

Trustees' Annual Report

For the period

From (start date)

0 1 0 1 2 4

to end date

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Section A

Reference and administration details

Charity name

1st Whitchurch Scout Group

Other names the charity is known by

1st Whitchurch (Sir J Herbert Cory's Own) Scout Group

Registered charity number (if any)

5 2 4 9 5 9

HQ registration number

1 0 0 1 0 5 9 3

Charity's principal address

The Scout Hall, Rear of

12 PENLLINE ROAD

WHITCHURCH

CARDIFF

Postcode

C

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Neale Thomas	Chair	
2	Rebecca Allsopp	Treasurer	
3	Sian Widdows	Secretary	
4	Les Hancock	Senior Volunteer, Group Scout Leader	
5	Helen Williams	Beaver Scout Leader	
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15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer, Secretary and between 2-6 Trustees and meets a minimum of every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board. Other training is completed in line with Scout Association requirements.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, hall rental to other community organisations and other fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions or hall rental charges to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 authorisers for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Our experienced section leadership teams provide a wide scope of activities for the young people in our Beaver, Cub and Scout sections. The activities are inclusive and provide opportunities for the young people to participate, have opportunities to contribute and lead activities commensurate with their experience and knowledge. The group actively participates in local events such as the Remembrance Day parade and supports the gang show.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>Beavers ran a full programme throughout the year including crafts, games, badgework and we had good numbers swimming up to Cubs. We have a reasonably healthy waiting list and welcomed new members. Cubs ran an extensive programme with many cubs gaining several badges through the year and we had several cubs moving into the Scouts. Scouts ran a full programme including several camps/nights away events, and older Scouts completed their Gold expedition walking the Wales Coastal path in Gower.</p>

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold at least a sum equivalent to 12 months running costs, circa £25000.</p> <p>The Group held reserves of approximately £65,000 against this at year end. This is above the level required for operating expenses. However this can be explained by previous rental income and subsequent to this reporting period in April 2025 one of our regular tenants has found alternative premises. In addition, the Cardiff Scouts Xmas post never restarted after COVID and this used to be a source of good income, so we have prudently managed reserves so we have funds to cover at least two years running costs.</p> <p>We have not specifically designated any funds. However, we continue to operate a robust repair and maintenance programme so that our premises remain in optimum condition for all users.</p>
Quantify and explain any designations	

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	<p>Our main focus for 2025 and beyond is threefold (1) to recruit additional members to the executive team to support indoor and outdoor maintenance and successors for officer roles (2) to recruit additional uniform volunteers to support our youth sections (3) to support our section leaders to continue to deliver the wide and varied programme of activities for each section</p>

Section G	Declaration
The trustees declare that they have approved the trustees' report above	
Signed on behalf of the charity's trustees	
Signature(s)	<div>Neale Thomas</div> <div>Sian Widdows</div>
Full name(s)	<div>Neale Owen Thomas</div> <div>Sian Widdows</div>
Position (eg Secretary, Chair)	<div>Chair</div> <div>Secretary</div>
Date	<div>2</div> <div>1</div> <div>1</div> <div>0</div> <div>2</div> <div>5</div>

1st Whitchurch (Sir J Herbert Cory's Own) Scout Group

Year ended 31 December 2024

1st Whitchurch Scout Group Receipts & payments accounts For the year 1st January 2024 to 31st December 2024

Receipts	2024 Unrestricted funds £	2023 Unrestricted funds £
Donations, legacies & similar income		
Membership subscriptions	3,880	3,760
Camps & events	2,522	2,415
Donations	0	138
Other similar income	0	35
Gift Aid	1,807	0
Sub total	8,209	6,348
Scout Hut Income		
Hire of building	22,377	22,536
Equipment hire	0	0
Other scout hut income	0	0
Sub total	22,377	22,536
Investment income		
Bank interest	0	299
Scout Association short term investment scheme	0	0
Other investments	0	0
Sub total	0	299
Total receipts	30,586	29,183

1st Whitchurch Scout Group
Receipts & payments accounts
For the year 1st January 2024 to 31st December 2024

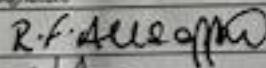

Payments	2024 Unrestricted funds £	2023 Unrestricted funds £
Membership subscriptions paid on	3,133	2,753
Youth programme & activities	4,737	4,340
Council rates & waste	1,729	1,137
Water & sewerage	1,489	473
Electric & gas	3,051	2,689
Insurance	2,125	1,803
Repairs & renewals	13,179	16,652
Materials & equipment	2,573	2,578
Printing & photocopying (OSM & QBO)	296	235
Uniforms & badges	268	471
Donations & gifts	84	310
Licences	693	536
Health & safety	243	228
Hire of building refund	0	150
Total payments	33,599	34,355
Net of receipts/(payments)	-3,014	-5,172
Cash funds last year end	68,905	74,077
Cash funds this year end	65,891	68,905

1st Whitchurch Scout Group
Statement of financial position
For the year 1st January 2024 to 31st December 2024

Statement of assets and liabilities at 31/12/2024

	2024 Unrestricted funds £	2023 Unrestricted funds £
Cash funds		
Bank current account	65,496	68,571
Scout Association Short Term Investment Scheme	0	0
Electronic floats	217	333
Total cash funds	65,713	68,904
Other monetary assets		
Gift Aid reclaim	0	0
Debts due from County/Area/District/Group	0	0
Insurance claims	0	0
Sub total	0	0
Investment assets		
Investment property	0	0
Quoted investments	0	0
Other investments	0	0
Sub total	0	0
Non monetary assets for charity's own use		
Badge stock	2,736	2,952
Land & buildings	153,015	153,015
Motor vehicles	0	0
Scouting equipment, furniture etc	10,905	11,532
Sub total	166,706	167,499
Total net assets	232,419	236,403

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 12/05/2025 and signed on their behalf by:

Signature	Print name	Position
	R F ALSOPP	Treasurer
	NEALE THOMAS	CHAIR

**Independent examiner's report on the accounts to the trustees of
1st Whitchurch Scout Group (Charity No. 524959)**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I am qualified to undertake the examination by being a qualified fellow of the Institute of Financial Accountants.

I have completed my examination, and I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name & address: David Gareth Poole c/o williams lester accounting group ltd, 12
Cwrt Y Parc, Ty Glas, Cardiff CF14 5GH

Qualification: FFA, FAIA, FFTA.