



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1.04.2023 Period start date To 31.03.2024 Period end date

Charity name: 1st Burnmoor Scout group

Charity registration number: 525189

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values: <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal. <b>Respect</b> - We have self-respect and respect for others. <b>Care</b> - We support others and take care of the world in which we live. <b>Belief</b> - We explore our faiths, beliefs and attitudes. <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The group arranges a programme of weekly meetings for Beavers, Cubs, Scouts and Explorer Scouts during school term times. Programmes are varied and diverse offering both indoor and outdoor activities and challenges.</p> <p>The group also organises weekend activities and camps and an annual weeklong camp.</p> <p>The group also participates in programmes of events that are organised at District, County or National levels.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>Sub committees which had been established under the banner 'Access for All' have now ceased and new responsibilities/roles will oversee the redevelopment of the site. Responsibilities include, but not limited to, Financial management, Construction management, Monitoring and reporting, Stakeholder communications</p>

Contribution made by volunteers	Para 1.38	<p>The group relies entirely on volunteers to run and administer the activities of the group. Most importantly, we need a certain number of uniformed leaders to be able to continue to operate our sections. The commitment required is substantial.</p> <p>1st Burnmoor would like to thank the leaders, the Trustee Board, and parents who give their time so freely and willingly for the benefit of scouting.</p> <p>A special 'shout out' must go to those volunteers who cycled the C2C sponsorship ride. Special thanks is also given to Eric Walker who was awarded his 'Thanks' Badge for his support and unwavering volunteering over the last 30 years and to Graham Barclay who received his Silver Thank You badge.</p>
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year members of the group have not only taken part in a wide range of traditional Scout activities earning awards and badges but also an interesting and diverse programme of activities which have further enhanced opportunities and experiences for the young people in the local and wider area. The group ran a full range of indoor and outdoor activities, including overnight, weekend and week-long camps.</p> <p>Beavers also enjoyed a night bowling, celebrated chinese New Year, had a sleep-over in our hall, and became very good at shouting help as they worked towards their Emergency Aid Stage 1 badge. Their efforts in keeping our local community tidy by taking on litter picking duties must also be noted.</p> <p>The cubs also enjoyed hikes through Herrington Country Park, participating in Durham Scouts Cubboree, and had a fun filled weekend at Whit camp. They mastered the basics of first aid, conquered heights at Durham Climbing Centre and held their own unique 'drive in' movie night.</p> <p>The scout section also had a great time at Whit camp and also held a very successful week long summer camp at Lake Bassenthwaite. They have also participated in team building activities, held camp fires and enjoyed Backwoods cooking. They worked towards their world challenge awards by taking part in activities from South Korea (the world Scot Jamboree was held in South Korea this year). They improved their map and compass skills and enjoyed a visit to the beach.</p> <p>They have also participated in several events organised at District and County level including an incident hike and a very muddy Confido.</p> <p>All groups, along with the local community participated in the Remembrance Day parade and laid the wreaths at the local cenotaph. We also came together with the community to hold the local 'Scarecrow Trail', supported the Sydney Street Allotment Association Plant Sale and St Barnabus Church Fayre.</p> <p>A special well done also goes to the Explorers for coming first in Durham University's Scout and Guide Group Midnight Madness.</p> <p>The Trustee Board has gained members with useful skills and experience. The group has secured investment and initiated projects to improve the HQ facilities for those within scouting as well as for other community groups. The group has ensured a stable financial footing for the coming year through careful financial management and the efforts of the fundraising team.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The accounts for the group show that the bank accounts and general funding are financially 'healthy'.</p> <p>1 capital project is technically 'running'. - Youth Investment Fund - Due to finish March 25</p> <p>General spend is at a similar level to the period 2022/23</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold a sum equivalent to 12 months operating costs going forward.</p>
Amount of reserves held	Para 1.22	The group held reserves of £22,506.00. This is above the level required for 12 months operating expenses of £16,002.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Funding is in the main from monthly subscriptions paid by the members of Beavers, Cubs and Scouts and is used to cover capitation fees and activities carried out by the group. 1st Burnmoor Scout Group would also like to acknowledge the support of all our funders during this period, including the Youth Investment Fund and The Sir Tom Cowie Charitable Trust and to all those that have generously donated during fundraising activities.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>The Group does not have sufficient funds to invest in longer-term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
A description of the principal risks facing the charity	Para 1.46	<p>The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.</p> <p>The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The</p>

		<p>Trustee Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p>
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Members of the Trustee board are elected or appointed at the Annual general Meeting.</p> <p>Members of the Trustee board complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the board.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Group is managed by its Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board consists of 3 independent representatives: Chair, Treasurer and Secretary, together with the Group Scout Leader, Assistant Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months or as required. Section leaders may also serve as charity Trustees if they wish.</p>

Relationship with any related parties	Para 1.51	The Trustee board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.
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## Reference and Administrative details

Charity name	1st Burnmoor Scout Group
Other name the charity uses	
Registered charity number	525189
Charity's principal address	Robert Forster House Fencehouses DH4 6AW


**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Allan Forster	GSL		Trustee Board
2	Susan Beck			Trustee Board
3	David Forster	Chair		Trustee Board
4	Sara Johnson	Treasurer		Trustee Board
5	Stephen Bailey	AGSL		Trustee Board
6	Graham Barclay			Trustee Board
7	Daniel Burnett			Trustee Board
8	Susan Matthews			Trustee Board
9	Bethany Forster			Trustee Board
10	Julie Colling		From 2.11.23	Trustee Board
11	Barry Anderson		From 30.11.23	Trustee Board
12				

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) Sara Johnson David Forster

Position (eg Secretary, Chair, etc) Treasurer Chair

Date 13/01/2025

# 1st Burnmoor Scout Group Receipts and Payments Account

Year start date		Year end date			
For the year from	01/04/2023	To	31/03/2024		

## Receipts and payments

	2023/24			22/23	PY adjustment	PY adjusted
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £	Total funds £
<b>Receipts</b>						
<b>Donations, legacies and similar income</b>						
Membership subscriptions	11,938	-	-	11,938	13,087	
Less: Membership subscriptions paid on	(3,614)	-	-	(3,614)	0	
Net membership subscriptions retained	8,325	-	-	8,325	13,087	
Donations	-	-	-	-	4,272	
Camp deposits received	2,867	1,443	-	4,310	1,859	
SASU Funds Received	-	-	-	910	910	
Gift Aid	1,861	-	-	1,861	-	
Other similar income	-	-	-	-	-	
<b>Sub total</b>	<b>13,053</b>	<b>2,353</b>	<b>-</b>	<b>15,406</b>	<b>21,811</b>	
<b>Grants</b>						
Youth Investment Grant (YIG)	-	30,000	-	30,000	-	
Access for All Grants	-	-	-	-	8,000	
Maintenance Grants	-	-	-	-	-	
Other grants	-	2,000	-	2,000	25,685	
<b>Sub total</b>	<b>-</b>	<b>32,000</b>	<b>-</b>	<b>32,000</b>	<b>33,685</b>	
<b>Fundraising (gross)</b>						
Santa Leigh	1,118	-	-	1,118	-	
Coast to Coast 2023	3,425	-	-	3,425	-	
Other fundraising activities	2,551	-	-	2,551	-	
<b>Sub total</b>	<b>7,095</b>	<b>-</b>	<b>-</b>	<b>7,095</b>	<b>-</b>	
<b>Scout hut income</b>						
Hire of building	1,200	-	-	1,200	-	
Hire of equipment	-	-	-	-	-	
Other Scout hut income	-	-	-	-	-	
<b>Sub total</b>	<b>1,200</b>	<b>-</b>	<b>-</b>	<b>1,200</b>	<b>-</b>	
<b>Investment income</b>						
Bank interest	289	17	-	286	95	
Building Society interest	-	-	-	-	-	
The Scout Association Short Term Investment	-	-	-	-	-	
Service	-	-	-	-	-	
Other investment income	-	-	-	-	-	
<b>Sub total</b>	<b>289</b>	<b>17</b>	<b>-</b>	<b>286</b>	<b>95</b>	
<b>Total Gross Income</b>	<b>21,617</b>	<b>34,370</b>	<b>-</b>	<b>55,987</b>	<b>66,391</b>	
<b>Asset and investment sales, etc.</b>						
	-	-	-	-	-	
<b>Total receipts</b>	<b>21,617</b>	<b>34,370</b>	<b>-</b>	<b>55,987</b>	<b>66,391</b>	

# 1st Burnmoor Scout Group Receipts and Payments Account

Year start date		Year end date			
For the year from	01/04/2023	To	31/03/2024		

## Receipts and payments

	2023/24			22/23	PY adjustment	PY adjusted
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £	Total funds £
<b>Payments</b>						
<b>Charitable Payments</b>						
Youth programme and activities	7,265	-	-	7,265	29,961	
Adult support and training	-	-	-	-	-	
Broadband	189	-	-	189	166	
Water and Sewerage	222	-	-	222	626	
Electricity and Gas	1,657	-	-	1,657	1,461	
Insurance	2,983	-	-	2,983	3,594	
Repairs and Renewals	353	-	-	353	-	
Materials and equipment	1,450	1,050	-	2,500	-	
Uniform / Badges	630	-	-	630	-	
SASU Expenditure	-	-	-	-	-	
Camp Fund Expenditure	-	7,909	-	7,909	6,494	
Cleaning	921	-	-	921	564	
Bank charge	63	175	-	238	180	
Misc / Admin	360	-	-	360	-	
YIF - Pre-construction underspend returned	-	353	-	353	-	
YIF - Planning costs	-	2,275	-	2,275	-	
Building Expenses	-	-	-	-	197,459	
<b>Sub total</b>	<b>16,002</b>	<b>11,763</b>	<b>-</b>	<b>27,765</b>	<b>240,512</b>	
<b>Fundraising expenses</b>						
General Fundraising	106	-	-	106	-	
Other fundraising costs - Local Giving	-	-	-	-	-	
<b>Sub total</b>	<b>106</b>	<b>-</b>	<b>-</b>	<b>106</b>	<b>-</b>	
<b>Total Gross Expenditure</b>	<b>16,108</b>	<b>11,763</b>	<b>-</b>	<b>27,871</b>	<b>240,512</b>	
<b>Asset and investment purchases, etc.</b>						
	-	-	-	-	-	
<b>Total payments</b>	<b>16,108</b>	<b>11,763</b>	<b>-</b>	<b>27,871</b>	<b>240,512</b>	
<b>Net of receipts/(payments)</b>	<b>5,509</b>	<b>22,608</b>	<b>-</b>	<b>28,116</b>	<b>- 174,122</b>	
<b>Transfers between funds</b>	<b>(6,971)</b>	<b>6,971</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Cash funds last year end</b>	<b>23,968</b>	<b>6,551</b>	<b>-</b>	<b>30,519</b>	<b>3,485</b>	<b>30,519</b>
<b>Cash funds this year end</b>	<b>22,506</b>	<b>36,129</b>	<b>-</b>	<b>58,635</b>	<b>3,485</b>	<b>30,519</b>

## Statement of assets and liabilities at the end of the year

	31st March 2024			31st March 2023	PY adjustment	PY adjusted
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £	Total funds £
<b>Cash funds</b>						
Bank current account	7,132	-	-	7,132	8,863	8,863
Bank deposit account & Kayak	15,374	1,089	-	16,463	15,105	16,076
Scouts Camp Fund	-	1,677	-	1,677	2,919	2,919
SASU Funds	-	3,364	-	3,364	-	2,514
Grants bank account	-	30,000	-	30,000	156	156
<b>Total cash funds</b>	<b>22,506</b>	<b>36,129</b>	<b>-</b>	<b>58,635</b>	<b>27,034</b>	<b>30,519</b>
<b>Other monetary assets</b>						
Tax claim	-	-	-	-	-	-
Insurance claim	-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>						
Investment property - detail	-	-	-	-	-	-
Quoted investments	-	-	-	-	-	-
Other investments - detail	-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>						
Badge stock	-	-	-	-	-	-
Shop stock	-	-	-	-	-	-
Other stock	-	-	-	-	-	-
Land and buildings - valued at insured cost	-	-	-	-	-	-
Motor vehicles	-	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>						
Accounts not yet paid	-	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-	-
Loan - detail	-	-	-	-	-	-
Other liabilities	-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 13 January 2025

(the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name	Chair
<i>S. Johnson</i>	David Forster	Sara Johnson
		Treasurer

Add Kayak (other grants) balance

## **Independent Examiner's Report to the Trustees of 1st Burnmoor Scout Group**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> March 2024.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

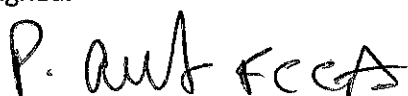
### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Peter Cartwright FCCA  
on behalf of Momentum Taxation & Accountancy Limited  
Harelands Courtyard Offices,  
Moor Road,  
Melsonby,  
Richmond,  
North Yorkshire  
DL10 5NY  
20 January 2025