

The York Joint Scout Trust

Trustees' Annual Report for the period from 1 April 2019 to 31 March 2020

Section A Reference and administration details

Registration Number with the Charity Commissioners	524835
Registration Number with the Scout Association	T2055
Charity's Principal Address	48 Ashley Park Crescent YORK YO31 1HH

Names of the charity trustees who manage the charity

Trustees

Christine Bristow to 24 June 2019
Lars Kramm from 24 June 2019
Graeme Taylor
Kathryn Dunn to 30 April 2020
Nigel White from 1 May 2020
Jill Errington
David Hatliff
Simon Errington
Andy Carter From 1 November 2019 to 31 March 2020

Bankers HSBC, 13 Parliament Street, York YO1 8SG
Charities Aid Foundation Bank

Custodian Trustees Scout Association Trust Corporation
(in respect of Snowball Plantation)

Other Advisers Burns & Co (Solicitors)
Martin Ramsden (Quantity Surveyor)
P B Curran & Co (Insurance Brokers)
Unity Insurance Services
D E Ford Insurance
(all in respect of Snowball Plantation)

Section B Structure, governance and management

Governing documents

The Trust's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the Charity is constituted

The Trust is established under The Scout Association's rules which are common to all Scout Bodies. As a registered charity the Trust confirms that its Trustees pay due regard to the Charity Commission guidance on public benefit in determining its activities.

Trustee selection methods

Because the Trust represents the interests of the York Ebor and York Minster Scout Districts, those Districts each nominate three individuals to act as Trustees.

Trust management

The Trust is managed by its nominated Trustees, who are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Trust functions

This Trust exists to co-ordinate the activities of York Ebor and York Minster Scout Districts in respect of::

The management and maintenance of jointly owned property, including land and property at Stockton-on-the-Forest known as Snowball Plantation, for which the Principal Trustee is the Scout Association Trustee Corporation

The raising of funds and the administration of joint finance

The insurance of persons, property and equipment

The management of scouting events and activities in the City of York

Trust controls

The Trust has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, including dual signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

No serious incidents that should have been reported to the Charity Commission have occurred.

The Trust delegates responsibilities as follows:

For the management and maintenance of property at Snowball Plantation, to the Snowball Plantation Management Committee and for the administration of York Active Support to the York Active Support Committee, each through a mandate granted by the Trust and with accounts consolidated into those of the Trust.

The York Scout & Guide Gang Show is an independent body, representing the two York Scout Districts and Girlguiding North Yorkshire South, but holds a mandate from the Trust, through which it is registered; its accounts are consolidated into those of the Trust.

Reserves

The Trust's policy on reserves is to hold sufficient resources to continue its activities at Snowball Plantation and across the City of York. The Trustees continue to be aware of the need to maximise the level of usage at Snowball Plantation and to budget for realistic income and expenditure, and to prepare and monitor realistic budgets for all other activities.

Section C Objectives and activities

The objectives of the Trust are those of a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The Trust meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Work has started on refurbishing a hut on the site but the coronavirus epidemic has brought all development work to a close for the time being. This closure will obviously impact on the finances of Snowball Plantation. The site continues to be popular with visitors from many different areas. The service team, who are all volunteers, and who give freely of their time, continue to work on a regular basis. The annual St George's Day parade and Chief Scout Awards presentation evening were held. The movement was also represented at the City's Remembrance Sunday Parade. The York Active Support continues to organise, or assist with, scouting activities in the City.

Section D Declaration

The Trustees declare that they have approved the Trustees' report above

Signed on behalf of the Trustees:

Full Name

Lars Kramm

Position

Chairman

Date

10/06/2020

YORK JOINT SCOUT TRUST

Statement of Financial Activities summary for the year ended 31 March 2020

	This Year General Funds	This Year Restricted Funds	This Year Total	Previous Year Total
	£	£	£	£
TOTAL INCOMING RESOURCES (page A4)	40,992.08	0.00	40,992.08	63,161.95
TOTAL RESOURCES EXPENDED (page A5)	<u>(43,833.31)</u>	<u>(10,595.36)</u>	<u>(54,428.67)</u>	<u>(77,897.76)</u>
	(2,841.23)	(10,595.36)	(13,436.59)	(14,735.81)
TRANSFER				
NET INCOMING (OUTGOING) RESOURCES	<u>(2,841.23)</u>	<u>(10,595.36)</u>	<u>(13,436.59)</u>	<u>(14,735.81)</u>
FUND BALANCES BROUGHT FORWARD	63,915.87	84,264.81	148,180.68	162,916.49
FUND BALANCES CARRIED FORWARD	<u>£61,074.64</u>	<u>£73,669.45</u>	<u>£134,744.09</u>	<u>£148,180.68</u>

YORK JOINT SCOUT TRUST

Statement of Financial Activities for the year ended 31 March 2020

	Notes	This Year General Funds £	This Year Restricted Funds £	This Year Total £	Previous Year Total £
INCOMING RESOURCES					
Membership subscriptions		0.00		0.00	1766.67
INVESTMENT INCOME					
Bank interest		6.35	0.00	6.35	1.66
COIF Charities Deposit Account		182.57	0.00	182.57	137.70
		<u>188.92</u>	<u>0.00</u>	<u>188.92</u>	<u>139.36</u>
DONATIONS					
		2,000.00	0.00	2,000.00	8,158.58
Gift Aid Tax Recoverable		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,493.16</u>
		<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>9,651.74</u>
CENTRE INCOME					
Centre Fees		15,900.00	0.00	15,900.00	19,145.00
Site Fees		9,178.00		9,178.00	7,876.80
Shop Income		551.76		551.76	506.00
Telephone income		<u>0.00</u>		<u>0.00</u>	<u>0.20</u>
		<u>25,629.76</u>	<u>0.00</u>	<u>25,629.76</u>	<u>27,528.00</u>
FUND RAISING					
		0.00	0.00	0.00	0.00
Gang Show		<u>16.00</u>	<u>0.00</u>	<u>16.00</u>	<u>10,704.67</u>
		<u>16.00</u>	<u>0.00</u>	<u>16.00</u>	<u>10,704.67</u>
OTHER INCOMING RESOURCES					
Camps and Events		878.00		878.00	1,716.56
District Contributions		7,538.00	0.00	7,538.00	6,475.00
Miscellaneous		822.80		822.80	403.25
Sale of badges/clothing		2,168.60	0.00	2,168.60	1,610.50
Activity Income		<u>1,750.00</u>	<u>0.00</u>	<u>1,750.00</u>	<u>3,166.20</u>
		<u>13,157.40</u>	<u>0.00</u>	<u>13,157.40</u>	<u>13,371.51</u>
TOTAL INCOMING RESOURCES		<u>£40,992.08</u>	<u>£0.00</u>	<u>£40,992.08</u>	<u>£63,161.95</u>

Statement of Financial Activities for the year ended 31 March 2020

	Notes	This Year General Funds £	This Year Restricted Funds £	This Year Total £	Previous Year Total £
RESOURCES EXPENDED					
MEMBERSHIP SUBSCRIPTIONS		0.00		0.00	0.00
RECURRENT COSTS					
Cleaning		4,088.00		4,088.00	1,560.00
Consumables		50.77		50.77	298.67
Security Alarm		1,137.03		1,137.03	1,368.94
Rent		466.67		466.67	466.67
Rates and Refuse		979.59		979.59	1,107.34
Light,Heat and Sewerage		8,291.64		8,291.64	7,905.37
Insurance		3,750.72	0.00	3,750.72	3,582.24
Shop Purchases		198.82	0.00	198.82	241.51
Telephone		690.54		690.54	523.93
		<u>19,653.78</u>	<u>0.00</u>	<u>19,653.78</u>	<u>17,054.67</u>
ACTIVITIES					
Camps and Events		1,064.98	0.00	1,064.98	1,683.00
Gang Show		17.17		17.17	11,692.94
Ceremonials		2,325.40		2,325.40	2,771.62
		<u>3,407.55</u>	<u>0.00</u>	<u>3,407.55</u>	<u>16,147.56</u>
REPAIRS AND RENEWALS					
Centre		2,347.49	0.00	2,347.49	14,987.49
Site		8,960.77	0.00	8,960.77	10,647.10
		<u>11,308.26</u>	<u>0.00</u>	<u>11,308.26</u>	<u>25,634.59</u>
FUND RAISING		0.00	0.00	0.00	0.00
ADMINISTRATION EXPENSES		4,539.65	0.00	4,539.65	3,099.72
ACTIVITY EXPENDITURE		1,333.61	0.00	1,333.61	1,219.24
GRANTS		0.00		0.00	0.00
EQUIPMENT		0.00	0.00	0.00	164.40
BADGE PURCHASES		1,839.73		1,839.73	1,436.85
OTHER EXPENDITURE		12.00		12.00	806.64
DEPRECIATION		1,738.73	10,595.36	12,334.09	12,334.09
TOTAL RESOURCES EXPENDED		<u>£43,833.31</u>	<u>£10,595.36</u>	<u>£54,428.67</u>	<u>£77,897.76</u>

YORK JOINT SCOUT TRUST

Statement of Financial Activities for the year ended 31 March 2020

	Notes	This Year £	This Year £	Previous Year £
FIXED ASSETS				
Tangible assets	2		95,564.11	107,898.20
CURRENT ASSETS				
Stocks		1,226.40		1,254.96
Debtors and Prepayments	3	1,512.99		8,558.30
COIF Charities Deposit Account		26,300.46		26,140.24
Cash at bank and in hand	4	19,790.29		13,884.67
		<u>48,830.14</u>		<u>49,838.17</u>
less: CURRENT LIABILITIES				
Amounts due within one year	5	<u>9,650.16</u>		<u>9,555.69</u>
NET CURRENT ASSETS			39,179.98	40,282.48
Amounts due in more than one year			0.00	0.00
NET ASSETS			<u>£134,744.09</u>	<u>£148,180.68</u>
Represented by:-				
FUNDS				
General Funds			61,074.64	63,915.87
Restricted Funds			73,669.45	84,264.81
			<u>£134,744.09</u>	<u>£148,180.68</u>

Approved by the Trustees on 10 June 2020 and signed on their behalf by

Lars Kramm

Chairperson

The notes on pages 5 to 6 form part of these accounts

YORK JOINT SCOUT TRUST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

1 ACCOUNTING POLICIES

a) Basis of accounting

These accounts are prepared under the historical cost convention (modified to include the revaluation of investments) in accordance with applicable accounting standards and the Statement of Recommended Practice Accounting by Charities.

b) Provision for depreciation of fixed assets of the activities centre is made at annual rates calculated to spread the cost (less anticipated residual disposal value) of each asset evenly over its expected useful life.

The depreciation rates currently in use are: Original Buildings 2.5%, Centre Refurbishment 4%
Plant and Equipment 20% straight line.

c) Stocks are valued at the lower of cost and net realisable value.

d) The accounts include the income and expenditure of the City of York Scout Fellowship and two thirds of the figures for the York Scout and Guide Gang Show.

2. TANGIBLE ASSETS

	Land & Buildings	Equipment	Total
COST Brought forward	305,112.46	17,117.61	322,230.07
Additions			0.00
Disposals		0.00	0.00
Carried forward	305,112.46	17,117.61	322,230.07
DEPRECIATION Brought forward	199,934.26	14,397.61	214,331.87
Charge for the Year	11,654.09	680.00	12,334.09
Eliminated on disposals		0.00	0.00
Carried forward	211,588.35	15,077.61	226,665.96
NET BOOK VALUE			
Carried forward	93,524.11	2,040.00	95,564.11
Brought forward	105,178.20	2,720.00	107,898.20

3. DEBTORS

	This year	Previous Year
Debtors	561.75	4,690.20
Prepayments	951.24	783.60
Income Tax to recover	0.00	3,084.50
	1,512.99	8,558.30

4. CASH AT BANK AND IN HAND

Bank Current Accounts	17,902.41	11,850.10
Bank Deposit Accounts	1,666.66	1,833.34
Cash in Hand	221.22	201.23
	19,790.29	13,884.67

5. LIABILITIES

Trade Creditors	4,653.36	2,107.89
Refundable deposits	1,600.00	1,800.00
Fees in Advance	3,396.80	5,647.80
	9,650.16	9,555.69

6. TRUSTEES EXPENSES

No. of Trustees reimbursed	0	1
Travel expenses	0.00	116.00

8. ANALYSIS OF INCOME AND EXPENDITURE

General	Snowball	Trust	York Active Support	Gang Show	Total
Income	34,858.67	5,184.21	926.85	22.35	40,992.08
Expenditure	38,031.06	4,753.12	949.30	99.83	43,833.31
Surplus/(Deficit)	(3,172.39)	431.09	(22.45)	(77.48)	(2,841.23)
Restricted					
Income	0.00	0.00			0.00
Expenditure	10,595.36	0.00			10,595.36
Surplus/(Deficit)	(10,595.36)	0.00			(10,595.36)

9. ANALYSIS OF ASSETS AND LIABILITIES

	Snowball	Trust	York Active Support	Gang Show	Total
Tangible assets	95,564.11				95,564.11
Stocks	368.58	674.49	50.00	133.33	1,226.40
Debtors etc	985.99	500.00	(73.00)	100.00	1,512.99
COIF Deposit	23,736.65	2,563.81			26,300.46
Cash at bank etc	15,995.59	833.30	1,114.73	1,846.67	19,790.29
Current Liabilities	(9,623.16)	0.00	(27.00)	0.00	(9,650.16)
Long Term Liability		0.00			0.00
NET ASSETS	127,027.76	4,571.60	1,064.73	2,080.00	134,744.09

10. ANALYSIS OF FUNDS

General	53,358.31	4,571.60	1,064.73	2,080.00	61,074.64
Restricted	73,669.45	0.00			73,669.45
	127,027.76	4,571.60	1,064.73	2,080.00	134,744.09

Included in the General Reserves of the Trust are Designated Funds for experiencing scouting overseas £4,306.67

Independent Examiner's Report to the Trustees of the

YORK JOINT SCOUT TRUST

I report on the accounts of the Trust for the year ended 31 March 2020 which comprise the Income and Expenditure Account, the Balance Sheet and related notes.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: John Masheder

Qualification: Company Director

Address: 20 Heworth Hall Drive

York

YO31 1AQ

Date: 31 May 2020