



18th Bradford South Queensbury Tryhards Scout Group

Trustees Report and Accounts

Year Ended 31st March 2021

The Scout Association registration number 1025

Charity registration number 525042

18th Bradford South Queensbury Tryhards Scout Group

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18th Bradford South Queensbury Tryhards Scout Group

Trustees Annual Report

<u>Charity name</u>	18th Bradford South Queensbury Tryhards Scout Group
<u>Charity registration number</u>	525042
<u>Charities principal address</u>	The Scout Headquarters Albert Crescent Queensbury Bradford BD13 1PE

Trustees during the year 1st April 2020 - 31st March 2021

Ex Officio

Nick Tindall	Group Scout Leader
Richard Clough	Chair
Chris Armitage	Treasurer
Tony Dove	Secretary
Liz Fiddaman	Beaver Leader
Vicky Carr	Assistant Cub Leader
Arran Neale	Assistant Scout Leader
Oliver Richardson	Band Leader

Elected by the Group Scout Council

Stewart Mitchell
Roger Neale

Co-opted by the Executive

Gill Tindall
Kathryn Straw
Jo Marsh

Bankers

Yorkshire Bank PLC
7 Waterhouse Street
Halifax
HX1 1XZ

Structure, Governance and Management

The Group is a trust established under its rules which are common to all Scouts. The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. The charity trustees are responsible for complying with all legislation applicable to charities. This includes the registration, keeping of accurate accounts and completing returns to the Charities Commission as appropriate.

The Group is managed by the Group Scout Leader and supported by the Executive Committee. The Committee consists of Ex Officio members, Elected members and Co-opted representatives of the Group Scout Council.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finances;
- The insurance of persons, property and equipment;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing Group Administrators and Advisors other than those who are elected.

Objectives and Aims

The objectives of the Group are as a unit of The Scout Association.

The aim of The Scout Association is to promote the development of Young People in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to buildings, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as, churches, community centres and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to The Scout Association's national accident insurance policy. Risk assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or the loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section of the Group or as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for Young People aged 6 to 14. If there was a reduction in membership in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and insurance policies to ensure that insurable risks are covered.



Nick Tindall
Group Scout Leader

18/10/2021

Independent Examiner's Report to the Trustees

I report to the trustees on my examination of the accounts of 18th Bradford South Scout Group for the year ended 31st March 2021.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charities Commission under section 145(b) of the Act.

It is my responsibility to:

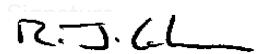
- Examine the accounts under section 145 of the Charities Act
- Follow the procedures laid down in the general directions given by the Charities Commission (under section 145 (b) of the Charities Act), and
- State whether particular matters have come to my attention.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect;

- a) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- b) the accounts do not accord with those records.

I have no concerns and have come across no other matter in connection with my examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard Gibson MAAT
20 High Street
Queensbury
Bradford
BD13 2PA

18/10/2021

Group Scout Leaders Statement

The financial year began 2 weeks after the national enforced closure of all Scouting activities due to the onset of the Covid-19 pandemic and a total National Lockdown of society a week later. The normal operation of Scouting ceased over night and with no alternative plan how to operate and deliver Scouting in an unprecedented world. With the overnight change to many families circumstances and uncertainty over household incomes, an early decision was taken by the Group Executive Committee to suspend subs payments for all sections, initially for 3 months, which was later reviewed and extended for a further 3 months. The payment of annual membership fees in full to The Scout Association (a large proportion of which is personal and public liability insurance) for each of it's members, was still required and therefore the Group undertook to underwrite this element for each member for 6 months of the year. We would like to acknowledge and thank those parents who were able to continue with payment either in full or part of their child's subs throughout this 6 month period.

The summer of 2020 would have been the Group's bi-annual Donkey Derby, the major fund raising event for the Group, that would normally raise circa £8k, to cover the Group's major running costs and maintenance for the coming 2 years. An early decision was taken in the first week of March 2020 that it was highly likely that we would not be able to run the event with the looming pandemic, and therefore to protect the existing finances of the Group, before any expenditure was committed to, the event was postponed until 2021. With the pandemic continuing to disrupt all community events well in to 2021, this event has now been cancelled. This has left a circa £8k shortfall in Group income.

The Group has received Government Grants as the Scout HQ building falls within Covid-19 Leisure premises required to be closed during the numerous National and Local Lockdowns. These Grants have continued into the next financial year, albeit at lower amounts.

Due to the difficulties of accessing banking facilities during the pandemic both the sections and group were unable to transfer cash in hand to the bank accounts during the year and at the year end, therefore a greater level of cash was carried at the year end than in pre-pandemic years.

The Group and Sections do not currently have the facilities for electronic banking, although plans are in place to change bankers to Lloyds Bank plc with dual authorisation electronic banking early in 2022. The lack of electronic banking, together with difficulties caused by Covid-19 Lockdowns resulted in most Sections not being able to transfer Capitation and Group Levy due to the Group and also Lloyds staff grants from the Group to Sections. These transactions will take place between the Group and Section accounts before the end of the next financial year.

The Group's Leadership team adapted extremely quickly to the need to deliver 'Digital Scouting' and for the vast majority of the numerous Lockdowns all sections delivered online adapted programs, including getting a number of Young People through the Cheif Scout Bronze, Silver and Gold Awards. The Group's membership shrunk less than 20% through the hard work and dedication of the leadership team, and it is expected that it will return to pre-pandemic levels within 12 months.



Nick Tindall

Group Scout Leader

Statement of Financial Activities for Year Ended 31st March 2021

<u>Income</u>	<u>Notes</u>	<u>2021</u>	<u>2020</u>
Group Levy Income			
Beavers Levy		738	462
Cubs Levy		-	488
Scouts Levy		-	576
Band Levy		-	1,127
Subtotal		<u>738</u>	<u>2,653</u>
Group Capitation Income			
Beavers Capitation		560	-
Cubs Capitation		-	-
Scouts Capitation		-	-
Band Capitation		-	-
Subtotal		<u>560</u>	<u>1,755</u>
Other Group Income			
HQ Rental Income Guides		-	800
HQ Rental Income Other		-	320
Grant Income (Lloyds Staff)		1,000	2,500
Covid-19 Grant Income		21,051	-
Donations		-	100
Group Gift Aid Claims		-	-
Donkey Derby Income		-	-
Other Group Income		2,295	181
Subtotal		<u>24,346</u>	<u>3,901</u>
Total Group Income		<u>25,644</u>	<u>8,310</u>
Section Income			
Beavers		2,312	3,474
Cubs		-	5,552
Scouts		2,094	5,314
Band		10,939	39,793
Subtotal		<u>15,344</u>	<u>54,133</u>
Total Income		<u>40,988</u>	<u>62,443</u>

Statement of Financial Activities for Year Ended 31st March 2021

<u>Expenditure</u>	<u>Notes</u>	<u>2021</u>	<u>2020</u>
Building Running Costs			
Business Rates		-	489
Electricity		1,633	1,659
Water		81	121
Broadband		232	213
Building Insurance		1,216	1,750
OH Insurance		-	42
Building Maintenance		395	516
Subtotal		<u>3,557</u>	<u>4,790</u>
Other Group Running Costs			
Uniform / Badges		-	178
Group Equipment		-	161
Training		-	-
Administration		-	50
Annual Membership Fees		3,020	4,005
Activities		215	2,400
Other		-	37
Unpaid Cheque		-	488
Grant Payments to Sections		-	-
Subtotal		<u>3,235</u>	<u>7,318</u>
Fundraising			
Donkey Derby		-	-
Other		-	-
Charity Donations		-	251
Subtotal		<u>-</u>	<u>251</u>
Total Group Expenditure		<u>6,791</u>	<u>12,360</u>
Section Expenditure			
Beavers		1,298	3,475
Cubs		-	4,254
Scouts		226	3,636
Band		9,290	43,170
Subtotal		<u>10,814</u>	<u>54,536</u>
Total Expenditure		<u>17,605</u>	<u>66,896</u>
Net Surplus / Deficit for the Year		<u>23,383</u>	<u>- 4,453</u>

18th Bradford South Queensbury Tryhards Scout Group

Balance Sheet as at 31st March 2021

	<u>Notes</u>	<u>2021</u>	<u>2020</u>
<u>Fixed Assets</u>			
Tangible Assets - Building & Equipment	3 & 4	219,705	219,705
<u>Total Fixed Assets</u>		219,705	219,705
<u>Current Assets</u>			
Cash at Bank (and in hand)	3		
Group Bank Account		49,313	30,461
Group Cash in Hand		328	328
Beavers Bank Account		3,360	2,346
Beavers Cash in Hand		438	438
Cubs Bank Account		1,487	1,487
Cubs Cash in Hand		1,462	1,462
Scouts Bank Account		4,485	2,391
Scouts Cash in Hand		314	540
Band Bank Accounts		28,366	26,717
Band Cash in Hand		1	1
<u>Total Current Assets</u>		89,554	66,171
<u>Liabilities</u>			
Creditors Falling Due Within One Year		-	-
<u>Net Current Assets</u>		89,554	66,171
<u>Total Net Assets</u>		309,259	285,876
Unrestricted Funds		309,259	285,876
Restricted Funds	1	-	-

Approved on behalf of the Group Executive Committee 18/10/2021



Nick Tindall
Group Scout Leader

Notes to the Accounts

1 Accounting Policies

The accounts have been prepared under the historical cost convention with items recognised at cost or transactional value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice; Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1st January 2015), the Charities Act 2011 and applicable regulations.

The financial statements are prepared on the historic cost basis of accounting. Both the current and comparative period cover 12 months. The accounts are prepared in £ sterling.

Income

All income is recognised once the charity has the entitlement to the income, there is sufficient certainty of receipt and the amount of income received can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated to the applicable expenditure headings in the statement of financial activities. All support costs and governance costs are allocated against charitable activities.

Funds Accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donar or trust deed.

2 Trustees Expenses

None of the trustees received remuneration.

Trustees and leaders were reimbursed for expenses they incurred personally on behalf of the groups activities, where supported by appropriate documentation.

3 Balance Sheet Accounting Policy

As in previous years accounts cash assets held by both the Group and the Sections have been entered on the balance sheet. The Group's building and equipment assets are shown on the balance sheet at their insured value with no depreciation charged. Equipment will be revalued in the next financial year.

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Fixed Assets

The Group's building has been entered at it's insured value and the Group's equipment has been entered at it's insured value.

	Building	Equipment	Total
Costs			
As at 1st April 2020	129,705	90,000	219,705
Acquisitions	-	-	-
Disposals	-	-	-
	-	-	-
As at 31st March 2021	<u>129,705</u>	<u>90,000</u>	<u>219,705</u>
Depreciation			
As at 1st April 2020	-	-	-
Charge for the year	-	-	-
Eliminated on disposal	-	-	-
As at 31st March 2021	<u>-</u>	<u>-</u>	<u>-</u>
<u>Net Book Value</u>			
31st March 2021	<u>129,705</u>	<u>90,000</u>	<u>219,705</u>
31st March 2020	129,705	90,000	219,705