

# 74th Oak Street Scout Group.

England & Wales - Charity number 524801

## Details

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Other names	74TH SHEFFIELD (OAK STREET METHODIST) BOY SCOUT GROUP
Status	Registered
Legal form	Other
Registered	1964-04-28
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	67 Hemsworth Road Norton Sheffield S8 8LJ
Phone	07891809112
Email	<a href="mailto:gsl@the74th.co.uk">gsl@the74th.co.uk</a>
Website	<a href="http://www.74thoakstreet.com">www.74thoakstreet.com</a>

## Activities

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**Objects:** 74TH SHEFFIELD (OAK STREET, METHODIST) BOY SCOUT GROUP

**Activities:** Behind the fun of Scouting, there is an educational programme that was completely redesigned in 2001 following years of work with educationalists and youth workers. While each Group will undertake different activities, the main programme areas are: outdoor and adventure; global; community; fit for life; creative; and beliefs and attitudes. Group Leaders are trained to deliver this programme.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

## Geography

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- **Area of benefit:** SHEFFIELD
- Sheffield City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£46,828	£50,164	-	-
2024-03-31	£46,512	£37,089	-	-
2023-03-31	£34,118	£37,435	-	-
2022-03-31	£24,134	£21,496	-	-
2021-03-31	£15,635	£18,845	-	-

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## Trustees

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Name	Role	Appointed
<b>Helen Louise Damon</b>	Chair	2024-03-07
Leslie Rochester		2017-04-01
Martyn Lee Foster		2005-10-06

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**74th Oak Street Scout Group.**

England & Wales - Charity number 524801

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# Accounts

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# THE SCOUT ASSOCIATION'S ANNUAL REPORT & ACCOUNTS

## 74<sup>th</sup> Oak Street Scout Group Year Ending 31 March 2025

Registered Charity No: 524801



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# Welcome

At 74<sup>th</sup> Oak Street, we encourage our young people to do more, learn more and be more.

Each week, hundred's of young people enjoy fun and adventure while developing the essential skills they need to succeed. And, as well as supporting our scouting family, we have a rich history of bringing the S8 community together and contributing to society.

Helen Damon

On behalf of the Group Trustee Board

74<sup>th</sup> Oak Street Scouting





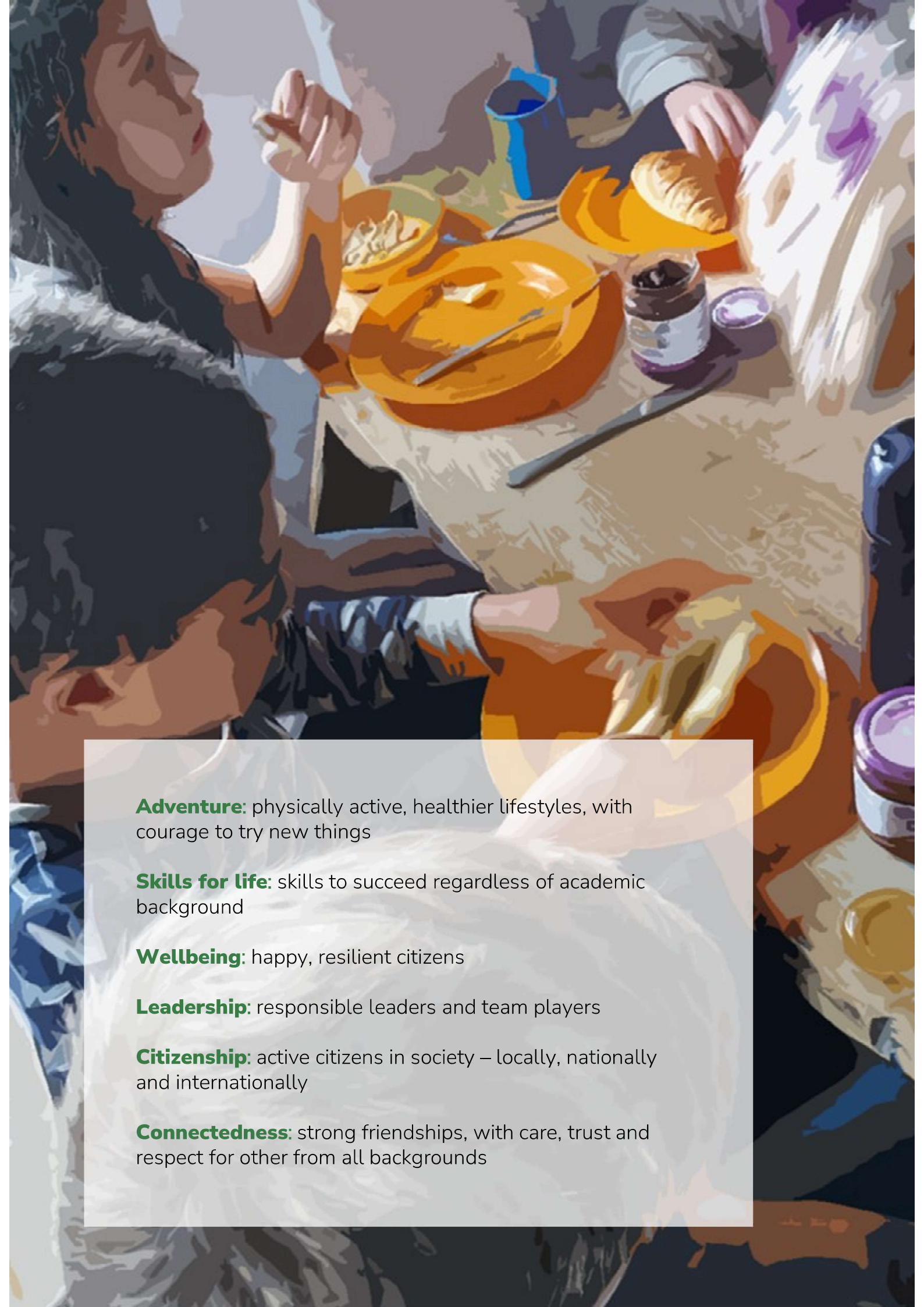
## **Why we do what we do**

To actively engage and support young people in their development, giving them a powerful sense of belonging and empowering them to make a positive contribution to society.



## **Our mission**

74<sup>th</sup> Oak Street actively engage and support young people in their development, empowering them to make a positive contribution. But we also support our wider volunteers with an environment in which to grow.



**Adventure:** physically active, healthier lifestyles, with courage to try new things

**Skills for life:** skills to succeed regardless of academic background

**Wellbeing:** happy, resilient citizens

**Leadership:** responsible leaders and team players

**Citizenship:** active citizens in society – locally, nationally and internationally

**Connectedness:** strong friendships, with care, trust and respect for other from all backgrounds

# Leaders' Reports: Group Leader

## Membership

Once again scouting at Oak Street is as popular as ever with our member lists full to bursting and our waiting list so long we could run three new sections. Every week we help around 80 young people from our community aged 6-14 develop skills for life.

## Programs

Our youth members have had unforgettable experiences throughout this year. Our dedicated team of volunteers have organised a wide range of exciting programs for our Beavers, Cubs, and Scouts. From adventurous Beaver and Cub sleepovers to engaging activities like Freezer Camp, our very popular Alton Towers barn trip and Aqua Splash at Rother Valley. We have also had the privilege of hosting guest speakers who have shared their knowledge and insights across all sections. Our participation in District Camp and joint meetings with other scout groups have further enriched our scouting journey.

## Community Engagement

Throughout the year, we have organised several events that have brought the community together. Among them, our annual bonfire night proved to be yet again our biggest fundraiser, captivating people with its mesmerising fireworks display and warm ambience. Our summer fun day has now become an annual event and is growing in popularity. These events have strengthened community bonds and provided unforgettable experiences for all who participated.

## The Team

Our team of volunteers work tirelessly to plan action packed and exciting programs, not only for our weekly meetings but for camps and day trips too. They all give generous amounts of time and have done a fantastic job and made this year another phenomenal success.

We give thanks not only to our team of leaders and volunteers but to their families who support them and usually get roped in too.

Thank you for being the driving force behind our achievements and we look forward to continuing this journey together in the coming years.

## Group Trustee Board

Our Board of Trustees play a pivotal role in the continued success of our group. They convene bimonthly, often in a local pub, to delve into every aspect, ensuring the seamless operation of our group. From diligently applying for grants, coordinating

# Leaders' Reports: Group Leader

fundraising events, managing hut bookings, handling insurance matters and maintaining the group's finances. We owe them a debt of gratitude for their tireless efforts.

## **Make a Difference!**

Running a group like this, with our own hut, grounds, equipment and minibus, is a massive job and to keep the levels of volunteer support healthy and this Group's future bright, we are looking for your help.

Whether you have loads of free time or can only spare an hour a month. Whether you can come to the Scout Hut or are stuck at home or whether you would like to work with young people, with activities, or with administration – there's something that you can do to help!

Please don't wait to be asked personally – just drop us an email and we can arrange a chat – or speak to any of the leaders on meeting nights – no strings attached (really – if you end up not volunteering that's fine – it will be good to chat anyway).

## **OSM**

To use our volunteers time more efficiently and to reduce the burden of charity governance, costs and communicating effectively we continue to use Online Scout Manager (OSM) to manage the badge work, camps and administration. This is also a really easy way of staying connected with our parents.

## **Don't Miss Out**

Times are financially tough for some in our community; no young person should go without Scouting for the lack of money. This is a principle that we strongly uphold. Please contact me in complete confidence, if you have or foresee problems paying the monthly subscription fees or for camps. We can contribute or assist in other ways to enable scouting for your child.

The last year has been filled with remarkable achievements, memorable experiences and valuable sessions for our members. I extend my thanks to everyone involved and look forward to another year of exciting adventures and growth.

Martyn Foster

Group Lead Volunteer

# Leaders' Reports: Beavers

## Numbers and Waiting List

Our numbers continue to be healthy, averaging between 20 – 24 beavers per session and our waiting list continues to grow.

## Adults in the Section

Beavers is being run by Leslie Rochester with the assistance of Sara Howell, Jill Endean, Ellie Morrison. In May 2024, Claudia Richards joined us, she had previously been a young leader with us but moved away to go to university. Welcome back Claudia. We also welcome Newfield students (some are our scouts) and support them doing the volunteer section of Duke of Edinburgh Bronze award. A big thank you to all parents who support us when we need extra support.

## Achievements

We have invested 12 beavers into the Oak Street Scouting family. 4 beavers gained their Bronze Chief Scouts award, well done Dexter, Norah, Tom A & Sam. They have moved on to cubs. In total 181 badges were presented to beavers, what an achievement. Well done to all the beavers that have gained badges.

## Programme throughout the year!

### April 2024 – July 2024:

Since April, beavers have enjoyed a varied program, covering various badges.

Beavers were let loose in Meersbrook with phones and could take photos of what they wanted. There were some excellent photos. The highlight of the evening was playing in the skate bowl. It was interesting to watch the beavers challenge their own boundaries. We continued the photography theme into the following week by making a stop start motion picture. The following week we were back in the park taking part in a wide game with the cubs.

The next week was making Easter egg nests and decorating them. I also introduced egg rolling to the beavers. Beavers had to roll hard boiled (decorated) eggs to see how far they would go.

This half term we had done activities around Road Safety Beep Beep Day, St George's day, skills night, decorating biscuits, tying shoelaces, mini pioneering and imaginative Lego building. One highlight was Mudlarking through the Meersbrook, the beavers loved wading through the water and finding treasures. When the weather was kind to us, we were able to make s'mores and cook popcorn on open fires.

# Leaders' Reports: Beavers

It's always a sad time when beavers move up to cubs and we said goodbye to Tom H, Jess, Frankie, and Hamish. These children had achieved the bronze chief scout award, and it was presented to them by JP, part of the Sheaf district team.

It was also an exciting time as we welcomed 6 new children into the colony. These children were invested on 15/05/24.

## District Camp 2024 – 3rd May 2024 to 6th May 2024:

Most of Oak Street packed bags, sleeping bags, roll mats & camp beds and headed out to Hesley Wood for the annual district camp, I had 8 beavers stay as campers and another 2 visited for the day. Children took part in activities to gain points and points mean prizes. Everybody had a wonderful time, even though we were shattered.



On behalf of the leadership team, we would like to say a big thank you to all the children and an even bigger thank you to the parental support crew.

## September 2024 – December 2024:

It's always nice to welcome back my blue ninjas, after the summer break. I couldn't run the evenings without the Sarah, Jill, Claudia, Ellie, Luke, Ozzy. We also have 2 students who are doing their DofE volunteering with 74th Oak Street.



In our meetings we have made teeny tiny rafts, but we still need to sail them, rain keeps spoiling our fun.

# Leaders' Reports: Beavers

5 Beavers started linking with cubs and moved up on 1st October.

We have also discussed our favourite books with some children bringing in their favourite. Claudia ran activity where the children designed and coloured in land animals, sea animals and air animals, ready for our lending library. Claudia spotted that, although there lots of community libraries, those libraries didn't have many children's books. Watch this space for our children's lending library.

My favourite evening is always all about fire, cooking camp bread over glowing embers. Andre brought an apple press, and all the beavers had a go at chopping apples, crushing apples and then squeezing all the juice. The apple juice was refreshing.



At the AGM, 70 badges were presented to the beavers including Chief Scouts Bronze, well done to Norah & Dexter for earning the highest award in beavers.

## January 2025 – March 2025:

This term we did a round robin and over a 4-week period everyone got a chance to bake some jam thumbprint biscuits, practice carving on bars of soap, do some crafts and break secret codes. We also completed the international badge with a trip around the world in one night; playing a game from Brazil, painting some Japanese cherry blossom trees and competing in chop stick noodle races. Learning how to say hello and the flags at each stop.

We also contributed to the group's mosaic art. We were lucky to receive funding from LAC for this project. This project is being run across all 3 sections. The children drew pictures of their favourite outdoor activity and Christie Young created the design from the children's input.



# Leaders' Reports: Beavers

We have made vegimals from vegetables, Ellie one of our volunteers made a vegicar.



We made pancakes for pancake day (and ate them!) Then, the following week, the beavers brought in Teddy bears, and they practised their first aid skills. We also planted some sunflower seeds and decorated butterflies to stick in them! There were some promising sprouts beginning to grow!



Our latest session was bouldering at the depot; children overcame their fears about doing a new activity and had a brilliant time.

## February 2025 – Sleepover at the Hut:

We also had a sleepover at the scout hut. On the Saturday we got the train to Halifax and spent the day at Eureka. The next day we walked to top jump and had a great time on the bouncy obstacles!



**Leslie Rochester**  
**Beaver Lead Volunteer (with lots of help from Claudia Richards)**

# Leaders' Reports: Cubs

This year has been nothing short of extraordinary, packed with adventure, learning and unforgettable experiences. Cubs and leaders alike embraced new challenges, welcomed fresh faces and created lasting memories.

We were delighted to welcome several new Cus into the pack, with 11 dedicated members earning the Chief Scout Silver Awards – a fantastic achievement! From creative challenges to outdoor adventures, this year has truly showcased the spirit of Scouting.

Under Christie's expert guidance, the Cubs transformed recyclables – boxes, newspapers and anything they could find – into jaw-dropping outfits, culminating in a fashion show to remember. We also revisited essential Scouting skills, honing our knot-tying, shelter-building and fire-lighting expertise.

Beyond the basics, we explored a range of exciting activities. We got our hands dirty with gardening, raced through Meersbrook Park in our own mini-Olympics, and had insightful sessions on mental health and first aid. A fascinating walk through Sheffield with Adrian brought the city's history, local celebrities, and the stars outside Town Hall to life.

Creativity and innovation were at the heart of many of our endeavours—building and racing chariots, experimenting with Raspberry Pi, and even having a go at pickling! Our Cubs also contributed to Oak Street's gorgeous mosaic project.



# Leaders' Reports: Cubs

Alongside the weekly meeting, we attended several camps starting with district camp in May, where Cubs took on thrilling activities like zip-lining and whittling. We finally made our long-awaited trip to Calderdrift, which included a visit to the Miners' Museum and a much-enjoyed slip-and-slide session. Some Cubs also embarked on the Sixer/Seconder camp, earning fixed badges in skills such as science, DIY, backwoods cooking, and astronomy.

Winter brought its own excitement with our annual sleepover, featuring the highly anticipated Bug Ball, where we danced the night away before heading to Magna for a day of rockets, volcanoes, and hands-on science experiments

None of this would be possible without the unwavering support of our incredible leaders, parents, and volunteers. Whether running meetings, organizing special events, or stepping in at the last minute to save the day, their dedication ensures our Cubs experience a diverse and engaging programme. We also extend our thanks to those working tirelessly behind the scenes—wrapping, chopping, coordinating, and handling the vital tasks that keep everything running smoothly.

Together, we've built a year filled with adventure, learning, and camaraderie. Thank you all for making it so special!

**Yvette Lavelle**

**Cub Team Leader**



## Leaders' Reports: Scouts



The Scout section has continued to grow, with up to 40 scouts being on our books now. We've tried to maintain a lively programme, balancing developing skills, creative crafts, fun and plenty of outdoor action: hiking, camping and playing in the woods.

The activities needing greater supervision have relied on parent volunteers coming along for the evenings, as well as on camps – and we are grateful for all the support that everyone has put in to make scouts at Oak Street what it is.

On some nights we've needed to split the troop, such as a set of 3 evenings in the Autumn when each week, one group went bouldering at the Climbing Works, one group went model building at the Warhammer Store in town, and one group practiced cooking a delicious meal, which was then given a score (as was the cleaning up) in our own mini-Masterchef tournament.



## Leaders' Reports: Scouts

More recently we split the troop to enable them to go kayaking. Our usual spot at Whirlow Pond wasn't possible this year, so we employed the skills of Pleasely Canoe Club, who put on a great session of paddleboarding, kayaking and canoeing. Seeing how many scouts can fit in an open canoe was brilliant (more than you think – with Alex balanced cross-legged on one end) and you probably can guess how this ended. Also fun was seeing the scouts launched off a point near a canal lock – giving the kayaks some airtime before they hit the water.



Skill building, we've had a set of sessions of kickboxing, led by Mr Joel from Pride Gym. The scouts started out practising kicks and punches in the air, then to my surprise, were paired up to practise on each other. Mr Joel talked about control and respect and the scouts did us proud in demonstrating all of this.

Other skill nights this year have included a guest speaker teaching us some British Sign Language, and of course what's scouts without a night at some point doing some knots?

That was back in September when we borrowed some chariot making kit from the Explorer unit and the scouts square-lashed together their chariots prior to racing each other around the grounds of the scout hut. Some of the chariots held together perfectly.

Linking up with Explorers, we visited the unit in October for a night of archery and rifle shooting. They have lots of great kit up there, and it'll be something our older scouts will be able to benefit from as they move up next September.

## Leaders' Reports: Scouts

We've often got the scouts working in patrols or small groups – such as on our Task Master challenge night, practising putting up the canvas patrol tents or a games night at the hut.



We've been out and about, walking/hiking a few times over the year. The Burbage Night Hike in January was given a wilder feel as the cloud and fog rolled in to come close to a white-out. It was dark and our torches would light up a few metres of the Peak District around us before everything was swirling fog. It was great!

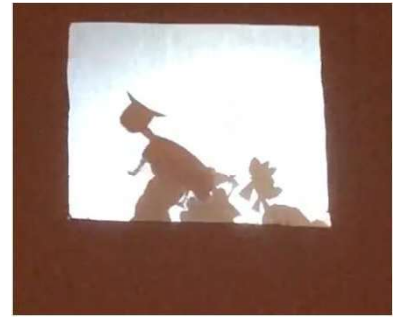
Another nice walk was a planned sunset walk in April around Surprise View, Millstone Edge and Owler Tor. The sunset never happened, but again, it's nice to be out. We scrambled up and down the path beneath Millstone, and got a lovely group photo on a wide ledge with other photos looking like future band album cover shots.



My favourite and most edifying walk was Alex's Local Knowledge Hike. Starting and finishing at the hut, the scouts were given a number of locations to find and questions to answer. The scouts were tasked with finding the founder of modern football, a historic sweet factory, a horse-drawn tram shed, a historic poop-powered street lamp and the remaining cornerstone of the burnt-down church that used to house a scout group on a road called Oak Street: and all of these within a short walk of the hut.

## Leaders' Reports: Scouts

We've had a healthy sprinkling of creativity throughout the year, from the scouts putting on some hilarious shadow-puppet theatre back in December, to a craft night that spanned 2 sessions offering needle-felting (sheep and eyeballs, mostly), wood carving (spoons and gnomes, obvs), soap sculpting and mosaic-making. The Oak Street mosaic is a thing of beauty and will be on display once grouted and framed).



And of course, camps. We did Survival Camp in September. The scouts built and slept in their shelters in a woodland near Holmesfield. They gathered wood, cooked for themselves on open fires and played amongst the trees.

In October we went to Waterslacks camping barn for Scarefest Weekend, which included a full-day at Alton Towers, and rained off intention to visit Thor's Cave.



## Leaders' Reports: Scouts

Freezer Camp was at Hesley Woods, as always, in February. The weather was glorious this year. We camped jointly with our Meersbrook friends, St Paul's Scouts. It was really nice, relaxed camp but with all the activities on offer: quad bikes, segway, laserquest, inflatables, games, the cube maze and more.

District Camp was in May with a spy school theme, is year at Bradley wood near Huddersfield. Whilst there were lots of activities on offer, I think the draw for a lot of our scouts remains chilling out by the fire and whittling sticks... or 2 foot tall wooden bears. Once again, thanks to all the parents who come and volunteer - from the chefs to the washing up queen, and the marquee pack-downers – you help to make it what it is.

Finally coming up on the horizon soon is a new one for us, Hesfest which promises a weekend of camping with live music, paddleboarding, dodgems and a burger bar. We'll let you know how it goes!



**Hugh Baker**

**Scout Lead Volunteer**

# Section A: References and Administration

<b>Charity Name</b>	<b>74<sup>th</sup> Oak Street Scout Group</b>
Registered Charity No.	524801
Charity's Principle Address	74th Oak Street Scout Group Canterbury Road Sheffield South Yorkshire  S8 9QD

## Trustees

<b>Trustee Name</b>	
Martyn Foster	
Helen Damon	Appointed 7 March 2024
Leslie Rochester	
<b>Volunteers</b>	
Yvette Lavelle	
Hugh Baker	
Keith Endean	
Christie Young	
Jill Endean	
Michelle Black	
Laura Pascoe	
Claudia Richards	
Matthew Mullin	

# Section B: Structure Governance and Management

## Description of the Charity's Trusts

### **Type of governing document**

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organization and Rules of The Scout Association.

### **How the charity is constituted**

The Group is a trust established under its rules which are common to all Scouts. (e.g. trust, association, company)

### **Trustee selection methods**

The Trustees are appointed in accordance with the Policy, Organization and Rules of The Scout Association.

### **Additional governance issues**

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of Chair, Treasurer and Trustees including two Ex Officio Trustees and meets every two months.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

# Section B: Structure Governance and Management

## Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

# Section C: Structure Governance and Management

## Objectives and Activities

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal

**Respect** – We have self-respect and respect for others

**Care** – We support others and take care of the world which we live

**Belief** – We explore our faiths, beliefs and attitudes

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

### Activities of the group

Leaders, parents and other members of the community provide support at meetings, events and nights away, along with financial support at fundraising events.

We believe in bringing people together. We celebrate diversity and take a stand against intolerance, always. We're a worldwide movement, creating stronger communities and inspiring positive futures.

# Section C: Structure Governance and Management

## Public Benefit Criteria

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The benefits of Scouting are further demonstrated throughout this report.

## Achievements and Performance

Beavers, Cubs and Scouts continue to operate a wide range and varied programme offering exciting and adventurous activities for young people. Adult and young leaders are enthusiastic and display a wide range of skills. The Group is well supported by parents and other members of the community.


# Accounts: Receipts and Payments

Receipts and Payments Accounts		
	Year start date	Year end date
For the year from	1st April 2024 to	31 March 2025
	2024-2025	2023-2024
	Unrestricted Funds	Unrestricted Funds
	£	£
<b>Income</b>		
Donations, legacies and similar income		
Membership subscriptions	11,737.00	10,921.00
Less:Membership subscriptions paid on National/County/Area/District	5,074.00	4,536.00
Net membership subscriptions retained	<b>6,663.00</b>	<b>6,385.00</b>
Donations	1,233.50	100.00
Activities	2,885.00	2,088.45
Gift Aid	0.00	8,169.65
Camps	8,066.00	7,766.50
<b>Sub total</b>	<b>18,847.50</b>	<b>24,509.60</b>
Grants	545.00	
Other Grants	0.00	1,000.00
<b>Sub total</b>	<b>545.00</b>	<b>1,000.00</b>
Fundraising (Gross)		
Bonfire event	6,234.54	4,721.14
Other fundraising activities	3,850.74	2,034.53
Co-op Fund	0.00	0.00
<b>Sub total</b>	<b>10,085.28</b>	<b>6,755.67</b>
Investment Income		
Bank Interest	115.78	121.51
Property Rent Income	17,234.30	14,125.00
<b>Sub total</b>	<b>17,350.08</b>	<b>14,246.51</b>
<b>Total Gross Income</b>	<b>46,827.86</b>	<b>46,511.78</b>
Asset and investment sales etc	0.00	0.00
<b>Total receipts</b>	<b>46,827.86</b>	<b>46,511.78</b>

# Accounts: Receipts and Payments

	Year start date	Year end date
For the year from	1st April 2024 to	31 March 2025
	2024-2025	2023-2024
	Unrestricted Funds	Unrestricted Funds
	£	£
<b>Expenditure</b>		
Charitable Payments		
Programme and Activities	4,508.92	3,094.96
Water and Sewage	529.43	417.21
Electricity and Gas	3,007.46	4,037.09
Insurance	815.75	746.80
Repairs and Renewals	13,573.11	6,681.16
Materials and Equipment	380.39	786.15
Printing and Photocopying		344.75
Camps (Fees, Food and Activities)	8,954.49	6,763.34
Camping equipment		
Uniforms (Scout Shop) and Activity Uniforms	1,017.37	1,994.74
AGM and Trustee Expenses	0.00	895.28
Council Bins	246.20	233.60
Gardener Fees	848.00	391.00
Cleaner	1,204.00	1,200.00
IT software	684.04	595.86
Website Fees	264.00	244.80
Motor vehicle expenses	2,801.27	2,926.23
Motor Vehicle Insurance	995.04	964.65
Payment transaction fees	237.77	265.12
Rentals	0.00	0.00
Phone and Broadband	757.68	704.40
<b>Sub total</b>	<b>40,824.92</b>	<b>33,287.14</b>
Fundraising expenses		
Bonfire Night Event	3,331.48	1,924.54
Other fundraising activities	994.96	298.35
<b>Sub total</b>	<b>4,326.44</b>	<b>2,222.89</b>
<b>Total Gross Expenditure</b>	<b>45,151.36</b>	<b>35,510.03</b>
Asset and investment purchases	5,012.38	1,578.96
<b>Total payments</b>	<b>50,163.74</b>	<b>37,088.99</b>
<b>Net receipts / (payments)</b>	<b>-3,335.88</b>	<b>9,422.79</b>
Cash funds last year end	13,585.87	4,163.08
<b>Cash funds this year end</b>	<b>10,249.99</b>	<b>13,585.87</b>

# Receipts and Payments Account

<b>Statement of Assets and Liabilities at the end of the year</b>		
	<b>2024-2025</b>	<b>2023-2024</b>
	<b>Unrestricted Funds</b>	<b>Unrestricted Funds</b>
	<b>£</b>	<b>£</b>
<b>Cash Funds</b>		
Bank Current Account	1,848.70	2,148.81
Bank Reserve Account	8,252.03	11,318.76
Electronic Transaction Account	149.26	118.30
<b>Total Cash Funds</b>	<b>10,249.99</b>	<b>13,585.87</b>
<b>Other Monetary Assets</b>		
Debts due	-119.00	-105.50
<b>Sub total</b>	<b>-119.00</b>	<b>-105.50</b>
<b>Non-Monetary Assets for Charity's own Use</b>		
Motor Vehicles	6,500.00	6,500.00
Camping Equipment	8,964.54	4,118.65
Computer Equipment	628.97	242.48
<b>Sub total</b>	<b>16,093.51</b>	<b>10,861.13</b>
<b>Liabilities</b>		
Accounts not yet paid	0.00	0.00
Other liabilities	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>
74th Oak Street had no contingent liabilities or future obligations at the 31 March 2025.		
The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the xx xxxxxxxx 2025 (the date of the Group Trustee Board meeting that approved the accounts)		
Signature	Name	
	Helen Damon (Chair)	

# Section E: Financial Review

## Treasurer's Report

Financially we have had another good year at Oak Street.. We have been able to afford the continuation of our ongoing hut renovations. Our hut rentals are still thriving with both regular and ad-hoc bookings.

## Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 2 months running costs, circa £1,500.

The Group held cash reserves of £10,250 at 2025 year end. This is above the level required for operating expenses, as we are currently saving to complete building renovations and the purchase of a second minibus.

## Principal Sources of Income

These are monthly subscriptions from all members which covers most activities and some maintenance of the property. Fundraising activities events like bag packing and bonfire night also raise money to subsidise some activities and allow us to maintain and improve the building and the activities we offer. Renting the building to the community groups and parties allows us to collect further funds.

The Group Executive regularly monitors the levels of the bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

## Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of funds. All funds are held in cash using only mainstream banks or building societies.

# Section E: Financial Review

## Plans for the Future

The continuation of current activities and fundraising. Further fundraising will enable us to improve disabled access to the building and its facilities, to ensure our sustainable renting activities can be continued.

## Basis of Accounting

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year. In line with the Charity Commission Statement of Recommended Practice and the Scout Association rules non-monetary assets do not need to be valued and shown within the accounts. 74<sup>th</sup> Oak Street's non-monetary assets predominantly consist of a large quantity of camping equipment, computer equipment, the minibus and other items used in providing activities for the Scouts, Cubs and Beavers. Items are replaced as and when they reach the end of their serviceable life. The current value of all items of equipment is in the region of £20000.00. All of these assets are fully insured with Unity Insurance Services on the basis of their current values (with the exception of tents which are insured on a new for old basis regardless of their ages).

## Donations and Grants

During the last financial year, the Group received grants and donations totalling £1,779.00, including a grant of £545 from the Brian Sellars Fund, £800.00 from Creative Peaks and £75 from IPSOS Mori UK Limited.

# Section E: Financial Review

## Gift Aid

This Group is registered with HMRC as a Community Amateur Sports Club (CASC).

Where possible Gift Aid is gathered at source (e.g. via online payment of subscriptions).

# Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

On behalf of the Group Trustee Board

**Signed**

*HDamon .*

**Name**

**Helen Damon**

**Date**

7 July 2025

# Independent Examiners' Report

## Independent examiner's report to the trustees of 74<sup>th</sup> Oak Street

I report to the trustees on my examination of the accounts of the 74<sup>th</sup> Oak Street Scout Group for the year ended 31 March 2025.

### Responsibilities and basis of report

As the charity trustees of the 74<sup>th</sup> Oak Street Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 74<sup>th</sup> Oak Street Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 74<sup>th</sup> Oak Street as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Joanna Dobson

Professional Qualification: Chartered Accountant

Date: 22/08/2025



[www.74thoakstreet.com](http://www.74thoakstreet.com)

74th Oak Street Scout Group, Canterbury Road, Sheffield, S8 9QS.

Registered Charity Number: 524801

**74th Oak Street Scout Group.**

England & Wales - Charity number 524801

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# Accounts

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# THE SCOUT ASSOCIATION'S ANNUAL REPORT & ACCOUNTS

## 74<sup>th</sup> Oak Street Scout Group Year Ending 31 March 2024

Registered Charity No: 524801



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- Welcome
- About Us
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# Welcome

At 74<sup>th</sup> Oak Street, we encourage our young people to do more, learn more and be more.

Each week, hundred's of young people enjoy fun and adventure while developing the essential skills they need to succeed. And, as well as supporting our scouting family, we have a rich history of bringing the S8 community together and contributing to society.

Helen Damon

On behalf of the Group Trustee Board

74<sup>th</sup> Oak Street Scouting




## **Why we do what we do**

To actively engage and support young people in their development, giving them a powerful sense of belonging and empowering them to make a positive contribution to society.

An illustration of a person with dark hair and glasses, wearing a dark blue shirt, reading a book. The background is a warm, golden-brown color with a pattern of stylized leaves and branches. The person's hands are visible, holding the book open. The overall style is soft and artistic.

## Our mission

74<sup>th</sup> Oak Street actively engage and support young people in their development, empowering them to make a positive contribution. But we also support our wider volunteers with an environment in which to grow.



**Adventure:** physically active, healthier lifestyles, with courage to try new things

**Skills for life:** skills to succeed regardless of academic background

**Wellbeing:** happy, resilient citizens

**Leadership:** responsible leaders and team players

**Citizenship:** active citizens in society – locally, nationally and internationally

**Connectedness:** strong friendships, with care, trust and respect for other from all backgrounds

# Leaders' Reports: Group Leader

## Membership

Scouting at Oak Street is as popular as ever with our member lists full to bursting and our waiting list so long we could run three new sections. Every week we help around 80 young people from our community aged 6-14 develop skills for life.

## Programs

Our dedicated team of volunteers have organised a wide range of exciting programs for our Beavers, Cubs, and Scouts throughout the year. From adventurous Beaver and Cub sleepovers to engaging activities like Freezer Camp and the Expedition Challenge, our youth members have had unforgettable experiences. We have also had the privilege of hosting guest speakers who have shared their knowledge and insights across all sections. Our participation in District Camp and joint meetings with other scout groups have further enriched our scouting journey.

## Community Engagement

Throughout the year, we have organised several community events that have brought the community together. Among them, our annual bonfire night proved to be yet again our biggest fundraiser, captivating people with its mesmerising fireworks display and warm ambience. We have run another summer fun day which is growing in popularity. These events have strengthened community bonds and provided unforgettable experiences for all who participated.

## The Team

Our team of volunteers work tirelessly to plan an action packed and exciting programs, not only for our weekly meetings but for camps and day trips too. They all give generous amounts of time and have done a fantastic job and made this year another phenomenal success.

Thank you for being the driving force behind our achievements and we look forward to continuing this journey together in the coming years.

## Group Trustee Board

Our Board of Trustees play a pivotal role in the continued success of our group. They convene bimonthly, often in a local pub, to delve into every aspect, ensuring the seamless operation of our group. From diligently applying for grants, coordinating fundraising events, managing hut bookings, handling insurance matters and maintaining the group's finances. We owe them a debt of gratitude for their tireless efforts.

# Leaders' Reports: Group Leader

## **Make a Difference!**

Running a group like this, with our own hut, grounds, equipment and minibus, is a massive job and to keep the levels of volunteer support healthy and this Group's future bright, we are looking for your help.

Whether you have loads of free time or can only spare an hour a month. Whether you can come to the Scout Hut or are stuck at home or whether you would like to work with young people, with activities, or with administration – there's something that you can do to help!

Please don't wait to be asked personally – just drop us an email and we can arrange a chat – or speak to any of the leaders on meeting nights – no strings attached (really – if you end up not volunteering that's fine – it will be good to chat anyway).

## **OSM**

To use our volunteers time more efficiently and to reduce the burden of charity governance administration, costs and communicating efficiently we continue to use Online Scout Manager (OSM) to manage the badge work. This is also a really easy way of keeping in touch with our parents.

## **Don't Miss Out**

Times are financially tough for some in our community; no young person should go without Scouting for the lack of money. This is a principle that we strongly uphold. Please contact me in complete confidence, if you have or foresee problems paying the monthly subscription fees or for camps. We can contribute or assist in other ways to enable scouting for your child.

The last year has been filled with remarkable achievements, memorable experiences and valuable sessions for our groups. We extend our thanks to everyone involved and look forward to another year of exciting adventures and growth.

Martyn Foster

Group Lead Volunteer

# Leaders' Reports: Beavers

## Numbers and Waiting List

Beavers is running at 24 in the section with over 50 on the waiting list, although some are still under 4. We have healthy numbers of beavers moving up to cubs to continue their scouting journey and learning skills for life.

Our numbers continue to be healthy, averaging between 20 – 24 beavers per session and our waiting list still continues to grow.

## Adults in the Section

Beavers is being run by Leslie Rochester with the assistance of Sara Howell, Jill Endean and a regular consort of parental helpers.

## Achievements

During this financial year we have invested 12 beavers into the 74<sup>th</sup> Oak Street Scouting family and 6 have moved up to cubs after achieving the highest award in Beavers, the Chief Scouts Bronze Award. Beavers should feel very proud of achieving this award. I have also awarded 53 challenges badges, these need to be gained before the Chief Scout can be awarded. I have also awarded over 100 activity badges, including Cook, Disability Awareness, Experiment, Explore, Health & Fitness, Hobbies, Money Skills, Photographer and Sports.

## Programme throughout the year

Providing a balanced program and allowing children to gain #Skills for Life, it's the main focus for scouting, we have achieved this by focusing on gardening, den building, secret garden walk, fire challenges, disco's, making lanterns for Small Park Big Run, pond dipping, wand making at the Steel Cauldron, soap making, conker collecting, movie night, learning braille, penny hike, mad scientist and twisted fire starters. We have welcomed guest speakers from HSBC who taught the beavers about money skills.

## Events

Beavers took part in District Camp, most camped for 3 nights at Squirrel Wood, Doncaster, they have been climbing and we invested several beavers at the Steel Cauldron, after wand and potion making. The highlight event for me was the first District Sleepover.

Friday 24<sup>th</sup> February 2023, 50 beavers and 13 leaders/adult helpers arrived at Gulliver's, ready for an amazing adventure. We had a mass beaver sleepover at Gulliver's. **Madness**, I hear you say, **No**, it was fabulous having an event dedicated to

# Leaders' Reports: Beavers

Beavers only. The time was filled with exploring Gulliver's, watching a movie, riding the rides. Then came the inevitable home time. Parents started arriving from 15:45 to collect their tired beavers. We had an amazing time at Gullivers and hope that this will become either an annual event or a bi-annual event. The Gulliver's booking team were fabulous with their organisation and the crew members during our visit were fantastic, many going that extra mile for the children.

Leslie Rochester

Beaver Team Leader

# Leaders' Reports: Cubs

Between April 2023 and March 2024, the Cubs have taken part in multiple activities. They've spent time outdoors making a giant bug house, gardening, pioneering, showing off their axe skills and, of course, building fires. We've also built dens out of cardboard (and an incredible attempt at a race car), made wreaths from leftover fabric, revisited our first aid skills and had another fantastic science night where we got to play with vinegar, cabbages and much more.

Alongside our weekly meetings, the Cubs have had a go at ad-hoc weekend activities including rifle shooting, archery and swimming and they've had the option to attend District camp, sixer and seconder camp at Glenbrook and a winter sleepover at the hut which included kayaking, paddle boarding followed by pumpkin picking and carving. We also had a summer camp which was relocated at the last minute due to weather, where the leaders really stepped up to help book and plan a new camp in under a week. The leaders and young leaders were all incredibly flexible and supportive in the lead up as well as on the camp with our changing of plans and activities based upon the weather - and the parents were incredibly patient with all the changes we ended up making. It may have been damp but we still managed some incredible games and activities (and watched a little bit more telly than usual).

Through all these activities, we've managed to work towards some incredible badges including teamwork, pioneering and the navigator badge. During that time, we've handed out over 100 badges and, incredibly, 6 Cubs have earned their Chief Scout silver award - which as a reminder is not easy, and not a guaranteed badge to receive just by showing up.

Finally, as mentioned briefly above, a huge thank you is needed to all our incredible volunteers from the leaders and young leaders, as well as some incredible parents who have generously given their time to support all these activities. We are currently in a very fortunate position where we have 3 full-time leaders and 4 full time young leaders, as well as 3 leaders who support when they can. We've then had some absolutely incredible help from parents, running specialised Cub nights for us, stepping in when we've been short on help, and showing up on camps to help us set up, pack down and on occasion coming mid-way though the camp, again to help out with the odd task. This support genuinely makes such a difference to us and allows us to deliver so much more to the Cubs. You're all amazing.

Yvette Lavelle

Cub Team Leader

# Leaders' Reports: Scouts

This is the yearly round up of activities from 74<sup>th</sup> Oak Street Scouts.

April 2023 began with a trip to Go Outdoors, where we were shown the different types of tents available, what to look out for when choosing hiking boots and how to pack a rucksack.

Also in April, we had a campfire-making session and then in early May it was District camp.

District Camp '23 was at Drum Hill campsite in Derbyshire. It was a beach-party themed event, with each troop bringing along an activity. Oak Street did scout stave launchers, firing balls to knock down towers of plastic sandcastle buckets – a pioneering-beach infusion.

Over the course of May, June and July we ran first aid nights, kayaking, climbing, a visit to Rother Valley Aqua splash (now an annual favourite!), a map reading based incident hike which prepared the scouts for their 2 day expedition challenge starting with a train journey out to Dodworth near Barnsley, hiking, camping, then hiking some more to finish in the majestic surrounds of the Yorkshire Sculpture Park.

We rounded off the sunny summer of '23 with a water fight along Burbage Brook at the top of Padley Gorge.

Early in September '23, many of the scouts attended a District Day at Hesley woods – a full day of classic scouting activities, with regulars like 'the Cube' caving experience, inflatables, axe throwing, archery and the zip-line. The weather smiled on us and being out playing in the woods reminded us all why we like scouts!

Also, in Autumn '23 the scouts got involved with a community art project led by Trish O'Shea, using multi-media (pen, photos, fabric etc) to create little figure portraits which featured in her exhibition later in the year.

We did a chip-shop hike from the top of Woodseats back to the hut sampling and reviewing from chip shops as we went (Poseidon was agreed to be the best). We went to the St John's Ambulance for CPR training in 'restart a heart' week. Halloween saw us doing classic games at the hut: apple bobbing, 'cut the flour', washing-line doughnuts and, lacking pumpkins, the scouts carved faces into potatoes!

## Leaders' Reports: Scouts

In early November we ran our now annual trip to Waterslacks Barn, giving the scouts a day at Alton Towers during the 'Scarefest' season, an evening in a camping barn, joining in the cooking and cleaning, and a day out walking up to the local landmark of Thor's Cave.

A number of sessions led to the performance by the scouts of 'Oak Street's Got Talent'. Prior to this, we ran a circus skills evening and had the scouts fulfilling the requirements of the entertainer's badge. Acts included gymnastics, balloon modelling, comedy and a band performance. It was a great way to round off the term in a genuinely supportive atmosphere, with parents showing that the Meersbrook community is something to be proud of!

We welcomed in the New Year with a games and planning evening. It was nice to get everyone together, including the newer scouts who've moved up from cubs and be together as a troop. The scouts always choose dodgeball left to their own devices, but we had some nice games of minesweeper (jumping over a rope swinging round from a central point), ladders and bulldog.

In January, we met in Graves Park for stargazing. The plan was to do a wide game with scouts finding different adults scattered around the park who were each being a different constellation. The scouts would look at the constellation and learn about it with each person (run the same as Yvonne's Disney character game, but with constellations!). We'd also borrowed 2 telescopes from old Norton and I'd come armed with star maps. The clouds had other ideas in store for us and we ended up playing in the dark in the playground!

Also in January, was an evening of map reading games and activities, taken from OSM (which I'm starting to appreciate has some nice ideas on it.) Games included a race, matching scenes to a position on a map, a coordinate treasure hunt and so on. Most of the scouts are still developing their skills in map reading, so this was all useful!

At the end of January, we had a 3 way wide game with Old Norton and St Pauls. We played capture the flag which worked really well 3 ways – Oak Street even won a few rounds! It was nice to meet up with Old Norton for the first time, who seem like a lovely troop.

# Leaders' Reports: Scouts

5th February is National Chocolate Fondue Day (it really is. Google it!). The scouts cut up fruit and waffles and made chocolate fondues using camping stoves. Tasty!

After half term, we had an evening of putting up patrol tents. This was mainly useful to find sets of poles and canvas that matched. The scouts managed it – but the evening did highlight that we've not yet found a successful way of labelling the patrol tents and poles (which all seem to be slightly different sizes!) and the legacies of several years of labels / paints and electrical tape are daubed on each tent randomly.

On 23 – 25th Feb we went to Freezer Camp. 13 scouts went. The weather smiled on us – although it had been raining up to that point, but the sun came out for freezer camp, although there was frost on the tents on Saturday morning. Highlights include the Miami fairground ride, quad biking, shooting, laser quest inside an inflatable, and all the usual favourites (archery, axe throwing, crate stacking, climbing and abseiling).

My vote for a hidden gem was the craft hut where you etch a picture into a glass, make a wooden woggle, a paracord bracelet, a badge etc. The etched glasses were great. I've tested mine out with a little bit of whisky and it seems to work fine – but I might need to keep testing it just to make sure.

The scouts kicked off March this year with a Taskmaster session. Tasks included building the highest tower out of lego, wrapping the most difficult thing to wrap, best face created from natural materials, best map of the uk eaten from a slice of bread and the most dramatic goal scored with a balloon.

We also did an impromptu trip to the park for some wide games. As sometimes happens with these things, it was actually really good. We played the clothes peg game, manhunt and a whole troop tug of war on the astroturf.

During the last 2 weeks of March we split the troop in half for each week. One half went to the Chesterfield observatory as part of the astronomy badge, and the others built bird boxes with fellow scout leader and carpenter Ian Bradshaw.

The observatory was a new experience – a little community run observatory with a very powerful telescope on the outskirts of chesterfield, but quite it was quite passive and a little information heavy. It made us realise that the rest of the time we provide much more 'hands on' experiences for the scouts – and that's what they enjoy most.

# Leaders' Reports: Scouts

Meanwhile the bird boxes were just that. Starting with planks of wood, the scouts measured, marked planks of wood that were cut with a circular saw. They hammered it together and everyone made a completed bird box to take home.

And that brings us to the end of the scout reporting year. Scouts for me is a mix of fun, developing skills, learning new things, getting involved with the community and being active outdoors, all done being part of a team – the family of scouts. I think we've done a bit of all of that this year and I for one have had a great time.

Hugh Baker

Scout Team Leader

# Section A: References and Administration

Charity Name	74 <sup>th</sup> Oak Street Scout Group
Registered Charity No.	524801
Charity's Principle Address	74th Oak Street Scout Group Canterbury Road Sheffield South Yorkshire  S8 9QD

## Trustees

Trustee Name	
Martyn Foster	
Emma Foster	
Leslie Rochester	
<b>Volunteers</b>	
Helen Damon	
Yvette Lavelle	
Hugh Baker	
Keith Endean	
Christie Young	
Jill Endean	

# Section B: Structure Governance and Management

## Description of the Charity's Trusts

### **Type of governing document**

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organization and Rules of The Scout Association.

### **How the charity is constituted**

The Group is a trust established under its rules which are common to all Scouts. (e.g. trust, association, company)

### **Trustee selection methods**

The Trustees are appointed in accordance with the Policy, Organization and Rules of The Scout Association.

### **Additional governance issues**

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of Chair, Treasurer and Trustees including two Ex Officio Trustees and meets every two months.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

# Section B: Structure Governance and Management

## Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

# Section C: Structure Governance and Management

## Objectives and Activities

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal

**Respect** – We have self-respect and respect for others

**Care** – We support others and take care of the world which we live

**Belief** – We explore our faiths, beliefs and attitudes

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

### Activities of the group

Leaders, parents and other members of the community provide support at meetings, events and nights away, along with financial support at fundraising events.

We believe in bringing people together. We celebrate diversity and take a stand against intolerance, always. We're a worldwide movement, creating stronger communities and inspiring positive futures.

# Section C: Structure Governance and Management

## Public Benefit Criteria

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The benefits of Scouting are further demonstrated throughout this report.

## Achievements and Performance

Beavers, Cubs and Scouts continue to operate a wide range and varied programme offering exciting and adventurous activities for young people. Adult and young leaders are enthusiastic and display a wide range of skills. The Group is well supported by parents and other members of the community.


# Accounts: Receipts and Payments

<b>Receipts and Payments Accounts</b>		
	Year start date	Year end date
<b>For the year from</b>	<b>1st April 2023 to</b>	<b>31 March 2024</b>
	<b>2023-2024</b>	<b>2022-2023</b>
	<b>Unrestricted Funds</b>	<b>Unrestricted Funds</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Donations, legacies and similar income		
Membership subscriptions	10,921.00	9,843.20
Less:Membership subscriptions paid on National/County/Area/District	4,536.00	4,264.00
Net membership subscriptions retained	<b>6,385.00</b>	<b>5,579.20</b>
Donations	100.00	2,074.30
Activities	2,088.45	1,651.50
Gift Aid	8,169.65	
Camps	7,766.50	6,443.00
<b>Sub total</b>	<b>24,509.60</b>	<b>15,748.00</b>
Grants		
Other Grants	1,000.00	1,000.00
<b>Sub total</b>	<b>1,000.00</b>	<b>1,000.00</b>
Fundraising (Gross)		
Bonfire event	4,721.14	5,231.26
Other fundraising activities	2,034.53	1,408.07
Co-op Fund	0.00	
<b>Sub total</b>	<b>6,755.67</b>	<b>6,639.33</b>
Investment Income		
Bank Interest	121.51	16.55
Property Rent Income	14,125.00	10,714.00
<b>Sub total</b>	<b>14,246.51</b>	<b>10,730.55</b>
<b>Total Gross Income</b>	<b>46,511.78</b>	<b>34,117.88</b>
Asset and investment sales etc		
	0.00	0.00
<b>Total receipts</b>	<b>46,511.78</b>	<b>34,117.88</b>

# Accounts: Receipts and Payments

	Year start date	Year end date
For the year from	1st April 2023 to	31 March 2024
	2023-2024	2022-2023
	Unrestricted Funds	Unrestricted Funds
	£	£
<b>Expenditure</b>		
Charitable Payments		
Programme and Activities	3,094.96	2,659.31
Water and Sewage	417.21	301.04
Electricity and Gas	4,037.09	3,740.50
Insurance	746.80	776.29
Repairs and Renewals	6,681.16	6,171.11
Materials and Equipment	786.15	71.87
Printing and Photocopying	344.75	63.13
Camps (Fees, Food and Activities)	6,763.34	7,104.29
Camping equipment		0.00
Uniforms (Scout Shop) and Activity Uniforms	1,994.74	602.19
AGM and Trustee Expenses	895.28	608.79
Council Bins	233.60	208.56
Gardener Fees	391.00	531.00
Cleaner	1,200.00	1,200.00
IT software	595.86	321.71
Website Fees	244.80	235.20
Motor vehicle expenses	2,926.23	676.57
Motor Vehicle Insurance	964.65	958.18
Payent transaction fees	265.12	151.83
Rentals	0.00	
Phone and Broadband	704.40	485.52
<b>Sub total</b>	<b>33,287.14</b>	<b>26,867.09</b>
Fundraising expenses		
Bonfire Night Event	1,924.54	2,521.51
Other fundraising activities	298.35	84.00
<b>Sub total</b>	<b>2,222.89</b>	<b>2,605.51</b>
<b>Total Gross Expenditure</b>	<b>35,510.03</b>	<b>29,472.60</b>
Asset and investment purchases	1,578.96	7,962.17
<b>Total payments</b>	<b>37,088.99</b>	<b>37,434.77</b>
<b>Net receipts / (payments)</b>	<b>9,422.79</b>	<b>-3,316.89</b>
Cash funds last year end	4,163.08	7,479.97
<b>Cash funds this year end</b>	<b>13,585.87</b>	<b>4,163.08</b>

# Receipts and Payments Account

<b>Statement of Assets and Liabilities at the end of the year</b>		
	<b>2023-2024</b>	<b>2022-2023</b>
	<b>Unrestricted Funds</b>	<b>Unrestricted Funds</b>
	<b>£</b>	<b>£</b>
Cash Funds		
Bank Current Account	2,148.81	583.75
Bank Reserve Account	11,318.76	3,505.55
Electronic Transaction Account	118.30	73.78
<b>Total Cash Funds</b>	<b>13,585.87</b>	<b>4,163.08</b>
Other Monetary Assets		
Debts due	-105.50	1,585.00
<b>Sub total</b>	<b>-105.50</b>	<b>1,585.00</b>
Non-Monetary Assets for Charity's own Use		
Motor Vehicles	6,500.00	6,500.00
Camping Equipment	4,118.65	2,670.69
Computer Equipment	242.48	111.48
<b>Sub total</b>	<b>10,861.13</b>	<b>9,282.17</b>
Liabilities		
Accounts not yet paid	0.00	159.42
Other liabilities	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>159.42</b>
74th Oak Street had no contingent liabilities or future obligations at the 31 March 2024.		
The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 23 September 2024 (the date of the Group Trustee Board meeting that approved the accounts)		
Signature		Name
		Emma Foster (Treasurer)

# Section E: Financial Review

## Treasurer's Report

Financially we have had another good year at Oak Street. We were able to claim back a lot of gift aid from previous years, now bringing us up to date. This was a whopping £8000.00, keeping our accounts healthy. We have been able to afford the continuation of our ongoing hut renovations. Our hut rentals are still thriving with both regular and ad-hoc bookings.

Emma Foster

Treasurer

## Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 2 months running costs, circa £1,500.

The Group held cash reserves of £13,585 at 2024 year end. This is above the level required for operating expenses, as we are currently saving to complete building renovations and the purchase of a second minibus.

## Principal Sources of Income

These are monthly subscriptions from all members which covers most activities and some maintenance of the property. Fundraising activities events like bag packing and bonfire night also raise money to subsidise some activities and allow us to maintain and improve the building and the activities we offer. Renting the building to the community groups and parties allows us to collect further funds.

The Group Executive regularly monitors the levels of the bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

## Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of funds. All funds are held in cash using only mainstream banks or building societies.

# Section E: Financial Review

## **Plans for the Future**

The continuation of current activities and fundraising. Further fundraising will enable us to improve disabled access to the building and its facilities, to ensure our sustainable renting activities can be continued.

## **Basis of Accounting**

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year. In line with the Charity Commission Statement of Recommended Practice and the Scout Association rules non-monetary assets do not need to be valued and shown within the accounts. 74<sup>th</sup> Oak Street's non-monetary assets predominantly consist of a large quantity of camping equipment, computer equipment, the minibus and other items used in providing activities for the Scouts, Cubs and Beavers. Items are replaced as and when they reach the end of their serviceable life. The current value of all items of equipment is in the region of £20000.00. All of these assets are fully insured with Unity Insurance Services on the basis of their current values (with the exception of tents which are insured on a new for old basis regardless of their ages).

## **Donations and Grants**

During the last financial year, the Group received grants and donations totalling £1100.00, including £1000.00 from the Gleadless Valley Ward Pot and £100.00 from Paper Design Limited.

# Section E: Financial Review

## Gift Aid

This Group is registered with HMRC as a Community Amateur Sports Club (CASC).

Where possible Gift Aid is gathered at source (e.g. via online payment of subscriptions).

# Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

On behalf of the Group Trustee Board

Signed



Name

Leslie Rochester

Emma Foster

Date

23/09/2024

23/09/2024

# Independent Examiners' Report

## Independent examiner's report to the trustees of 74<sup>th</sup> Oak Street

I report to the trustees on my examination of the accounts of the 74<sup>th</sup> Oak Street Scout Group for the year ended 31 March 2024.

### Responsibilities and basis of report

As the charity trustees of the 74<sup>th</sup> Oak Street Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 74<sup>th</sup> Oak Street Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 74<sup>th</sup> Oak Street as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: JOANNA DOBSON

Professional Qualification: CHARTERED ACCOUNTANT

Date: 26/09/2024



[www.74thoakstreet.com](http://www.74thoakstreet.com)

74th Oak Street Scout Group, Canterbury Road, Sheffield, S8 9QS.

Registered Charity Number: 524801

**74th Oak Street Scout Group.**

England & Wales - Charity number 524801

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# Accounts

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# THE SCOUT ASSOCIATION'S ANNUAL REPORT & ACCOUNTS

## 74<sup>th</sup> Oak Street Scout Group Year Ending 31 March 2023

Registered Charity No: 524801



# Welcome

At 74<sup>th</sup> Oak Street, we encourage our young people to do more, learn more and be more.

Each week, hundred's young people enjoy fun and adventure while developing the essential skills they need to succeed. And, as well as supporting our scouting family, we have a rich history of bringing the S8 community together and contributing to society.

Janet Kay

Chair

74<sup>th</sup> Oak Street Scouting




## **Why we do what we do**

To actively engage and support young people in their development, giving them a powerful sense of belonging and empowering them to make a positive contribution to society.

An illustration of a person with dark hair and glasses, wearing a dark blue shirt, reading a book. The background is a warm, golden-brown color with a pattern of stylized leaves and branches. The person's hands are visible, holding the book open. The overall style is a flat, graphic illustration with a limited color palette.

## Our mission

74<sup>th</sup> Oak Street actively engage and support young people in their development, empowering them to make a positive contribution. But we also support our wider volunteers with an environment in which to grow.



**Adventure:** physically active, healthier lifestyles, with courage to try new things

**Skills for life:** skills to succeed regardless of academic background

**Wellbeing:** happy, resilient citizens

**Leadership:** responsible leaders and team players

**Citizenship:** active citizens in society – locally, nationally and internationally

**Connectedness:** strong friendships, with care, trust and respect for other from all backgrounds

# Leaders' Reports: Group Leader

## **Membership:**

Scouting at Oak Street is as popular as ever with our member lists full to bursting and a waiting list so long we could run 3 new sections. Every week we help around 80 young people from our community aged 6-14 develop skills for life.

## **Make a difference!**

Running a group like this, with our own hut, grounds, equipment and minibus, is a massive job and to keep the levels of volunteer support healthy and this Group's future bright, we are looking for your help.

Whether you have loads of free time or can only spare an hour a month – there's something that you can do to help.

Whether you can come to the Scout Hut or are stuck at home – there's something you can do to help

Whether you would like to work with young people, with stuff, or with admin – there's something you can do to help.

Please don't wait to be asked personally – just drop either of us an email and we can arrange a chat – or speak to any of the leaders on meeting nights – no strings attached (really – if you end up not volunteering that's fine – it will be good to chat anyway).

## **Programs**

Our dedicated team of volunteers have organised a wide array of exciting programs for our Beavers, Cubs, and Scouts throughout the year. From adventurous Beaver and Cub sleepovers to engaging activities like Freezer camp and the expedition challenge, our youth members have had unforgettable experiences. We have also had the privilege of hosting guest speakers who have shared their knowledge and insights across all sections. Our participation in district camp, tree planting initiatives, and joint meetings with other scout groups have further enriched our scouting journey. Leslie also put together a very successful District Beaver sleepover, which brought together young Beavers from around the city.

## **Community Engagement:**

Throughout the year, we organised several community events that brought people together. Among them, our annual bonfire night proved to be our biggest fundraiser, captivating attendees with its mesmerising fireworks display and warm ambiance. Additionally, the King's Coronation Garden Party was a delightful affair. These events have strengthened community bonds and provided unforgettable experiences for all who participated.

## **The Team**

With the risk of missing somebody off (apologies if I have) I would like to extend our heartfelt gratitude to our exceptional beaver leaders Leslie, Jill, Sarah and dedicated Young leaders Millie, Eva, Charles Alistair and Nina our Cub leaders Yvette, Christie, Ash, JoJo and the young leaders, Luke, Felix, Lola and Freya our scout leaders Hugh, Keith, Alex with young leaders Ethan and Luke who give generous amounts of time and are doing a phenomenal job making this year a tremendous success. Thank you for being the driving force behind our achievements, and we look forward to continuing this journey together in the coming years.

## **Transport**

This year marked a significant milestone as we acquired a secondhand minibus, a valuable addition that has been put to frequent use across all sections. Beyond serving our own group, we've made it available to other groups within the district. This not only enhances accessibility to new adventures and experiences for our members but also fosters a stronger sense of community and cooperation among all the groups.

## **Exec Committee**

Our executive team plays a pivotal role in the continued success of our group. They convene monthly, often in a local pub, to delve into every aspect, ensuring the seamless operation of our group. From diligently applying for grants, coordinating fundraising events, managing hut bookings, handling insurance matters, and maintaining the group's finances, and we owe them a heartfelt thank you for their tireless efforts.

## **OSM**

To use our volunteers time more efficiently and to reduce the burden of charity governance administration, costs and communicating efficiently we continue to use Online Scout Manager (OSM) to manage the badge work. This is also a really easy way to keep in touch with our parents.

## **Don't miss out**

Times are financially tough for some in our community; no young person should go without Scouting for the lack of money. This is a principle that we strongly uphold. Please contact me in complete confidence if you have or foresee problems paying the monthly subscription fees or for camps. We can contribute or assist in other ways to enable Scouting for your child.

The past year has been filled with remarkable achievements, memorable experiences, and valuable sessions for our Scout group. We extend our thanks to everyone involved and look forward to another year of exciting adventures and growth.

Martyn Foster  
Group Scout Leader

# Leaders' Reports: Beavers

## Numbers and Waiting List

Beavers is running at 22 in the section with over 50 on the waiting list, although some are still under 4. We have healthy number of beavers moving up to cubs to continue their scouting journey and learning skills for life.

## Adults in the Section

Beavers is being run by Leslie Rochester with the assistance of Sara Howell, Jill Endean and a regular consort of parental helpers. We have also welcomed various Newfield children, who were doing their volunteering section of Duke of Edinburgh. Thank to Ali Kidd, Charles Jones, Betsy Tonks and Erin for all your volunteering, the beavers loved having you around. There are still 2 young leaders that assist when they can. Thank you, Nina Richards and Eva Damon.

In an ideal world, I would love to have a least 2 more regular helpers (uniformed or non-uniformed) who could share the load of planning and delivering the program, so that we can continue our fabulous work with children. I am always grateful for parents stepping at last minute. Please consider 74<sup>th</sup> Oak Street if you here anyone enquire about volunteering positions.

## Achievements

During this financial year we have invested 12 beavers into the 74<sup>th</sup> Oak Street Scouting family and 6 have moved up to cubs after achieving the highest award in Beavers, the Chief Scouts Bronze Award. Beavers should feel very proud of achieving this award. I have also awarded 53 challenges badges, these need to be gained before the Chief Scout can be awarded. I have also awarded over 100 activity badges, including Cook, Disability Awareness, Experiment, Explore, Health & Fitness, Hobbies, Money Skills, Photographer and Sports.

# Leaders' Reports: Beavers

## Programme throughout the year

Providing a balanced program and allowing children to gain #Skills for Life, it's the main focus for scouting, we have achieved this by focusing on gardening, den building, secret garden walk, fire challenges, disco's, making lanterns for Small Park Big Run, pond dipping, wand making at the Steel Cauldron. Soap making, conker collecting, movie night, learning braille, penny hike, mad scientist and twisted fire starters. We have welcomed guest speakers from HSBC who taught the beavers about money skills.

## Events

Beavers took part in District Camp, most camped for 3 nights at Squirrel Wood, Doncaster, they have been climbing and we invested several beavers at the Steel Cauldron, after wand and potion making. The highlight event for me was the first District Sleepover.

Friday 24<sup>th</sup> February 2023, 50 beavers and 13 leaders/adult helpers arrived at Gulliver's, ready for an amazing adventure. We had a mass beaver sleepover at Gulliver's. Madness, I hear you say, No, it was fabulous having an event dedicated to Beavers only. The time was filled with exploring Gulliver's, watching a movie, riding the rides. Then came the inevitable home time. Parents started arriving from 15:45 to collect their tired beavers. We had an amazing time at Gullivers and hope that this will become either an annual event or a bi-annual event. The Gulliver's booking team were fabulous with their organisation and the crew members during our visit were fantastic, many going that extra mile for the children.

*Leslie Rochester BSL Leader*

# Leaders' Reports: Cubs

## Activities

The Cubs have had a varied 2022-2023. There have been lots of games and a fair bit of badgework, including the Scientist, Astronomers, Athletics and Backwoods cooking badges. We have enjoyed nights in the hut where we've worked on knot tying, morse code, and crafts. We've also had some amazing visitors including first aid, soap making, indoor caving and designing postcards for a wider art project. On other nights we left the comfort of the hut for climbing and archery.

Outside of our weekly meeting, there have also been two camps – one which involved watching the Pantomime and visiting the astronomy museum then District camp where Cubs could run about and chose which activities they wanted to do.

None of these activities would have been possible were it not for the amazing team of leaders and young leaders putting the programme together, running bases, and co-ordinating trips away from the hut or people to come and visit. This significantly diversified the activities we could offer

## Badges

Finally, we've had the delight of handing out eight chief Scout Silvers – one of the hardest badges the Cubs can receive.

# Leaders' Reports: Scouts

## Numbers and Waiting List

2023's been a good year so far for scouts, with our numbers fluctuating around the 30 mark (currently at 24, with our 5 patrol leaders having moved on at Easter, and with 7 new cubs ready to move up from 10th July). Meeting on Mondays, we've missed a few meetings due to the bank holidays this year, but more than made up for it with weekend activities (Freezer Camp, District Camp, tree planting and the expedition challenge).

## Activities

We've had a good number of sessions outside. We opened the year in January with a night hike following the Meers Brook upstream. Scouts enjoyed being out in the dark and also clambering up the banks of the Blackstock Road underpass. We've enjoyed a few joint meetings with 46th St Paul's for a wide games in Meersbrook park. The first one of the year was in February in the dark (and prompted a few puzzled enquiries on the local facebook group), then in May and most recently in June when daylight made capturing the flag less about stealth and more about speed! We had a number of 'skills evenings' splitting the troop into 4 and getting them to do one of: making a bird box from pallet wood, fixing a puncture on a bicycle, chopping & sawing wood or whittling sticks & pyrography. It's been good to get the scouts using tools – although it'll take several more evenings if we want to end up with a completed bird-box!

We've had a few guests in this year. At the start of March, 2 student nurses came in to talk about their job and set up a range of hands-on activities for the scouts to try, including bandaging, hand-washing, syringe measurements and checking pupils with a torch. In our last session before Easter, artist Trish O'Shea came in to run a session in which the students made a collage postcard about their local area. Millie Cassidy, a social worker, came along to give a talk about exploitation. We also had a day of first aid training provided by Faye from the Explorer unit covering what to do in the event of choking, a heart attack or an asthma attack.

# Leaders' Reports: Scouts

We've celebrated special days, including Chinese New Year (acting out the story of the Chinese zodiac and tasting seaweed, salted plum and taro crisps), and International Women's Day (with a quiz to name a famous scientist etc, later asking how many names they wrote were women). We've had a trip to Go Outdoors who talked to us about footwear, how to pack rucksacks and showed us a range of tents. We did a day tree-planting in Totley, following on from a forestry session in Whitwell Wood where the scouts pruned, felled and cleared an area of woodland for wildlife and new growth.

Our most recent set of meetings have been good and active: We've done an incident hike around Graves Park, building the scouts' map and compass skills, kayaking on Whirlow pond and roped climbing at the Foundry. Those who didn't get wet kayaking will get the opportunity in July when we visit the Rother Valley Aqua Park – which was a great success and really enjoyable last year. And of course, we've been on the camps. 8 scouts came to Freezer camp this year, and it was great, including a fairground ride and a mechanical rodeo alongside Hesley-wood favourites like quad-biking, crate-stacking and 'the Cube'. 17 scouts attended District Camp in April at Drum Hill this year to do a variety of beach-themed activities, including our own Oak-Street scout stave launchers, where scouts fired balls to knock down towers of beach buckets. One of the scouts, who'd previously not been keen on camping, told me he'd had an excellent time and was looking forwards to the next camp! We'll finish the year with the Expedition challenge, in which scouts of doing a 2-day hike independently in small groups, carrying their own kit, cooking their own food and finishing at the Yorkshire Sculpture Park

# Section A: References and Administration

Charity Name	74 <sup>th</sup> Oak Street Scout Group
Registered Charity No.	524801
Charity's Principle Address	74th Oak Street Scout Group Canterbury Road Sheffield South Yorkshire  S8 9QD

# Trustees

Trustee Name	Office	
Martyn Foster	Group Scout Leader	
Janey Kay	Chairperson	
Emma Foster	Treasurer	
Helen Damon	Secretary	
Leslie Rochester	Beaver Leader	
Ellen Holcombe	Cub Leader	Until May 2022
Yvette Lavelle	Cub Leader	From xxxx 2023
Hugh Baker	Scout Leader	
Keith Endean	Scout Leader	
Rebecca Malone	Fundraising	Until xxx 2023
Christie Young	Member	
Jill Endean	Member	
Martyn Werner	Member	

# Section B: Structure Governance and Management

## Description of the Charity's Trusts

### **Type of governing document**

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organization and Rules of The Scout Association.

### **How the charity is constituted**

The Group is a trust established under its rules which are common to all Scouts. (e.g. trust, association, company)

### **Trustee selection methods**

The Trustees are appointed in accordance with the Policy, Organization (e.g. appointed by, elected by) and Rules of The Scout Association.

### **Additional governance issues**

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets every month.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

# Section B: Structure Governance and Management

## Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organizations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising.
- The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

# Section C: Structure Governance and Management

## Objectives and Activities

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Participation in indoor and outdoor adventurous activities (including camping, expeditions, climbing, kayaking and hiking), regular meetings involving badge work along with personal and team development skills. Organizing community events (including Bonfire Night and other events) and providing a building for community use.

### Activities of the group

Leaders, parents and other members of the community provide support at meetings, events and nights away, along with financial support at fundraising events.

We believe in bringing people together. We celebrate diversity and stand intolerance, always. We're a worldwide movement, creating stronger communities and inspiring positive futures.

# Section C: Structure Governance and Management

## Public Benefit Criteria

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Scouting movement complies with two key principles set by the Commission regarding public benefit.

### 1. Identifiable Benefit

The way in which Scouting is carried out helps young people develop towards their full potential, this benefit is directly linked to the Purpose of Scouting.

### 2. Public Benefit

Scouting is a national movement open to young people aged 6-25 and adults. Full membership is restricted to young people and adults who are willing to make the Scout Promise. The Association enables those in poverty to benefit from Scouting, while the Association charges a subscription to its members, the benefits of Scouting are not constrained by the member's inability to pay. Locally, there are arrangements and other costs for those who cannot afford to pay. Nationally, there are funds available for uniform and activities so that young people are not excluded from activities if they are unable to pay. Any private benefits of Scouting are incidental.

The benefits of Scouting are further demonstrated throughout this report.

# Section D: Structure Governance and Management

## Achievements and Performance

Beavers, Cubs and Scouts continue to operate a wide range and varied programme offering exciting and adventurous activities for young people. Adult and young leaders are enthusiastic and display a wide range of skills. The Group is well supported by parents and other members of the community.

# Accounts: Receipts and Payments

Receipts and Payments Accounts		
	Year start date	Year end date
For the year from	1st April 2022 to	31 March 2023
	2022-2023	2021-2022
	Unrestricted Funds	Unrestricted Funds
	£	£
<b>Income</b>		
Donations, legacies and similar income		
Membership subscriptions	9,843.20	6,795.00
Less: Membership subscriptions paid on National/County/Area/District	4,264.00	3,750.00
Net membership subscriptions retained	<b>5,579.20</b>	<b>3,045.00</b>
Donations	2,074.30	2,379.96
Activities	1,651.50	577.00
Camps	6,443.00	4,949.20
<b>Sub total</b>	<b>15,748.00</b>	<b>10,951.16</b>
Grants		
Other Grants	1,000.00	0.00
<b>Sub total</b>	<b>1,000.00</b>	<b>0.00</b>
Fundraising (Gross)		
Bonfire event	5,231.26	5,313.72
Other fundraising activities	1,408.07	5.00
Co-op Fund	0.00	300.00
<b>Sub total</b>	<b>6,639.33</b>	<b>5,618.72</b>
Investment Income		
Bank Interest	16.55	0.00
Property Rent Income	10,714.00	7,563.82
<b>Sub total</b>	<b>10,730.55</b>	<b>7,563.82</b>
<b>Total Gross Income</b>	<b>34,117.88</b>	<b>24,133.70</b>
Asset and investment sales etc	0.00	0.00
<b>Total receipts</b>	<b>34,117.88</b>	<b>24,133.70</b>

# Accounts: Receipts and Payments

	Year start date	Year end date
For the year from	1st April 2022 to	31 March 2023
	2022-2023	2021-2022
	Unrestricted Funds	Unrestricted Funds
	£	£
<b>Expenditure</b>		
Charitable Payments		
Programme and Activities	2,659.31	2,079.99
Water and Sewage	301.04	77.43
Electricity and Gas	3,740.50	1,496.47
Insurance	776.29	974.94
Repairs and Renewals	6,171.11	3,852.18
Materials and Equipment	71.87	1,369.99
Printing and Photocopying	63.13	50.00
Camps (Fees, Food and Activities)	7,104.29	4,359.70
Camping equipment	0.00	0.00
Uniforms (Scout Shop)	602.19	653.15
AGM and Trustee Expenses	608.79	105.28
Council Bins	208.56	193.10
Gardener Fees	531.00	687.00
Cleaner	1,200.00	1,150.00
IT software	321.71	151.00
Website Fees	235.20	566.50
Motor vehicle expenses	676.57	0.00
Motor Vehicle Insurance	958.18	0.00
Payent transaction fees	151.83	0.00
Rentals	0.00	276.00
Phone and Broadband	485.52	663.64
<b>Sub total</b>	<b>26,867.09</b>	<b>18,706.37</b>
Fundraising expenses		
Bonfire Night Event	2,521.51	2,789.32
Other fundraising activities	84.00	0.00
<b>Sub total</b>	<b>2,605.51</b>	<b>2,789.32</b>
<b>Total Gross Expenditure</b>	<b>29,472.60</b>	<b>21,495.69</b>
Asset and investment purchases	7,962.44	0.00
<b>Total payments</b>	<b>37,435.04</b>	<b>21,495.69</b>
<b>Net receipts / (payments)</b>	<b>-3,317.16</b>	<b>2,638.01</b>
Cash funds last year end	7,480.24	
<b>Cash funds this year end</b>	<b>4,163.08</b>	<b>2,638.01</b>

# Receipts and Payments Account

## Statement of Assets and Liabilities at the end of the year

	2022-2023	2021-2022
	Unrestricted Funds	Unrestricted Funds
	£	£
Cash Funds		
Bank Current Account	583.75	3,869.91
Bank Reserve Account	3,505.55	2,110.06
Electronic Transaction Account	73.78	
<b>Total Cash Funds</b>	<b>4,163.08</b>	<b>5,979.97</b>
Other Monetary Assets		
Debts due	1,585.00	0.00
<b>Sub total</b>	<b>1,585.00</b>	<b>0.00</b>
Non-Monetary Assets for Charity's own Use		
Motor Vehicles	6,500.00	0.00
Camping Equipment	2,670.69	1,320.00
Computer Equipment	111.48	0.00
<b>Sub total</b>	<b>9,282.17</b>	<b>1,320.00</b>
Liabilities		
Accounts not yet paid	159.42	0.00
Other liabilities	0.00	0.00
<b>Sub total</b>	<b>159.42</b>	<b>0.00</b>

74th Oak Street had no contingent liabilities or future obligations at the 31 March 2023.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 13 July 2023 (the date of the Executive Committee meeting that approved the accounts)

Signature

Name

Janet Kay (Chair)



Emma Foster (Treasurer)

# Section E: Financial Review

## Treasurer's Report

We have had another successful year at Oak Street. We have had a few donations over this year including an anonymous donation towards our minibus fund which took us over our goal and made it possible to purchase our first minibus. We have also managed to complete some more of the hut renovation works. Our hut bookings are more popular than ever bringing in a significant amount of revenue for our scout group.

Emma Foster

Treasurer

## Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 2 months running costs, circa £1,500.

The Group held cash reserves of £2,560 at 2023 year end. This is above the level required for operating expenses, as we are currently saving to complete building renovations and the purchase of a second minibus.

## Principal Sources of Income

These are monthly subscriptions from all members which covers most activities and some maintenance of the property. Fundraising activities events like bag packing and bonfire night also raise money to subsidise some activities and allow us to maintain and improve the building and the activities we offer. Renting the building to the community groups and parties allows us to collect further funds.

The Group Executive regularly monitors the levels of the bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

# Section E: Financial Review

## Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of funds. All funds are held in cash using only mainstream banks or building societies.

## Plans for the Future

The continuation of current activities and fundraising. Further fundraising will enable us to improve disabled access to the building and its facilities, to ensure our sustainable renting activities can be continued.

## Basis of Accounting

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year. In line with the Charity Commission Statement of Recommended Practice and the Scout Association rules non-monetary assets do not need to be valued and shown within the accounts. 74<sup>th</sup> Oak Street's non-monetary assets predominantly consist of a large quantity of camping equipment, computer equipment, the minibus and other items used in providing activities for the Scouts, Cubs and Beavers. Items are replaced as and when they reach the end of their serviceable life. The current value of all items of equipment is in the region of £20,000. All of these assets are fully insured with Unity Insurance Services on the basis of their current values (with the exception of tents which are insured on a new for old basis regardless of their ages).

## Donations and Grants

During the last financial year, the Group received grants and donations totalling £2,141, including £1,000 from the Gleadless Valley Ward Pot, £300 from Integritam and £750 from The Hagglers Corner.

# Section E: Financial Review

## Gift Aid

This Group is registered with HMRC as a Community Amateur Sports Club (CASC).

Where possible Gift Aid is gathered at source (e.g. via online payment of subscriptions).

# Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

On behalf of the Group Trustee Board

Signed



Name Leslie Rochester

Emma Foster

Date 13/07/2023

13/07/2023

# Independent Examiners' Report

I report on the accounts of the Group for the year ended 31st March, which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

## Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

## Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: JEANNA DOBSON

Qualification: CHARTERED ACCOUNTANT

Address: 69 HALLAM ROAD  
ROTHERHAM S603ED

Date: 19/09/2024



[www.74thoakstreet.com](http://www.74thoakstreet.com)

74th Oak Street Scout Group, Canterbury Road, Sheffield, S8 9QS.

Registered Charity Number: 524801