

# **Salwarpe and District Village Hall**

**Registered Charity No.525139**

## **Trustees' Annual Report for the year ended 31 March 2024**

Salwarpe and District Village Hall ("the Foundation") is governed by the terms of a Deed of Conveyance dated 22 February 1973.

The Foundation is established for the maintenance of a Village Hall for the use of the inhabitants of the parish of Salwarpe and the neighbourhood ("the area of benefit" as defined in the Trust Deed). The Village Hall has been provided for letting to persons both within the area of benefit and to other parties throughout the year. In carrying out these activities and exercising their powers and duties under the Trust Deed, the Trustees have paid due regard to the guidance on public benefit published by the Charity Commission.

The principal office of the Foundation is Old School House, Salwarpe, Worcestershire, WR9 0AH, being the address of the Secretary, Mrs M Harris.

The members of the Committee of Management are Trustees of the Foundation. The names of all the trustees at the date of this report and other trustees acting during the financial year are set out below in alphabetical order. Elected Members of the Committee are normally appointed at the Annual General Meeting but the Committee has the power at other times to co-opt further members to act until the following Annual General Meeting. The local organisations set out in the Trust Deed may appoint Representative Members of the Committee; their names are to be advised to the Secretary of the Committee, in advance of any Annual General Meeting, for appointment for the year following that Annual General Meeting.

Dr B Clough  
Mr C Downey  
Mrs M Harris  
Mr J Hill\*

Mrs C Luscombe  
Mrs M Miles\*  
Mr F Randall

\*denotes Representative

Member

## **Financial Review**

The accounts for the year ended 31 March 2024, which are enclosed with this report, show a surplus for the year of £7906. The Hall Reserves were £34215 at that date.

Hire income for the year was £29465, an increase of more than £3000 on the year before and once again the highest level ever achieved. Operating costs totalled £23048 and this year there were no major exceptional costs. The largest item of expenditure was the charge for caretaking and maintenance services of £8752, an increase of about 5.5%. The only other item showing a significant percentage increase was, unsurprisingly, electricity costs, which rose by 45% following the maturity of the previous two-year fixed rate contract.

Investment income has more than doubled, reflecting the higher interest rate environment. Fund raising income of £746 relates to the barn dance earlier this year.

The deposit funds are held on two accounts. A 95-day notice account with Cambridge & Counties (£12427) earning 4.5% and COIF Charities Deposit Fund (£15904) earning over 5%.

The accounts were reviewed by the Independent Examiner without qualification and a copy of his report has been filed with the signed accounts.

## **Chairman's Report**

At the beginning of the year Barbara Clough agreed to become a trustee of the village hall and was welcomed onto the committee.

During another busy year, security issues were dealt with, tightening up of key safe use and the requirement of the caretaker to lock up after parties. Despite this the hall was broken into, and a window was broken but nothing was stolen. Our insurance no longer covers the use of bouncy castles. Their use is now the responsibility of the hirer.

A fibre broadband connection has been made to the hall and wi-fi is now available for general use.

Damage to the floor in the ladies cloakroom due to two leaking toilets was eventually repaired. Other improvements to the hall have been delayed due to a very wet winter and spring, namely repairs to the boiler house and tidying up the path alongside the hall. No decision was taken on the purchase of crowd control barriers to act as a temporary barrier, when required, between the car park and the garden.

An enjoyable and successful pig roast supper and barn dance was held after Christmas.

The Parish Council encouraged the application for a part funded grant from the Wychavon Rural Fund. This would be for repair and resurfacing of the car park and include several “green features.” The verdict on the application is awaited.

My thanks to all who contributed to the hall’s success again this year. Special thanks to Clive Downey who, sadly, is retiring.

**SALWARPE & DISTRICT VILLAGE HALL**

Accounts for the year ended 31 March 2024

Registered Charity No. 525139

**RECEIPTS AND PAYMENTS ACCOUNT**


	2023-24	2022-23
<b>Receipts</b>		
Hirings	29465.00	26458.50
Investment income - deposit interest	731.38	360.05
Fund raising	746.28	257.19
Section 106 grant	0.00	3261.60
Other income	11.97	11.97
<b>Total Receipts</b>	<b>30954.63</b>	<b>30349.31</b>
<b>Payments</b>		
Booking secretary	3227.59	3157.49
Cleaning charges	622.00	892.00
Equipment	54.00	45.29
Insurance	1606.12	1368.89
Licensing fees	257.04	229.13
Maintenance of grounds	588.00	947.98
Repairs & maintenance		
Building maintenance	2629.62	28431.70
Cleaning materials	599.93	713.50
Electrical, heating & plumbing	734.80	480.14
Furnishings & equipment	0.00	65.00
Refuse collection	374.40	363.48
Window cleaning	176.00	154.00
Section 106 improvements	0.00	3261.60
Site Maintenance Services	8752.00	8290.00
Utilities		
Electricity	1171.98	809.47
Oil	1407.00	2168.46
Water	396.78	414.75
Miscellaneous		
Internet and website	212.80	407.18
Other	238.20	282.62
<b>Total Payments</b>	<b>23048.26</b>	<b>52482.68</b>
<b>Net surplus (-deficit) for the year</b>	<b>7906.37</b>	<b>-22133.37</b>

**STATEMENT OF ASSETS & LIABILITIES**

	31.3.24	31.3.23
<b>Reserves</b>		
General Brought forward	26308.96	48442.33
Net surplus (- deficit) for the year	7906.37	-22133.37
<b>Balance at 31 March</b>	<b>34215.33</b>	<b>26308.96</b>
<b>Assets</b>		
Current account	9210.85	5208.40
Deposit accounts	28331.48	24301.47
Advance hire deposits	-3327.00	-2296.00
Advance Section 106 grant	0.00	-904.91
<b>Total assets</b>	<b>34215.33</b>	<b>26308.96</b>

  
Treasurer

17/4/24

 Chair  
23/4/24

# **INDEPENDENT EXAMINER'S REPORT ON ACCOUNTS**

## **Independent examiner's report to trustees of Salwarpe Village Hall**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2024  
**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is required under the requirements of the Charity Commission.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

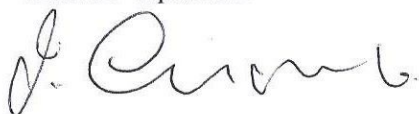
(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: I E Argyle

Relevant professional qualification or body: ACIB

Address: Rose Cottage, Newland Common Rd., Newland, Droitwich Spa, Worcs. WR9 7JE

Date: 30<sup>th</sup> April 2024



Signature.