

1st Holme Valley (Holmfirth) Scout Group (Charity no. 524741)

Receipts and payments account

	Year start date		Year end date
For the year from	1-Apr-22	To	31-Mar-23

Receipts and payments

	2022/23	2021/2022
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	14,494	13,314
Donations	4,404	1,084
Legacies	-	-
Gift Aid	4,587	2,634
Camps and Activities	8,794	3,638
Sub total	32,279	20,670
Grants		
Maintenence grant	-	-
Other grants	6,500	3,701
Sub total	6,500	3,701
Fundraising events (gross)		
Annual Fund Raising	8,342	5,438
Swiss Trip	9,375	-
Jamboree	4,697	860
Neckers and Clothing	215	-
Sub total	22,629	6,298
Scout hut income		
Hire of building	-	-
Hire of equipment	370	-
Hire of equipment - Minibus	750	-
Sub total	1,120	-
Investment income		
Bank interest		
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	497	152
Sub total	497	152
Total Gross Income	63,025	30,821
Asset and investment sales, etc.	-	-
Total receipts	63,025	30,821

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	2022/23	2021/2022
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	6,630	5,700
Youth programme and activities	9,903	3,979
Adult support and training	-	-
Water and Sewerage	173	150
Electricity and Gas	1,120	906
Insurance	629	570
Repairs and Renewals	2,304	615
Materials and equipment	2,289	3,298
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms Badges Books	712	685
AGM and trustee expenses	-	-
Toilets/Kitchen/Roof Boiler replacements	20,782	7,240
Minibuses	3,372	5,627
Minor Expenses	1,249	610
Sub total	49,163	29,380
Fundraising expenses		
Annual fund raising	794	914
Swiss Trip	437	-
Jamboree	6,080	1,360
Woodland	-	1,645
Sub total	7,311	3,919
Total Gross Expenditure	56,474	33,299
Asset and investment purchases, etc.	-	-
Total payments	56,474	33,299
Net of receipts/(payments)	6,551	- 2,478
Cash funds last year end	47,542	50,020
Cash funds this year end	54,093	47,542

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	Year start date		Year end date
For the year from	1-Apr-22	To	31-Mar-23

Statement of assets and liabilities at the end of the year

	31-Mar-23 Unrestricted funds £	31-Mar-22 Unrestricted funds £
Cash funds		
Bank current account	31,985	25,931
Bank deposit account	22,108	21,611
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	54,093	47,542
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	302,250	145,000
Motor vehicles	15,000	14,000
Scouting equipment, furniture etc	15,000	10,000
Other	-	-
Sub total	332,250	169,000
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	386,343	216,542

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30 June 2023 and signed on their behalf by

Signature
Rachel Loughlin
Alan Whitwam

Print Name
Chair Rachel Loughlin
Treasurer Alan Whitwam

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	0	3	2	3
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Section A

Reference and administration details

Charity name

1st Holme Valley (Holmfirth) Scout Group

Other names the charity is known by

Registered charity number (if any)

5 2 4 7 4 1

HQ registration number

8 1 5 4

Charity's principal address

The Scout Headquarters

Dunford Road

Holmfirth

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Claire Bolton	GSL	
2	Simon Bolton	GSL	
3	Rachel Loughlin	Chair	
4	Alan Whitwam	Treasurer	
5	Yvonne Radcliffe	Secretary	
6	Alison Peaker	Leader	
7	Sue Weston		
8	Sharron Orr		
9	Robert Hudson		
10	Mark Watson		
11	Paul Nyman		
12	Haydn Scarborough		
13	Andrew Armitage		
14	Neil Ward		
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	Risk and Internal Control (Specimen 1) The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss. Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. Risk and Internal Control (Specimen 2) The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.



Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	ing, Hiking, Nature and Outdoors, Team work, challenges and
Additional details of the objectives and activities (optional information but encouraged as best practice)	
You may choose to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development

readings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

The Group has continued to provide a high level of scouting activities. With the lessening of the Covid threat, meetings and activities have returned to pre pandemic levels. Numbers are increasing in all sections where places are available. Three of our members have been selected to attend the World Scout Jamboree in Korea later this year.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £30000

The Group held reserves of approximately £54000 against this at year end. This is above the level required for operating expenses. However this can be explained by the following. The Swiss trip In June 2023 has receipts of £9000 which are still to be spent.

Quantify and explain any designations

£15000 has been raised to replace the ageing Minibus

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

Investment Policy (Specimen 1)

- the charity's principal sources of funds (including any fundraising);

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Rachel Loughlin

Alan Whitwam

Full name(s)

Rachel Loughlin

Alan Whitwam

Position (eg Secretary, Chair)

Chair

Treasurer

Date

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England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Holme Valley (Holmfirth) Scout Council

I report to the trustees on my examination of the accounts of the 1st Holme Valley (Holmfirth) Scout Group for the year ended 31 March 2023

Responsibilities and basis of report

As the charity trustees of the 1st Holme Valley (Holmfirth) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Holme Valley (Holmfirth) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Holme Valley (Holmfirth) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

ALLISTER PAUL TURNER

Relevant professional qualification or membership of professional bodies (if any):

ICAEW 8566343

Address:

2 AULS LANE, HOLMBRIDGE, NORMANTON

Date:

28 June 2023