

Salwarpe and District Village Hall

Registered Charity No.525139

Trustees' Annual Report for the year ended 31 March 2022

Salwarpe and District Village Hall ("the Foundation") is governed by the terms of a Deed of Conveyance dated 22 February 1973.

The Foundation is established for the maintenance of a Village Hall for the use of the inhabitants of the parish of Salwarpe and the neighbourhood ("the area of benefit" as defined in the Trust Deed). The Village Hall has been provided for letting to persons both within the area of benefit and to other parties throughout the year. In carrying out these activities and exercising their powers and duties under the Trust Deed, the Trustees have paid due regard to the guidance on public benefit published by the Charity Commission.

The principal office of the Foundation is Old School House, Salwarpe, Worcestershire, WR9 0AH, being the address of the Secretary, Mrs M Harris.

The members of the Committee of Management are Trustees of the Foundation. The names of all the trustees at the date of this report and other trustees acting during the financial year are set out below in alphabetical order. Elected Members of the Committee are normally appointed at the Annual General Meeting but the Committee has the power at other times to co-opt further members to act until the following Annual General Meeting. The local organisations set out in the Trust Deed may appoint Representative Members of the Committee; their names are to be advised to the Secretary of the Committee, in advance of any Annual General Meeting, for appointment for the year following that Annual General Meeting.

Mr C Downey
Mrs M Harris
Mrs C Luscombe
Mr F Randall

Mr R Drury
Mr J Hill*
Mrs M Miles*

*denotes Representative

Member

Financial Review

The accounts for the year ended 31 March 2022, which are enclosed with this report, show a deficit for the year of £7540. As a charity, Salwarpe Village Hall has received support during the current Covid-19 pandemic,

by way of Government funded grants totalling £10,667 in the year. This sum is shown separately in the Reserves.

The operating figures for the hall have recovered, although continuing to be affected by the pandemic in the early part of the year, with hire income about 25% below pre-pandemic levels. In addition to the routine running costs, substantial expenditure was incurred on repairs and maintenance. The total of £10321 in that category includes the repair and subsequent replacement of the boiler (£7157), the replacement of the fire door (£992) and repairs to the roof (£480).

Whenever possible, we have continued to make use of the Section 106 funds arising from the Copcut development, held by Wychavon District Council. After some discussion, expenditure of £1081 on the new and extended fire alarm system was recovered. The balance of unclaimed funds is now £3887 and the final date for recovery is 24th March 2023.

Thanks to the excess of the grant support over the operating deficit in the year, the hall reserves show an increase to £48,442. There are two potential areas of substantial expenditure which would probably absorb the whole of these reserves, namely the resurfacing of the car park and replacement of the roof. The current account balance at the end of the year was very high as it was expected that the work on the roof would be starting imminently. A decision on the latter is under review and, until then, the funds need to be readily accessible.

The accounts were reviewed by the Independent Examiner without qualification and a copy of his report has been filed with the signed accounts.

Chairman's Report

The year began with COVID 19 restrictions still in place but gradually being lifted. Initially, in April, children's dance and karate classes were allowed, followed by some adult classes and outdoor dog training in May. Fortunately by September, Hall activities were getting back to normal with children's parties and other special events being permitted to take place. By the end of March this year, Hall occupancy had just about returned to pre-COVID 19 levels, although income for the year lagged behind outgoings. In the light of this and other rising costs, hiring fees are being reviewed.

A number of Hall improvements have been carried out during the year including the installation of a new fire door, the fire alarm system has been renewed, and the Hall website updated including a revised hiring agreement. A new central heating pump was installed in the Autumn and then the central heating boiler failed over Christmas. The boiler was condemned and replaced with a condensing boiler. General maintenance included a number of separate roof repairs and the painting of nearly all the Hall radiators which

had shown signs of paint flaking off. With the ongoing problems of a leaking roof, it has been decided that a new roof is now a priority which means the earlier decision to resurface the car park will once again be delayed. During the year, arrangements were made to employ Purity Cleaning as relief cleaners if required to cover Steve over busy week-ends. Our additional weekly cleaner moved to another job and her place has been taken by Tracey Hall.

Once again, my thanks to all the Hall Trustees for their help during a busy year. Also special thanks to both Nikki and Steve who deal with all the day-to-day problems, and to Tracey who now helps Steve with cleaning the Hall.

SALWARPE & DISTRICT VILLAGE HALL

Accounts for the year ended 31 March 2022

Registered Charity No. 525139

RECEIPTS AND PAYMENTS ACCOUNT

	2021-22	2020-21
Receipts		
Hirings	19094.40	4193.00
Investment income - deposit interest	435.09	535.93
Section 106 grant	1081.42	1081.00
Other income	11.97	11.97
Total Receipts	20622.88	5821.90
Payments		
Bookings secretary	3033.99	2944.59
Caretaker	8437.00	4612.00
Cleaning charges	700.00	390.00
Insurance	1253.50	1195.85
Licensing fees	66.00	257.45
Maintenance of grounds	546.00	948.00
Repairs & maintenance		
Building maintenance	1770.02	3224.74
Cleaning materials	440.75	593.92
Electrical, heating & plumbing	7528.31	1086.10
Furnishings & equipment	145.45	0.00
Refuse collection	272.40	260.52
Window cleaning	164.00	120.00
Section 106 improvements	1081.42	1081.00
Utilities		
Electricity	641.64	595.86
Oil	1230.49	0.00
Water	222.18	266.67
Miscellaneous		
Web site costs	340.00	159.18
Other	289.44	49.44
Total Payments	28162.59	17785.32
Net surplus for the year	-7539.71	-11963.42

STATEMENT OF ASSETS & LIABILITIES

	31.3.22	31.3.21
Reserves		
General		
Brought forward	45315.04	37609.25
Covid -19 grants	10667.00	19669.21
Net surplus for the year	-7539.71	-11963.42
Balance at 31 March	48442.33	45315.04
Assets		
Current account	40054.41	7193.71
Deposit accounts	10941.42	38506.33
Advance Deposits	-2553.50	-385.00
Total assets	48442.33	45315.04


Treasurer

26/4/22

INDEPENDENT EXAMINER'S REPORT ON ACCOUNTS

Independent examiner's report to trustees of Salwarpe Village Hall

I report on the accounts of the Trust for the year ended 31st March 2022

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is required under the requirements of the Charity Commission.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: I E Argyle

Relevant professional qualification or body: ACIB

Address: Rose Cottage, Newland Common Rd., Newland, Droitwich Spa, Worcs. WR9 7JE

Date: 20th ^{Apr} May 2022



Signature.