

Scawby Village Hall Management Committee

Minutes of the Annual General Meeting held on 8th July 2024 in the Village Hall

PRESENT

T Powell (Chairman) R Platts (Secretary) S Buss (Treasurer)
D Revitt, C Roberts, W Dowse

APOLOGIES

M Barker, B Dannatt, M Greenbury & B Overal

MINUTES of the 2023 AGM were read and signed by the Chairman

CHAIRMAN'S REPORT

The Trustees manage the village hall and make every effort to keep costs down and standards high. The village hall is an asset to Scawby village and this is due to the hard work of the members who are all volunteers. We have enjoyed another successful year with bookings which is keeping Rosemary, Sue and our fabulous new caretaker, Michael, busy. The continued increases in energy and running costs mean that we need to be vigilant with hire charges and, with Sue's excellent book-keeping and financial predictions, we seem to be in a stable position at the minute.

Sadly one of our previous group representatives, Cyril Bradley, has passed away since last year and the bowls representative, Ian Kernon, stepped down as he no longer attends the bowls group.

After the last hire increases we only 'lost' one class, one of the line-dancing bookings. All other hirers seem to be happy enough to pay the new amounts. One other class has ended this year, Mavis' sequence dancing, but this stopped for other reasons and a new Zumba class has had a successful take-up in the past year. Unfortunately, despite Dawn's tenacity with pursuing the solar panel contract, we have reached the stage where nothing can be changed and any further enquiries would be a pointless waste of time so we'll just have to accept this and move on.

There have been several improvements and changes made since our last AGM including the Techrete grant which allowed us to completely replace the kitchen, update the electrics to the main hall and have all wooden floors refurbished. These works should last for several years and have made a great improvement. We were selected to be one of the Co-Op's Community Champions which raised the huge amount of £486.50. This money will be put to good use as we have a variety of projects in the pipeline including repairing and decorating the bar, decorating the foyer and replacing the window curtains in the main hall. We also replaced the two older radiators in the main hall which seems to have been successful in making the heating more efficient. The pipes still need to be boxed in but the maintenance team haven't made it to that item on the job list yet!

We met with a representative from Humber and Wolds Rural Action and have joined them so we hope that this will keep us updated with relevant information and funding.

I would like to once again thank everyone who contributes to the running of the hall in whatever way they can, whether by serving on the committee, promoting or attending any classes or events but all of our committee deserve the highest commendation as the hall really couldn't function without all of your input. It's a testament to the kindness of human nature that so many give of their time and expertise. However, I feel that it is important to keep the board of trustees relevant and would like to 'future proof' the board of trustees so I feel that it's important for us all to look at recruiting new members.

Thank you again for your continued support. Keep up the good work and we will look forward to another successful year.

FINANCIAL REPORT was discussed and approved

Income from lettings was £17,918 compared to £15,982 last year.

Treasurers Report

The financial figures for the 2023/2024 were distributed at the last meeting in April. The Independent Examiner has examined and signed them off without change and no concerns. In her view the accounts present a true and fair view of the finances of the charity.

The Charity started the year with a balance of £49,124 and ended with a balance of £50,676 representing a profit of £1,552 an increase of £1000 on the previous year.

We are still maintaining the Contingency Reserve Account of £31,000 for the anticipated roof repairs and the Over 60s £6,592 which expires in 2025.

The hire charges were discussed during 2023 and it was agreed to an increase to all hirers in September 2023

Expenditure was kept to minimum with no extraordinary expenses this year.

EXCEPT reburishment of the kitchen and flooring which was funded by a grant from Techcrete. Despite an overspend of £1,743 (additional charges not budgeted for) we still SHOWED A PROFIT OF £1552.

In 2024/25

Major expenditure in 2024/25

New curtains at a cost of £10K funded by the VH & donation from Over 60s
If grants are not available.

COMMITTEE ELECTION PROCESS

CHAIRMAN

Mrs Powell was nominated by Mrs Buss & seconded by Mrs Platts

There were no other nominations

TREASURER

Mrs Buss was nominated by Mrs Revitt & seconded by Mrs Dowse

There were no other nominations

SECRETARY

Mrs Platts was nominated by Mrs Roberts and seconded by Mrs Powell

There were no other nominations

BOOKING SECRETARY

Mrs Platts was nominated by Mrs Buss & seconded by Mrs Revitt

There were no other nominations

ASSISTANT BOOKING SECRETARY

Mrs Buss was nominated by Mrs Powell & seconded by Mrs dowse

There were no other nominations

All were elected unanimously

THE INDEPENDENT MEMBERS ARE:

Mrs Dawn Revitt, Mr Brian Overall, Mrs Wendy Dowse, and Mrs R Platts

It was proposed by Mrs Powell and seconded by Mrs Roberts that they were all re-elected. Carried unanimously

THE ORGANISATION REPRESENTATIVES ARE:

Mrs Tracey Powell, Mrs Margaret Barker, Mrs Barbara Dannatt, Mrs Carole Roberts, Mrs Margaret Greenbury and Mrs Sue Buss

It was proposed by Mrs Platts and seconded by Mrs Revitt that they were all re-elected. Carried unanimously

There was no other business and the meeting closed at 10.45am

**SCAWBY VILLAGE HALL
YEAR ENDED 31ST MARCH 2024**

**RECEIPTS AND PAYMENTS
ALL FIGURES IN £S**

ALL FIGURES IN £S	2024		2023	
OPENING BALANCES				
National Westminster Current a/c	6398		8531	
National Westminster Deposit a/c	42726	<u>49124</u>	40042	<u>48573</u>
INCOME				
Income from Letting	17918		15982	
Advanced Hire Income - 2023/2024	1932		2462	
Techcrete Grant	22163		0	
Sundry Equipment Sales	64		70	
Solar Panel Income	133		128	
Interest	604		184	
	<u>42814</u>		<u>18826</u>	
EXPENDITURE				
<u>Building Maintenance Costs</u>				
Caretaker	2413		2264	
Gardeners	660		325	
Major Maintenance Costs	1696		1895	
Minor Maintenance Costs	1430		2725	
Cleaning	1098		864	
Waste removal	1164	8461	1047	9120
Refurbishment of Kitchen and Floors	23906			
<u>Utility Costs</u>				
Heating and Lighting	6260		5313	
Water Charges	517	6777	1089	6402
<u>Administration Costs</u>				
Insurance	1429		1298	
PRS	376		140	
Telephone	95		90	
Sundry Expenses	218	2118	1225	2753
Total Expenditure	<u>41262</u>		<u>18275</u>	
EXCESS OF INCOME OVER EXPENDITURE				
	<u>1552</u>		<u>551</u>	
CLOSING BALANCES				
National Westminster Current a/c	7345		6398	
National Westminster Deposit a/c	43331	<u>50676</u>	42726	<u>49124</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Scawby Village Hall

On accounts for the year
ended

31st March 2024

Charity no
(if any)

525134

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25/05/2024

Name:

Marian Pearson

Relevant professional
qualification(s) or body
(if any):

PGCert (Charity Resource Management)

Address:

14 Meadowvale

Scawby

Brigg, DN20 9EW