

Registered Charity  
Number: 525023

Gilberdyke War Memorial Hall and Playing Field

**FINANCIAL STATEMENTS**

Year ending

31 May 2024

Phoenix Accountancy and Business Consultancy Limited

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For the year ending 31 May 2024**

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**Trustees Annual Report  
For the year ending 31 May 2024**

The Trustees present their report with the independently examined financial statements of Gilberdyke War Memorial Hall and Playing Field, a registered charity, for the year ending 31 May 2024.

**Reference and Administrative Details of the Charity, its Trustees and Advisers**

<u>Name of charity:</u>	Gilberdyke War Memorial Hall and Playing Field
<u>Charity Registration Number:</u>	525023
<u>Charity's Principal Address:</u>	Gilberdyke War Memorial Hall Clementhorpe Road Gilberdyke Brough East Yorkshire HU15 2UG

**Trustees:**

Names of Trustees who served during the year and since the year end were as follows:-

Mr Jeff Pinkerton	Treasurer & Vice Chair
Mr Paul Reynolds	Chair
Ms Susan Reynolds	Secretary from July 2023
Mrs Yvonne Whiteford	Resigned 4 <sup>th</sup> December 2023
Mr Carl Stevens	Resigned 5 <sup>th</sup> February 2024
Mrs Helen Stevens	
Mrs Samantha Taylor-Dunn	
Mr Kevin Woollass	Appointed 13 <sup>th</sup> December 2023
Mrs Susan Pinkerton	

**Trustees Annual Report  
For the year ending 31 May 2024**

Independent Examiner:

Rebecca Triffitt, MAAT  
Practice Accountant  
Employee of:  
Phoenix Accountancy and Business Consultancy Limited  
Morley's Cottage  
Morley's Yard  
Walkergate  
Beverley  
East Yorkshire  
HU17 9BY

Bankers:

Santander  
Customer Service Centre  
Bootle  
Merseyside  
L30 4GB

Investments:

Santander  
Customer Service Centre  
Bootle  
Merseyside  
L30 4GB

**Structure, Governance and Management**

Governing Document:

Gilberdyke War Memorial Hall is a registered charity governed by its Deed of Appointment and Trust Deed dated 9<sup>th</sup> December 1971.

Recruitment and appointment of Trustees:

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate Trustees in advance of the AGM.

The Deed of Appointment and Trust Deed of the Charity states that the Committee shall consist of not more than 18 elected members and 22 representative members, and may not include more than 6 co-opted members.

Each current user group is invited to nominate up to 2 representatives to join the War Memorial Hall Committee.

## **Trustees Annual Report For the year ending 31 May 2024**

### Recruitment and appointment of Trustees (continued):

At every AGM, all members of the Committee shall retire from office but they may be re-elected or re-appointed.

The proceedings of the Committee shall not be invalidated by any failure to appoint or any defect in the appointment election or qualification of any member.

### Trustee Induction and Training:

All trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the trustees may be requested at any point, where it is considered useful to their role as trustee.

### Organisational Structure:

The board of Trustees manages the Charity, and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and recorded. The board holds its meeting on the first Monday of each month.

### Policies:

Current user groups have their own policies including insurance policies.

### Risk Management:

The major risks, to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure they meet charity law and our own organisations aims and objectives.

## **Objectives and Activities**

The objects of Gilberdyke War Memorial Hall and Playing Field are to provide a village hall for the use of the inhabitants in the parish of Gilberdyke without distinction of political, religious or other opinions and including the use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.

## **Trustees Annual Report For the year ending 31 May 2024**

### **Achievements and Performance**

#### Review of Activities 2023/24

The Gilberdyke War Memorial Hall and Playing Field Trustees are satisfied that for the year ending 31 May 2024:

- 1) Plans are well under way to transition the Charity to the Parish Council as Sole Trustee for the surety of the hall going forward. This is likely to be in place by the end of 2024. A Management Committee will take over the roles of the current named trustee's and hall operations will continue as they do now.
- 2) Hall refurbishment activities are to continue to improve and maintain the hall building and annex. A list of proposed works has been created with input from all trustees. These include items such as:
  - a. Refurbishment of the rear (East) toilets. (Planned for Dec/Jan)
  - b. Recovering the flat roof.
  - c. Improving & damp proofing the conference room & storage areas.
  - d. Updating the internal CCTV systems.
  - e. Updating the electrics to current regulations.
  - f. On-going repairs to the annexe.
  - g. Car park repairs
- 3) It has become evident that the East wing of the building and the annex require more involved structural maintenance works, these will need significant resource and investment to remedy.
- 4) Volunteer are still proving difficult to attract, but we will continue to try to add to the volunteer pool.

#### Main objectives for the following year:

In shaping our objectives for the following year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit and is regularly re-visited.

The main objectives for 2024/25 are:

- Our work reflected our aims.
- Our resources were well managed.

The Hall continues to maintain sound financial health.

There has been a major improvement to the look and feel of the hall cosmetically,

## **Trustees Annual Report For the year ending 31 May 2024**

both internally and externally. This has ultimately resulted in more bookings.

There has been continued improvement to the look and feel of the hall cosmetically, both internally and externally. This has ultimately resulted in more bookings.

User group and private bookings are flourishing and on a daily basis the hall remains very busy.

The new CCTV system is live and operational, helping to secure the hall and the playing fields from vandalism and anti-social behavior.

### Plans for Future Years

By the end of the current financial year, May 31st 2026, most or all of the long term projects should have been completed.

At that point, there should be a clear direction for the halls future management from the sole trustee and incumbent management committee. Those persons will take advantage of the Hall being in a historically good physical and financial condition, and focus on expanding Hall activities insofar as they benefit the community.

In this way, the Hall will be able to continue to meet its primary objectives, which are continuing as an essential resource for Gilberdyke and neighbouring areas, while maintaining profitability to support ongoing investment in Hall maintenance and improvements.

## **Financial Review**

### Reserves Policy

It is the aim of the Committee to retain a fixed amount of £10,000 which is kept in the Savings account to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions, and the charity has achieved this. The current balance in the Savings accounts is £69,121 as at 31<sup>st</sup> May 2024.

This is unusually high, and temporary, being the result of a strategic initiative to support large planned capital expenditures. Most of the balance has been allocated to the car park project and other upcoming capital projects listed above, after which the Savings account should revert to more historical levels.

**Trustees Annual Report**  
**For the year ending 31 May 2024**

**Statement of disclosure of information to Independent Examiner**

We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- there is no relevant information of which the charity's Independent Examiner is unaware; and
- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiners are aware of that information.

**Trustee Declaration**

The Trustees declare that they have approved the Trustees Annual Report.

Signed on behalf of the charity's Trustees



Paul Reynolds

**Chairperson**

Date: 1/10/24



## **Independent Examiner's Report to the Members of Gilberdyke War Memorial Hall and Playing Field**

I report on the accounts of Gilberdyke War Memorial Hall and Playing Field for the year ending 31 May 2024, which are set out on pages 10 to 15.

### **Respective responsibilities of Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt, MAAT

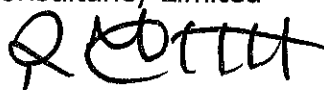
Practice Accountant, employee of:

Phoenix Accountancy and Business Consultancy Limited

Morley's Cottage, Morley's Yard

Walkergate, Beverley

HU17 9BY



Date: 22/10/24

### Receipts and Payments Account For the year ending 31 May 2024

	Notes	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
<b>RECEIPTS</b>							
Hall Hires		18,723	-	18,723	18,024	-	18,024
Grants & Donations	2	17,622	11,650	29,272	11,518	10,000	21,518
Bar Income		12,093	-	12,093	12,203	-	12,203
Activities and Events		23,280	-	23,280	18,890	-	18,890
Interest		705	-	705	193	-	193
Other Receipts		341	-	341	1,005	-	1,005
<b>Total Receipts</b>		<b>72,764</b>	<b>11,650</b>	<b>84,414</b>	<b>61,833</b>	<b>10,000</b>	<b>71,833</b>

### PAYMENTS

Staffing Costs	5,962	-	5,962	5,138	-	5,138
Insurance	2,520	-	2,520	2,491	-	2,491
Activities, Events & Bar Supplies	14,426	-	14,426	10,710	-	10,710
Heat and Light	2,969	-	2,969	3,300	-	3,300
Water	577	-	577	414	-	414
Business Rates	216	-	216	385	-	385
Maintenance and building	25,623	3,821	29,444	14,647	12,680	27,327
Cleaning	907	-	907	774	-	774
Fixed Assets (capitalised)	3,706	11,671	15,377	179	-	179
Telephone and Internet	376	-	376	435	-	435
Office (inc Marketing)	510	50	560	454	-	454
Legal Fees	2,250	-	2,250	-	-	-
Professional Fees	521	-	521	403	-	403
<b>Total Payments</b>	<b>60,563</b>	<b>15,542</b>	<b>76,105</b>	<b>39,330</b>	<b>12,680</b>	<b>52,010</b>

**Receipts and Payments Account (continued)**  
**For the year ending 31 May 2024**

	Notes	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
Net Surplus/(Deficit) for the Year before transfers		12,201	(3,892)	8,309	22,503	(2,680)	19,823
Transfers between accounts		(3,892)	3,892	-	(2,680)	2,680	-
<b>Net Surplus/(Deficit) for the Year</b>		<b>8,309</b>	<b>-</b>	<b>8,309</b>	<b>19,823</b>	<b>-</b>	<b>19,823</b>
Cash & Bank Balances brought forward	3	84,482	187	84,669	64,659	187	64,846
Cash and Bank Balances carried forward	3	92,791	187	92,978	84,482	187	84,669

The notes on pages 13-15 form part of these financial statements.

**Statement of Assets and Liabilities**  
**As at 31 May 2024**

	<b>2024</b>	<b>2023</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Monetary Assets</b>		
Current Account	20,641	19,390
Investment Account	69,121	63,416
Bar Cash	-	-
General Cash	3,216	1,863
<b>Total Monetary Assets</b>	<b>92,978</b>	<b>84,669</b>
Comprising:		
Unrestricted Funds	92,791	84,482
Restricted Funds	187	187
	<b>92,978</b>	<b>84,669</b>
<b>Non-Monetary Assets and Liabilities</b>		
<b>Fixed Assets for the Charity's use</b>		
PA System	2,000	2,000
Bouncy Castle	1,200	1,200
Notice Board	350	350
Computer Equipment	1,318	1,098
Water Heater	69	69
Heat Pumps (Annex & Conference Room)	7,766	7,766
Furniture & Fixtures	12,964	12,536
New Roof for the Annex – 21/22	8,000	8,000
Speakers	2,090	2,090
Bar Shutters	3,000	-
CCTV	9,853	-
60 Chairs	1,818	-
	<b>50,428</b>	<b>35,109</b>
<b>Debtors</b>		
	-	-
	-	-
<b>Creditors</b>		
Accounts Fee – Current Year	(596)	(521)
	<b>(596)</b>	<b>(521)</b>

These financial statements were approved by the committee on 01/10/24 (date)  
 and signed on its behalf by:

 Mr Paul Reynolds, Chairperson

The notes on pages 13 -15 form part of these financial statements

## Notes to the Financial Statements For the year ending 31 May 2024

### Notes

#### 1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with Charity Commission guidance for a charity of this size.

The comparative figures are for the year ending 31 May 2023.

#### 2 Grants & Donations

During the year(s) the Charity received the following grants and donations:

	2024		2024		2023		2023	
	Unrestricted	Restricted	Unrestricted	Total	Unrestricted	Restricted	Unrestricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£	£	£
Two Ridings Community Foundation	-	1,600	1,600	1,600	-	3,000	3,000	3,000
Gilberdyke Parish Council	17,000	3,000	20,000	20,000	8,000	7,000	15,000	15,000
Police Commission	-	7,000	7,000	7,000	-	-	-	-
East Riding Village Hall Network	-	50	50	50	-	-	-	-
General Donations	622	-	622	622	3,518	-	3,518	3,518
	<b>17,622</b>	<b>11,650</b>	<b>29,272</b>	<b>11,518</b>	<b>10,000</b>	<b>21,518</b>		

## Notes to the Financial Statements

### For the year ending 31 May 2024

### 3 Restricted Funds

	Balance at 01/06/23	Movement in Resources			Balance at 31/05/24
	£	Incoming £	Outgoing £	Fund Transfers £	£
Restoration and repairs	136	-	-	-	136
Register	51	-	-	-	51
Two Ridings	-	1,600	(1,818)	218	-
Police Commission	-	7,000	(9,853)	2,853	-
Gilberdyke Parish Council	-	3,000	(3,821)	821	-
ERVHN	-	50	(50)	-	-
	187	11,650	(15,542)	3,892	187

A brief description of the restricted funds is shown below:

#### Restoration and Repairs

Hull and East Riding Charitable Trust provided restricted funding in a previous year for restoration and repairs.

#### Register

East Riding of Yorkshire provided restricted funding to support us going cashless at the Hall.

#### Two Ridings Community Foundation

Restricted funding was received from Two Ridings Community Foundation to contribute towards 60 new chairs

#### Police Commission

Restricted grant was received from the Police Commission to provide an upgrade of CCTV's around the hall and land.

#### Gilberdyke Parish Council

Restricted grant was received from the Police Commission to contribute towards costs of groundwork which is needed for the CCTV cameras.

#### East Riding Village Hall Network

Restricted grant was received from East Riding Village Hall Network to pay for membership for 23/24.

**Notes to the Financial Statements  
For the year ending 31 May 2024**

**4 Payments to Trustees**

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee.

There was two reimbursement of travel expenses paid to one Trustees in this year.

**5 Taxation**

Gilberdyke War Memorial Hall and Playing Field is a registered charity. All the Charities' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.