776,472	2,234,195		
	Restricted funds	-	15,232	4,786	20,018	-	15,676	4,811	20,487		
		5,948	1,561,721	880,957	2,448,626	7,497	1,465,902	781,283	2,254,682		

The restricted expenditure in 2023 relates to:-

RTA restructuring grant fund - depreciation (£10,667)

GMCA capital grant fund - depreciation (£4,014), printing, postage and stationery (£5,337)

The restricted fund expenditure in 2022 related to:-

RTA restructuring grant fund - depreciation (£10,667)

GMCA capital grant fund - depreciation (£4,093), printing, postage and stationery (£5,337)

Reducing Barriers to Apprenticeships (RBA) - Administration - staff costs (£390)

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

8 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Training projects	27	28
Management and administration	22	19
	<hr/>	<hr/>
Total	49	47
	<hr/> <hr/>	<hr/> <hr/>

Employment costs

	2023	2022
	£	£
Wages and salaries	1,287,204	1,185,373
Social security costs	119,388	109,111
Other pension costs	66,555	62,721
	<hr/>	<hr/>
	1,473,147	1,357,205
	<hr/> <hr/>	<hr/> <hr/>

The trustees neither received nor waived any remuneration during the year, nor received any reimbursement for any expenses incurred (2022: £NIL).

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance Manager, the Business Department Manager, the Engineer Manager, the Commercial Manager, the Contracts Manager, the Marketing Manager, the Head of Teaching, Learning and Curriculum and the Quality Manager. The total employee benefits of the key management personnel of Rochdale Training Association Limited was £399,675 (2022: £378,148).

The number of employees whose annual remuneration was £60,000 or more were:

	2023	2022
	Number	Number
£80,000 - £90,000	1	1
	<hr/> <hr/>	<hr/> <hr/>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023**

9 Net gains/(losses) on investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Gain/(loss) on sale of investments	(57)	(172)

10 Tangible fixed assets

	Freehold land and buildings £	Plant and machinery £	Total £
Cost			
At 1 August 2022	1,560,751	926,568	2,487,319
Additions	-	65,877	65,877
Disposals	-	(150,933)	(150,933)
At 31 July 2023	1,560,751	841,512	2,402,263
Depreciation and impairment			
At 1 August 2022	683,318	732,474	1,415,792
Depreciation charged in the year	51,334	48,753	100,087
Eliminated in respect of disposals	-	(150,933)	(150,933)
At 31 July 2023	734,652	630,294	1,364,946
Carrying amount			
At 31 July 2023	826,099	211,218	1,037,317
At 31 July 2022	877,434	194,094	1,071,528

Freehold land and buildings includes the Plumbing Centre.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023**

11 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 August 2022	1,837
Valuation changes	(57)
	<hr/>
At 31 July 2023	1,780
	<hr/>
Carrying amount	
At 31 July 2023	1,780
	<hr/> <hr/>
At 31 July 2022	1,837
	<hr/> <hr/>

12 Financial instruments	2023 £	2022 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	326,931	307,004
Equity instruments measured at cost less impairment	1,780	1,837
Instruments measured at fair value through profit or loss	603,036	592,492
	<hr/>	<hr/>
Carrying amount of financial liabilities		
Measured at amortised cost	92,111	98,954
	<hr/>	<hr/>

13 Stocks	2023 £	2022 £
Training materials	3,500	3,500
	<hr/>	<hr/>

14 Debtors	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	325,852	286,755
Other debtors	1,079	20,249
Prepayments and accrued income	124,133	51,114
	<hr/>	<hr/>
	451,064	358,118
	<hr/> <hr/>	<hr/> <hr/>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023**

15 Current asset investments

	2023	2022
	£	£
Amounts held in fixed term deposit accounts and bonds	603,036	592,492
	<u>603,036</u>	<u>592,492</u>

The amounts held in fixed term deposit accounts and business bond accounts have varying notice periods.

16 Creditors: amounts falling due within one year

	Notes	2023	2022
		£	£
Other taxation and social security		45,110	52,277
Deferred income	17	13,819	20,313
Trade creditors		34,465	37,514
Other creditors		12,007	14,706
Accruals		45,639	46,734
		<u>151,040</u>	<u>171,544</u>

17 Deferred income

Deferred income is included in the financial statements as follows:

	2023	2022
	£	£
At 1 August 2022	20,313	21,643
Amount deferred in the year	13,819	20,313
Amount released to income in the year	(20,313)	(21,643)
	<u>13,819</u>	<u>20,313</u>
At 31 July 2023	<u>13,819</u>	<u>20,313</u>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2023

18 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 August 2021 £	Movement in funds				Resources expended £	Transfers £	Balance at 1 August 2022 £	Resources expended £	Transfers £	Balance at 31 July 2023 £
		Incoming resources £	Resources expended £	Transfers £	Balance at 1 August 2022 £						
RTA Restructuring Grant	191,997	-	(10,667)	-	181,330	(10,667)	-	170,663	-	-	170,663
GMCA Capital Grant	28,171	-	(9,430)	69	18,810	(9,351)	-	9,459	-	-	9,459
RBA - Engineering	(11,474)	7,063	-	-	(4,411)	-	-	-	4,411	-	-
RBA - Administration	(6,270)	7,262	(390)	-	602	-	-	-	(602)	-	-
	202,424	14,325	(20,487)	69	196,331	(20,018)	3,809	180,122			

The RTA Restructuring Grant fund relates to grant income receivable in relation to capital expenditure on land and buildings. Depreciation is released over the life of the assets purchased.

The GMCA Capital Grant fund relates to grant income receivable to assist with the capital costs associated with adhering to the latest government guidance for the wider reopening of educational establishments. Depreciation is released over the life of the assets purchased.

The RBA - Engineering fund relates to grant income receivable to be used towards funding the delivery of an engineering pre-apprenticeship programme which is targeted at BAME young people.

The RBA - Administration fund relates to grant income receivable to be used towards funding the delivery of a "teaching assistant" pre-apprenticeship programme which is targeted at single parents.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2023

19 Unrestricted funds - general

These are unrestricted funds which are material to the charitable company's activities made up as follows:

	Movement in funds		Movement in funds		Movement in funds		Movement in funds		
	Balance at 1 August 2021	Income including gains & losses	Resources expended	Transfers	Balance at 1 August 2022	Income including gains & losses	Resources expended	Transfers	Balance at 31 July 2023
	£	£	£	£	£	£	£	£	£
General funds	2,930,671	2,243,430	(2,234,195)	(69)	2,939,837	2,468,474	(2,428,608)	(3,809)	2,975,894

20 Designated funds

The income funds of the charitable company include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		Movement in funds	
	Balance at 1 August 2021	Incoming resources	Balance at 1 August 2022	Resources expended	Balance at 31 July 2023	Balance at 31 July 2023
	£	£	£	£	£	£
Revaluation fund	2,009	(172)	1,837	(57)	1,780	1,780
	2,009	(172)	1,837	(57)	1,780	1,780

The revaluation fund is required by the Companies Act 2006 and represents the amount by which investments exceed their historical cost.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023

21 Analysis of net assets between funds	Restricted funds		Unrestricted general funds		Unrestricted designated funds		Total		Unrestricted funds		Unrestricted designated funds		Total	
	2023	£	2023	£	2023	£	2023	£	2022	£	2022	£	2022	£
Fund balances at 31 July 2023 are represented by:														
Tangible assets	172,828		864,489		-		1,037,317		187,509	884,019		-		1,071,528
Investments	-		-		1,780		1,780		-	-		1,837		1,837
Current assets/(liabilities)	7,294		2,111,405		-		2,118,699		8,822	2,055,818		-		2,064,640
	180,122		2,975,894		1,780		3,157,796		196,331	2,939,837		1,837		3,138,005

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023

22 Financial commitments, guarantees and contingent liabilities

There are no contingent liabilities of a material amount for which provision has not been made in the financial statements.

23 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	7,283	5,054
Between two and five years	21,942	1,401
	<u>29,225</u>	<u>6,455</u>

24 Capital commitments

2023	2022
£	£

At 31 July 2023 the charity had capital commitments as follows:

Contracted for but not provided in the financial statements:

Acquisition of property, plant and equipment	6,680	11,923
	<u>6,680</u>	<u>11,923</u>

25 Pensions

The charitable company contributes to a personal pension scheme on behalf of the employees. The pension cost charge represents contributions payable by the charitable company to the scheme and amounted to £66,554 (2022: £62,721). There were £8,686 (2022: £16,782) outstanding contributions payable to the scheme at 31st July, 2023.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2023

26 Related party transactions

During the year ended 31st July, 2023 the charitable company has acted as custodian to the funds of Radama, a training provider group, which is chaired by Jill Nagy (Chief Executive).

During the year ended 31st July, 2023 the charitable company paid expenditure of £14,079 on behalf of Radama and received repayments of £33,249 from Radama. At 31st July, 2023 there was an amount of £1,079 (2022: £20,249) owing to Rochdale Training Association Limited. The balance of £1,079 is shown as "Other Debtors" as at 31st July, 2023.

Andrew Nagy is the husband of Jill Nagy (Chief Executive). During the year ended 31st July, 2023 Rochdale Training Association Limited incurred expenditure totalling £3,900 (2022: £4,260) on tutor services provided by Andrew Nagy. There was a balance outstanding as at 31st July, 2023 of £nil (2022: £4,260).

Rachel Yates, Engineer Manager, is a member of the key management personnel. During the year ended 31st July, 2023 she received loans totalling £690 from Rochdale Training Association Limited. She repaid this amount in full and so as at 31st July, 2023 there was a balance outstanding of £nil (2022: £nil). The loans were interest free.

27 Cash generated from operations	2023	2022
	£	£
Surplus for the year	19,791	2,901
Adjustments for:		
Investment income recognised in statement of financial activities	(19,796)	(3,799)
Loss on disposal of investments	57	172
Depreciation and impairment of tangible fixed assets	100,087	95,788
Movements in working capital:		
(Increase) in debtors	(92,946)	(112,123)
(Decrease)/increase in creditors	(14,009)	7,862
(Decrease) in deferred income	(6,494)	(1,330)
Cash absorbed by operations	(13,310)	(10,529)

28 Analysis of changes in net funds

The charity had no debt during the year.

ROCHDALE TRAINING ASSOCIATION LIMITED

England & Wales - Charity number 526144

Accounts

Charity Registration No. 526144

**Company Registration No. 00897078 (England and
Wales)**

**ROCHDALE TRAINING
ASSOCIATION LIMITED**

COMPANY LIMITED BY GUARANTEE

**ANNUAL REPORT AND FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31 JULY 2022

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	N A Bradley R Beetham M McGrath A Wilding P Simkiss L Natale
Secretary	J A Nagy
Charity number	526144
Company number	00897078 (England and Wales)
Principal address	Fishwick Street Rochdale Lancashire OL16 5NA
Registered office	Fishwick Street Rochdale Lancashire OL16 5NA
Auditor	Ashworth Moulds 11 Nicholas Street Burnley Lancashire BB11 2AL
Bankers	The Co-Operative Bank plc 110 Yorkshire Street Rochdale Lancashire OL16 1JY
Solicitors	Molesworths Bright Clegg Octagon House 25/27 Yorkshire Street Rochdale Lancashire OL16 1RH

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
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Independent auditor's report	9 - 12
Statement of financial activities	13
Balance sheet	14
Statement of cash flows	15
Notes to the financial statements	16 - 31

The following pages do not form part of the Statutory Accounts:-

Detailed income and expenditure account	Appendix
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**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

FOR THE YEAR ENDED 31 JULY 2022

The trustees present their report and financial statements for the year ended 31 July 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The company is a charity and exists to maintain a training centre and to provide and support courses of study and training for students, with a view to securing appointments or promotion and obtaining other professional qualifications. To achieve this, the charitable company operates a variety of training projects.

Our mission is:

To benefit the public by maintaining a training centre and to provide and support courses and training for learners, with a view to them securing appointments or promotion and obtaining vocational qualifications.

It is also to provide a continuously improving range of lifelong learning, development and business support services to meet the needs of individuals and to contribute cost-effectively to improving the performance of its business clients.

For the period of the plan, which covers the period to 31st July, 2022, our strategic objectives were:

- To increase apprenticeships.
- To source other funding streams e.g. Princes Trust, GMCA.
- To maintain commercial training and income directly from employers by offering a more holistic service, in order to reduce dependency on government funding.
- To maximise participation, retention, success and timeliness and progression rates and increase the number of merits and distinctions.
- To raise the standards of the key learner experiences and further improve teaching and learning i.e. 95% of staff observations meeting the required standard.
- To achieve Outstanding Ofsted inspection grades.
- To improve our service and reputation within industry.
- To broaden our market base.
- To continue to build on the public services market and our relationship with the Local Authority.
- To maintain long term financial viability and aim for an income of £2.6m and a £44k surplus.
- To raise the standing of Technical Education and Skills.
- To grow Traineeships and pre-employed (especially English and maths).
- To continue to promote apprenticeships and other learning opportunities to under-represented groups.
- To improve our building and resources for learners and staff, including classroom and office space, ILT and web-based learning resources.
- To deliver more Apprenticeships Standard subjects.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2022

We wish to regrow Apprenticeship provision following the pandemic and have had some success with Levy Payers through winning tenders for local authority and large employers' apprenticeship delivery.

Our apprenticeship starts are 284 for 2021/22, an increase of 67 enrolments, + 31%, and we will work to achieve 324 in 2022/23.

This year we also intend to grow traineeships from 64 learners to 70.

Our tenders to source other funding streams generated £527K of ESF, AEB, Prince's Trust, Acorn Training and other income. Our AEB sub-contract value for 2021/22 is £240K. The Prince's Trust contracts did very well generating £231k over two years. However, this year the contract finished. Furlough ended as did the non-devolved AEB contract. We did not receive the GMCA grant to help with Covid or the £109K from Remploy. This amounts to a reduction in income of £266K in 21/22 in comparison to 20/21.

The commercial courses have increased this year and we would like to develop this further in 2022/23, as we now have a full time member of staff working on this area. We have 18 members, and we are aiming for 3 more in 2022/23.

In addition, we plan to build on our active involvement in partnerships e.g. The Rochdale Network, GMLPN and our strong links with the local authority.

We will also strive to increase participation, timely success rates, and progressions and further increase the quality of our provision, in order to achieve outstanding OFSTED grades.

The beneficial area of charitable expenditure is the United Kingdom, with preference for the Rochdale area. The trustees have reviewed the outcomes and achievements of the activities for the year to ensure that they remain focused on the charitable aims and continue to deliver benefits to the public. We have complied with the duty under the Charities Act to have due regard to the public benefit guidance published by the commission.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

This has been a challenging year for RTA financially as apprenticeship starts have not yet returned to pre-pandemic levels. However, we reported a small surplus and operationally we have done better if consideration is taken of the fact that the prior year's figures were supported by one off grants related to Covid of £149k.

In April 2022, we were inspected by Ofsted and achieved a Good for overall effectiveness, Quality of Education, Behaviour & Attitudes, Personal Development, Leadership & Management, Education for Young People and Apprenticeships.

Our success rate on apprenticeships was 72% compared with the national average of 58% and on the adult workplace learning programmes it was 89%.

The Apprenticeship Standards we began to deliver in 2017/18 are going well, with a 100% EPA pass rate in 2021/22 and 58% of Apprentices achieving a distinction and 19% a merit.

We have installed pods to enable us to continue our blended learning approach from the Training Centre and continue to update our building and IT equipment.

We will continue to endeavour to grow the range of commercial services offered to companies and increase our membership.

The investments have performed according to our expectations.

The investment policy and objective is to minimise the risk of holding all monies in one financial institution and they are reviewed annually. We ensure to the best of our knowledge that investments are placed in ethical organisations e.g. the Co-Operative Bank.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

Financial review

The net incoming resources for the year amounted to £2,901 (2021 - £52,069) and details are shown in the statement of financial activities on page 13. Direct charitable expenditure accounted for 65% (2021 – 66%) of total expenditure.

We continued to furlough some staff during the lockdown period and received £5,751 (2021 - £56,789) of government support from this scheme.

Reserves policy

The Council of Management has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be approximately 3-6 months of the resources expended, which equates to £563,670 - £1,127,341 in general funds. At present the free reserves, which net of designated and restricted funds amount to £2,055,818, can continue to support this policy for the immediate future. Some of the 'free reserves' will be used to improve the premises and equipment. Also rising energy costs and other economic pressures mean it is important that we continue to hold the 'free reserves' to mitigate against the risk of this uncertain landscape.

Principle funding sources

The principle funding sources for the charitable company are:

- levy-paying employers
- non-levy paying employers via AS system
- traineeships

Other sundry sources of income include:

- Remploy / Maximus
- Acorn Training
- Princes Trust
- rental income for room hire
- corporate training sessions
- investment income.

Principle risk and uncertainties

The Council of Management has conducted its own review of the major risks to which the charity is exposed and are attempting to develop systems to mitigate those risks. They are aware that significant external risks to funding require a strategic plan which will allow for the diversification of funding and activities.

The main risk in 2022-23 is the impact of the pandemic which has caused a drop in Apprenticeship starts. We intend to deliver more Traineeships and adult courses e.g. Skills Bootcamp and Skills for Growth courses to make up for the shortfall in Apprenticeships.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

Another risk is not achieving the required grades / standards set by Ofsted. Ofsted introduced a new Inspection Framework in September 2019. We had an inspection in April 2022 and maintained our Grade 2 - good - provision for overall effectiveness and for all the other judgements. We have a Quality Team and Quality Improvement Plan in place to ensure we continuously improve our provision in line with Ofsted's Education Inspection Framework.

Another risk is having funds clawed back due to an unsuccessful ESFA Audit. We were audited in July 2017 and the error rate was 0.66%. Funds are clawed back if the error rate is over 5%; therefore, our outcome was very good. We had a very small audit in July 2021 of Traineeships & AEB programmes and were deemed satisfactory. There is a Quality Compliance Manager and an Audit Schedule in place to maintain these standards and mitigate against any risk.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Financial risk management objectives and policies

The charitable company finances its operations through retained funds. The management's objectives are to retain sufficient liquid funds to enable the company to meet its day to day obligations as they fall due.

The charitable company makes little use of financial instruments other than an operational sterling bank account and longer term sterling deposits and bonds, so its exposure to price risk, credit risk, liquidity risk and cash flow risk is not material for the assessment of the assets, liabilities, financial position and net incoming/outgoing resources.

Plans for future periods

The charitable company plans to continue its training activities for the foreseeable future, subject to satisfactory funding arrangements.

The plans described in Objectives and Activities above, continue to apply for the following 3 years.

We shall continue to develop our "one-stop shop" approach and continue broadening our market base. Although apprenticeship starts have not yet returned to pre-pandemic levels, growth is still a clear long term aim and to that end we shall maintain focus on both company needs and local and national government priorities.

Structure, governance and management

The charitable company was incorporated on 31st January, 1967 and is governed by its Memorandum and Articles of Association, which established its objects and powers.

Trustees

The directors of the charitable company are its trustees for the purpose of charity Law and throughout the report are collectively referred to as the trustees.

The trustees of the charitable company who served during the year and up to the date of signature of the financial statements were:

N A Bradley
R Beetham
M McGrath
A Wilding
P Simkiss
L Natale

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

Appointment of Trustees

Trustees, drawn from member companies of our wider networks (see below), are elected at the Annual General Meeting (AGM) to form a management committee of between 5 and 11. A third of the trustees retire each year and are eligible for re-election. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt members to the committee when appropriate particularly with regard to the need for any specialist skills. The management committee elects the Chairman.

None of the trustees has any beneficial interest in the charitable company. All of the trustees are members of the charitable company and guarantee to contribute £1 in the event of a winding up.

Trustees meetings and staff meetings (both formal and informal) provide a satisfactory forum to ensure that all trustees are familiar with the charitable company's policies and procedures. All trustees are provided with the Charity Commission's "Responsibility of Trustees".

Market value of land and buildings

The trustees consider that the market value of land and buildings is in excess of their book value, but no professional valuation has been undertaken to quantify this.

Organisation

The Council of Management, the trustees detailed above, meet quarterly and at any other times to consider special issues or to enable future planning to be satisfactorily carried out.

The Chief Executive, Jill Nagy, is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and performance related activity.

Pay Policy for Senior Staff

This is reviewed annually in November, after accounts are finalised and be paid from November.

There are four elements to the process.

1. Cost of Living

Increases in line with cost of living will be discussed and reviewed at the Board meeting in September and will be confirmed in November, following the accounts being finalised. They will be granted if they are sustainable for the business i.e. if the financial performance of the Association during the immediately preceding 24 month period justifies the increase.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

2. Merit Payment based on Performance

This will be assessed on performance against objectives agreed at appraisal at the start of the year. Judgement against each objective will be based on the descriptors of:

Unsatisfactory - not achieved, no progress
Satisfactory - met targets
Good - exceeded targets by 10%
Outstanding - exceeded targets by 20%

There is a fifth judgement of changed circumstances which would make the objective inappropriate. Senior staff will carry out a self-assessment and the Chief Executive shall also assess their performance. This will create the basis for discussion. The appraisal shall look at the balance of performance against the individual objectives, weighted in favour of the key objective, to arrive at an initial overall judgement. This should be balanced against initiative, team contribution, commitment, professionalism, developing Rochdale Training in order to arrive at final grading.

Unsatisfactory or satisfactory performance - no increase
Good performance - up to 3% increase
Outstanding performance - up to 6% increase

3. Bonus Payment

One-off bonus payments for one-off specific successes in moving RTA forward. This is payable at the Chief Executive's discretion up to £1,000.

4. Mid-year Adjustments

Structural job changes or increases based on defensive commercial decision shall be at the discretion of the Chief Executive.

5. Company Wide Bonus

Following an extremely successful year the Board may decide to award an across the board team bonus. This is at their discretion. If a member of staff is under Disciplinary or Performance Management procedure they are not entitled to the Company wide bonus.

Wider Networks

Rochdale Training Association Limited (RTA) are members of Greater Manchester Chamber of Commerce, The Association of Learning Providers and Greater Manchester Learning Provider Network.

Auditor

In accordance with the charitable company's articles, a resolution proposing that Ashworth Moulds be reappointed as auditor of the charitable company will be put at a General Meeting.

Small company provisions

This report was been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2022**

The trustees' report was approved by the Board of Trustees.

A. Wilding

A Wilding

Trustee

Dated: 14 February 2023

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 JULY 2022

The trustees, who are also the directors of Rochdale Training Association Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT**

TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED

Opinion

We have audited the financial statements of Rochdale Training Association Limited (the "charitable company") for the year ended 31 July 2022 which comprise the statement of financial activities including income and expenditure account, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report, included within the trustees' report, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees is responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

**ROCHDALE TRAINING ASSOCIATION LIMITED
 COMPANY LIMITED BY GUARANTEE
 INDEPENDENT AUDITOR'S REPORT (CONTINUED)
 TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Extent to which the audit was considered capable of detecting irregularities, including

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities including fraud and non-compliance with laws and regulations, was as follows:

- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Financial Reporting Standard (FRS 102), the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006, the Charities Act 2011 and taxation legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of the trustees and management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations

Audit response to risks identified

We addressed detecting material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, as follows:

Risks identified	Audit response
<p>Risk of fraud through management bias and override of controls</p>	<ul style="list-style-type: none"> • performed analytical procedures to identify any unusual or unexpected relationships; • tested journal entries to identify unusual transactions; • assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; • assessed whether judgements and assumptions made in determining the allocation of funds to the appropriate categories of Unrestricted, Designated and Restricted funds were indicative of potential bias. • reviewed the controls relating to completeness of income including sample testing of income transactions to determine appropriate allocation to the correct accounting period, entitlement and categorisation; and • investigated the rationale behind significant or unusual transactions.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Risks identified

Audit response

Risk of irregularities and non-compliance with laws and regulations

- agreeing financial statement disclosures to underlying supporting documentation

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mark Holmes

**Mark Holmes BA FCA (Senior Statutory Auditor)
for and on behalf of Ashworth Moulds**

14 February 2023

**Chartered Accountants
Statutory Auditor**

11 Nicholas Street
Burnley
Lancashire
BB11 2AL

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 JULY 2022**

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Income from:</u>							
Donations and legacies	3	3,281	-	3,281	3,637	-	3,637
Charitable activities	4	2,236,350	14,325	2,250,675	2,173,042	82,975	2,256,017
Investment income	5	3,799	-	3,799	2,940	-	2,940
Total income		2,243,430	14,325	2,257,755	2,179,619	82,975	2,262,594
<u>Expenditure on:</u>							
Charitable activities	6	2,234,195	20,487	2,254,682	2,128,557	82,829	2,211,386
Net gains/(losses) on investments	9	(172)	-	(172)	861	-	861
Net incoming/ (outgoing) resources before transfers		9,063	(6,162)	2,901	51,923	146	52,069
Gross transfers between funds		(69)	69	-	386	(386)	-
Net income/(expenditure) for the year/ Net movement in funds		8,994	(6,093)	2,901	52,309	(240)	52,069
Fund balances at 1 August 2021		2,932,680	202,424	3,135,104	2,880,371	202,664	3,083,035
Fund balances at 31 July 2022		2,941,674	196,331	3,138,005	2,932,680	202,424	3,135,104

The notes on pages 16 - 31 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET**

AS AT 31 JULY 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		1,071,528		1,114,237
Investments	11		1,837		2,009
			<u>1,073,365</u>		<u>1,116,246</u>
Current assets					
Stocks	13	3,500		3,500	
Debtors	14	358,118		245,995	
Investments	15	592,492		588,744	
Cash at bank and in hand		1,282,074		1,345,631	
		<u>2,236,184</u>		<u>2,183,870</u>	
Creditors: amounts falling due within one year	16	(171,544)		(165,012)	
Net current assets			<u>2,064,640</u>		<u>2,018,858</u>
Total assets less current liabilities			<u><u>3,138,005</u></u>		<u><u>3,135,104</u></u>
Income funds					
Restricted funds	18		196,331		202,424
<u>Unrestricted funds - general</u>					
Designated funds	20	1,837		2,009	
General unrestricted funds	19	2,939,837		2,930,671	
			<u>2,941,674</u>		<u>2,932,680</u>
			<u><u>3,138,005</u></u>		<u><u>3,135,104</u></u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 16 - 31 form an integral part of these financial statements.

The financial statements were approved by the Trustees on 14 February 2023

A. Wilding
A Wilding
Trustee

Laura Natale
L Natale
Trustee

Company Registration No. 00897078

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF CASH FLOWS**

FOR THE YEAR ENDED 31 JULY 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	27		(10,529)		110,928
Investing activities					
Purchase of tangible fixed assets		(53,079)		(34,893)	
Proceeds on disposal of investments		(3,748)		110,296	
Investment income received		3,799		2,940	
Net cash (used in)/generated from investing activities			(53,028)		78,343
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(63,557)		189,271
Cash and cash equivalents at beginning of year			1,345,631		1,156,360
Cash and cash equivalents at end of year			<u>1,282,074</u>		<u>1,345,631</u>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 JULY 2022

1 Accounting policies

Charity information

Rochdale Training Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Fishwick Street, Rochdale, Lancashire, OL16 5NA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity has adequate cash reserves and available unrestricted funds. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies income includes membership fees and levies for training from member companies for the year.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from charitable activities, which includes income received under contract where entitlement to grant funding is subject to specific performance conditions, is recognised as earned as the related support services are provided. Grant income included in this category provides funding to educational activities and is recognised where there is entitlement, probability of receipt and amounts can be measured with sufficient reliability. Income is deferred when performance related grants are received in advance of the education programme to which they relate.

Investment income is recognised on a receivable basis.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

1 Accounting policies

(Continued)

1.5 Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- costs of raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

- charitable activities include expenditure incurred when undertaking educational programmes and include both the direct costs and support costs relating to these activities.

- support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by the time spent and other costs by their usage.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings

Freehold land and buildings 4% straight line basis

Plumbing Centre 16 2/3% straight line basis

Plant and machinery

Plant and machinery 15% reducing balance basis

Fixtures and fittings 7 1/2% reducing balance basis

Computers 33 1/3% straight line basis

Motor vehicles 25% reducing balance basis

Office equipment 25% reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

All fixed asset additions are capitalised at cost.

1.7 Fixed asset investments

Investments held as fixed assets are revalued at mid-market value at the value at the balance sheet date and the gain or loss taken to the statement of financial activities. The net cumulative gain or loss is reflected in the designated fund.

1.8 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

1 Accounting policies

(Continued)

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.10 Cash and cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

A financial instrument is a contract giving rise to a financial asset (such as trade and other debtors, cash and bank balances) or a financial liability (such as trade and other creditors, bank and other loans, hire purchase and lease creditors).

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

All the charitable company financial instruments are basic financial instruments and are recognised at amortised cost using the effective interest method.

Amortised cost: the original transaction value, less amounts settled, less any adjustment for impairment.

Effective interest method: where a financial instrument falls due more than 12 months after the balance sheet date and is subject to a rate of interest which is below a market rate, the original transaction value is discounted using a market rate of interest to give the net present value of future cash flows.

Derecognition of financial instruments

Financial assets cease to be recognised only when the contractual rights to the cash flows expire, or when substantially all the risks and rewards of ownership are transferred to another entity.

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.12 Taxation

The company is a registered charity and is entitled to exemption from tax to the extent that income received falls within Part 11 of the Corporation Taxes Act 2010 and is applied to charitable purposes only.

1.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

1.14 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

1 Accounting policies

(Continued)

1.15 Pensions

Contributions in respect of the charitable company's personal pension scheme are charged to the income and expenditure account for the year in which they are payable to the scheme.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Membership training fees	3,281	3,637

All of these were unrestricted monies.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

4 Charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Training course fees and consultancy	179,961	-	179,961	113,531	-	113,531
Skills Funding Agency and similar funding	2,027,417	14,325	2,041,742	1,940,866	42,975	1,983,841
Rental income and hire of assets	286	-	286	-	-	-
Other	28,686	-	28,686	118,645	40,000	158,645
	<u>2,236,350</u>	<u>14,325</u>	<u>2,250,675</u>	<u>2,173,042</u>	<u>82,975</u>	<u>2,256,017</u>
Analysis by fund						
Unrestricted funds - general	2,236,350	-	2,236,350	2,173,042	-	2,173,042
Restricted funds	-	14,325	14,325	-	82,975	82,975
	<u>2,236,350</u>	<u>14,325</u>	<u>2,250,675</u>	<u>2,173,042</u>	<u>82,975</u>	<u>2,256,017</u>

5 Investment income

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Dividends receivable	69	12
Interest receivable	3,730	2,928
	<u>3,799</u>	<u>2,940</u>

All of these were unrestricted monies.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

6 Charitable activities	Raising funds	Direct training	Support costs	Total	Raising funds	Direct training	Support costs	Total
	2022	2022	2022	2022	2021	2021	2021	2021
	£	£	£	£	£	£	£	£
Staff costs	-	790,413	566,792	1,357,205	-	787,957	577,367	1,365,324
Depreciation and impairment	-	64,860	30,928	95,788	-	68,594	33,177	101,771
Lecturers and course costs	-	447,494	-	447,494	-	436,309	-	436,309
Motor and travelling costs	-	-	8,907	8,907	-	-	5,365	5,365
Telephone and communications	-	-	12,462	12,462	-	-	9,770	9,770
Printing, postage and stationery	-	25,239	2,585	27,824	-	24,794	2,160	26,954
Bank charges	-	-	1,662	1,662	-	-	1,534	1,534
Health and safety	-	19,330	-	19,330	-	36,187	-	36,187
Repairs and renewals	-	40,196	56,244	96,440	-	24,628	52,783	77,411
Insurance	-	-	19,909	19,909	-	-	23,516	23,516
Subscriptions	-	45,583	-	45,583	-	40,107	-	40,107
Audit and accountancy	-	-	19,828	19,828	-	-	15,785	15,785
Legal and professional fees	-	-	27,312	27,312	-	-	8,282	8,282
Rent, rates, heat and light	-	30,570	16,001	46,571	-	20,188	12,844	33,032
Bad debts	-	-	-	-	-	1,431	-	1,431
General expenses	-	2,217	18,653	20,870	-	9,992	13,810	23,802
Other charitable expenditure	7,497	-	-	7,497	4,806	-	-	4,806
	7,497	1,465,902	781,283	2,254,682	4,806	1,450,187	756,393	2,211,386
	7,497	1,465,902	781,283	2,254,682	4,806	1,450,187	756,393	2,211,386

* - governance costs

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

6 Charitable activities		(Continued)									
		Raising funds 2022	Direct training 2022	Support costs 2022	Total 2022	Raising funds 2021	Direct training 2021	Support costs 2021	Total 2021		
		£	£	£	£	£	£	£	£		
Analysis by fund											
Unrestricted funds - general		7,497	1,450,226	776,472	2,234,195	4,806	1,382,658	741,093	2,128,557		
Restricted funds		-	15,676	4,811	20,487	-	67,529	15,300	82,829		
		7,497	1,465,902	781,283	2,254,682	4,806	1,450,187	756,393	2,211,386		

The restricted expenditure in 2022 relates to:-

RTA restructuring grant fund - depreciation (£10,667)

GMCA capital grant fund - depreciation (£4,093), printing, postage and stationery (£5,337)

Reducing Barriers to Apprenticeships (RBA) - Administration - staff costs (£390)

The restricted fund expenditure in 2021 related to:-

RTA restructuring grant fund - depreciation (£10,667)

GMCA capital grant fund - depreciation (£3,654), printing, postage and stationery (£6,099), health and safety (£1,043), subscriptions (£311) and general expenses (£336).

Reducing Barriers to Apprenticeships (RBA) - Engineering - staff costs (£29,019), lecturers and course costs (£4,243).

Reducing Barriers to Apprenticeships (RBA) - Administration - staff costs (£25,179), lecturers and course costs (£2,278).

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2022**

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

8 Employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
Training projects	28	30
Management and administration	19	20
	<u>47</u>	<u>50</u>
Total	47	50
	<u><u>47</u></u>	<u><u>50</u></u>
Employment costs	2022	2021
	£	£
Wages and salaries	1,185,373	1,194,937
Social security costs	109,111	105,370
Other pension costs	62,721	65,017
	<u>1,357,205</u>	<u>1,365,324</u>
	<u><u>1,357,205</u></u>	<u><u>1,365,324</u></u>

The trustees neither received nor waived any remuneration during the year, nor received any reimbursement for any expenses incurred (2021: £NIL).

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance Manager, the Business Department Manager, the Engineer Manager, the Commercial Manager, the Contracts Manager and the Quality Manager. The total employee benefits of the key management personnel of Rochdale Training Association Limited was £378,148 (2021: £297,223).

The number of employees whose annual remuneration was £60,000 or more were:

	2022	2021
	Number	Number
£80,000 - £90,000	1	1
	<u>1</u>	<u>1</u>
	<u><u>1</u></u>	<u><u>1</u></u>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2022**

9 Net gains/(losses) on investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Gain/(loss) on sale of investments	(172)	861

10 Tangible fixed assets

	Freehold land and buildings £	Plant and machinery £	Total £
Cost			
At 1 August 2021	1,560,751	873,488	2,434,239
Additions	-	53,079	53,079
At 31 July 2022	1,560,751	926,567	2,487,318
Depreciation and impairment			
At 1 August 2021	631,983	688,019	1,320,002
Depreciation charged in the year	51,334	44,454	95,788
At 31 July 2022	683,317	732,473	1,415,790
Carrying amount			
At 31 July 2022	877,434	194,094	1,071,528
At 31 July 2021	928,768	185,469	1,114,237

Freehold land and buildings includes the Plumbing Centre.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2022**

11	Fixed asset investments		Listed investments £
	Cost or valuation		
	At 1 August 2021		2,009
	Valuation changes		(172)
	At 31 July 2022		<u>1,837</u>
	Carrying amount		
	At 31 July 2022		<u>1,837</u>
	At 31 July 2021		<u>2,009</u>
12	Financial instruments	2022	2021
		£	£
	Carrying amount of financial assets		
	Debt instruments measured at amortised cost	307,004	190,949
	Equity instruments measured at cost less impairment	1,837	2,009
	Instruments measured at fair value through profit or loss	592,492	588,744
		<u> </u>	<u> </u>
	Carrying amount of financial liabilities		
	Measured at amortised cost	98,954	104,449
		<u> </u>	<u> </u>
13	Stocks	2022	2021
		£	£
	Training materials	3,500	3,500
		<u> </u>	<u> </u>
14	Debtors	2022	2021
	Amounts falling due within one year:	£	£
	Trade debtors	286,755	175,700
	Other debtors	20,249	15,249
	Prepayments and accrued income	51,114	55,046
		<u> </u>	<u> </u>
		<u>358,118</u>	<u>245,995</u>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2022**

15 Current asset investments

	2022 £	2021 £
Amounts held in fixed term deposit accounts and bonds	592,492	588,744

The amounts held in fixed term deposit accounts and business bond accounts have varying notice periods.

16 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Other taxation and social security		52,277	38,920
Deferred income	17	20,313	21,643
Trade creditors		37,514	49,927
Other creditors		14,706	8,773
Accruals		46,734	45,749
		<u>171,544</u>	<u>165,012</u>

17 Deferred income

Deferred income is included in the financial statements as follows:

	2022 £	2021 £
At 1 August 2021	21,643	-
Amount deferred in the year	20,313	21,643
Amount released to income in the year	(21,643)	-
At 31 July 2022	<u>20,313</u>	<u>21,643</u>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

18 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 August 2020		Movement in funds			Movement in funds			Balance at 31 July 2022		
	£	£	Incoming resources	Resources expended	Transfers	Balance at 1 August 2021	Incoming resources	Resources expended	Transfers	£	£
RTA Restructuring Grant	202,664	-	-	(10,667)	-	191,997	-	(10,667)	-	-	181,330
GMCA Capital Grant	-	40,000	40,000	(11,443)	(386)	28,171	-	(9,430)	69	69	18,810
RBA - Engineering	-	21,788	21,788	(33,262)	-	(11,474)	7,063	-	-	-	(4,411)
RBA - Administration	-	21,187	21,187	(27,457)	-	(6,270)	7,262	(390)	-	-	602
	202,664	82,975	82,975	(82,829)	(386)	202,424	14,325	(20,487)	69	69	196,331

The RTA Restructuring Grant fund relates to grant income receivable in relation to capital expenditure on land and buildings. Depreciation is released over the life of the assets purchased.

The GMCA Capital Grant fund relates to grant income receivable to assist with the capital costs associated with adhering to the latest government guidance for the wider reopening of educational establishments. Depreciation is released over the life of the assets purchased.

The RBA - Engineering fund relates to grant income receivable to be used towards funding the delivery of an engineering pre-apprenticeship programme which is targeted at BAME young people.

The RBA - Administration fund relates to grant income receivable to be used towards funding the delivery of a "teaching assistant" pre-apprenticeship programme which is targeted at single parents.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2022

19 Unrestricted funds - general

These are unrestricted funds which are material to the charitable company's activities made up as follows:

	Movement in funds		Movement in funds		Movement in funds		Balance at 31 July 2022		
	Balance at 1 August 2020	Income including gains & losses	Resources expended	Transfers	Balance at 1 August 2021	Income including gains & losses		Resources expended	
	£	£	£	£	£	£	£		
General funds	2,879,223	2,179,619	(2,128,557)	386	2,930,671	2,243,430	(2,234,195)	(69)	2,939,837

20 Designated funds

The income funds of the charitable company include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		Balance at 31 July 2022
	Balance at 1 August 2020	Income resources	Balance at 1 August 2021	Income resources	
	£	£	£	£	£
Revaluation fund	1,148	861	2,009	(172)	1,837
	1,148	861	2,009	(172)	1,837

The revaluation fund is required by the Companies Act 2006 and represents the amount by which investments exceed their historical cost.

**ROCHDALE TRAINING ASSOCIATION LIMITED
 COMPANY LIMITED BY GUARANTEE
 NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
 FOR THE YEAR ENDED 31 JULY 2022**

21 Analysis of net assets between funds

	Restricted funds		Unrestricted general funds		Unrestricted designated funds		Total		Restricted funds general funds		Unrestricted designated funds		Total	
	2022	£	2022	£	2022	£	2022	£	2021	£	2021	£	2021	£
Fund balances at 31 July 2022 are represented by:														
Tangible assets	187,509		884,019		-		1,071,528		202,269		911,968	-		1,114,237
Investments	-		-		1,837		1,837		-		-	2,009		2,009
Current assets/(liabilities)	8,822		2,055,818		-		2,064,640		155		2,018,703	-		2,018,858
	196,331		2,939,837		1,837		3,138,005		202,424		2,930,671	2,009		3,135,104

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2022**

22 Financial commitments, guarantees and contingent liabilities

There are no contingent liabilities of a material amount for which provision has not been made in the financial statements.

23 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022	2021
	£	£
Within one year	5,054	8,243
Between two and five years	1,401	5,330
	<u>6,455</u>	<u>13,573</u>

24 Capital commitments

2022	2021
£	£

At 31 July 2022 the charity had capital commitments as follows:

Contracted for but not provided in the financial statements:

Acquisition of property, plant and equipment	<u>11,923</u>	<u>-</u>
--	---------------	----------

25 Pensions

The charitable company contributes to a personal pension scheme on behalf of the employees. The pension cost charge represents contributions payable by the charitable company to the scheme and amounted to £62,721 (2021: £65,017). There were £16,782 (2021: £7,776) outstanding contributions payable to the scheme at 31st July, 2022.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2022

26 Related party transactions

During the year ended 31st July, 2022 the charitable company has acted as custodian to the funds of Radama, a training provider group, which is chaired by Jill Nagy (Chief Executive).

During the year ended 31st July, 2022 the charitable company paid expenditure of £5,000 on behalf of Radama and received repayments of £nil from Radama. At 31st July, 2022 there was an amount of £20,249 (2021: £15,249) owing to Rochdale Training Association Limited. The balance of £20,249 is shown as "Other Debtors" as at 31st July, 2022.

Andrew Nagy is the husband of Jill Nagy (Chief Executive). During the year ended 31st July, 2022 Rochdale Training Association Limited incurred expenditure totalling £4,260 (2021: £7,575) on tutor services provided by Andrew Nagy. There was a balance outstanding as at 31st July, 2022 of £4,260 (2021: £nil).

Rachel Yates, Engineer Manager, is a member of the key management personnel. During the year ended 31st July, 2022 she received a loan of £100 from Rochdale Training Association Limited. She repaid this in full and so as at 31st July, 2022 there was a balance outstanding of £nil (2021: £nil). The loan was interest free.

27 Cash generated from operations	2022	2021
	£	£
Surplus for the year	2,901	52,069
Adjustments for:		
Investment income recognised in statement of financial activities	(3,799)	(2,940)
Loss/(gain) on disposal of investments	172	(861)
Depreciation and impairment of tangible fixed assets	95,788	101,770
Movements in working capital:		
(Increase) in debtors	(112,123)	(7,767)
Increase/(decrease) in creditors	7,862	(52,986)
(Decrease)/increase in deferred income	(1,330)	21,643
Cash (absorbed by)/generated from operations	(10,529)	110,928

28 Analysis of changes in net funds
The charity had no debt during the year.

ROCHDALE TRAINING ASSOCIATION LIMITED

England & Wales - Charity number 526144

Accounts

Charity Registration No. 526144

**Company Registration No. 00897078 (England and
Wales)**

**ROCHDALE TRAINING
ASSOCIATION LIMITED**

COMPANY LIMITED BY GUARANTEE

**ANNUAL REPORT AND FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31 JULY 2021

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	N A Bradley R Beetham M McGrath A Wilding P Simkiss (Appointed 9 December 2020) L Natale (Appointed 9 December 2020)
Secretary	J A Nagy
Charity number	526144
Company number	00897078 (England and Wales)
Principal address	Fishwick Street Rochdale Lancashire OL16 5NA
Registered office	Fishwick Street Rochdale Lancashire OL16 5NA
Auditor	Ashworth Moulds 11 Nicholas Street Burnley Lancashire BB11 2AL
Bankers	The Co-Operative Bank plc 110 Yorkshire Street Rochdale Lancashire OL16 1JY
Solicitors	Molesworths Bright Clegg Octagon House 25/27 Yorkshire Street Rochdale Lancashire OL16 1RH

ROCHDALE TRAINING ASSOCIATION LIMITED COMPANY LIMITED BY GUARANTEE CONTENTS

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Independent auditor's report	8 - 11
Statement of financial activities	12
Balance sheet	13
Statement of cash flows	14
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Detailed income and expenditure account	Appendix

ROCHDALE TRAINING ASSOCIATION LIMITED COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 JULY 2021

The trustees present their report and financial statements for the year ended 31 July 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The company is a charity and exists to maintain a training centre and to provide and support courses of study and training for students, with a view to securing appointments or promotion and obtaining other professional qualifications. To achieve this, the charitable company operates a variety of training projects.

Our mission is:

To benefit the public by maintaining a training centre and to provide and support courses and training for learners, with a view to them securing appointments or promotion and obtaining vocational qualifications.

It is also to provide a continuously improving range of lifelong learning, development and business support services to meet the needs of individuals and to contribute cost-effectively to improving the performance of its business clients.

For the period of the plan, which covers the period to 31st July, 2021, our strategic objectives were:

To maintain our non-levy contract value with the ESFA.

To increase apprenticeships, especially 16-18 and 19+ and Higher Level Apprenticeships to fit with government priorities.

To source other funding streams e.g. ESF, Princes Trust, GMCA.

To increase commercial training and income directly from employers by offering a more holistic service, in order to reduce dependency on ESFA funding.

To maximise participation, retention, success and timeliness and progression rates.

To raise the standards of the key learner experiences and further improve teaching and learning.

To achieve Outstanding Ofsted inspection grades.

To establish partnerships in order to extend provision and meet needs.

To improve our service and reputation within industry.

To broaden our market base.

To continue to build on the public services market and our relationship with the Local Authority.

To maintain long term financial viability and aim for an income of £2.2m.

To raise the standing of Technical Education and Skills.

To grow Traineeships, pre-employed and pre-apprenticeship / NEET provision.

To continue to promote apprenticeships and other learning opportunities to under-represented groups.

To improve our building and resources for learners and staff, including classroom and office space, ILT and web-based learning resources.

To deliver more new Apprenticeships Standards.

To continue to manage the changes with regards to Levy and non-Levy payers and the Apprenticeship Reforms i.e. SMES moving to the AS System.

To manage the loss of sub-contractors by bringing more delivery in-house i.e. pre-employed.

From March 2021 the ESFA started phasing out non-levy contracts and SMES will use the AS System like large employers.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

However, we wish to regrow Apprenticeship provision and have had some success with Levy Payers through winning tenders for local authorities and large employers' apprenticeship delivery.

Our apprenticeship starts are 215 for 2020/21, a decrease of 38% due to COVID-19 and the lockdowns.

This year we intend to grow traineeships and training for NEET learners via Prince's Trust funding.

Our tenders to source other funding streams generated £350K of ESF, AEB and other income. Our ESF and AEB sub-contract value for 2021/22 is £310K. The GMCA/ Prince's Trust contracts have a value of £157K spread over two financial years. However, this year the ESFA AEB contract has finished as has furlough. We will also not receive the GMCA grant to help with Covid or the £109K from Remploy related to the previous year's delivery. This amounts to a reduction in income of £266K in 21/22 in comparison to 20/21.

The commercial courses have increased this year as we started to deliver the IOSH Managing Safety course, which proved popular, and we would like to develop this further this year. We have reviewed our membership offer in order to increase our membership base. We have 20 members and we are aiming for 3 more in 2021/22.

In addition, we plan to build on our active involvement in partnerships e.g. The Rochdale Network, GMLPN and our strong links with the local authority.

We will also strive to increase participation, timely success rates, and progressions and further increase the quality of our provision, in order to achieve outstanding OFSTED grades.

The beneficial area of charitable expenditure is the United Kingdom, with preference for the Rochdale area. The trustees have reviewed the outcomes and achievements of the activities for the year to ensure that they remain focused on the charitable aims and continue to deliver benefits to the public. We have complied with the duty under the Charities Act to have due regard to the public benefit guidance published by the commission.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

This has been a challenging year for RTA both financially and in terms of continuing to manage the changes brought about by COVID-19. In January, we closed the Training Centre again and implemented remote learning for most learners except Engineering/ Manufacturing, where the workshop remained open for practical learning, but on a much-reduced occupancy. This was successful for most learners, allowing us to continue to draw down funding. However, Apprenticeship starts dropped significantly during this period and are struggling to recover i.e. at the start of 2019/20 i.e. August 2019 to February 2020 (pre-Covid), the average monthly number of Apprenticeship starts was 41. In 2020/21 this had fallen to 18. However, we achieved a surplus and did not access the reserves due to the successful change to online learning.

Our success rate on apprenticeships was 74% compared with the national average of 65% and on the adult workplace learning programmes it was 88%.

The new Apprenticeship Standards we began to deliver in 2017/18 are going well, with a 99% EPA pass rate in 2020/21 and 50% of Apprentices achieving a distinction and 19% a merit.

We have created an outside break area due to COVID-19 and intend to continue to upgrade our resources and IT equipment, e.g. pods, to enable us to continue our blended learning approach from the Training Centre.

We will continue to endeavour to grow the range of commercial services offered to companies and increase our membership.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

The investments have performed according to our expectations.

The investment policy and objective is to minimise the risk of holding all monies in one financial institution and they are reviewed annually. We ensure to the best of our knowledge that investments are placed in ethical organisations e.g. the Co-Operative Bank.

Financial review

The net incoming resources for the year amounted to £52,069 (2020 - £16,188) and details are shown in the statement of financial activities on page 12. Direct charitable expenditure accounted for 66% (2020 – 68%) of total expenditure.

We continued to furlough some staff during the lockdown period and received £56,789 (2020 - £53,164) of government support from this scheme.

Reserves policy

The Council of Management has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be approximately 3-6 months of the resources expended, which equates to £552,846 - £1,105,693 in general funds. At present the free reserves, which net of designated and restricted funds amount to £2,018,703, can continue to support this policy for the immediate future. Due to the successful change to remote learning the pandemic has not impacted on the reserves. Some of the 'free reserves' will be used to improve the premises and equipment e.g. engineering machinery and IT and ensure the Training Centre continues to be COVID safe. Also, year 2021/22 is a year of uncertainty with the impact of the pandemic on Apprenticeship starts and it is important that we continue to hold the 'free reserves' to mitigate against the risk of this uncertain landscape.

Principle funding sources

The principle funding sources for the charitable company are:

- direct income from the Education Skills Funding Agency and similar bodies
- levy-paying employers

Other sundry sources of income include:

- rental income for room hire
- corporate training sessions
- investment income.

Principle risk and uncertainties

The Council of Management has conducted its own review of the major risks to which the charity is exposed and are attempting to develop systems to mitigate those risks. They are aware that significant external risks to funding require a strategic plan which will allow for the diversification of funding and activities.

The main risk in 2021-22 is the impact of the pandemic which has caused a drop in Apprenticeship starts. We intend to deliver more Traineeships and pre-Apprenticeship courses to make up for the shortfall in Apprenticeships.

Another risk during 2021/22 are the changes to the Apprenticeship Programme. There are also changes to sub-contracting rules and some of our sub-contractors now have their own contracts. However, due to this we no longer subcontract. However, since the changes Rochdale Training has not undergone a financial audit i.e. the risk is our processes for these new initiatives have not yet been tested.

In order to mitigate these risks, the Management Team, through the networks, are well informed and up-to-date with the changes and plans are in place to enable the successful implementation of the changes.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021**

Another significant risk is not achieving the required grades/standards set by Ofsted. Ofsted introduced a new Inspection Framework in September 2019. We had a short inspection in February 2016 and maintained our Grade 2 – good – provision for overall effectiveness. We have a Quality Team and Quality Improvement Plan in place to ensure we continuously improve our provision in line with Ofsted's Education Inspection Framework.

Another risk is having funds clawed back due to an unsuccessful ESFA Audit. We were audited in July 2017 and the error rate was 0.66%. Funds are clawed back if the error rate is over 5%; therefore, our outcome was very good. We had a very small audit in July 2021 of Traineeships & AEB programmes and were deemed satisfactory. There is a Quality Compliance Manager and an Audit Schedule in place to maintain these standards and mitigate against any risk.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Financial risk management objectives and policies

The charitable company finances its operations through retained funds. The management's objectives are to retain sufficient liquid funds to enable the company to meet its day to day obligations as they fall due.

The charitable company makes little use of financial instruments other than an operational sterling bank account and longer term sterling deposits and bonds, so its exposure to price risk, credit risk, liquidity risk and cash flow risk is not material for the assessment of the assets, liabilities, financial position and net incoming/outgoing resources.

Plans for future periods

The charitable company plans to continue its training activities for the foreseeable future, subject to satisfactory funding arrangements.

The plans described in Objectives and Activities above, continue to apply for the following 3 years.

We shall continue to develop our "one-stop shop" approach and continue broadening our market base. Although this year will be challenging due to the pandemic, growth is still a clear long term aim and to that end we shall maintain focus on both company needs and local and national government priorities. Over the coming year, recognising the changes over the last three years to the funding and qualifications, we need to continue to maintain focus on strengthening the systems which support delivery.

Structure, governance and management

The charitable company was incorporated on 31st January, 1967 and is governed by its Memorandum and Articles of Association, which established its objects and powers.

Trustees

The directors of the charitable company are its trustees for the purpose of charity Law and throughout the report are collectively referred to as the trustees.

The trustees of the charitable company who served during the year and up to the date of signature of the financial statements were:

NA Bradley
R Beetham
M McGrath
A Wilding
P Simkiss
L Natale

(Appointed 9 December 2020)
(Appointed 9 December 2020)

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021**

Appointment of Trustees

Trustees, drawn from member companies of our wider networks (see below), are elected at the Annual General Meeting (AGM) to form a management committee of between 5 and 11. A third of the trustees retire each year and are eligible for re-election. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt members to the committee when appropriate particularly with regard to the need for any specialist skills. The management committee elects the Chairman.

None of the trustees has any beneficial interest in the charitable company. All of the trustees are members of the charitable company and guarantee to contribute £1 in the event of a winding up.

Trustees meetings and staff meetings (both formal and informal) provide a satisfactory forum to ensure that all trustees are familiar with the charitable company's policies and procedures. All trustees are provided with the Charity Commission's "Responsibility of Trustees".

Market value of land and buildings

The trustees consider that the market value of land and buildings is in excess of their book value, but no professional valuation has been undertaken to quantify this.

Organisation

The Council of Management, the trustees detailed above, meet quarterly and at any other times to consider special issues or to enable future planning to be satisfactorily carried out.

The Chief Executive, Jill Nagy, is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and performance related activity.

Pay Policy for Senior Staff

This is reviewed annually in November, after accounts are finalised and be paid from November.

There are four elements to the process.

1. Cost of Living

In most cases increase in line with cost of living should be automatic so long as they are sustainable for the business i.e. the business was in the black on previous year's performance and is broadly in line with budget projections for the current year. If a member of staff is under disciplinary or performance management procedure, the Chief Executive shall have the discretion to withhold this element of increase.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021**

2. Merit Payment based on Performance

This will be assessed on performance against objectives agreed at appraisal at the start of the year. Judgement against each objective will be based on the descriptors of:

Unsatisfactory - not achieved, no progress
Satisfactory - met targets
Good - exceeded targets by 10%
Outstanding - exceeded targets by 20%

There is a fifth judgement of changed circumstances which would make the objective inappropriate. Senior staff will carry out a self-assessment and the Chief Executive shall also assess their performance. This will create the basis for discussion. The appraisal shall look at the balance of performance against the individual objectives, weighted in favour of the key objective, to arrive at an initial overall judgement. This should be balanced against initiative, team contribution, commitment, professionalism, developing Rochdale Training in order to arrive at final grading.

Unsatisfactory or satisfactory performance - no increase
Good performance - up to 3% increase
Outstanding performance - up to 6% increase

3. Bonus Payment

One-off bonus payments for one-off specific successes in moving RTA forward. This is payable at the Chief Executive's discretion up to £1,000.

4. Mid-year Adjustments

Structural job changes or increases based on defensive commercial decision shall be at the discretion of the Chief Executive.

5. Company Wide Bonus

Following an extremely successful year the Board may decide to award an across the board team bonus. This is at their discretion. If a member of staff is under Disciplinary or Performance Management procedure they are not entitled to the Company wide bonus.

Wider Networks

Rochdale Training Association Limited (RTA) are members of Greater Manchester Chamber of Commerce, The Association of Learning Providers and Greater Manchester Learning Provider Network. RTA chairs the Rochdale and District Association Managing Agents (The Rochdale Network).

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

Statement of trustees' responsibilities

The trustees, who are also the directors of Rochdale Training Association Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with the charitable company's articles, a resolution proposing that Ashworth Moulds be reappointed as auditor of the charitable company will be put at a General Meeting.

Small company provisions

This report was been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

N Bradley

N A Bradley

Trustee

Dated: 8 February 2022

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Opinion

We have audited the financial statements of Rochdale Training Association Limited (the "charitable company") for the year ended 31 July 2021 which comprise the statement of financial activities including income and expenditure account, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report, included within the trustees' report, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees is responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Extent to which the audit was considered capable of detecting irregularities, including

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities including fraud and non-compliance with laws and regulations, was as follows:

- we identified the laws and regulations applicable to the charitable company through discussions with trustees and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Financial Reporting Standard (FRS 102), the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006, the Charities Act 2011 and taxation legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of the trustees and management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations

Audit response to risks identified

We addressed detecting material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, as follows:

Risks identified

Audit response

Risk of fraud through management bias and override of controls

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias;
- assessed whether judgements and assumptions made in determining the allocation of funds to the appropriate categories of Unrestricted, Designated and Restricted funds were indicative of potential bias.
- reviewed the controls relating to completeness of income including sample testing of income transactions to determine appropriate allocation to the correct accounting period, entitlement and categorisation; and
- investigated the rationale behind significant or unusual transactions.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF ROCHDALE TRAINING ASSOCIATION LIMITED**

Risks identified

Audit response

Risk of irregularities and non-compliance with laws and regulations

- agreeing financial statement disclosures to underlying supporting documentation

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Ashworth Moulds

**Mark Holmes BA FCA (Senior Statutory Auditor)
for and on behalf of Ashworth Moulds**

8 February 2022

**Chartered Accountants
Statutory Auditor**

11 Nicholas Street
Burnley
Lancashire
BB11 2AL

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 JULY 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Income from:</u>							
Donations and legacies	3	3,637	-	3,637	5,032	-	5,032
Charitable activities	4	2,173,042	82,975	2,256,017	2,705,126	-	2,705,126
Investment income	5	2,940	-	2,940	7,571	-	7,571
Total income		2,179,619	82,975	2,262,594	2,717,729	-	2,717,729
<u>Expenditure on:</u>							
Charitable activities	6	2,128,557	82,829	2,211,386	2,690,254	10,667	2,700,921
Net gains/(losses) on investments	9	861	-	861	(620)	-	(620)
Net incoming resources before transfers		51,923	146	52,069	26,855	(10,667)	16,188
Gross transfers between funds		386	(386)	-	-	-	-
Net income/(expenditure) for the year/							
Net movement in funds		52,309	(240)	52,069	26,855	(10,667)	16,188
Fund balances at 1 August 2020		2,880,371	202,664	3,083,035	2,853,516	213,331	3,066,847
Fund balances at 31 July 2021		2,932,680	202,424	3,135,104	2,880,371	202,664	3,083,035

The notes on pages 15 - 30 form an integral part of these financial statements.

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
BALANCE SHEET
AS AT 31 JULY 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	10	1,114,237		1,181,114	
Investments	11	2,009		1,148	
		1,116,246		1,182,262	
Current assets					
Stocks	13	3,500		3,500	
Debtors	14	245,995		238,228	
Investments	15	588,744		699,040	
Cash at bank and in hand		1,345,631		1,156,360	
		2,183,870		2,097,128	
Creditors: amounts falling due within one year					
	16	(165,012)		(196,355)	
Net current assets		2,018,858		1,900,773	
Total assets less current liabilities		3,135,104		3,083,035	
Income funds					
Restricted funds	18	202,424		202,664	
<u>Unrestricted funds - general</u>					
Designated funds	20	2,009		1,148	
General unrestricted funds	19	2,930,671		2,879,223	
		2,932,680		2,880,371	
		3,135,104		3,083,035	

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 15 - 30 form an integral part of these financial statements.

The financial statements were approved by the Trustees on 8 February 2022

N Bradley
 N A Bradley
 Trustee

Laura Natale
 L Natale
 Trustee

Company Registration No. 00897078

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 JULY 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from operations	27		110,928		196,118
Investing activities					
Purchase of tangible fixed assets		(34,893)		(83,121)	
Proceeds on disposal of investments		110,296		(7,054)	
Investment income received		2,940		7,571	
Net cash generated from/(used in) investing activities			78,343		(82,604)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			189,271		113,514
Cash and cash equivalents at beginning of year			1,156,360		1,042,846
Cash and cash equivalents at end of year			1,345,631		1,156,360

ROCHDALE TRAINING ASSOCIATION LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2021

1 Accounting policies

Charity information

Rochdale Training Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Fishwick Street, Rochdale, Lancashire, OL16 5NA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees have taken into account the impact of COVID-19 on their assessment of going concern. The charity has adequate cash reserves and available unrestricted funds. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies income includes membership fees and levies for training from member companies for the year.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021**

1 Accounting policies

(Continued)

Income from charitable activities, which includes income received under contract where entitlement to grant funding is subject to specific performance conditions, is recognised as earned as the related support services are provided. Grant income included in this category provides funding to educational activities and is recognised where there is entitlement, probability of receipt and amounts can be measured with sufficient reliability. Income is deferred when performance related grants are received in advance of the education programme to which they relate.

Investment income is recognised on a receivable basis.

1.5 Resources expended

Expenditure is recognised on an accruals basis when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- costs of raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

- charitable activities include expenditure incurred when undertaking educational programmes and include both the direct costs and support costs relating to these activities.

- support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by the time spent and other costs by their usage.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings

Freehold land and buildings	4% straight line basis
Plumbing Centre	16 2/3% straight line basis

Plant and machinery

Plant and machinery	15% reducing balance basis
Fixtures and fittings	7 1/2% reducing balance basis
Computers	33 1/3% straight line basis
Motor vehicles	25% reducing balance basis
Office equipment	25% reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

All fixed asset additions are capitalised at cost.

1.7 Fixed asset investments

Investments held as fixed assets are revalued at mid-market value at the value at the balance sheet date and the gain or loss taken to the statement of financial activities. The net cumulative gain or loss is reflected in the designated fund.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021**

1 Accounting policies **(Continued)**

1.8 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.10 Cash and cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

A financial instrument is a contract giving rise to a financial asset (such as trade and other debtors, cash and bank balances) or a financial liability (such as trade and other creditors, bank and other loans, hire purchase and lease creditors).

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

All the charitable company financial instruments are basic financial instruments and are recognised at amortised cost using the effective interest method.

Amortised cost: the original transaction value, less amounts settled, less any adjustment for impairment.

Effective interest method: where a financial instrument falls due more than 12 months after the balance sheet date and is subject to a rate of interest which is below a market rate, the original transaction value is discounted using a market rate of interest to give the net present value of future cash flows.

Derecognition of financial instruments

Financial assets cease to be recognised only when the contractual rights to the cash flows expire, or when substantially all the risks and rewards of ownership are transferred to another entity.

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.12 Taxation

The company is a registered charity and is entitled to exemption from tax to the extent that income received falls within Part 11 of the Corporation Taxes Act 2010 and is applied to charitable purposes only.

**ROCHDALE TRAINING ASSOCIATION LIMITED
 COMPANY LIMITED BY GUARANTEE
 NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
 FOR THE YEAR ENDED 31 JULY 2021**

1 Accounting policies (Continued)

1.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

1.14 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.15 Pensions

Contributions in respect of the charitable company's personal pension scheme are charged to the income and expenditure account for the year in which they are payable to the scheme.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Membership training fees	3,637	5,032
	<u> </u>	<u> </u>

All of these were unrestricted monies.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021**

4 Charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £
Training course fees and consultancy	113,531	-	113,531	93,409
Skills Funding Agency and similar funding	1,940,866	42,975	1,983,841	2,517,600
Rental income and hire of assets	-	-	-	3,645
Other	118,645	40,000	158,645	90,472
	<u>2,173,042</u>	<u>82,975</u>	<u>2,256,017</u>	<u>2,705,126</u>
Analysis by fund				
Unrestricted funds - general	2,173,042	-	2,173,042	2,705,126
Restricted funds	-	82,975	82,975	-
	<u>2,173,042</u>	<u>82,975</u>	<u>2,256,017</u>	<u>2,705,126</u>

5 Investment income

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Dividends receivable	12	34
Interest receivable	2,928	7,537
	<u>2,940</u>	<u>7,571</u>

All of these were unrestricted monies.

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2021

6 Charitable activities	Raising funds 2021 £	Direct training 2021 £	Support costs 2021 £	Total 2021 £	Raising funds 2020 £	Direct training 2020 £	Support costs 2020 £	Total 2020 £
Staff costs	-	787,957	577,367	1,365,324	-	893,275	637,798	1,531,073
Depreciation and impairment	-	68,594	33,177	101,771	-	68,617	33,188	101,805
Lecturers and course costs	-	436,309	-	436,309	-	679,805	-	679,805
Motor and travelling costs	-	-	5,365	5,365	-	-	17,757	17,757
Telephone and communications	-	-	9,770	9,770	-	-	9,911	9,911
Printing, postage and stationery	-	24,794	2,160	26,954	-	32,758	3,126	35,884
Bank charges	-	-	1,534	1,534	-	-	1,627	1,627
Health and safety	-	36,187	-	36,187	-	47,282	-	47,282
Repairs and renewals	-	24,628	52,783	77,411	-	35,993	62,909	98,902
Insurance	-	-	23,516	23,516	-	-	21,580	21,580
Subscriptions	-	40,107	-	40,107	-	38,355	-	38,355
Audit and accountancy	-	-	15,785	15,785	-	-	14,383	14,383
Legal and professional fees	-	-	8,282	8,282	-	-	17,634	17,634
Rent, rates, heat and light	-	20,188	12,844	33,032	-	28,886	16,784	45,670
Bad debts	-	1,431	-	1,431	-	-	-	-
General expenses	-	9,992	13,810	23,802	-	8,175	17,931	26,106
Other charitable expenditure	4,806	-	-	4,806	13,147	-	-	13,147
	4,806	1,450,187	756,393	2,211,386	13,147	1,833,146	854,628	2,700,921
	4,806	1,450,187	756,393	2,211,386	13,147	1,833,146	854,628	2,700,921

* - governance costs

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2021

6 Charitable activities	(Continued)															
	Raising funds 2021	£	Direct training 2021	£	Support costs 2021	£	Total 2021	£	Raising funds 2020	£	Direct training 2020	£	Support costs 2020	£	Total 2020	£
Analysis by fund																
Unrestricted funds - general	4,806		1,382,658		741,093		2,128,557		13,147		1,833,146		843,961		2,690,254	
Restricted funds	-		67,529		15,300		82,829		-		-		10,667		10,667	
	4,806		1,450,187		756,393		2,211,386		13,147		1,833,146		854,628		2,700,921	

The restricted expenditure in 2021 relates to:-

RTA restructuring grant fund - depreciation (£10,667)

GMCA capital grant fund - depreciation (£3,654), printing, postage and stationery (£6,099), health and safety (£1,043), subscriptions (£311) and general expenses (£336).

Reducing Barriers to Apprenticeships (RBA) - Engineering - staff costs (£29,019), lecturers and course costs (£4,243).

Reducing Barriers to Apprenticeships (RBA) - Administration - staff costs (£25,179), lecturers and course costs (£2,278).

The restricted fund expenditure in 2020 related to:-

RTA restructuring grant fund - depreciation £10,667.

ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

8 Employees

The average monthly number of employees during the year was:

	2021	2020
	Number	Number
Training projects	30	32
Management and administration	20	27
	<u>50</u>	<u>59</u>

Employment costs

	2021	2020
	£	£
Wages and salaries	1,194,937	1,344,366
Social security costs	105,370	113,570
Other pension costs	65,017	73,137
	<u>1,365,324</u>	<u>1,531,073</u>

The trustees neither received nor waived any remuneration during the year, nor received any reimbursement for any expenses incurred (2020: £NIL).

The key management personnel comprise the charity trustees, the Chief Executive Officer, the Finance Manager, the Business Department Manager, the Engineer Manager, the Commercial Manager, the Contracts Manager and the Quality Manager. The total employee benefits of the key management personnel of Rochdale Training Association Limited was £297,223 (2020: £312,902).

The number of employees whose annual remuneration was £60,000 or more were:

	2021	2020
	Number	Number
£80,000 - £90,000	<u>1</u>	<u>1</u>

**ROCHDALE TRAINING ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021**

9 Net gains/(losses) on investments

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Gain/(loss) on sale of investments	861	(620)

10 Tangible fixed assets

	Freehold land and buildings £	Plant and machinery £	Total £
Cost			
At 1 August 2020	1,560,751	838,595	2,399,346
Additions	-	34,893	34,893
At 31 July 2021	1,560,751	873,488	2,434,239
Depreciation and impairment			
At 1 August 2020	580,649	637,583	1,218,232
Depreciation charged in the year	51,334	50,436	101,770
At 31 July 2021	631,983	688,019	1,320,002
Carrying amount			
At 31 July 2021	928,768	185,469	1,114,237
At 31 July 2020	980,102	201,012	1,181,114

Freehold land and buildings includes the Plumbing Centre.

ROCHDALE TRAINING ASSOCIATION LIMITED
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

11 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 August 2020	1,148
Valuation changes	861
	<hr/>
At 31 July 2021	2,009
	<hr/>
Carrying amount	
At 31 July 2021	2,009
	<hr/> <hr/>
At 31 July 2020	1,148
	<hr/> <hr/>

12 Financial instruments	2021 £	2020 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	190,949	184,603
Equity instruments measured at cost less impairment	2,009	1,148
Instruments measured at fair value through profit or loss	588,744	699,040
	<hr/>	<hr/>
Carrying amount of financial liabilities		
Measured at amortised cost	104,449	165,083
	<hr/>	<hr/>

13 Stocks	2021 £	2020 £
Training materials	3,500	3,500
	<hr/>	<hr/>

14 Debtors	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	175,700	184,603
Other debtors	15,249	-
Prepayments and accrued income	55,046	53,625
	<hr/>	<hr/>
	245,995	238,228
	<hr/> <hr/>	<hr/> <hr/>

ROCHDALE TRAINING ASSOCIATION LIMITED
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

15 Current asset investments

	2021	2020
	£	£
Amounts held in fixed term deposit accounts and bonds	588,744	699,040
	<u>588,744</u>	<u>699,040</u>

The amounts held in fixed term deposit accounts and business bond accounts have varying notice periods.

16 Creditors: amounts falling due within one year

	Notes	2021	2020
		£	£
Other taxation and social security		38,920	31,272
Deferred income	17	21,643	-
Trade creditors		49,927	39,668
Other creditors		8,773	26,454
Accruals		45,749	98,961
		<u>165,012</u>	<u>196,355</u>

17 Deferred income

Deferred income comprises grant income received for a specified future time period after 1 August 2020.

	2021	2020
	£	£
At 1 August 2020	-	-
Amount deferred in the year	21,643	-
	<u>21,643</u>	<u>-</u>
At 31 July 2021	<u>21,643</u>	<u>-</u>

**ROCHDALE TRAINING ASSOCIATION LIMITED
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021**

18 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 August 2019	Resources expended	Balance at 1 August 2020	Movement in funds			Balance at 31 July 2021
				Incoming resources	Resources expended	Transfers	
	£	£	£	£	£	£	£
RTA Restructuring Grant	213,331	(10,667)	202,664	-	(10,667)	-	191,997
GMCA Capital Grant	-	-	-	40,000	(11,443)	(386)	28,171
RBA - Engineering	-	-	-	21,788	(33,262)	-	(11,474)
RBA - Administration	-	-	-	21,187	(27,457)	-	(6,270)
	<u>213,331</u>	<u>(10,667)</u>	<u>202,664</u>	<u>82,975</u>	<u>(82,829)</u>	<u>(386)</u>	<u>202,424</u>

The RTA Restructuring Grant fund relates to grant income receivable in relation to capital expenditure on land and buildings.
Depreciation is released over the life of the assets purchased.

The GMCA Capital Grant fund relates to grant income receivable to assist with the capital costs associated with adhering to the latest government guidance for the wider reopening of educational establishments.
Depreciation is released over the life of the assets purchased.

The RBA - Engineering fund relates to grant income receivable to be used towards funding the delivery of an engineering pre-apprenticeship programme which is targeted at BAME young people.

The RBA - Administration fund relates to grant income receivable to be used towards funding the delivery of a "teaching assistant" pre-apprenticeship programme which is targeted at single parents.

**ROCHDALE TRAINING ASSOCIATION LIMITED
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2021

19 Unrestricted funds - general

These are unrestricted funds which are material to the charitable company's activities made up as follows:

	Movement in funds			Movement in funds					
Balance at 1 August 2019	Income including gains & losses	Resources expended	Transfers	Balance at 1 August 2020	Income including gains & losses	Resources expended	Transfers	Balance at 31 July 2021	
£	£	£	£	£	£	£	£	£	
General funds	2,851,748	2,717,729	(2,690,254)	-	2,879,223	2,179,619	(2,128,557)	386	2,930,671

20 Designated funds

The income funds of the charitable company include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		
Balance at 1 August 2019	Income resources	Balance at 1 August 2020	Income resources	Balance at 31 July 2021	
£	£	£	£	£	
Revaluation fund	1,768	(620)	1,148	861	2,009
	1,768	(620)	1,148	861	2,009

The revaluation fund is required by the Companies Act 2006 and represents the amount by which investments exceed their historical cost.

**ROCHDALE TRAINING ASSOCIATION LIMITED
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 JULY 2021

21 Analysis of net assets between funds	Restricted funds		Unrestricted general funds		Unrestricted designated funds		Total		Unrestricted general funds		Unrestricted designated funds		Total	
	2021	£	2021	£	2021	£	2021	£	2020	£	2020	£	2020	£
Fund balances at 31 July 2021 are represented by:														
Tangible assets	202,269		911,968		-		1,114,237		978,450		-		1,181,114	
Investments	-		-		2,009		2,009		-		1,148		1,148	
Current assets/(liabilities)	155		2,018,703		-		2,018,858		1,900,773		-		1,900,773	
	202,424		2,930,671		2,009		3,135,104		2,879,223		1,148		3,083,035	

ROCHDALE TRAINING ASSOCIATION LIMITED
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

22 Financial commitments, guarantees and contingent liabilities

There are no contingent liabilities of a material amount for which provision has not been made in the financial statements.

23 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021	2020
	£	£
Within one year	8,243	8,243
Between two and five years	5,330	11,493
	<u>13,573</u>	<u>19,736</u>

24 Pensions

The charitable company contributes to a personal pension scheme on behalf of the employees. The pension cost charge represents contributions payable by the charitable company to the scheme and amounted to £65,017 (2020: £73,137). There were £7,776 (2020: £8,204) outstanding contributions payable to the scheme at 31st July, 2021.

25 Events after the reporting date

In early 2020 the Coronavirus pandemic (COVID-19) spread to the UK and in March 2020 the UK Government announced measures to mitigate the spread in the UK, including social distancing and a "lockdown".

As a consequence the organisation's operations have been affected from late March 2020 and continue to be affected after the year end.

The organisation took advantage of the Government's financial support packages, including the Job Retention Scheme (Furlough Scheme) and has continued to do so after the year end. Despite this financial support it is considered that there may be some adverse financial impact on the organisation in the financial year 2021/22. The financial effect can not be reliably estimated given the uncertainties, notably the extent of any "lockdown" together with the potential resurgence of the virus.

ROCHDALE TRAINING ASSOCIATION LIMITED
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2021

26 Related party transactions

During the year ended 31st July, 2021 the charitable company has acted as custodian to the funds of Radama, a training provider group, which is chaired by Jill Nagy (Chief Executive).

During the year ended 31st July, 2021 the charitable company paid expenditure of £15,249 on behalf of Radama and received repayments of £nil from Radama. At 31st July, 2021 there was an amount of £15,249 (2020: £nil) owing to Rochdale Training Association Limited. The balance of £15,249 is shown as "Other Debtors" as at 31st July, 2021.

Andrew Nagy is the husband of Jill Nagy (Chief Executive). During the year ended 31st July, 2021 Rochdale Training Association Limited incurred expenditure totalling £7,575 (2020: £4,040) on tutor services provided by Andrew Nagy. There was no balance outstanding as at 31st July, 2021 (2020: £nil).

Rachel Yates, Engineer Manager, is a member of the key management personnel. During the year ended 31st July, 2021 she received further loans totalling £120 from Rochdale Training Association Limited and in the same year repaid £1,549. As at 31st July, 2021 there was a balance outstanding of £nil (2020: £1,429). The loan was interest free.

Cathy Partington, Business Department Manager, is a member of the key management personnel. At 1st August, 2020 she had an outstanding loan with Rochdale Training Association Limited of £150 and during the year she repaid £150. As at 31st July, 2021 there was a balance outstanding of £nil (2020: £150). The loan was interest free.

Elaine Nelson provided consultancy services in her capacity as quality manager at Rochdale Training Association Limited and was a member of the key management personnel until she stood down from this role at the end of May 2021. During the year ended 31st July, 2021 the company of which she is a director, Elaine Nelson Limited (trading as Arcadia Consultancy), provided services totalling £29,250 until the end of May 2021 (2020: £39,514) to Rochdale Training Association Limited. As at 31st July, 2021 there was a balance outstanding to Arcadia Consultancy by Rochdale Training Association Limited of £nil (2020: £3,250).

27 Cash generated from operations	2021	2020
	£	£
Surplus for the year	52,069	16,188
Adjustments for:		
Investment income recognised in statement of financial activities	(2,940)	(7,571)
(Gain)/loss on disposal of investments	(861)	620
Depreciation and impairment of tangible fixed assets	101,770	101,805
Movements in working capital:		
(Increase)/decrease in debtors	(7,767)	95,627
(Decrease) in creditors	(52,986)	(10,551)
Increase in deferred income	21,643	-
Cash generated from operations	110,928	196,118

28 Analysis of changes in net funds

The charity had no debt during the year.