

**2ND ACOMB (ST. STEPHEN'S) SCOUT GROUP**  
**TRUSTEE'S REPORT**  
**FOR THE YEAR ENDED 31ST MARCH 2022**



**REFERENCE AND ADMINISTRATION DETAILS**

**TRUSTEES: Ex - Officio [Appointment]**

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>* Group Scout Leader</li><li>* Scout Leader</li><li>Cub Scout Leader - Apaches</li><li>Cub Scout Leader - Mohawks</li><li>Beaver Scout Leader - Tuesday</li><li>Beaver Scout Leader - Thursday</li><li>Squirrel Leader</li><li>Explorer Leader</li></ul> | <ul style="list-style-type: none"><li>♦ Rebecca Lincoln</li><li>Nik Owen</li><li>Vacant</li><li>Janet McPherson</li><li>Julie Owen</li><li>Trevor Foot</li><li>Naomi Tute</li><li>Alex Roworth</li></ul> |
|--|--|

**TRUSTEES: Elected**

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>* Treasurer</li><li>* Secretary</li></ul> | <p>Paul Gregson<br/>Rachel Bramwell</p> |
|---|---|

**TRUSTEES: Nominated [Appointment]**

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>* Chairman</li><li>* Vice Chairman</li><li>Parent Representative - Scouts</li><li>Parent Representative - Cubs</li><li>Parent Representative - Cubs</li><li>Parent Representative - Beavers</li><li>Parent Representative - Squirrels</li><li>Parochial Church Council</li></ul> | <ul style="list-style-type: none"><li>♦ Robert Dickenson</li><li>Vacant</li><li>Lisa West</li><li>Vacant</li><li>Laura Wells-Law</li><li>Sarah Barnes</li><li>Vacant</li><li>Sue Trotter/Anne Barke</li></ul> |
|--|---|

**BANKERS:**

Barclays Bank plc, Parliament Street, York  
Lloyds Bank plc, Pavement, York

**OTHER ADVISORS:**

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>* Redmire Station House</li><li>Redmire Station House</li><li>Young Leader Support</li></ul> | <ul style="list-style-type: none"><li>♦ Richard White</li><li>♦ Alex Roworth</li><li>Janet McPherson</li></ul> |
|--|--|

**THE SCOUT ASSOCIATION REGISTRATION NUMBER:**

14342

**CHARITY REGISTRATION NUMBER:**

524830

**CONTACT NAME & ADDRESS:**

Mr. Robert Dickenson, 11 Muirfield Way, Acomb, YORK YO26 5QW

- \* *Trustees registered with Charities Commission*
- ♦ *Members of Redmire Station House Board of Trustees*

# 2ND ACOMB (ST. STEPHEN'S) SCOUT GROUP

## TRUSTEE'S REPORT [CONTINUED]

### FOR THE YEAR ENDED 31ST MARCH 2022



#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. The Group is an educational charity managed by the Group Executive Committee, membership of which is set out above.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- a) The maintenance of Group property;
- b) The raising of funds and the administration of Group finance;
- c) The insurance of persons, property and equipment;
- d) Assisting in the recruitment of leaders and other adult support;
- e) Appointing Administrators and Advisors other than those who are elected

Since 1988 the Group have owned Redmire Station House and this property is owned under a Declaration of Trust with a Board of 4 Trustees (2 Group Trustees and 2 Redmire Trustees - see above) assisted by a Chairman, the Group Scout Leader and 2 co-opted individuals. They are responsible for the day to day running, maintenance, financing and hiring of the property.

#### **RISKS AND INTERNAL CONTROL**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- a) Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- b) Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- c) Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- d) Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then they would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- e) Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

#### **OBJECTIVES AND ACTIVITIES**

The Purpose of Scouting - Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting - As Scouts we are guided by these values:

- |                |   |
|----------------|---|
| Integrity -    | We act with integrity; we are honest, trustworthy and loyal.              |
| Respect -      | We have self-respect and respect for others.                              |
| Care -         | We support others and take care of the world in which we live.            |
| Belief -       | We explore our faiths, beliefs and attitudes.                             |
| Co-operation - | We make a positive difference; we co-operate with others and make friends |

The range of activities provided for the children is getting back to pre-Coronavirus outbreak levels. All sections continue to well supported and the level of leadership is good.

#### **PUBLIC BENEFIT**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

#### **FINANCIAL REVIEW**

Receipts have increased from £34k to £36k supported in the main by rents received for the use of Redmire Station House, some further Government COVID Grants and back to "Face to face" scouting and the introduction of a "Squirrel Drey" section for 4 to 6 year olds. The Group continues to claim Gift Aid and Income from Group camps and events has increased as such events become more possible with COVID reducing its effectness.

Expenditure increased by £12k with the return "face to face" activities. This meant that our property running costs, Group Activities and vehicle running costs all increased. In our 90th Anniversary year we have purchased specialist badges as well as increasing our badge stock with the extra section.

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Redmire Board of Trustees considers that they should hold a sum equivalent to 12 months running costs, circa £8k for any major building works being required.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

## 2ND ACOMB (ST. STEPHENS) SCOUT GROUP

### RECEIPTS & PAYMENTS ACCOUNT SUMMARY

### FOR THE YEAR ENDED 31ST MARCH 2022



	This Year	31st March 2021
Total Receipts for the year	38,632.02	34,264.63
Total Payments for the year	<u>34,340.11</u>	<u>22,879.85</u>
Net receipts/(payments) for the period	4,291.91	11,384.78
Cash, Bank and similar funds brought forward	33,567.75	22,182.97
Cash, Bank and similar funds carried forward	<u><b>£37,859.66</b></u>	<u><b>£33,567.75</b></u>

### STATEMENT OF ASSETS & LIABILITIES at 31st March 2022

	This Year	31st March 2021
<b>MONETARY ASSETS:</b>		
Group Deposit Account	10.91	10.91
Group Current Account	<u>7,054.55</u>	<u>11,586.56</u>
	7,065.46	11,597.47
Sections Bank Accounts & Cash	0.00	1,075.75
Redmire Bank Accounts & Cash less Advances	<u>29,619.79</u>	<u>20,487.41</u>
	36,685.25	33,160.63
The Scout Association Short Term Deposit	<u>407.33</u>	<u>407.12</u>
	<u><b>£37,092.58</b></u>	<u><b>£33,567.75</b></u>
<b>NON-MONETARY ASSETS:</b>		
Redmire Station House	459,000.00	459,000.00
Trailer	1,300.00	1,300.00
Minibus Ford Transit - LD04YTF	2,000.00	2,500.00
Minibus LDV - X739NUG	500.00	500.00
Marquees	4,000.00	5,000.00
Tentage	3,500.00	3,000.00
Camping Equipment	1,300.00	1,300.00
HQ Furniture & Equipment	1,300.00	1,300.00
Trophies	<u>100.00</u>	<u>100.00</u>
	<u><b>473,000.00</b></u>	<u><b>474,000.00</b></u>
<b>TOTAL ASSETS LESS LIABILITIES:</b>	<u><b>510,092.58</b></u>	<u><b>507,567.75</b></u>

The above account and accompanying statements of assets and liabilities were approved by the Trustees on 28 April 2022 and signed on their behalf by

Mr. Robert Dickenson [Chairman]

## 2ND ACOMB (ST. STEPHEN'S) SCOUT GROUP

### RECEIPTS for the Year ended 31st March 2022



	This Year	Previous Year
<b>MEMBERSHIP SUBSCRIPTIONS</b>	13,353.50	10,008.00
Less Portion of DD Subscriptions to Sections	-	-
Add Rebate from York Scouts, Ebor District	-	150.00
Add Rebate from North Yorkshire Scouts	250.00	-
Less Paid to York Scouts, Ebor District	(6,634.00)	(4,743.00)
	6,969.50	5,415.00
<b>Inland Revenue - Gift Aid</b>	375.88	3,510.22
	<b>7,345.38</b>	<b>8,925.22</b>
<b>INVESTMENT INCOME RECEIVED</b>	<b>3.00</b>	<b>11.67</b>
Bank Interest	2.79	5.27
The Scout Association Short Term Investment	0.21	6.40
<b>PROPERTY INCOME - REDMIRE STATION HOUSE</b>	<b>11,050.00</b>	<b>1,300.00</b>
Rent	11,050.00	1,300.00
Electricity	-	-
<b>DONATIONS &amp; GRANTS</b>	<b>12,774.24</b>	<b>22,542.07</b>
Ward Contributions	500.00	100.00
Charities Trust	500.00	500.00
Individual	111.54	1,055.85
Give as You Earn	200.00	90.26
EasyFund	44.14	41.14
Redmire Station House - Grants	11,338.48	20,696.89
Redmire Station House - Donations	30.08	57.93
Other	50.00	-
<b>ACTIVITIES</b>	<b>6,173.00</b>	<b>937.50</b>
Group Events - in year	6,103.00	-
Group Events - refunds	(2,270.00)	(1,137.50)
Group Events - future	2,340.00	2,075.00
<b>FUND RAISING</b>	<b>1,286.40</b>	<b>548.17</b>
Supermarkets	1,172.40	548.17
Group Evening	114.00	-
Bags4School	-	-
<b>SALE OF CAPITAL EQUIPMENT</b>	<b>0.00</b>	<b>0.00</b>
Miscellaneous	-	-
Vehicles	-	-
<b>TOTAL RECEIPTS FOR THE YEAR</b>	<b>£38,632.02</b>	<b>£34,264.63</b>

## 2ND ACOMB (ST. STEPHEN'S) SCOUT GROUP

### PAYMENTS for the Year Ended 31st March 2022



	This Year	Previous Year
<b>PREMISES SCOUT HQ:</b>	<b>5,039.54</b>	<b>3,958.49</b>
Light, Heat & Water	2,162.99	1,229.56
Insurance	2,183.10	1,441.42
Improvements	693.45	819.03
Repairs	-	468.48
<b>PROPERTY IMPROVEMENTS &amp; RUNNING COSTS</b>	<b>13,021.47</b>	<b>14,234.45</b>
Redmire Station House - Works	3,694.49	8,431.88
Redmire Station House - Utilities	9,326.98	5,802.57
<b>ACTIVITIES:</b>	<b>8,287.73</b>	<b>320.38</b>
Group Events	6,387.73	320.38
Group Events Future Costs	1,900.00	-
<b>FUND RAISING:</b>	<b>73.10</b>	<b>0.00</b>
Group Evening	54.60	-
Wreath	18.50	-
<b>ADMINISTRATION / SUNDRY EXPENSES:</b>	<b>673.20</b>	<b>1,141.77</b>
Gifts	-	-
Secretarial Expenses	9.00	45.88
Refreshments	161.94	128.23
OSM	475.26	-
Bank Charge	-	-
Redmire Station House Miscellaneous	27.00	967.66
<b>PURCHASE OF CAPITAL EQUIPMENT:</b>	<b>770.33</b>	<b>0.00</b>
Vehicles	-	-
Other	770.33	-
<b>PURCHASE OF BADGES/UNIFORMS:</b>	<b>1,750.84</b>	<b>335.46</b>
Badges	2,417.35	335.46
Uniform	(666.51)	-
<b>TRANSPORT RUNNING COSTS:</b>	<b>4,666.96</b>	<b>2,843.45</b>
Insurance & Road Fund Licences	1,693.94	2,409.49
Fuel	959.43	137.46
Repairs & Running Costs	2,263.59	355.00
Minibus use	(250.00)	(58.50)
<b>PRESENTATIONS:</b>	<b>56.94</b>	<b>45.85</b>
Trophies	56.94	45.85
<b>TOTAL PAYMENTS FOR THE YEAR</b>	<b>£34,340.11</b>	<b>£22,879.85</b>

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF 2ND ACOMB (ST. STEPHEN'S) SCOUT GROUP



I report on the Accounts of the Group for the year ended 31st March 2022.

## **Respective responsibilities of Trustees and Examiner**

The Group's Trustees are responsible for the preparation of the Accounts and consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the Act) and that an independent examination is required.

It is my responsibility to:

- 1) Examine the Accounts under Section 145 of the 2011 Act;
- 2) To follow the procedures laid down in the General Directions given by the Charities Commission under Section 145(5)(b) of the 2011 Act;
- 3) To state whether particular matters have come to my attention.

## **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions by the Charity Commission. An examination includes a review of accounting records kept by the Group and a comparison of the Accounts with those records. It also includes consideration of any unusual items or disclosures in the Financial Statements, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the Accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention.

- 1) which gives me reasonable cause to believe that in any material respect the requirements.
  - a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - b) to prepare Financial Statements which accord with the accounting records; and
  - c) to comply with the accounting requirements of the 2011 Act.

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.

Signed                      Sian Mountain

Name;                      Mrs S Mountain

Qualification:           CIMA ACMA (1-2MELM5)

Address:                   19 Riverside Crescent  
                                 York  
                                 YO32 9SY

Date:                        27th January 2023