

2nd Rhiwbina Scout Group

Trustees' Annual Report

For the period year ending December 2019



From (start date)

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to end date

3	1	1	2	2	0
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Section A

Reference and administration details

Group Registration No.

3	1	8	1	4
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Registered Charity No. (if any)

5	2	4	9	5	7
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Principal contact address

Steve Margetts	
10 Lon-y-Mynydd	
Cardiff	
Postcode	CF14 6NZ

Trustee Name	Office (if any)	Dates acted if not for whole year
Steve Margetts	Treasurer	
Martyn Hurley	Group Scout Leader	
Richard Hunter	Secretary	
Steve Gunning	Cub Scout Leader	
Kate Margetts	Chairperson	

Section A

Reference and administration details (continued)

Advisors	Name	Address
Bankers	LloydsTSB Bank PLC	Victoria Park, Cardiff Branch
Scrutineer/Independent Examiner	Steve Tucker	1 Pennard Place, CF14 3HJ, Cardiff

Section B

Structure, governance and management

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of independent representatives including the Chair, Treasurer and Secretary, together with the Group Scout Leader, individual section leaders and other interested parties such as parents of children in the group. The committee meets several times throughout the year.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

Risk and Internal Control

The group has in place systems of **internal controls** that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Section D

Achievements and performance

Summary of the main achievements of the Group during the year:

2020 was a rather strange year for all of us. The group continued to carry out Scouting activities throughout the various lockdowns, making creative use of Zoom and other online facilities, and many "at home" activities while face-to-face meetings were not possible. The Virtual Summer Camp in July was a particular highlight. The Executive Committee wishes to congratulate all the leaders, volunteers and members for supporting the group, keeping Scouting going, and for rising to the challenges raised by Covid-19.

Financially, 2020 was a rather quiet year. Membership subscriptions fell slightly from £8,106 in 2019 to £7,589 in 2020, mostly due to a fall in active memberships. As expected, the cancellation of all camps and Scout Post lead to large changes in our usual spending patterns: overall income from fundraising fell to £1,245 in 2020 from £17,000 in 2019, and overall spending in 2020 was reduced to £8,750, compared to £24,921 in 2019.

Although Scout Post did not take place in 2020, the group received a £10,000 grant from the Economic Resilience Fund in June. Similar grants have been sought in 2021. Gift aid was claimed in 2020 for donations made to the group in 2019. The total amount claimed was £1,406. The group also received a legacy of £1000 from the estate of FA Lockyer, a former member of the group.

Overall the group realised a profit of £11,067 in the 2020 period.

Annual census figures for 2021 shows we have 109 young people under the age of 19 in the group.

Finally the committee would like to thank the section leaders and other volunteers for their continuing hard work in delivering a fantastic scouting programme at 2nd Rhiwbina.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to approx 1 years running costs, circa £28,000

The Group held reserves of £67,937 against this at year end, which is above that required for operating expenses. However, the group owns its own property and grounds so a higher level of savings is required to fund building and maintenance projects.

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks, building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers its cash flow requirements.

The trustees declare that they have approved the trustees' report as above.

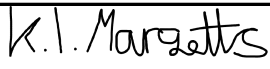

Signed on behalf of the Group's trustees:

Signatures

Names

Position (eg Chair, Sec.)

Date

	
K. I. Margetts	Martyn Hurley
Chair	Group Scout Leader

5th May 2021

2nd Rhiwbina Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1st January	To	31st December
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Receipts and payments

	2020 Unrestricted funds £	2019 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	7,589	8,106
Less: Membership subscriptions paid on (National/County/Area/District)	5,259	5,130
Net membership subscriptions retained	2,330	2,976
Donations	-	-
Legacies	1,000	-
Gift Aid	1,406	883
Other similar income	-	-
Sub total	4,736	3,859
Grants		
Maintenence grant	-	-
Other grants (COVID etc.)	10,000	-
Sub total	10,000	-
Fundraising (gross)		
Scout post	119	3,764
Event Fees	-	477
Other fundraising activities	39	106
Camp deposits and fees	1,087	12,653
Sub total	1,245	17,000
Investment income		
Bank interest	159	148
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	3,677	3,677
Other investment income	-	-
Sub total	3,836	3,825
Total Gross Income	19,817	24,684
Asset and investment sales, etc.	-	-
Total receipts	19,817	24,684

2nd Rhiwbina Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	1st January	To	31st December
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Receipts and payments

	2020 Unrestricted funds £	2019 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	2,169	13,044
Adult support and training	-	-
Council tax	129	157
Water and Sewerage	209	223
Electricity and Gas	363	1,944
Insurance	2,629	2,538
Repairs and renewals and cleaning	561	1,187
Materials and equipment	116	1,027
Printing and photocopying	-	-
Contribution to camp costs	-	1,750
Uniforms and badges	1,257	783
AGM and trustee expenses	-	-
Leaving gifts for leaders	-	-
Other costs - Ground Rent	250	250
Other costs	-	24
Other costs - bank charges	60	60
Sub total	7,743	22,987
Fundraising expenses		
Scout post	849	1,085
Events and TV license	158	849
Detail	-	-
Other fundraising costs	-	-
Sub total	1,007	1,934
Total Gross Expenditure	8,750	24,921
Asset and investment purchases, etc.	-	-
Total payments	8,750	24,921
Net of receipts/(payments)	11,067	- 237

Statement of assets and liabilities at the end of the year

	31st Dec 2020	31st Dec 2019
	Unrestricted funds £	Unrestricted funds £
Cash funds		
Bank current account	47,737	36,670
Bank deposit account	-	-
Long term savings account	19,865	19,865
The Scout Association Short Term Investment Service	-	-
Cash/Floats	335	-
Total cash funds	67,937	56,535
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	125	176
Expenses incurred but not invoiced	348	136
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	473	312

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 6/05/2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	K. I. Margetts
	S. Margetts

Print Name	K. I. Margetts	Chair
	STEVE MARGETTS	Treasurer



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
2nd Rhiwbina Scout Group

On accounts for the year
ended

2020

Charity no (if
any)

5245957

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27th April 2021

Name:

STEPHEN TUCKER

Relevant professional
qualification(s) or body (if
any):

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Address:

1 PENNARD PLACE,
CARDIFF
CF14 3HS

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

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