

## **Hartington Village Hall AGM 12<sup>th</sup> October 2021: Chair's Report**

I trust that this report usefully summarises key points over the past year to members of the community while flagging up the very considerable challenges that faced the Village Hall in the past year and indeed continues to affect our operation.

### **1. Review of developments undertaken during 2020/21:**

- **Covid 19 secure:** a working team of LB, KQ, RT and JG originally drafted guidance and processes that were compliant with early government guidance and these were endorsed by the Management Group. Subsequent revisions in our processes have been informed by guidance issued from both Support Staffordshire and ACRE/Rural Action Derbyshire. We are therefore **open to user groups** but urge hirers and hall users to familiarise themselves with our revised processes, available both in the Hall and on our website <https://hartingtonvillagehall.co.uk/>
- **Roof replacement:** completed on 21/08/2020 at a final cost of £44.8K and was paid for in September 2021. Feedback including images has been provided to all award bodies and those able to attend on 21/08/2021 were briefed on site on the initiative. SW Peak Landscape Partnership paid the promised grant of £10,000 in Nov 2020 allowing the reimbursement of both KQ and LB who had each made a temporary interest free loan to the Village Hall of £3,434.
- **Refurbishment of the Lower Bakehouse:** three volunteers (FP, KW and KQ) redecorated the area which had become primarily used as a storage area. With a grant for £1490 from the National Lottery Local Connections Fund the space has been transformed into a community hub. Further volunteers set up a community book, CD and jigsaw free loan scheme, benefitting from resources donated by numerous members of the community. The catalogue of books etc has been completed by JB. This resource continues to be available every Tuesday morning. In addition we have two Chromebooks available for community use plus a new projector and screen. We are grateful to the very many individuals who have been involved in setting up this 'hub' and hope the community will continue to use the resources available.
- **Upper Bakehouse:** LB has continued to significantly reorganise the space. She and LG have worked tirelessly on organising and cataloguing a rich range of local historical resources and we hope that shortly we can see the fresh establishment of a 'Local History' group to further explore the past of Hartington and make it available for current and future generations. When the boiler is eventually replaced we will redecorate.
- **Trustees and Management Group Membership:** following the departure from the village of long serving trustee and lottery promoter, Garry Booth, we are delighted that Rob Tenty has become a Trustee and David Graham joins the Management Group with responsibility as lottery promoter.
- **Floor:** AW has volunteered to buff prior to Dance Club restarting in September.
- **Cleaning:** thanks go to AC, GD, JG, SF, KT, AQ, and LB for undertaking a thorough clean of the premises in late August prior to a range of local user groups starting up in September. LB and KO tackled the outside areas, as well as PN and SN on the area at the back of the hall.

- **2019/20 external audit:** During 2019/20 the audit revealed:

	2019/20	2018/19
2017/18		
Income from hire £7,167	£4,489	£8,315
Donations £2,845	£145	£193
Fundraising £1,325	£25,393	£13,307
<b>TOTAL INCOME</b> <b>£11,338</b>	<b>£30,130</b>	<b>£21,816</b>
<b>TOTAL EXPENDITURE</b> <b>£6,242</b>	<b>£7,994</b>	<b>£8,710</b>

**NB: Total Income 2019/20 includes £102 interest. It does not show a grant payment from SWPLP that was secured in 2019/20 but only paid in Nov 2020. Spend in both 2018/9 and 2019/20 included much needed repairs and maintenance. No issues of concern were identified by the external audit. Our thanks go to KC as Treasurer.**

The issues that arose from the roof replacement are a timely warning. The contractor indicated that if the roof tiles had been replaced two decades earlier the damage to the underlying timbers would have probably been avoided. While finances and available time and skill levels among our core volunteers are limiting factors we do need to develop a property management plan for the Hall that charts both work undertaken and what our maintenance priorities are. We have established a small working group of KW, JG and KQ to develop a plan to identify and address maintenance issues (first get together at end of September). Not in priority order we will probably need to consider:

- Replacing the heating system/oil storage tank/asbestos removal (in hand)
- Kitchen/bar area (next major priority)
- Ensuring the electrical system is efficient, functional and compliant.
- Masonry of both the Bakehouse and Main Hall - pointing/reducing damp
- Insulation of roof voids over Bakehouse and toilets
- Painting and decorating on a regular cycle
- Replacing rear doors or at least ensuring no water runs in.
- Maintenance of outside areas- front and back
- Maintenance of Staffs Blue roof tiles.
- Clearing of valley plus gutters.

2. **Heating system replacement:** After a process requiring three quotes it was decided to proceed with Dave Butterworth (Monyash) to replace the current system at a cost of £19,876 incl VAT (<https://dbutterworthplumbingandheating.co.uk/>). The oil fired system will be split into 3 zones. Fan coil units are recommended as he believes conventional radiators would take up all the available wall space. Each space would be controlled by a Nest thermostat. Controlling the heating would be done remotely rather than an individual coming in an hour before to fire up the system and then switch off later. Removal of asbestos panels and flue will cost £3924 and will be undertaken by Ashbrook Roofing Ltd as licenced operators. So total cost will be c£24K plus a small sum to create a new storage tank base. De-carbonise, an EU funded initiative based at Derby University (<https://www.derby.ac.uk/business-services/funding-services-and-support/de-carbonise-project/>), have advised us. Options such as air source and ground source heating, as well as solar panels, have been dismissed as options based on locational factors and/or operational cost. Warslow Village Hall have kindly donated a Tuffa bunded and fire resistant storage tank to replace ours. We have the necessary funding as a result of £2,500 secured through the Rob Tenty Boiler Bash plus £3000 from The Bingham Trust plus £17,273 from a series of successful applications for Business Interruption grants. In addition we have £2850 earmarked from our 2020/21 lottery initiative.
3. **Lottery update:** the 2020/21 small society lottery provided £1800 in prize monies and raised **£2850** in income towards the replacement heating costs. As of 19/09/21 the 2021/22 lottery has sold 72 subscriptions, with a prize fund of £1800 and a current profit margin of **£1800**. Subscriptions can continue until our first draw on 13<sup>th</sup> October. <https://hartingtonvillagehall.co.uk/lottery/> The 2021/22 lottery income is designated to go to the refurbishment of the kitchen. The continued support for the Hall from our community has been most heartening.
4. As of 31<sup>st</sup> August (end of financial year) our **finances** stood at:
 

• Nat West bank account	<b>£18,001</b>
(including an estimated £2250 of 2021/22 lottery income)	
• Nationwide Business Savings Account	<b>£12,696</b>
• <b>£24,000</b> is in our accounts and targeted at the replacement heating system and £2250 ring fenced within our lottery to refurbish the kitchen. So we have a small contingency fund available should the heating system costs rise (c£2000 or 8%) while maintaining an operational sum of £2447 (equivalent to just 4 months of 'normal' operations).	
• In summary our hire income in 'normal' times can just about cover costs but property improvements and routine maintenance will continue to be reliant on our lottery and grants.	
5. **Impact of Covid 19:**

The following is offered as a provisional analysis. We have not been operating as 'normal' since mid March 2020 and although September 2021 is seeing the return of some of the long standing groups to the Hall certain groups have yet to book their regular sessions. By August 2020 we estimated an **operational loss of £4900** set against 2018/19. By August 2021 a further provisional operational **loss is £7000**. However successful applications for business interruption grants have more than offset these estimated losses.

While the financial impact has been negated by the success of grant applications it has been understandable yet so frustrating to see the cessation of social activities since March 2020. Credit must be given to LB who has been steadfast in communicating with groups, keeping

them updated on our progress and liaising on their return. We can only hope that as time passes we can safely and warmly welcome a diverse range of activities back to the Village Hall.

Keith Quine  
Chair of Trustees  
Hartington Village Hall

21/09/2021

Charity Number  
525048

**Hartington Village Hall**

**Financial Statements**

**31st August 2021**

**Hartington Village Hall  
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**Hartington Village Hall**  
**Trustees approval page**  
**For the year ending 31st August 2021**

We approve these accounts which comprise the Receipts and Payments account, a Statement of Assets and Liabilities and Notes to the financial statements.

We consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is not needed.

We acknowledge our responsibilities for the accounts, including the appropriateness of the accounting basis set out in note 1 and for providing all of the information and explanations necessary for their completion.

<i><b>Signature</b></i>	<i><b>Print Name</b></i>	<i><b>Date of approval</b></i>
 <small>J K Quine (Apr 8, 2022 15:33 GMT+1)</small>	J K Quine	Apr 8, 2022

**Chairman**

 <small>K J Craven (Apr 21, 2022 13:27 GMT+1)</small>	K J Craven	Apr 21, 2022
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**Treasurer**

Hartington Village Hall  
Hyde Lane  
Hartington  
SK17 0AW

**Hartington Village Hall**  
**Receipts and Payments Account**  
**For the period 1st September 2020 to 31st August 2021**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2021 Total Funds £	2020 Last Years Funds £
<b>A1 Receipts</b>					
Hire of hall income	2,341	-	-	2,341	4,489
Donations	445	-	-	445	3,145
Fund raising	19,419	17,327	-	36,746	22,393
Interest received	31	-	-	31	102
	<b>22,235</b>	<b>17,327</b>	<b>-</b>	<b>39,562</b>	<b>30,130</b>
<b>A2 Assets and investment sales, etc</b>	-	-	-	-	-
<b>Total receipts</b>	<b>22,235</b>	<b>17,327</b>	<b>-</b>	<b>39,562</b>	<b>30,130</b>
<b>A3 Payments</b>					
Wages	-	-	-	-	-
Repairs & maintenance	7,563	38,431	-	45,994	2,444
Heat and light	704	-	-	704	1,549
Insurance	896	-	-	896	896
Cleaning	57	-	-	57	490
Small Lottery licence	20	-	-	20	20
Music licence	-	-	-	-	169
Telephone & Broadband	411	-	-	411	601
Stationery & postage	40	-	-	40	8
Accountancy fees	150	-	-	150	150
Other	30	1,800	-	1,830	1,667
	<b>9,871</b>	<b>40,231</b>	<b>-</b>	<b>50,102</b>	<b>7,994</b>
<b>A4 Asset and investment purchases, etc</b>	91	1,467	-	1,558	350
<b>Total payments</b>	<b>9,962</b>	<b>41,698</b>	<b>-</b>	<b>51,660</b>	<b>8,344</b>
<b>Net of receipts/(payments)</b>	<b>12,273</b>	<b>- 24,371</b>	<b>-</b>	<b>- 12,098</b>	<b>21,786</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>				42,968	
<i>Cash movement</i>				- 12,098	
<b>Cash funds this year end</b>				<b>30,870</b>	



**Hartington Village Hall**  
**Statement of Assets and Liabilities**  
**As at 31st August 2021**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2021 Total Funds £	2020 Last Years Funds £
<b>B1 Cash funds</b>					
Bank current account	12,696		-	12,696	12,790
Savings account	15,312	2,690	-	18,001	29,965
Petty cash	173	-	-	173	213
	<b>28,181</b>	<b>2,690</b>	<b>-</b>	<b>30,870</b>	<b>42,968</b>
<b>B2 Other monetary assets</b>					
Trade debtors	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>B3 Investment assets</b>	-	-	-	-	-
<b>B4 Assets retained for the charity's own use (note 2)</b>					
Equipment	441	2,227		2,668	1,110
	<b>441</b>	<b>2,227</b>	<b>-</b>	<b>2,668</b>	<b>1,110</b>
<b>B5 Liabilities</b>	-	-	-	-	-

**Hartington Village Hall**  
**Notes to the accounts**  
**As at 31st August 2021**

**1 *Basis of preparation***

The accounts have been prepared under section 133 of the Charities Act 2011 ('the Charities Act') using the receipts and payments accounts method.

**2 *Assets retained for the charity's own use***

Assets are held at cost. Depreciation is not recognised under the Receipts and Payments accounts method.

**Hartington Village Hall**  
**Detailed income**  
**As at 31st August 2021**

*This page does not form part of the financial statements*

	2021	2020
<b>Hire of hall income</b>		
Local hire		
General hire	1,717	1,163
Badminton	-	470
Scouts	45	480
HYPAC	-	540
Dance clubs	-	1,223
Pilates	140	-
Total local hire	1,902	3,876
Non-local hire	439	614
	<u>2,341</u>	<u>4,489</u>
<b>Donations</b>		
<i>Unrestricted</i>		
Hope view holiday	-	6
Wishing bucket	58	15
Hartington Parochi re. Broadband	50	-
Well Dressing	85	-
Book swap, billiard table & books	42	-
Small donations	210	124
	445	145
<i>Restricted</i>		
Mr Pykett	-	1,000
Hartington Community Group	-	1,000
I H & Mrs J Moore	-	1,000
	-	3,000
	<u>445</u>	<u>3,145</u>

**Hartington Village Hall**  
**Detailed income**  
**As at 31st August 2021**

*This page does not form part of the financial statements*

		<b>2021</b>	<b>2020</b>
<b>Fundraising &amp; Grants</b>			
<i>Unrestricted</i>			
Plant sales	-		212
Sale of scrap	50		-
COVID-19 Grant	<u>19,369</u>		<u>10,000</u>
		19,419	10,212
<i>Restricted for water heater</i>			
Derbyshire Dales		-	700
<i>Restricted for roof repairs</i>			
Bingham Trust Grant	3,000		5,000
Grant - Support Staffordshire	10,000		-
Grant - Duke of Devonshire's Charitable Trust	-		-
Lottery	<u>2,860</u>		<u>3,675</u>
		15,860	8,675
<i>Restricted for Lower Bakehouse Refurbishment</i>			
Local connect fund		1,467	-
<i>Restricted for improving the general interior</i>			
Hartington Community Group		-	300
<i>Restricted for a new boiler</i>			
Boiler bash fundraiser		-	2,507
		<u>36,746</u>	<u>22,393</u>

**Hartington Village Hall**  
**Detailed expenses**  
**As at 31st August 2021**

*This page does not form part of the financial statements*

	2021	2020
<b>Repairs and maintenance</b>		
<i>Unrestricted</i>		
Electrical inspection & repairs	343	313
To replace water boiler (balance)	-	14
Boiler service & repairs	318	127
Fire extinguisher maintenance	179	231
Cooker purchase	50	-
General repairs & maintenance	119	431
Roof Replacement (unrestricted funds used)	<u>6,554</u>	<u>-</u>
	7,563	1,115
<i>Restricted</i>		
Roof Replacement	38,314	-
Interior improvements	117	-
To replace water boiler	-	700
Bat survey	-	395
Peak park planning application for the roof	<u>-</u>	<u>234</u>
	38,431	1,329
	<u>45,994</u>	<u>2,444</u>
<b>Heat and light</b>		
Electricity	366	956
Oil	<u>338</u>	<u>593</u>
	704	1,549
<b>Insurance</b>	<u>896</u>	<u>896</u>
<b>Cleaning</b>		
Refuse collection	57	332
Cleaning materials	<u>-</u>	<u>158</u>
	57	490
<b>Small lottery licence</b>	<u>20</u>	<u>20</u>
<b>Music licence</b>	<u>-</u>	<u>169</u>

**Hartington Village Hall**  
**Detailed expenses**  
**As at 31st August 2021**

*This page does not form part of the financial statements*

	2021	2020
<b>Telephone &amp; Broadband</b>	<u>411</u>	<u>601</u>
<b>Stationery</b>	<u>40</u>	<u>8</u>
<b>Accountancy Fees</b>	<u>150</u>	<u>150</u>
<b>Other</b>		
<i>Unrestricted</i>		
Rural Group guest speaker	30	-
Rural Social club lunch payment	-	17
Donation to Air Ambulance	-	50
	<u>30</u>	<u>67</u>
<i>Restricted</i>		
Lottery prizes	<u>1,800</u>	<u>1,600</u>
	<u>1,830</u>	<u>1,667</u>
<b>Asset and investment purchases during the year</b>		
New sound system	-	350
Projector & projector screen	579	-
New laptop	598	-
Computer desks	145	-
Bookcase	58	-
Fan heater	95	-
Coffee table	83	-
	<u>1,558</u>	<u>350</u>

**Hartington Village Hall**  
**Asset Schedule**  
**As at 31st August 2021**

*This page does not form part of the financial statements*

Date	Asset Description	Cost	Purchased from funds:	
			Unrestricted	Restricted
29/08/2018	New chairs [purchased from Calor Gas Grant]	760		760
14/04/2020	New sound system	350.00	350	
01/02/2021	Projector	469.00		469
01/02/2021	Projector screen	109.99		110
01/02/2021	Coffee table	82.99		83
01/02/2021	2 x computer desks	144.97		145
01/02/2021	Bookcase	57.99		58
01/02/2021	Portable heater	94.99		95
01/02/2021	2 x ACER chromebooks	597.88		598
01/02/2021	Balance from unrestricted funds		91	- 91
		2,668	441	2,227











# Financial statements to 31.08.2021

Final Audit Report

2022-04-21

Created:	2022-04-08
By:	Sarah Lovatt (sarah@lovattaccountancy.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAtpiH-L7uQPuzCvQmrRtEdh4ZnkbY_X

## "Financial statements to 31.08.2021" History

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**Hartington Village Hall**  
**Independent examiner's report on the accounts**  
**For the year ending 31st August 2021**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, an material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*S Lovatt*

**Sarah Lovatt BFP ACA MAAT**  
**1a Sandringham Drive**  
**Spondon**  
**Derby**  
**DE21 7QL**

**21 April 2022**