

# 2nd Rhiwbina Scout Group

## Trustees' Annual Report

For the period year ending December 2024



From (start date)

0 1 0 1 2 3

to end date

3 1 1 2 2 4

### Section A

### Reference and administration details

Charity name

2nd Rhiwbina Scout Group

Group Registration No.

3 1 8 1 4

Registered Charity No. (if any)

5 2 4 9 5 7

Principal contact address

Rebecca Hannaway

50 Rhiwbina Hill

Cardiff

Postcode

CF14 6UQ

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Trustee Name	Office (if any)	Dates acted if not for whole year
Joni Alexander	Chairperson	
Rebecca Hannaway	Treasurer	
Martyn Hurley	Group Lead Volunteer	
Ian Roche	Trustee	
James Trigg	Interim Group Lead Volunteer	From 14 November 2024

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Advisors	Name	Address
Bankers	Lloyds TSB Bank PLC	Victoria Park, Cardiff Branch
Bankers	CAF Bank Plc	25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Bankers	HSBC	94 Albany Road, Cardiff CF24 3RT
Independent Examiner		

### Section B

### Structure, governance and management

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of independent representatives including the Chair, Treasurer and Secretary, together with the Group Scout Leader, individual section leaders and other interested parties such as parents of children in the group. The committee meets several times throughout the year.

This Group Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;  
 The raising of funds and the administration of Group finance;  
 The insurance of persons, property and equipment;  
 Group public occasions;  
 Assisting in the recruitment of leaders and other adult support;  
 Appointing any sub committees that may be required;  
 Appointing Group Administrators and Advisors other than those who are elected.

## Section B

## Structure, governance and management (continued)

### Risk and Internal Control

The group has in place systems of **internal controls** that are designed to provide reasonable assurance against material mismanagement or loss, these include two authorisations for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The main activities are:

- Games-led teaching activities.
- Outdoor activities, such as den building, fire lighting, orienteering and hiking.
- Camping adventures, including staying under canvas and exploring the natural world.
- Pioneering projects, for example learning knots and lashings.
- Community engagement activities to keep the group connection with our local area.

One of the core aims of Scouting is to equip the children with 'Skills for Life'. We aim provide a programme of activities which offer a broad range of experiences from adventurous activities through creative arts and caring. The programmes are also designed to push the children for the broadest experience.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

### Summary of the main achievements of the Group during the year:

2024 has been a busy year with all our sections delivering a range of weekly meetings and activities towards new skills and badges for our member. Volunteers have also organised outings and trips throughout the year, including a 'Safari Camp' and the annual Pantomime outings for the Riverkings beaver colony. Many of our cubs and scouts attended the week-long summer camp on a greenfield site near Hay-on-Wye in late June, and the Trustees hosted a summer BBQ social event in May.

The annual census figure for January 2025 shows we have 125 young people under the age of 18 in the Group, with stable numbers in most sections and particularly strong progression from cubs to scouts for 2025.

From a financial perspective, the Group has returned a surplus of £2,736 this year (2023: Loss of 5,113). The Group's main income comes from a £10/month subscription paid by families via standing order, and from associated Gift Aid (each Group sets its own subs). Just over 50% of this (c.£64 per child per year) goes to the Scout Association and Scout Cymru, with the remainder available to the Group to support Hall running costs and activities. Our combined subs and gift aid income is up £6,111 from 2022 (£9,949 in 2022 to £16,060 in 2024) which - together with efforts to reduce our most significant energy and insurance costs by changing suppliers - has put us on a stable financial footing this year.

The Hall is also used every school week day by Rascals After School Club, and occasional hire for family or community events during the day and weekends. The Trustees continue to invest in Hall improvements to support long-term energy savings that benefit all users, and this year have doubled the Hall loft insulation. Plans are in place for 2025 to replace all Hall lights with LEDs, renew floors in the kitchen and stores, and replace inefficient radiators. We have also invested £2,815 in new equipment for Group activities, including six new tents for use by cub sections.

In November 2024 we welcomed James Trigg as a new Trustee to the Executive Board in November; James is also acting-up as our Lead Volunteer, whilst Martyn Hurley takes a well-earned sabbatical. All our adult volunteers give huge amounts of their time, energy and enthusiasm to the Group, but Martyn and James' commitment to supporting everyone across the full range of responsibilities, training, record-keeping, planning and safe delivery of activities holds us all together. We are immensely grateful for their dedication and hard work.

**The Executive Committee would like to thank all the section leaders and volunteers for their continuing hard work in delivering a fantastic scouting programme at 2nd Rhiwbina. It truly is a community effort.**

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to approx 1 years running costs, circa £30,000.

The Group held reserves of £65,729 at year end, which is above that required for operating expenses. However, the group owns its own property and grounds so a higher level of savings is required to fund building and maintenance projects.

Details of any funds materially in deficit  
(circumstances plus steps to eliminate)

The Group has no funds/accounts in deficit.

#### Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to consider longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks, building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers its cash flow requirements.

#### Section F

#### Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

2nd Rhiwbina Scout Group is a long-running charity in the heart of north Cardiff, and it intends to evolve and be shaped both by Scouts UK, Scouts Cymru and its community and members. In order to align to the overarching vision of Scouting, our Group will continue to centre our work on preparing more young people with skills for life, supported by amazing leaders delivering an inspiring programme. To do this, we will focus on growing and evolving our work, being more inclusive and shaped by our young people, and making a bigger impact in our community of Rhiwbina. This focus will guide the Group and its volunteers in its future work.

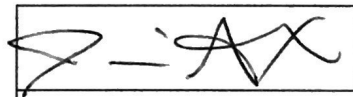
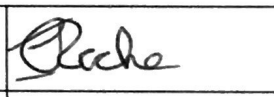
#### Section G

#### Declaration

The trustees declare that they have approved the trustees' report as above.

Signed on behalf of the Group's trustees:

Signatures

	
Joni Alexander	Ian Roche

Names

Position (eg Chair, Sec.)

Chair

Secretary

Date

6 JUNE 2025

## 2nd Rhiwbina Scout Group Receipts and Payments Account

	Year start date		Year end date	
From the year from	1st January	To	31st December	

### Receipts and payments

	2024 Unrestricted funds £	2023 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	14,000	10,530
Donations	195	563
Legacies	-	-
Gift Aid	1,865	1,390
Other similar income	-	-
<b>Sub total</b>	<b>16,060</b>	<b>12,483</b>
<b>Grants</b>		
Maintenence grant	-	-
Grants (COVID etc.)	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising (gross)</b>		
Scout post	-	-
Event income	898	799
Riverkings Fundraising	-	639
Scout Shop Commission	43	70
Camp deposits and fees	9,816	10,341
<b>Sub total</b>	<b>10,757</b>	<b>11,849</b>
<b>Scout Hall income</b>		
Hire of building	4,842	4,397
Hire of equipment	-	-
Other Scout Hall income	-	-
<b>Sub total</b>	<b>4,842</b>	<b>4,397</b>
<b>Investment income</b>		
Bank interest	139	141
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>139</b>	<b>141</b>
<b>Total Gross Income</b>	<b>31,797</b>	<b>28,870</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,797</b>	<b>28,870</b>

## 2nd Rhiwbina Scout Group Receipts and Payments Account

	Year start date		Year end date	
From the year from	1st January	To	31st December	To

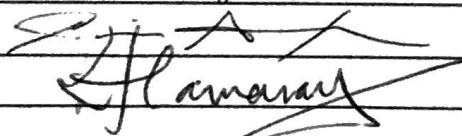
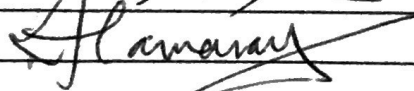
### Receipts and payments

	2024 Unrestricted funds £	2023 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	7,837	6,548
Youth programme and activities	10,485	14,753
Adult support and training	-	-
Council tax	104	20
Water and Sewerage	234	311
Electricity and Gas	2,597	3,865
Insurance	1,417	3,057
Repairs and renewals	1,009	1,757
Materials and equipment	2,815	442
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms and badges	1,624	1,604
AGM and Trustee expenses	69	227
Leaving gifts and similar	-	50
Other costs - Ground Rent	250	250
Other costs- donations and similar	-	-
Other costs - bank charges	28	130
<b>Sub total</b>	<b>28,469</b>	<b>33,015</b>
<b>Fundraising expenses</b>		
Scout post	-	-
Fundraising Event costs and TV license	593	969
Other fundraising costs	-	-
<b>Sub total</b>	<b>593</b>	<b>969</b>
<b>Total Gross Expenditure</b>	<b>29,061</b>	<b>33,984</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>29,061</b>	<b>33,984</b>
<b>Net of receipts/(payments)</b>	<b>2,736</b>	<b>- 5,113</b>
<b>Cash Funds last year end</b>	<b>62,993</b>	
<b>Cash Funds this year end</b>	<b>65,729</b>	

# Statement of assets and liabilities at the end of the year

	31st Dec 2024	31st Dec 2023	Unre
	Unrestricted funds £	Unrestricted funds £	
<b>Cash funds</b>	-	-	
Bank current account	45,864	43,077	
Bank deposit account	-	-	
Long term savings account	19,865	19,865	
The Scout Association Short Term Investment Service	-	-	
Cash/Floats		51	
<b>Total cash funds</b>	<b>65,729</b>	<b>62,993</b>	
<b>Other monetary assets</b>			
Tax claim	-	-	
Debts due from the County/Area/District/Group	-	-	
Insurance claim	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	
<b>Investment assets</b>			
Investment property - detail	-	-	
Quoted investments	-	-	
Other investments - detail	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	
<b>Non monetary assets for charity's own use</b>			
Badge stock	-	-	
Shop stock	-	-	
Other stock	-	-	
Land and buildings	-	-	
Motor vehicles	-	-	
Scouting equipment, furniture etc	-	-	
Other	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	
<b>Liabilities</b>			
Accounts not yet paid / cheques written not cashed	-	615	
Expenses incurred but not invoiced	-	-	
Subscriptions not yet paid	-	-	
Loan - detail	-	-	
Other liabilities	-	-	
<b>Sub total</b>	<b>-</b>	<b>615</b>	

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 11/05/2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Joni Alexander - Chair
	Rebecca Hannaway - Treasurer



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Report to the trustees/  
members of

2<sup>nd</sup> Rhiwbina Scout Group

On accounts for the year  
ended

2024

Charity no  
(if any)

5245957

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 /12/ 2024**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*S. Margale*

Date:

*3<sup>rd</sup> May 2025*

Name:

*STEPHEN MARGALETS*



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10

Relevant professional qualification(s) or body (if any):

NA
----

Address:

10 LON-Y-MYNYDD
RHIWBINA
CARDIFF CF14 6NZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE