

1st Poynton (St. Georges) Scout Group

Minutes of Annual General Meeting held on Friday 13th May 2022

Time: 7.30 pm

Location: Scout Hut, Lawrence Place, Poynton

Minutes taken by Huw Ricketts, Secretary

1. Welcome

Oliver Hardman, the group Chair, was not able to attend the AGM due to other commitments. Steve Gale (AGSL) Chaired the meeting in Oliver's absence. Steve Gale welcomed the attendees and thanked them for coming. Following the AGM there will be a Bingo evening to raise funds for a number of Explorers to attend the Jamboree in South Korea in 2023. Steve welcomed the guest, Tim Hope Deputy District Commissioner.

2. Apologies for absence

Oliver Hardman, Dave Bradshaw, Michelle Martin, Steve Shaw, Janine Westmancoat.

3. Matters arising

The Secretary noted that a slight change to the 2021 AGM minutes has been made to correct a mistake in the Treasurer's report section. Minutes of the AGM on 18th May 2021 were agreed and signed by Steve Gale in the absence of Oliver Hardman.

4. Chair's report – Steve Gale (in the absence of Oliver Hardman)

- Thank you to all the leaders and volunteers for keeping the Scout Group running so smoothly during difficult times.
- Main projects this year have been:
 - New doors
 - Extension to the stores
 - New LED lights
 - Fire safety improvements
 - Kitchen and outdoor shing area – thank you to Charlie for driving this and also thanks to Pete, Sue and Matt Osbourne
- These works would not have been possible without fundraising and Pete Morris deserves a huge thank you for finding organisations who will offer us funding for these projects.
- Malcolm Wood is stepping down as our Treasurer (although he is staying on as a committee member). Malcolm has been Treasurer since 2006 and is leaving us with the finances in a very strong position. Thanks to Malcolm for all his hard work.
- Mark Roberts has agreed to take over as Treasurer.
- Finally, Gareth Kitchen has become the latest Scout Leader (in Phoenix).

5. Secretary's report – Huw Ricketts

- Since the last AGM (held on 18th May 2021) the Executive Committee held three (3) meetings (14/11/2021, 27/02/2022 and 24/04/2022).
- Gift Aid has been a challenge to switch to being online, but the Secretary is hopeful that will be completed in the coming weeks.
- The secretary noted that the policies for property insurance (with Access Insurance) and the non-member personal accident and medical expenses for helpers and supporters (Unity Insurance) have both been renewed.

6. Treasurer's report – Malcolm Wood

Copies of the 2021/22 accounts were circulated during the meeting. A summary of these accounts is shown below, and the full accounts are added as Appendix A to these minutes. The Treasurer's written report is also attached as Appendix B to these minutes.

1st Poynton Scout Group Accounts 2021/22

Receipts and Payments Account Summary		
	2021/22	2020/21
Receipts	£28,474.75	£20,717.27
Payments	£17,667.38	£10,089.59
Net Receipts	£10,807.37	£10,627.68
Cash B/F	£72,579.01	£61,951.33
Cash C/F	£83,386.38	£72,579.01

The 2021/22 have not yet been examined by David Powell. The Treasurer asked those present to accept the accounts subject to examination. This was agreed unanimously.

The Treasurer asked those present to approve the appointment of David Powell as the examiner of the 2022/23 accounts. This was agreed unanimously.

7. GSL's report – Suzanne Wardle

8. Election of officers

Chair – Oliver Hardman was appointed as the Group Chair

All other members of the executive were happy to continue in their roles and nomination and voting was done as follows:

Role	Nominated	Nominated By	Seconded By	Voted
Treasurer	Mark Roberts	Steve Gale	Sue Wardle	Unanimous

Secretary	Huw Ricketts	Steve Gale	Sue Wardle	Unanimous
Parent Representative	Richard Lund	Huw Ricketts	Steve Gale	Unanimous
Parent Representative	Catherine MacLennan	Malcolm Wood	Steve Gale	Unanimous

The Executive Committee will therefore comprise:

Group Chair: Oliver Hardman
 GSL: Sue Wardle
 Treasurer: Mark Roberts
 Secretary: Huw Ricketts
 Parent Rep: Richard Lund
 Parent Rep: Catherine MacLennan
 Committee Member: Malcolm Wood
 QM: Alf Baron
 QM: Bernice Baron
 Scout Leader: Michelle Martin
 Scout Leader: Steve Gale
 Cub Leader: Charlie Walker
 Cub Leader: Jo Pater
 Beaver Leader: Nicola Spragg

9. Presentations

Tim Hope made the following presentations:

5 Year Service Award: Steve Gale
 15 Year Service Award: Alf Baron
 Special Award – Chief Scout Commendation for Good Service: Bernice Baron
 Special Award – Chief Scout Commendation for Good Service: Nicola Spragg

10. Any other business

- None

The Chair (Steve Gale) thanked all those for attending and the meeting was closed at 20:09 and Bingo was commenced!

Agreed and Signed:

Chair: _____

Date:

Appendix A – Group Accounts

1st Poynton Scout Group Accounts 2021/22

Receipts and Payments Account Summary

	2021/22	2020/21
Receipts	£28,474.75	£20,717.27
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Receipts

	2021/22	2020/21
External Income		
Membership Subs	£14,406.67	£10,365.42
Less Paid to Area/National	-£5,304.00	-£5,319.00
Bank Interest	£13.01	£17.93
Property Rents	£405.00	£0.00
Donations	£499.72	£162.00
Activities		
Camp Fees	£4,721.04	£349.72
Outings Contributions	£1,166.20	£35.00
Fund Raising		
Fund Raising Activities	£78.10	£34.02
Other Income		
Income Tax Recovered	£0.00	£3,237.18
Sundry Receipts		
Sale of Uniforms	£422.01	£185.00
Hire of Equipment	£150.00	£150.00
Sundry Income	£11,917.00	£11,500.00
Total	£28,474.75	£20,717.27

Payments

	2021/22	2020/21
Premises		
Repairs and Maintenance	£1,934.95	£1,198.30
Heating Lighting Water	£879.58	£1,103.67
Ground Rent	£36.25	£36.25
Consumables	£32.95	£38.17
Building Improvement	£4,303.68	£4,440.05
Establishment		
Telephone	£0.00	£0.00
Insurance	£1,211.11	£1,164.92
Fund Raising expenses	£0.00	£0.00
Training	£820.00	£0.00
Loan Repayment	£0.00	£0.00
Gifts and prizes	£265.99	£437.16
Donations	£30.00	£0.00
Stationery	£28.42	£0.00
Legal Fees	£0.00	£0.00
Scouting Activities		
General Scouting	£998.81	£973.90
Outings and Special events	£1,216.00	£0.00
Camps	£3,835.34	-£334.52
Badges and Uniforms	£843.80	£633.78
Equipment	£1,230.50	£369.95
Equipment repair	£0.00	£27.96
Total	£17,667.38	£10,089.59

Statement of Assets and Liabilities at 31/3/2022

	31/03/2021	31/03/2021
Monetary Assets		
Cash in Hand	£257.34	£608.43
Current Bank Accounts	£23,116.03	£21,970.58
Deposit Accounts	£60,013.01	£50,000.00
Total	£83,386.38	£72,579.01
Non Monetary Assets (for charities use only)		
Land and Buildings (insurance Value)	£196,975.51	£187,595.73
Scouting Equipment (insurance Value)	£12,022.01	£11,990.57
Liabilities		
Outstanding Loans	£0.00	£0.00

Appendix B – Treasurer's Report

I am pleased to say that the finances are in a very healthy condition, the final balance being over £10,500 up on last year. This is excellent when you consider we have spent over £4,000 on capital projects this year. The majority of this was spent on our new front doors. The rest was on further upgrades to LED lighting and some kitchen upgrade costs.

We obtained sundry income of nearly £12,000. This came from two further Covid grants from Cheshire East of £10,000 and £1,250 as an incentive to move a section bank account from Nat West to the Coop. This explains most of the financial gain.

We have not had a payment from HMRC this year due to problems changing from manual to online submissions. This should soon be resolved. Gift aid is a great way to increase funds so please anyone who can, sign up to it.

Rent income was over £400 this year. This was mainly from a local election and a new regular Saturday morning booking.

Outgoings remain fairly constant so I won't say any more except to issue a warning that we have energy contracts coming up for renewal. This will significantly increase our costs in the future.

If anyone has any questions about the accounts, I can try to answer them now.

As usual these accounts have not yet been examined but I would ask for the figures to be accepted subject to examination.

Finally, I would like to thank David Powell for agreeing to examine these accounts. Also, I would like to thank the section treasurers for all their work during the year and helping me to prepare these combined accounts.

Nominate David as examiner for next year (2021/22) (he has agreed)

Malcolm Wood

May 2022

1st Poynton Scout Group Accounts 2021/22

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Training	£820.00	£0.00
Loan Repayment	£0.00	£0.00
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Stationery	£28.42	£0.00
Legal Fees	£0.00	£0.00
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Outstanding Loans	£0.00	£0.00

1st Poynton (St George's) Scout Group

Annual Accounts

Year Ending 31 March 2022

Accounts for Year Ending 31st March 2022

Trustees Ex-Officio (Appointment)

Group Scout Leader	Mrs S Wardle
Scout Leader (Griffin)	Mr S Gale
Scout Leader (Phoenix)	Mrs M Martin
Cub Scout Leader (Vernon)	Mr C Walker
Cub Scout Leader (Warren)	Mrs J Pater
Beaver Scout Leader (Sycamore)	Mrs N Spragg

Trustees – Elected

Treasurer	Mr M Wood
Secretary	Mr H Ricketts
Parent Member	Mr R Lund

Trustees - Nominated (Appointed)

Chairman	Mr O Hardman
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Bankers

The Co-operative Bank	NatWest Bank
12 Castle St, Macclesfield SK11 6AF	2 Chestergate Macclesfield SK11 6BA

Other Advisors

Independent Examiner	Mr D Powell
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Group Registration with Scout Association: - 4881

Contact Name and Address


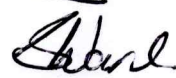
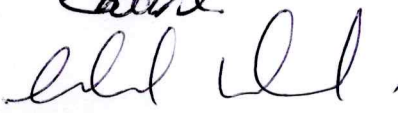
Mr M Wood, Berman, Elm Beds Road, Higher Poynton, Stockport, SK12 1TG

The Group is a trust established under its' rules which are common to all Groups.

Trustees are appointed in accordance with the policy, organisation and rules of the Scout Association.

The accounts have been drawn up on the receipts basis, which is consistent with the previous year.

Approved by the Trustees on 13th May 2022 and signed on their behalf by

1. Chairman		Mr O Hardman
2. Group Scout Leader		Mrs S Wardle
3. Treasurer		Mr M Wood

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Liabilities

Outstanding Loans	£0.00	£0.00
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The above account and accompanying statement of assets and Liabilities were approved by the trustees on 13th May 2022 and signed on their behalf by

1. Chairman

PP 

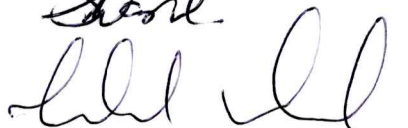
Mr O Hardman

2. Group Scout Leader



Mrs S Wardle

3. Treasurer



Mr M Wood

Independent Examiner's Report to the Trustees of the 1st Poynton (St George's) Scout Group

I Report on the accounts of the Group/District for the year ended 31 March 2022 which are set out on pages 3 to 6

Respective Responsibilities of the Trustees and Examiner

As the trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 43(2) of the charities act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 42(7)(b) of the act, whether particular matters have come to my attention.

Basis of Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirement:-
 - To keep accounting records in accordance with section 41 of the Act and
 - To prepare accounts which accord with the accounting records and
 - To comply with the accounting requirements of the ActHave not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. Which gives me reasonable cause to believe that in any material respect the accounting rules of the Group's/District's constitutions have not been met

Signed: 

Name: DAVID POWELL

Qualification: ACA

Address: 2 HAWTHORNE GROVE

..... POYNTON CHESHIRE

Date: 3 JUNE 2022