

Hartington Village Hall AGM 16th October 2023: Chair's Report

I trust that this report usefully summarises key points over the past year to members of the community. A full 2023/4 finance paper will follow along with a draft budget plan 2024/5, but it is important at this point in time that decisions about our Hall are made against a clear understanding of what is affordable.

1) Toilet refurbishments: A grant for £13,683 from the UK Shared Prosperity Fund (Community Resilience Fund) was used to totally refurbish the existing three toilet/ washroom areas that were built around 40 years ago. The refurbishment consisting of stripping out all sanitary ware and flooring. A partition wall was removed in the Ladies. Male, female and disabled toilet/washroom areas were then refurbished with new sanitary ware, walls were panelled, new Polysafe flooring installed and hygienic warm air hand driers added. Volunteers then painted all three areas.

As a result the facilities are more hygienic, easier to maintain and simply more attractive and fit for purpose. The disabled toilet area has been refitted to comply with current government standards and represents a significantly better facility. This room also includes a baby changing facility.

Subsequent to the completion of the work in January 2024 we have also replaced the lighting (Graham Smith) in the areas with LED strip lights which are more cost effective, brighter as well as further enhancing the environment of the toilet/washroom areas. The total cost was £18,378.

Our lottery profit of £4160 from 2023/4 was used as seed monies to attract the grant.

2) Trustees and Management Group Membership: We have seven trustees in total, supported by a Management Group of a further 8. There has been no change in membership over the year. *Should further members of the community wish to join in either capacity then please let us know. The Village Hall is owned by the community and entirely run by volunteers.*

I'm delighted to say that Support Staffordshire, to whom we are affiliated, has recognised John Grosvenor, David Graham and Kath Williamson for their voluntary efforts over 2024 and preceding years.

3) Cleaning and general maintenance: we are so grateful to our volunteers who clean and carry out routine maintenance such as weeding, fitting insulation, fixing lights, painting (Jo B has been a star this year!), and fitting new roof tiles over the entrance. Of particular note is the creation of a recessed display area by Malcolm W in the main hall and addition of a large retractable

screen in the Upper Bakehouse by Dave B. *The number of bookings for the Hall has increased so if anyone wishes to join our cleaning teams (currently five teams so c10 weekly cleans over the year) then please let Liz Broomhead or Kath Williamson know. It's not too time consuming and for big events a number of us 'muck in'.*

4) 2022/23 external audit: During 2022/3 the audit revealed:

	2022/ 3	2021/2	2020/1	2019/20	2018/19	2017/8
Income from hire	£12,503	£8,257	£2,341	£4,489	£8,315	£7,167
Donations	£1451	£1,226	£45	£145	£193	£2,845
Fund raising incl grants	£18,202	£13,545	£36,746	£25,393	£13,307	£1,325
Gift Aid	£638					
TOTAL	£32,793	£23,027	£39,562	£30,130	£21,816	£11,338
EXPENDITURE	£40,573	£29,292	£51,660	£7,994	£8,710	£6,242
BALANCE on YEAR	- £7,780	- £6,265	- £12,098	+ £22,136	+ £13,106	+ £5,096

NB: Funds held at the year end on 31/08/2023 were £13,844.

No issues of concern were identified by the external audit, and indeed that has been the case since the current Treasurer assumed the role. Our thanks go to Kate Craven as Treasurer.

5) Current financial situation:

As of 31st August 2024 (end of financial year) our **finances** stood at:

- Nat West bank account **£20,670**
- Nationwide Business Savings Account **£410.**
- Preliminary analysis suggests an increase over 2023/4 of **£6,826.** However three funds are ringfenced : an NHS grant has £272 remaining, a National Lottery grant of £1800 is to part pay for the new fire exit doors, and we hold £827 for Arts based initiatives. These total **£2,899.**

- A full analysis will be circulated prior to the AGM. All Accounts and Minutes are published on our website www.hartingtonvillagehall.co.uk
- In summary our hire income can normally cover routine operational costs but property improvements and routine maintenance will need to be reliant on our lottery and grants.
- The decision was made in March 2023 to raise our hire charges to £14ph for local use and £20ph for external hire. The Bakehouse charge is now £9ph for local use and £10ph for external use. Weekend wedding receptions are now £650. The driving force for the increases was a x4 increase in electricity costs and a sustained increase in heating costs. In March 2024 the decision was to hold our hire fees from September 2024 at the existing rates. A new electricity contract is significantly lower in cost but other costs have increased with insurance from the Autumn 2024 likely to be considerably higher than previously.

6) Maintenance issues:

The maintenance issues identified in the 2020/1 AGM report have seen the following progress:

- Replacing the heating system/oil storage tank/asbestos removal (DONE Autumn 2021)
- Kitchen/bar area (COMPLETED JUNE 2023)
- Ensuring the electrical system is efficient, functional and compliant (5 YEAR INSTALLATION SURVEY DONE JUNE '22)
- Masonry of the Bakehouse - pointing/reducing damp (SW GABLE DONE AUTUMN 2022)
- Insulation of roof voids over Bakehouse and toilets (DONE 2021)
- Painting and decorating on a regular cycle (ONGOING)
- Replacing rear doors or at least ensuring no water runs in (REPAIR DONE MARCH 2023 and replacement scheduled for Autumn 2024.)
- Maintenance of outside areas- front and back (ONGOING)
- Maintenance of Staffs Blue roof tiles. (DAMAGED TILES REPLACED AUGUST 2022)
- Clearing of valley plus gutters. (DONE ANNUALLY)
- Install nappy/baby changing facility (DONE 2021)
- Smart meter installed (Oct 2022 and working from April 2023).
- Lift and replace badminton court lines (COMPLETED SEPT 2023)
- Replace blown window panes in kitchen (JULY 2023)

- Replace the green carpet in Lower Bakehouse/entrance (COMPLETED Jan 2024)
- Replace 'blown' window panes in Main Hall and replace rotted wooden frames (Scheduled 17/10/2024)
- Monitor damp in Lower Bakehouse/Boiler room (work done on gable wall helping)
- Carpet the Upper Bakehouse (Scheduled Autumn 2024) plus add blinds.
- Replace fluorescent tube lights in toilet corridor and entrance. (COMPLETED Spring 2024)
- Re lay drain above the Bakehouse plus use sandbags to prevent flooding of Bakehouse (COMPLETED Autumn 2023)
- Replace 20+ year old smoke alarms and add security features (to be done Autumn/Winter 2024)

We also need to:

- Rationalise storage areas (ongoing)
- Screen the oil storage tank + waste bin
- Repoint masonry wall west facing and north facing gable wall of Bakehouse

The rear fire doors are now suffering badly as a result of the weather, with gaps between boards plus swelling of wood creating concerns. After looking at various options and securing prices plus seeking advice on materials we have asked a local joiner to build new wooden doors. We have secured a National Lottery grant of £1800 towards the cost.

Another priority is to rationalise our stock of historical documents and artefacts. The plan is to replace the book library in the Lower Bakehouse, introduced during Covid times, with the historical materials. A grant from Alstonefield Leaden Boot will part fund display cabinets. The materials will be more accessible to the community. This work will also make the Upper Bakehouse a less cluttered meeting and teaching area.

7) Lottery update: the 2020/21 our small society lottery raised **£2850** in income towards the replacement heating costs. The 2021/2 lottery raised £4110 and the 2022/23 lottery raised £3,900 with both lottery incomes being devoted to the kitchen refurbishment, monies that were then matched by grants from The Bingham Trust (£5K) and Foundation Derbyshire/Freemasons (£2K). The 2023/24 lottery income of £4160 was designated to go to the refurbishment of the toilets. The continued support for the Hall from our community has been most heartening and we are grateful to David Graham for running the initiative.

8) Centenary Celebrations 2025

In 1925 the site where the Village Hall now stands was purchased by Victor Perry and he built the Hall a few years later. In 1944 the Village Hall came into community ownership. We plan to celebrate the centenary of the purchase of the site and have established a small core team of volunteers to work on the plans to celebrate the occasion (see separate report).

9) Energy scenario:

The EDF business contract from April 2023 - April 2024 was a x4 increase so we faced an almost £2,000 increase in electricity costs. In respect of oil costs, we enter the Autumn with c500 litres in storage, enough through until mid December. We are part of a bulk buying scheme and have been typically paying 65p/litre.

Month	Heating energy hours per month (=2022/23)
September 2023	14
October 2023	79 (39)
November 2023	147 (131)
December 2023	223 (133)
January 2024	279 (221)
February 2024	155 (114)
March 2024	166 (140)
April 2024	110 (58)
May 2024	30 (30)
June 2024	25 (4)
July 2024	16 (1)
August 2024	4 (0)
Total	1248 hours (871 hours in 11 months 2022/3)

Evidence of a rather cooler past 12 months!

Keith Quine

Chair of Trustees
Hartington Village Hall

22/09/2024

Charity Number
525048

Hartington Village Hall

Financial Statements

31 August 2024

**Hartington Village Hall
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Hartington Village Hall
Trustees approval page
For the year ending 31 August 2024

We approve these accounts which comprise the Receipts and Payments account, a Statement of Assets and Liabilities and Notes to the financial statements.

We consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is not needed.

We acknowledge our responsibilities for the accounts, including the appropriateness of the accounting basis set out in note 1 and for providing all of the information and explanations necessary for their completion.

<i>Signature</i>	<i>Print Name</i>	<i>Date of approval</i>
 <small>JK Quine (May 22, 2025 09:39 GMT+1)</small>	JK Quine	22/05/25

Chairman

 <small>K Craven (May 22, 2025 10:15 GMT+1)</small>	K Craven	22/05/25
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Treasurer

Hartington Village Hall
Hyde Lane
Hartington
SK17 OAP

Hartington Village Hall
Receipts and Payments Account
For the period 1 September 2023 to 31 August 2024

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2024 Total Funds £	2023 Last Years Funds £
A1 Receipts					
Hire of hall income	17,208	-	-	17,208	12,502
Donations	508	-	-	508	1,451
Gift aid	-	-	-	-	638
Fund raising	10,052	17,483	-	27,535	18,202
Interest received	-	-	-	-	-
	27,768	17,483	-	45,251	32,793
A2 Assets and investment sales, etc	-	-	-	-	-
Total receipts	27,768	17,483	-	45,251	32,793
A3 Payments					
Wages	-	-	-	-	-
Repairs & maintenance	9,459	13,683	-	23,142	32,596
Heat and light	4,795	-	-	4,795	2,249
Insurance	1,064	-	-	1,064	1,031
Cleaning	598	-	-	598	854
Licences	448	-	-	448	201
Telephone & Broadband	400	-	-	400	359
Stationery & postage	-	-	-	-	10
Accountancy fees	150	-	-	150	150
Other	5,504	1,302	-	6,806	1,685
HCG Magic Grant	-	-	-	-	500
	22,418	14,985	-	37,403	39,636
A4 Asset and investment purchases, etc	438	-	-	438	937
Total payments	22,856	14,985	-	37,841	40,573
Net of receipts/(payments)	4,912	2,498	-	7,410	- 7,780
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end				13,844	
<i>Cash movement</i>				7,410	
Cash funds this year end				21,254	

Hartington Village Hall
Statement of Assets and Liabilities
As at 31 August 2024

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2024 Total Funds £	2023 Last Years Funds £
B1 Cash funds					
Bank current account	20,671	-	-	20,671	13,261
Savings account	410	-	-	410	410
Petty cash	173	-	-	173	173
	21,254	-	-	21,254	13,844
B2 Other monetary assets					
Trade debtors	-	-	-	-	-
	-	-	-	-	-
B3 Investment assets	-	-	-	-	-
B4 Assets retained for the charity's own use (note 2)					
Equipment	4,043	-	-	4,043	3,605
	4,043	-	-	4,043	3,605
B5 Liabilities	-	-	-	-	-

Hartington Village Hall
Notes to the accounts
As at 31 August 2024

1 *Basis of preparation*

The accounts have been prepared under section 133 of the Charities Act 2011 ('the Charities Act') using the receipts and payments accounts method.

2 *Assets retained for the charity's own use*

Assets are held at cost. Depreciation is not recognised under the Receipts and Payments accounts method.

Hartington Village Hall
Detailed income
As at 31 August 2024

This page does not form part of the financial statements

	2024	2023
Hire of hall income		
Local hire		
General hire	6,022	4,405
Dance clubs	1,424	1,332
Table Tennis	782	816
French Lessons	303	-
Yoga	2,183	1,199
Pilates	480	396
Scouts	140	312
Informal Flora	112	144
Folk Club	175	597
HYPAC	546	503
Fri/Tues club	-	648
Hartington Sings	70	72
Total local hire	12,237	10,424
Non-local hire	4,971	2,079
	<u>17,208</u>	<u>12,502</u>
Donations		
<i>Unrestricted</i>		
Donation from Lottery Win Payment	100	100
Hartington social dance licence	90	-
Easy fund raising	31	-
Anonymous donation	-	1,000
Wishing bucket	-	8
Hartington Parochi re. Broadband	-	58
T Bartlett - organ donation	-	80
Wine purchase	-	40
Plant sales	-	15
Hartington Community	-	-
Small donations	287	150
	<u>508</u>	<u>1,451</u>

Hartington Village Hall
Detailed income
As at 31 August 2024

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	2024	2023
Fundraising & Grants		
<i>Unrestricted</i>		
Plant sales	211	-
Folk evening	44	-
Art Fair	1,248	-
Charity discos	791	-
Hungry Town	312	-
Beetles	921	-
Jazz in Village	16	-
Rotters	-	525
Jazz evening	-	352
Local Giving Ltd	-	500
L Boulter	-	250
Lottery	<u>6,510</u>	<u>6,210</u>
	10,052	7,837
<i>Restricted for 'Falls & prevention'</i>		
NHS Derbyshire	2,000	-
<i>Restricted for bathroom repairs</i>		
Derbyshire Dales - UKSPF	13,683	-
<i>Restricted for the replacement of rear fire exit doors</i>		
Main Grants	1,800	-
<i>Restricted for kitchen repairs</i>		
Bingham Trust	-	5,000
Derbyshire Community - Freemasons	-	2,000
Kitchen disco	-	1,263
B Veit	<u>-</u>	<u>1,000</u>
	-	9,263
<i>Restricted for bowling equipment</i>		
Sport England	-	301
<i>Restricted for heating costs</i>		
Derbyshire Dales	-	500
<i>Restricted for Gazebo</i>		
Leaden boot challenge	-	301
	<u>27,535</u>	<u>18,202</u>

**Hartington Village Hall
Detailed expenses
As at 31 August 2024**

This page does not form part of the financial statements

	2024	2023
Repairs and maintenance		
<i>Unrestricted</i>		
Emergency lighting inspection test	342	-
Bakehouse repairs from unrestricted funds	251	2,302
Fire extinguisher maintenance	447	271
General repairs & maintenance	476	262
Toilet refurbishment (balance)	6,094	-
Sandbags	206	-
Lights	1,336	-
Fire alarm	95	-
Stand	91	-
White Board	54	-
Certificate frame	44	-
Christmas lights	16	-
Crockery for new kitchen	8	354
Windows	-	874
Kitchen replacement from unrestricted funds	-	14,771
Card reader	-	28
	<u>9,459</u>	<u>18,861</u>
<i>Restricted</i>		
Bakehouse repairs	-	4,378
Interior improvements	-	95
Kitchen refurbishment	-	9,263
Toilet refurbishment	13,683	-
	<u>13,683</u>	<u>-</u>
	<u>23,142</u>	<u>32,596</u>
Heat and light		
Electricity	2,646	942
Oil	2,149	1,308
	<u>4,795</u>	<u>2,249</u>
Insurance	<u>1,064</u>	<u>1,031</u>

Hartington Village Hall
Detailed expenses
As at 31 August 2024

This page does not form part of the financial statements

	2024	2023
Cleaning		
Refuse collection	506	482
Cleaner vouchers and reimbursements	-	100
Cleaning products and handtowels	92	272
	<u>598</u>	<u>854</u>
 Licences & Subscriptions		
RAD membership	30	-
Local Giving subscription	180	-
Tens (alcohol) licence	42	42
Small lottery licence	20	20
Music licence	176	139
	<u>448</u>	<u>201</u>
 Telephone & Broadband	<u>400</u>	<u>359</u>
 Stationery	<u>-</u>	<u>10</u>
 Accountancy Fees	<u>150</u>	<u>150</u>

Other*Unrestricted*

Coronation plinth	259	-
Donation - Blythe House	457	-
Donation - Parkinsons UK	457	-
Hungrytown Concert	400	-
Arts fair	402	-
Advertising for fund raising events	-	36
Drinks for fund raising events	1,787	49
Whimm Ales	114	-
Lottery prizes	1,600	1,600
Plant buys	28	-
	<u>5,504</u>	<u>1,685</u>

Restricted

NHS Fund	1,302	-
	<u>6,806</u>	<u>1,685</u>

Asset and investment purchases during the year

Chairs for Bakehouse	438	-
Gazebo	-	301
Wine cooler	-	320
Bowling equipment	-	316
	<u>438</u>	<u>937</u>

Hartington Village Hall
Asset Schedule
As at 31 August 2024

This page does not form part of the financial statements

Date	Asset Description	Cost	Purchased from funds:	
			Unrestricted	Restricted
29/08/2018	New chairs [purchased from Calor Gas Grant]	760		760
14/04/2020	New sound system	350	350	
01/02/2021	Projector	469		469
01/02/2021	Projector screen	110		110
01/02/2021	Coffee table	83		83
01/02/2021	2 x computer desks	145		145
01/02/2021	Bookcase	58		58
01/02/2021	Portable heater	95		95
01/02/2021	2 x ACER Chromebook	598		598
01/02/2021	Balance from unrestricted funds		91	- 91
16/05/2023	Bowling equipment	316	15	301
18/07/2023	Wine cooler	320	320	-
29/08/2023	Gazebo	301		301
12/04/2024	Chairs for Bakehouse	438	438	
		4,043	1,214	2,829

Hartington Village Hall
Independent examiner's report on the accounts
For the year ending 31 August 2024

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, an material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Lovatt

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