

# AIRE VALLEY DISTRICT SCOUT COUNCIL

England & Wales · Charity number 524808

## Details

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Other names	SHIPLEY AND BILDON DISTRICT SCOUT COUNCIL, SHIPLEY BOY SCOUTS LOCAL ASSOCIATION
Status	Registered
Legal form	Other
Registered	1965-02-25
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** 11 Castlefields Crescent  
Brighouse  
West Yorkshire  
HD6 3PD

**Phone** 01484719597

**Email** [dlv@airevlyscouts.org.uk](mailto:dlv@airevlyscouts.org.uk)

## Activities

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**Objects:** THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** To promote and support Scouting provided by the groups within the Aire Valley District. This includes the instruction of young people of all classes in the principles of discipline, loyalty and good citizenship.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, People With Disabilities

## Geography

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- Bradford City

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£38,921	£42,923	-	-
2023-12-31	£56,761	£66,886	-	-
2022-12-31	£33,778	£57,107	-	-
2021-12-31	£25,906	£27,211	-	-
2020-12-31	£19,082	£18,947	-	-

## Trustees

Name	Role	Appointed
<b>Linda Malloy</b>	Chair	2019-06-10
ALLAN NORMAN HORSLEY		2012-09-09
Benjamin Simon Wilkinson		2020-07-19
CHRISTINE WATSON		2014-10-13
Niel Bateson Holmes		2020-07-13
PAUL JAGGER		2016-06-29
SHARON ADELE MASON		
Wayne Oxley		2019-06-10

**AIRE VALLEY DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 524808

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# Accounts

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# **Aire Valley District Scout Council**

**Financial Activities Statements  
For the year ended  
31<sup>st</sup> December 2024**

# **Aire Valley District Scout Council**

## **Financial Activities Statements for the year ended** **31st December 2024**

### **Page:**

<b>1-5</b>	<b>Trustees' Annual Report</b>
<b>6</b>	<b>Independent Examiner's Report</b>
<b>7</b>	<b>Statement of Financial Activities</b>
<b>8</b>	<b>Balance Sheet</b>
<b>9-10</b>	<b>Notes to the Accounts</b>
<b>Appendix</b>	<b>Detailed Statement of Financial Activities</b>

**Annual Report for the year from 01 January 2024 to 31 December 2024**

**Section A Reference and administration details**

Charity Name	Aire Valley District Scout Council
Other names the charity is known by	
Registered charity number (if any)	5 2 4 8 0 8
HQ registration number	1 6 6 2 8
Charity's principal address	c/o Sharon Mason (Treasurer) 18 Longhouse Lane, Denholme Bradford, West Yorkshire BD13 4NQ

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates active if not for whole year
1	Mrs Christine Watson	District Lead Volunteer	
2	Mrs Linda Malloy	Chair	
3	Mrs Sharon Mason	Treasurer	
4	Mr Allan Horsley	DESC	Stepped down from DESC Role from October 2024 - remained as a Trustee
5	Mr Wayne Oxley		
6	Ms Julie Wright	Secretary	Role removed at AGM - June 2024
7	Mr Paul Jagger		
8	Mr Edward Wright		
9	Mr Niel Holmes		
10	Mr Terence Slocombe		
11	Mr Ben Wilkinson		
12	Mr Tobias Hammond		

Names and addresses of advisors (optional information but encouraged as best practice)

Type of advisor	Name	Address
External Examiner	David Taylor	Barton Cottage, Duke Street, Burton in Lonsdale, LA6 3LG

**Annual Report for the year from 01 January 2024 to 31 December 2024**

**Section B Structure, governance and management**

Description of the charity's trusts

Type of governing document The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of The Association and The Policy, Organisation and Rules of the Scout Association.

How the charity is constituted The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice) The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board consists of 2 independent representatives, Chair and Treasurer together with elected and nominated members of the District who are re-elected on an annual basis. The Board scheduled to meet bi-monthly during 2024, being held in February, April, June, September and November. The AGM which was held in June.

This Trustee Board Purpose is to make sure Scouts is run safely and legally.

At the heart of their role is a focus on strategy, performance and assurance

Effective Trustee Board governance helps our volunteers deliver fantastic programmes that give young people skills for life,

Together, Trustees make sure the charity is:

Well managed, risks are assessed and mitigated;

Buildings and equipment are in good working order;

Everyone follows legal requirements and Policy, Organisation and Rules (POR)

Managing money well across the District

Help the charity to operate well, today and in the future

Risk and Internal Control The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The current top 5 areas of concern that have been identified are:

Loss of key volunteers - mitigated by succession planning, document systems, plans and projects, implementation of training programmes and review and agreement of recruitment processes

Safeguarding failure; child-protection issues - mitigated by strict adherence to recruitment and vetting processes and policies (POR), Volunteer training with regular refreshers, every child protection issue is followed up diligently with the county and or HQ CP team

**Annual Report for the year from 01 January 2024 to 31 December 2024**

**Section B Structure, governance and management**

Risk and Internal Control contd	Ability to attract and retain volunteers - mitigated by reviewing the interview and assessment processes, agreeing fair and open competition for appointment of key posts, agreeing job descriptions and performance appraisals and feedback systems, conducting 'exit' interviews
	Information technology - mitigated by appraising system needs and options, security and authorisation procedures, implementation of measures to secure and protect data, use industry-standard cloud solutions for data storage, data processing policy in place, use of reputable third-party data-handling software, regular reminders to volunteers of best-practice procedures
	Unplanned maintenance/development costs for Sconce requiring support to ensure operations can continue - mitigated by Trustee Board kept up-to-date by the Campsite Team, the balance of maintenance expenditure and capital expenditure being monitored and implementation and regular review of adequate reserves policy
	The potential impact and steps to mitigate these and other risks are reviewed and updated regularly as logged in our Risk Register

**Section C Objectives and activities**

Summary of the objectives of the charity set out in its governing document	
Our Purpose	Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
Our Values	<p>As Scouts we are guided by these values:</p> <p><b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.</p> <p><b>Respect</b> - We have self-respect and respect for others.</p> <p><b>Care</b> - We support others and take care of the world in which we live.</p> <p><b>Belief</b> - We explore our faiths, beliefs and attitudes.</p> <p><b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p>
The Scout Method	<p>Our development of young people takes place when the young people, in partnership with adults, work together based on the values of Scouting and;</p> <ul style="list-style-type: none"> <li>- enjoy what they are doing and have fun.</li> <li>- take part in activities indoors and outdoors.</li> <li>- learn by doing.</li> <li>- share in spiritual reflection.</li> <li>- take responsibility and make choices.</li> <li>- undertake new and challenging activities.</li> <li>- make and live by their Promise.</li> </ul>

# Annual Report for the year from 01 January 2024 to 31 December 2024

## Section C

### Objectives and activities

Summary of the main activities in relation to these objectives

To promote and support Scouting provided by the groups within the Aire Valley District. This includes the instruction of young people aged 4 -25 years of age in the principles of discipline, loyalty and good citizenship.

Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

### Achievements and performance

Summary of the main achievements of the charity during the year

During 2024 Sconce hire charges were favourable, Explorers took part in DRAGNET in February. Cubs held a Lego Day in March and Beavers held a Funday in October with their Christingle Service and Party in December. The District held a very successful Baht 'At Walk in May.

## Section E

### Financial Review

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.

The District reserves were £48,000 at year end. This is slightly below last years reserves, but not significant. It includes restricted funds from a bequest in 2017 and other grants. The bequest spend has been further delayed during 2024 but work to utilise the spend has begun, and should be finalised in 2025. This should complete the new windows project that this is allocated to.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

There are no funds materially in deficit and the position is continually monitored by the Trustees to ensure this remains the case

The charity's principal sources of funds (including any fundraising)

The District's principal source of funds is the District Membership Contribution collected annually from groups within our District. Fundraising is brought in by the holding of our annual Baht 'At Walk and occasional events organised during the year. The membership contribution is kept to a minimum as a result of holding these events.

**Annual Report for the year from 01 January 2024 to 31 December 2024**

**Section E Financial Review**

How expenditure has supported the key objectives of the charity The District Trustee Board monitors expenditure throughout the year to ensure this is in line with the key objectives of the District and Scout Association.

Investment policy and objectives The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them) The campsite has continued its repairs and improvements during the year and the windows have been ordered, this project will be completed in 2025. The installation of a climbing tower has been completed along with essential training which has enabled it to be brought into use in 2025.

The Baht 'At Team held the walk in 2024 and are planning the 2025 Walk, both of which provide a fundraising platform for groups should they wish to use the event for sponsorship.

**Section G Declaration**

The trustees declare that they have approved the trustees' report on pages 1-5 of the Financial Activities Statement

Signed on behalf of the charity's trustees

Signature (s)

1	<i>Linda Malloy</i>
2	<i>Shaaron Mason</i>

Full Names (s)

1	LINDA MALLOY.
2	SHAARON MASON

Position (eg Chair, Treasurer)

1	CHAIR.
2	TREASURER.

Date

12/5/25 *(initials)*

# Aire Valley District Scout Council

**Statement of Financial Activities: from 01 January 2024 to 31 December 2024**

Notes	General Purpose £	Campsite £	Unrestricted Funds Total 2024 £	Restricted Funds Total 2024 £	Total 2024 £	Total 2023 £
<b>Income &amp; Expenditure</b>						
<b>Income</b>						
<b>Incoming resources from generated funds</b>						
Voluntary Income	-	6,600	6,600	-	6,600	9,500
Activities for generating funds	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-
Incoming resources from charitable activities	6,415	25,906	32,321	-	32,321	47,261
	<b>6,415</b>	<b>32,506</b>	<b>38,921</b>	<b>0</b>	<b>38,921</b>	<b>56,761</b>
<b>Other Income</b>			-		-	-
<b>Total Income</b>	<b>6,415</b>	<b>32,506</b>	<b>38,921</b>	<b>0</b>	<b>38,921</b>	<b>56,761</b>
<b>Expenditure</b>						
<b>Direct Charitable Expenditure</b>						
<b>Resources expended</b>						
Costs of charitable activities	5,430	37,492	42,923	0	42,923	66,886
Governance Costs			-		-	-
<b>Total Expenditure</b>	<b>5,430</b>	<b>37,492</b>	<b>42,923</b>	<b>-</b>	<b>42,923</b>	<b>66,886</b>
<b>Net Movement in funds</b>	985	(4,987)	(4,002)	-	(4,002)	(10,125)
<b>Transfers between accounts</b>	397	(397)	-		-	-
Fund balances brought forward	28,100	89,323	117,426	11,000	128,426	138,550
<b>Fund balances carried forward</b>	<b>29,482</b>	<b>83,939</b>	<b>113,427</b>	<b>11,000</b>	<b>124,425</b>	<b>128,426</b>

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England and Wales and is reconciled to the total funds as shown in the Balance Sheet on page 8 as required by the said statement.

The notes of pages 9 and 10 form part of these accounts.

**Independent Examiner's Report to the Trustees of the  
Aire Valley District Scout Council**

I report on the accounts of the District for the year ended **31 December 2024** which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 9-10

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of Trustees and Examiner**

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

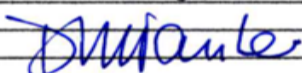
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	Mr David Taylor
Qualification	Retired Accountant
Address	Barton Cottage, Duke Street, Burton in Lonsdale LA6 3LG
Signature	
Date	31.05.2025

# Aire Valley District Scout Council

<b>Balance Sheet as at</b>		<b>31st December 2024</b>	<b>2024</b>	<b>2023</b>
		<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>				
Campsite:	Land	2	3,630	3,630
	Buildings	2	67,341	69,644
			70,971	73,274
<b>Current Assets</b>				
Stock		4	1,335	1,540
Debtors		5	4,858	5,257
Balances at Bank:				
	COIF Deposit Accounts		6,216	10,850
	Bank Current Accounts	6	41,585	37,815
Cash in hand			331	473
<b>Current Liabilities</b>				
Creditors		7	(870)	(783)
Net current assets			53,455	55,153
<b>Net assets</b>			124,424	128,426
represented by				
<b>FUNDS</b>				
<b>Unrestricted Income Funds:</b>				
General Purposes Fund			29,482	28,100
Designated Funds:				
Campsite			83,939	89,323
<b>Restricted Income Funds:</b>				
Campsite			11,000	11,000
			124,424	128,426

# Aire Valley District Scout Council

Notes to the Accounts for the Year to 31st December 2024

## Accounting Policies

### 1. General

These Accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

#### Depreciation

Depreciation is provided on the Campsite buildings & Toilet Block based on the useful life of these fixed assets and their anticipated residual value:

Campsite buildings 2% per annum

#### Stock

Badge stocks are valued at the lower of cost or net realisable value.

### 2. Fixed Assets

	Freehold Land £	Buildings £	2024 Total £	2023 Total £
<b>Cost</b>				
At 1 Jan 2024	3,630	115,164	118,794	118,794
Additions	-	-	-	-
Adjustment to opening balance	-	-	-	-
At 31 Dec 2022	<u>3,630</u>	<u>115,164</u>	<u>118,794</u>	<u>118,794</u>
<b>Depreciation</b>				
At 1 Jan 2024	-	45,520	45,520	43,217
Charge for the year	-	2,303	2,303	2,303
At 31 Dec 2023	-	<u>47,823</u>	<u>47,823</u>	<u>45,520</u>
<b>Net book value</b>				
At 31 Dec 2024	<u>3,630</u>	<u>67,341</u>	<u>70,971</u>	<u>73,274</u>
At 1 Jan 2024	<u>3,630</u>	<u>69,644</u>	<u>73,274</u>	<u>75,577</u>

### 3. Fund-raising Appeals

Organiser's costs £	Proceeds £	2024 £	2023 Net £
-	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

# Aire Valley District Scout Council

Notes to the Accounts for the Year to

31st December 2024

(continued)

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>4. Stocks</b>		
Stock Balance	1,335	1,562
Stock written off		(22)
Balance as per Balance Sheet	<u>1,335</u>	<u>1,540</u>
<b>5. Debtors</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Debtors		
Prepayments	4,858	5,257
	<u>4,858</u>	<u>5,257</u>
<b>6. Bank Accounts</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Barclays Bank Plc      District Exec	38,751	37,561
Barclays Bank Plc      District Exec	-	-
Lloyds Bank Plc        Campsite	2,833	254
Virgin Money            Scouts - closed	-	-
	<u>41,585</u>	<u>37,815</u>
<b>7. Liabilities: amounts falling due in less than one year</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Creditors & Deferred Income	870	783
	<u>870</u>	<u>783</u>
<b>8. Trustees remuneration and expenses</b>		
Honorariums paid to trustees	<u>-</u>	<u>-</u>
Expenses reimbursed to trustees	<u>-</u>	<u>-</u>
Number of trustees reimbursed	<u>-</u>	<u>-</u>
Nature of Expenses reimbursed		

## AIRE VALLEY DISTRICT SCOUT COUNCIL

### Detailed Statement of Financial Activities

from 01 January 2024 to 31 December 2024

	General Purposes Trustee Board £	Campsite £	Funds Total 2024 £	Total 2023 £
<b>Income &amp; Expenditure</b>				
<b>Income</b>				
Grants	-	6,600	6,600	9,500
District Membership	902	-	902	890
District Beavers	1,062	-	1,062	1,171
District Cubs	60	-	60	-
District Scouts	-	-	-	-
District Explorers	130	-	130	300
Baht 'at Walk	1,766	-	1,766	1,533
Jamboree 2023	-	-	-	18,943
COIF Deposit Interest	-	366	366	456
Donations	-	310	310	600
Campsite hire charges	-	23,534	23,534	19,150
Grass sledges	-	80	80	250
Badge sales	2,190	236	2,426	2,806
Sconce Activities	-	1,380	1,380	925
District Neckers	305	-	305	31
Sundries	-	-	-	207
	<b>6,415</b>	<b>32,506</b>	<b>38,921</b>	<b>56,761</b>
<b>Other Income</b>				
<b>Total Income</b>	<b>6,415</b>	<b>32,506</b>	<b>38,921</b>	<b>56,761</b>
<b>Direct Charitable Expenditure:</b>				
Electricity	-	3,348	3,348	3,260
Gas	-	2,484	2,484	4,374
Advertising/Web Site	151	-	151	152
Local Authority rates	-	155	155	165
Insurance	52	5,113	5,165	6,179
Sconce services	-	2,641	2,641	1,699
Repairs/Improvements	-	1,333	1,333	3,351
Cleaning Materials	-	226	226	343
Equipment	-	2,066	2,066	14
WIFI	-	1,174	1,174	1,303
TV Licence	-	159	159	159
Field Maintenance (inc Mower/Sledges)	-	3,265	3,265	2,664
Maintenance	-	716	716	2,026
Decoration Project	-	-	-	3,027
New Shelter Project	-	-	-	1,500
Tower/Climbing Wall Project	-	5,218	5,218	9,506
Activity Centre Windows Project	-	5,000	5,000	-
Disabled Toilet	-	1,585	1,585	-
Leaders Expenses/Travel	-	-	-	23
Training	120	-	120	83
All Leaders Meetings	292	-	292	315
Baht 'At Walk	504	-	504	628
District Beavers	1,138	-	1,138	1,246
District Cubs	80	-	80	-
District Scouts	-	-	-	-
District Explorers	182	-	182	383
Jamboree 2023	-	-	-	18,942
St Georges Day/Events	279	-	279	509
Cost of Sales Badges	1,605	629	2,235	1,953
Movements in Badge Stocks	206	-	206	248
Write-off of Obsolete Badge Stock	-	-	-	22
District Neckers	310	-	310	-
Sundries	218	79	297	240
MPLC Licenses for District/Groups	294	-	294	268
Depreciation	-	2,303	2,303	2,303
	<b>5,430</b>	<b>37,492</b>	<b>42,923</b>	<b>66,886</b>
<b>Other Expenditure</b>				
Fund raising costs	-	-	-	-
Management and administration	-	-	-	-
Independent Examiner	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditure</b>	<b>5,430</b>	<b>37,492</b>	<b>42,923</b>	<b>66,886</b>
<b>Net Income (Expenditure) for the year</b>	<b>985</b>	<b>(4,987)</b>	<b>(4,002)</b>	<b>(10,125)</b>
Transfers between accounts	397	(397)	-	-
Fund balances brought forward	39,099	89,322	128,426	138,550
<b>Fund balance carried forward</b>	<b>40,480</b>	<b>83,937</b>	<b>124,425</b>	<b>128,426</b>

**AIRE VALLEY DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 524808

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# Accounts

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# **Aire Valley District Scout Council**

**Financial Activities Statements  
For the year ended  
31<sup>st</sup> December 2023**

# **Aire Valley District Scout Council**

## **Financial Activities Statements for the year ended** **31st December 2023**

### **Page:**

<b>1-5</b>	<b>Trustees' Annual Report</b>
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**Annual Report for the year from 01 January 2023 to 31 December 2023**

**Section A Reference and administration details**

Charity Name	Aire Valley District Scout Council
Other names the charity is known by	
Registered charity number (if any)	524808
HQ registration number	16628
Charity's principal address	c/o Sharon Mason (Treasurer) 18 Longhouse Lane, Denholme Bradford, West Yorkshire BD13 4NQ

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates active if not for whole year
1	Mrs Christine Watson	District Commissioner	
2	Mrs Linda Malloy	Chair	
3	Mrs Sharon Mason	Treasurer	
4	Mr Allan Horsley	DESC	
5	Mr Wayne Oxley		
6	Ms Julie Wright	Secretary	
7	Mr Paul Jagger		
8	Mr Edward Wright		
9	Mr Niel Holmes		
10	Mr Terence Slocombe		
11	Mr Ben Wilkinson		
12	Mr Tobias Hammond		AGM - June 2023

Names and addresses of advisors (optional information but encouraged as best practice)

Type of advisor	Name	Address
External Examiner	David Taylor	Barton Cottage, Duke Street, Burton in Lonsdale, LA6 3LG

## Annual Report for the year from 01 January 2023 to 31 December 2023

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of The Association and The Policy, Organisation and Rules of the Scout Association.

How the charity is constituted The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice) The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board consists of 3 independent representatives, Chair, Secretary and Treasurer together with elected and nominated members of the District who are re-elected on an annual basis. The Board scheduled to meet bi-monthly during 2023, being held in February, April, September (was cancelled), October and November. There was a meeting held in May to approve the 2022 Accounts ahead of the AGM which was held in June.

This Trustee Board exists to support the District in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finances;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-Boards that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

Risk and Internal Control The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Injury to leaders, helpers, supporters and members. The District through the membership fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

## Annual Report for the year from 01 January 2023 to 31 December 2023

### Section B Structure, governance and management

Risk and Internal Control contd	Reduced income from fundraising. The District is primarily reliant upon income from group membership fees and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the level of membership fees to increase the income to the District on an ongoing basis, either temporarily or permanently if necessary.
	Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer its activities. If there was a reduction in the number of leaders or administrators to an unacceptable level, activities would need to be reconsidered.
	Reduction or loss of members. The District provides support to all groups within the District. If there was a reduction in membership the District would help to support activities aimed at increasing the membership. If this is not successful in a worst case scenario it may be necessary to close a section of a group or whole group. This decision would be taken in liaison with the Group Trustee Board.
	Poor Financial Management and Controls. The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### Section C Objectives and activities

Summary of the objectives of the charity set out in its governing document	
The Purpose of Scouting	Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
The Values of Scouting	As Scouts we are guided by these values:
	<b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.
	<b>Respect</b> - We have self-respect and respect for others.
	<b>Care</b> - We support others and take care of the world in which we live.
	<b>Belief</b> - We explore our faiths, beliefs and attitudes.
	<b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.
The Scout Method	Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and;
	- enjoy what they are doing and have fun.
	- take part in activities indoors and outdoors.
	- learn by doing.
	- share in spiritual reflection.
	- take responsibility and make choices.
	- undertake new and challenging activities.
- make and live by their Promise.	

## Annual Report for the year from 01 January 2023 to 31 December 2023

### Section C Objectives and activities

Summary of the main activities in relation to these objectives

To promote and support Scouting provided by the groups within the Aire Valley District. This includes the instruction of young people aged 4 -25 years of age in the principles of discipline, loyalty and good citizenship.

Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### Section D Achievements and performance

Summary of the main achievements of the charity during the year

During 2023 the District's activities returned to pre-covid CV-19 levels and it was possible to hold the Baht 'at Walk again which allows groups to use this as a fundraising event. It also helps the Trustee Board to keep the annual membership costs as low as possible. The Campsite bookings were in line with 2022. They were again awarded a support grant from Bradford Council and local council rates remained at a reduced rate. The Mary Bushell Shelter was completed and work started on the Climbing Tower for which donations were received from Shipley Rotary Club and Inn Churches. There were substantial improvements and repairs carried out also. Beavers held their annual Fun Day and Christingle Service. Explorers held a cooking competition.

### Section E Financial Review

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.

The District reserves were £49,000 at year end. This includes restricted funds from a bequest in 2017 and other grants. The bequest spend has been further delayed during 2023 due to other more pressing repairs that had to be prioritised. It is hoped to spend this in 2024 but as reserves have been reduced we will need to build these up again to be able to complete the new windows project that this is allocated to.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Badge stock levels are closely monitored to ensure stock levels are kept to the minimum requirements.

The charity's principal sources of funds (including any fundraising)

The District's principal source of funds is the District Membership Contribution collected annually from groups within our District. Fundraising is brought in by the holding of our annual Baht 'At Walk and occasional events organised during the year. During 2023 the Baht 'At Walk was resumed. The membership contribution was kept to a minimum but was raised from 2022 as activities were returning to pre Covid C-19 levels.

**Annual Report for the year from 01 January 2023 to 31 December 2023**

**Section E Financial Review**

How expenditure has supported the key objectives of the charity	The District Trustee Board monitors expenditure throughout the year to ensure this is in line with the key objectives of the District and Scout Association.
Investment policy and objectives	The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)	The campsite has carried out many repairs and improvements during the year and the continuation of these improvements in 2024 are planned. The installation of a climbing tower has been initiated and was made possible by successful grant applications and District support.
	The Baht 'At Team plan to hold the Walk again in May 2023 which will provide a fundraising platform for groups should they wish to use the event for sponsorship.
	The 2023 Jamboree participants held various fundraising events to help raise the funds required for this trip. Income and expenditure accruals from 2022 are included in the 2023 accounts, when the trip took place.

**Section G Declaration**

The trustees declare that they have approved the trustees' report on pages 1-5 of the Financial Activities Statement

Signed on behalf of the charity's trustees

Signature (s)

1	Linda Malloy
2	Sharon Mason

Full Names (s)

1	LINDA MALLOY.
2	SHARON MASON

Position (eg Chair, Treasurer)

1	DISTRICT CHAIR
2	DISTRICT TREASURER

Date

	12/06/2024
--	------------

**Independent Examiner's Report to the Trustees of the  
Aire Valley District Scout Council**

I report on the accounts of the District for the year ended **31 December 2023** which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 9-10

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of Trustees and Examiner**

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.


**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	Mr David Taylor
Qualification	Retired Accountant
Address	Barton Cottage, Duke Street, Burton-in-Lonsdale LA6 3LG
Signature	
Date	09.06.2024

# Aire Valley District Scout Council

## Statement of Financial Activities: from 01 January 2023 to 31 December 2023

Notes	General Purpose £	Campsite £	Unrestricted Funds Total 2023 £	Restricted Funds Total 2023 £	Total 2023 £	Total 2022 £
<b>Income &amp; Expenditure</b>						
<b>Income</b>						
<b>Incoming resources from generated funds</b>						
Voluntary Income	500	4,000	4,500	5,000	9,500	5,817
Activities for generating funds	-	-	-	-	-	-
Investment Income	-	-	-	-	-	-
Incoming resources from charitable activities	25,651	21,610	47,261	-	47,261	27,961
	<b>26,151</b>	<b>25,610</b>	<b>51,761</b>	<b>5,000</b>	<b>56,761</b>	<b>33,778</b>
<b>Other Income</b>			-		-	-
<b>Total Income</b>	<b>26,151</b>	<b>25,610</b>	<b>51,761</b>	<b>5,000</b>	<b>56,761</b>	<b>33,778</b>
<b>Expenditure</b>						
<b>Direct Charitable Expenditure</b>						
<b>Resources expended</b>						
Costs of charitable activities	24,851	32,034	56,885	10,000	66,886	57,107
Governance Costs			-		-	-
<b>Total Expenditure</b>	<b>24,851</b>	<b>32,034</b>	<b>56,885</b>	<b>10,000</b>	<b>66,886</b>	<b>57,107</b>
<b>Net Movement in funds</b>	1,300	(6,424)	(5,125)	(5,000)	(10,125)	(23,329)
<b>Transfers between accounts</b>	(2,557)	2,557	-		-	-
Fund balances brought forward	29,357	93,191	122,549	16,000	138,550	161,879
<b>Fund balances carried forward</b>	<b>28,100</b>	<b>89,323</b>	<b>117,426</b>	<b>11,000</b>	<b>128,426</b>	<b>138,550</b>

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England and Wales and is reconciled to the total funds as shown in the Balance Sheet on page 8 as required by the said statement.

The notes of pages 9 and 10 form part of these accounts.

# Aire Valley District Scout Council

<b>Balance Sheet as at</b>		<b>31st December 2023</b>	<b>2023</b>	<b>2022</b>
		<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>				
Campsite:	Land	2	3,630	3,630
	Buildings	2	69,644	71,947
			73,274	75,577
<b>Current Assets</b>				
Stock		4	1,540	1,810
Debtors		5	5,257	7,803
Balances at Bank:				
	COIF Deposit Accounts		10,850	10,394
	Bank Current Accounts	6	37,815	44,257
Cash in hand			473	794
<b>Current Liabilities</b>				
Creditors		7	(783)	(2,084)
Net current assets			55,153	62,975
<b>Net assets</b>			128,426	138,550
represented by				
<b>FUNDS</b>				
<b>Unrestricted Income Funds:</b>				
General Purposes Fund			28,100	27,888
Designated Funds:				
Campsite			89,323	67,621
<b>Restricted Income Funds:</b>				
Campsite			11,000	19,709
			128,426	115,221

# Aire Valley District Scout Council

Notes to the Accounts for the Year to 31st December 2023

## Accounting Policies

### 1. General

These Accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

#### Depreciation

Depreciation is provided on the Campsite buildings & Toilet Block based on the useful life of these fixed assets and their anticipated residual value:

Campsite buildings                      2% per annum

#### Stock

Badge stocks are valued at the lower of cost or net realisable value.

### 2. Fixed Assets

<b>Cost</b>	<b>Freehold Land £</b>	<b>Buildings £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
At 1 Jan 2023	3,630	115,164	118,794	118,794
Additions	-	-	-	-
Adjustment to opening balance			-	-
At 31 Dec 2022	<u>3,630</u>	<u>115,164</u>	<u>118,794</u>	<u>118,794</u>
<b>Depreciation</b>				
At 1 Jan 2023	-	43,217	43,217	40,914
Charge for the year	-	2,303	2,303	2,303
At 31 Dec 2023	<u>-</u>	<u>45,520</u>	<u>45,520</u>	<u>43,217</u>
<b>Net book value</b>				
At 31 Dec 2023	<u>3,630</u>	<u>69,644</u>	<u>73,274</u>	<u>73,274</u>
At 1 Jan 2023	<u>3,630</u>	<u>71,947</u>	<u>75,577</u>	<u>75,577</u>

### 3. Fund-raising Appeals

<b>Organiser's costs £</b>	<b>Proceeds £</b>	<b>2023 £</b>	<b>2022 Net £</b>
-	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

# Aire Valley District Scout Council

Notes to the Accounts for the Year to

31st December 2023

(continued)

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>4. Stocks</b>		
Stock Balance	1,562	1,810
Stock written off	(22)	-
Balance as per Balance Sheet	<u>1,540</u>	<u>1,810</u>
<b>5. Debtors</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Debtors		1,577
Prepayments	5,257	6,226
	<u>5,257</u>	<u>7,803</u>
<b>6. Bank Accounts</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Barclays Bank Plc      District Exec	37,561	39,021
Barclays Bank Plc      District Exec	-	-
Lloyds Bank Plc        Campsite	254	5,236
Virgin Money            Scouts - closed	-	-
	<u>37,815</u>	<u>44,257</u>
<b>7. Liabilities: amounts falling due in less than one year</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Creditors & Deferred Income	783	2,084
	<u>783</u>	<u>2,084</u>
<b>8. Trustees remuneration and expenses</b>		
Honorariums paid to trustees	<u>-</u>	<u>-</u>
Expenses reimbursed to trustees	<u>-</u>	<u>-</u>
Number of trustees reimbursed	<u>-</u>	<u>-</u>
Nature of Expenses reimbursed		

# AIRE VALLEY DISTRICT SCOUT COUNCIL

## Detailed Statement of Financial Activities

from 01 January 2023 to 31 December 2023

	General Purposes		Funds	Total
	Trustee Board	Campsite	Total	2022
	£	£	2023	2022
			£	£
<b>Income &amp; Expenditure</b>				
<b>Income</b>				
Grants	500	9,000	9,500	5,817
District Membership	890	-	890	586
District Beavers	1,171	-	1,171	920
District Cubs	-	-	-	65
District Scouts	-	-	-	1,750
District Explorers	300	-	300	1,230
Baht 'at Walk	1,533	-	1,533	-
Jamboree 2023	18,943	-	18,943	-
COIF Deposit Interest	-	456	456	100
Donations	-	600	600	165
Campsite hire charges	-	19,150	19,150	18,796
Grass sledges	-	250	250	258
Badge sales	2,577	229	2,806	2,803
Sconce Activities	-	925	925	1,095
District Neckers	31	-	31	193
Sundries	207	-	207	1
	<b>26,151</b>	<b>30,610</b>	<b>56,761</b>	<b>33,778</b>
<b>Other Income</b>				
<b>Total Income</b>	<b>26,151</b>	<b>30,610</b>	<b>56,761</b>	<b>33,778</b>
<b>Direct Charitable Expenditure:</b>				
Electricity	-	3,260	3,260	4,462
Gas	-	4,374	4,374	2,870
Advertising/Web Site	152	-	152	34
Local Authority rates	-	165	165	294
Insurance	52	6,127	6,179	6,417
Sconce services	-	1,699	1,699	1,985
Repairs/Improvements	-	3,351	3,351	6,995
Cleaning Materials	-	343	343	546
Equipment	-	14	14	6,913
WIFI	-	1,303	1,303	1,128
TV Licence	-	159	159	159
Field Maintenance (inc Mower/Sledges)	-	2,664	2,664	4,681
Maintenance	-	2,026	2,026	3,651
Decoration Project	-	3,027	3,027	-
New Shelter Project	-	1,500	1,500	3,598
Tower/Climbing Wall Project	-	9,506	9,506	2,229
Professional Services - Planning Submissions	-	-	-	528
Printing, Stationery and postage	-	-	-	56
Leaders Expenses/Travel	23	-	23	76
Training	83	-	83	157
All Leaders Meetings	315	-	315	380
Baht 'At Walk	628	-	628	-
District Beavers	1,246	-	1,246	1,508
District Cubs	-	-	-	55
District Scouts	-	-	-	1,642
District Explorers	383	-	383	1,354
Jamboree 2023	18,942	-	18,942	450
St Georges Day/Events	509	-	509	230
Cost of Sales Badges	1,953	-	1,953	2,052
Movements in Badge Stocks	248	-	248	(44)
Write-off of Obsolete Badge Stock	22	-	22	-
Mugs	-	-	-	125
Sundries	27	213	240	30
District Neckers	-	-	-	-
MPLC Licenses for District/Groups	268	-	268	244
Depreciation	-	2,303	2,303	2,303
	<b>24,851</b>	<b>42,034</b>	<b>66,886</b>	<b>57,107</b>
<b>Other Expenditure</b>				
Fund raising costs	-	-	-	-
Management and administration	-	-	-	-
Independent Examiner	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditure</b>	<b>24,851</b>	<b>42,034</b>	<b>66,886</b>	<b>57,107</b>
<b>Net Income (Expenditure) for the year</b>	<b>1,300</b>	<b>(11,425)</b>	<b>(10,125)</b>	<b>(23,329)</b>
Transfers between accounts	(2,557)	2,557	-	-
Fund balances brought forward	40,357	98,191	138,550	161,879
<b>Fund balance carried forward</b>	<b>39,099</b>	<b>89,322</b>	<b>128,426</b>	<b>138,550</b>

**AIRE VALLEY DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 524808

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# Accounts

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# **Aire Valley District Scout Council**

**Financial Activities Statements  
For the year ended  
31<sup>st</sup> December 2022**

**AIRE VALLEY DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 524808

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# Accounts

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# **Aire Valley District Scout Council**

## **Annual General Meeting 2022**



# **AIRE VALLEY DISTRICT SCOUT COUNCIL**

## **Annual General Meeting**

**Monday 13th July 2022**

**Charity Number: 524808**

### **AGENDA**

**1. Welcome and introduction**

**3. Apologies**

**4. Minutes of Annual General Meeting held on 12<sup>th</sup> July 2021**

*To receive the minutes from 2021*

**5. The Annual Report and Accounts for the year ended 31st December 2021**

*To receive and consider the report and accounts submitted by the District Executive for the year ended 31st March 2021*

**6. The District Commissioner's Nomination for District Chair**

*To receive the District Commissioner's nomination*

**7. Election of Officers to the District Scout Council.**

*To elect the Officers to the District Scout Council:*

**8. Elected members of the Council to the District Executive.**

*To announce the result of the ballot for the Elected Members to the District Executive*

**9. District Commissioners Nominations for the District Executive.**

*To receive the District Commissioners nominations*

**10. Representatives to the West Yorkshire Scout Council.**

*To announce the Aire Valley Representatives to the West Yorkshire County Scout Council*

**11. District Commissioner**

**12. County Representative**

**13. District Chair**

# AIRE VALLEY DISTRICT SCOUT COUNCIL

## Minutes of the Annual General Meeting

Held on

12<sup>th</sup> July 2021

## Online Zoom Meeting due to Covid-19 Restrictions

### 1. Chairman's Welcome

The meeting opened at 8pm and was chaired by the Chair – Linda Malloy, who welcomed all and thanked them for attending, with particular thanks to our County Representative – Phil Pearson & Youth Commissioner – Toby Hammond. Also signed in were Chris Watson (District Commissioner), Ed Wright (Deputy District Commissioner), Sharon Mason (District Treasurer), Julie Wright (DESC), Linda Malloy (District Chair), Ben Wilkinson (District Youth Commissioner), Niel Holmes, Wayne Oxley, Allan Horsley, Paul Jagger and 21 members of the District Scout Council

### 2. Reflection

Linda Malloy gave a reading from Baden Powell

### 3. Apologies

Apologies were received from Ian Walmsley, Dee Capper and 5 members of the District Scout Council

### 4. Minutes of Annual General Meeting held on 13<sup>th</sup> July 2020

The Minutes of the 2020 AGM had been circulated and were accepted as a true record.

**Proposed: Ed Wright      Seconded: Chris Watson**

### 5. The Annual Report and Accounts for the year ended 31<sup>st</sup> December 2020

Reports from the Treasurer, District Chair, District Commissioner, District Youth Commissioner, ADC Beavers, ADC Scouts, District Explorer Scout Commissioner, Local Training Manager, Badge Secretary, Appointment Committee and Camp Site Committee had been circulated along with the Financial Statement of Activities which had been approved by the Executive Committee at their July Meeting. The Treasurer added verbal comments to the accounts. No questions were put to the meeting. Also circulated were 'How we Operate' and The District Constitution

### 6. The District Commissioner's Nomination for District Chair

The District Commissioner nominated Linda Malloy to the role of District Chair and Linda accepted this role

## 7. Election of Officers to the District Scout Council

Secretary: **Julie Wright**                      **Proposed: Linda Malloy**                      **Seconded: Chris Watson**  
Treasurer: **Sharon Mason**                      **Proposed: Ed Wright**                      **Seconded: Linda Malloy**  
District Auditor: **David Taylor**                      **Proposed: Sharon Mason**                      **Seconded: Linda Malloy**

All in favour of these nominations. Linda thanked Sharon for standing in as 'Acting Secretary' for the past 4 years

## 8. Elected Members of the Council of the District Executive

There were only three nominations and therefore no requirement for a ballot this year:

### Members

**Allan Horsley**

**Wayne Oxley**

**Neil Holmes**

All in favour of these nominations. Linda thanked all for their efforts during the previous year and for serve again

## 9. District Commissioner's Nominations for the District Executive

The District Commissioner's nominations are:

**Paul Jagger** and **Ed Wright**

## 10. Representatives to the West Yorkshire Scout Council

The Aire Valley Representatives to West Yorkshire Scout Council are:

Adult: **Julie Wright**                      Young Person: **Ben Wilkinson**

Linda thanked Carolyn Booth for her many years of service within the District from Group to DC to Appointments Chair including WYCSC Rep. She has now resigned. Toby Hammond was also thanked for his service as the previous Young Person's Rep. He has now moved on to County Youth Commissioner

## 11. District Commissioner

The District Commissioner added to her report by thanking everyone for all they have done in the past year, particularly mentioning, Dorothy West, Carolyn Booth and Julie Wright. She thanked Ed Wright for his support with Risk Assessments and the advise he had given to groups to assist in the return to Scouting. She has been out and about delivering the 'Bring a Buddy' Packs to Groups.

News: West Yorkshire County will have 2 units attending the Jamboree – 72 young people, County selection for adults is being rolled out now with the young people in the Autumn.

She ended by reminded everyone to keep safe and keep your priorities in the right order  
Family – paid employment – Scouting

## **12. County Representative**

Phil Pearson thanked us for the invite and echoed thanks for all the hard work over the last year, which has been odd, strange and stressful. He thanked everyone for rising to the challenge and for completing training to meet compliance and allow all groups to re-open. County will shortly be sending out information for those requiring First Aid updates.

He recognised how difficult things have been with keeping abreast of the risk assessment process through the portal and informed that young people numbers have fallen across the County but now starting to rise again. We are now experiencing a leader issue so encouraging the use of the Buddy Badge to recruit new leaders as well as young people. County have set up a Growth Board, a Safety & Technology Board, a Top Awards Board, and a Programme Board, which includes a partnership with the University of Bradford STEM Centre to enable the Science Badge. More details are attached in the report from Ian Womersley (CC). Also we will be holding 'WOW' Days within Districts to help recruit and retain adults & young people. District will drive with support from County.

He reported on the success of the Hedgehogs pilot which has now been launched as Squirrels with our own Dan Breeze taking on the County ACC role.

The Jamboree will be held in South Korea – fantastic opportunities available for leaders. 8 adults are required, recruiting to the end of July. He encouraged us to spread the message and encourage adults and young people to get involved.

2022 sees the GS90 – 90<sup>th</sup> Anniversary of the Gang Show – it will take place in London and they are recruiting a cast, asking WYS on Show to recommend possible cast members.

Toby Hammond (Youth Commissioner) added comments about the brand-new programme being launched in September with a national campaign. New badges, guides and ideas. Watch out for the emails. He welcomed the new ACC Scouts Graham Spar and reminded everyone of the Social being held on 9<sup>th</sup> September – BBQ and meet. Register on 'Book when'

## **13. District Chair**

The Chair informed it was hoped to be able to meet in person this year and we had delayed as we waited for the Prime Minister to announcements. She thanked everyone for their input over this time and the challenges that have been faced. Credit to us all that we are still here. We have grabbed and worked through the challenges. We are a family of Scouting!

St George's Day next will happen – 5<sup>th</sup> Shipley are leading and hoped in the not too distant future we will be able to hold our own social event in person.

## **14. Date of Next Meeting: Monday 14<sup>th</sup> June 2022**

The meeting closed at 8.45pm

### **Appendix**

#### **Attendees:**

Exec Committee: Chris Watson (District Commissioner), Ed Wright (Deputy District Commissioner), Sharon Mason (District Treasurer), Julie Wright (DESC), Linda Malloy (District Chair), Ben Wilkinson (District Youth Commissioner), Niel Holmes, Wayne Oxley, Allan Horsley, Paul Jagger

County attendee: Phil Pearson, Toby Hammond

District attendees: Andrew Bower, Peter West, Dorothy West, Ronwen Mitchell, Gwyneth Jackson, Amy Bower, Julie Antill, Birgit Carey, James Stannett, Karen ??, Richard & Sue Nichol, Jenny Cousens, Andrew Manley, Jonathan Booth, Les Benton, Charlie Wright, Robert Bumstead, Joost Smeele, David Sowden, Oliver Downing

#### **Apologies:**

Ian Wormersley (County Commissioner), Dee Capper, Derek Beebe, Ashley France, James Adams, Dave Lawson, Carolyn Booth

# Aire Valley District Scout Council

## **Financial Activities Statements**

**For the year ended 31st December 2021**

# **Aire Valley District Scout Council**

## **Financial Activities Statements for the year ended 31st December 2021**

### **Page:**

<b>1-5</b>	<b>Trustees' Annual Report</b>
<b>6</b>	<b>Independent Examiner's Report</b>
<b>7</b>	<b>Statement of Financial Activities</b>
<b>8</b>	<b>Balance Sheet</b>
<b>9-10</b>	<b>Notes to the Accounts</b>
<b>Appendix</b>	<b>Detailed Statement of Financial Activities</b>

## Section A

## Reference and administration details

Charity Name	Aire Valley District Scout Council
Other names the charity is known by	
Registered charity number (if any)	5 2 4 8 0 8
HQ registration number	1 6 6 2 8
Charity's principal address	c/o Sharon Mason (Treasurer) 18 Longhouse Lane, Denholme Bradford, West Yorkshire BD13 4NQ

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates active if not for whole year
Mrs Christine Watson	District Commissioner	
Mrs Linda Malloy	Chair	
Mrs Sharon Mason	Treasurer	
Mr Allan Horsley		
Mr Wayne Oxley		
Ms Julie Wright	DESC/Secretary	Secretary from July 2021
Mr Paul Jagger		
Mr Edward Wright		
Mr Niel Holmes		
Mr Ben Wilkinson		

Names and addresses of advisors (optional information but encouraged as best practice)

Type of advisor	Name	Address
External Examiner	David Taylor	Barton Cottage, Duke Street, Burton in Lonsdale, LA6 3LG

**Section B** **Structure, governance and management**

Description of the charity's trusts

Type of governing document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of The Association and The Policy, Organisation and Rules of the Scout Association

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association

Additional governance issues (optional information but encouraged as best practice)

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Secretary and Treasurer together with elected and nominated members of the District who are re-elected on an annual basis. The Committee was scheduled to meet monthly during 2021. It was necessary to cancel the meetings for January and April. Meetings continued to be held mainly via Zoom but we did meet in person in November as restrictions permitted. From September it was decided to hold meetings bi-monthly. There was no meeting held in August and the Annual General Meeting was held prior to the July meeting.

This Executive Committee exists to support the District in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District property;

The raising of funds and the administration of District finances;

The insurance of persons, property and equipment;

District public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub-committees that may be required;

## Section B

## Structure, governance and management

### Risk and Internal Control contd

Reduced income from fundraising. The District is primarily reliant upon income from group membership fees and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the level of membership fees to increase the income to the District on an ongoing basis, either temporarily or permanently if necessary.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer its activities. If there was a reduction in the number of leaders or administrators to an unacceptable level, activities would need to be reconsidered.

Reduction or loss of members. The District provides support to all groups within the District. If there was a reduction in membership the District would help to support activities aimed at increasing the membership. If this is not successful in a worst case scenario it may be necessary to close a section of a group or whole group. This decision would be taken in liaison with the Group Executive Committee.

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The difficulties experienced during 2020 & 2021 have been constantly monitored by the Executive Committee and national guidelines adhered to. A system was put in place to ensure risk assessments were completed to monitor all returns to Scouting from local and national lockdown periods.

**Section C Objectives and activities**

Summary of the objectives of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

- As Scouts we are guided by these values:
- Integrity** - We act with integrity; we are honest, trustworthy and loyal.
  - Respect** - We have self-respect and respect for others.
  - Care** - We support others and take care of the world in which we live.
  - Belief** - We explore our faiths, beliefs and attitudes.
  - Co-operation** - We make a positive difference; we co-operate with others and make friends.

The Scout Method

- Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and;
- enjoy what they are doing and have fun.
  - take part in activities indoors and outdoors.
  - learn by doing.
  - share in spiritual reflection.
  - take responsibility and make choices.

- undertake new and challenging activities.

- make and live by their Promise.

Appointing District Administrators and Advisors other than those who are elected.

#### Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Injury to leaders, helpers, supporters and members. The District through the membership fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

### Section C

### Objectives and activities

Summary of the main activities in relation to these objectives

To promote and support Scouting provided by the groups within the Aire Valley District. This includes the instruction of young people aged 4 -25 years of age in the principles of discipline, loyalty and good citizenship.

#### Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

During 2021 the District's activities continued to be curtailed due to the CV-19 pandemic. Local and national lockdowns prevented the Baht 'at Walk being held for the second year running and this affected income. It also meant usual activities such as St George's Day and the Bronze & Silver Awards Ceremony could not go ahead for a second year. The Campsite had sporadic operation in line with the government guidelines and was heavily reliant on school and other external group usage. Their generated income was in line with 2020 but still massively reduced when compared to that generated by the usual level of bookings. They were again in receipt of support grants from Bradford Council and local council rates continued to be waived in line with government regulations, which helped to off-set these losses. They took advantage of the situation and were able to move some improvements projects on. Beavers distributed Easter Packs whilst regulations stopped them meeting but were able to hold their Fun Day and Christingle Service, which was a very welcome return to 'normality'.

## Section E

## Financial Review

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.

The District continued to hold reserves of approximately £75,000 against this at year end. This includes restricted funds from a bequest in 2017 and other grants. The bequest spend has been further delayed during 2021 due to the pandemic and planning application decisions. Plans are afoot for this spend to be used in 2022 towards replacing windows in the Activity Centre. The remaining funds are slightly above the amount required for a year's operating costs

Details of any funds materially in deficit (circumstances plus steps to eliminate)

We have written off out of date badges held in stock. Stock levels are being closely monitored to ensure stock levels are kept to the minimum requirements

The charity's principal sources of funds (including any fundraising)

The District's principal source of funds is the District Membership Contribution collected annually from groups within our District. Fundraising is brought in by the holding of our annual Baht 'At Walk and occasional events organised during the year. During 2021, due to the CV-19 Pandemic the Baht 'At Walk was not planned to take place and therefore no funds budgeted from this event. It is hoped to hold this again in 2023. Due to the limited expenditure during 2020 it was agreed to waiver the Membership Contributions collected form that year and support the groups by waiving and 2021 District Membership Contribution

## Section E

## Financial Review

How expenditure has supported the key objectives of the charity

The District Executive monitors expenditure throughout the year to ensure this is in line with the key objectives of the District and Scout Association and this resulted in the carrying over of the 2020 Membership Contributions for use in 2021 and waiving this cost to groups in 2021

Investment policy and objectives

The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Section F

## Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The campsites plans for large scale improvements is still ongoing and progress affected by the local and national lockdowns experienced during 2020 & 2021. Plans were resubmitted during 2021 and discussions began with the family of the bequestee to utilise these funds.

Fund raising continued to be curtailed during 2021. The affect of the loss of these funds to the District and groups within was considered and it was agreed to waive the District Membership for 2021 to support this loss of funding. Due to the lockdowns and activity restrictions it expenditure continued to be low during 2021 and offset this decision . The District Executive monitors this situation on a bi-monthly basis and will continue to support and provide opportunities for Groups to increase their income as local and national restrictions allow.

Headquarters released plans for a Jamboree to be held in 2023. Our District was successful on having 6 young people and 2 leaders gaining places on this trip to South Korea. Since selection 1 leader has withdrawn. No costs were incurred during 2021. We will support fundraising for this trip and have included contributions for each in our budget for 2022

The trustees declare that they have approved the trustees' report on pages 1-5 of the Financial Activities Statement

Signed on behalf of the charity's trustees

Signature (s)	1	L.M. Malloy
	2	Sharon Mason
Full Names (s)	1	LINDA MALLOY
	2	SHARON MASON
Position (eg Secretary, Chair)	1	DISTRICT CHAIR
	2	TREASURER
Date	9/5/22	

**Independent Examiner's Report to the Trustees of the  
Aire Valley District Scout Council**

I report on the accounts of the District for the year ended 31 December 2021  
which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 9-10

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of Trustees and Examiner**

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

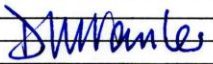
**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	Mr David Taylor
Qualification	Retired Accountant
Address	Barton Cottage, Duke Street, Burton in Lonsdale LA6 3LG
Signature	
Date	09.05.2022

**Independent Examiner's Report to the Trustees of the  
Aire Valley District Scout Council**

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which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 9-10

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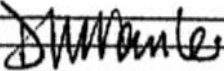
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  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	Mr David Taylor
Qualification	Retired Accountant
Address	Barton Cottage, Duke Street, Burton in Lonsdale LA6 3LG
Signature	
Date	09.01.2022

## Aire Valley District Scout Council

**Statement of Financial Activities: from 01 January 2021 to 31 December 2021**

Notes	General Purpose £	Campsite £	Unrestricted Funds Total 2021 £	Restricted Funds Total 2021 £	Total 2021 £	Total 2020 £
<b>Income &amp; Expenditure</b>						
<b>Income</b>						
<b>Incoming resources from generated funds</b>						
Voluntary Income	250	21,320	21,570		21,570	12,000
Activities for generating funds			0		0	0
Investment Income			0		0	0
Incoming resources from charitable activities	801	3,535	4,337		4,337	7,082
	<b>1,051</b>	<b>24,855</b>	<b>25,906</b>	<b>0</b>	<b>25,906</b>	<b>19,082</b>
<b>Other Income</b>			<b>0</b>		<b>0</b>	<b>0</b>
<b>Total Income</b>	<b>1,051</b>	<b>24,855</b>	<b>25,906</b>	<b>0</b>	<b>25,906</b>	<b>19,082</b>
<b>Expenditure</b>						
<b>Direct Charitable Expenditure</b>						
<b>Resources expended</b>						
Costs of charitable activities	2,060	21,443	23,503	3,709	27,211	18,947
Governance Costs			0		0	0
<b>Total Expenditure</b>	<b>2,060</b>	<b>21,443</b>	<b>23,503</b>	<b>3,709</b>	<b>27,211</b>	<b>18,947</b>
<b>Net Movement in funds</b>	<b>(1,008)</b>	<b>3,412</b>	<b>2,403</b>	<b>(3,709)</b>	<b>(1,305)</b>	<b>135</b>
<b>Transfers between accounts</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund balances brought forward</b>	<b>31,834</b>	<b>115,348</b>	<b>147,184</b>	<b>16,000</b>	<b>163,184</b>	<b>163,049</b>
<b>Fund balances carried forward</b>	<b>30,826</b>	<b>118,760</b>	<b>149,587</b>	<b>12,291</b>	<b>161,879</b>	<b>163,184</b>

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England and Wales and is reconciled to the total funds as shown in the Balance Sheet on page 8 as required by the said statement.

The notes of pages 9 and 10 form part of these accounts.

# Aire Valley District Scout Council

<b>Balance Sheet as at</b>		<b>31st December 2021</b>	<b>2021</b>	<b>2020</b>
		<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>				
Campsite:	Land	2	3,630	3,630
	Buildings	2	74,250	76,553
			77,880	80,183
<b>Current Assets</b>				
Stock		4	1,766	2,371
Debtors		5	6,164	5,763
Balances at Bank:				
	COIF Deposit Accounts		10,294	10,293
	Bank Current Accounts	6	65,887	64,716
Cash in hand			96	85
<b>Current Liabilities</b>				
Creditors		7	(207)	(225)
Net current assets			84,001	83,002
<b>Net assets</b>			161,879	163,184
represented by				
<b>FUNDS</b>				
<b>Unrestricted Income Funds:</b>				
General Purposes Fund			30,826	31,834
Designated Funds:				
	Campsite		118,760	115,348
<b>Restricted Income Funds:</b>				
	Campsite		12,291	16,000
			161,879	163,183



## Aire Valley District Scout Council

Notes to the Accounts for the Year to	31st December 2021	(continued)
<b>4. Stocks</b>		2,021      2,020
		£              £
Stock Balance		2,201      2,431
Stock written off		(435)      (60)
Balance as per Balance Sheet		<u>1,766</u> <u>2,371</u>
<b>5. Debtors</b>		2,021      2,020
		£              £
Debtors		-
Prepayments		6,164      5,763
		<u>6,164</u> <u>5,763</u>
<b>6. Bank Accounts</b>		2,021      2,020
		£              £
Barclays Bank Plc      District Exec		39,415      35,863
Barclays Bank Plc      District Exec		-
Lloyds Bank Plc      Campsite		25,888      24,254
Lloyds TSB      Badges      closed		-
Virgin Money      Scouts		584      586
Santander      AV Explorers      closed		-
		<u>65,887</u> <u>64,716</u>
<b>7. Liabilities: amounts falling due in less than one year</b>		2,021      2,020
		£              £
Creditors & Deferred Income		207      225
		<u>207</u> <u>225</u>
<b>8. Trustees remuneration and expenses</b>		
Honorariums paid to trustees		<u>-</u> <u>-</u>
Expenses reimbursed to trustees		<u>-</u> <u>-</u>
Number of trustees reimbursed		<u>-</u> <u>-</u>
Nature of Expenses reimbursed		

## Aire Valley District Scout Council

164

### Detailed Statement of Financial Activities from 01 January 2021 to 31 December 2021

Notes	Exec £	Scouts £	MP Explorers £	Badges £	General Purposes Total £	Campsite £	Funds Total 2021 £	Total 2020 £
<b>Income &amp; Expenditure</b>								
<b>Income</b>								
Grants	-				-	21,320	21,320	12,000
District Membership	-				-		-	1,624
District Events and Scouting support					-		-	-
District Explorers Subs					-		-	20
District Beavers	250				250		250	339
District Cubs					-		-	-
District Scout Events					-		-	300
Baht 'at Walk					-		-	-
COIF Deposit Interest					-	1	1	27
Donations	-				-		-	9
Campsite hire charges					-	3,312	3,312	3,806
Grass sledges					-	10	10	75
Badge sales	602			200	801	92	893	843
Sconce Activities					-	120	120	40
Neckers					-		-	-
	852	-	-	200	1,051	24,855	25,906	19,081
<b>Other Income</b>								
<b>Total Income</b>	852	-	-	200	1,051	24,855	25,906	19,081
<b>Direct Charitable Expenditure:</b>								
Electricity					-	1,600	1,600	1,591
Gas					-	2,476	2,476	1,856
Advertising/Web Site					-	-	-	189
Local Authority rates					-	110	110	56
Insurance	42				42	6,043	6,085	5,642
Sconce services					-	1,284	1,284	1,255
Repairs/Improvements					-	3,369	3,369	1,204
Cleaning Materials					-	67	67	167
Equipment					-	653	653	135

Sconce Activities				-	383	383	199	
WIFI				-	1,264	1,264	1,144	
TV Licence				-	-	-	158	
Field Maintenance (inc Mower/Sledges)				-	1,059	1,059	830	
Tree Survey				-	816	816	-	
Field Project - Decking				-	3,709	3,709	-	
Printing, Stationery and postage				-	-	-	34	
Leaders Expenses/Travel				-	-	-	98	
Training	-			-	-	-	-	
District Events and Scouting support	94			94		94	40	
Explorers Activities		-		-		-	300	
Baht 'At Walk				-		-	-	
District Beavers	620			620		620	384	
District Cubs				-		-	-	
District Scout Events		2		2		2	-	
St Georges Day				-		-	-	
Cost of Sales Badges	631			631	-	631	902	
Movements in Badge Stocks	170			170		170		
Write-off of Obsolete Badge Stock	435			435		435		
Sundries	66			66	17	82	152	
District Neckers				-		-	307	
MPLC Licenses for District/Groups				-		-	-	
Depreciation				-	2,303	2,303	2,303	
	<b>2,058</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>2,060</b>	<b>25,152</b>	<b>27,211</b>	<b>18,947</b>
<b>Other Expenditure</b>								
Fund raising costs	-			-		-	-	
Management and administration	-			-		-	-	
Independent Examiner	-			-		-	-	
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenditure</b>	<b>2,058</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>2,060</b>	<b>25,152</b>	<b>27,211</b>	<b>18,947</b>
<b>Net Income (Expenditure) for the year</b>	<b>(1,206)</b>	<b>(2)</b>	<b>-</b>	<b>200</b>	<b>(1,008)</b>	<b>(297)</b>	<b>(1,305)</b>	<b>134</b>
Transfers between accounts					-	-	-	
Fund balances brought forward	35,863	586	1,512	4,873	42,834	120,347	163,184	163,049
<b>Fund balance carried forward</b>	<b>34,657</b>	<b>584</b>	<b>1,512</b>	<b>5,073</b>	<b>41,825</b>	<b>120,049</b>	<b>161,879</b>	<b>163,184</b>

## Reports

### District Chair

The year 2021 still continued to impact on us as a District with the continuation of the world pandemic, Covid 19. From spring most of the District Groups were finally back face to face scouting with the challenges of outdoor meetings, risk assessments and a collection of different challenges affecting nearly all Groups. The District Executive and sub committees mainly continued their work through the year via Zoom with just appointments and Sconce campsite running as sub committees.

At the AGM we welcomed a new District Secretary, Julie Wright and new Appointment Chair, Julie Antil.

Dorothy West finally was able to pass the Badge Secretary role over. The badge bank account was closed and the monies are now managed through the district account. A full stock count of badges was actioned and the District Executive approved the right off of all old stock, this is declared in the end of year accounts presented at the AGM.

The Aire Valley District Explorer Scout unit which had closed also had the closing balance of monies transferred into the district account.

The Executive produced a budget for the year, no District Levy was collected for the year due to monies not spent from the previous year due to the association being suspended.

The Appointment sub committee mainly operated through Zoom and worked through the year catching up on interviews and reviews.

Grants this year for the Beaver Scout section from the Fred Towler Trust and the District Campsite, Sconce, received 2 covid grants from Bradford Council.

Sconce, the District campsite, slowly re-opened for use as per guidelines from the Association. The sub committee operated throughout ensuring the safety and general up keep of the site. A large shelter was donated to the site by the West Yorkshire County through the Mary Bushell legacy.

On behalf of the District I would like to thank all trustees and members of the sub-committees for their continued hard work and dedication to the District.

Linda

Aire Valley District Chair

## District Commissioner

As mentioned elsewhere, 2021 saw us starting to re-emerge from the restrictions we had to work to last year due to Covid-19, tentatively at first, but gaining in confidence. We met outdoors, covered ourselves and everyone in hand sanitiser etc. it felt so good to be back face to face even if we were frozen at the time. The young people quickly returned, in fact the 2022 Census showed us to have some of the highest numbers, unfortunately not all the adults returned, so most of our groups are at capacity for the venues they use.

The return from Covid-19 has left us with a few challenges, or should I say opportunities, several groups have faced issues with their premises and whilst we have found ways around them for the time being, we are making plans for the future, more to be reported next year.

Uniforms and badges have been in short supply, they are no longer available for purchase in school uniform shops etc. As mentioned in the Badge Secretaries report, purchases made through the District keep the District Membership levy down, equally, uniforms purchased through the County shop keep the County levy down.

September saw our Hedgehogs transform into Squirrels, they are a delight to work with, the waiting list to join them is massive, it even includes adults who would like to be leaders. Just need other groups to open Dreys. Thanks to Dan for all his help and support and welcome to Lisa Mountain who is taking on the role of ADC Squirrels.

October saw the District selection for young people going to the next World Scout Jamboree in Korea, each selection activity was overseen by someone from outside the District and every single one of them commented on the high standard of the applicants. It such a shame that they couldn't all have a place.

Please could we all try to support the 5 young people in their fundraising efforts, they each have to raise a total of £3800, a mammoth task.

The Appointments team have reorganised the way in which they work and having much success, thank you to them all.

I would like to take this opportunity to single out the leaders of 3<sup>rd</sup> Bingley who do a great deal

of work at Reva enabling groups to take advantage of the facilities there. Thank you.

Also, thanks to Linda and her family for forging links with the Northcliffe Golf Club which you will hear about next year, it has provided us with the opportunities to have meetings and events at the venue.

At the last AGM Julie Wright took over the role of District Secretary and subsequently relinquished her role of DESC, thanks Julie for all you have done for Explorer Scouting over the last 10 years.

Welcome to Allan Horsley who has taken on the role, many of you will already have met him within your Explorer units.

In the absence of an ADC Cubs, Lesley Austin, who is ADC Cubs in Spen Valley, has offered to work alongside our Cub leaders for the next 12 months to empower them in organising events for the District. Thanks Lesley, your help is much appreciated.

My heartfelt thanks go to all the District team and Exec for the work they have done over the last 12 months, we couldn't manage without you.

Plus, thanks to all the leaders throughout the District for everything that you do for our young people.

Chris Watson

District Commissioner

## ADC Beavers

At the start of 2021 we were still subject to covid restrictions and a number of the usual District Beaver events couldn't be run. It was good to catch up on Zoom to hear how other colonies were getting on and planning for a face to face return.

After the success of the 'Christingle kits', District Beavers sent out 'Easter packets' ( trail cards, chocolate eggs and a card to colour for your neighbour) to all participating groups.

October was the fun day at Sconce – another great day for the beavers to try out new skills and share experiences. Thanks to everyone who mucked in. Your support is appreciated as always.

Gwyneth Jackson

ADC Beavers



## ADC Scouts

2021 continued along the same lines as 2020 with no District events taking place. A booking at Reva was led by the 3<sup>rd</sup> Bingley Sea Scouts with Cubs and Scouts from the 3<sup>rd</sup> Shipley able to attend. My thanks to both groups for making this happen.

The camp planned for September had to be cancelled again due to further Covid restrictions and was rearranged for early May 2022 and was well attended – report on that next year.

It is good to see many groups are catching up on missed camps from 2020 and 2021 with a full programme of events planned for this year.

We are planning our next District Scout camp (theme to be developed) for the weekend of September 22<sup>nd</sup> to 24<sup>th</sup> 2023. Hopefully groups should be able to incorporate it into their programme and help to make it an event to remember. Ideas welcome and to be discussed at the next all leaders meeting.



**Paul Jagger ADC Scouts**

## District Explorer Scout Commissioner

2021 was a better year for Aire Valley Explorer Scouts  
We started to get back into the great outdoors (after 2 years of Covid)

Our numbers within the district were around 70 young people over 5 District Units, being able to get back out with Scouting friends and doing activities they enjoyed.

Activities over the year have included: Navigation, Hikes, Badge Work, Survival Skills, Cooking, 1<sup>st</sup> Aid, Sailing, Water sports, and lots more.

Some of the units attended 'Go Ape' in Leeds, all had a great day out 'swinging from the trees'.

Camping was able to take place in 2021, including group camps, joint camps, and individual unit camps.

D of E restarted in 2021 with lots of expedition planning, menu planning, and campsite organisation.

During the year we have had around 20 young people involved and working towards their bronze and silver awards.

2021 included the Jamboree selection weekends for Korea 2023.

Selection was very well attended and the candidate skills and approach was very high quality making it difficult to choose

I would like to thank all Explorers within the District for all their time and hard work at work weekends and other evenings at Sconce Campsite.

Without them some of the work would not have been completed.

Thank you to all my Explorer Leaders, Assistant leaders, Skills instructors, District Exec for all your help and commitment over the last year.

Finally, I would like to say a big thank you to Julie for all her hard work over the last 10 years as DESC, hard footsteps to follow.

Yours in Scouting

Allan Horsley  
DESC

## **Badge Secretary's Report 2020**

Dorothy West finally handed the District Badge Secretary over, having been delayed due to covid. Many thanks from all of us for all the years of service.

A full stock take of all the badges was actioned and the District Executive approved the right off of all old and discontinued badges. Any one wishing to purchase these now will only cost 25p each. The right off figure is declared in the end of year District Financial Accounts.

The District Badge bank account was closed and monies transferred into the District Account in line with the District Executive direction. At the point of transfer £2000 was transferred into the general District funds leaving a working capital of £700.

Badge orders can now be paid for by cash, cheque or bank transfer.

Post covid all badge orders from Scout Shops are now done online.

Just a reminder to all – every purchase made through the district the profit goes into our District Bank Account, if you order from anywhere else they get the profit!

## Sub-Committee Reports

### Appointment Committee Report

Over the last year, the Appointments Committee has met regularly on a monthly basis. This has allowed us to keep outstanding appointments progressing and the number of pre provisional positions to approve, reducing. Thank you to Ed and Claire Wright for their continuous support for appointments over this year.

The committee has grown from three to six members, which has allowed for more flexibility to support our work in progressing new appointments and changes to role across the district. Thank you to Julie Wright, Luke Horsely and David Sowden for volunteering to support appointments for the District at our last District Leaders meeting in March this year.

References were a key challenge to the progress of appointments to approval historically. Following the introduction of a new process and form, outside of Compass, earlier this year, we have seen a much better response rate to requests from referees. Thanks to Ed for building this new tool for the team to use.

At this point in the year, we currently have only five appointments outstanding across District that require Appointments Committee approval. Of those, the members we need to meet with have all been seen and we simply are finalising references – on receipt of satisfactory references, we will be approving the appointments.

The committee have also been supporting with mandatory training when meeting new volunteers and providing the links to the necessary learning on the Scout.org website – hopefully this has supported those volunteers and their groups in ensuring this aspect is also progressing.

The committee will next be reviewing any outstanding pre provisional roles at our July meeting.

Julie Antill

Aire Valley Appointments Committee Chair & Secretary

## Camp Site Report for the year 2021

### **General**

The committee continued to meet regularly to manage bookings, finances and maintenance of the site. The camp site was closed for much of the year for bookings but was open for Aire Valley groups to use outdoors. There was a window of opportunity from June onwards when a number of groups were able to book the site although with restrictions. Covid risk assessments were in operation to ensure the site was used responsibly.

Income - £3,404 compared to £3,081 in 2020 and £33,173 in 2019. Covid and CBMDC Grants amounted to £16,300.

Expenditure – Just over £23,000 including £6000 in insurance, £4000 for gas and electricity. We also received a grant towards new windows of £5000 which should help reduce our heating needs.

We have appointed a commercial grass cutter from April 2022 to keep the main fields in better condition and to allow volunteers to spend their time on other tasks.

### **Plans**

A planning application was submitted at the end of the year for new stores, moving the gas tank and cladding the existing metal container. Approval was received in 2022 so at last some of the improvement works can be started during 2022. A further planning application to improve the existing toilet block is to be submitted soon.

### **Activities**

Nothing to report in 2021 – most of the equipment for rope activities now needs to be replaced and authorisation to run the activities regained. Plans for a permanent tower for the Tyrolean Traverse and a climbing wall are being developed for next year.

## **Maintenance**

A new shelter has been donated by county following a bequest to the County. This and a new equipment store were commenced on the January working weekend. Thanks to all those who helped and worked so hard.

## **Future Actions**

Working weekends: Provisional dates for your diaries.

- 14<sup>th</sup> – 15<sup>th</sup> January 2023



*Mary Bushell shelter and base*

**Paul Jagger    Camp Site Chairman**

# HOW WE OPERATE

## *- Royal Charter...*

The Scout Association exists by authority of a Royal Charter granted by King George V in 1912 and supplemented by further charters granted by King George VI and Queen Elizabeth II. These charters give authority to the bye-laws of the Association, which are approved by Her Majesty's Privy Council. The bye-laws, in turn, authorise the making of rules for the regulation of the Association's affairs. The rules are laid out in the Policy, Organisation and Rules (POR) of The Scout Association.

Aire Valley Scouts is an autonomous charity affiliated to The Scout Association, which together with other County, District and Group Charities form the Scout Movement in the United Kingdom.

## *- Executive Committee...*

The District is managed by the District Executive Committee, the members of which are the Charity Trustees of the District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The District Executive exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

Promoting the development of Scouting in the District;

Ensuring cooperation between Groups and other organisations;

Raising of funds and administration of the District's finance and property;

The appointments process within the District;

Appointing any subcommittee that may be required;

Ensuring sound administration within the District.

The Executive Committee comprises up to 15 members:

6 Ex-officio Members (including the officers);

3 elected members (including 1 elected youth member) elected annually by the District Scout Council at its AGM;

3 nominated members (annually appointed at the AGM);

3 Co-opted members (annually appointed by the Executive).

The committee meets at monthly. An induction process is provided for all new Trustees. Further learning and development opportunities are available.



## AIRE VALLEY DISTRICT SCOUT COUNCIL

Charity Number: 524808

### CONSTITUTION

#### Preamble

This constitution is based on the model constitution for Scout Districts as published in POR. It may be changed by simple resolution at the Annual General Meeting of the District Scout Council or in responses to changes required by updates to POR.

All elected and constitutional bodies of The Scout Association at Headquarters, County, and District should have, as full voting members, at least two young people between the age of 18 and 25 years old. This policy as a matter of good practice, should also be applied to any ad hoc, short or long term working groups or committees.

#### a) The District Scout Council

- i. The District Scout Council is the electoral body, which supports Scouting in the District. It is the body to which the District Executive Committee is accountable.
- ii. Membership of the District Scout Council is open to:
  - Commissioners;
  - District and Group Active Support Managers
  - Scouters;
  - Administrators;
  - Section Assistants;
  - Skills Instructors;
  - Advisers;
  - all Explorer Scouts;
  - all members of the District Scout Network;
  - A representative of the Troop Leadership Forum, selected from amongst the membership of the Forum;
  - Representatives of each District Explorer Scout Unit, selected from amongst the membership of each Explorer Scout Unit;
  - A representative of the District Scout Network, selected from amongst the membership of District Scout Network
  - Members and Associate Members of the Movement registered in the Scout District and including Members of District Scout Active Support Units;
  - all parents of Explorer Scouts;
  - persons elected or reelected annually by the District Scout Council on the recommendation of the District Commissioner and the District Executive Committee;
  - the County Commissioner and County Chair are ex-officio members of the District Scout Council.
- iii. Membership of the District Scout Council ceases upon:
  - the resignation of the member;
  - the dissolution of the Council;
  - the termination of membership by Headquarters following a recommendation by the County Executive Committee.
- iv. The District Scout Council must hold an Annual General Meeting within six months of the financial year end to:
  - receive and consider the Annual Report of the District Executive Committee, including the annual statement of accounts;
  - approve the District Commissioner's nomination of the District Chair and nominated members of the District Executive Committee;
  - elect a District Secretary unless the District Secretary is employed by the District Executive Committee;
  - elect a District Treasurer;
  - elect certain members of the District Executive Committee;
  - elect Group Scouters to represent the District on the County Scout Council;

## **b. The District Executive Committee**

i. The Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment.

ii. Members of the Executive Committee must act collectively as charity Trustees of the Scout District, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the District
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community.
- Appoint, set the terms of reference and manage the operation of any sub-Committees, including appointing members to chair and lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the District
- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and Scout Active Support Units in the District as necessary.
- Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Committee Chair to lead it.
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

## **iii. The Executive Committee must also:**

- Appoint Administrators, Advisers, and Co-opted members of the Executive Committee
- Approve the Annual Report and Annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer.
- Present the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; file a copy with the County Executive Committee; and if a registered charity, to submit them to the appropriate charity regulator. (See Rule 13.3)
- Maintain confidentiality with regard to appropriate Executive Committee business.
- Where staff are employed, act as a responsible employer in accordance with Scouting's values and relevant legislation.
- Ensure line management responsibilities for employed staff are clearly established and communicated.

### **c. The District Team Meeting**

The District Team, comprising the Explorer Scout Commissioner, Scout Network Commissioner, all Deputy District Commissioners, Assistant District Commissioners, District Scouters, Local Training Manager and District Scout Active Support Managers, meet as required and not less than quarterly under the chairmanship of the District Commissioner.

The purpose of the District Team Meeting is to:

- Review the progress, standards and effectiveness of programmes of Groups, Explorer Scout Units and District Scout Network in the District;
- plan a programme of visits to Scout Groups, Explorer Scout Units and District Scout Network;
- give support and encouragement to Leaders;
- plan the support of adults undertaking Adult Training;
- plan any programme of District events deemed to be necessary to supplement Scouting in the Groups, Explorer Scout Units and District Scout Network;
- secure the support of District Scout Active Support Units in the work of the District;
- keep the District Executive Committee advised of the financial requirements of the training programme in the District, including Explorer Scout Units and District Scout Network;

### **d. Conduct of Meetings in the Scout District**

In meetings of the District Scout Council and the District Executive Committee only the members specified may vote.

Decisions are made by a majority of votes of those present at the meeting. In the event of an equal number of votes being cast on either side in any issue the Chair does not have a casting vote and the matter is taken not to have been carried.

Quorum.

The District Scout Council requires a quorum of 15 members and 2 officers.

The District Executive requires quorum of at least 5 members and 2 officers.

Sub-Committees require a quorum of 4 members or 50% of the membership, whichever is larger.

Quora may be redefined by resolution of the District Scout Council.

Approved by the County Executive – May 2019