

Registered Charity  
Number: 525023

Gillberdyke War Memorial Hall and Playing Field

FINANCIAL STATEMENTS

Year ending

31 May 2022

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For the year ending 31 May 2022**

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**Trustees Annual Report  
For the year ending 31 May 2022**

The Trustees present their report with the Independently examined financial statements of Gilberdyke War Memorial Hall and Playing Field, a registered charity, for the year ending 31 May 2022.

**Reference and Administrative Details of the Charity, its Trustees and Advisers**

<u>Name of charity:</u>	Gilberdyke War Memorial Hall and Playing Field
<u>Charity Registration Number:</u>	525023
<u>Charity's Principal Address:</u>	Gilberdyke War Memorial Hall Clementhorpe Road Gilberdyke Brough East Yorkshire HU15 2UG

Trustees:

Names of Trustees who served during the year and since the year end were as follows:-

Mr Jeff Pinkerton	Chair/Treasurer
Mr John Jessop	Resigned December 2021
Ms Sue Pinkerton	Secretary
Mr Paul Reynolds	
Ms Susan Reynolds	
Mr Roy Simms	Resigned June 2022
Ms Mary Simms	
Mrs Yvonne Whiteford	
Mr Carl Stevens	Appointed 4 <sup>th</sup> April 2022

**Trustees Annual Report  
For the year ending 31 May 2022**

Independent Examiner:

Rebecca Triffitt, MAAT  
Practice Accountant  
Employee of:  
Phoenix Accountancy and Business Consultancy Limited  
Morley's Cottage  
Morley's Yard  
Walkergate  
Beverley  
East Yorkshire  
HU17 9BY

Bankers:

Santander  
Customer Service Centre  
Bootle  
Merseyside  
L30 4GB

Investments:

Santander  
Customer Service Centre  
Bootle  
Merseyside  
L30 4GB

**Structure, Governance and Management**

Governing Document:

Gilberdyke War Memorial Hall is a registered charity governed by its Deed of Appointment and Trust Deed dated 9<sup>th</sup> December 1971.

Recruitment and appointment of Trustees:

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate Trustees in advance of the AGM.

The Deed of Appointment and Trust Deed of the Charity states that the Committee shall consist of not more than 18 elected members and 22 representative members, and may not include more than 6 co-opted members.  
Each current user group is invited to nominate up to 2 representatives to join the War Memorial Hall Committee.

## **Trustees Annual Report For the year ending 31 May 2022**

### Recruitment and appointment of Trustees (continued):

At every AGM, all members of the Committee shall retire from office but they may be re-elected or re-appointed.

The proceedings of the Committee shall not be invalidated by any failure to appoint or any defect in the appointment election or qualification of any member.

### Trustee Induction and Training:

All trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the trustees may be requested at any point, where it is considered useful to their role as trustee.

### Organisational Structure:

The board of Trustees manages the Charity, and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of Interest is declared and recorded. The board holds its meeting on the first Monday of each month.

### Policies:

Current user groups have their own policies including insurance policies.

### Risk Management:

The major risks, to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure they meet charity law and our own organisations aims and objectives.

## **Objectives and Activities**

The objects of Gilberdyke War Memorial Hall and Playing Field are to provide a village hall for the use of the inhabitants in the parish of Gilberdyke without distinction of political, religious or other opinions and including the use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.

## **Trustees Annual Report For the year ending 31 May 2022**

### Main objectives for the following year:

In shaping our objectives for the following year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit and is regularly re-visited.

The main objectives for 2022/23 are:

- 1) Enter the final phase of a long term plan to completely refurbish the Hall and Annex, both internally and externally. The exterior work has been completed, with the exception of the car park. This is a major capital project in its early stages. The refurbishment of the interior of the Hall is well under way and is expected to be completed by the end of the year.
- 2) We have undertaken a project to revamp and replace the Hall's CCTV infrastructure, both in terms of quality of equipment and areas covered.
- 3) We will also be taking the opportunity to plan ahead for next year's Summer Gala, the coronation of King Charles in May, and the preparations required for the Hall's 100th anniversary, 24th January 2024.
- 4) Some trustees have announced well in advance that they are planning to retire from their positions at the next AGM in June 2023. The Committee will be looking to recruit replacements before then, in order to make a smooth transition.

## **Achievements and Performance**

### Review of Activities 2021/22

The Gilberdyke War Memorial Hall and Playing Field Trustees are satisfied that for the year ending 31 May 2022:

- Our work reflected our aims.
- Our resources were well managed.

The Hall continues to maintain sound financial health. This position was strengthened even further by the decisions of the Parish Council to support the Hall in some of its larger capital projects, such as the installation of a Memorial Garden, among others.

## **Trustees Annual Report For the year ending 31 May 2022**

### **Financial Review**

#### Reserves Policy

It is the aim of the Committee to retain a fixed amount of £10,000 which is kept in the Savings account to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions, and the charity has achieved this. The current balance in the Savings accounts is £53,223 as at 31<sup>st</sup> May 2022.

This is unusually high, and temporary, being the result of a strategic initiative to support large planned capital expenditures. Most of the balance has been allocated to the car park project and other upcoming capital projects listed above, after which the Savings account should revert to more historical levels.

### **Plans for Future Years**

By the end of the current financial year, May 31<sup>st</sup> 2023, most or all of the long term projects should have been completed.

At that point, there should be new Committee members in place who could take advantage of the Hall being in a historically good physical and financial condition, and focus on expanding Hall activities insofar as they benefit the community.

In this way, the Hall will be able to continue to meet its primary objectives, which are continuing as an essential resource for Gilberdyke and neighboring areas, while maintaining profitability to support ongoing investment in Hall maintenance and improvements.

### **Statement of disclosure of information to Independent Examiner**

We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- there is no relevant information of which the charity's Independent Examiner is unaware; and
- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiners are aware of that information.

### **Trustee Declaration**

The Trustees declare that they have approved the Trustees Annual Report.

Signed on behalf of the charity's Trustees



Jeff Pinkerton

**Chairperson**

Date:

7th Nov 2022

**Independent Examiner's Report to the Members of Gilberdyke War Memorial Hall and Playing Field**

I report on the accounts of Gilberdyke War Memorial Hall and Playing Field for the year ending 31 May 2022, which are set out on pages 9 to 14.

**Respective responsibilities of Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt, MAAT  
Practice Accountant, employee of:  
Phoenix Accountancy and Business Consultancy Limited  
Morley's Cottage  
Morley's Yard  
Walkergate  
Beverley  
HU17 9BY



Date: 16/11/22



### Receipts and Payments Account For the year ending 31 May 2022

	Notes	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £
<b>RECEIPTS</b>							
Hall Hires		13,644	-	13,644	1,761	-	1,761
Grants & Donations	2	12,374	8,779	21,153	19,156	15,830	34,986
Bar Income		10,325	-	10,325	-	-	-
Activities and Events		7,145	-	7,145	-	-	-
Interest		7	-	7	28	-	28
Insurance Claim		-	-	-	9,168	-	9,168
Other Receipts		-	-	-	1,281	-	1,281
<b>Total Receipts</b>		<b>43,495</b>	<b>8,779</b>	<b>52,274</b>	<b>31,394</b>	<b>15,830</b>	<b>47,224</b>

<b>PAYMENTS</b>							
Staffing Costs		4,536	1,081	5,617	219	3,423	3,642
Insurance		1,866	-	1,866	1,455	-	1,455
Activities, Events & Bar Supplies		5,338	-	5,338	-	-	-
Heat and Light		2,187	-	2,187	1,258	-	1,258
Water		373	-	373	197	-	197
Business Rates		264	-	264	-	-	-
Maintenance and building		7,343	5,149	12,492	22,032	22	22,054
Cleaning		969	-	969	1,406	-	1,406
Fixed Assets (capitalised)		495	10,689	11,184	-	7,766	7,766
Telephone and Internet		545	-	545	565	-	565
Office (inc Marketing)		634	-	634	490	-	490
Professional Fees		371	-	371	425	-	425
<b>Total Payments</b>		<b>24,921</b>	<b>16,919</b>	<b>41,840</b>	<b>28,047</b>	<b>11,211</b>	<b>39,258</b>

### Receipts and Payments Account (continued) For the year ending 31 May 2022

	Notes	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £
Net Surplus/(Deficit) for the Year before transfers		18,574	(8,140)	10,434	3,347	4,619	7,966
Transfers between accounts		(1,196)	1,196	-	(2,354)	2,354	-
<b>Net Surplus/(Deficit) for the Year</b>		<b>17,378</b>	<b>(6,944)</b>	<b>10,434</b>	<b>993</b>	<b>6,973</b>	<b>7,966</b>
Cash & Bank Balances brought forward	3	47,281	7,131	54,412	46,288	158	46,446
Cash and Bank Balances carried forward	3	64,659	187	64,846	47,281	7,131	54,412

The notes on pages 12-14 form part of these financial statements.

**Statement of Assets and Liabilities**  
**As at 31 May 2022**

		<b>2022</b>	<b>2021</b>
		<b>Total</b>	<b>Total</b>
		<b>£</b>	<b>£</b>
<b>Monetary Assets</b>			
Current Account		9,422	30,049
Investment Account		53,223	24,215
Bar Cash		1,285	-
General Cash		916	148
<b>Total Monetary Assets</b>		<b>64,846</b>	<b>54,412</b>
Comprising:			
Unrestricted Funds		64,659	47,281
Restricted Funds	3	187	7,131
		<b>64,846</b>	<b>54,412</b>
<b>Non-Monetary Assets and Liabilities</b>			
<b>Fixed Assets for the Charity's use</b>			
PA System		2,000	2,000
Bouncy Castle		1,200	1,200
Notice Board		350	350
Computer Equipment		1,098	1,098
Water Heater		69	69
Heat Pumps (Annex & Conference Room)		7,766	7,766
Furniture & Fixtures		12,536	11,442
New Roof for the Annex – 21/22		8,000	-
Speakers		2,090	-
		<b>35,109</b>	<b>23,925</b>
<b>Debtors</b>			
CJRS Claim – May 21		-	206
Gilberdyke Parish Council – Funds for Memorial Garden		2,048	-
		<b>2,048</b>	<b>206</b>
<b>Creditors</b>			
Accounts Fee – Current Year		(404)	(311)
		<b>(404)</b>	<b>(311)</b>

These financial statements were approved by the committee on \_\_\_\_\_ (date)  
 and signed on its behalf by:

Jeff Pinkerton Mr Jeff Pinkerton, Trustee

The notes on pages 12-14 form part of these financial statements

## Notes to the Financial Statements For the year ending 31 May 2022

### Notes

#### 1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with Charity Commission guidance for a charity of this size.

The comparative figures are for the year ending 31 May 2021.

#### 2 Grants & Donations

During the year(s) the Charity received the following grants and donations:

	2022	2022	2022	2021	2021	2021
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
Two Ridings Community Foundation	-	1,899	1,899	-	3,412	3,412
Gilberdyke Parish Council	8,000	5,149	13,149	-	-	-
East Riding of Yorkshire Council – Covid grants	3,036	-	3,036	19,156	-	19,156
HMRC Coronavirus Job Retention Scheme	-	1,081	1,081	-	3,423	3,423
East Riding of Yorkshire – Cashless Banking	-	650	650	-	2,000	2,000
General Donations	1,338	-	1,338	-	6,995	6,995
	<b>12,374</b>	<b>8,779</b>	<b>21,153</b>	<b>19,156</b>	<b>15,830</b>	<b>34,986</b>

## Notes to the Financial Statements

### For the year ending 31 May 2022

### 3 Restricted Funds

	Balance at 01/06/21	Movement in Resources			Balance at 31/05/22
		Incoming	Outgoing	Fund Transfers	
	£	£	£	£	£
Restoration and repairs	136	-	-	-	136
Register	-	650	(599)	-	51
CJRS	-	1,081	(1,081)	-	-
Annex Roof	6,995	-	(8,000)	1,005	-
Speakers	-	1,899	(2,090)	191	-
Memorial Garden	-	5,149	(5,149)	-	-
	<u>7,131</u>	<u>8,779</u>	<u>(16,919)</u>	<u>1,196</u>	<u>187</u>

A brief description of the restricted funds is shown below:

#### Restoration and Repairs

Hull and East Riding Charitable Trust provided restricted funding in a previous year for restoration and repairs.

#### Register

East Riding of Yorkshire provided restricted funding to support us going cashless at the Hall.

#### Coronavirus Job Retention Scheme (CJRS)

Due to the Covid-19 pandemic, the government put in place the Coronavirus Job Retention Scheme which contributed to the wages of furloughed staff.

#### Annex Roof

The National Lottery Community Fund provided a grant of £6,995 to repair and renovate the annex roof. This has now been completed.

#### Speakers

Two Ridings Community Fund provided a grant of £1,899 to buy new speakers for the hall.

**Notes to the Financial Statements  
For the year ending 31 May 2022**

**3 Restricted Funds (continued)**

**Memorial Gardens**

The Gilberdyke Parish Council are funding our memorial garden here at Gilberdyke War Memorial Hall. All of the community will have somewhere nice to go and enjoy the views.

**4 Payments to Trustees**

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee.

There was also no reimbursement of travel expenses paid or payable to Trustees in respect of the year.

**5 Taxation**

Gilberdyke War Memorial Hall and Playing Field is a registered charity. All the Charities' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.