

Trustees' Annual Report

1st April 2024 to 31st March 2025

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Section A: Reference and administration details

Charity name: 2nd Acomb (St. Stephen's) Scout Group

Registered charity number: 524830

HQ registration number: 14342

Charity's principal address: Behind Acomb Church Hall
Front Street
Acomb, York
YO24 3BX

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Rebecca Lincoln	Group Scout Lead Volunteer	
Robert Dickenson	Chairman	
Charlotte Walker	Treasurer	
Janet McPherson	General	
Russell Odom	Deputy Chair	
Lisa West	Administrative Lead	
Rachael Paxton	Health & Safety Lead	
Marsha Roworth	Fundraising Lead	From 12 July 2024
Sarah Brogan	General	
Jason Rose	General	From 12 July 2024
Shannyn Brogan	Youth Ambassador	
Alex Bradford	Youth Ambassador	From 12 July 2024
Beverley Wright	General	To 11 July 2024
Sarah Barnes	General	To 11 July 2024
Susan Oxlade	PCC St Stephen's Church	To 11 July 2024

Names and addresses of advisers

Type of advisor	Name	Address
Bank	Barclays Bank PLC	1-3 Parliament Street, York. YO1 8SE
Bank	Lloyds Bank PLC	2 Pavement, York. YO1 9UP
Insurance broker	Unity Insurance	Suite 8, The Quadrant, Business Park, 60 Marlborough Road, Lancing. BN15 8UW

Section B: Structure, Governance and Management

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer, Group Scout Lead Volunteer (Ex Officio), Administrative Lead, two Youth Ambassadors, and 6 other Trustees and meets every 3 months.

Members of the Trustee Board complete "Being a Trustee in Scouts" learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. They work within the Policy, Organisation and Rules of The Scout Association. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Since 1988 the Group have owned Redmire Station House in Wensleydale, North Yorkshire, under a Declaration of Trust with 4 Trustees. A team of volunteers are responsible for the day to day running, maintenance, financing and hiring of the property. This team reports to the Group Trustee Board.

The Group is currently investigating options for a major refurbishment or relocation of our HQ building, and a team has been formed to research, plan, fundraise and manage the project. This team also reports to the Group Trustee Board.

Risk and Internal Control

The Group Trustee Board maintains a robust and detailed Risk Management process, policy and Risk Register. Risks are managed under a continual cycle of identification, review and remediation. The notable risks to which they believe the Group is exposed are:

- **Lease for HQ with church has expired.** There are no concerns over renewal on either side of the relationship; with agreement of the church, we have engaged a solicitor to draft a new lease and expect to provide this to the Church in the near future.
- **Shortage of leaders.** All existing sections are currently reasonably well covered, and we have a strong pipeline of Young Leaders. However, there's certainly space for more, and with more leaders we

could open a second Squirrel drey to accommodate young people currently on the waiting list. Recruitment activities are always ongoing.

- **Bookings for Redmire may not cover costs.** The Trustee board are taking legal and professional advice, and are reviewing options for maximising the contribution of Redmire towards our charitable objects.
- **HQ age and state of repair.** The building dates from the 1960s and is showing its age. It is too small in its current configuration to accommodate all the activities we would like for the number of young people we have. It could eventually become unusable without major work. We have formed a team to investigate options for refurbishment, rebuild or relocation, and then manage the resulting project.
- **Cyber-attack.** The Group uses reputable suppliers for our IT systems, and the IT team who manage them are experienced professionals. However, we have no policy which standardises good practice for our configuration and usage of these systems. This is being written, and thereafter we will audit all systems' configurations and usage against it, and correct any issues found.

Section C: Objectives and Activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs and attitudes.
- **Co-operation** - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities

- make and live by their Promise

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D: Achievements and performance

Summary of the main achievements of the charity during the year

The Group continues to run 8 sections, with 54 wonderful, dedicated adult volunteers enabling 133 young people to gain Skills For Life through Scouting in Acomb and surrounding areas.

Following mechanical failures of both of our Group minibuses, a major fundraising drive has allowed us to replace these with two new (to us!) minibuses and a baggage van. We are grateful to all the organisations and individuals who supported us.

The Group has renewed its sponsorship agreement with St. Stephen's Church.

After a generous donation and considerable time and effort from our dedicated volunteers, we have a new kitchen in HQ almost ready to use. Many thanks are due to all concerned.

We have taken new opportunities for our young people to get involved with a broader range of activities than ever before. Amongst many other things, our Cubs and Scouts have created a podcast with LNER, we took the Scouts to the National Space Centre, the Squirrels took part in a national trial with the National Railway Museum of their new Early Years activities.

Section E: Financial Review

Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board has updated its reserves policy this year, and considers that the group should hold free reserves equivalent to 3 months group running costs, circa £4,000 and approximately 12 months' running costs of Redmire, amounting to £11,000. Free reserves are defined as the total group reserves, less any restricted or designated funds and after adding or deducting the amount due to or from future trips and the amount expected to be due in capitation fees relating to past months.

The Group held free reserves of £31,874 against a target of £15,000 at year end. The Group is cognisant that it is necessary to have a Scout hut which is fit for the future of the group, and so reserves in excess of target will be required to allow the planning and work to commence on a project to deliver this.

Investment Policy

The Group believe that they have no need to invest in longer term investment other than the Freehold Asset. The Group will therefore hold funds in deposit accounts with immediate access, trying to maximise any interest.

How expenditure has supported the key objectives of the charity

Expenditure has focussed mainly on operational expenditure of running and maintaining the Scout hut, purchasing and maintaining the two minibuses and the van, running scouting activities, including scout camps and operating Redmire.

Redmire has been a key venue for scout and other youth groups' camps for many years, and the expenditure here has focussed on keeping it operational both for the continued benefit of the Group and to maximise rental income to offset the costs.

Section F: Other Information

Plans for future periods

Over the next few years, the Group plans to undertake a major capital project to improve the situation of its HQ building and make it fully fit for purpose once again and for the next few decades.

We are investigating opening a second Squirrel Drey, as we have a large waiting list for this age group.

Section G: Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature



Full name

Robert Dickenson

Russell Odom

Position

Chairman

Deputy Chair

Date

7th July 2025



2nd Acomb (St Stephen's) Scout Group (Charity no. 524830)
Receipts and Payments Account

For the year from	1st April 2024	To	31st March 2025
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Receipts and payments

	Unrestricted funds	Restricted Funds - Redmire	Restricted Funds - Minibus	2024/25 Restricted Funds - Utilities	Restricted Funds - Scouts	Restricted Funds - Kitchen	Total funds	2023/24 Total funds
	£	£	£		£		£	£
Receipts								
Donations, legacies and similar income								
Membership subscriptions	19,788	-	-	-	-	-	19,788	17,658
Individual Donations	702	-	-	-	-	2,349	3,051	3,944
Point of Sale donations	189	-	-	-	-	-	189	171
Gift-in-kind	1,000	-	-	-	-	-	1,000	-
Raffle	-	-	-	-	-	-	-	115
100 Club	280	-	-	-	-	283	562	252
Gift Aid	2,956	-	-	-	-	-	2,956	3,177
Fundraising Events	-	-	80	-	-	-	80	2,439
Sub total	24,914	-	80	-	-	2,632	27,626	27,757
Grants								
Ward Grant	-	-	-	-	-	-	-	3,500
Other grants	-	-	7,500	-	-	500	8,000	1,745
Sub total	-	-	7,500	-	-	500	8,000	5,245
Trading Income								
Stalls	-	-	570	-	-	-	570	340
Sale of donated stock	-	-	-	-	-	-	-	120
Uniform sales - investiture	235	-	-	-	-	-	235	-
Hire of Scout Building	-	-	-	-	-	-	-	8
Hire of vehicle	935	-	-	-	-	-	935	415
Hire of Redmire	13,258	-	-	-	-	-	13,258	13,336
	14,428	-	570	-	-	-	14,998	14,218
Income from Charitable Activities								
Scouting Activities - in Year	6,730	-	-	-	-	-	6,730	12,099
Scouting Activities - Future	4,353	-	-	-	-	-	4,353	3,850
Scouting Activities - Refunds	-	-	-	-	-	-	-	-
Group Socials	-	-	-	-	-	-	-	-
Sub total	11,082	-	-	-	-	-	11,082	15,949
Investment income								
Bank interest	547	-	-	-	-	-	547	369
The Scout Association Short Term Investment Service	-	-	-	-	-	-	-	10
Other investment income	-	-	-	-	-	-	-	-
Sub total	547	-	-	-	-	-	547	379
Total Gross Income	50,970	-	8,150	-	-	3,132	62,252	63,548
Asset and investment sales, etc.	-	-	1,500	-	-	-	1,500	-
Total receipts	50,970	-	9,650	-	-	3,132	63,752	63,548



2nd Acomb (St Stephen's) Scout Group (Charity no. 524830)
Receipts and Payments Account

For the year from	1st April 2024	To	31st March 2025
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Receipts and payments

	Unrestricted funds	Restricted Funds - Redmire	Restricted funds - Minibus	2024/25 Restricted funds - Utilities	Restricted funds - Scouts	Restricted Funds - Kitchen	Total funds	2023/24 Total funds
	£		£	£	£		£	£
Payments								
Charitable Activities								
Membership subscriptions paid on (National/County/Area/District)	8,514	-	-	-	-	-	8,514	8,100
Camp costs - in year	6,247	-	-	-	-	-	6,247	13,733
Camp costs - future	5,975	-	-	-	-	-	5,975	2,868
Group Socials	186	-	-	-	-	-	186	-
Section Running costs	818	-	-	-	1,989	-	2,807	2,035
Adult support and training	-	-	-	-	-	-	-	40
Rent	250	-	-	-	-	-	250	812
Asbestos survey	384	-	-	-	-	-	384	-
Electricity, Gas and Water	2,041	-	-	1,093	-	-	3,135	655
Insurance	993	-	-	-	-	-	993	1,110
Fire Prevention Costs	88	-	-	-	-	-	88	495
Repairs and Renewals	39	-	-	-	-	751	789	71
Materials & Equipment	-	-	-	-	-	-	-	498
Legal costs - Gift in Kind	1,000	-	-	-	-	-	1,000	-
Transport - Insurance & Licence	1,900	-	2,664	-	-	-	4,563	208
Transport - Fuel	476	-	-	-	-	-	476	674
Transport - Repairs	302	-	178	-	-	-	481	352
Printing, photocopying	73	-	-	-	-	-	73	226
Web Site	258	-	-	-	-	-	258	285
Badges	1,128	-	-	-	-	-	1,128	2,232
Uniforms	-	-	-	-	-	-	-	424
AGM and trustee expenses	123	-	-	-	-	-	123	126
Go Card, OSM & other costs	1,476	-	-	-	-	-	1,476	1,609
Other costs detail 3	-	-	-	-	-	-	-	-
Sub total	32,271	-	2,842	1,093	1,989	751	38,946	36,554
Fundraising expenses								
Donation platform costs	30	-	-	-	-	-	30	155
100 Club Prizes	280	-	-	-	-	-	280	144
Sub total	310	-	-	-	-	-	310	298
Trading expenses								
Redmire running costs	13,458	-	-	-	-	-	13,458	10,926
Redmire administration costs	918	-	-	-	-	-	918	797
Redmire building works	8,107	-	-	-	-	-	8,107	2,354
Sub total	22,484	-	-	-	-	-	22,484	14,077
Total Gross Expenditure	55,064	-	2,842	1,093	1,989	751	61,739	50,929
Asset and investment purchases, etc.	-	-	14,900	-	-	-	14,900	-
Total payments	55,064	-	17,742	1,093	1,989	751	76,639	50,929
Net of receipts/(payments)	(4,093)	-	(8,092)	(1,093)	(1,989)	2,381	(12,887)	12,620
Transfers between funds	276	-	49	13	(339)	-	-	-
Cash funds last year end	34,871	-	8,091	1,080	2,328	-	46,370	33,750
Cash funds this year end	31,054	-	47	-	-	2,381	33,483	46,370



2nd Acomb (St Stephen's) Scout Group (Charity no. 524830)
Receipts and Payments Account

For the year from	1st April 2024	To	31st March 2025
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Statement of assets and liabilities at the end of the year

31st March 2025							31st March 2024
Unrestricted funds	Restricted funds - Redmire	Restricted funds - Minibus	Restricted funds - Utilities	Restricted funds - Scouts	Restricted funds - Kitchen	Total funds	Total funds
£	£	£	£	£	£	£	£
Cash funds							
Bank current accounts	4,178	47	-	-	2,381	6,607	8,680
Bank deposit accounts	30,229	-	-	-	-	30,229	40,587
Advances	(3,353)	-	-	-	-	(3,353)	(3,006)
The Scout Association Short Term Investment Service	-	-	-	-	-	-	(0)
Cash/Floats	-	-	-	-	-	-	-
Total cash funds	31,054	47	-	-	2,381	33,483	46,261
(agree balances with receipts and payments a/c)	ok	ok	ok	ok	ok	ok	ok
Other monetary assets							
Tax claim	-	-	-	-	-	-	-
Debts due from the District	-	-	-	-	-	-	-
Insurance claim	-	-	-	-	-	-	-
Sub total	-	-	-	-	-	-	-
Investment assets							
Investment property - detail	-	-	-	-	-	-	-
Quoted investments	-	-	-	-	-	-	-
Other investments - detail	-	-	-	-	-	-	-
Sub total	-	-	-	-	-	-	-
Non monetary assets for charity's own use							
Badge stock	2,487	-	-	-	-	2,487	2,772
Land and Buildings							
At Cost	80,380	-	-	-	-	80,380	80,380
Other Assets at Valuation							
Motor vehicles	14,900	-	-	-	-	14,900	3,300
Scouting equipment, furniture etc	10,592	-	-	-	-	10,592	7,600
Trophies	100	-	-	-	-	100	100
Sub total	28,079	80,380	-	-	-	108,459	94,152
Liabilities							
Accounts not yet paid	-	-	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-	-	-
Other liabilities	-	-	-	-	-	-	-
Sub total	-	-	-	-	-	-	-
Total net assets	59,133	80,380	47	-	2,381	141,942	140,413

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 11th July 2025 and signed on their behalf by

Signature	Name	
	Robert Dickenson	Chairman
#VALUE!	Charlotte Walker	Treasurer



INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEE BOARD OF
2ND ACOMB (ST. STEPHEN'S) SCOUT GROUP

I report on the Accounts of the Group for the year ended 31st March 2024.

Respective responsibilities of Trustees and Examiner

The Group's Trustee Board is responsible for the preparation of the Accounts and consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the Act) and that an independent examination is required.

It is my responsibility to:

- 1) Examine the Accounts under Section 145 of the 2011 Act;
- 2) To follow the procedures laid down in the General Directions given by the Charities Commission under Section 145(5)(b) of the 2011 Act;
- 3) To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions by the Charity Commission. An examination includes a review of accounting records kept by the Group and a comparison of the Accounts with those records. It also includes consideration of any unusual items or disclosures in the Financial Statements, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the Accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention.

- 1) which gives me reasonable cause to believe that in any material respect the requirements.
- a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - b) to prepare Financial Statements which accord with the accounting records; and
 - c) to comply with the accounting requirements of the 2011 Act.

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Signed

Name;

Mr Richard Turpin

Qualification:

AAT Qualified and CIMA Student

Address:

18 Balmoral Terrace
Southbank
York
YO23 1HS

Date:

20th November 2025