



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2024		31	12	2024

Section A

Reference and administration details

Charity name

3rd Llanishen Boy Scouts Group

Other names charity is known by

3rd Llanishen Scouts Group

Registered charity number (if any)

524921

Charity's principal address

Scout Hut, Ton yr Ywen Primary School

Maes y Coed Road, Heath, Cardiff

Postcode

CF14 4HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Samuels	Chair		
2	Rebecca Sharp	Treasurer		
3	Helen Scaife	Group Lead Volunteer		
4	Kathryn Joyce	Secretary	From 1 September 2024	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays Bank PLC	

Name of chief executive or names of senior staff members (Optional information)

n/a

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust dated 12 May 1964
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed and elected as required

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The group operates according to the Scouts UK Policy, Organisation and Rules (POR).

Membership of the group is open to young people aged 4-14.

The group is managed by the Group Lead Volunteer and is overseen by the Board of Trustees.

Disclosure and Barring Checks are carried out on all adult volunteers.

All trustees and leaders give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

We support groups of young people from 4 to 14 years of age.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year we keep in mind the responsibilities outlined within the Scout Association POR.

All activities are risk assessed and developed to provide all members with access to the activity.

The main activities are as follows:

- a programme of activities to enable the young people to complete their Chief Scouts Awards – Acorn, Bronze, Silver and Gold – dependent on their section. We support the following sections:

Squirrels – aged 4-6

Beavers – aged 6-8

Cubs – aged 8-10

Scouts – aged 10-14

These activities benefit young people by developing their self-confidence, practical and social skills, life skills and provide opportunities for the young people to make new friends.

We welcome all young people, aged between 4 and 14, regardless of personal background, faith, gender or personal circumstances.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours volunteers, including member volunteers, who spend a great deal of time planning and delivering the programme. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much. All of our leaders and Trustee members are volunteers and receive no remuneration for their time.

Members pay fees of £15 per month (£10 per month for additional siblings), which provides sufficient funding for the delivery of the programme, rent and rates for the daily running of the hut, and the capitation fees charged annually by Scouts UK.

We apply and receive Gift Aid where possible on these fees.

We have a financial support package in place for those families who are unable to cover the full cost of membership.

Where possible we apply for grant funding to maintain the scout hut and provide us with additional funds to purchase equipment.

Summary of the main achievements of the charity during the year

The group grew significantly during this period with the introduction of two new sections – a second Beaver Colony and a second Cubs Pack.

The group was regularly attended by approximately 80 young people each week.

During this period, 7 Squirrels, 7 Beavers, and 8 Cubs achieved the highest Chief Scouts Awards in their sections.

925 badges were awarded across all sections in total.

Cubs and Beavers attended District Camps during the summer, and the Scouts attended the All Wales Scout Campo in Builth Wells.

Camps were also planned within the group and attended by Beavers, Cubs and Scouts.

A Wreath Making session was planned and attended by parents as part of fund raising in December.

Section E

Financial review

Brief statement of the charity's policy on reserves

The main financial risk to the charity is loss of funding from the fees should membership fall. However, membership has grown over the course of the last year. The funds are held to cover 3 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

Proportional average running costs for 3 months amount to £2,000.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding is membership fees.

The main expenditure is the rent and running costs for the hut, and the capitation fees paid annually to the Scouts Association.

Some fund raising is undertaken and grant applications made to cover the costs of essential maintenance to the scout hut.

Section F

Other optional information

The coming year will see continued provision of a programme to support the young people to complete their highest Chief Scout Awards, and a significant programme of maintenance to improve the hut.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

13/10/2025

	2024
Income	
Badges	78.00
Bank interest	124.07
Clothing (hoodies)	110.00
Donation	1,983.00
Events	800.14
Events - Beavers	385.50
Events - Cubs	1,315.00
Events - Scouts	934.00
Events - Squirrels	106.00
Fundraising	343.47
Gift Aid	7,588.39
Go Cardless	-6.09
Grant	2,000.00
Membership Fees	17,252.20
Petty Cash	49.60
Rates	38.00
Uniform	486.50
Expense	
Activity Equipment	180.82
Admin	694.60
Badges	614.54
Camping Equipment	71.64
Capitation fee	5,396.40
Cleaning	1,414.45
Clothing (hoodies)	107.65
Events	1,309.81
Events - Beavers	496.00
Events - Cubs	1,997.97
Events - Scouts	1,166.50
Events - Squirrels	278.20
Go Cardless fee	777.02
Grant	1,519.77
Insurance	799.53
Membership Costs	250.00
Petty Cash	1,326.58
Rates	361.54
Training	0.00
Uniform	946.50
Utilities	896.00
Venue Maintenance	5,272.12
Account balances	
Expense Account	140.89
Barclays Spending	2,672.52

Barclays Savings	10,070.93
Barclays Capitation	10,000.00

Summary

Account balance brought forward	15,174.20
Total income	33,587.78
Total expenditure	25,877.64
Net income	7,710.14
Account balance carried forward	22,884.34

Independent examiner's report to the trustees of 3rd Llanishen Scout Group

I report to the trustees on my examination of the accounts of the 3rd Llanishen Scout for the year ended 31st December 2024

Responsibilities and basis of report

As the charity trustees of the 3rd Llanishen Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 3rd Llanishen Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 3rd Llanishen Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *A.S.Roberts* (document attached to email dated 19th October 2025 to lead volunteer and treasurer)

Name: Andrew Roberts

Relevant professional qualification or membership of professional bodies (if any): Not required

Address: 6 Coed Arian, Cardiff CF14 2ND

Date: 19th October 2025