

Hartington Village Hall AGM 18th October 2023: Chair's Report

I trust that this report usefully summarises key points over the past year to members of the community. There is a considerable amount of financial data included, and a full 2022/3 finance paper will follow, but it is important at this point in time that decisions about our Hall are made against a clear understanding of what is affordable.

1. Review of developments undertaken during 2022/23:

- **Upper Bakehouse:** The remedial work to the gable wall and roof was completed in mid Sept 2022 at a cost of £5,720. We also replaced the two windows with new double glazed units at a cost of £1000. Over 60% of the cost was met by a grant from the Duke of Devonshire's Charitable Trust. Subsequently volunteers decorated the room. We are delighted to report that the work has been entirely successful with no further ingress of water.
- **Kitchen refurbishment:** There were two options: refurbish the existing space to create a hygienic, safe working and improved storage area, or extend over the cellar as well as refurbish the existing space. We looked at extending the space into the Hall but that would compromise activities such as badminton and concerts. After discussion with builders it has become clear that, subject to confirmation by a structural engineer, the cellar would need further underpinning work should an extension be decided on and the business case for such major expenditure was difficult to justify. After seeking competitive quotes we proceeded with a complete refurbishment of the existing space. Andrew Wain Building Services carried out the majority of the works with David Nutt & Sons providing the flooring, GEMS the electrical work and Matlock Glass the replacement windows. We are indebted to the numerous volunteers who stripped out the kitchen and painted, cleaned and reorganised the area. The total cost of £24,102.65 included all works, fittings and equipment together with remedial work to the SW corner wall and was within budget. Feedback has been positive. We are grateful to The Bingham Trust (£5K) and Foundation Derbyshire/Freemasons (£2K) for their financial support.
- **Bookings:** We are delighted to see an increase in the number and range of local bookings for the Hall. It is worth looking regularly at our calendar <https://hartingtonvillagehall.co.uk/booking/calendar/> and also the monthly calendar of events that go up on our pavement boards in the village. There is little formality at our sessions – basically just turn up and you will be greeted with open arms.

2. **Trustees and Management Group Membership:** We have seven trustees in total, supported by a Management Group of a further 8. Phillip Neal, in his capacity as Chair of Hartington Community Group, and Judith Chantler, who has succeeded Leon Goodwin as our Bookings Administrator, have joined the Management Group.

Should further members of the community wish to join in either capacity of Trustee or Management Group then please let us know. The Village Hall is owned by the community and entirely run by volunteers.

3. **Cleaning and general maintenance:** we are so grateful to our volunteers who clean and carry out routine maintenance such as weeding, fitting insulation, fixing lights, painting, and fitting new roof tiles over the entrance. We are grateful to AW for the annual polishing/cleaning of the Hall floor in September.

The number of bookings for the Hall has increased so if anyone wishes to join our cleaning teams (currently six teams so c8 weekly cleans over the year) then please let Liz Broomhead or Kath Williamson know.

4. **2021/22 external audit:** Our financial year is Sept-August. The audit revealed:

	2021/2	2020/1	2019/20	2018/19	2017/8
Income from hire	£8,257	£2,341	£4,489	£8,315	£7,167
Donations	£1,226	£45	£145	£193	£2,845
Fund raising including grants	£13,545	£36,746	£25,393	£13,307	£1,325
TOTAL	£23,027	£39,562	£30,130	£21,816	£11,338
EXPENDITURE	£29,292	£51,660	£7,994	£8,710	£6,242
BALANCE on YEAR	-£6,265	-£12,098	+£22,136	+£13,106	+£5,096

NB: Total Income 2019/20 does not show a grant payment from SWPLP that was secured in 2019/20 but only paid in Nov 2020. No issues of concern were identified by the external audit, and indeed that has been the case since the current Treasurer assumed the role. Our thanks go to Kate Craven as Treasurer.

5. As of 31st August 2023 (end of financial year) our **finances** stood at:
- Nat West bank account
£13,260
 - Nationwide Business Savings Account
£410.
 - Preliminary analysis suggests income for 2022/3 is **£33,120** with expenditure at **£40,930**, a **deficit** for the year of **-£7,809**. However three delayed invoices from 2012/2 for a five year electrical inspection, fitting two new windows for the Upper Bakehouse and the repairs to the Upper Bakehouse (**estimate total £8,200**) fell into the 2022/3 finance year.
 - A full analysis will be circulated prior to the AGM.
 - In summary our hire income can normally cover routine operational costs (energy, insurance, broadband, fire and electrical inspections, cleaning materials, small maintenance tasks and waste collection) but property

improvements and larger scale maintenance will need to be reliant on our lottery, other fund raising and grants.

- The decision was made in March 2022 to raise our hire charges from September (unchanged since 2018) to £12ph for local use and £18ph for external hire. In March 2023 the decision was reluctantly made to increase the hire charges to £14ph for local use and £20ph for external hire. The Bakehouse charge is now £9ph for local use and £10ph for external use. Weekend wedding receptions are now £650. The driving force for the increases was a x4 increase in electricity costs and a sustained increase in heating costs. We plan to review charges in January in light of new quotes for electricity supply.

6. The **maintenance issues** identified in the 2020/1 AGM report have seen the following progress:

- Replacing the heating system/oil storage tank/asbestos removal (DONE Autumn 2021)
- Kitchen/bar area (COMPLETED JUNE 2023)
- Ensuring the electrical system is efficient, functional and compliant (5 YEAR INSTALLATION SURVEY DONE JUNE '22)
- Masonry of the Bakehouse - pointing/reducing damp (SW GABLE DONE AUTUMN 2022)
- Insulation of roof voids over Bakehouse and toilets (DONE 2021)
- Painting and decorating on a regular cycle (ONGOING)
- Replacing rear doors or at least ensuring no water runs in (REPAIR DONE MARCH 2023)
- Maintenance of outside areas- front and back (ONGOING)
- Maintenance of Staffs Blue roof tiles. (DAMAGED TILES REPLACED AUGUST 2022)
- Clearing of valley plus gutters. (DONE ANNUALLY)
- Install nappy/baby changing facility (DONE 2021)
- Smart meter installed (Oct 2022 and working from April 2023).
- Lift and replace badminton court lines (COMPLETED SEPT 2023)
- Replace blown window panes in kitchen (JULY 2023)

We also need to:

- Refurbish the three toilet areas
- Replace the green carpet in Lower Bakehouse/entrance
- Carpet the Upper Bakehouse
- Rationalise storage areas (ongoing)
- Screen the oil storage tank + waste bin
- Monitor damp in Lower Bakehouse/Boiler room (work done on gable wall helping)
- Replace 'blown' window panes in Main Hall
- Repoint section of masonry wall west facing, and the north facing gable wall of Bakehouse

- Replace fluorescent tube lights in toilet corridor and entrance with recessed LED lights.

7. **Lottery update:** the 2020/21 our small society lottery raised **£2850** in income towards the replacement heating costs. The 2021/2 lottery raised £4110 and the 2022/23 lottery raised £3,900 with both lottery incomes being devoted to the kitchen refurbishment, monies that were then matched by grants from The Bingham Trust (£5K) and Foundation Derbyshire/Freemasons (£2K). The 2023/24 lottery income is designated to go to the refurbishment of the toilets. The continued support for the Hall from our community has been most heartening and we are grateful to David Graham for running the initiative.

8. **Future events:** This year has seen us run a number of events including the 'Winter Blues Breaker', Kitchen Disco, Jazz evening and Folk evening. As we now have a warm and welcoming environment and as we emerge from two years of Covid related concerns we hope to be able to better provide for our community in respect of entertainment. We are in the process of setting up a small team to manage future events that will both build on successes of the past 25 years while also meeting the needs of the current villagers.

Two important dates need to be flagged up: looking at historical documents the building that is now the Village Hall came into being on 12th December 1925. So our centenary comes about in 2025. Conveyance of the building to the community, establishing it as our Village Hall, happened on 5th January 1944. So next year the Village Hall as a charity owned by the community will be 70.

Do we wish to mark the 70th anniversary as a Village Hall on 5/01/2024 or do we have a major event on the centenary of the building in December 2025, or do we mark both dates in some form?

If you have suggestions for events that you would like to see please let Liz B know and also please consider if you would like to join our small team.

9. **Energy scenario:**

In 2021/2 we incurred costs of £587 for electricity and £1853 for oil, and in 2022/3 electricity was £547 and oil £1307. Our electricity supply contract ran out in April 2023 and the new EDF business contract is a x4+ increase so we face an almost £2,000 increase in electricity costs.

In respect of oil costs, we enter the Autumn with c500 litres in storage, enough through until mid December. We are part of a bulk buying scheme and were typically paying 44p/litre but this year have paid as much as 97p/litre, and prices did soar to a high of 138p/litre.

Month	Heating energy hours per month (=2021/2)
October 2022	39
November 2022	131
December 2022	133 (132)
January 2023	121 (149)
February 2023	114 (162)
March 2023	140 (130)
April 2023	58 (57)
May 2023	30 (25)
June 2023	4 (17)
July 2023	1 (3)
August 2023	0 (0)
Total	645 hours (675 hours in 9 months 2021/2)

We will review charges again in January 2024 and in the light of forecast data for a new electricity contract from April 2024 seek to adjust hire fees, ideally downwards.

Keith Quine

Chair of Trustees
Hartington Village Hall

28/09/2023

Charity Number
525048

Hartington Village Hall

Financial Statements

31 August 2023

**Hartington Village Hall
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**Hartington Village Hall
Trustees approval page
For the year ending 31 August 2023**


We approve these accounts which comprise the Receipts and Payments account, a Statement of Assets and Liabilities and Notes to the financial statements.

We consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is not needed.

We acknowledge our responsibilities for the accounts, including the appropriateness of the accounting basis set out in note 1 and for providing all of the information and explanations necessary for their completion.

<i>Signature</i>	<i>Print Name</i>	<i>Date of approval</i>
 <small>JK Quine (May 16, 2024 09:38 GMT+1)</small>	JK Quine	16/05/24

Chairman

 <small>K J Craven (May 20, 2024 14:25 GMT+1)</small>	K J Craven	20/05/24
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Treasurer

Hartington Village Hall
Hyde Lane
Hartington
SK17 OAP

Hartington Village Hall
Receipts and Payments Account
For the period 1 September 2022 to 31 August 2023

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2023 Total Funds £	2022 Last Years Funds £
A1 Receipts					
Hire of hall income	12,502	-	-	12,502	8,257
Donations	1,451	-	-	1,451	1,226
Gift aid	638			638	
Fund raising	7,837	10,365	-	18,202	13,531
Interest received	-	-	-	-	14
	22,428	10,365	-	32,793	23,027
A2 Assets and investment sales, etc	-	-	-	-	-
Total receipts	22,428	10,365	-	32,793	23,027
A3 Payments					
Wages	-	-	-	-	-
Repairs & maintenance	18,861	13,736	-	32,596	25,626
Heat and light	1,749	500	-	2,249	2,440
Insurance	1,031	-	-	1,031	939
Cleaning	854	-	-	854	541
Licences	201	-	-	201	221
Telephone & Broadband	359	-	-	359	332
Stationery & postage	10	-	-	10	24
Accountancy fees	150	-	-	150	150
Other	1,685	-	-	1,685	2,000
HCG Magic Grant	500	-	-	500	-
	25,400	14,236	-	39,636	32,273
A4 Asset and investment purchases, etc	335	602	-	937	-
Total payments	25,735	14,838	-	40,573	32,273
Net of receipts/(payments)	- 3,307	- 4,473	-	- 7,780	- 9,246
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end				21,624	
<i>Cash movement</i>				- 7,780	
Cash funds this year end				13,844	

Hartington Village Hall
Statement of Assets and Liabilities
As at 31 August 2023

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2023 Total Funds £	2022 Last Years Funds £
B1 Cash funds					
Bank current account	13,261	-	-	13,261	21,041
Savings account	410	-	-	410	410
Petty cash	173	-	-	173	173
	13,844	-	-	13,844	21,624
B2 Other monetary assets					
Trade debtors	-	-	-	-	-
	-	-	-	-	-
B3 Investment assets	-	-	-	-	-
B4 Assets retained for the charity's own use (note 2)					
Equipment	776	2,829	-	3,605	2,668
	776	2,829	-	3,605	2,668
B5 Liabilities	-	-	-	-	-

**Hartington Village Hall
Notes to the accounts
As at 31 August 2023**

1 *Basis of preparation*

The accounts have been prepared under section 133 of the Charities Act 2011 ('the Charities Act') using the receipts and payments accounts method.

2 *Assets retained for the charity's own use*

Assets are held at cost. Depreciation is not recognised under the Receipts and Payments accounts method.

Hartington Village Hall
Detailed income
As at 31 August 2023

This page does not form part of the financial statements

		2023	2022
Hire of hall income			
Local hire			
General hire	4,405	3,566	
Dance clubs	1,332	1,120	
Table Tennis	816	610	
Mum & Toddler groups	-	450	
Yoga	1,199	486	
Pilates	396	430	
Scouts	312	220	
Informal Flora	144	-	
Folk Club	597	-	
HYPAC	503	-	
Fri/Tues club	648	-	
Hartington Sings	72	74	
Total local hire		10,424	6,956
Non-local hire		2,079	1,301
		<u>12,502</u>	<u>8,257</u>
Donations			
<i>Unrestricted</i>			
Anonymous donation	1,000	-	
Wishing bucket	8	70	
Hartington Parochi re. Broadband	58	50	
T Bartlett - organ donation	80	-	
Wine purchase	40	-	
Plant sales	15	-	
Donation from Lottery Win Payment	100	100	
Lead Boot Challenge Donation	-	25	
History Through Time	-	300	
E Broomhead, Reference Sheila	-	230	
Hartington Community	-	300	
Small donations	150	101	
		1,451	1,176
<i>Restricted</i>			
A W & P A Jones, Insulation	-	50	
		-	50
		<u>1,451</u>	<u>1,226</u>

Hartington Village Hall
Detailed income
As at 31 August 2023

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		2023	2022
Fundraising & Grants			
<i>Unrestricted</i>			
Rotters	525	-	
Jazz evening	352	-	
Local Giving Ltd	500	-	
Derbyshire County Council	-	300	
Activities grant	-	40	
Derbyshire Dales	-	2,667	
L Boulter	250	-	
Lottery	6,210	5,810	
		7,837	8,817
<i>Restricted for kitchen repairs</i>			
Bingham Trust	5,000	-	
Derbyshire Community - Freemasons	2,000	-	
Kitchen disco	1,263		-
B Veit	1,000		
		9,263	0
<i>Restricted for bowling equipment</i>			
Sport England		301	-
<i>Restricted for Upper Bakehouse wall</i>			
Grant - Duke of Devonshire's Charitable Trust		-	4,378
<i>Restricted for a loft insulation</i>			
Support Staffordshire grant		-	336
<i>Restricted for heating costs</i>			
Derbyshire Dales		500	-
<i>Restricted for Gazebo</i>			
Leaden boot challenge		301	-
		18,202	13,531

Hartington Village Hall
Detailed expenses
As at 31 August 2023

This page does not form part of the financial statements

	2023	2022
Repairs and maintenance		
<i>Unrestricted</i>		
Bakehouse repairs from unrestricted funds	2,302	-
Crockery for new kitchen	354	-
Windows	874	-
Kitchen replacement from unrestricted funds	14,771	-
Card reader	28	-
Electrical inspection & repairs	-	36
Asbestos removal	-	3,252
Fire extinguisher maintenance	271	385
General repairs & maintenance	262	120
Parking cones	-	37
Loft insulation (unrestricted funds used)	-	85
Floor repair and box over pipework	-	1,283
Boiler service & repairs	-	197
Boiler & heating system replacement (unrestricted funds used)	<u>-</u>	<u>17,251</u>
	18,861	22,646
<i>Restricted</i>		
Bakehouse repairs	4,378	-
Interior improvements	95	88
Kitchen refurbishment	9,263	-
Loft insulation	-	386
Boiler & heating system replacement	<u>-</u>	<u>2,507</u>
	-	2,892
	<u>32,596</u>	<u>25,626</u>
Heat and light		
Electricity	942	587
Oil	1,308	1,853
	<u>2,249</u>	<u>2,440</u>
Insurance	<u>1,031</u>	<u>939</u>

Hartington Village Hall
Detailed expenses
As at 31 August 2023

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	2023	2022
Cleaning		
Refuse collection	482	396
Cleaner vouchers and reimbursements	100	145
Cleaning products and handtowels	272	-
	<u>854</u>	<u>541</u>
Licences		
Tens (alcohol) licence	42	-
Small lottery licence	20	20
Music licence	139	201
	<u>201</u>	<u>221</u>
Telephone & Broadband	<u>359</u>	<u>332</u>
Stationery	<u>10</u>	<u>24</u>
Accountancy Fees	<u>150</u>	<u>150</u>
Other		
<i>Unrestricted</i>		
Advertising for fund raising events	36	-
Drinks for fund raising events	49	
Lottery prizes	1,600	1,700
Grant transfer to HCC	-	300
	<u>1,685</u>	<u>2,000</u>
Asset and investment purchases during the year		
Gazebo	301	-
Wine cooler	320	
Bowling equipment	316	-
	<u>937</u>	<u>-</u>

**Hartington Village Hall
Asset Schedule
As at 31 August 2023**

This page does not form part of the financial statements

Date	Asset Description	Cost	Purchased from funds:	
			Unrestricted	Restricted
29/08/2018	New chairs [purchased from Calor Gas Grant]	760		760
14/04/2020	New sound system	350	350	
01/02/2021	Projector	469		469
01/02/2021	Projector screen	110		110
01/02/2021	Coffee table	83		83
01/02/2021	2 x computer desks	145		145
01/02/2021	Bookcase	58		58
01/02/2021	Portable heater	95		95
01/02/2021	2 x ACER chromebooks	598		598
01/02/2021	Balance from unrestricted funds		91	- 91
16/05/2023	Bowling equipment	316	15	301
18/07/2023	Wine cooler	320	320	-
29/08/2023	Gazebo	301		301
		3,605	776	2,829








Hartington Village Hall - Financial Statements 2023

Final Audit Report

2024-05-20

Created:	2024-05-16
By:	Sarah Lovatt (sarah@lovattaccountancy.co.uk)
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Hartington Village Hall
Independent examiner's report on the accounts
For the year ending 31st August 2023

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, an material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Lovatt

Sarah Lovatt BFP FCA MAAT
1a Sandringham Drive
Spondon
Derby
DE21 7QL

20 May 2024