

Gilberdyke War Memorial Hall and Playing Field

FINANCIAL STATEMENTS

Year ending

31 May 2021

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For the year ending 31 May 2021**

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Trustees Annual Report For the year ending 31 May 2021

The Trustees present their report with the Independently examined financial statements of Gilberdyke War Memorial Hall and Playing Field, a registered charity, for the year ending 31 May 2021.

Reference and Administrative Details of the Charity, its Trustees and Advisers

<u>Name of charity:</u>	Gilberdyke War Memorial Hall and Playing Field
<u>Charity Registration Number:</u>	525023
<u>Charity's Principal Address:</u>	Gilberdyke War Memorial Hall Clementhorpe Road Gilberdyke Brough East Yorkshire HU15 2UG

Trustees:

Names of Trustees who served during the year and since the year end were as follows:-

Mr Jeff Pinkerton	Chair/Treasurer
Mr John Jessop	Vice-Chair
Ms Sue Pinkerton	Secretary
Mr Paul Reynolds	
Ms Susan Reynolds	
Mr Roy Simms	
Ms Mary Simms	
Mrs Yvonne Whiteford	Appointed 6 th July 2020
Mr Paul Bryan	Resigned 28 th April 2021
Mr Barry Underwood	Resigned 21 st May 2021
Ms Debbie Colwell	Resigned 24 th May 2021
Mr Rik Pearce	Resigned 6 th June 2021

**Trustees Annual Report
For the year ending 31 May 2021**

Independent Examiner:

Sian Broughton ACMA, CGMA, DChA, MAAT
Chartered Management Accountant
Director of:
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
East Yorkshire
HU17 9BY

Bankers:

Santander
Customer Service Centre
Bootle
Merseyside
L30 4GB

Investments:

National Savings and Investments
Glasgow
G58 1SB

Structure, Governance and Management

Governing Document:

Gilberdyke War Memorial Hall is a registered charity governed by its Deed of Appointment and Trust Deed dated 9th December 1971.

Recruitment and appointment of Trustees:

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate Trustees in advance of the AGM.

The Deed of Appointment and Trust Deed of the Charity states that the Committee shall consist of not more than 18 elected members and 22 representative members, and may not include more than 6 co-opted members.

Each current user group is invited to nominate up to 2 representatives to join the War Memorial Hall Committee.

Trustees Annual Report For the year ending 31 May 2021

Recruitment and appointment of Trustees (continued):

At every AGM, all members of the Committee shall retire from office but they may be re-elected or re-appointed.

The proceedings of the Committee shall not be invalidated by any failure to appoint or any defect in the appointment election or qualification of any member.

Trustee Induction and Training:

All trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the trustees may be requested at any point, where it is considered useful to their role as trustee.

Organisational Structure:

The board of Trustees manages the Charity, and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and recorded. The board holds its meeting on the first Monday of each month.

Policies:

Current user groups have their own policies including insurance policies.

Risk Management:

The major risks, to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure they meet charity law and our own organisations aims and objectives.

Objectives and Activities

The objects of Gilberdyke War Memorial Hall and Playing Field are to provide a village hall for the use of the inhabitants in the parish of Gilberdyke without distinction of political, religious or other opinions and including the use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.

Trustees Annual Report For the year ending 31 May 2021

Main objectives for the following year:

In shaping our objectives for the following year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit and is regularly re-visited.

The main objectives for 2021/22 are:

- 1) Resume normal operations after the lock down.
- 2) All but one of our user groups have returned, the one we lost disbanded because they didn't have enough members.
- 3) We are moving to a cashless environment. Card readers have been purchased using grant funds and these are operational. The need for keeping a permanent cash float behind the bar has been eliminated, so there is no longer any cash stored at the Hall for more than a day.

Achievements and Performance

Review of Activities 2020/21

The Gilberdyke War Memorial Hall and Playing Field Trustees are satisfied that for the year ending 31 May 2021:

- Our work reflected our aims.
- Our resources were well managed.

Thanks to the generosity of government and council grants, the Hall's finances were not impacted by the lockdown. In fact our cash reserves are higher, which we plan to hold onto in case there's another lockdown.

We also were successful in obtaining grants for two heat pumps, and a replacement roof for the Annex.

**Trustees Annual Report
For the year ending 31 May 2021**

Financial Review

Reserves Policy

It is the aim of the Committee to retain a fixed amount of £10,000 which is kept in the Savings account to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions, and the charity has achieved this. The current balance in the Savings accounts is £24,215 as at 31st May 2021.

Plans for Future Years

Please see main objectives for the following year.

1. Liaise with the Parish Council for funding to resurface the car park.
2. Continue as an essential resource for Gilberdyke, while maintaining profitability along with ongoing investment in Hall improvements.

Statement of disclosure of information to Independent Examiner

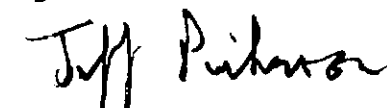
We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- there is no relevant information of which the charity's Independent Examiner is unaware; and
- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiners are aware of that information.

Trustee Declaration

The Trustees declare that they have approved the Trustees Annual Report.

Signed on behalf of the charity's Trustees



Jeff Pinkerton
Chairperson

Date:

26/11/2021

Independent Examiner's Report to the Members of Gilberdyke War Memorial Hall and Playing Field

I report on the accounts of Gilberdyke War Memorial Hall and Playing Field for the year ending 31 May 2021, which are set out on pages 9 to 14.

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sian Broughton ACMA, CGMA, DChA, MAAT
Chartered Management Accountant, employee of:
Employee of Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
HU17 9BY

Date: 30/11/21

Receipts and Payments Account For the year ending 31 May 2021

	Notes	2021		2021		2020		2020	
		Unrestricted	Funds	Restricted	Total	Unrestricted	Funds	Restricted	Total
		£	£	£	£	£	£	£	£
RECEIPTS									
Hall Hires		1,761	-	-	1,761	4,394	-	-	4,394
Grants & Donations	2	19,156	15,830	-	34,986	10,000	21,802	-	31,802
Activities and Events		-	-	-	-	33,291	-	-	33,291
Interest		28	-	-	28	85	-	-	85
Insurance Claim		9,168	-	-	9,168	-	-	-	-
Other Receipts		1,281	-	-	1,281	405	-	-	405
Total Receipts		31,394	15,830		47,224	48,175	21,802		69,977

PAYMENTS									
Staffing Costs		219	3,423	-	3,642	3,650	636	-	4,286
Insurance		1,455	-	-	1,455	3,492	-	-	3,492
Activities and Events		-	-	-	-	10,666	-	-	10,666
Heat and Light		1,258	-	-	1,258	3,357	-	-	3,357
Water		197	-	-	197	528	-	-	528
Business Rates		-	-	-	-	624	-	-	624
Maintenance and building		22,032	22	-	22,054	6,927	22,030	-	28,957
Cleaning		1,406	-	-	1,406	1,108	-	-	1,108
Fixed Assets (capitalised)		-	7,766	-	7,766	165	-	-	165
Telephone and Internet		565	-	-	565	591	-	-	591
Office (inc Marketing)		490	-	-	490	1,240	-	-	1,240
Professional Fees		425	-	-	425	96	-	-	96
Total Payments		28,047	11,211		39,258	32,444	22,666		55,110

(continued on following page)

Receipts and Payments Account (continued)
For the year ending 31 May 2021

	Notes	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £
Net Surplus/(Deficit) for the Year before transfers		3,347	4,619	7,966	15,731	(864)	14,867
Transfers between accounts		(2,354)	2,354	-	-	-	-
Net Surplus/(Deficit) for the Year		993	6,973	7,966	15,731	(864)	14,867
Cash & Bank Balances brought forward	3	46,288	158	46,446	30,557	1,022	31,579
Cash and Bank Balances carried forward	3	47,281	7,131	54,412	46,288	158	46,446

The notes on pages 12-14 form part of these financial statements.

Statement of Assets and Liabilities
As at 31 May 2021

	2021	2020
	Total	Total
	£	£
Monetary Assets		
Current Account	30,049	21,126
Investment Account	24,215	24,188
Bar Cash	-	1,116
General Cash	148	16
Total Monetary Assets	54,412	46,446
Comprising:		
Unrestricted Funds	47,281	46,288
Restricted Funds	7,131	158
	54,412	46,446
Non-Monetary Assets and Liabilities		
Fixed Assets for the Charity's use		
PA System	2,000	2,000
Bouncy Castle	1,200	1,200
Notice Board	350	350
Computer Equipment	1,098	1,098
Water Heater	69	69
Heat Pumps (Annex & Conference Room)	7,766	-
Furniture & Fixtures	11,442	11,442
	23,925	16,159
Debtors		
CJRS Claim – May 21	206	-
	206	-
Creditors		
Accounts Fee – Current Year	(311)	(425)
	(311)	(425)

These financial statements were approved by the committee on 26/11/2021 (date)
 and signed on its behalf by:

Jeff Pinkerton Mr Jeff Pinkerton, Trustee
John Jessop Mr John Jessop, Trustee

The notes on pages 12-14 form part of these financial statements

Notes to the Financial Statements For the year ending 31 May 2021

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with Charity Commission guidance for a charity of this size.

The comparative figures are for the year ending 31 May 2020.

2 Grants & Donations

During the year(s) the Charity received the following grants and donations:

	2021		2021		2020		2020		2020	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
	Funds	Funds	Funds	Funds	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£	£	£	£	£
Two Ridings Community Foundation	-	3,412	3,412	-	-	4,000	4,000	-	4,000	4,000
FCC Environmental Services	-	-	-	-	-	17,166	17,166	-	-	17,166
East Riding of Yorkshire Council – Covid grants	19,156	-	19,156	-	10,000	-	-	-	-	10,000
HMRC Coronavirus Job Retention Scheme	-	3,423	3,423	-	-	636	636	-	-	-
Hull and East Riding Charitable Trust	-	2,000	2,000	-	-	-	-	-	-	-
National Lottery Community Fund	-	6,995	6,995	-	-	-	-	-	-	-
	19,156	15,830	34,986		10,000	21,802	31,802			

Notes to the Financial Statements

For the year ending 31 May 2021

3 Restricted Funds

	Balance at 01/06/20	Movement in Resources			Balance at 31/05/21
		Incoming	Outgoing	Fund Transfers	
	£	£	£	£	£
Restoration and repairs	136	-	-	-	136
Grow Wild	22	-	(22)	-	-
CJRS	-	3,423	(3,423)	-	-
Annex Roof	-	6,995	-	-	6,995
Heat Pumps	-	5,412	(7,766)	2,354	-
	158	15,830	(11,211)	2,354	7,131

A brief description of the restricted funds is shown below:

Restoration and Repairs

Hull and East Riding Charitable Trust provided restricted funding in a previous year for restoration and repairs.

Grow Wild

East Riding Association of Rural Community Buildings provided a grant in a previous year from a partnership bid to Kew Gardens to plant seeds and flowers around the village.

Coronavirus Job Retention Scheme (CJRS)

Due to the Covid-19 pandemic, the government put in place the Coronavirus Job Retention Scheme which contributed to the wages of furloughed staff.

Annex Roof

The National Lottery Community Fund provided a grant of £6,995 to repair and renovate the annex roof. This is due to be completed in the next financial year.

**Notes to the Financial Statements
For the year ending 31 May 2021**

3 Restricted Funds (continued)

Heat Pumps

The Sixpenny Wood Wind Farm Fund administered by Two Ridings Community Foundation provided a grant of £3,412 to replace one of our heat pumps. Hull and East Riding Charitable Trust also provided a restricted donation for £2,000 to replace the other Heat Pump. (One in the annex and the other in the conference room).

4 Payments to Trustees

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee.

There was also no reimbursement of travel expenses paid or payable to Trustees in respect of the year.

5 Taxation

Gilberdyke War Memorial Hall and Playing Field is a registered charity. All the Charities' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.