

Aire Valley District Scout Council

Annual General Meeting 2022



AIRE VALLEY DISTRICT SCOUT COUNCIL

Annual General Meeting

Monday 13th July 2022

Charity Number: 524808

AGENDA

1. Welcome and introduction

3. Apologies

4. Minutes of Annual General Meeting held on 12th July 2021

To receive the minutes from 2021

5. The Annual Report and Accounts for the year ended 31st December 2021

To receive and consider the report and accounts submitted by the District Executive for the year ended 31st March 2021

6. The District Commissioner's Nomination for District Chair

To receive the District Commissioner's nomination

7. Election of Officers to the District Scout Council.

To elect the Officers to the District Scout Council:

8. Elected members of the Council to the District Executive.

To announce the result of the ballot for the Elected Members to the District Executive

9. District Commissioners Nominations for the District Executive.

To receive the District Commissioners nominations

10. Representatives to the West Yorkshire Scout Council.

To announce the Aire Valley Representatives to the West Yorkshire County Scout Council

11. District Commissioner

12. County Representative

13. District Chair

AIRE VALLEY DISTRICT SCOUT COUNCIL

Minutes of the Annual General Meeting Held on 12th July 2021 Online Zoom Meeting due to Covid-19 Restrictions

1. Chairman's Welcome

The meeting opened at 8pm and was chaired by the Chair – Linda Malloy, who welcomed all and thanked them for attending, with particular thanks to our County Representative – Phil Pearson & Youth Commissioner – Toby Hammond. Also signed in were Chris Watson (District Commissioner), Ed Wright (Deputy District Commissioner), Sharon Mason (District Treasurer), Julie Wright (DESC), Linda Malloy (District Chair), Ben Wilkinson (District Youth Commissioner), Niel Holmes, Wayne Oxley, Allan Horsley, Paul Jagger and 21 members of the District Scout Council

2. Reflection

Linda Malloy gave a reading from Baden Powell

3. Apologies

Apologies were received from Ian Walmsley, Dee Capper and 5 members of the District Scout Council

4. Minutes of Annual General Meeting held on 13th July 2020

The Minutes of the 2020 AGM had been circulated and were accepted as a true record.

Proposed: Ed Wright Seconded: Chris Watson

5. The Annual Report and Accounts for the year ended 31st December 2020

Reports from the Treasurer, District Chair, District Commissioner, District Youth Commissioner, ADC Beavers, ADC Scouts, District Explorer Scout Commissioner, Local Training Manager, Badge Secretary, Appointment Committee and Camp Site Committee had been circulated along with the Financial Statement of Activities which had been approved by the Executive Committee at their July Meeting. The Treasurer added verbal comments to the accounts. No questions were put to the meeting. Also circulated were 'How we Operate' and The District Constitution

6. The District Commissioner's Nomination for District Chair

The District Commissioner nominated Linda Malloy to the role of District Chair and Linda accepted this role

7. Election of Officers to the District Scout Council

Secretary: **Julie Wright** **Proposed: Linda Malloy** **Seconded: Chris Watson**
Treasurer: **Sharon Mason** **Proposed: Ed Wright** **Seconded: Linda Malloy**
District Auditor: **David Taylor** **Proposed: Sharon Mason** **Seconded: Linda Malloy**

All in favour of these nominations. Linda thanked Sharon for standing in as 'Acting Secretary' for the past 4 years

8. Elected Members of the Council of the District Executive

There were only three nominations and therefore no requirement for a ballot this year:

Members

Allan Horsley

Wayne Oxley

Neil Holmes

All in favour of these nominations. Linda thanked all for their efforts during the previous year and for serve again

9. District Commissioner's Nominations for the District Executive

The District Commissioner's nominations are:

Paul Jagger and **Ed Wright**

10. Representatives to the West Yorkshire Scout Council

The Aire Valley Representatives to West Yorkshire Scout Council are:

Adult: **Julie Wright** Young Person: **Ben Wilkinson**

Linda thanked Carolyn Booth for her many years of service within the District from Group to DC to Appointments Chair including WYCSC Rep. She has now resigned. Toby Hammond was also thanked for his service as the previous Young Person's Rep. He has now moved on to County Youth Commissioner

11. District Commissioner

The District Commissioner added to her report by thanking everyone for all they have done in the past year, particularly mentioning, Dorothy West, Carolyn Booth and Julie Wright. She thanked Ed Wright for his support with Risk Assessments and the advise he had given to groups to assist in the return to Scouting. She has been out and about delivering the 'Bring a Buddy' Packs to Groups.

News: West Yorkshire County will have 2 units attending the Jamboree – 72 young people, County selection for adults is being rolled out now with the young people in the Autumn.

She ended by reminded everyone to keep safe and keep your priorities in the right order
Family – paid employment – Scouting

12. County Representative

Phil Pearson thanked us for the invite and echoed thanks for all the hard work over the last year, which has been odd, strange and stressful. He thanked everyone for rising to the challenge and for completing training to meet compliance and allow all groups to re-open. County will shortly be sending out information for those requiring First Aid updates.

He recognised how difficult things have been with keeping abreast of the risk assessment process through the portal and informed that young people numbers have fallen across the County but now starting to rise again. We are now experiencing a leader issue so encouraging the use of the Buddy Badge to recruit new leaders as well as young people. County have set up a Growth Board, a Safety & Technology Board, a Top Awards Board, and a Programme Board, which includes a partnership with the University of Bradford STEM Centre to enable the Science Badge. More details are attached in the report from Ian Womersley (CC). Also we will be holding 'WOW' Days within Districts to help recruit and retain adults & young people. District will drive with support from County.

He reported on the success of the Hedgehogs pilot which has now been launched as Squirrels with our own Dan Breeze taking on the County ACC role.

The Jamboree will be held in South Korea – fantastic opportunities available for leaders. 8 adults are required, recruiting to the end of July. He encouraged us to spread the message and encourage adults and young people to get involved.

2022 sees the GS90 – 90th Anniversary of the Gang Show – it will take place in London and they are recruiting a cast, asking WYS on Show to recommend possible cast members.

Toby Hammond (Youth Commissioner) added comments about the brand-new programme being launched in September with a national campaign. New badges, guides and ideas. Watch out for the emails. He welcomed the new ACC Scouts Graham Spar and reminded everyone of the Social being held on 9th September – BBQ and meet. Register on 'Book when'

13. District Chair

The Chair informed it was hoped to be able to meet in person this year and we had delayed as we waited for the Prime Minister to announcements. She thanked everyone for their input over this time and the challenges that have been faced. Credit to us all that we are still here. We have grabbed and worked through the challenges. We are a family of Scouting!

St George's Day next will happen – 5th Shipley are leading and hoped in the not too distant future we will be able to hold our own social event in person.

14. Date of Next Meeting: Monday 14th June 2022

The meeting closed at 8.45pm

Appendix

Attendees:

Exec Committee: Chris Watson (District Commissioner), Ed Wright (Deputy District Commissioner), Sharon Mason (District Treasurer), Julie Wright (DESC), Linda Malloy (District Chair), Ben Wilkinson (District Youth Commissioner), Niel Holmes, Wayne Oxley, Allan Horsley, Paul Jagger

County attendee: Phil Pearson, Toby Hammond

District attendees: Andrew Bower, Peter West, Dorothy West, Ronwen Mitchell, Gwyneth Jackson, Amy Bower, Julie Antill, Birgit Carey, James Stannett, Karen ??, Richard & Sue Nichol, Jenny Cousens, Andrew Manley, Jonathan Booth, Les Benton, Charlie Wright, Robert Bumstead, Joost Smeele, David Sowden, Oliver Downing

Apologies:

Ian Wormersley (County Commissioner), Dee Capper, Derek Beebe, Ashley France, James Adams, Dave Lawson, Carolyn Booth

Aire Valley District Scout Council

Financial Activities Statements

For the year ended 31st December 2021

Aire Valley District Scout Council

Financial Activities Statements for the year ended **31st December 2021**

Page:

1-5	Trustees' Annual Report
6	Independent Examiner's Report
7	Statement of Financial Activities
8	Balance Sheet
9-10	Notes to the Accounts
Appendix	Detailed Statement of Financial Activities

Section A

Reference and administration details

Charity Name	Aire Valley District Scout Council
Other names the charity is known by	
Registered charity number (if any)	5 2 4 8 0 8
HQ registration number	1 6 6 2 8
Charity's principal address	c/o Sharon Mason (Treasurer) 18 Longhouse Lane, Denholme Bradford, West Yorkshire BD13 4NQ

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates active if not for whole year
Mrs Christine Watson	District Commissioner	
Mrs Linda Malloy	Chair	
Mrs Sharon Mason	Treasurer	
Mr Allan Horsley		
Mr Wayne Oxley		
Ms Julie Wright	DESC/Secretary	Secretary from July 2021
Mr Paul Jagger		
Mr Edward Wright		
Mr Niel Holmes		
Mr Ben Wilkinson		

Names and addresses of advisors (optional information but encouraged as best practice)

Type of advisor	Name	Address
External Examiner	David Taylor	Barton Cottage, Duke Street, Burton in Lonsdale, LA6 3LG

Annual Report for the year

from 01 January 2021 to 31 December 2021

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of The Association and The Policy, Organisation and Rules of the Scout Association

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association

Additional governance issues (optional information but encouraged as best practice)

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Secretary and Treasurer together with elected and nominated members of the District who are re-elected on an annual basis. The Committee was scheduled to meet monthly during 2021. It was necessary to cancel the meetings for January and April. Meetings continued to be held mainly via Zoom but we did meet in person in November as restrictions permitted. From September it was decided to hold meetings bi-monthly. There was no meeting held in August and the Annual General Meeting was held prior to the July meeting.

This Executive Committee exists to support the District in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District property;

The raising of funds and the administration of District finances;

The insurance of persons, property and equipment;

District public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub-committees that may be required;

Section B

Structure, governance and management

Risk and Internal Control contd

Reduced income from fundraising. The District is primarily reliant upon income from group membership fees and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the level of membership fees to increase the income to the District on an ongoing basis, either temporarily or permanently if necessary.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer its activities. If there was a reduction in the number of leaders or administrators to an unacceptable level, activities would need to be reconsidered.

Reduction or loss of members. The District provides support to all groups within the District. If there was a reduction in membership the District would help to support activities aimed at increasing the membership. If this is not successful in a worst case scenario it may be necessary to close a section of a group or whole group. This decision would be taken in liaison with the Group Executive Committee.

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The difficulties experienced during 2020 & 2021 have been constantly monitored by the Executive Committee and national guidelines adhered to. A system was put in place to ensure risk assessments were completed to monitor all returns to Scouting from local and national lockdown periods.

Section C

Objectives and activities

Summary of the objectives of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and;

- enjoy what they are doing and have fun.

- take part in activities indoors and outdoors.

- learn by doing.

- share in spiritual reflection.

- take responsibility and make choices.

- undertake new and challenging activities.

- make and live by their Promise.

Appointing District Administrators and Advisors other than those who are elected.

Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Injury to leaders, helpers, supporters and members. The District through the membership fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Section C

Objectives and activities

Summary of the main activities in relation to these objectives

To promote and support Scouting provided by the groups within the Aire Valley District. This includes the instruction of young people aged 4 -25 years of age in the principles of discipline, loyalty and good citizenship.

Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During 2021 the District's activities continued to be curtailed due to the CV-19 pandemic. Local and national lockdowns prevented the Baht 'at Walk being held for the second year running and this affected income. It also meant usual activities such as St George's Day and the Bronze & Silver Awards Ceremony could not go ahead for a second year. The Campsite had sporadic operation in line with the government guidelines and was heavily reliant on school and other external group usage. Their generated income was in line with 2020 but still massively reduced when compared to that generated by the usual level of bookings. They were again in receipt of support grants from Bradford Council and local council rates continued to be waived in line with government regulations, which helped to off-set these losses. They took advantage of the situation and were able to move some improvements projects on. Beavers distributed Easter Packs whilst regulations stopped them meeting but were able to hold their Fun Day and Christingle Service, which was a very welcome return to 'normality'.

Section E

Financial Review

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.

The District continued to hold reserves of approximately £75,000 against this at year end. This includes restricted funds from a bequest in 2017 and other grants. The bequest spend has been further delayed during 2021 due to the pandemic and planning application decisions. Plans are afoot for this spend to be used in 2022 towards replacing windows in the Activity Centre. The remaining funds are slightly above the amount required for a year's operating costs

Details of any funds materially in deficit (circumstances plus steps to eliminate)

We have written off out of date badges held in stock. Stock levels are being closely monitored to ensure stock levels are kept to the minimum requirements

The charity's principal sources of funds (including any fundraising)

The District's principal source of funds is the District Membership Contribution collected annually from groups within our District. Fundraising is brought in by the holding of our annual Baht 'At Walk and occasional events organised during the year. During 2021, due to the CV-19 Pandemic the Baht 'At Walk was not planned to take place and therefore no funds budgeted from this event. It is hoped to hold this again in 2023. Due to the limited expenditure during 2020 it was agreed to waive the Membership Contributions collected from that year and support the groups by waiving and 2021 District Membership Contribution

Section E

Financial Review

How expenditure has supported the key objectives of the charity

The District Executive monitors expenditure throughout the year to ensure this is in line with the key objectives of the District and Scout Association and this resulted in the carrying over of the 2020 Membership Contributions for use in 2021 and waiving this cost to groups in 2021

Investment policy and objectives

The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The campsites plans for large scale improvements is still ongoing and progress affected by the local and national lockdowns experienced during 2020 & 2021. Plans were resubmitted during 2021 and discussions began with the family of the bequestee to utilise these funds.

Fund raising continued to be curtailed during 2021. The affect of the loss of these funds to the District and groups within was considered and it was agreed to waive the District Membership for 2021 to support this loss of funding. Due to the lockdowns and activity restrictions it expenditure continued to be low during 2021 and offset this decision . The District Executive monitors this situation on a bi-monthly basis and will continue to support and provide opportunities for Groups to increase their income as local and national restrictions allow.

Headquarters released plans for a Jamboree to be held in 2023. Our District was successful on having 6 young people and 2 leaders gaining places on this trip to South Korea. Since selection 1 leader has withdrawn. No costs were incurred during 2021. We will support fundraising for this trip and have included contributions for each in our budget for 2022

The trustees declare that they have approved the trustees' report on pages 1-5 of the Financial Activities Statement

Signed on behalf of the charity's trustees

Signature (s)

1	L.A. Malloy
2	Sharon Mason

Full Names (s)

1	LINDA MALLOY
2	SHARON MASON

Position (eg Secretary, Chair)

1	DISTRICT CHAIR
2	TREASURER

Date

	9/5/22
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**Independent Examiner's Report to the Trustees of the
Aire Valley District Scout Council**

I report on the accounts of the District for the year ended 31 December 2021
which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 9-10

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

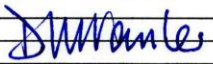
Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	Mr David Taylor
Qualification	Retired Accountant
Address	Barton Cottage, Duke Street, Burton in Lonsdale LA6 3LG
Signature	
Date	09.05.2022

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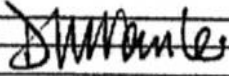
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2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	Mr David Taylor
Qualification	Retired Accountant
Address	Barton Cottage, Duke Street, Burton in Lonsdale LA6 3LG
Signature	
Date	29.05.2022

Aire Valley District Scout Council

Statement of Financial Activities: from 01 January 2021 to 31 December 2021

			Unrestricted Funds Total 2021 £	Restricted Funds Total 2021 £	Total 2021 £	Total 2020 £
Notes	General Purpose £	Campsite £				
Income & Expenditure						
Income						
Incoming resources from generated funds						
Voluntary Income	250	21,320	21,570		21,570	12,000
Activities for generating funds			0		0	0
Investment Income			0		0	0
Incoming resources from charitable activities	801	3,535	4,337		4,337	7,082
	1,051	24,855	25,906	0	25,906	19,082
Other Income			0		0	0
Total Income	1,051	24,855	25,906	0	25,906	19,082
Expenditure						
Direct Charitable Expenditure						
Resources expended						
Costs of charitable activities	2,060	21,443	23,503	3,709	27,211	18,947
Governance Costs			0		0	0
Total Expenditure	2,060	21,443	23,503	3,709	27,211	18,947
Net Movement in funds	(1,008)	3,412	2,403	(3,709)	(1,305)	135
Transfers between accounts	0	0	0	0	0	0
Fund balances brought forward	31,834	115,348	147,184	16,000	163,184	163,049
Fund balances carried forward	30,826	118,760	149,587	12,291	161,879	163,184

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England and Wales and is reconciled to the total funds as shown in the Balance Sheet on page 8 as required by the said statement.

The notes of pages 9 and 10 form part of these accounts.

Aire Valley District Scout Council

Balance Sheet as at 31st December 2021

	Notes	2021 £	2020 £
Fixed Assets			
Campsite:			
Land	2	3,630	3,630
Buildings	2	74,250	76,553
		<u>77,880</u>	<u>80,183</u>
Current Assets			
Stock	4	1,766	2,371
Debtors	5	6,164	5,763
Balances at Bank:			
COIF Deposit Accounts		10,294	10,293
Bank Current Accounts	6	65,887	64,716
Cash in hand		96	85
Current Liabilities			
Creditors	7	(207)	(225)
Net current assets		<u>84,001</u>	<u>83,002</u>
Net assets		<u>161,879</u>	<u>163,184</u>
represented by			
FUNDS			
Unrestricted Income Funds:			
General Purposes Fund		30,826	31,834
Designated Funds:			
Campsite		118,760	115,348
Restricted Income Funds:			
Campsite		12,291	16,000
		<u>161,879</u>	<u>163,183</u>

Aire Valley District Scout Council

Notes to the Accounts for the Year to 31st December 2021

Accounting Policies

1. General

These Accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

Depreciation

Depreciation is provided on the Campsite buildings & Toilet Block based on the useful life of these fixed assets and their anticipated residual value:

Campsite buildings 2% per annum

Stock

Badge stocks are valued at the lower of cost or net realisable value.

2. Fixed Assets

Cost	Freehold Land £	Buildings £	2021 Total £	2020 Total £
At 1 Jan 2021	3,630	115,164	118,794	118,794
Additions	0	0	0	0
Adjustment to opening balance			0	0
At 31 Dec 2019	3,630	115,164	118,794	118,794
Depreciation				
At 1 Jan 2021	0	38,611	38,611	36,308
Charge for the year	0	2,303	2,303	2,303
At 31 Dec 2021	0	40,914	40,914	38,611
Net book value				
At 31 Dec 2021	3,630	74,250	77,880	80,183
At 1 Jan 2021	3,630	76,553	80,183	82,486

3. Fund-raising Appeals

Organiser's costs £	Proceeds £	2021 £	2020 Net £
0	0	0	0
0	0	0	0

Aire Valley District Scout Council

Notes to the Accounts for the Year to

31st December 2021

(continued)

4. Stocks		2,021	2,020
		£	£
Stock Balance		2,201	2,431
Stock written off		(435)	(60)
Balance as per Balance Sheet		<u>1,766</u>	<u>2,371</u>
 5. Debtors		 2,021	 2,020
		£	£
Debtors		-	-
Prepayments		6,164	5,763
		<u>6,164</u>	<u>5,763</u>
 6. Bank Accounts		 2,021	 2,020
		£	£
Barclays Bank Plc	District Exec	39,415	35,863
Barclays Bank Plc	District Exec	-	-
Lloyds Bank Plc	Campsite	25,888	24,254
Lloyds TSB	Badges	-	2,501
Virgin Money	Scouts	584	586
Santander	AV Explorers	-	1,512
		<u>65,887</u>	<u>64,716</u>
 7. Liabilities: amounts falling due in less than one year		 2,021	 2,020
		£	£
Creditors & Deferred Income		207	225
		<u>207</u>	<u>225</u>
 8. Trustees remuneration and expenses			
Honorariums paid to trustees		<u>-</u>	<u>-</u>
Expenses reimbursed to trustees		<u>-</u>	<u>-</u>
Number of trustees reimbursed		<u>-</u>	<u>-</u>
Nature of Expenses reimbursed			

Aire Valley District Scout Council

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Detailed Statement of Financial Activities from 01 January 2021 to 31 December 2021

	Notes	Exec £	Scouts £	MP Explorers £	Badges £	General Purposes Total £	Campsite £	Funds Total 2021 £	Total 2020 £
Income & Expenditure									
Income									
Grants		-				-	21,320	21,320	12,000
District Membership		-				-		-	1,624
District Events and Scouting support						-		-	-
District Explorers Subs						-		-	20
District Beavers		250				250		250	339
District Cubs						-		-	-
District Scout Events						-		-	300
Baht 'at Walk						-		-	-
COIF Deposit Interest						-	1	1	27
Donations		-				-		-	9
Campsite hire charges						-	3,312	3,312	3,806
Grass sledges						-	10	10	75
Badge sales		602			200	801	92	893	843
Sconce Activities						-	120	120	40
Neckers						-		-	-
		852	-	-	200	1,051	24,855	25,906	19,081
Other Income									
Total Income		852	-	-	200	1,051	24,855	25,906	19,081
Direct Charitable Expenditure:									
Electricity						-	1,600	1,600	1,591
Gas						-	2,476	2,476	1,856
Advertising/Web Site						-	-	-	189
Local Authority rates						-	110	110	56
Insurance		42				42	6,043	6,085	5,842
Sconce services						-	1,284	1,284	1,255
Repairs/Improvements						-	3,369	3,369	1,204
Cleaning Materials						-	67	67	167
Equipment						-	653	653	135

Sconce Activities				-	383	383	199
WIFI				-	1,264	1,264	1,144
TV Licence				-	-	-	158
Field Maintenance (inc Mower/Sledges)				-	1,059	1,059	830
Tree Survey				-	816	816	-
Field Project - Decking				-	3,709	3,709	-
Printing, Stationery and postage				-	-	-	34
Leaders Expenses/Travel				-	-	-	98
Training	-			-	-	-	-
District Events and Scouting support	94			94		94	40
Explorers Activities		-		-		-	300
Baht 'At Walk				-		-	-
District Beavers	620			620		620	384
District Cubs				-		-	-
District Scout Events		2		2		2	-
St Georges Day				-		-	-
Cost of Sales Badges	631			631	-	631	902
Movements in Badge Stocks	170			170		170	
Write-off of Obsolete Badge Stock	435			435		435	
Sundries	66			66	17	82	152
District Neckers				-		-	307
MPLC Licenses for District/Groups				-		-	-
Depreciation				-	2,303	2,303	2,303
	2,058	2	-	-	2,060	25,152	27,211
Other Expenditure							18,947
Fund raising costs	-						
Management and administration	-						
Independent Examiner	-						
	-	-	-	-	-	-	-
Total Expenditure	2,058	2	-	-	2,060	25,152	27,211
							18,947
Net Income (Expenditure) for the year	(1,206)	(2)	-	200	(1,008)	(297)	(1,305)
							134
Transfers between accounts					-	-	-
Fund balances brought forward	35,863	586	1,512	4,873	42,834	120,347	163,184
							163,049
Fund balance carried forward	34,657	584	1,512	5,073	41,825	120,049	161,879
							163,184

Reports

District Chair

The year 2021 still continued to impact on us as a District with the continuation of the world pandemic, Covid 19. From spring most of the District Groups were finally back face to face scouting with the challenges of outdoor meetings, risk assessments and a collection of different challenges affecting nearly all Groups. The District Executive and sub committees mainly continued their work through the year via Zoom with just appointments and Sconce campsite running as sub committees.

At the AGM we welcomed a new District Secretary, Julie Wright and new Appointment Chair, Julie Antil.

Dorothy West finally was able to pass the Badge Secretary role over. The badge bank account was closed and the monies are now managed through the district account. A full stock count of badges was actioned and the District Executive approved the right off of all old stock, this is declared in the end of year accounts presented at the AGM.

The Aire Valley District Explorer Scout unit which had closed also had the closing balance of monies transferred into the district account.

The Executive produced a budget for the year, no District Levy was collected for the year due to monies not spent from the previous year due to the association being suspended.

The Appointment sub committee mainly operated through Zoom and worked through the year catching up on interviews and reviews.

Grants this year for the Beaver Scout section from the Fred Towler Trust and the District Campsite, Sconce, received 2 covid grants from Bradford Council.

Sconce, the District campsite, slowly re-opened for use as per guidelines from the Association. The sub committee operated throughout ensuring the safety and general up keep of the site. A large shelter was donated to the site by the West Yorkshire County through the Mary Bushell legacy.

On behalf of the District I would like to thank all trustees and members of the sub-committees for their continued hard work and dedication to the District.

Linda

Aire Valley District Chair

District Commissioner

As mentioned elsewhere, 2021 saw us starting to re-emerge from the restrictions we had to work to last year due to Covid-19, tentatively at first, but gaining in confidence. We met outdoors, covered ourselves and everyone in hand sanitiser etc. it felt so good to be back face to face even if we were frozen at the time. The young people quickly returned, in fact the 2022 Census showed us to have some of the highest numbers, unfortunately not all the adults returned, so most of our groups are at capacity for the venues they use.

The return from Covid-19 has left us with a few challenges, or should I say opportunities, several groups have faced issues with their premises and whilst we have found ways around them for the time being, we are making plans for the future, more to be reported next year.

Uniforms and badges have been in short supply, they are no longer available for purchase in school uniform shops etc. As mentioned in the Badge Secretaries report, purchases made through the District keep the District Membership levy down, equally, uniforms purchased through the County shop keep the County levy down.

September saw our Hedgehogs transform into Squirrels, they are a delight to work with, the waiting list to join them is massive, it even includes adults who would like to be leaders. Just need other groups to open Dreys. Thanks to Dan for all his help and support and welcome to Lisa Mountain who is taking on the role of ADC Squirrels.

October saw the District selection for young people going to the next World Scout Jamboree in Korea, each selection activity was overseen by someone from outside the District and every single one of them commented on the high standard of the applicants. It such a shame that they couldn't all have a place.

Please could we all try to support the 5 young people in their fundraising efforts, they each have to raise a total of £3800, a mammoth task.

The Appointments team have reorganised the way in which they work and having much success, thank you to them all.

I would like to take this opportunity to single out the leaders of 3rd Bingley who do a great deal

of work at Reva enabling groups to take advantage of the facilities there. Thank you.

Also, thanks to Linda and her family for forging links with the Northcliffe Golf Club which you will hear about next year, it has provided us with the opportunities to have meetings and events at the venue.

At the last AGM Julie Wright took over the role of District Secretary and subsequently relinquished her role of DESC, thanks Julie for all you have done for Explorer Scouting over the last 10 years.

Welcome to Allan Horsley who has taken on the role, many of you will already have met him within your Explorer units.

In the absence of an ADC Cubs, Lesley Austin, who is ADC Cubs in Spen Valley, has offered to work alongside our Cub leaders for the next 12 months to empower them in organising events for the District. Thanks Lesley, your help is much appreciated.

My heartfelt thanks go to all the District team and Exec for the work they have done over the last 12 months, we couldn't manage without you.

Plus, thanks to all the leaders throughout the District for everything that you do for our young people.

Chris Watson

District Commissioner

ADC Beavers

At the start of 2021 we were still subject to covid restrictions and a number of the usual District Beaver events couldn't be run. It was good to catch up on Zoom to hear how other colonies were getting on and planning for a face to face return.

After the success of the 'Christingle kits', District Beavers sent out 'Easter packets' (trail cards, chocolate eggs and a card to colour for your neighbour) to all participating groups.

October was the fun day at Sconce – another great day for the beavers to try out new skills and share experiences. Thanks to everyone who mucked in. Your support is appreciated as always.

Gwyneth Jackson

ADC Beavers



ADC Scouts

2021 continued along the same lines as 2020 with no District events taking place. A booking at Reva was led by the 3rd Bingley Sea Scouts with Cubs and Scouts from the 3rd Shipley able to attend. My thanks to both groups for making this happen.

The camp planned for September had to be cancelled again due to further Covid restrictions and was rearranged for early May 2022 and was well attended – report on that next year.

It is good to see many groups are catching up on missed camps from 2020 and 2021 with a full programme of events planned for this year.

We are planning our next District Scout camp (theme to be developed) for the weekend of September 22nd to 24th 2023. Hopefully groups should be able to incorporate it into their programme and help to make it an event to remember. Ideas welcome and to be discussed at the next all leaders meeting.



Paul Jagger ADC Scouts

District Explorer Scout Commissioner

2021 was a better year for Aire Valley Explorer Scouts
We started to get back into the great outdoors (after 2 years of Covid)

Our numbers within the district were around 70 young people over 5 District Units, being able to get back out with Scouting friends and doing activities they enjoyed.

Activities over the year have included: Navigation, Hikes, Badge Work, Survival Skills, Cooking, 1st Aid, Sailing, Water sports, and lots more.

Some of the units attended 'Go Ape' in Leeds, all had a great day out 'swinging from the trees'.

Camping was able to take place in 2021, including group camps, joint camps, and individual unit camps.

D of E restarted in 2021 with lots of expedition planning, menu planning, and campsite organisation.

During the year we have had around 20 young people involved and working towards their bronze and silver awards.

2021 included the Jamboree selection weekends for Korea 2023.

Selection was very well attended and the candidate skills and approach was very high quality making it difficult to choose

I would like to thank all Explorers within the District for all their time and hard work at work weekends and other evenings at Sconce Campsite.

Without them some of the work would not have been completed.

Thank you to all my Explorer Leaders, Assistant leaders, Skills instructors, District Exec for all your help and commitment over the last year.

Finally, I would like to say a big thank you to Julie for all her hard work over the last 10 years as DESC, hard footsteps to follow.

Yours in Scouting

Allan Horsley
DESC

Badge Secretary's Report 2020

Dorothy West finally handed the District Badge Secretary over, having been delayed due to covid. Many thanks from all of us for all the years of service.

A full stock take of all the badges was actioned and the District Executive approved the right off of all old and discontinued badges. Any one wishing to purchase these now will only cost 25p each. The right off figure is declared in the end of year District Financial Accounts.

The District Badge bank account was closed and monies transferred into the District Account in line with the District Executive direction. At the point of transfer £2000 was transferred into the general District funds leaving a working capital of £700.

Badge orders can now be paid for by cash, cheque or bank transfer.

Post covid all badge orders from Scout Shops are now done online.

Just a reminder to all – every purchase made through the district the profit goes into our District Bank Account, if you order from anywhere else they get the profit!

Sub-Committee Reports

Appointment Committee Report

Over the last year, the Appointments Committee has met regularly on a monthly basis. This has allowed us to keep outstanding appointments progressing and the number of pre provisional positions to approve, reducing. Thank you to Ed and Claire Wright for their continuous support for appointments over this year.

The committee has grown from three to six members, which has allowed for more flexibility to support our work in progressing new appointments and changes to role across the district. Thank you to Julie Wright, Luke Horsely and David Sowden for volunteering to support appointments for the District at our last District Leaders meeting in March this year.

References were a key challenge to the progress of appointments to approval historically. Following the introduction of a new process and form, outside of Compass, earlier this year, we have seen a much better response rate to requests from referees. Thanks to Ed for building this new tool for the team to use.

At this point in the year, we currently have only five appointments outstanding across District that require Appointments Committee approval. Of those, the members we need to meet with have all been seen and we simply are finalising references – on receipt of satisfactory references, we will be approving the appointments.

The committee have also been supporting with mandatory training when meeting new volunteers and providing the links to the necessary learning on the Scout.org website – hopefully this has supported those volunteers and their groups in ensuring this aspect is also progressing.

The committee will next be reviewing any outstanding pre provisional roles at our July meeting.

Julie Antill

Aire Valley Appointments Committee Chair & Secretary

Camp Site Report for the year 2021

General

The committee continued to meet regularly to manage bookings, finances and maintenance of the site. The camp site was closed for much of the year for bookings but was open for Aire Valley groups to use outdoors. There was a window of opportunity from June onwards when a number of groups were able to book the site although with restrictions. Covid risk assessments were in operation to ensure the site was used responsibly.

Income - £3,404 compared to £3,081 in 2020 and £33,173 in 2019. Covid and CBMDC Grants amounted to £16,300.

Expenditure – Just over £23,000 including £6000 in insurance, £4000 for gas and electricity. We also received a grant towards new windows of £5000 which should help reduce our heating needs.

We have appointed a commercial grass cutter from April 2022 to keep the main fields in better condition and to allow volunteers to spend their time on other tasks.

Plans

A planning application was submitted at the end of the year for new stores, moving the gas tank and cladding the existing metal container. Approval was received in 2022 so at last some of the improvement works can be started during 2022. A further planning application to improve the existing toilet block is to be submitted soon.

Activities

Nothing to report in 2021 – most of the equipment for rope activities now needs to be replaced and authorisation to run the activities regained. Plans for a permanent tower for the Tyrolean Traverse and a climbing wall are being developed for next year.

Maintenance

A new shelter has been donated by county following a bequest to the County. This and a new equipment store were commenced on the January working weekend. Thanks to all those who helped and worked so hard.

Future Actions

Working weekends: Provisional dates for your diaries.

- 14th – 15th January 2023



Mary Bushell shelter and base

Paul Jagger Camp Site Chairman

HOW WE OPERATE

- Royal Charter...

The Scout Association exists by authority of a Royal Charter granted by King George V in 1912 and supplemented by further charters granted by King George VI and Queen Elizabeth II. These charters give authority to the bye-laws of the Association, which are approved by Her Majesty's Privy Council. The bye-laws, in turn, authorise the making of rules for the regulation of the Association's affairs. The rules are laid out in the Policy, Organisation and Rules (POR) of The Scout Association.

Aire Valley Scouts is an autonomous charity affiliated to The Scout Association, which together with other County, District and Group Charities form the Scout Movement in the United Kingdom.

- Executive Committee...

The District is managed by the District Executive Committee, the members of which are the Charity Trustees of the District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The District Executive exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

Promoting the development of Scouting in the District;

Ensuring cooperation between Groups and other organisations;

Raising of funds and administration of the District's finance and property;

The appointments process within the District;

Appointing any subcommittee that may be required;

Ensuring sound administration within the District.

The Executive Committee comprises up to 15 members:

6 Ex-officio Members (including the officers);

3 elected members (including 1 elected youth member) elected annually by the District Scout Council at its AGM;

3 nominated members (annually appointed at the AGM);

3 Co-opted members (annually appointed by the Executive).

The committee meets at monthly. An induction process is provided for all new Trustees. Further learning and development opportunities are available.



AIRE VALLEY DISTRICT SCOUT COUNCIL

Charity Number: 524808

CONSTITUTION

Preamble

This constitution is based on the model constitution for Scout Districts as published in POR. It may be changed by simple resolution at the Annual General Meeting of the District Scout Council or in responses to changes required by updates to POR.

All elected and constitutional bodies of The Scout Association at Headquarters, County, and District should have, as full voting members, at least two young people between the age of 18 and 25 years old. This policy as a matter of good practice, should also be applied to any ad hoc, short or long term working groups or committees.

a) The District Scout Council

- i. The District Scout Council is the electoral body, which supports Scouting in the District. It is the body to which the District Executive Committee is accountable.
- ii. Membership of the District Scout Council is open to:
 - Commissioners;
 - District and Group Active Support Managers
 - Scouters;
 - Administrators;
 - Section Assistants;
 - Skills Instructors;
 - Advisers;
 - all Explorer Scouts;
 - all members of the District Scout Network;
 - A representative of the Troop Leadership Forum, selected from amongst the membership of the Forum;
 - Representatives of each District Explorer Scout Unit, selected from amongst the membership of each Explorer Scout Unit;
 - A representative of the District Scout Network, selected from amongst the membership of District Scout Network
 - Members and Associate Members of the Movement registered in the Scout District and including Members of District Scout Active Support Units;
 - all parents of Explorer Scouts;
 - persons elected or reselected annually by the District Scout Council on the recommendation of the District Commissioner and the District Executive Committee;
 - the County Commissioner and County Chair are ex-officio members of the District Scout Council.
- iii. Membership of the District Scout Council ceases upon:
 - the resignation of the member;
 - the dissolution of the Council;
 - the termination of membership by Headquarters following a recommendation by the County Executive Committee.
- iv. The District Scout Council must hold an Annual General Meeting within six months of the financial year end to:
 - receive and consider the Annual Report of the District Executive Committee, including the annual statement of accounts;
 - approve the District Commissioner's nomination of the District Chair and nominated members of the District Executive Committee;
 - elect a District Secretary unless the District Secretary is employed by the District Executive Committee;
 - elect a District Treasurer;
 - elect certain members of the District Executive Committee;
 - elect Group Scouters to represent the District on the County Scout Council;

b. The District Executive Committee

- i. The Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment.
- ii. Members of the Executive Committee must act collectively as charity Trustees of the Scout District, and in the best interests of its members to:
 - Comply with the Policy, Organisation and Rules of The Scout Association
 - Protect and maintain any property and equipment owned by and/or used by the District
 - Manage the District finances.
 - Provide insurance for people, property and equipment.
 - Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
 - Promote and support the development of Scouting in the local area.
 - Manage and implement the Safety Policy locally
 - Ensure that a positive image of Scouting exists in the local community.
 - Appoint, set the terms of reference and manage the operation of any sub-Committees, including appointing members to chair and lead the sub-Committees
 - Ensure that Young People are meaningfully involved in decision making at all levels within the District
 - The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and Scout Active Support Units in the District as necessary.
 - Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Committee Chair to lead it.
 - Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

iii. The Executive Committee must also:

- Appoint Administrators, Advisers, and Co-opted members of the Executive Committee
- Approve the Annual Report and Annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer.
- Present the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; file a copy with the County Executive Committee; and if a registered charity, to submit them to the appropriate charity regulator. (See Rule 13.3)
- Maintain confidentiality with regard to appropriate Executive Committee business.
- Where staff are employed, act as a responsible employer in accordance with Scouting's values and relevant legislation.
- Ensure line management responsibilities for employed staff are clearly established and communicated.

c. The District Team Meeting

The District Team, comprising the Explorer Scout Commissioner, Scout Network Commissioner, all Deputy District Commissioners, Assistant District Commissioners, District Scouters, Local Training Manager and District Scout Active Support Managers, meet as required and not less than quarterly under the chairmanship of the District Commissioner.

The purpose of the District Team Meeting is to:

- Review the progress, standards and effectiveness of programmes of Groups, Explorer Scout Units and District Scout Network in the District;
- plan a programme of visits to Scout Groups, Explorer Scout Units and District Scout Network;
- give support and encouragement to Leaders;
- plan the support of adults undertaking Adult Training;
- plan any programme of District events deemed to be necessary to supplement Scouting in the Groups, Explorer Scout Units and District Scout Network;
- secure the support of District Scout Active Support Units in the work of the District;
- keep the District Executive Committee advised of the financial requirements of the training programme in the District, including Explorer Scout Units and District Scout Network;

d. Conduct of Meetings in the Scout District

In meetings of the District Scout Council and the District Executive Committee only the members specified may vote.

Decisions are made by a majority of votes of those present at the meeting. In the event of an equal number of votes being cast on either side in any issue the Chair does not have a casting vote and the matter is taken not to have been carried.

Quorum.

The District Scout Council requires a quorum of 15 members and 2 officers.

The District Executive requires quorum of at least 5 members and 2 officers.

Sub-Committees require a quorum of 4 members or 50% of the membership, whichever is larger.

Quora may be redefined by resolution of the District Scout Council.

Approved by the County Executive – May 2019