

# Trustees' Annual Report

For the period

From (start date)

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to end date

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## Section A

## Reference and administration details

Charity name

1st Radyr Scout Group

Other names the charity is known by

Registered charity number (if any)

5 2 4 9 4 2

HQ registration number

Charity's principal address

1st Radyr Scout Group

Heol Isaf, Radyr

Cardiff

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mrs Heather Pells	Group Chair	
2	Mrs Esme Lee	Group Treasurer	
3	Mr Niall Davidson	Group Secretary	
4	Mr Kieran Richards	Group Lead Volunteer	
5	Mrs Elizabeth Merrifield	Trustee	07/11/2024 to date
6	Mrs Kalpana Balakrishnam	Trustee	07/11/2024 to date
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets once per school term.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:  
The maintenance of Group property;  
The raising of funds and the administration of Group finance;  
The insurance of persons, property and equipment;  
Group public occasions;  
Assisting in the recruitment of leaders and other adult support;  
Appointing any sub committees that may be required;  
Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p data-bbox="603 232 1098 266"><b>Risk and Internal Control (Specimen 2)</b></p> <p data-bbox="603 266 1326 427">The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Scouting Activities for our 5 sections provided on a weekly basis. Camps and events organised as required.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul>	<p>Radyr Scouts is run by volunteers.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Section leaders continue to provide a successful programme of events ensuring the children have a varied and wide range of activities as part of their scouting experience. This, in the end, is the main aim of the group and the committee reaffirm their intent to ensure this work continues.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000.

£30,000-£40,000 is held in reserve should the requirement to replace the roof arise.

The Group is currently using surplus reserves to invest in the scouts' building and premises

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

**Section F**

**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

H C. Pells	K. Richards
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Full name(s)

Mrs Heather Pells	Mr Kieran Richards
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Position (eg Secretary, Chair)

Group Chair	Group Lead Volunteer
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Date

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# 1st Radyr Scout Group

## Receipts & Payments Accounts

### 2024

	Year Start Date		Year End Date
For the period from	01/01/2024	To	31/12/2024

## Receipts & Payments

	Unrestricted funds 2024 to the nearest £	Unrestricted funds 2023 to the nearest £
<b>Receipts</b>		
<b>Donations, Legacies &amp; Similar Income</b>		
Membership Subscriptions - Beavers	2,334	2,334
Membership Subscriptions - Cubs	3,597	4,701
Membership Subscriptions - Scouts	5,264	5,396
Donations	20	1,461
Legacies	-	-
Gift Aid	5,411	-
Other Similar Income	-	-
<b>Sub total</b>	<b>16,627</b>	<b>13,891</b>
<b>Grants</b>		
All	-	500
<b>Sub total</b>	<b>-</b>	<b>500</b>
<b>Fundraising</b>		
Scout Post	-	-
Other fundraising activities	-	0
<b>Sub total</b>	<b>-</b>	<b>0</b>
<b>Other Trading Activities</b>		
Hire of building	12,311	12,372
Hire of equipment	-	110
Other Scout hut income	-	-
<b>Sub total</b>	<b>12,311</b>	<b>12,482</b>
<b>Investment Income</b>		
Bank Interest (Group & Scouts)	548	455
The Scout Association Short Term Investment Service	-	-
Other Investment Income	-	-
<b>Sub total</b>	<b>548</b>	<b>455</b>
<b>Other Income</b>		
Group	103	107
Camps & Events - Beavers	162	-
Camps & Events - Cubs	2,649	3,432
Camps & Events - Scouts	6,118	4,693
<b>Sub total</b>	<b>9,031</b>	<b>8,231</b>
<b>Total Gross Income</b>	<b>38,518</b>	<b>35,560</b>
<b>Asset and Investment Sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total Receipts</b>	<b>38,518</b>	<b>35,560</b>

# 1st Radyr Scout Group

## Receipts & Payments Accounts

### 2024

	Year Start Date		Year End Date
For the period from	01/01/2024	To	31/12/2024

### Receipts & Payments

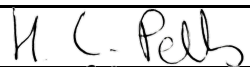

	Unrestricted funds 2024 to the nearest £	Unrestricted funds 2023 to the nearest £
<b>Payments</b>		
<b>Group</b>		
Badges/Neckers/Woggles	-	1,184
Business Rates	75	45
Capitation	6,268	6,433
Cleaning	4,471	4,927
Equipment	1,942	1,524
Maintenance	6,875	688
Insurance	913	861
Key Fob Deposit	-	10
OSM	86	93
Other	660	402
Scout Post	-	-
Sundries	89	526
Training	-	-
Uniform	43	25
Utilities	2,653	3,883
Website	120	-
<b>Sub total</b>	<b>24,195</b>	<b>20,601</b>
<b>Sections</b>		
Youth Programme & Activities - Beavers	307	527
Youth Programme & Activities - Cubs	3,611	8,401
Youth Programme & Activities - Scouts	9,465	7,045
<b>Sub total</b>	<b>13,383</b>	<b>15,973</b>
<b>Total Gross Expenditure</b>	<b>37,578</b>	<b>36,574</b>
<b>Asset &amp; Investment Purchases, etc.</b>	<b>-</b>	<b>-</b>
<b>Total Payments</b>	<b>37,578</b>	<b>36,574</b>
<b>Net of receipts/(payments)</b>	<b>940</b>	<b>- 1,014</b>
<b>Cash funds last year end</b>	<b>66,986</b>	<b>67,999</b>
<b>Cash funds this year end</b>	<b>67,925</b>	<b>66,986</b>



# Statement of Assets & Liabilities at the End of the Period

	Unrestricted funds 2024 to the nearest £	Unrestricted funds 2023 to the nearest £
<b>Cash funds</b>		
Group - Current Account	18,531	18,462
Group - Reserve Account	33,293	32,817
Group - The Scout Association Short Term Investment Service	-	-
Beavers - Current Account	4,438	3,629
Cubs - Current Account	5,751	4,959
Scouts - Current Account	312	501
Scouts - Reserve Account	5,547	6,575
Petit Cash	54	42
<b>Total Cash Funds</b>	<b>67,925</b>	<b>66,986</b>
(agree balances with receipts and payments account)	ok	ok
<b>Other monetary assets</b>		
Tax Claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance Claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment Assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	175,000	175,000
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>175,000</b>	<b>175,000</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other Liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Contingent Liabilities &amp; Future Obligations</b>	N/A	

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on  
 .....26 October..... 2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name	Position
	Heather Pells	Chair
	Esme Lee	Treasurer

## Independent examiner's report to the trustees of 1<sup>st</sup> Radyr Scout Group

I report to the trustees on my examination of the accounts of the 1st Radyr Scout Group for the year ended 31/12/2024

### Responsibilities and basis of report

As the charity trustees of the 1st Radyr Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Radyr Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Radyr Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:   
Name: ROBERT HUGH

Relevant professional qualification or membership of professional bodies (if any): FCA (ICAEW)

Address: 15, Dan-y-Bryn Avenue, Radyr, Cardiff CF15 8DD

Date: 02 October 2025