



# **Scouts**

## **5th Skipton**

**Annual General Meeting**  
**2022**

Wednesday 15th June

## **Agenda**

### Key Business

Presentation of awards to young people.

Introduction from GSL - Apologies for absence, key people, and group report.

Chair person's report.

Adopt minutes of last AGM.

Financial report.

Financial statement.

### Elections and appointments

Key personel stand down - Chair, Treasurer, and Secretary.

Election of Chair, Treasurer, and Secretary.

Appointment of independent examiner.

Election or co-opt of Executive Committee members - parent representatives etc.

## 5th Skipton Scout Group Report 2022

Another unusual year for scouting at Fifth Skipton, we've got back to face to face scouting again, but have been subject to changing regulations for a lot of the year. Once again the team at 5<sup>th</sup> have done a remarkable job dealing with the challenges dealt to them, my thanks and appreciation to you all.

The day to day business of a modern scout group has continued. Leaders have planned and implemented a varied and interesting programme for the young people. The Executive committee, particularly Ruksana and Samm, have raised the funds that have allowed us to continue to both improve The Dump and deliver that programme.

There have been a number of improvements to The Dump this year. Most noticeably a new shutter linked to the fire alarm has been installed between the kitchen and the hall, and a new much more secure set of garage doors at the front of the building. In addition to this the building's security has been further improved with new CCTV cameras. Thanks to Euan and Jon for their work in implementing these projects and the general maintenance work keeping the building in shape.

We have big ambitions for the coming year, more work to improve the group's home, The Dump, and to augment our store of equipment so we can provide even more amazing experiences for our young members. Most pressing though is the need for a new roof, this will be a considerable expense and will likely tax Ruksana's and Samm's skills in fundraising to the limits. So I would appeal for anyone one with ideas or skills that they feel will help to come forward, we need all the help we can get.

Just as one side of the group is going so well we get the sad news that we are losing Assistant Scout Leader Ellen as she moves away from the area. We thank her for her hard work at the group and will miss her at Scout meetings. I'm sure everyone will join me in wishing her well for the future and hoping that she has enjoyed her time at 5<sup>th</sup> Skipton. If you ever come back within travelling distance then there is a warm welcome for you here.

In addition to this blow, our Scout Leader Euan is being forced by a work pressures to step back from his responsibilities of leading the Scout section to the role of Assistant leader. His contribution to the group recently has been immense and we thank him for his efforts. We wouldn't be in such a good position without his managing the renovations and maintenance skills.

With this double blow to the Scout section, without some new volunteers, we are faced with the very real possibility that the Scout Section may have to close. So I would appeal to anyone who can help, or knows someone who wants to help, to come forward, enable us keep this brilliant section going. The young people, your young people, deserve the chance to continue their scouting career. You can help them to reach their potential, to have further adventures, to live their best lives. You will join a team of dedicated, friendly, and helpful people. You too will live your best life and discover skills you never knew you had. So what are you waiting for?

As Group Scout Leader I have had the pleasure of assisting to lead all sections from time to time and regularly with our Squirrel and Beaver sections. It is very rewarding to see the young people bond as a group, to learn new skills and interact in a way that they possibly aren't able to within the school environment. They meet children from schools other than their own and I'd like to think that some form friendships that will last for life. It is a privilege to be a part of this period of someone's life and in some small way help them to become the amazing people they are meant to be. Scouting is a good experience for young people and without your help fewer children will get to experience it.

One of our proudest achievements this past year has been the groups response to the difficult situation in Ukraine. Led by the young people in the Scout Section we held a short sponsored walk and coffee morning in support of the Save The Children fund for Ukraine. The group raised around £1600, which goes to show what our young people are capable of. All they need is support from you and your children can fulfil their potential.

I am proud to be a small part of this team. Proud to know every single member, both young and not so young. I thank you all for your efforts, without you The Dump is just another building. Fifth Skipton has always been about the people and building friendships. I know you can all rise to the challenge of another year and surpass what you have already achieved.

So once again my thanks to you all.

Colin Hunter.  
Group Scout Leader.

## **5<sup>th</sup> Skipton Scouts Chair's Report 2022**

This has been another interesting year as we returned to a more open society but still had to deal with restrictions, ever changing regulations and guidance to deal with Covid. During this time the Leaders across all Sections have risen to the challenge.

I would like to take this opportunity to thank all the Leaders, GSL and AGSL for all their hard work, time and commitment in programming meetings and activities for our young people.

As a Group we are in a strong and financially healthy position with a waiting list of young people wanting to join our Group, but we need more leaders across all our Sections. We are saying goodbye to our Assistant Scout Leader Ellen as she is moving away from the area, we wish her the best. Our Scout leader Euan is stepping down to Assistant Scout Leader due to work commitments and if we do not get more volunteers, we will have to close our Scout section. A huge thank you to Euan who alongside the role of Scout Leader has been managing our renovation programme.

During the year we have continued with our renovations to the building, installing the kitchen shutters and new garage doors.

Although we have a healthy balance sheet, we do need to replace the roof this year. The cost is approximately £30,000, our Treasurer has been working hard and applying for some grants to help towards the cost, but we still have a significant amount to raise. If anyone can help with fundraising, please get in touch.

Finally, I would like to reiterate the need for volunteers as Leaders and members of the Executive Committee to help the Group to continue to deliver the Scouting programme to our young people.

Ruksana Mahmood  
Chairperson 5<sup>th</sup> Skipton Scout Group

## Minutes from previous AGM meetings in 2021

### AGM minutes 16 June 2021. 7.30pm

**Present:** Imogen Swale, Colin Hunter, Ruksana Mahmood, Euan Hunter, Di Clayton, Samm Thompson, Pauline Pickles, Catherine Walton-Brown

**Remote:** Debbie Crofts, Caroline Williamson.

**Apologies:** John Stubbs

GSL – Colin opens the meeting by thanking all for joining. He confirms the difficulties met this year and says that everyone has worked hard. It has also been difficult to meet the financial needs along with keeping the young people involved. The movement is not to rest on its laurels but to meet the challenges ahead. He then hands over to the Chair.

Ruksana – Thanks all, especially the leader for delivery of online sessions. She also takes the opportunity to thanks parents.

A pack from last year's AGM is provided. It is agreed that the minutes from the AGM of 2020 are an accurate recording. Proposed by Imogen. Seconded by Samm.

Samm then provides a brief summary of the year's financial activities and provides a report. Samm thanks the parents for continuing to pay subs during Covid. There are no new members therefore payments are down, although the building has continued to run. Capitation for 2019/2020 was £2809 – This sum was paid in 20/21. Payment was delayed due to Covid. There is a delay in the payment of the 20/21 capitation however the sum of £3000 is covered. We have had no rental income. The renovations that are complete have been paid for. At the year end the balance in our account stands at £15,838.31. We have raised zero in fundraising this year. Thanks were given to all those companies supplying a grant. Samm confirmed that we are now in a position to let the building.

Samm confirms that the accounts are to be audited this week.

### **Nomination of Officers**

The Exec Committee stand down.

All the previous members are willing to continue for a further year. There are no other offers.

Chair person – Ruksana. Proposed by Imogen. Seconded by Samm

Treasurer – Samm. Proposed by Catherine. Seconded by Euan.

Secretary – Alison. Proposed by Di. Seconded by Colin.

### **Parent Reps**

Di confirms she is happy to continue as Scout rep.

Caroline confirms she will be Cub rep.

Pauline will continue as Beaver rep.

Hedgehogs – to be arranged.

### **Agenda concluded.**

AGSL, Imogen thanks GSL, Colin for everything he has done this year. Co-ordination and responsibility is a huge task.

**No other business.**

**Meeting closed 7.43pm**

## Financial Report and Accounts 2021-22

A brief summary of the key points of the group's finances over the twelve months of April 2021 to March 2022, followed by details of the accounts at the end of the financial year.

**Subscriptions:** Now fully up and running after a turbulent couple of years, the difficult decision was taken to raise the membership subscriptions in order to cover the cost of Capitation and the running of the sections.

The vast majority of existing members and all new members are now paying the new rate.

We thank those paying their membership subscriptions as this means we have sufficient funds moving forward to pay for Capitation and the running of the groups.

**Capitation:** This is the annual charge levied by the Scout Association on every uniformed person in the Scout movement. It covers the support and structures at District, County and National level, including the significant levels of insurance required for youth work today.

The Capitation for 2020/21 of £1928 was paid in this tax year 2021/22.

The Capitation for 2021/22 of £3600 was also paid in this tax year 2021/22, meaning that we are up to date with all capitation payments.

While we have £3000 put to one side in Skipton Building Society to cover the capitation costs as a contingency, there are sufficient funds building up in the account for the upcoming year ahead.

**Rental Income:** With the reopening of the building we have been able to lease the space out to a number of community groups during the daytime, bringing an income of £2725 for this year, helping to cover the maintenance and running costs of the building.

**Renovations:** With the fitting of the roller shutter on the kitchen hatch, the upper floor renovations were completed. A new, more secure set of doors were fitted to the outer ground floor. Our spend on these renovations came to £6671.04.

While thoughts turn to plans for the renovation for the ground floor, our immediate attention is needed to raise funds to replace the ailing roof, estimated to cost in the region of £25,000 - £30,000.



**Covid19:** The group received Covid support and Omicron grants to the value of £10,667, helping towards the continued costs of making the build Covid safe and towards the loss of income from not being able to fully function previously.

**Bank Accounts:** With the continued difficulties faced with banking through the Yorkshire Bank, the decision was taken to open a NatWest account. All funds with the exception of those raised from subscriptions this financial year were moved to this new account, with the Yorkshire Bank account being left to collect subscriptions and to pay for group activities.

By splitting the funds, it is more transparent as to which funds are available for running the groups and which funds are available to maintain and run the building.

With the subsequent closure of the branch of the Yorkshire Bank in Keighley, we are now in the process of opening a second NatWest account to replace the Yorkshire Bank account.

**Year End:** We ended 2021/22 with a balance between the two accounts of £20,343.29, with £12,000.00 having been raised so far through grants for the new roof.

Covid19 has still been a challenge us through 2021/22, with fundraising opportunities still being limited. We thank the companies that were able to provide us with grants for their generosity, as it means that we have been able to purchase equipment and put money towards replacing the roof.

Going forward we will continue to rent out the building to groups in the wider community, which goes a long way towards the continued running costs, and we hope to find more fundraising opportunities within the community once again, so that we can start to build up funds for the renovations of the lower floor of the building, and replace the roof.

Samantha Thompson  
Treasurer 5<sup>th</sup> Skipton Scout Group

## 5th Skipton (Parish Church) Scout Group

### Reciepts and Payments Account

For the year from Thursday April 01 2021 to Thursday March 31 2022

Receipts and Payments		
		2021/22
		£
<b>Reciepts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions		6,435.00
Less:Membership subscrptions paid on		-
Net membership subscriptions retained		6,435.00
Donations		14.39
Gift Aid		-
Other Similar Income		-
<b>Sub Total</b>		<b>6,449.39</b>
<b>Grants</b>		
Covid Support		8,000.00
NYCC		1,150.00
Lottery		10,000.00
Omicron		2,667.00
Tesco		500.00
<b>Sub Total</b>		<b>22,317.00</b>
<b>Fundraising (Gross)</b>		
Smarties Tube Collection		21.50
Halloween Event		144.30
Ukraine Appeal		341.83
Easy Fundraising		74.40
<b>Sub Total</b>		<b>582.03</b>
<b>Investment Income</b>		
Property Rent Income		2,725.00
Other Investment Income		-
<b>Sub Total</b>		<b>2,725.00</b>
<b>Other Income</b>		
Utility Refund		94.76
Camp Deposit Refund		100.00
Uniform		575.55
Amazon Refund		21.56
<b>Sub Total</b>		<b>791.87</b>
<b>Total Gross Income</b>		<b>32,865.29</b>
<b>Asset and Investment sales, etc</b>		-
<b>Total Receipts</b>		<b>32,865.29</b>
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth Programme and Activities		131.37
Council Rates		328.68
Telephone		322.49
Water and Sewerage		222.69
Electricity and Gas		2,119.71
Bins		196.64
Servicing		1,353.57
Insurance		805.44
Uniform and Badges		1,415.29
Materials and Equipment		8,948.84
Printing and Photocopying		-

Contribution to Camp Costs (Refunds)		70.00	
AGM and Trustee Expenses		-	
Renovation Costs		6,671.04	
Capitation 2020/21		1,928.00	
Capitation 2021/22		3,600.00	
Accountancy Costs		50.00	
Sundries		72.46	
Online Scout manager		54.00	
Maintenance		31.77	
Fundraising Costs		38.32	
<b>Sub Total</b>		<b>28,360.31</b>	
<b>Total Gross Expenditure</b>		<b>28,360.31</b>	
<b>Net of Reciepts/(Payments)</b>		<b>4,504.98</b>	
Cash Funds Last Year End		15,838.31	
<b>Cash Funds This Year End</b>		<b>20,343.29</b>	
Skipton Building Society Contingency Fund		9,000.00	
<b>Total Cash Funds</b>		<b>29,343.29</b>	

# SCOUTS

## 5<sup>th</sup> Skipton Scouts Section Annual Report 2021-22

Scouting at 5th has got back on track following the turbulent past few years. It has at times, been a challenge to deliver this with outbreaks of the virus popping up and decimating attendance figures. But we keep plodding forward.

We have managed to achieve a nights away with the scouts having a sleepover (no sleep) at The Dump with a special festive meal (including Halal Turkey).

A great achievement was the Hike for Ukraine which all the scouts got involved in the planning of the route etc. The grand total raised for the event was £1600.

Other focuses have been on map reading, situational and hazard awardness, First Aid and also showing off their skills. The Scouts have now secured a stall on Skipton Sheep Day which they will be showcasing their talents whilst trying to recruit new volunteers into the group.

It is with great sadness that we shall be bidding farewell to our Assistant Leader, who is moving away from the area and securing a teaching post. Good luck Ellen for the future.

I will be stepping down from the role of Leader to Assistant Leader as my new work role means that I have less time to give to planning sessions and leading them with times when I might have to disappear quickly if called out. If anybody knows of somebody that could fill the role of leader, then please don't hesitate to get in touch.

Euan Hilton  
Scout Leader (Departing)  
5<sup>th</sup> Skipton (Parish Church) Scouts



## 5th Skipton Cub Scouts Annual Report 2021-22

I would like to start my report by thanking my assistant leaders Carol and Debbie as without their help I would not be able to plan and deliver an exciting and varied programme for the cubs. I'd also like to thank Colin as GSL, Imogen as AGSL and Steve Gower as without them we would not have managed to offer camps and sleepovers.

It is great to return to face to face scouting. We've had a real push at up-skilling the cubs to help develop those skills missed due to online learning.

We have run a sleepover at the Dump where 14 cubs joined us for a range of activities including Kelly kettles, knife skills, knots and indoor archery. 12 cubs are also attending a Jubilee themed camp the Playaway, Eshton Grange at the end of May.

Cubs have also enjoyed a visit to Skipton fire station, helped plant seedlings with Incredible Edible, taken part in some emergency aid sessions and completed a treasure hunt around Skipton. We took part in the group Hike for Ukraine, Remembrance Day Parade and St. George's Day.

I have awarded a range of activity and challenge badges and 3 cubs achieved their Chief Scout Silver Award before moving onto scouts.

The cub leader team has lots of exciting things planned for the next 12 months. However we do need more people to step up and volunteer their time to enable us to continue to offer an exciting and varied programme.

Catherine Walton-Brown  
Cub Leader  
5<sup>th</sup> Skipton (Parish Church) Scouts



## **5<sup>th</sup> Skipton Beavers Annual Report 2021-22**

Beavers returned to face to face meetings socially distanced after Easter 2021, Catherine worked hard to bring some normality back for the children. The weeks were mixed with times where meetings had to go back online again unfortunately. Many members stuck with it throughout and they are to be commended for putting up with endless Zoom meetings. A huge thank you goes out to Catherine and Carol for all their hard work with Beavers and especially for all the exciting adventures. Late in the summer it was agreed that they would both move up to run Cubs instead.

Colin and I took over in September, back to where we started. We've had many exciting adventures including a trip to Skinnerground Wood and a brilliant Beaver activity day. We've worked towards a lot of badges including fitness, safety, musician 1 and we've also joined up with Incredible Edible to work on the gardening badge. Members attended both the Remembrance and St George's Day parades.

Over the coming term we have had to request extra help from parents to ensure we can offer more outdoor activities with the children. It is our intention to request more help over the coming months whilst we try to attract more adult members.

Imogen Swales  
Assistant Group Scout Leader  
5<sup>th</sup> Skipton (Parish Church) Scouts



## **5<sup>th</sup> Skipton Squirrels Annual Report 2021-22**

After the successful Hedgehog Pilot scheme ended in July 2021 5<sup>th</sup> Skipton transferred to the Squirrel program, still following the family model as this is being trialled until December 2022. All but 1 of our Hedgehogs transferred to Beavers and the remaining member moved to Squirrels. Squirrels continued to run in the Saturday morning slot until March 2022 when it had to move to fortnightly meetings due to leader commitments.

12 Squirrels and their parents have been invested although regular attending numbers are much lower at around 6. We have enjoyed many activities and completed the Super Cook, Emergency Aid 1, Let's Celebrate and Explore badges to name just a few. We have been to Bog Wood and enjoyed a campfire along with a range of other outdoor activities. We've done a huge range of other activities including baking, gardening and story telling.

I would like to thank Colin for his continued assistance with this Section as without him it wouldn't happen.

Imogen Swales  
Assistant Group Scout Leader  
5<sup>th</sup> Skipton (Parish Church) Scouts

# 5th Skipton (Parish Church) Scout Group

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Pinnacle Bookkeeping  
1 Vincent Avenue  
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West Yorkshire  
BD20 8UD

5<sup>th</sup> Skipton Scout Group  
The Dump  
The Ginnel  
Mews  
Skipton  
BD23 2JA

## **Independent Examiners Report to the Trustees of 5<sup>th</sup> Skipton Scout Group**

I report to the Trustees on my examination of the accounts of the 5<sup>th</sup> Skipton Scout Group ('the Charity') for the year ending 31<sup>st</sup> March 2022

### **Responsibilities and Basis of Report**

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145/5/b of the Act

### **Independent Examiner's Statement**

I have completed my examination and can confirm no material matters have come to my attention in connection with the examination which would give me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act
- the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order for a proper understanding of the accounts to be reached

Sarah Curran  
Member of the Association of Accounting Technicians (MAAT)

22<sup>nd</sup> December 2022