

Salwarpe and District Village Hall

Registered Charity No.525139

Trustees' Annual Report for the year ended 31 March 2025

Salwarpe and District Village Hall ("the Foundation") is governed by the terms of a Deed of Conveyance dated 22 February 1973.

The Foundation is established for the maintenance of a Village Hall for the use of the inhabitants of the parish of Salwarpe and the neighbourhood ("the area of benefit" as defined in the Trust Deed). The Village Hall has been provided for letting to persons both within the area of benefit and to other parties throughout the year. In carrying out these activities and exercising their powers and duties under the Trust Deed, the Trustees have paid due regard to the guidance on public benefit published by the Charity Commission.

The principal office of the foundation is Old School House, Salwarpe, Worcestershire, WR9 0AH, being the address of the Secretary, Mrs M Harris.

The members of the Committee of Management are Trustees of the Foundation. The names of all the trustees at the date of this report and other trustees acting during the financial year are set out below in alphabetical order. Elected Members of the Committee are normally appointed at the Annual General Meeting but the Committee has the power at other times to co-opt further members to act until the following Annual General Meeting. The local organisations set out in the Trust Deed may appoint Representative Members of the Committee; their names are to be advised to the Secretary of the Committee, in advance of any Annual General Meeting, for appointment for the year following that Annual General Meeting.

Dr B Clough

Mr J Hill*

Mrs M Harris

Mrs C Luscombe

Mrs M Miles*

Mr F Randall

Mrs C Stephan

*denotes Representative Member

Financial Review

The accounts for the year ended 31 March 2025, which are enclosed with this report, show a deficit for the year of £8231. Although the deficit has reduced the hall reserves, the balance of £25984 at 31st March 2025 is more than sufficient to cover the current level of operating costs for one year.

Hire income for the year was £30148, a small increase on the year before, in spite of the limitations on weekend bookings considered necessary during the year. However, once again it produced the numerically highest level ever achieved.

Operating costs, excluding the expenditure on the extension and development of the car park, totalled £22717, slightly lower than the year before. Within that figure, the largest item of expenditure was for caretaking and maintenance services of £9052, an increase of almost 3.5%, in part reflecting the changes in arrangements which started in January 2025. Expenditure of £524 was incurred in replacing some of the seat backs on the hall chairs. For the first time, the accounts include a full year cost of providing broadband access at the hall, amounting to £245. The only other item showing a significant percentage increase was electricity costs which rose by 13% and now includes a full year cost of the two-year fixed rate contract effective from November 2023.

The total cost of the extension and development of the car park was £40561, including VAT. The grant from Wychavon provided £15975 and that from the Parish Council covered £7200, leaving net expenditure of £17386 to be met from the village hall funds and reflected in the accounts.

Once again, investment income more than doubled (the corresponding figure two years ago in 2022-23 was £360), reflecting both the higher level of bank balances and the interest rate environment. Fund raising income of £164 relates to the barn dance earlier this year.

It is worth noting that excluding the expenditure on the car park development, there was a surplus of almost £9000 for the year from the normal activities in the hall.

The hall holds deposit funds on two accounts, consisting of a 95-day notice account with Cambridge & Counties (£13292) and an instant COIF Charities Deposit Account (£11588), currently earning 4% and 4.3% respectively.

The accounts were reviewed by the Independent Examiner without qualification and a copy of his report has been filed with the signed accounts.

Chairman's Report

In January 2024 an application was prepared and submitted for a grant from Wychavon Rural Prosperity Fund. After much discussion and a re-submission the grant was finally approved for an extension to the car park, two EV charging points, bicycle racks and relining of the car park.

David Luscombe submitted the application and Philip Oakley managed the project. The Parish Council contributed towards the costs which included resurfacing the car park. This work was carried out in March 2025.

The hall continues to be a popular venue for hirers and is busy most of the week. Thursday mornings are kept free for general maintenance. Week-end activities have been limited to allow lighter duties for the caretaker. The caretaker Steve Tyler, announced his intended resignation at Christmas 2024. After much negotiation, it was decided that he and Andrew Parkes, his occasional assistant, should job share. This has been organised – and is still under review. As a result Tracey Hall our part-time cleaner is no longer required.

Hall maintenance has been quite considerable this year.

Barbara and Cheryl have completed extensive Health and Safety checks

About 20 chairs have had new seat pads.

The ladies toilets required a new floor due a leaking water main. Blocked drains due to excessive use of toilet paper have required regular hosing down.

The boiler house fascia boards have been replaced. Steve has his nephew helping with other outside work.

On the social side, a successful January Jig (aka Barn Dance) with a pig roast took place in January. Our annual dinner was held at The Thai at Bullocks.

Finally, we welcomed Cheryl Stephan onto the committee. She had formerly acted as secretary on the committee but now has more time so has rejoined.

My thanks to all committee members for their part in running the hall. Special thanks go to Nikki, Steve and Andrew, for their day-to-day involvement at the hall, also to Fred and Miranda.

SALWARPE & DISTRICT VILLAGE HALL

Accounts for the year ended 31 March 2025

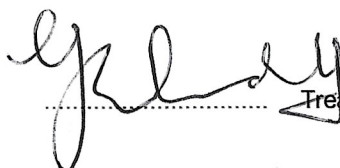
Registered Charity No. 525139

RECEIPTS AND PAYMENTS ACCOUNT

	2024-25	2023-24
Receipts		
Hirings	30148.17	29465.00
Investment income - deposit interest	1548.28	731.38
Fund raising	164.29	746.28
Other income	11.97	11.97
Total Receipts	31872.71	30954.63
Payments		
Booking secretary	3247.89	3227.59
Caretaking Services	9052.00	8752.00
Car Park development	17386.32	0.00
Cleaning charges	468.00	622.00
Equipment	0.00	54.00
Insurance	1732.95	1606.12
Licensing fees	315.68	257.04
Maintenance of grounds	144.00	588.00
Repairs & maintenance		
Building and grounds	2569.63	2629.62
Cleaning & other supplies	463.81	599.93
Electrical, heating & plumbing	325.02	734.80
Furnishings & equipment	534.39	0.00
Refuse collection	385.32	374.40
Window cleaning	169.00	176.00
Utilities		
Electricity	1320.58	1171.98
Oil	919.34	1407.00
Water	282.51	396.78
Miscellaneous		
Internet and website	417.98	212.80
Other	369.20	238.20
Total Payments	40103.62	23048.26
Net surplus (-deficit) for the year	-8230.91	7906.37

STATEMENT OF ASSETS & LIABILITIES

	31.3.25	31.3.24
Reserves		
General Brought forward	34215.33	26308.96
Net surplus (- deficit) for the year	-8230.91	7906.37
Balance at 31 March	25984.42	34215.33
Assets		
Current account	2492.66	9210.85
Deposit accounts	24879.76	28331.48
Advance hire deposits	-1388.00	-3327.00
Total assets	25984.42	34215.33


Treasurer

11/4/25

INDEPENDENT EXAMINER'S REPORT ON ACCOUNTS

Independent examiner's report to trustees of Salwarpe Village Hall

I report on the accounts of the Trust for the year ended 31st March 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is required under the requirements of the Charity Commission.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

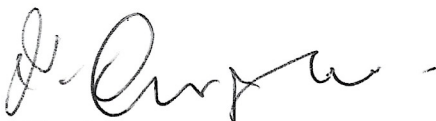
(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: I E Argyle

Relevant professional qualification or body: ACIB

Address: Rose Cottage, Newland Common Rd., Newland, Droitwich Spa, Worcs. WR9 7JE

Date: 30th April 2025



Signature.