

**82ND SHEFFIELD  
(CHAPELTOWN) SCOUT GROUP**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**CHARITY NO: 524732**

## **82ND SHEFFIELD (CHAPELTOWN) SCOUT GROUP**

### **CHARITY INFORMATION FOR YEAR ENDED 31 MARCH 2022**

#### **Trustees**

Chairman	Mr D Atkin
Group Scout Leader	Mr W Hancock
Beaver Scout Leader	Mrs J Mettam
Cub Scout Leader	Mr D Mettam
Scout Leader	Mr J Colley
Treasurer	Mrs N James
Secretary	Mr M Woodcock
Co-Opted	Mr S Blackburn
Beaver Representative	Vacant
Cub Representative	Mr H Jannasch
Scout Representative	Mr R Fox

#### **Bankers**

Lloyds TSB Bank plc  
High Street  
Sheffield  
S1 2GA

**Group Registration Number with The Scout Association** 10011224

**Charity Registration Number** 524732

**Charity Address**  
The Scout Hut  
55 Burncross Road  
Chapelton  
Sheffield  
S35 1RX

**Contact Information** [info@82ndchapeltownscouts.org](mailto:info@82ndchapeltownscouts.org)

**Website** [www.82ndchapeltownscouts.org](http://www.82ndchapeltownscouts.org)

## **82ND SHEFFIELD (CHAPELTOWN) SCOUT GROUP**

### **TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022**

The trustees present their report and financial statements for the year ended 31 March 2022.

#### **Trustees**

The trustees who have served during the year can be found on the Charity information page of these financial statements. Appointment of trustees is governed by the laws of The Scout Association as laid out in Policy, Organisation and Rules (POR). Trustees are therefore appointed in accordance with these rules.

#### **Investment Powers**

Funds not immediately required must be transferred into a suitable investment account held in the name of the Group. Group funds may only be invested in authorised Funds or in special schemes organised by their Scout County which have been approved by Headquarters or in one of the special schemes run by Headquarters. The Charity has funds invested with a scheme run by Headquarters and increased these in year, please see the current assets in the balance sheet.

#### **Constitution, objects and policies**

The Group's aim, along with that of The Scout Association as a whole, is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

#### **Development, activities and achievements**

The Covid-19 pandemic continued to affect the ability to offer the scouting programme in the usual way for some of the year. Where Government restrictions prohibited face to face meetings all sections offered a revised programme via electronic means. With the return to face to face scouting all sections have planned a varied and exciting programme and will continue to ensure adherence with all Government guidelines and restrictions as required. The waiting list to start in Beavers is now full.

#### **Financial Review**

The Group secured grant funding at the start of the financial year, equivalent to hall hire income, then a restart grant. The restart grant allowed the group to put measures in place to ensure the scout hut facilities were safe and we changed access arrangements, meaning we could restart face to face meetings, ensuring incoming subscriptions, and we could start hiring the scout hut again to limited users. We also used the restart grant to replace old tentage giving the scout group the ability to undertake its full activities moving forward.

The Charity hadn't previously claimed gift aid. This has now been addressed in year and claims submitted for previous financial years where possible, with planned regular submissions moving forward. Gift aid claims will be used to benefit the sections giving our young people the choice of how to spend this.

Gift Aid claims combined with the funding have meant a positive movement in funds. Some excess funds have been invested and some reserves will be used to update the scout hut facilities.

#### **Future Developments**

The Group needs to recruit further adult help and is actively seeking new volunteers. Without this it will limit the ability of the Group to grow and develop and meet the needs of the community, demonstrated by the size of the waiting list.

Recycling bins were bought during the year, but the Group would like to be 'greener' and is looking at what else it can

## **82ND SHEFFIELD (CHAPELTOWN) SCOUT GROUP**

### **TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022 - continued**

#### **Future Developments - continued**

do to reduce its impact on the environment further.

The Group intends to use some of its reserves to update the toilets at the scout hut.

#### **Risk Management**

The trustees are fully aware of the risks involved in youth organisations and are constantly updated in changes of POR, The Scout Associations ruling document.

The trustees are also aware of the need to keep the Headquarters in a safe state of repair and pride themselves on this. The trustees recognise the impact of the Covid-19 pandemic nationally and in the local community, and ensured all possible precautions over Covid-19 were in place to ensure the safety and security for all its volunteers and scouts. Although measures have been lifted if needed measures will be reinstated as national policy dictates.

#### **Reserves Policy**

It is the trustees' aim to keep the following year's insurance (capitation) monies in the bank at any given time throughout the year.

#### **Statement of trustees' responsibilities**

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity, and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Financial statements**

The financial statements have been drawn up on the accrual basis, which is consistent with the previous year.

The above report was approved by the trustees on 12 October 2022 and signed on their behalf by the Group Scout Leader.

William Hancock  
Group Scout Leader (GSL)

**82ND SHEFFIELD (CHAPELTOWN) SCOUT GROUP****STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>INCOME:</b>		
Donations	2,165	27
Subscriptions, camps and events	5,412	1,538
Hall rental	3,344	-
Grants	20,348	10,000
Gift Aid	4,644	-
Other	157	-
Interest	301	241
<b>TOTAL INCOME</b>	<b><u>36,371</u></b>	<b><u>11,806</u></b>
<b>EXPENDITURE:</b>		
Section running costs	12,623	4,920
Headquarter running costs	9,025	6,990
<b>TOTAL EXPENDITURE</b>	<b><u>21,648</u></b>	<b><u>11,910</u></b>
<b>NET MOVEMENT IN FUNDS FOR YEAR</b>	<b>14,723</b>	<b>(104)</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>33,987</b>	<b>34,091</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>48,710</u></b>	<b><u>33,987</u></b>

# 82ND SHEFFIELD (CHAPELTOWN) SCOUT GROUP

## BALANCE SHEET AS AT 31 MARCH 2022

	2022		2021	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Debtors	828		-	
Accrued Income	162		442	
Prepayments	777		463	
Cash at Bank & in hand	29,200		19,709	
Cash invested	24,235		13,975	
<b>TOTAL CURRENT ASSETS</b>	<u>55,202</u>		<u>34,589</u>	
<b>CURRENT LIABILITIES</b>				
Creditors	-		19	
Accruals	5,904		583	
Deferred Income	588		-	
<b>TOTAL CURRENT LIABILITIES</b>	<u>6,492</u>		<u>602</u>	
<b>NET ASSETS</b>		<u>48,710</u>		<u>33,987</u>
<b>CAPITAL</b>				
Unrestricted Funds		48,710		33,987
<b>FUNDS</b>		<u>48,710</u>		<u>33,987</u>

Approved by the trustees on 12 October 2022 and signed on their behalf by the Treasurer.

Natalie James  
Treasurer

## **82ND SHEFFIELD (CHAPELTOWN) SCOUT GROUP**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022**

#### **1. ACCOUNTING POLICIES**

##### **(a) Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention and include the results of the charity's operations which are described in the Trustees' Report and all of which are continuing.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption in Financial Reporting Standard from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

##### **(b) Fixed Assets**

The Group does not own the land and buildings it occupies. These are under the trusteeship of Sheffield Scout (Holdings) Limited.

The group does not capitalise any assets and therefore has no depreciation charge in the accounts.

##### **(c) Income**

Voluntary subscriptions are accounted for based on receipts due for the relevant period. Subscriptions are not charged for 3 months of the year. Receipts for any camps and events are recognised in the month of the camp or event. Hall rental is accounted for based on the period of hire, irrespective of the time of payment. Interest, other voluntary income and donations are accounted for as received by the charity.

This charity raises funds from the public if required but does not work with professional fundraisers or commercial participators.

##### **(d) Section Running Costs**

Is the amount paid for badges, paper and other resources required to run section programmes. It also includes amounts paid for collecting subscriptions, capitation, participation in District competitions, and trips and events running during the period covered.

##### **(e) Headquarter Running Costs**

Is the amount paid for running costs of the scout hut, such as water, utilities and maintenance.

##### **(f) Value added tax**

Value added tax is not recoverable by the charity, and as such is included in the relevant costs.

**SCRUTINEER'S REPORT TO THE TRUSTEES OF  
82ND SHEFFIELD (CHAPELTOWN) SCOUT GROUP**

I report on the financial statements of the Group for the year ended 31 March 2022.

**Respective responsibilities of Trustees and Scrutineer**

As the Group's trustees you are responsible for the preparation of the financial statements; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

**Basis of Scrutineer's Statement**

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the Financial Statements set out on pages 5 to 7.

**Scrutineer's Statement**

In my opinion the financial are in accordance with the records produced to me and comply with the constitution.

Name : Martin Harrison, BA(Hons), ACMA, CGMA, MBA(Open)

Address: 269 Granville Road, Sheffield, S2 2RP

Date : 28 May 2022