

Skills for life,  
creating more  
great adventures...



West Yorkshire Scouts  
Annual Report 2021-22

**Scouts**   
West Yorkshire

# County Commissioner Report

Scouting provides fantastic opportunities for young people and volunteers alike to develop Skills for Life. Improving life chances, well-being and local communities. It's great to see that your commitment and dedication to Scouting has returned West Yorkshire Scouts to near pre-pandemic numbers in the 2022 census, ensuring we are providing Skills for Life to over 7000 young people.

I've included Growth data in this review for your information, which compares census information from January 2020 (pre pandemic) to January 2022. A big shout out to Keighley who achieved even higher numbers in 2022 than in 2020. We also saw an increase in the number of Scout Troops, an increase in the average size of sections and waiting lists doubling. Showing the demand for Scouting and the opportunity for success across all communities is out there.

We've seen the formation of our new Early Years section Squirrels. With the drive and support from our ACC Squirrels Dan Breeze, West Yorkshire Scouts has the third highest number of Squirrel Drey's nationally and more opening all the time. We are also seeing a large number of new volunteers coming forward to run Squirrels and new Drey's filling up very rapidly. A big thank you to all groups that have

taken the bold decision to open Drey's, offering even more young people Skills For Life.

I mentioned earlier that West Yorkshire Scouts waiting lists have considerably increased, we now have over 1200 young people wanting to join the Scouting adventure. These waiting lists include 67 at Menston, 43 at 33rd Huddersfield, 30 at Hebden Bridge, 181 at Heckmondwike, 35 at Savile Town, 52 at Pellon and 47 at Lightcliffe. Big numbers that we need to tackle. We are seeing some of the greatest demand for Scouting for our extremely popular weekend sections which allow more young people of Muslim faith to gain Skills for Life through Scouting. Heavy Woollen district has some 241 Muslim boys and girls wanting to join their weekend sections. Working with the District and Regional Team we are running a volunteer recruitment campaign to attract more volunteers and open new sections. This is a model I'm keen to look at with the others going forward.





The search for volunteers has been a real focus of the Growth Board over the last 12 months under the leadership of our DCC Growth, Elaine Clough. You'll all know how important the growth work is after losing over 500 volunteers during the last two years. I'm so glad to say that volunteer numbers are back on the increase. New marketing material arriving from the Growth Board soon will be a fully logo'd Gazebo and promotion banners available for groups and districts, as an alternative to the MDU.



We continue to develop the relationship with Bradford University with the aim of promoting volunteering opportunities across their students. After some very successful events hosted at Bradford University such as the science badge, we are developing an annual plan of joint activities. The University is also offering to their students a dissertation opportunity to look at ways West Yorkshire Scouts can reduce its carbon footprint. With the University we also intend to hold a climate conference for older Scouts and Explorers, to develop our plan and map out our Protect the Planet journey through the next five years.



As a county we have created a Diversity Group to explore how to bring Scouting to more communities across West Yorkshire. With a real focus on what we need to adjust to ensure all young people and adults have equal opportunities to be part of our scouting family. Whether that's individuals that are mentally / physically disabled, those that are disadvantaged or young people and volunteers of different faiths. There



is a real scale of opportunity if we all work together to make scouting across West Yorkshire truly diverse, available, and accessible to all.

I'm sure you'll all agree that it's been fantastic to see our campsites and activity centres in full swing and buzzing with excited young people. Thanks to the very generous donation by the late Mary Bushell, we've seen 'Bushell Shelters' pop up across all our campsites and are being put to great use. I'm sure Mary would be proud of the legacy created for many decades to come.

The Programme we are seeing now is just superb whether delivered locally, by districts or the county. You'll hear later from our DCC Programme - Phil Pearson all about the great programme that has happened over the last 12 months and is planned for 2023. Can I just take the opportunity to shout out to the great work of our ACC team, and our walking, climbing, water activities and pioneering teams for their work to provide activities for our young people as well as train volunteers in delivering adventurous activities.

As a County I continue to be impressed by the outstanding commitment of our leaders to helping young people achieve their Top Awards with 829 Chief Scout Awards, 87 Duke of Edinburgh Awards and 3 Queen Scout Awards achieved during a difficult 2021. With the dedication and enthusiasm shown by leaders to supporting the DofE scheme, Young Leaders scheme, CSA's and of course the QSA I know those numbers will be considerably greater during 2022. If you need any guidance on Top

Awards, please speak to DCC Matt Turner.

I'm sure you will have all heard about national changes that are coming. West Yorkshire has been selected as an early adopter of these changes from February 2023. They will include a warmer welcoming for new volunteers, more flexible volunteering and more engaging online learning. All the changes that are coming are designed and developed to attract more volunteers into Scouting to provide yet more young people with Skills for Life. The membership system is being reviewed, wood badge will become optional and there will be greater reach into harder to reach

communities. All exciting changes which we will take the county through under the guidance of a new Transformation Board led by DCC Operations - Gaz Pierce.

Thank you to District Commissioners, the County team, every leader, trustee and member for all your support, drive and commitment over the last 12 months to make West Yorkshire Scouts so successful.

Ian Womersley  
County Commissioner

## County President Report

It has been a real pleasure and an honour for me to serve as President of West Yorkshire Scouts. Every time I take part in one of the many events organised by the Scouts, I am so impressed by the commitment and energy of the young people involved, and of the hard work put in by Scout leaders.

As I said at the Festival of Scouting earlier this year, scouting provides such a wide range of opportunities for young people and volunteers of all ages to gain skills, make friendships and have a positive impact on our communities.

Whether it's helping out during the pandemic, or responding to the Ukraine refugee crisis, we can always count on Scouts to step up to the mark and play their part in supporting the whole community, and the most vulnerable in particular.

As the MP for Batley and Spenningsdale I am doubly proud of the role scouting plays in my constituency. It brings people together from a wide variety of different backgrounds and gives young people a plethora of opportunities to enjoy activities they may never otherwise have had the chance to experience.

**Kim Leadbeater**



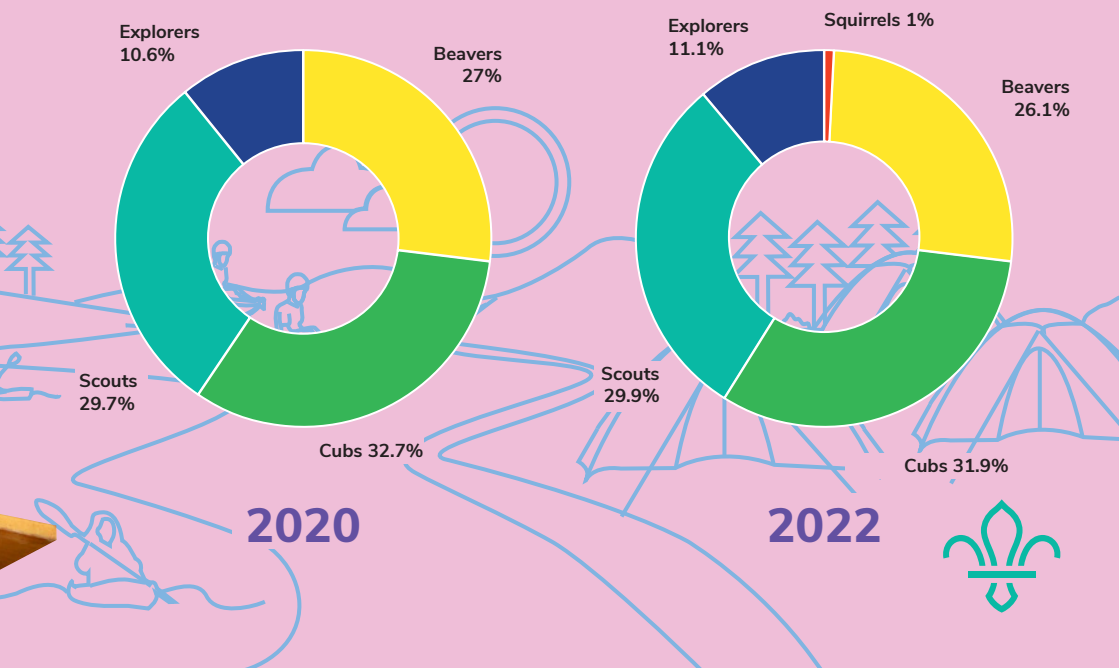
# Membership comparison

District	2020	2022	% Difference YP from 2020
Keighley	631	652	103%
Aire Valley	676	603	89%
Brighouse	405	359	89%
Bradford South	670	598	89%
Heavy Woollen	653	532	81%
Huddersfield North	657	536	82%
Pennine Calder	628	493	79%
Spen Valley	470	420	89%
Wharfedale	955	868	91%
Bradford North	459	363	79%
Halifax	397	329	83%
Holme Valley	389	350	91%
Huddersfield SE	483	405	84%
Huddersfield SW	689	618	90%

2020
Young People
8162
Total Adults
3072
Combined total
11298

2022
Young People
7137
Total Adults
2331
Combined total
9488

# Combined Youth Section Membership



# County Chair

The first and most important point is to THANK all leaders, young leaders, Youth Commissioners, adult volunteers, parent supporters, District and County teams from all our communities. You provide such a brilliant opportunity for our Young People to thrive, especially after we return to 'normal' post-pandemic.

The role of the County Executive team is to provide the necessary governance for our fantastic organisation, West Yorkshire Scouts, and support our County Commissioner, Ian, in delivering the Skills 4 Life opportunities to our Young People.

The members of the County Executive are all Trustees of our charity West Yorkshire County Scout Council, and we must comply with the relevant rules of the Charity Commission and also the POR of the Scout Association

Personally, I would like to thank all the County Exec team for all their support and guidance as I was only recently appointed in Autumn 2021. I consider it a great privilege to be asked to be the County Chair especially as there is such an incredible depth of knowledge and great experience amongst this truly dedicated team.

I'm pleased to report that the Young People are 'front and center' in all our discussions and the challenge in our

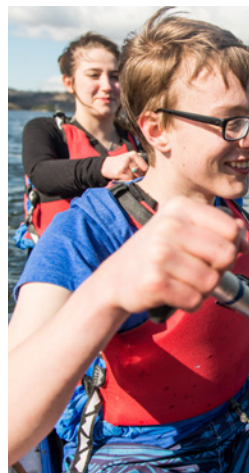
conversation for each topic is how will the Cubs, Squirrels, Network, Scouts, Beavers (deliberately not in the usual traditional order) benefit. We are most definitely Youth Shaped, we respect everyone's opinions, everyone has an opportunity to comment and importantly we make decisions.

There are approximately 8 meetings per year held as a combination face to face or via ZOOM. At each meeting reports are submitted beforehand for pre-reading, proposals for voting and a County Commissioner update, (see table right). Clearly the few words outlined for each element is just a flavour of their remit for your information as the work is much more involved.

Of course, the work continues outside of the formal County Exec meetings, for example a small group went to BaseCamp 22 to listen about the nationally proposed changes – this information is on the Scout website and please do provide feedback to HQ.

As a County Exec team, we are really pleased that nearly every Board or Group has a young person to represent the Youth Shaped views as a participant.

There have been some fantastic events put on by West Yorkshire Scouts and so thank you to everyone who has contributed to make these





- County Treasurer Update – Sue Castleton – planned expenditure & adherence to budget
- Board Reports
  - Finance Sub-Committee – John Reynolds & Gillian Caine – provide a view on all financial proposal for the Exec team
  - Protect – Gareth Pierce – risk registers & safety implications
  - Green Withens – Sue Galvin – developments and issues
  - Appointments – Gillian Peers – County appointments
  - Growth – Elaine Clough – covering both adults and YP across our communities
  - Sustainability – Elaine Clough – our young people have asked how can we make Scouting carbon neutral (for all activities, meetings and operations)
  - WYS Trading – Gareth Pierce & Jonathan Booth – finance, developments and issues
- Other Areas
  - Programme – Phil Pearson – future plans and ‘WOW’ events for each Section
  - WYS On Show – Phil Pearson & Linda Malloy – progress
  - Diversity Group – Ian Womersley – new set up to advise County on all aspects of diversity.
  - Volunteer Journey – Howard Fishwick – training, developments and issues
- CC Update – Ian Womersley – successes, impacts, issues, support & thoughts from across the County
- Going Forward (new work stream)
  - Transformation Board – Gareth Pierce – early adopter of the changes in February 2023

events a real success. We can and should ALL be justly proud.

The decision I'm most proud of is creation of the Hardship Fund, controlled by the County Commissioner and County Chair to enable any young person with real financial difficulties to assist with attending camps and other Scouting activities. Ian will be sharing the concept and requirements amongst the District Commissioners in due course.

For information, please find below the make of the County Exec team and can I acknowledge all their hard work and dedication – so thank you.

Can I specially thank Sharron Kelshaw and Chris Watson for their roles of County Secretary as they have made our tasks so much easier to fulfill.

Carey Dowson  
County Chair

Executive Make Up	Role	Name
Ex Officio Members	County Commissioner	Ian Womersley
	County Chair	Carey Dowson (acting)
	County Secretary	Chris Watson (acting)
	County Treasurer	Sue Castleton
	County Youth Commissioner	Toby Hammond
CC Nominated Members	4	Elaine Clough, Howard Fishwick, John Reynolds, Gareth Pierce
Adult Elected Members	3	Phil Pearson, Linda Malloy, Callum McNulty
Youth Elected member	1	Beth Halligan
Coopted Members by the Exec	4	Jonathan Booth, Sue Galvin, Jeanette Young, Gillian Caine
Invited	National Adult Rep to TSA	Vicki Pearson
	National Youth Rep to TSA	Xavi Fishwick
Right to Attend	Regional Commissioner	Ian Hill

## The Purpose of Scouting.

The purpose of Scouting is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

## The Scout Method.

The Scout Method provides an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, which is guided by adult leadership. In practice the method is best seen when young people, in partnership with adults are enjoying what they are doing; learning by doing; participating in varied and progressive activities; making

choices for themselves; taking responsibilities for their own actions; working in groups; taking increasing responsibility for others; taking part in activities outdoors; sharing in prayer and worship; making and living out their promise.

West Yorkshire Scouts Trustees have a duty to report on the charity's public benefit in the annual report. We have assessed our aims, objectives and activities and believe we have met the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development.

## Royal Charter...

The Scout Association exists by authority of a Royal Charter granted by King George V in 1912 and





supplemented by further charters granted by King George VI and Queen Elizabeth II. These charters give authority to the byelaws of the Association, which are approved by Her Majesty's Privy Council. The bye-laws, in turn, authorise the making of rules for the regulation of the Association's affairs. The rules are laid out in the Policy, Organisation and Rules (POR) of The Scout Association.

West Yorkshire Scouts is an autonomous charity affiliated to The Scout Association, which together with other County, District and Group Charities form the Scout Movement in the United Kingdom.

## HOW WE OPERATE

### Executive Committee...

The County is managed by the County Executive Committee, the members of which are the Charity Trustees of the County Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The County Executive exists to support the County Commissioner in meeting the responsibilities of the appointment and is responsible for:

- Promoting the development of Scouting in the County.
- Ensuring cooperation between Districts, Groups, and other organisations.
- Raising of funds and administration of the County's finance and property.

- The appointments process within the County.
- Appointing any subcommittee that may be required.
- Ensuring sound administration within the County.

The Executive Committee comprises up to 18 members:

- 6 Ex-officio Members (including the officers).
- 4 elected members (including 1 elected youth member) elected annually by the County Scout Council at its AGM.
- 4 appointed members (annually appointed at the AGM).
- up to 4 Co-opted members (annually appointed by the Executive).

The committee meets at least four times each year. An induction process is provided for all new Trustees. Further learning and development opportunities are available.

### POR...

The Association has a comprehensive set of policies and rules applicable to the Movement, which are routinely monitored and reviewed by the Association. We are committed to providing the best possible experience for everyone in Scouting, whether they are young people or adult volunteers. To help us achieve this, we work to a number of key policies, through which we can make sure that Scouting continues to develop in a way that is safe, accessible and free from discrimination. Our key policies include:



- Anti-bullying policy.
- Child protection policy.
- Development policy.
- Equal opportunities policy.
- Religious policy.
- Safety policy.

## Risk and Internal Control...

The County has in place systems of internal control that are designed to provide reasonable insurance against material mismanagement or loss. These include 2 signatures for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## Volunteers...

During the year over 3000 adults volunteered their time, energy, skills, and commitment to Scouting at Group, District, or County level. Their roles ranged from regularly leading section meetings and organising camps, to helping with administration, training future leaders, and attending meetings at every level. Without this contribution of our volunteers, Scouting in West Yorkshire would be unable to offer a wide range of challenging and inspiring activities that help make Scouting the largest co-educational youth movement in the UK today.

## Our vision for 2023

By 2023 we will have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme.

We will be growing more inclusive, shaped by young people, and making a bigger impact in our communities.

## Our goals

Our plan is to build on the success of the previous plan: to continue to grow, become more inclusive, to be shaped by young people and to make a bigger impact in our communities.

Our progress in 2021/2022 is detailed in the forthcoming pages along with our future plans for the strategy.



# International Scouting



Following the pandemic, the restrictions on International Scouting have been lifted and as a consequence we've seen the start of a return to Groups and Districts venturing abroad. This summer we have 2 International trips going to Europe from Keighley and Wharfedale in addition to an Explorer Belt from Huddersfield South West and an exchange visit from Wharfedale District. Hopefully in the next few years we'll start to see a return to normal levels of international scouting right across the County.

The County has also launched two international trips for 2023 and 2024 to Korea (World Scout Jamboree) and Canada.

## Canada 2024

30 Young people were successful in applying and being selected to attend our Canada Rocky Adventure trip taking place at Easter 2024 in the snowy mountains of Banff. Following selection we've had one training weekend and a number of ski lessons to get our young people ready for the winter adventures that await them. Over the next two years they will continue with the training as we form our contingent to experience the very best winter sports that Canada has to offer. I'm sure they'll have a fantastic time.

## WSJ 2023

### Unit 44 The Yorkshire Puds and unit 45 T'Flat Cappers

In August 2023, 72 young people and 8 adult leaders from will be representing the UK and West Yorkshire at the 25th World Scout Jamboree in Korea! The two units, Unit 44 The Yorkshire Puds and unit 45 T'Flat cappers have already had two camps together, learning all the skills they'll need to enjoy the amazing experiences they will have at the other side of the world, the unit leaders Gillian and Paul We are hugely impressed with the way they have all got on together. The older ones looking out for the younger ones and making sure that they all have a great time at the training camps, and with four more training camps to go including a big city experience in London in January to prepare for five days in the Capital Seoul, they will proudly carry the county flag 5437 miles to Korea!



# Programme

It's great to be back to face-to-face events. Following a frustrating year of online Scouting last year, it was brilliant to be able to offer a wide range of face-to-face events across the year.

## Support for young people to get activity badges

This year	Next year
The county has been able to hold a wide range of badge course events for Cubs and Scouts. Over 600 activity badges have been presented to young people this year.	We will continue to offer badge courses and try to focus on ones which are more difficult to deliver at a group level.

## Celebrating Explorer Scouts 20th Birthday

This year	Next year
80 Explorer Scouts enjoyed a special 20th birthday party at Bradley Woods in March.	Look forward to an opportunity to go on an Explorer Scout trip to London in October and a relaunch of the postponed Race Across Yorkshire event.

## Supporting the launch of Squirrels

This year	Next year
The county has been focussing on the launch of this new section in groups and districts. Our ACC Squirrels, Dan Breeze, has worked alongside leadership teams to ensure this has been smooth and well supported. The newly formed Squirrel Board held support meetings for the Squirrel dreys.	We will continue to offer support for leaders in starting and running their Squirrel drey. We are also looking at providing programme support for the Squirrel's 1st Birthday party and running social impact projects with Squirrels. We are also excited to run our first event joint with Beavers, the BeavBusters in September as well as offer our own events in 2023.







## Promote the new Youth Shaped awards

### This year

77 Cub Scouts enjoyed a leadership day in March learning how to be a sixer and gaining a youth shaped award.

### Next year

We will continue to offer leadership events for the Scout section and our Young Person's conference will give opportunities for our members to offer their opinions and ideas.



## Developing a partnership with Bradford University

### This year

We have been delighted to begin our work with the university through a range of opportunities such as a Scout Science badge day and an opportunity for Cub Scouts to visit the Unify Festival in March. The university was the venue for our successful conference where 300 adult leaders met to Inspire, Connect and Grow.

### Next year

We will continue to develop the partnership offering opportunities for young people to visit the university departments and sample some unique, exciting activities. We will also be having our first Presentation evening at the university in March and look out for a young people's conference.



## Support a Back-to-Basics agenda to help groups recover from the pandemic

### This year

A virtual Beaver 'Jambooree' was launched in October following the success of the event in 2020. The Cub section held a special survival day in October. 65 Cub Scouts learnt some backwoods skills and managed to survive Bear Island. Our year highlight was the 'Dawn til Dusk' Scout camp which saw 550 young people enjoy a magnificent weekend of challenge and adventure. Over £1700 was raised from the 'Run For Refugees' event which featured on the Sunday morning of the event.

### Next year

The Beaver Scout section are having a face-to-face event in September called 'Beavbusters' and we will be having a camp next summer aimed at the Cub section.





## Support sections to be able to offer more specialised and adventurous activities

### This year

4 West Yorkshire Scouts joined the cast of the 'Gang Show 90' event in London held in July joining 170 others from across the UK. Meanwhile 21 scouts came together on one day in May to record a dance routine which also featured in the show. The popular Pedal Go Kart event in May saw 150 Cubs and Scouts competing against each other. The water team ran a series of canoe taster events throughout May and June and the County Wet Day in June gave 300 young people a chance to get out on the water. In July the Cub Section had a special adventure day run by the climbing team.



### Next year

WYS ON SHOW returns in March giving 100 young people the opportunity to show case scouting at the Victoria Theatre.



# Youth Shaped Scouting

This year Youth Shaped Scouting in West Yorkshire has been ever growing. The past year has seen our amazing adult volunteers and young people step up to the mark, with Groups and Districts delivering and running amazing face to face and virtual programmes / experiences for our young people. Throughout, the County and District Youth Commissioners have been on hand to support Youth Shaped Scouting, and I'd like to take this opportunity to thank everyone for everything they have done throughout the year.

I would also like to take this opportunity to say a huge thank you to all our amazing adult leaders and helpers that have made this year the best it can be for our young people. They have learnt so many skills for life! For this I personally would like to thank you. Youth Shaped Scouting allows our young people to make decisions to form and

develop their own adventure, integrity, leadership, care, and cooperation in partnership with adults to learn skills for life.

This year the Youth Shape team have been busy supporting HQ with the launch of the new YouShape Award. This award makes it even easier to embed being youth shaped into everyone's programme. At the same time, it helps our young people work with their leaders to learn leadership skills that they'll use for the rest of their lives. This award is for Beavers, Cubs, Scouts and Explorers. The award is split into four badges. Young people earn the central badge first and then choose the order in which they earn the rest. They can decide on their requirements and what they want to do and then work with their leader to decide when they've met each requirement. The three outer parts are named lead, plan and represent. To support this, we have run 4 online virtual sessions, YouTube video, social media posts and face to face training at our County Conference. The County has also ran a very successful sixer and seconder training weekend.

The Youth Engagement Team have also been working closely with our amazing District Commissioners to make sure that we have Youth Shaped Scouting happening at every level of our Scouting family.



We have had so many successful recruitment campaigns. We are well on our way to making sure that every District in our County has a District Youth Commissioner or Youth Team and our team have been working alongside Districts to make this happen, we are here to support every District with Youth Shaped Scouting.

Our Youth Commissioners and Youth Team have sat on County Sub Committees and Boards to make sure that all decisions made by the County have a youth voice, from the Executive Committee, Growth and Development Board, Finance Committee, Top Awards Board, People Board, Squirrel Development Team, Adult Awards Board, and the Programme Team to name just a few. We are looking for more young people aged 18 to 25 to sit on our Protect Board and Bradley Woods Management Board.

We are of course very excited for the upcoming year and look forward to our scouting family coming back together even more to celebrate all the fantastic things Scouting has



to offer. Our young people are the future of Scouting and that's why it's so important that we guide, support, and give them our time and energy to lead us into the future together.

For everything you have done this year to support our young people and for everything you will do next year –

Thank You!

Toby Hammond  
West Yorkshire  
Scouts  
Youth  
Commissioner





# 2022 Roll of Honour

Awards issued between 1 January 2021 and 31 December 2021



Each year, I grow more impressed by the true kindness and deep commitment of you, our volunteers. As you've worked through the challenges of the pandemic, you've helped each other and truly lived our values. You've quietly gone the extra mile to help others and do your best and as a result our young people continue to shine brighter than ever.

You all have my heartfelt thanks and congratulations for your incredible Scouting efforts and all you do to make our communities better places for many. These continue to be tough times, but it is for such times that Scouts shine brightest, and your generosity and commitment is so very special. Thank you again and congratulations to you all.

**Bear Grylls OBE Chief Scout**



## **Silver Wolf**

Gillian Caine  
Leslie Peers  
Mark Stageman



## **Bar to the Silver Acorn**

Roger Hyde  
Michael Jessop  
Victoria Pearson  
Gillian Peers



## **Silver Acorn**

Elaine Clough  
Howard Fishwick  
Thomas Lynch  
Seamus Quinn



## **Bar to the Award For Merit**

Steven Ainley  
Margaret Ferrari  
Richard Oldfield  
Andrew Penrose  
Anthea Smith



## **Award for Merit**

**Brighouse** - David Robert Burge  
**Bradford South** - Andrew Horrocks  
**Heavy Woollen** - Anthony Galvin,  
Michael Corley, Simon Peers,  
Stephen Jones

**Holme Valley** - Louise Rachel,  
Mary Palmer, Neil Ward, Rachel Loughlin,  
Richard Kerry, Stephen Molloy,  
Susan Weston, Yvonne Radcliffe

**Huddersfield North** - Andrew Oldfield,  
Damian Butterworth, Paul Crawshaw

**Huddersfield South East** - John Hunte,  
Lindsey Woodward

**Keighley** - Daniel Mosby, James  
Credland, Joseph Gallucci, Rebecca  
Tillotson

**Spen Valley** - Sarah Sowden,  
Susan Galloway

**Wharfedale** - Lucinda Warnes

## **Chief Scout's Commendation for Good Service**

**County** - Julie Sellers, Tobias Hammond,  
Xavi Fishwick

**Heavy Woollen** - Amanda McCabe,  
Emily Clough, Jemma Smith,  
Jennifer Lane, Jessica Wormald,  
Matthew Tunnacliffe, Melanie Besford

**Halifax** - Callum McNulty

**Holme Valley** - Christopher Penn,  
Joy Fieldsend, Judith Roberts,  
Lauren Breslin

**Huddersfield North** - Amanda Nuttall,  
Conor Fishwick, David Palfrey,  
Jonathan Pearson, Kimberley Turner,  
Matthew Bottom, Richard Oldham

**Huddersfield South East** - Andrew  
Brown, Anthony Edwards, Richard Jessop,  
Robert Brayshaw, Sarah Marsland,  
Sharon Kyle, Simon Wadsworth

**Spen Valley** - Dean Walton, Justin Waite



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West Yorkshire  
County Scout Council  
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**#Skills4life**



**Charity Registration No. 524829**

**Scout Association Registration No. 166**

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**  
**TRUSTEES' REPORT AND CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

## WEST YORKSHIRE COUNTY SCOUT COUNCIL

### LEGAL AND ADMINISTRATIVE INFORMATION

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Charity no.	524829		
Scout Association no.	166		
Hon. President	K Leadbeater MP (from Sept 2020 onwards)		
Hon. Vice Presidents	B Fishwick F Milner L Malloy M Stageman	K McKenzie J Fothergill P Haigh P Drake	M Walker D Holdsworth J Greenwood
Trustees	The trustees who served during the year and to the date of approval were:  <i>Ex officio:</i> I Womersley C Dowson      from Oct 2021 L Peers      until Sept 2021 J Greenwood      until Sept 2021 S Caselton      from Sept 2021 C Fletcher      until Sept 2021 S Kelshaw      from Sept 2021 T Hammond  <i>Elected by the AGM:</i> Phil Pearson B Halligan C McNulty  <i>Nominated by the County Commissioner:</i> E Clough G Pierce J Reynolds H Fishwick  <i>Co-opted:</i> J Young J Booth G Caine      from Sept 2021  County Commissioner Acting County Chair County Chair County Treasurer County Treasurer County Secretary County Secretary County Youth Commissioner  G Caine      until Sept 2021 L Malloy      from Sept 2021		
Other attendees (not trustees)	<i>Right to attend:</i> I Hill  <i>Invited to attend:</i> V Pearson X Terry  Regional Commissioner  Adult Representative to Council of the Scout Association Youth Representative to Council of the Scout Association		
Principal office	County Office Bradley Wood Scout Campsite Shepherds Thorn Lane Brighouse HD6 3TU		
Auditors	Brosnans Birkby House Birkby Lane Brighouse HD6 4JJ	Bankers	The Cooperative Bank PO Box 250 Delf House Southway Skelmersdale HD1 2AL
Solicitors	C Green Whitaker Firth Solicitors 1 Manor Row Bradford BD1 4PB	Insurance advisors	Unity Insurance Services Lancing Business Park Lancing Sussex BN15 8UG

## WEST YORKSHIRE COUNTY SCOUT COUNCIL

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## **WEST YORKSHIRE COUNTY SCOUT COUNCIL**

### **TRUSTEES' REPORT**

#### ***FOR THE YEAR ENDED 31 MARCH 2022***

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The trustees present their report and the financial statements for the year ended 31 March 2022.

West Yorkshire County Scout Council is constituted under the Policy, Organisation and Rules of the Scout Association and is a registered charity established, and with Trustees appointed, in accordance with these Rules.

Administrative details relating to the charity, including Trustees details, can be found at the beginning of this report.

West Yorkshire County Scout Council continued throughout the year to provide leadership, advice and support for Scout Districts and, through them, for Scout Groups and their local communities within its boundaries.

The Trustees have, under section 17(5) of the Charities Act 2011, paid due regard to the guidance issued by the Charity Commission regarding public benefit in deciding what activities to undertake. The charity and its subsidiary undertakings meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship and community development headings.

West Yorkshire Scout County manages and administers Bradley Wood campsite and Green Withens Watersport Centre for the benefit of members and the community.

#### **Structure, governance and management**

The affairs are managed by the County Executive Committee (the Trustees) through a number of sub committees. One Trustee of the Executive should serve on each subcommittee. This year Finance, Risk, Appointments, Green Withens have operated.

The operation of the activity/training centre and campsite situated at Bradley Wood is delegated to the Board of WYS Trading Limited (company registration no. 4639375).

#### **Review of the year**

A full review of the year is published as a separate booklet.

The support of Scouting in the County created a deficit of £67,617 in the charity (2021: surplus of £163,656). It should be noted that the costs this year include expenditure on specific projects where the income was received and designated for this purpose in the previous financial period (see note 8).

#### **Governance costs**

The management costs of the charity and its subsidiary undertakings are considered minimal and are not reported separately since the assessment of the costs would be arbitrary. The only direct governance costs of the charity are the audit £3,840 (2021: £3,270) and County administration £nil (2021: £nil).

#### **Reserves**

Reserves are being held to ensure that the level of activity can be maintained for at least two years, without income through a policy to hold 75% of two year's gross expenditure. This has been amended this year due to the impact of covid-19 and the Scout Association suspension of the organisation.

#### **Future operation of the charity and its subsidiary undertakings**

The Trustees are of the opinion that funds are sufficient to continue activities throughout the next year. Although income via membership levy has increased, it is anticipated it will take a further 12 months to reach pre Covid 19 levels. Scouting has returned, and numbers are now increasing as Scout Groups have re-commenced face to face scouting. WYS Trading income levels are better than anticipated as of Spring 2022. The business model has been changed to be volunteer led, budgets have been reduced and new approaches to income generation are being developed.

#### **Risk management**

The Executive and County team operate within the safety regulations of the Scout Association. The risks to the operation and management of the County have been assessed and kept under review and plans are in place to mitigate or eliminate the effect of potential risks.



**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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**Statement of disclosure to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

Approved on behalf of the trustees on 22 September 2022 by

I Womersley  
County Commissioner

## **WEST YORKSHIRE COUNTY SCOUT COUNCIL**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the Scout Association Policy, Organisation and Rules. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **WEST YORKSHIRE COUNTY SCOUT COUNCIL**

### **INDEPENDENT AUDITORS' REPORT**

#### **TO THE MEMBERS OF WEST YORKSHIRE COUNTY SCOUT COUNCIL**

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##### **Opinion**

We have audited the group financial statements of West Yorkshire County Scout Council and its subsidiaries for the year ended 31 March 2022, which comprise the Group and Parent Company Statement of Financial Activities, Group and Parent Company Balance Sheets and related notes including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard FRS102 (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity and group's affairs as at 31 March 2022 and of the group's incoming resources and application of resources in the year then ended;
- have been properly prepared in accordance with United Kingdom accounting standards, including FRS102; and
- have been properly prepared in accordance with the Charities Act 2011.

##### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

##### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

##### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

##### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- sufficient and adequate accounting records have not been kept; or
  - the financial statements are not in agreement with the accounting records and returns; or
  - certain disclosures of Trustees' remuneration specified by law are not made; or
  - we have not received all the information and explanations we require for our audit.
-

## **WEST YORKSHIRE COUNTY SCOUT COUNCIL**

### **INDEPENDENT AUDITORS' REPORT**

#### **TO THE MEMBERS OF WEST YORKSHIRE COUNTY SCOUT COUNCIL**

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##### **Responsibilities of trustees**

As is explained more fully in the Trustees' Responsibilities Statement on page 3, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charity or to cease operations, or have no realistic alternative but to do so.

##### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- results of our enquiries of management about their own identification and assessment of the risks of irregularities;
- the charity's documentation of their policies and procedures relating to identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- the charity's policies and procedures for detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override. These included testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We obtained an understanding of the legal and regulatory frameworks that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or to avoid a material penalty. We also communicated relevant identified laws and regulations to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**INDEPENDENT AUDITORS' REPORT**

**TO THE MEMBERS OF WEST YORKSHIRE COUNTY SCOUT COUNCIL**

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**Use of our report**

This report is made solely to the charity's members, as a body, in accordance with Section 145 of the Charities Act 2011 and the regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

23 September 2022

**Laura Brain FCA (Senior Statutory Auditor)  
for and on behalf of Brosnans Limited  
Chartered Accountants & Statutory Auditors**

Birkby House  
Birkby Lane  
Brighouse  
HD6 4JJ



**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2022**

<b>Income and endowments from:</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>				
Donations and grants (note 2)	20,555	-	20,555	215,322
	20,555	-	20,555	215,322
<b>Charitable activities</b>				
Activities and events	4,003	-	4,003	9,447
International trips	48,823	-	48,823	40,397
Training courses, D of E, Canoe courses	12,268	-	12,268	2,813
Green Withens - Watersports Centre	15,555	-	15,555	(50)
	80,649	-	80,649	52,607
<b>Other trading activities</b>				
Membership subscriptions	232,225	-	232,225	282,440
Less: Payable to H Q	(208,836)	-	(208,836)	(226,490)
Net membership subscriptions retained	23,389	-	23,389	55,950
Trading subsidiary income	144,252	-	144,252	6,782
	167,641	-	167,641	62,732
<b>Investments</b> (note 2)	168	-	168	250
<b>Total</b>	269,013	-	269,013	330,911
<b>Expenditure on:</b>				
<b>Raising funds</b>				
Trading subsidiary wages	38,636	-	38,636	60,137
Trading subsidiary depreciation	4,147	-	4,147	4,803
Other trading subsidiary costs	108,339	-	108,339	44,872
	151,122	-	151,122	109,812
<b>Charitable activities</b>				
Grants & donations (note 3)	1,300	-	1,300	-
Training	8,887	-	8,887	607
Activities and events	46,083	335	46,418	13,432
Jamboree	-	-	-	-
International trips	30,288	-	30,288	38,041
Big Camp	-	-	-	1,990
Green Withens - Watersports Centre	16,858	-	16,858	10,702
Equipment	38,603	-	38,603	8,678
Stationery, postage & office expenses	5,621	-	5,621	6,644
Insurance	8,422	-	8,422	7,404
Depreciation	2,691	10,720	13,411	15,506
Governance	3,520	-	3,520	3,330
	162,273	11,055	173,328	106,334
<b>Total</b>	313,395	11,055	324,450	216,146
<b>Net income/(expenditure)</b>	(44,382)	(11,055)	(55,437)	114,765
Transfers between funds	-	-	-	-
Taxation	-	-	-	-
<b>Net movement in funds</b>	(44,382)	(11,055)	(55,437)	114,765
<b>Total funds brought forward</b>	374,660	194,736	569,396	454,631
<b>Total funds carried forward</b>	330,278	183,681	513,959	569,396

The fund analysis for the year ended 31 March 2021 is detailed in note 16.

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**CHARITY STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2022**

<b><u>Income and endowments from:</u></b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>				
Donations and grants	1,505	-	1,505	161,257
	1,505	-	1,505	161,257
<b>Charitable activities</b>				
Activities and events	4,003	-	4,003	9,447
Jamboree	-	-	-	-
International trips	48,823	-	48,823	40,397
Equipment sales	-	-	-	-
Training courses, D of E, Canoe courses	12,268	-	12,268	2,813
Green Withens - Watersports Centre	15,555	-	15,555	(50)
	80,649	-	80,649	52,607
<b>Other trading activities</b>				
Membership subscriptions	232,225	-	232,225	282,440
Less: Payable to H Q	(208,836)	-	(208,836)	(226,490)
	23,389	-	23,389	55,950
<b>Investments</b> (note 2)	168	-	168	176
<b>Total</b>	<b>105,711</b>	<b>-</b>	<b>105,711</b>	<b>269,990</b>
<b><u>Expenditure on:</u></b>				
<b>Charitable activities</b>				
Grants & donations (note 3)	1,300	-	1,300	-
Training	8,887	-	8,887	607
Activities and events	46,083	335	46,418	13,432
Jamboree	-	-	-	-
International trips	30,288	-	30,288	38,041
Big Camp	-	-	-	1,990
Green Withens - Watersports Centre	16,858	-	16,858	10,702
Equipment	38,603	-	38,603	8,678
Stationery, postage & office expenses	5,621	-	5,621	6,644
Insurance	8,422	-	8,422	7,404
Bad debt provision - trading subsidiary loan	-	-	-	-
Depreciation	2,691	10,720	13,411	15,506
Governance	3,520	-	3,520	3,330
<b>Total</b>	<b>162,273</b>	<b>11,055</b>	<b>173,328</b>	<b>106,334</b>
<b>Net income/(expenditure)</b>	<b>(56,562)</b>	<b>(11,055)</b>	<b>(67,617)</b>	<b>163,656</b>
Transfers between funds	-	-	-	-
<b>Net movement in funds</b>	<b>(56,562)</b>	<b>(11,055)</b>	<b>(67,617)</b>	<b>163,656</b>
<b>Total funds brought forward</b>	<b>371,670</b>	<b>194,736</b>	<b>566,406</b>	<b>402,750</b>
<b>Total funds carried forward</b>	<b>315,108</b>	<b>183,681</b>	<b>498,789</b>	<b>566,406</b>

The fund analysis for the year ended 31 March 2021 is detailed in note 17.

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**CONSOLIDATED BALANCE SHEET**

**AS AT 31 MARCH 2022**

	Notes	2022		2021	
		£	£	£	£
<b>Tangible assets</b>					
Leasehold buildings & fixtures	<b>4</b>		204,495		130,546
<b>Current assets</b>					
Stock		18,928		21,796	
Debtors	<b>6</b>	67,416		12,148	
Cash at bank and in hand		357,712		461,234	
		<u>444,056</u>		<u>495,178</u>	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	<b>7</b>	(134,592)		(56,328)	
<b>Total current assets</b>			309,464		438,850
<b>Total net assets</b>			<u>513,959</u>		<u>569,396</u>
<b>The funds of the charity:</b>	<b>8</b>				
<b><u>Restricted funds</u></b>					
Development Fund (in fixed assets)		107,957		118,677	
Fell Bursary		224		559	
Grand Lodge fund for Bradley Wood storage building		74,500		74,500	
Royal St George for The Hub		1,000		1,000	
		<u>183,681</u>		<u>194,736</u>	
<b><u>Unrestricted funds</u></b>					
<b>General fund</b>			330,278		374,660
<b>Total charity funds</b>			<u>513,959</u>		<u>569,396</u>

Approved by the Executive Committee on 22 September 2022

I Womersley  
County Commissioner

S Caselton  
Treasurer

# WEST YORKSHIRE COUNTY SCOUT COUNCIL

## CHARITY BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022		2021	
		£	£	£	£
<b>Tangible assets</b>					
Leasehold buildings & fixtures	4		201,867		124,057
Investment WYS Trading Ltd	5		48,217		48,217
			<hr/>		<hr/>
			250,084		172,274
<b>Current assets</b>					
Debtors	6	59,906		7,419	
Cash at bank and in hand		304,751		433,045	
		<hr/>		<hr/>	
		364,657		440,464	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	7	(115,952)		(46,332)	
		<hr/>		<hr/>	
<b>Total current assets</b>			248,705		394,132
			<hr/>		<hr/>
<b>Total net assets</b>			498,789		566,406
			<hr/> <hr/>		<hr/> <hr/>
<b>The funds of the charity:</b>					
<b>Restricted funds</b>					
Development Fund (in fixed assets)		107,957		118,677	
Fell Bursary		224		559	
Grand Lodge fund for Bradley Wood storage building		74,500		74,500	
Royal St George for The Hub		1,000		1,000	
		<hr/>		<hr/>	
			183,681		194,736
<b>Unrestricted funds</b>					
<b>General fund</b>			315,108		371,670
			<hr/>		<hr/>
<b>Total charity funds</b>			498,789		566,406
			<hr/> <hr/>		<hr/> <hr/>

Approved by the Executive Committee on 22 September 2022

I Womersley  
County Commissioner

S Caselton  
Treasurer

# WEST YORKSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **1 Accounting policies**

#### **1.1 Basis of preparation of the accounts**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2019), the Financial Reporting Standard, the Charities Act 2011 and applicable regulations.

The financial statements are prepared on the historic cost basis of accounting. Both the current and comparative period cover 12 months. The accounts are prepared in £ sterling.

#### **1.2 Income**

These are included (net of VAT where applicable) in the statement of financial activities when:

- the charity becomes entitled to the resources;
- the trustees consider it more likely than not that the charity will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Membership subscriptions collected on behalf of other parts of the Scout Movement are reported in the statement of financial activities net of any amount paid out. This is because these subscriptions are just held as agent before being paid out to head quarters.

Grants and donations are included when the charity is more likely than not to receive entitlement to the resources.

Income from tax reclaims are included at the same time as the claim is made. Claims are made in a timely fashion from when the gift is received.

The value of any volunteer help received is not included in the accounts but is described in the trustees' annual report.

Investment income is included in the accounts when receivable.

#### **1.3 Expenditure and liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Costs of generating funds comprise costs associated with attracting voluntary income. Charitable expenditure comprises these costs incurred by the charity in the delivery of its activities and services for its beneficiaries. Governance costs include costs of preparing and examining the statutory accounts, the cost of county administration and the cost of any legal advice to trustees on governance and constitutional

#### **1.4 Tangible fixed assets**

Fixed assets are stated at cost less accumulated depreciation. The cost of additions below £2,000 and of items with a useful economic life of less than a year are not capitalised. Training, camping equipment and computers are now written off on acquisition.

Depreciation is charged on a straight-line basis:

- Buildings over the term of the lease (30 years)
- Internal fixtures and fittings at 15% per annum
- Plant and machinery at 25% per annum
- Office equipment at 25% per annum
- Storage buildings at 10% per annum

#### **1.5 Stocks**

These are valued at the lower of cost or realisable value. Training resources are not valued.

#### **1.6 Deferred taxation**

Deferred taxation is provided in full in respect of taxation deferred by timing differences between the treatment of certain items for taxation and accounting purposes. The deferred tax balance has not been discounted.



**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

**2 Group income**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
<b>(i) Donations and grants</b>				
Canoe Centre grants/sponsorship	-	-	-	3,000
Green Withens grants and donations	-	-	-	17,384
Grand Lodge	-	-	-	74,500
Legacy	-	-	-	56,323
Miscellaneous	1,505	-	1,505	10,050
Government/council covid support for WYS Trading Limited	19,050	-	19,050	54,065
	<u>20,555</u>	<u>-</u>	<u>20,555</u>	<u>215,322</u>
<b>(ii) Investments</b>				
Bank interest	168	-	168	250
	<u>168</u>	<u>-</u>	<u>168</u>	<u>250</u>

**3 Group expenditure**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
Donations and grants	1,300	-	1,300	-
	<u>1,300</u>	<u>-</u>	<u>1,300</u>	<u>-</u>

**Charity expenditure**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
<b>Donations and grants</b>				
Donation to WYS Trading Limited	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

**4 Tangible fixed assets**

<b>Group</b>	<b>Assets under construction £</b>	<b>Jubilee Centre £</b>	<b>Furnishings, plant and equipment £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 April 2021	-	321,612	145,090	466,702
Additions	91,221	-	286	91,507
Disposals	-	-	-	-
<b>At 31 March 2022</b>	<b>91,221</b>	<b>321,612</b>	<b>145,376</b>	<b>558,209</b>
<b>Depreciation</b>				
At 1 April 2021	-	202,935	133,221	336,156
Charge for the year	-	10,720	6,838	17,558
Disposals	-	-	-	-
<b>At 31 March 2022</b>	<b>-</b>	<b>213,655</b>	<b>140,059</b>	<b>353,714</b>
<b>Net book value At 31 March 2022</b>	<b>91,221</b>	<b>107,957</b>	<b>5,317</b>	<b>204,495</b>
At 31 March 2021	-	118,677	11,869	130,546

<b>Charity</b>	<b>Assets under construction £</b>	<b>Jubilee Centre £</b>	<b>Furnishings, plant and equipment £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 April 2021	-	321,612	81,417	403,029
Additions	91,221	-	-	91,221
<b>At 31 March 2022</b>	<b>91,221</b>	<b>321,612</b>	<b>81,417</b>	<b>494,250</b>
<b>Depreciation</b>				
At 1 April 2021	-	202,935	76,037	278,972
Charge for the year	-	10,720	2,691	13,411
<b>At 31 March 2022</b>	<b>-</b>	<b>213,655</b>	<b>78,728</b>	<b>292,383</b>
<b>Net book value At 31 March 2022</b>	<b>91,221</b>	<b>107,957</b>	<b>2,689</b>	<b>201,867</b>
At 31 March 2021	-	118,677	5,380	124,057

The are additional buildings, facilities and equipment owned by the charity but not included above as these were written off in the past and no detailed record retained.

The asset under construction is a storage building.

# WEST YORKSHIRE COUNTY SCOUT COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2022

#### 5 Fixed asset investments

##### Charity

WYS Trading Limited (100% controlled subsidiary)

	2022 £	2021 £
Loan	98,217	98,217
Bad debt provision	(50,000)	(50,000)
	<u>48,217</u>	<u>48,217</u>

The charity have agreed not to seek repayment of their loan to WYS Trading Limited, to the extent that this would leave WYS unable to settle its third party debts. A bad debt provision of £50,000 has currently been made in view of the Covid-19 impact on the Bradley Wood centre.

In the year to 31 March 2022 WYS Trading Limited produced the following results:

	2022 £	2021 £
Turnover	144,252	6,856
Covid support	19,050	54,065
Direct costs	(43,257)	(9,939)
Gross profit	120,045	50,982
Overheads	(107,865)	(99,873)
Net (loss)/profit	12,180	(48,891)
Charitable donation to County	-	-
Taxation	-	-
Retained profit for year	12,180	(48,891)
Reserves carried forward	(34,832)	(47,012)

The loss for the year is after charging repair costs (after County grants) at Bradley Wood in the order of £13,260 (2021: £4,177) and insurance premiums of £8,217 (2021: £9,472).

WYS Trading Limited is a wholly controlled subsidiary of West Yorkshire County Scout Council, with the Directors appointed to act as the member on behalf of the Executive Committee.

#### 6 Debtors

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Trade debtors	-	-	-	-
Prepayments and accrued income	67,416	12,148	59,906	7,419
	<u>67,416</u>	<u>12,148</u>	<u>59,906</u>	<u>7,419</u>

#### 7 Creditors

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Trade creditors	24,506	7,942	8,548	-
Amounts owed to group and associated undertakings	-	-	-	-
Accruals and deferred income	110,086	48,332	107,404	46,332
Taxation & Social Security	-	54	-	-
	<u>134,592</u>	<u>56,328</u>	<u>115,952</u>	<u>46,332</u>

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

<b>8 Group movements on funds</b>		<b>Balance at 1 April 2021 £</b>	<b>Income</b>	<b>Expenditure £</b>	<b>Balance at 31 March 2022 £</b>
<b>Unrestricted funds</b>					
General fund		294,003	269,013	(259,571)	303,445
<i>Designated funds:-</i>					
Sovereign for Bradley Wood storage building		5,000	-	-	5,000
Lloyds Foundation for WYS Global		1,000	-	(1,000)	-
RSA funding for pool renovation		2,000	-	(2,000)	-
Hardship fund		1,000	-	-	1,000
Green Withens covid funding		15,334	-	(15,334)	-
Bushell legacy for Bushell Shelters		56,323	-	(35,490)	20,833
<b>Total unrestricted funds</b>		<b>374,660</b>	<b>269,013</b>	<b>(313,395)</b>	<b>330,278</b>
<b>Restricted funds</b>					
Development fund (in fixed assets)	(a)	118,677	-	(10,720)	107,957
Fell bursary	(b)	559	-	(335)	224
Grand Lodge fund for Bradley Wood storage building	(c)	74,500	-	-	74,500
Royal St George for The Hub	(d)	1,000	-	-	1,000
<b>Total restricted funds</b>		<b>194,736</b>	<b>-</b>	<b>(11,055)</b>	<b>183,681</b>
<b>Total group funds</b>		<b>569,396</b>	<b>269,013</b>	<b>(324,450)</b>	<b>513,959</b>

- (a) The Development Fund represents grants and donations towards the cost of the Jubilee Centre at Bradley Wood. This is the net book value of the building.
- (b) Represents funds donated to aid young person overseas expeditions.
- (c) Represents funds donated by The Grand Lodge of Mark Master Masons Fund of Benevolence towards the construction of a storage building at Bradley Wood. This has been spent on the building now, and shows as a fixed asset. The fund will reduce as the asset is depreciated.
- (d) Represents funding from the Royal Society of St George Charitable trust for The Hub.

**9 Division of group net assets between funds**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
Tangible fixed assets	96,538	107,957	204,495
Stock	18,928	-	18,928
Debtors	67,416	-	67,416
Cash at bank and in hand	281,988	75,724	357,712
Creditors	(134,592)	-	(134,592)
	<b>330,278</b>	<b>183,681</b>	<b>513,959</b>

The loan from the charity to WYS Trading Limited of £98,217 (2021: £98,217) shown within investments represents cash and stocks to fund development in the Jubilee Centre, carry out major repairs and to provide working capital for the operation of the whole of Bradley Wood, the management of which is subcontracted to WYS Trading Limited. No interest is charged on the loan, but the distributable taxable profits after payment of all operating costs relating to Bradley Wood, are donated back to the County.

## **WEST YORKSHIRE COUNTY SCOUT COUNCIL**

### **NOTES TO THE FINANCIAL STATEMENTS**

***FOR THE YEAR ENDED 31 MARCH 2022***

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#### **10 Staff costs**

No wages are paid directly by the County.

No employee was paid at a rate in excess of £60,000 per annum.

#### **11 Trustees expenses - charity**

The members of the Executive Committee are not remunerated, but did receive reimbursement of expenses in connection with other responsibilities in the County amounting to £530 (2021: £165).

#### **12 Auditor's remuneration**

Remuneration for the audit, including fees paid for accountancy and payroll services to the auditor, is £8,004, (2021: £6,741).

#### **13 Lease commitments - charity**

##### Bradley Wood

Lease of 40 years from 1 January 1992 at a rent of £1 per annum (if demanded). Lease updates are in progress which will extend the lease term by a further 25 years.

To date no rent has been demanded.

#### **14 Related parties**

Other than expenses directly reimbursed to members of the Executive as disclosed above, transactions may have taken place with other bodies within the Scout Movement of which members of the Executive are also trustees. No specific disclosure of these is made since no individual member is in a position of having control of any of the bodies or in receipt of any personal benefit.

A wholly controlled trading subsidiary, WYS Trading Ltd manages Bradley Wood on behalf of the County. Accommodation/room hire charges of £6,628 (2021: £862) were paid to this company.

#### **15 Going concern and post balance sheet events**

The Trustees are of the opinion that funds are sufficient to continue activities for 12 months from the approval date, and hence the accounts have been prepared on a going concern basis. Income via membership levy is expected to increase in the coming year as scouting has now returned. Detailed budgets have been set to control expenditure and will be closely monitored as per ongoing governance.

As set out in note 5, the charity has agreed not to seek repayment of their loan to WYS Trading Limited (the trading subsidiary company), to the extent that this would leave WYS Trading Limited unable to settle its third party debts. This support has been budgeted for as part of the going concern assessment made by the charity's trustees.

WYS Trading income levels are better than anticipated as of Spring 2022 (the trading subsidiary company - see note 5 for information). Bookings are returning and budgets have been reduced to reflect the anticipated income levels. The business model has been changed to be more volunteer led and new approaches to income generation are being developed.

#### **16 Capital commitments**

A further £9,300 is to be spent after the year end to complete the storage building listed as an asset under construction in note 4.



**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

**16 Consolidated statement of financial activities for year ended 31 March 2021 (Group)**

<b><u>Income and endowments from:</u></b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>			
Donations and grants (note 2)	134,822	80,500	215,322
	134,822	80,500	215,322
<b>Charitable activities</b>			
Activities	9,447	-	9,447
International trips	-	-	-
Jamboree	40,397	-	40,397
Equipment sales	-	-	-
Training courses, D of E, Canoe courses	2,813	-	2,813
Green Withens - Watersports Centre	(50)	-	(50)
	52,607	-	52,607
<b>Other trading activities</b>			
Membership subscriptions	282,440	-	282,440
Less: Payable to H Q	(226,490)	-	(226,490)
Net membership subscriptions retained	55,950	-	55,950
Trading subsidiary income	6,782	-	6,782
	62,732	-	62,732
<b>Investments</b> (note 2)	250	-	250
<b>Total</b>	<b>250,411</b>	<b>80,500</b>	<b>330,911</b>
<b><u>Expenditure on:</u></b>			
<b>Raising funds</b>			
Trading subsidiary wages	60,137	-	60,137
Trading subsidiary depreciation	4,803	-	4,803
Other trading subsidiary costs	44,872	-	44,872
	109,812	-	109,812
<b>Charitable activities</b>			
Training	607	-	607
Activities and events	10,432	3,000	13,432
International trips	-	-	-
Big Camp	38,041	-	38,041
Jamboree	1,990	-	1,990
Green Withens - Watersports Centre	8,702	2,000	10,702
Equipment	8,678	-	8,678
Stationery, postage & office expenses	6,644	-	6,644
Insurance	7,404	-	7,404
Depreciation	4,786	10,720	15,506
Governance	3,330	-	3,330
	90,614	15,720	106,334
<b>Total</b>	<b>200,426</b>	<b>15,720</b>	<b>216,146</b>
<b>Net income/(expenditure)</b>	<b>49,985</b>	<b>64,780</b>	<b>114,765</b>
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<b>49,985</b>	<b>64,780</b>	<b>114,765</b>
<b>Total funds brought forward</b>	<b>324,675</b>	<b>129,956</b>	<b>454,631</b>
<b>Total funds carried forward</b>	<b>374,660</b>	<b>194,736</b>	<b>569,396</b>

**WEST YORKSHIRE COUNTY SCOUT COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

**17 Statement of financial activities for year ended 31 March 2021 (charity)**

<b><u>Income and endowments from:</u></b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>			
Donations and grants (note 2)	80,757	80,500	161,257
WYS Trading Limited - donation	-	-	-
	<u>80,757</u>	<u>80,500</u>	<u>161,257</u>
<b>Charitable activities</b>			
Activities	9,447	-	9,447
Jamboree	-	-	-
International trips	40,397	-	40,397
Equipment sales	-	-	-
Training courses, D of E, Canoe courses	2,813	-	2,813
Green Withens - Watersports Centre	(50)	-	(50)
	<u>52,607</u>	<u>-</u>	<u>52,607</u>
<b>Other trading activities</b>			
Membership subscriptions	282,440	-	282,440
Less: Payable to H Q	(226,490)	-	(226,490)
	<u>55,950</u>	<u>-</u>	<u>55,950</u>
<b>Investments (note 2)</b>	<u>176</u>	<u>-</u>	<u>176</u>
<b>Total</b>	<u>189,490</u>	<u>80,500</u>	<u>269,990</u>
<b><u>Expenditure on:</u></b>			
<b>Charitable activities</b>			
Grants & donations (note 3)	-	-	-
Training	607	-	607
Activities	10,432	3,000	13,432
Jamboree	-	-	-
International trips	38,041	-	38,041
Big Camp	1,990	-	1,990
Green Withens - Watersports Centre	8,702	-	8,702
Equipment	8,678	-	8,678
Stationery, postage & office expenses	6,644	-	6,644
Bad debt provision - trading subsidiary loan	-	-	-
Insurance	7,404	-	7,404
Depreciation	4,786	10,720	15,506
Governance	3,330	-	3,330
	<u>90,614</u>	<u>13,720</u>	<u>104,334</u>
<b>Total</b>	<u>90,614</u>	<u>13,720</u>	<u>104,334</u>
<b>Net income/(expenditure)</b>	<u>98,876</u>	<u>66,780</u>	<u>165,656</u>
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<u>98,876</u>	<u>66,780</u>	<u>165,656</u>
<b>Total funds brought forward</b>	<u>272,794</u>	<u>129,956</u>	<u>402,750</u>
<b>Total funds carried forward</b>	<u>371,670</u>	<u>196,736</u>	<u>568,406</u>